Red Bank Charter School Board of Trustees
58 Oakland St.
Red Bank, New Jersey
Minutes for November 18, 2025

Call to Order: 6:00 PM
Sunshine statement: Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed in the Asbury Park Press, Two River Times and The Hub Newspapers.

Roll Call:
Present: Matthew Taetsch, Patrick Dorsey, John LeFever, Laura Young, & Donna McCourt

Absent: Barbara O'Donnell, Kerri Darling, Anna-Maria Pittella, Lara Garrett

Pledge of Allegiance:

Commitment Statement: As potential change agents we will strive to create a learning environment which honors individual differences, encourages community involvement and is intolerant of prejudice of any kind.

Public Comments:

Resolutions/Action Items:

Motion to Approve Minutes
- Regular Meeting - October 21, 2025

Motion: John LeFever Second: Matthew Taetsch

Roll Call:
Yes: Matthew Taetsch, Patrick Dorsey, John LeFever, Laura Young, & Donna McCourt

Absent: Barbara O'Donnell, Kerri Darling, Anna-Maria Pittella, Lara Garrett

Committee Reports:

A. ACADEMIC
Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following ACADEMIC Resolutions are approved as indicated:

A1. Motion to approve the 3 year PK operational plan.

Motion: Donna McCourt Second: Matthew Taetsch

Roll Call:
Yes: Matthew Taetsch, Patrick Dorsey, John LeFever, Laura Young, & Donna McCourt

Absent: Barbara O'Donnell, Kerri Darling, Anna-Maria Pittella, Lara Garrett

B. FACILITIES
Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following FACILITIES Resolutions are approved as indicated:

B1. Motion to approve the emergency/fire drill reports for October 2025 as submitted by the Head of School:

October 9, 2025	10:48 am	Fire Drill	Evac to West Street
October 30, 2025	2:05 pm	Security Drill	Active Shooter

Motion: John LeFever Second: Donna McCourt

Roll Call:
Yes: Matthew Taetsch, Patrick Dorsey, John LeFever, Laura Young, & Donna McCourt

Absent: Barbara O'Donnell, Kerri Darling, Anna-Maria Pittella, Lara Garrett

C. FINANCE
Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Business Administrator, the following FINANCE Resolutions are approved as indicated:

C1. Motion to approve the following Bills Lists:
Bills and Claims Register dated November 12, 2025 in the amount of $63,932.48.

C2. Motion to advise the Board of Trustees that there were no over expenditures for October 2025.

C3. Motion to approve the custodians a rate of $40.00 per hour to remove snow from walkways before and after their regularly scheduled work hours.

C4. Motion to approve Total Landscape Contractors for snow plowing/salting at 58 Oakland Street as per the proposal attached for the 2025-2026 and 2026-2027 school years.

C5. Motion to approve the attached contract with the YMCA for basketball practices and games for the 2025-2026 basketball season at the hourly rate of $120.00.

C6. Motion to approve entering into agreement with NJ Solutions for employee medical benefit coverage via Horizon Blue Cross Blue Shield effective January 1, 2026.

Motion: Matthew Taetsch Second: John LeFever

Roll Call:
Yes: Matthew Taetsch, Patrick Dorsey, John LeFever, Laura Young, & Donna McCourt

Absent: Barbara O'Donnell, Kerri Darling, Anna-Maria Pittella, Lara Garrett

D. PERSONNEL
Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following PERSONNEL Resolutions are approved as indicated:

No Items.

E. POLICY
Be it resolved by the Red Bank Charter School Board of Trustees that upon recommendation of the Head of School, the following POLICY Resolutions are approved as indicated:

E1. State reporting procedures require that the number of Harassment, Intimidation and Bullying (HIB) incidents, even if zero (0), be reported to the Board of Trustees. The number of HIB incidents:
October: 0

Motion: John LeFever Second: Matthew Taetsch

Roll Call:
Yes: Matthew Taetsch, Patrick Dorsey, John LeFever, Laura Young, & Donna McCourt

Absent: Barbara O'Donnell, Kerri Darling, Anna-Maria Pittella, Lara Garrett

F. DEVELOPMENT AND SUSTAINABILITY

Foundation Update

New Business:

Adjournment: 6:26pm

Motion: Patrick Dorsey Second: Matthew Taetsch

Roll Call:
Yes: Matthew Taetsch, Patrick Dorsey, John LeFever, Laura Young, & Donna McCourt

Absent: Barbara O'Donnell, Kerri Darling, Anna-Maria Pittella, Lara Garrett

Next Meeting: January 20, 2026 6:00 PM