

5745	OPIOID OVERDOSE PREVENTION
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The Board of Education of the Ballston Spa School District acknowledges that New York State continues to see a rise in opioid-related deaths. To prepare for a potential opioid overdose in District students or staff, and in accordance with Education Law §922 and Public Health Law §3309, the District shall register with the New York State Department of Health (NYSDOH) as a Registered Opioid Overdose Prevention Program (OOPP).

The Board of Education is committed to providing and maintaining opioid antagonists (e.g., naloxone) on-site in each instructional facility to ensure ready and appropriate access for use during emergencies to any student or school personnel having opioid overdose symptoms.

PROGRAM STRUCTURE

The District will operate as a Registered OOPP to administer an opioid antagonist pursuant to a non-patient specific order to any individual displaying symptoms of an opioid overdose.

- **Clinical Director:** The District's Medical Director shall serve as the Clinical Director. Responsibilities include providing medical oversight, issuing the non-patient specific order and protocol, and reviewing reports of all naloxone administrations.
- **Program Director:** The District Health Leader shall serve as the Program Director. Responsibilities include acting as the primary liaison with NYSDOH, coordinating training, maintaining an inventory of supplies, and ensuring quarterly reporting to the NYSDOH.

TRAINING

Any school staff member, including school nurses, may volunteer to participate in the program. Volunteer responders must complete a NYSDOH approved training program and may then administer intranasal naloxone in the event of a suspected overdose at school or a school sponsored event. Those trained as volunteer responders will be required to complete a refresher training at least every two years.

NON-PATIENT SPECIFIC ORDERS

School nurses (RNs) and trained volunteer school staff are authorized to execute a non-patient specific order and protocol issued by the Clinical Director. This order shall include:

- The name, dose and route of administration (e.g. intranasal).
- A written protocol for assessment and administration.
- The specific period the order is effective.

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STORAGE AND INVENTORY

- **Storage:** Naloxone will be stored in secure but accessible locations (e.g., school health office or AED cabinets) consistent with the District's emergency response plan.
- **Inventory:** Designated personnel will count inventory on a routine basis. Supplies must be replaced after use or when nearing expiration.
- **Documentation:** An inventory log will be maintained to track lot numbers, expiration dates, and placement locations.

EMERGENCY RESPONSE AND DOCUMENTATION

In the event of a suspected overdose, the District will:

- **Activate EMS:** Immediately call 911
- **Administer Treatment:** Administer the opioid antagonist and provide CPR/AED as needed.
- **Notification:** Notify school administration and the parent/guardian as soon as possible.
- **Reporting:** The administration must be documented in the student's cumulative health record and reported to the Clinical and Program Directors for NYSDOH filing.

References:

Education Law §§902, 922, 3023, 6527, 6909

Public Health Law §3309

8 NYCRR §64.7, 136.8

NYSED Guidelines for Implementing Opioid Overdose Prevention in Schools (May 2024)

Adopted: 5/6/2026