

Routine Meeting/Discussion (Topic is here)

Strategy Name: Senator Pride

Strategy Number: 3

Date & Time : April 4, 2017, 3:00-4:00 p.m.

Team Members:

First Name	Last Name	Position	Attended (X if Yes)
Dan	Shelton	Superintendent	
Sylvia	Henderson	Assistant Superintendent	
Sean	Christiansen	Board Member	
Tonya	Guinn	Director of Student Services	
Michael	Saylor	Supervisor of School Success	
LaWanda	Burgoyne	School Improvement Specialist	
Donna	McGee	PE Teacher at WHMS	
Aaron	Harris	Athletic Director	
Kelly	Green	Principal of North Elementary	
Lurleen	Lumpkin	Associate Principal of WHMS	
Mary	Cooke	Director of Human Resources	
Rod	Fessel	Visiting Teacher	
Candace	McCarthy	Public Relations	
Thomas	Leighty	Teacher at DHS	
Allan	Angel	Community Representative	
Kelly	Cole	Parent/Community Rep.	

Discussion:

Topic	Discussion/Status (Bullet topics for agenda. Revise based on actual conversation for minutes)	Action(s)	Assigned to
Welcome/Share Intent 3	Whole group discussion - Henderson		
Communication of plan from workgroups	Board Presentation https://drive.google.com/open?id=1StTPIGOIFdttoPbnbzFXrd4JtDwhOvif4MLMVH1xFTs 3.1 Recruit/Retain Quality Staff - Cooke	3.1	

	1. Update on recruitment efforts-Process is still ongoing. 2. Updated recruitment materials-Samples with Dr. Henderson. - Continued partnerships created with Universities (SRU, PERC, KSU) - networking in October 2017 3. Interview Question Bank 4. Partnerships with universities and colleges: Grant Opportunities 5. End of Year Celebration - Scheduled for Monday, June 12 at DHS at 11:00 a.m. Will begin with opening comments from Dr. Shelton. 11:15-12:30-Recognize employees (verify employees prior), names of teachers completing first year on screen, stand and recognize. Groups announced 5, 10,15, 20, 25, 30 years, etc. - Will receive pin and certificate - Approach stage, receive above and group picture 12:30-1:30-Lunch (hamburgers, hotdogs, etc.)-Mr. Trower, administrators will grill 1:30-3:00-Games & Fun (sign up prior) - Trivia games, softball games, corn hole tournament, line dancing lessons 2:30-Ice cream or Italian ice truck?? 6. Volunteer Appreciation Event - May 6th 3.2 Engage Capital Families/Community - Guinn 1. Family Engagement Training		
		3.2 April 10th Family Engagement Team meeting	

	2. Defining parent involvement - Consider ways to acknowledge families who are “involved” recognition, have students take home thank yous 3. Community Partners 3.3 Marketing and Branding - Henderson 1. Super Senator Day a. First Meeting March 14, 2017 b. Event date - Saturday, October 7th c. Looking for opportunities to bring in more families (transportation, additional student groups, CTE demos) 2. Beat Down ALS- May 6 @ DHS 3. BTW Dedication 3/30/17 - McCarthy ● Presentation of Historic Memorabilia displayed ● Tours of facility ● Phenomenal sharing from community 4. Message from the top (MFTT) - Shelton - Draft of Strategic Brand - https://drive.google.com/open?id=0B9mvJ-biqOqVzk1OTR1QlZBRGc - Beginning to develop storyboards - Plan to film a section at Tech. Conference - Plan to have students and staff messages - Plan to Present at Staff Back to School Event and then publish on web. - Substitute conversation.	- Bus Tour Subgroup 3.3 Add Homecoming Parade (10/27/17) as an activity under this focus	
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Upcoming and Additional workgroups	2. Whole group discussion/Smartsheet - Henderson		
School Board presentation	Presented on April 12, 2017 - Henderson https://www.google.com/url?q=https%3A%2F%2Fdocs.google.com%2Fa%2Fcapital.k12.de.us%2Fpresentation%2Fd%2F1StTPIGOIFdtt		
Remaining dates for SI 3 core team	Set meeting dates every 3 months prior to board meeting Next meeting - Henderson July 5, 2017		