

Routine Meeting/Discussion - Core Team

Strategy Name: Meeting the Needs of the Whole Child

Strategy Number: 2

Date & Time January 10, 2018 9:00-10:30 am

Team Members:

First Name	Last Name	Position	Attended (X if Yes)
Chanda	Jackson-Short	Board Member	
Joan	Engel	Board Member	x
Dan	Shelton	Superintendent	x
Sylvia	Henderson	Assistant Superintendent	x
Pam	Herrera	Director of Elementary Ed.	x
Lawanda	Burgoyne	School Improvement Specialist	x
Paul	Dunford	Director of Secondary Instruction	x
Gene	Montano	Supervisor of Secondary Instruction	
Mike	Saylor	Supervisor of School Success	x
Tonya	Guinn	Supervisor of Student Services	x
Tina	Pinkett	Associate Principal at DHS	
Julie	Giangiulio	Principal at East Elementary	x
Lee	Olmstead	Math Teacher CMS	
Joyce	Denman	Director of Special Services	x
Amanda	Wells	Psychologist DAP/KCCS	x
Michael	Casson	Community	
Tamika	Culver	Social Worker For KCILC	x
Michele	Wilson	Teacher at BTW	x
Monique	Barnes	Parent	

Discussion:

Topic	Discussion/Status (Bullet topics for agenda. Revise based on actual conversation for minutes)	Action(s) & Assigned to
Review Purpose and Intent of Core Team	- Review Reporting of Progress - Review Strategic Intent Framework (review of revised activities) https://drive.google.com/open?id=0B2ZOt86UeHVTTRDYUDVxc082UEk 2.1 Professional Learning 2.2 Systems & Schedules 2.3 Specialized Instruction 2.4 Advocacy Prioritization Review of Action Items from previous meetings:	

	- Work Previously Identified for this Quarter 1. Completed course guide - Dunford Example of Course Outcomes Vertical Work: https://docs.google.com/presentation/d/1oYnhrLgzf0zsplps_hPxRisrXZisyJ83sBCUuxoea88/edit?usp=sharing Electronic Example of Course Guide: https://drive.google.com/file/d/1IkVPGH_oMQNuvSp5To_bDMeFA7FWWU64G/view?usp=sharing 2. Score Card action plans linked - Saylor Example of South Dover's School Success Plan (online, updated quarterly) shared with link to Balanced Scorecard and explicit goals alignment 3. World Language discussion - Dunford a. Attract and recruit World Language teachers for Spanish Immersion b. 2018-19 will have 5th grade Immersion program at WHMS; schedule is set-up to continue to support student success c. Process in place to identify heritage Spanish language students to bring into Immersion within the 5th grade transition year 4. ELL progression to school ownership a. Identification of instructional support materials - aligning EL support materials with core-content materials so the teacher can use to support student learning in content classroom. b. ESL teachers: - shifted to more push-in/teacher support model this year at middle grades - come together in PLC to create consistent support materials for classroom teachers c. ESL sessions offered in Summer d. Delaware Plan with Capital Goals: https://docs.google.com/document/d/1Q5neEzyodOtcgNFfMMmTh4CfQ5tIwEHw6yj4rAaI5_I/edit?usp=sharing 5. Schedule Transition Meetings a. PK to K Plan for transition meetings - Denman Spring 2018 will include invitation to ED and K teacher to IEP meeting for PreK students b. Transitions meetings scheduled for receiving schools - Saylor	1. Look at creating a single location (Schoology) for EL resources that can be used in classrooms/ by classroom teachers - Dunford/ Herrera
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	• Transition Agenda Example: • Discussion will focus first on Tier I needs and students who will need supports on Day 1, then on specific populations all within one meeting. Critical the right staff are included in the conversations. • Consistent data collection tool and agenda will be used for all schools with some information prepopulated.	
Review and Report out of Projects/ Work Groups	1. Professional Learning - Henderson • Teaching and Learning Model https://docs.google.com/document/d/1aaRUnoc6YUS1IzdIosvrA61Bftis1RvFSN1f6woQJuI/edit?usp=sharing • Administrator Professional Learning ○ Equity & Special Education monthly ○ (HyperDoc) https://docs.google.com/document/d/1DrTzpHddgqCNvMTw_fSIzl02sVQ_Wy4Q9cOBZJlyzEY/edit?usp=sharing • Summer Professional Learning ○ Planning will begin this quarter (January 25th initial meeting)	
	2. K-12 Academic Team-Herrera/Dunford/Denman • K-4 Academic Update https://drive.google.com/file/d/1nGGBIBGo2JhNwbI7izy6xG9lwkwKkIe-/view?usp=sharing ○ Linking the Big Ideas: discussion and clarifications on how the following work connects for student success ■ Smarter Assessments ■ PLCs ■ Instructional Planning ■ Coaching supports/cycles • Promotion in Danger <i>Update</i> ○ Using ABC data to drive conversations with parents and students & plan for success by end of the year ○ Extra Parent Teacher Conference time built in to allow for these conversations • Grade level expectations (Vertical Articulation) ○ Focus on supporting teachers to ensure instruction	

	and assignments are tied to standards (tied to Teaching & Learning Model) ○ Plan to accommodate without compromising content ● Grading Policy <i>Plan to Revisit Policy</i> ○ February 27th Initial Meeting (DHS Sentrum)	
	3. K-12 Social/Emotional Team-Guinn/Burgoyne ● Standards Review <i>January 25 @ 3:30 pm</i>	
	4. Systems and Schedules - ● 2018-19 Draft Calendar: 200 plus public responses to draft as posted ○ 61% approve of draft as written; majority of changes requested focused on beginning after Labor Day - this would result in year end around June 24th ○ Weather Contingency days would be 1/25 (½ day), 2/15, 3/29 (½ day), 6/7 & 10 ● Transition Process PK-12 <i>Form and Format</i>: ● Course Outcomes and Descriptions <i>Draft Review</i> ● Behavior Supports: ○ Tier I Team Leader PLC ○ Early Learner Survey - Working to take ELS data and help counselors provide support to classroom teachers with SEL instruction ○ Behavioral Health Specialists PLC ○ Tier II Systems Inventory	2. Create specific PK transition meetings for each receiving K school (include ED's and Psychs) - Denman, Herrera
	5. Specialized Instruction ● ESL State Plan <i>Brief Update</i> ● Special Education ● PK transition ○ Receiving school ED invited to IEP meeting ○ Receiving school determines K teacher to participate as gen ed teacher at IEP meeting ○ ED from receiving school collaborates with principal ○ Receiving school arranges for coverage (about one hour) for K teacher to attend spring IEP meeting ● Corrective Action Plan (based on LEA determinations from the DOE) https://docs.google.com/document/d/1NpSj7Q2k7dK3s4IvdhPGsyPKNxN6n3Ld9qQ_xcT_mac/edit#	

	6. Board Legislative Priorities-Shelton • Update of submitted list of priorities. Legislative Breakfast 1/8/18 • Discussed ◦ Reinstate Funding eliminated in 2017 & 2008 ◦ No to Consolidation (HCR 54*) ◦ Fix non-MCI match tax issue ◦ Unit count funding for K-3 Basic special education, Poverty and ELL (HB 282*) ◦ Certification for new teachers actively looking at Special Education (HB 286) ◦ Burden of proof ◦ Revised diploma system (HB 287)	
	7. Board presentation https://drive.google.com/open?id=1ZNzutY_NlECzJo3TWiY_Zjoro7cJOXCoVP3qFDjlylw https://www.google.com/url?q=https%3A%2F%2Fdrive.google.com%2Fopen%3Fid%3D1ZNzutY_NlECzJo3TWiY_Zjoro7cJOXCoVP3qFDjlylw	
Work For Next Quarter	1. Summer professional learning 2. Grading Policy 3. SEL Standards	
Communication Plan	• Sub Group Minutes to be posted to Web • Other potential Communication Gaps/Needs and Solutions	
Proposed dates for SI 2 core team	January 10, 2018 April 11, 2018	