

Routine Meeting/Discussion - Core Team

Strategy Name: Meeting the Needs of the Whole Child

Strategy Number: 2

Date & Time September 7, 2017 9:00-10:30 am

Team Members:

| First Name | Last Name     | Position                            | Attended (X if Yes) |
|------------|---------------|-------------------------------------|---------------------|
| Chanda     | Jackson-Short | Board Member                        |                     |
| Dan        | Shelton       | Superintendent                      |                     |
| Sylvia     | Henderson     | Assistant Superintendent            | X                   |
| Pam        | Herrera       | Director of Elementary Ed.          | X                   |
| Lawanda    | Burgoyne      | School Improvement Specialist       | X                   |
| Paul       | Dunford       | Director of Secondary Instruction   | X                   |
| Gene       | Montano       | Supervisor of Secondary Instruction |                     |
| Mike       | Saylor        | Supervisor of School Success        |                     |
| Tonya      | Guinn         | Supervisor of Student Services      |                     |
| Tina       | Pinkett       | Associate Principal at DHS          | X                   |
| Julie      | Giangiulio    | Principal at East Elementary        |                     |
| Lee        | Olmstead      | Dean of Students at CMS             | X                   |
| Joyce      | Denman        | Director of Special Services        | X                   |
| Amanda     | Wells         | Psychologist DAP/KCCS               |                     |
| Michael    | Casson        | Community                           |                     |
| Tamika     | Culver        | Social Worker For KCILC             | X                   |
| Michele    | Wilson        | Teacher at BTW                      | X                   |
| Monique    | Barnes        | Parent                              |                     |

Discussion:

| Topic                                  | Discussion/Status<br>(Bullet topics for agenda. Revise based on actual conversation for minutes)                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Action(s)                                                                                                                                                                                              | Assigned to |
|----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| Review Purpose and Intent of Core Team | <ul style="list-style-type: none"> <li>Review Reporting of Progress</li> <li>Review Strategic Intent Framework (review of revised activities)</li> </ul> <a href="https://drive.google.com/a/capital.k12.de.us/file/d/0B2ZOt86UeHVTdXAzaldNTXZlbkk/view?usp=sharing">https://drive.google.com/a/capital.k12.de.us/file/d/0B2ZOt86UeHVTdXAzaldNTXZlbkk/view?usp=sharing</a> <ul style="list-style-type: none"> <li>2.1 Professional Learning</li> <li>2.2 Systems &amp; Schedules</li> <li>2.3 Specialized Instruction</li> <li>2.4 Advocacy Prioritization</li> </ul> | Work on aligning key terms to definitions of what "Whole Child" means (refer to ASCD Whole Child initiative: <a href="http://www.ascd.org/whole-child.aspx">http://www.ascd.org/whole-child.aspx</a> ) | ?           |

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| <p>Review and Report out of Projects/ Work Groups</p> | <p>1. K-4 Academic Team-Herrera</p> <ul style="list-style-type: none"> <li>• K-4 Areas of Focus 2017-18 (Updated chart distributed)</li> <li>• Using Curriculum Frameworks to Support Instructional Decision-Making</li> <li>• Common Ground Teams Feedback Cycle 2017-18</li> <li>• Key Takeaways - <ul style="list-style-type: none"> <li>○ Focus on using Learning Forward standards to drive professional learning;</li> <li>○ Provide PD for administrators and teacher leaders in fostering collaboration in staff - discussed ways this can build on, be supported by, or integrated with Cultural Competency focus</li> </ul> </li> </ul> <p>○</p> <p>2. 5-12 Academic Team-Dunford</p> <p>Secondary Structures have been established through the 5-12 team and building leadership. The following graphics depict the work in draft form. Three teams will be evident in the structures of each secondary school in SY 2017-18:<br/> <i>Management, Instruction and Student Services.</i><br/> <a href="https://drive.google.com/open?id=0B2ZOt86UeHVTaVR4LXMwS3c4dms">https://drive.google.com/open?id=0B2ZOt86UeHVTaVR4LXMwS3c4dms</a><br/><br/> <a href="https://drive.google.com/open?id=0B2ZOt86UeHVTZlAtSEQ5RDlJRjQ">https://drive.google.com/open?id=0B2ZOt86UeHVTZlAtSEQ5RDlJRjQ</a></p> <p>Completed Hexagon Process for progress monitoring tool - decision for moving forward this Fall is not yet made.</p> <ul style="list-style-type: none"> <li>○ HMH Hexagon:<br/> <a href="https://drive.google.com/open?id=0B2ZOt86UeHVTZTNRX0V2V1VhWms">https://drive.google.com/open?id=0B2ZOt86UeHVTZTNRX0V2V1VhWms</a></li> <li>○ STAR Hexagon:<br/> <a href="https://drive.google.com/open?id=0B2ZOt86UeHVTX1g4TFB3VS1zMlk">https://drive.google.com/open?id=0B2ZOt86UeHVTX1g4TFB3VS1zMlk</a></li> </ul> <p>3. K-12 Social/Emotional Team-Guinn</p> | <p>1. Provide electronic copy of handout to include with minutes</p> | <p>1. Herrera</p> |
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|  | <ul style="list-style-type: none"> <li>• Representatives from each school</li> <li>• Meet monthly during school year</li> <li>• Planned summer professional development on Tier I behavior &amp; social emotional supports as well as teacher leadership</li> <li>• Universal Screeners Update - 17-18 will focus on data we already have: Attendance, Behavior &amp; Course grades (ABCs) to align with RTI work to date; team may reconsider additional screener next year based on need and capacity for implementation</li> </ul> <p>4. Professional Learning</p> <ul style="list-style-type: none"> <li>○ Meeting with all schools to discuss teaching and learning model</li> <li>○ <a href="https://docs.google.com/a/capital.k12.de.us/presentation/d/1ILPrB3Qc_hx0D5Ysla2P9Y7Aik7SuOgZO18SQkCJ28/edit?usp=sharing">https://docs.google.com/a/capital.k12.de.us/presentation/d/1ILPrB3Qc_hx0D5Ysla2P9Y7Aik7SuOgZO18SQkCJ28/edit?usp=sharing</a></li> <li>○ Summer professional learning</li> <li>○ <a href="http://bit.ly/CSD2017SummerPL">http://bit.ly/CSD2017SummerPL</a></li> <li>○ Blended learning <ul style="list-style-type: none"> <li>■ BRINC Research w/ REL &amp; UD</li> <li>■ Blended Learning Cohort being formed now</li> </ul> </li> <li>○ District principal professional learning</li> </ul> <p>5. Systems and Schedules - Secondary schools have identified the teaching schedules for every teacher and have shared those schedules with staff.</p> <p>6. Specialized Instruction</p> <ul style="list-style-type: none"> <li>• District RTI Team, RTI process, RTI Framework-Saylor <ul style="list-style-type: none"> <li>○ Moving forward with STAR assessments in grades 5-8</li> <li>○ Evaluating Imagine Math after pilot implementation</li> <li>○ Five members part of recommendations of the statewide RTI guiding coalitions - sweeping changes coming</li> <li>○ New RTI coordinator role at Central</li> </ul> </li> </ul> |  |  |
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|  | <p>Middle School</p> <ul style="list-style-type: none"> <li>○ Increased usage as of the Early Warning System (ABCs) as an RTI screener</li> <li>○ Evaluating effectiveness of interventions with EOY data</li> <li>● Collaboration of 3 Teams - Elementary Academic, Secondary Academic, Social/Emotional to identify 10 common evidence-based characteristics of a multi-tier systems of support <ul style="list-style-type: none"> <li>○ School Success Plans will include action steps to strengthen RTI and continue to move towards academic/behavior integration</li> </ul> </li> <li>● Health/Physical Education - summer work to draft a written curriculum</li> </ul> <p>6. Special Education-Joyce Denman</p> <ul style="list-style-type: none"> <li>● Internal Audit Report - Complete in all schools but KCSILC to date (will be all complete by end of year); involves general education and special education teachers in teams to review IEPs</li> <li>● Path to PK <ul style="list-style-type: none"> <li>○ Meet and Greets arranged</li> <li>○ Committee formed for parent handbook (Harrington)</li> <li>○ Committee formed for report cards and rubrics (3's and 4's) (Gibbons)</li> <li>○ Playground progress</li> </ul> </li> </ul> <p>7. Gifted Talented-each Elementary and Middle Level School is working through the established plan for CSD Gifted Education Program and Services. We are currently conducting a small scale field test of current identified G/T students using the more culturally unbiased screener of the Negleri (NNAT 3) Assessment</p> <p><a href="https://www.google.com/url?sa=t&amp;rct=j&amp;q=&amp;esrc=s&amp;source=web&amp;cd=4&amp;cad=rja&amp;uact=8&amp;ved=0ahUKEwjNjLS_7pzUAhUH3YMKHQUSDuAQFghGMAM&amp;url=http%3A%2F%2Fwww.pearsonassessments.com%2Flearningassessments%2Fproducts%2F100001822%2Fnegleri-nonverbal-ability-test-third-edition-nnat3.html&amp;usg=AFQjCNEbEbXEEz7G16vmVCHMbHGWDJEog&amp;si">https://www.google.com/url?sa=t&amp;rct=j&amp;q=&amp;esrc=s&amp;source=web&amp;cd=4&amp;cad=rja&amp;uact=8&amp;ved=0ahUKEwjNjLS_7pzUAhUH3YMKHQUSDuAQFghGMAM&amp;url=http%3A%2F%2Fwww.pearsonassessments.com%2Flearningassessments%2Fproducts%2F100001822%2Fnegleri-nonverbal-ability-test-third-edition-nnat3.html&amp;usg=AFQjCNEbEbXEEz7G16vmVCHMbHGWDJEog&amp;si</a></p> |                                                  |  |
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|                                   | <p><a href="#">g2=icpsrKYG8Kuv62o2qtkWSA</a> as a universal screener.</p> <p>8. Advanced Coursework-Paul Dunford</p> <p>9. English Language Learners-Paul Dunford</p> <ul style="list-style-type: none"> <li>• Summer Institute Sessions for general education teachers</li> </ul> <p>10. Board Legislative Priorities-Shelton</p> <p>a. Set for the year -</p> <p><a href="http://www.boarddocs.com/de/csd/Board.nsf/files/ADUK8N4E5941/\$file/FY%2017%20Legislative%20Priorities.pdf">http://www.boarddocs.com/de/csd/Board.nsf/files/ADUK8N4E5941/\$file/FY%2017%20Legislative%20Priorities.pdf</a></p> <p>b. Continuing to lobby for funding not to be cut in final budget</p> <p>11. Board presentation</p> <p><a href="https://docs.google.com/a/capital.k12.de.us/presentation/d/1i5tMlsCX3x0L3I4CupNkyzwIRAUXuQxdbl3u7Ypw9Y/edit?usp=sharing">https://docs.google.com/a/capital.k12.de.us/presentation/d/1i5tMlsCX3x0L3I4CupNkyzwIRAUXuQxdbl3u7Ypw9Y/edit?usp=sharing</a></p> |  |  |
| Work For Next Quarter             | <ol style="list-style-type: none"> <li>1. Identify Practices with SEL curriculum</li> <li>2. Update Course Guide</li> <li>3. Implementation of STAR assessments</li> <li>4. Publication of School Success Plans</li> <li>5. District PD days defined</li> <li>6. Curriculum Audit Complete</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |  |
| Communication Plan                | <ul style="list-style-type: none"> <li>• Sub Group Minutes to be posted to Web</li> <li>• Other potential Communication Gaps/Needs and Solutions</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |  |
| Proposed dates for SI 2 core team | <p>September 2017</p> <p>December 2017</p> <p>March 2018</p> <p>June 2018</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |  |