

Strategy Name: - Linear and Streamlined District

Subcommittee - Facility Master Plan

Date & Time: February 17, 2017 at 1:00 PM

Team Members:

Name	Org	Position	Email	Invited (Required or Optional)	Attended (X if Yes)
Sean Christiansen	Capital	School Board	sean.christiansen1@verizon.net		x
Dr. Dan Shelton	Capital	Superintendent	dan.shelton@capital.k12.de.us		x
Dr. Sylvia Henderson	Capital	Assistant Superintendent	sylvia.henderson@capital.k12.de.us		x
Ade Kuforiji	Capital	Chief Financial Officer	Adewunmi.Kuforiji@capital.k12.de.us		x
Elliot Hardin	Capital	Supervisor of Buildings and Grounds	elliot.hardin@capital.k12.de.us		x
Dennis Hallock, Sr.	Community	Parent	dennis.hallock@capital.k12.de.us		x
John Marinucci	DSBA	Executive Director	jwmarinucci@edsba.org		x
Ben Wells	Capital	Supervisor of Technology	ben.wells@capital.k12.de.us		x
Toriano Giddens	Capital	Principal, WHMS	toriano.giddens@capital.k12.de.us		x
Charles Sheppard	Capital	Principal, Towne Point	charles.sheppard@capital.k12.de.us		
Donna McGee	Capital	Teacher, CEA	donna.mcgee@capital.k12.de.us		x
Jerry Doherty	EDiS	EDis	jdoherty@ediscompany.com		
Carl Krienen	ABHA	Architect	ckrienen@abha.com		x
Bryan Williams	ABHA	Architect	bwilliams@abha.com		x
Dick Scrafford	Citizen	Community, Construction	dick.scrafford@verizon.net		
James Pennewell	DOE	Facilities	james.pennewell@doe.k12.de.us		x
Rob Belfiore	EDiS	Construction	rbelfiore@ediscompany.com		
Jim Trower	Capital	Child Nutrition	James.Trower@capital.k12.de.us		
Bruce Ashby	Capital	Transportation	bruce.ashby@capital.k12.de.us		

Discussion:

Topic	Discussion/Status (Bullet topics for agenda. Revise based on actual conversation for minutes)	Action(s)	Assigned to
Review Progress To Date and Previous Action Items	No Open Action Items - Meeting with DOE		
Update on the Population Study	- Based on feedback from the DOE, revisions need to be made to show the history of our capacity due to lack of action in the past, not future growth - Need to demonstrate the need for space to allow our KCSILC and programs associated with KCCS to return to district facilities. - Separating the grade levels.		
Current Status of Facility Master Plan	- Presented by Carl Krienen - Brief and additional thoughts		
Current Status of CN	- Question of how the Google Forms are to work		
Discussion of Public Communication Plan of Next Steps	- Do we need to present the final plan publicly prior to the board meeting? - Is there any new information that was not previously shared that they may wish to comment on.		
Questions / Direction Needed from Board	- What are the key questions and/or items we need the board to vote on for this project to go to completion? 1. Redistricting when and how would their be a determination around who goes to which school 2. Schedule, when will shovels be in the ground. 3. Make sure everyone sees that all communities take advantage. 4. Referendum cost calculations (over time) 5. Comparison to the Referendum in the past (HS) 6. Project phasing, does this suit your community needs		

	7. Potential schedule for tax rates (need to look at our 'portion' through equalization). (need to look at what bond is falling off). 8. State vs. Local Distribution 9. Population Study Revision 10. Operating		
Potential Path Forward	- ABHA will share Facilities Master Plan at the June 21 Board Meeting		
Round Table			
Next Steps/ Next Meeting	Board action gives the authority to the Superintendent to engage the DE DOE to submit and accept DE DOE approved Certificates of Necessity based on phase 1 of the Approved Facility Master Plan	Develop executive summary letter - Shelton	
Closing/ Review Action Items			