

Strategy Name: - Linear and Streamlined District

Subcommittee - Facility Master Plan

Date & Time: January 10, 2017 at 1 PM

Team Members:

Name	Org	Position	Email	Invited (Required or Optional)	Attended (X if Yes)
Sean Christiansen	Capital	School Board	sean.christiansen1@verizon.net		X
Dr. Dan Shelton	Capital	Superintendent	dan.shelton@capital.k12.de.us		X
Dr. Sylvia Henderson	Capital	Assistant Superintendent	sylvia.henderson@capital.k12.de.us		X
Sean Sokolowski	Capital	Chief Financial Officer	sean.sokolowski@capital.k12.de.us		X
Elliot Hardin	Capital	Supervisor of Buildings and Grounds	elliot.hardin@capital.k12.de.us		
Dennis Hallock, Sr.	Community	Parent	dennis.hallock@capital.k12.de.us		X
John Marinucci	DSBA	Executive Director	jwmarinucci@edsba.org		X
Ben Wells	Capital	Supervisor of Technology	ben.wells@capital.k12.de.us		X
Toriano Giddens	Capital	Principal, WHMS	toriano.giddens@capital.k12.de.us		X
Charles Sheppard	Capital	Principal, Towne Point	charles.sheppard@capital.k12.de.us		X
Donna McGee	Capital	Teacher, CEA	donna.mcgee@capital.k12.de.us		X
Jerry Doherty	EDIS	EDis	jdoherthy@ediscompany.com		
Carl Krienen	ABHA	Architect	ckrienen@abha.com		X
Bryan Williams	ABHA	Architect	bwilliams@abha.com		
Dick Scrafford	Citizen	Community, Construction	dick.scrافتord@verizon.net		
James Pennewell	DOE	Facilities	james.pennewell@doe.k12.de.us		X
Rob Belfiore	EDiS	Construction	rbelfiore@ediscompany.com		
Jim Trower	Capital	Child Nutrition	James.Trower@capital.k12.de.us		X
Bruce Ashby	Capital	Transportation	bruce.ashby@capital.k12.de.us		X

Discussion:

Topic	Discussion/Status (Bullet topics for agenda. Revise based on actual conversation for minutes)	Action(s)	Assigned to
Review Purpose and Intent of Core Team	- Development of Facility Master Plan		
Updates of Previous Work	- Architect's update of Facility Review Report - ABHA - ABHA to meet with Elliot to review version of report. - Does their need to be a board report? - Dan Shelton - Summary Details will be provided to the board on Population Study and Facility Review. - Update of Grade Level Reconfiguration Vote - Shelton - Board voted and have asked the Facility Master Plan include an Early Childhood Center and Middle School Configuration 6-8. - Update of Population Study - Sokolowski - Modest growth has been seen over the last 17 years - Increases seen in special education population more significantly than in regular education. - Update of Historic Preservation Committee Survey - Trower - 5 questions created so far. - Will be adding a member from Hartly and Friends of Old Dover to the Committee to review. - Discussed potential questions that are specific about potential direction and open ended to get general and individual positions. Add a question about feelings of BTW renovation. - Discussed a factor of how much it will cost to build v. renovate - Discussed the connection to the History of Capital being created as	ABHA to meet with Elliot to review version of report. Summary Details will be provided to the board on Population Study and Facility Review at the January meeting.	ABHA, Sokolowski ABHA, Sokolowski

	part of SI3		
Presentation of Initial Planning Diagrams	Facilities Planning Committee: Attached are drafts of the materials we will present at Tuesday's Facilities Planning Committee Meeting. Please note the following. 1. These include the current district diagram and (4) options for a long range master plan. Also attached here is a separate file with just the spreadsheet for each option. It is the same info on the diagram, but should be easier to read if you print out. Prints will be provided at Tuesday's meeting. 2. Note that these options are <u>not</u> either-or choices. They are meant to spur a discussion about merits of various ideas. And some ideas are interchangeable between the options. 3. We do not address phasing – yet. But that may be part of our discussion. 4. Please familiarize yourself with these in advance of our meeting. Discussion: - How many students and how many buildings in the ECC (1-700 v. 2-350) - How to configure the Middle School - How to bring the discussion to the community? Need to present most probably scenarios to public. Need to start with the staff before going to the community -		
Discussion of Public Communication Plan	Method and timeframe for public presentation of options -		
Discussion of Public Input	- How often/ many times during process will we seek public input? - What methods will be used?		

Round Table			
Next Steps/ Next Meeting	- Next Proposed Core Team Update - 1st week of February via Doodle poll - Next Board Update 2/17		
Closing/ Review Action Items			