

Capital School District
945 Forest Street
Dover, DE 19904-3498

Tuesday, May 1, 2012
District Office Conference Room
MINUTES



Budget Oversight Committee
Joyce Denman, Ed.D.
Dennis Hallock
Tina Huff, Ed.D.
Cheryl Jenkins
Vanessa Withers-Little
Sean Sokolowski, Business Manager



Budget Oversight Committee Members Present:

Joyce Denman
Tina Huff
Dennis Hallock
Sean Sokolowski

Also Present

Toby Paone, DSEA UniServ Director

1.01 Roll Call – Establishment of a Quorum

Quorum was established with four members present.

2.01 Financial Position Report

Mr. Sokolowski reviewed the district's financial position report which was approved by the Board of Education at its meeting on April 25, 2012, and which is submitted to the Department of Education.

2.02 State Training for Committee Members

Mr. Sokolowski discussed the recent state training and will notify members when future trainings are available.

2.03 Governor's FY 13 Recommended Budget

Mr. Sokolowski discussed the Governor's FY 13 Recommended Budget as it pertains to Capital School District.

2.04 FY 13 Guaranteed Unit Count (471 x 98% = 461)

The committee discussed the guaranteed unit count. The expected units for FY 13 will remain unchanged from FY 12 at 471 units. This will entitle Capital School District to 98% of those units or 461 to hire before September 30, 2012.

2.05 Monthly Reports

The committee reviewed the monthly reports as of March 31, 2012.

2.06 Future Meetings

The next meeting of the committee is scheduled for June 12, 2012, at 11:30 am.

3.01 Adjournment

There being no further business, the meeting was adjourned at