Special Governing Board Meeting Agenda

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Via Zoom: https://cabrillok12.zoom.us/j/96120110560 • Webinar ID: 961 2011 0560 • Telephone: 669 900 6833
Closed Session: 6:00 PM • Public Session: 7:00 PM

Board Members Present:	Ms. Kimberly Hines, President Ms. Lizet Cortes, Vice President (Joined meeting at 7:06 PM) Ms. Mary Beth Alexander, Clerk to the Governing Board Ms. Freya McCamant, Member Ms. Sophia Layne, Member
Administrators Present:	Dr. Sean McPhetridge, Ed.D., Superintendent Dr. Leticia Bhatia, Ed.D., Assistant Superintendent Mr. Jesus Contreras, Chief Business Officer

1. CALL TO ORDER – 7:00 PM

a. Public Comments on Closed Session Topics

None.

b. Adjourn to Closed Session - 6:00 PM

1. Closed Session Action Report

President Kimberly Hines reported no action was taken in closed session.

2. Pledge of Allegiance

President Kimberly Hines led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion to approve the agenda, as presented, was made by Member Mary Beth Alexander and seconded by Member Freya McCamant.

ROLLCALL
Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - absent
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member – aye

(M-145) Passed 4-0

4. OATH OF AFFIRMATION

Superintendent Dr. Sean McPhetridge officiated the swearing-in ceremony for re-elected Member Sophia Layne and Member Kimberly Hines.

4. RECOGNITIONS

The Governing Board recognized retiring employee Connie Giebelhausen for 33 years of excellent service to Cabrillo Unified School District

5. COMMUNICATIONS

a. Public Comments

Karri Costa, CUSD parent, spoke to the Board about the CUSD independent studies program and the waitlist. Ms. Costa asked the Board to look for ways to accommodate all the students, especially struggling students. Ms. Costa also requested the Board to focus on the engagement and the social-emotional wellbeing of the students.

b. Employee Organizations Report

1. CUTA Representatives

CUTA Co-President Sean Riordan said that after contentious negotiations, an agreement was reached, thanks to our recent confirmation as a Basic Aid district. He also gave thanks to the parents and community members that advocated for CUTA, to the District Leadership who looked at the numbers, to the Board for approving the contract, and to the educators who engage in civic participation. Mr. Riordan also congratulated Connie Giebelhausen on her retirement.

2. CSEA Representatives

CSEA President Stig Lynne provided the Board an update on the COVID testing pilot program in the district. Mr. Lynne wished everyone safe holidays and asked us all to follow health recommendations of local and state officials. On behalf of CSEA, Mr. Layne presented a Certificate of Appreciation recognizing Connie Giebelhausen for her service to the district.

c. Board Members Report

President Kimberly Hines wished everyone lovely holidays, wishing teachers a restful break and parents a time to connect with their children. President Hines said it is important to take care of each other and themselves. President Hines also said she is proud the district is going back to Basic Aid, and now numbers are stronger: for this reason, the district was able to come to an agreement with CUTA.

Member Mary Beth Alexander shared she is happy to have served on the Board for two years now, and she is also sad to know that there is still misinformation and misunderstanding. Ms. Alexander said that part of the misinformation is the Board meeting's format because this is not a platform for interactive conversations and that there are rules that need to be followed in regards to topics not on the agenda. Ms. Alexander asked the community to reach out to the Board for more information, and she voiced her hope that we can work to move forward and collaborate together to make a great school district better.

Member Sophia Layne said that it is difficult to get into the usual holiday cheer when facing the worst time of the pandemic. Families are struggling with COVID, unemployment, and housing, but the vaccine's launch gives us hope. Member Layne said that the school community still will have to face difficult choices in the future, including the return to schools, because this is not going to be an easy process. Member Layne also said the district and Board would have to look at improvement of outcomes for students in a sustainable and thoughtful way.

Member Freya McCamant expressed how she is excited to see the Strong Workforce Program agreement on the Consent Agenda and the district participation in this program. Member McCamant said she hopes

to continue with the environmental committee in January and plan toward the future. Lastly, Member McCamant thanked the staff for their support and hard work.

Member Lizet Cortes said it is important to focus on people's well-being and asked us all to look toward the positive and bring this positivity into the new year. Member Cortes wished everyone happy holidays.

d. Student Board Representative Report

None.

e. Superintendent Report

Superintendent Dr. Sean McPhetridge wished everyone a safe and peaceful break and holiday. In regards to the Environmental Committee, Superintendent McPhetridge shared he is working with Principals to assess what schools are doing and that the district submitted an application for electrical vehicle chargers and incentives. Superintendent McPhetridge said it is important to take care of the environment and the Coast, and more than ever, it is important to take care of one another.

Superintendent McPhetridge spoke about the district's difficult financial situation over the last year, including the risk of takeover, fiscal insolvency, and the instability we faced financially this last year. Superintendent McPhetridge said now we would all need to wait until October of 2021 to know exactly what tax revenues will look like and how that will impact future funding, but he also said he looks forward to continuing in collaborative relations with bargaining unions to take care of district employees.

6. CONSENT AGENDA

a. Approval of Strong Workforce Program Grant Agreement
b. Approval of Classified Personnel Report
c. Approval of Phone System Update Proposal

Motion to approve consent items as amended was made by Member Lizet Cortes and seconded by Member Sophia Layne.

ROLLCALL
Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member - aye

(M-146) Passed 5-0

7. GENERAL BUSINESS

a. Update on our Opening of Schools: Modified Phase III Plan and Waiver Application

Leticia Bhatia, Ed.D., Assistant Superintendent, J Jesús Contreras, Chief Business Officer, Martha Ladd, Director of Educational Support Services, and Jason Owens, Director of Student Services provided an update on the Opening of Schools Modified Phase III and the status of the Waiver Application.

At 9:49 PM, President Kimberly Hines requested a motion to continue past the 10:00 PM curfew. Motion was made by Member Sophia Layne and seconded by Member Freya McCamant.

ROLLCALL
Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member - aye

(M-147) Passed 5-0

b. Approval of AB 1200 Form for Cabrillo Unified Teachers Association Staff

Motion to approve the AB 1200 Form for Cabrillo Unified Teachers Association Staff was made by Member Mary Beth Alexander and seconded by Member Sophia Layne.

ROLLCALL
Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member - aye

(M-148) Passed 5-0

8. ORGANIZATION

a. Election of Governing Board Officers to serve from December 2020 through December 2021

Motion to nominate Member Lizet Cortes as President, Member Mary Beth Alexander as Vice President, and Member Freya McCamant as Clerk to the Governing Board for 2021 was made by Member Kimberly Hines and seconded by Member Sophia Layne.

ROLL CALL
Ms. Sophia Layne, President - aye
Ms. Kimberly Hines, Vice President - aye
Ms. Lizet Cortes, Clerk to the Governing Board - aye
Ms. Mary Beth Alexander, Member - aye
Ms. Freya McCamant, Member – aye

(M-149) Passed 5-0

Motion to approve the appointment of Superintendent Dr. Sean McPhetridge as Secretary to the Governing Board and to approve the authorized Signatories for the Governing Board: President Lizet Cortes, Vice President Mary Beth Alexander, Clerk to the Governing Board Freya McCamant, and Secretary to the Governing Board Sean McPhetridge was made by Member Freya McCamant and seconded by Member Sophia Layne.

ROLL CALL
Ms. Sophia Layne, President - aye
Ms. Kimberly Hines, Vice President - aye
Ms. Lizet Cortes, Clerk to the Governing Board - aye
Ms. Mary Beth Alexander, Member - aye
Ms. Freya McCamant, Member – aye

(M-150) Passed 5-0

b. Approval of the Schedule of Regular Governing Board Meetings for the Year 2021

Motion to approve the Schedule of Regular Governing Board Meetings for the Year 2021 as presented was made by Member Sophia Layne and seconded by Member Freya McCamant. The Board agreed to change the meeting's start time from 7:00 to 6:00 p.m. and bring back this item on January 14, 2021 for approval.

ROLL CALL
Ms. Sophia Layne, President - aye
Ms. Kimberly Hines, Vice President - aye
Ms. Lizet Cortes, Clerk to the Governing Board - aye
Ms. Mary Beth Alexander, Member - aye
Ms. Freya McCamant, Member – aye

(M-151) Passed 5-0

c. Designation of Governing Board Representatives for the Year 2021

The Governing Board discussed Member assignments and agreed to bring back the revised list on January 14, 2021 for approval.

8. ADJOURNMENT OF THE MEETING

Motion to adjourn was made by President Lizet Cortes and seconded by Member Kimberly Hines.

ROLLCALL
Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member - aye

(M-152) Passed 5-0

The meeting was adjourned at 10:47 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

_____ _____
Freya McCamant Date
Clerk to the Governing Board