Governing Board Meeting Agenda

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, November 12, 2020

Closed Session 6:00 PM | Via Zoom: https://cabrillok12.zoom.us/j/91230282867

(For public comments on Closed Session items only)

Public Session 7:00 PM | Via Zoom: https://cabrillok12.zoom.us/j/94582783949

Board Members Present:	Ms. Kimberly Hines, President Ms. Lizet Cortes, Vice President Ms. Mary Beth Alexander, Clerk to the Governing Board Ms. Freya McCamant, Member Ms. Sophia Layne, Member
Administrators Present:	Dr. Sean McPhetridge, Ed.D., Superintendent Dr. Leticia Bhatia, Ed.D., Assistant Superintendent Mr. Jesus Contreras, Chief Business Officer
Student Board Representative Present:	Miss Caroline Dodge, Student Board Representative

1. CALL TO ORDER – 7:00 PM

a. Public Comments on Closed Session Topics

None.

1. Closed Session Action Report: If applicable

President Kimberly Hines reported no action was taken in closed session.

2. Pledge of Allegiance

Student Board Representative Caroline Dodge led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion to approve the agenda, as presented, was made by Member Freya McCamant and seconded by Member Sophia Layne.

ROLLCALL
Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member – aye

(M-128) Passed 5-0 with Student Representative voting aye

3. COMMUNICATIONS

a. Public Comments

Jenny Scarpaci, CUSD teacher, parent, and community member, spoke to the Board about district implementation and communication related to safety and return to school guidelines. Ms. Scarpaci also said that teachers are not fairly compensated for their work.

Nicholas Wrotniewski, stakeholder, spoke to the Board about the CUSD website and the inconsistencies found related to the UCP and Nondiscrimination documents. Mr. Wrotniewski said Administrators and Board should be accountable for providing accurate and accessible documents and transparent information.

Adrianna Balentine, CUSD parent, spoke to the Board about the amazing education her child gets from CUSD dedicated teachers. Ms. Balentine also said that teachers are so dedicated that they have worked without a contract for two years and asked to recognize teachers with a 3% raise.

Heidi Mills, CUSD teacher, said that teachers are thanked and appreciated by CUSD families. Ms. Mills also spoke about the press release the district sent the day before Veterans Day. Ms. Mills said negotiations should have been concluded long before the pandemic.

Abby Foster, CUSD teacher, said that CUSD would lose teachers if they don't get a raise. Ms. Foster also said bringing small groups of students was a great idea but believed CUTA was not consulted. Ms. Foster also spoke about the plan to reopen schools in January and how it will look to have full campuses.

Avis Calhoun, CUSD teacher, spoke to the Board about District Office remodeling and furniture acquisition. Ms. Calhoun said teachers are essential. During the summer, teachers participated in different committees and groups for free because they care, and still there is no movement for a raise.

Pat Olson, CUSD teacher, spoke to the Board in support of teacher salary raises. Mr. Olson also talked about the increased workload teachers have now due to the pandemic and remote learning.

Written Comments. The Board received ten (10) comments via the Google Public Comment Request form related to this agenda item.

To read full public comment submitted via Google Public Comment Request form, please follow the link provided below:

https://docs.google.com/spreadsheets/d/1ZMplonqt_QBmAcEpEvw_PYcDbHaSZ0pIAgOiHs-4t8g/edit?usp=sharing

b. Employee Organizations Report

1. CUTA Representatives

CUTA Co-President Sean Riordan read to the Board a list of facts related to the district budget, instruction, and compensations. Mr. Riordan also asked the Board to honor the parcel tax's intent and use it to increase teachers' retention and provide teachers a reasonable living wage. Mr. Riordan also requested to include CUTA bargaining members in changes to all the instruction phases and follow recommended health guidelines for reopening.

2. CSEA Representatives

CSEA President Stig Lynne said that things are also different for classified staff, and they also support teachers, families, and students. Mr. Lynne mentioned that CSEA staff are also underpaid and that many members have to work two or three jobs to support their families. Mr. Lynne said we all need to work together to get the district finances stable to provide salary raises and retain qualified staff.

c. Board Members Report

President Kimberly Hines said Board member transitions will be in December during the organizational meeting and thanked everybody for the support. President Hines said it is crucial to focus on the needs to maintain the district sustainability. President Hines shared she is looking forward to the Visual and Performing Arts meeting next week and that Visual and Performing Arts is foundational for all students.

Member Sophia Layne thanked Stig Lynne for his comment. Ms. Layne quoted words from President-Elect Joe Biden and California State Board of Education President Linda Darling-Hammond and said she hopes to work together as a community to come up with solutions to make things better.

Member Mary Beth Alexander said she is too looking forward to the future and to be able to refocus on their purpose of improving services for the students.

Member Lizet Cortes said it is a difficult time for students, teachers, staff, and the community in so many ways. Ms. Cortes also said we need to come together to find solutions. Ms. Cortes said she is hopeful and reminded us that many good things are happening in our community.

Member Freya McCamant said that it's important to thank teachers and staff for all they are doing every day and that she understands how difficult this time is with the pandemic and financials. Ms. McCamant also said she hopes the district figures out how to be able to provide raises to employees.

d. Student Board Representative Report

Student Board Representative Caroline Dodge provided the Board and public an update on Kings Mountain Elementary, Los Listos Preschool, La Costa Adult School, Half Moon Bay High School, El Granada Elementary, Farallone View Elementary, and Hatch Elementary School events and activities.

e. Superintendent Report

Superintendent Dr. Sean McPhetridge expressed he has empathy for all he heard and understands the traumas staff, students, and families have due to COVID and understands the issues staff have because of the budget. Dr. McPhetridge said he has the responsibility to communicate what is happening in the district. Dr. McPhetridge noted that the district has to prioritize the staff and students' health and that when district staff walk the campuses, they look to see that the Four Pillars are followed.

Dr. McPhetridge said the district's other issue is compensation and reminded attendees that the district received last year a Letter of Lack of Going Concern indicating a need for budget cuts to achieve solvency and keep the district from takeover. Dr. McPhetridge also said the district will also receive the First Interim Report in December and that he is looking forward to negotiating with new budget data.

4. CONSENT AGENDA

a. Adoption of Resolution No. 33-30 Endorsing November 10, 2020 as Ruby Bridges Walk to School Day
b. Approval of Distribution/Disposal of Obsolete Textbooks at Various Schools
c. Approval of Three-Year Department of Rehabilitation Agreement and Adoption of Resolution No. 34-20, Authorization to Sign the Agreement and Associated Documents
d. Approval of Classified Personnel Report
e. Approval of SMCOE Piggyback Contract with Curative for Employee COVID-19 Testing
f. Approval of Donations to Cabrillo Unified School District
g. Approval of Measure B Parcel Tax Annual Report
h. Approval of the Measure M Facility Bond Audit Report
i. Approval of Security Cameras Quote and Placement
j. Approval of Developer Fees Report for Fiscal Year 2019-2020
k. Approval of Amendment One to Facilities Planning Services Agreement QKA Project 1850.01
l. Response to the Grand Jury Report: "Hate@School --Opportunities Lost"
m. Response to the Grand Jury Report: "Ransomware: It Is Not Enough To Think You Are Protected"
n. Approval of Minutes of Special and Regular Governing Board Meetings

Superintendent Dr. Sean McPhetridge requested the Board to amend item 4.b a. Adoption of Resolution No. 33-30 Endorsing November 10, 2020 as Ruby Bridges Walk to School Day as the San Mateo County Office of Education is celebrating Ruby Bridges Walk to School Day on November 18, 2020.

Motion to approve consent items as amended was made by Member Mary Beth Alexander and seconded by Member Sophia Layne.

ROLLCALL
Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member - aye

(M-129) Passed 5-0 with Student Representative voting aye

5. GENERAL BUSINESS

a. Demographer's Enrollment Study Report

Mr. Tom Williams of Enrollment Projection Consultants presented the Enrollment Projection Report. The report contained information about enrollment and demographic trends for CUSD in the years ahead.

b. Update on Opening of Schools: Modified Phase II & Phase III

Leticia Bhatia, Ed.D., Assistant Superintendent, J Jesús Contreras, Chief Business Officer, and Martha Ladd, Director of Student Services, provided an update on the Opening of Schools Modified Phase II & Phase III.

Tina Lourenco, CUSD parent, talked to the Board about the plan to reopen schools in January in the middle of the cold and flu season. Ms. Lourenco also said students lost a significant amount of learning time.

Written Comments. The Board received one (1) comment via the Google Public Comment Request form related to this agenda item.

To read full public comment submitted via Google Public Comment Request form, please follow the link provided below:

https://docs.google.com/spreadsheets/d/1ZMplonqt_QBmAcEpEvw_PYcDbHaSZ0pIAgOiHs-4t8g/edit?usp=sharing

c. Update Adoption of Supplemental Curriculum: Retablos by Octavio Solis for Freshmen Students

Motion to adopt the Supplemental Curriculum: Retablos by Octavio Solis for Freshmen Students was made by Member Lizet Cortes and seconded by Member Freya McCamant.

ROLLCALL
Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member - aye

(M-130) Passed 5-0 with Student Representative voting aye

At 9:45 PM, President Kimberly Hines requested a motion to continue past the 10:00 PM curfew. Motion was made by Member Sophia Layne and seconded by Member Freya McCamant.

ROLLCALL
Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member - aye

(M-131) Passed 5-0 with Student Representative voting aye

d. Update on CUSD's Early Learning Program

Leticia Bhatia, Ed.D., Assistant Superintendent, and J Jesús Contreras, Chief Business Officer, provided an update to the Governing Board on the grant for our Early Learning Program and its expansion of services to future CUSD students.

e. Approval of Job Description for New Community Engagement, Early Childhood, and Special Programs Coordinator Position

Motion to approve the job description for the new Community Engagement, Early Childhood, and Special Programs Coordinator Position was made by Member Mary Beth Alexander and seconded by Member Sophia Layne.

ROLLCALL
Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member - aye

(M-132) Passed 5-0

f. Approval of Board Policy 3515 Campus Security

Motion to approve Board Policy 3515 Campus Security Update was made by Member Sophia Layne and seconded by Member Lizet Cortes.

ROLLCALL
Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member - aye

(M-133) Passed 5-0 with Student Representative voting aye

8. ADJOURNMENT OF THE MEETING

Motion to adjourn was made by Member Freya McCamant and seconded by Member Lizet Cortes.

ROLLCALL
Ms. Kimberly Hines, President - aye
Ms. Lizet Cortes, Vice President - aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - aye
Ms. Freya McCamant, Member - aye
Ms. Sophia Layne, Member - aye

(M-134) Passed 5-0 with Student Representative voting aye

The meeting was adjourned at 11:16 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

_____ _____

Mary Beth Alexander Date
Clerk to the Governing Board