Regular Governing Board Agenda

CABRILLO UNIFIED SCHOOL DISTRICT

District Office Governing Board Room, 498 Kelly Avenue, Half Moon Bay, California 94109

March 12, 2020 • Closed Session 5:30 PM • Public Session 7:00 PM

The Governing Board will meet for Closed Session to discuss labor negotiations, student discipline, personnel matters, litigation, and other matters as provided under California state law as set forth on the agenda below. Following Closed Session, the Board reconvenes to Public Session. Adjournment of the Public Session will be no later than 10:00 PM for all regular and special meetings, unless extended by a majority vote of the Board. Writings relating to a board meeting agenda item that are distributed to at least a majority of the Board members less than 72 hours before the noticed meeting, and that are public records not otherwise exempt from disclosure, will be available for inspection at the District administrative offices, 498 Kelly Avenue, Half Moon Bay, CA. Such writings may also be available on the District's website. (Government Code 54957.5b).

Individuals who require special accommodations (Spanish interpreter, accessible seating, documentation in accessible format, etc.) should contact the Administrative Assistant to the Superintendent at (650) 712-7112 no later than 48 hours preceding the meeting.

IF YOU WISH TO ADDRESS THE BOARD OF EDUCATION

Please submit a "Request to Address the Board" slip to the Administrative Assistant to the Superintendent prior to the introduction of the item. For meeting facilitation, please submit the slip at your earliest possible convenience. Upon recognition by the President of the Board, please come to the podium and identify yourself prior to speaking. The Governing Board reserves the right to limit speaking time to three (3) minutes or fewer per individual. Speakers are permitted to yield their time to one other speaker, however no one speaker shall have more than four (4) minutes.

Closed Session Items: may be addressed under Public Comment on Closed Session Topics.
Non Agenda and Consent Items: may be addressed under Public Comments.
Agenda Items: may be addressed after the conclusion of the staff presentation on the item.

Open Board meeting held in the District Office Board Room may be recorded and broadcast.

1. CALL TO ORDER

2. ROLL CALL

___ Ms. Kimberly Hines, President
___ Ms. Lizet Cortes, Vice President
___ Ms. Mary Beth Alexander, Clerk to the Governing Board
___ Ms. Freya McCamant, Member
___ Ms. Sophia Layne, Member

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

4. RECESS TO CLOSED SESSION

a. Public Employee Discipline/Dismissal/Release (Government Code §54954.5, §54957)

b. Public Employee Performance Evaluation (Government Code §54957)

c. Conference Regarding Labor Negotiators (Government Code §54957.6)

   i. Cabrillo Unified Teachers' Association

   ii. California School Employees' Association, Chapter 485

d. Matters Related to Students (Education Code §35146, §48912, §49070)

   The Board may hear expulsion cases and consider the requests from students for re-admittance following expulsion. Also, the Board may hear matters related to student suspensions/other disciplinary actions, student grade change appeals, and confidential student matters according to Education Code. The Education Code requires closed session in these cases to prevent disclosure of confidential student record information.

e. Conference with Legal Counsel—Anticipated Litigation (Government code §54956.9 (d)(2) or (3))

5. RECONVENE TO PUBLIC SESSION – 7:00 PM

Report action from Closed Session: if applicable.

6. PLEDGE OF ALLEGIANCE

7. APPROVAL OF AGENDA

8. SPECIAL RECOGNITIONS

a. The Governing Board recognizes retired administrator Mike Andrews for his continued support and service to Cabrillo Unified School District

9. COMMUNICATIONS

a. Public Comments

   Individual speakers shall be allowed three minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the

number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (Board Bylaw 9323 Meeting Conduct)

b. Employee Organizations Report

   i. CUTA Representatives

   ii. CSEA Representatives

c. Board Members Report

d. Student Board Member Report

e. Superintendent Report

10. INFORMATIONAL REPORTS

a. Presentation on Language Master Plan 2019-20

10.a Board Memo Language Master Plan 2019-20.pdf (p. 7)

10.a.1 Language Master Plan Presentation.pdf (p. 9)

10.a.2 Language Master Plan.pdf (p. 22)

b. Overview of Summer School 2020

10.b Board Memo Summer School 2020.pdf (p. 100)

11. DISCUSSION ITEMS / PUBLIC HEARING

a. Public Hearing on Approval of Waiver Application of a By-Trustee Area Election

11.a Board Memo Public Hearing By-Trustee Area Election Waiver Application.pdf (p. 103)

11.a.1 Notice of Public Hearing By-Trustee Area Election Waiver Application.pdf (p. 104)

11.a.2 Orange Map Board APPD 190408.pdf (p. 105)

b. Appointment of Governing Board Representatives for 2020

11.b Appointment of Board Representatives.pdf (p. 107)

12. CONSENT ITEMS

Consent items are those items judged by staff to be routine in nature, consistent with policy, and reflective of established practice. As a time-saving measure, such items are typically grouped together on what is called the “Consent Agenda” for Board consideration of action. The Consent Agenda requires a motion and a second and must be approved by a roll call vote of the Governing Board. Any Board member may direct that one or more of these items be removed from the Consent Agenda for the purpose of discussion and consideration of action.

a. Field Trip for HMBHS Track and Field to Easter Relays in Santa Barbara, CA

12.a HMBHS Track and Field Field Trip to Santa Barbara CA - 2020.pdf (p. 108)

b. Field Trip for HMBHS Beach VolleyBall to CBVA Tournament in Santa Barbara, CA

12.b HMBHS Beach Volleyball Field Trip to Santa Barbara CA - 2020.pdf (p. 109)

c. Approval of Field Trip for HMBHS FFA to State Conference in Anaheim, CA

12.c HMBHS FFA to State Conference Anaheim CA - 2020.pdf (p. 110)

d. Approval of Classified Personnel Report

12.d Board Memo Classifed Personnel Report.pdf (p. 111)

e. Acceptance of Donations to Cabrillo Unified School District

12.e Board Memo Donations.pdf (p. 112)

12.e.1 Summary Site Donations.pdf (p. 113)

f. Approval of the Winter Submission of the Consolidated Application and Reporting System

12.f Board Memo Winter Consolidated Application.pdf (p. 115)

12.f.1 Consolidated Application Winter Report.pdf (p. 116)

g. Acceptance of Auditor Selection for Cabrillo Unified School District

12.g Board Memo Auditor Selection for CUSD.pdf (p. 133)

12.g.1 SMCOE Selection of Auditor Form.pdf (p. 134)

12.g.2 Bond Audit Contract-Chavan & Associates LLP-2020,2021,2022.pdf (p. 135)

12.g.3 Yr End Audit Contract-Chavan & Associates LLP-2020,2021,2022.pdf (p. 144)

h. Approval and Adoption of Minutes of February 13, 2019 Regular Governing Board Meeting

12.h Board Memo Minutes.pdf (p. 155)

12.h.1 2016-02-13 Minutes.pdf (p. 156)

i. Approval of Cabrillo Unified School District Governing Board Policy Updates and Adopt the Proposed Revisions as Recommended by the California School Boards Association

12.i Board Memo Policy Updates.pdf (p. 162)

12.i.1 Policy Guide Sheet.pdf (p. 163)

12.i.1.1 BP 4119.24 Maintaining Appropriate Adult-Student Interactions 200312.pdf (p. 164)

12.i.1.2 BP 4218 Dismissal Suspension Disciplinary Action 200312.pdf (p. 167)

12.i.1.3 BP 5131.2 Bullying 200312.pdf (p. 171)

12.i.1.4 BP 5132 Dress and Grooming 200312.pdf (p. 178)

13. ACTION ITEMS

a. Adoption of Resolution No. 04-19 Encouraging Coastside Residents to Participate in the 2020 Census

13.a Board Memo Resolution Encouraging Coastside to Parcipate in 2020 Census.pdf (p. 181)

13.a.1 Resoluction No 04-20 Encouraging Coastside Residents to Parcipate in 2020 Census.pdf (p. 182)

b. Adoption of Resolution No. 05-20 Decreasing the Number of Certificated Employees Due to a Reduction in Particular Kinds of Services

13.b Board Memo Resolution Decreasing Number of Certified Employees.pdf (p. 184)

13.b.1 Resolution No 05-20 Decreasing Number of Certified Employees.pdf (p. 185)

c. Adoption of Resolution No. 06-20 Determining the Criteria of Order of Seniority for Employees with Same Date of First Day Paid Services

13.c Board Memo Resolution Seniority Selection Criteria.pdf (p. 187)

13.c.1 Resolution No 06-20 Determining Seniority Selection Criteria.pdf (p. 188)

d. Adoption of Resolution No. 07-20 Reducing and/or Discontinuing of Classified Positions

13.d Board Memo Resolution Reducing Classified Positions.pdf (p. 190)

13.d.1 Resolution No 07-20 Reducing Classified Positions.pdf (p. 191)

e. Approval of Second Interim Financial Report for the Fiscal Year 2019-20

13.e Board Memo Second Interim Financial Report FY 2019-20.pdf (p. 193)

13.e.1 Second Interim Financial Report FY 2019-20.pdf (p. 194)

13.e.2 Second Interim Financial Report FY 2019-20 Presentation.pdf (p. 315)

f. Consideration of Selection of CSBA Assembly Delegates on Ballot for San Mateo County Sub-region 5-B

13.f Board Memo CSBA Ballot For Delegate Assembly 2020.pdf (p. 331)

13.f.1 CSBA Ballot for Delegate Assembly 2020.pdf (p. 332)

14. FUTURE BOARD AGENDA ITEMS

a. College and Career Opportunities Presentation

b. School Plan for Student Achievement Report

c. Approval of Williams Uniform Complaint Report

d. Overview of Visual and Performing Arts in CUSD

15. FUTURE EVENTS

a. March 14 - HMBHS Annual Art Show, Coastal Arts League Gallery, 1:00-4:00 PM

b. March 25 - Hatch Open House, 6:00 PM

c. March 25 - Hatch Immersion Registration Deadline - Lottery on March 27 (If necessary)

d. April 6-10 - Spring Recess, No School

e. April 14 - Big Lift Collaborative Meeting, District Office Board Room, 3:00 PM

f. April 14 - Chamber Education Committee Meeting, District Office Board Room, 4:00 PM

g. April 15 - Class of 2020 Grad Night Auction & Raffle! Oceano Hotel, 6:00 PM

h. April 16 - Regular Governing Board Meeting, District Office Board Room, 7:00 PM

16. RETURN TO CLOSED SESSION (IF NECESSARY)

17. ADJOURNMENT OF THE MEETING

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: March 12, 2020
TO: Members of the Governing Board
FROM: Dr. Leticia Bhatia, Assistant Superintendent, Curriculum and Instruction
CATEGORY: Information
RECOMMENDATION: Receive the Revised 2019-20 Language Master Plan

BACKGROUND INFORMATION

Cabrillo Unified School District (CUSD) Language Master Plan is a result of collaboration and commitment to meeting and exceeding the needs of our community's English Learner (EL) students and families. This plan works to not just ensure compliance, but to provide all of our students with a world class education. The CUSD's Language Master Plan uses the board goals, CUSD Strategic Plan, and Local Control Accountability Plan (LCAP) as underpinnings for our work with ELs.

The Language Master Plan mission is to provide a rigorous academic and solid social emotional foundation built on developing academic English, valuing diversity of students, honoring language and culture, and encouraging multilingualism and multiculturalism.

The following objectives will guide us to optimal results for our EL students:

1) History of EL students
2) EL Identification, Assessment, and Placement
3) Instructional Programs
4) EL Student Monitoring and Reclassification
5) Staffing and Professional Development
6) Parent and Community Involvement
7) Evaluation and Accountability
8) Funding and Resources
9) Recommendations for next steps

REPORT/PROPOSAL

The Language Master Plan identifies actions the district will take to address the components, and it provides staff with resources as well as clear processes and procedures. It serves as an operational guide for district staff to plan, implement, and monitor a program that meets the identified goals and effectively addresses the needs of EL students. A variety of stakeholders, including administrators, teachers, support staff, and the District English Learner Advisory Committee (DELAC), is contributing to the updated Language Master Plan for services to EL students.

During the 2019-20 academic school year, the English Learner Council (made up of bilingual community liaisons, teachers, principals, and district staff) has been meeting on the following dates and will continue to review and edit the previous Language Master Plan:

- November 6, 2019
- December 18, 2019
- January 30th, 2020
- February 28, 2020
- April 15th, 2020
- Potential full day work (to be scheduled at our first meeting)

The major revisions to the Language Master Plan are as follow:

- English Language Proficiency Assessment of California (ELPAC)
- Smarter Balanced Assessments of California for English Language Arts (SBAC ELA)
- Federal Laws and Regulations for Education (ESSA)
- Common Core State Standards
- Integrated English Language Development (ELD) into all content areas

The revisions of the Language Master Plan will be translated and posted in the district website by June 4th, 2020.

FINANCIAL IMPACT

There is no financial impact to the General Fund.

CABRILLO UNIFIED SCHOOL DISTRICT

Every Student, Every Day!

Language Master Plan

Cabrillo Unified School District

March 12, 2020

Governing Board Meeting

AGENDA

I. Language Master Plan Components
II. Language Master Plan Mission
III. Overview of Language Master Plan Process
IV. Instructional Programs
V. Monitoring and Reclassification
VI. Staffing and Professional Development
VII. Next Steps

Language Master Plan Components

I. Introduction
II. Identification, Assessment, and Placement
III. Instructional Programs
IV. Monitoring and Reclassification
V. Staffing and Professional Development
VI. Parent and Community Involvement
VII. Evaluation and Accountability
VIII. Funding and Resources
IX. Recommendations and Next Steps

Language Master Plan Mission

The Language Master Plan mission is to provide multiple opportunities for academic and social success of our English Learner students and their families. We value the rich cultures and languages of our diverse students and families and offer a safe, engaging, and equitable learning environment.

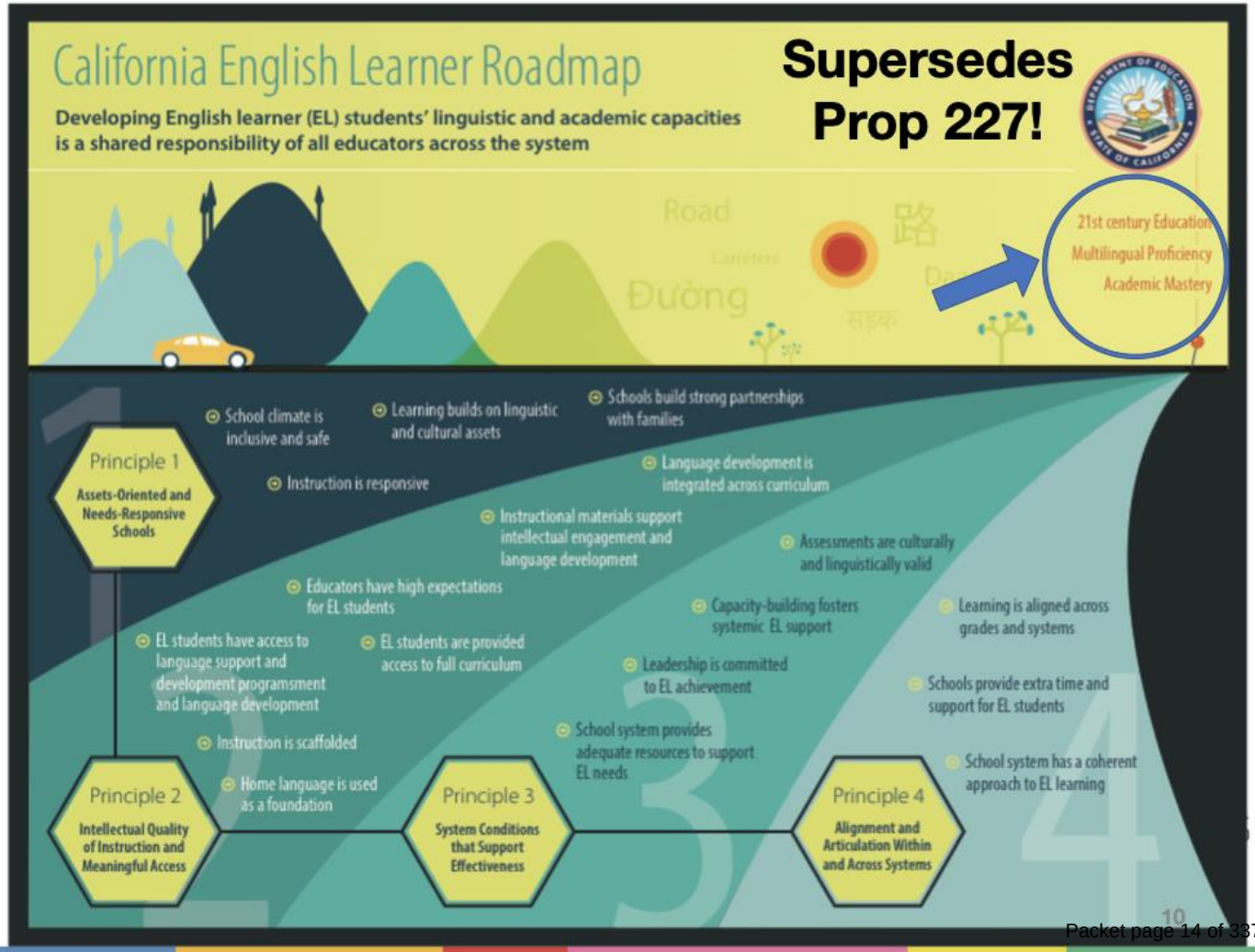
Language Master Plan Development Process

During the 2019-20 academic school year, the English Learner Council (made up of bilingual community liaisons, teachers, principals, and district staff) has met on the following dates and will continue to review, implement, and revise the EL Master Plan as necessary.

- November 6, 2019
- December 18, 2019
- January 30th, 2020
- February 28, 2020 (Full Day ELathon)

Through these meetings, our EL council reviewed current practice, research based, programs and supports for English Learners, and made modifications to the 2017 version of the Language Master Plan.

EL Roadmap Alignment



Four Interrelated Principles

Principle 1

Assets-Oriented & Needs-Responsive Schools

- School climate is inclusive and safe
- Educators collaborate to support ELs with disabilities
- Learning builds on linguistic and cultural assets
- Instruction is responsive
- School builds strong partnerships with families

Principle 2

Intellectual Quality Of Instruction & Meaningful Access

- EL students are provided language development program choices, including multilingual options
- Instruction is scaffolded
- Home language is used as a foundation
- Educators have high expectations for EL students
- EL students are provided access to full curriculum
- Instructional materials support intellectual engagement and language development
- Language development is integrated across curriculum

Principle 3

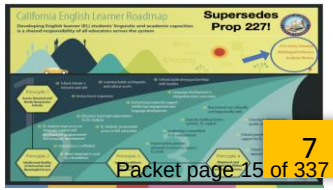
System Conditions

- School system provides adequate resources to support EL needs
- Leadership is committed to EL achievement
- Capacity-building fosters systemic EL support
- Assessments are culturally and linguistically valid

Principle 4

Alignment and Articulation Within and Across System

- School system has a coherent approach to EL learning
- Schools provide extra time and support for EL students
- Learning is aligned across grades and systems



Instructional Programs

Integrated ELD is provided to ELs throughout the school day and across all subjects by all teachers of ELs. The California ELD standards are used in tandem with the CCSS for ELA/Literacy and other content standards to ensure students strengthen their abilities to use English as they simultaneously learn content through English.

Designated ELD is provided by skilled teachers during the regular school day. Teachers use the CA ELD Standards as the focal standards in ways that build into and from content instruction to develop critical language ELs need for content learning in English.

Monitoring and Reclassification

Cabrillo Unified School District – Reclassification Criteria Chart

2019-2020



ENGLISH LEARNER STUDENT



Not Eligible for Reclassification

- Overall ELPAC scores of Minimally Developed, Somewhat Developed and low Moderately Developed (levels 1, 2, and 3)
- SBAC Overall ELA score of Standard Not Met or Standard Nearly Met (level 1, 2 or <2.5)
- Report card grade of below standard in English/ELD (elementary) or ELD or GPA lower than 2.0 (secondary)

Continues in EL Program and evaluate on an annual basis

Students enter LTEL status (3 or more years within a proficiency level), not maintaining Language Proficiency

Recommend for a Student Study Team and necessary Interventions and/or EL services

Eligible for Reclassification

- Overall ELPAC scores of Well Developed (level 4)
- SBAC Overall ELA score of high Standard Nearly Met, Standard Met or Standard Exceed (level >2.5, 3 or 4) or K-2 F&P at grade level or above
- Teacher evaluation based on report card grade of at or above standard in English/ELD (elementary) and GPA above 2.0 (secondary)

Recommend Reclassification

EL Meeting (Individual or Group)
Must include a parent/guardian, teacher and at least 1 staff member below:

- Student's teacher/ELD teacher
- Principal or designee
- EL Site Coordinator
- Other District support personnel, as appropriate
- Student as appropriate

Reclassification: Monitor progress for 4 years

Student does not maintain proficiency CAASPP ELA score of Standard Not Met or Low Nearly Met (level 1, 2 or <2.5)

Student maintains proficiency CAASPP ELA score of High Nearly Met, Standard Met or Standard Exceed

Eligible for Reclassification under an Alternative criteria (Ex: IEP, Section 504, other)

Special Education EL's who appear to have progressed to their maximum potential in English Language Development may be considered for reclassification by the school's Individual Education Plan Team (IEP Team). The IEP Team will consider:

- The category (I or II) of the impact of student's disability.
- Should assessments (testing procedures) be modified? If so, which assessment will be used for reclassification purposes?
- Should criteria for reclassification be modified?

Revised: November 14, 2019

Staffing and Professional Development

Cabrillo Unified School District will provide high quality professional development specific to the implementation of programs for English learners to all pertaining staff members, including principals, teachers, administrators, paraprofessionals, and other school or community-based personnel.

Some examples of EL staffing, should funding be available, include:

- EL Teacher on Special Assignment
- Bilingual Paraprofessionals to support English Learners

Some examples of Professional Development include:

- Equity Conferences
- English Language Professional Development with a focus on
  - ELD Standards, Designated and Integrated ELD, English Learners with Disabilities, STEM and VAPA opportunities for English Learners

Parent Outreach and Community Involvement

Parents of English Learners in Cabrillo Unified form an integral part of the educational process. To participate in the education of their children, they must be well informed of all school site and district activities, procedures, and policies that directly affect their children. It is the joint responsibility of both the school and district to help parents clearly understand the educational process so they can positively interact with the school.

When 15 percent or more of the pupils enrolled in a public school speak a single primary language other than English, as determined by language census data from the preceding year, all notices, reports, statements, and records sent to parents of such students are written in English and the primary language.

<u>Committees</u>
English Learner Advisory Committee
District English Learner Advisory Committee

Next Steps

- Inform educators of latest Migrant list by 30 days from the start of school, or as soon as possible
- Provide a list of English Learners and their ELPAC scores, by 30 days from the start of school, or as soon as possible, to both parents and teachers
- Include language on the Migrant and HLS form to confirm that information will be kept confidential, explain the clear purpose of the implications in the completion of the form, confirm it will not be shared with any outside agency
- Develop a 10th and 11th language assessment for administration to ALL in grades 10th and 11th
- Explore the possibility of an assessment for newcomers in primary language (K-12th) through consultation and approval of our EL council and site educators
- Include a safe haven letter in our registration packet
- Involve community liaisons in identifying migrant education students
- Develop a Toolkit of EL resources for Elementary and Secondary grades
- If funding is available, hire English Learner teachers on special assignment and bilingual paraprofessionals to support ELs
- Establish a cohesive K-12 dual immersion pathway
- Support EL professional development for teachers, classified, and administration, inclusive of cultural competence training
- Providing funds to support K-12 ELD, SES, and enrichment activities
- Set aside funding for curriculum and supplemental resources to support English Learners and their families
- Evaluate the EL Master plan a minimum of one time per year

Questions?

Thank you!

Cabrillo Unified School District
Language Master Plan



Plan Written: 2017
Plan Revised: 2020

Local Governing Board
Kimberly Hines
Lizet Cortes
Mary Beth Alexander
Freya McCamant
Sophia Layne

Superintendent
Dr. Sean McPhetridge

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VII. Evaluation and Accountability

VIII. Funding and Resources

IX. Recommendations and Next Steps

English Learner Master Plan 2017 Committee

Cesar Gaytan, Principal, Farallone View Elementary School

Rajan Bechar, Principal Pilarcitos High School/Director La Costa Adult School

Jeannette Ramos, School Community Relations Assistant, Pilarcitos High School

Jean Kuznick, Assistant Principal, Manuel F. Cunha Intermediate School

Tiffany Zammit, Assistant Principal, Half Moon Bay High School

Joy Dardenelle, Assistant Superintendent of Curriculum and Instruction

Irene Preciado, Director of Categorical Programs

Language Master Plan 2020 Committee

Diane Angst, Teacher, Cunha Middle School

Leticia Bhatia, Assistant Superintendent of Curriculum and Instruction

Andrew Boysen, Assistant Principal, Half Moon Bay High School

Ana Carrillo, Community Liaison, Farallone View Elementary School

Brittany Hooker, Teacher, El Granada Elementary School

Grace Hough, San Mateo County Office of Education

Josefina Infanzon, Administrative Assistant

Erica Krein, Teacher, El Granada Elementary School

Anne Lee, Administrator

Elizabeth Murrillo, Community Liaison, Hatch Elementary School

David Porcel, Principal, Hatch Elementary School

Graeme Westwood, Half Moon Bay High School

Angela Work, Teacher, Hatch Elementary School

I. INTRODUCTION

A. Superintendent Message

"Cabrillo Unified School District, the San Mateo Coastside community, and indeed California as a state are all privileged to benefit from a richness of cultural and linguistic diversity. We are lucky as a state and as a district to experience the values of so many different backgrounds, languages, and experiences. In CUSD, we celebrate bilingualism and we embrace biculturalism, particularly because a majority of our students come from Latino families with many wanting to preserve their beautiful cultural and linguistic traditions. Now more than ever, in the 21st century global economy, we know students benefit from speaking two or more languages, and we also know we have a responsibility to help English language learners retain their home languages as they also learn to master English. We also know that many English-speaking families embrace the opportunities that we provide for their children to learn Spanish and experience Latino culture in the dual-language Spanish immersion programs we offer. On behalf of CUSD, I thank the staff and volunteers who have worked on updating our English Learner Master Plan: we know that we have a responsibility to support all students to acquire and master English, and we commit to ongoing efforts to do so using research-based practices that support our students and families in that goal, even as we also aim to provide students and families with the even greater opportunity to be multilingual as well."

Dr. Sean McPhetridge, Superintendent

Cabrillo Unified School District

B. Introduction and Goals

Cabrillo Unified School District is committed to providing our schools with quality instructional support, guidance, and direction to improve instruction for English Learners and ensure their academic success. This entails the implementation of proven, research-based instructional strategies that are utilized in conjunction with district adopted resources to meet the academic needs of English Learners based on individually assessed needs. In addition to guiding academic instruction, English Learner Services supports the productive engagement and involvement of parents of English Learners as critical partners in the success of our students. This support includes the establishment of functioning district and site English Learner Advisory Committees (ELAC and DELAC) and the creation of a welcoming environment for English Learners and their families.

This Language Master Plan for English Learners outlines the District's plan for supporting full English proficiency and academic achievement of all English learners. The plan sets established guidelines to ensure English Learners meet the English Language Development standards and state content standards for academic achievement. The program options outlined in this plan best utilize our district's resources and expertise of how to educate all students, including those in the process of learning a new language.

Yearly, the Cabrillo Unified School District (CUSD) board adopts our Local Control and Accountability Plan (LCAP); using local and state assessments, we define and adjust specific goals, actions, and services to support our English Learners and their families. Instructional leaders at Cabrillo Unified School District continuously review practices, including instructional strategies, English Language Development programs, and professional development plans to substantially improve academic language and

content learning of all English learners.

Goals for all English Learners

- Achieving English proficiency in listening, speaking, reading, and writing equal to that of their native English speaking peers as rapidly as possible through Designated English Language Development instruction.
- Provide equal access to a challenging core curriculum through Integrated English Language Development and, when available, primary language support.
- Provide meaningful activities and instruction that lead to a positive self-esteem and appreciation of culture and language.
- Provide equitable, appropriate, and effective access to core instruction to all English Learners, including but not limited to students dually identified as English Learners and Students with Disabilities and Migratory students.

C. History of English Learner Students - Half Moon Bay, California

"Spanishtown, or Half Moon Bay as it is now called, is perhaps the oldest settlement in San Mateo County, dating back to the 1840s." ***Visit Half Moon Bay - Spanishtown History***. "Spanishtown became a racially diverse community, settled by Canadians, Chinese, English, Germans, Irish, Mexicans, Italians, Scots, Portuguese, and Pacific Islanders." ***Half Moon Bay - Wikipedia***

By 1800, at least half of local Native American Indians such as, but not limited to, the Ohlone and Costanoan Tribes had been taught Spanish in the missions.The first private school was formed in 1840-1850 when Tiburcio Vasquez hired teachers for Spanish speaking students. Shortly after, the first public school opened in 1855.

The population in Half Moon Bay in 1860 was 250 people. The Half Moon Bay Grammar School was built in 1869. Walter Cunha, the son of Manuel F. Cunha, was born in 1909

and attended grammar school in Half Moon Bay. A report card from that grammar school in 1919 records grades in the Reading and Writing Subjects of Grammar, Writing, English, Spelling, Writing, and Analysis. In 1860, the population was 500. In 1872, mostly Spanish was spoken in Half Moon Bay. Half Moon Bay High School was opened in 1909. In 1910, the high school employed 13 teachers, just five decades before the Civil Rights Act of 1964.

D. History of California Policy as it relates to English Learners

Based on the Civil Rights Act of 1964, The U.S. Supreme Court delineated in a 1974 ruling that equality meant a program appropriate and targeted to the needs of English Learners. In 1976, California enacted The Chacon Moscone Assembly Bill 1329 of 1976 which dictated that English Learners enrolled in California public schools receive English Language Development (ELD) and instruction in a language they understand. This commitment to English Learners in California facilitated the formation of the Casteñeda Standards as a result of a 1981 ruling of Casteñeda v. Pickard which identified a dual obligation to English Learners to learn English and access the same academic achievement goals for all other students.

The Four Casteñeda Standards of School Policies and Practices are:

1. *Are they based on sound educational theory?*
2. *Are they implemented with sufficient rigor?*
3. *Is there demonstrable evidence of effectiveness after a sufficient period of implementation?*
4. *Based on the evidence of effectiveness, does the system make efforts to improve implementation or to modify its theory?*

In 2000, California was the first state in the nation to produce and implement standards-based annual ELD assessments. Today, educators follow the Common Core Standards which include the 2012 ELD Standards describing designated and integrated

ELD.

E. Mission for English Learners

California's Vision of Success for English Learners

English learners and their families fully and meaningfully access and participate in their education from the student's early childhood through grade twelve that results in their attaining high levels of English proficiency, mastery of grade level standards, and opportunities to develop proficiency in multiple languages.

California Department of Education for English Learner Roadmap Vision

English learners fully and meaningfully access and participate in a twenty-first century education from early childhood through grade twelve that results in their attaining high levels of English proficiency, mastery of grade level standards, and opportunities to develop proficiency in multiple languages.

Cabrillo Unified School District Mission for All Students

The mission of the Cabrillo Unified School District - an exemplary learning community committed to valuing our distinct cultural identities - is to develop critical thinkers and socially responsible citizens who actively participate in their individual learning and development and are fully prepared to embrace their next challenge. We accomplish this by utilizing our unique natural resources and engaging the entire Coastside community and its partners in providing a rich and academically rigorous curriculum in a safe and nurturing environment

Cabrillo Unified School District Mission for English Learners

The Language Master Plan mission is to provide multiple opportunities for academic and social success of our English Learner students and their families. We value the rich

cultures and languages of our diverse students and families and offer a safe, engaging, and equitable learning environment.

F. California English Learner Roadmap

The Cabrillo Unified School District is in alignment with the California English Learner Roadmap. See below for the text of this roadmap as provided by the California Department of Education.

"The California English Learner Roadmap highlights evidence-based practices, promising models, exemplary practices, and effective inclusion of new federal and state legal requirements." - California Department of Education (CDE)

According to the CDE, the California Roadmap is based on the findings below.

- English language proficiency development takes five to seven years for those entering with emerging English.
- It benefits from coherent and aligned instruction across that time period, and it can take place as an integrated process simultaneous with academic content learning in addition to designated ELD and the development of bilingualism/biliteracy.
- Bilingualism provides benefits from the capacity to communicate in more than one language and may enhance cognitive skills, as well as improve academic outcomes.
- Establishing proper and consistent procedures and criteria for identifying, monitoring, and exiting English learners using appropriate assessment procedures—while developing professional capacity to use assessment results—constitutes a key lever for effective system improvement.
- The diversity of the EL population (e.g., newcomers, long-term English learners, students with interrupted formal education, students with

disabilities, gifted and talented students, and the expected continuous exiting of students from the EL category) necessitates pedagogy and educational support services that are differentiated and responsive.

- Brain development research reinforces the crucial period of birth through early childhood in the areas of cognitive, social, and language development. There is great need for coherent, aligned support for dual language learners across the preschool and primary grade systems to begin developing their bilingual and biliterate capacities.

The current research evidence base also supports the need to attend to the following instructional factors:

- Explicit literacy instruction especially in the early grades
- Peer-assisted and small-group learning opportunities
- Providing academic language support during content area instruction, balanced with structured explicit opportunities for and written language skills development
- Appropriate assessment in various forms (e.g., formative, benchmark, summative) to understand and support student learning
- Processes related to social emotional development and identity formation

The Four Principles Outlined in the California English Learner Roadmap

Four Principles outlined in the California EL Roadmap are intended to guide all levels of the system towards a coherent and aligned set of practices, services, relationships, and approaches to teaching and learning that together create a powerful, effective, 21st century education for our English learners.

Principle #1: Assets-Oriented and Needs-Responsive Schools

Pre-schools and schools are responsive to different strengths of English Learners (EL), needs and identities, and support the socio-emotional health and development of English learners. Programs value and build upon the cultural and linguistic assets

students bring to their education in safe and affirming school climates. Educators value and build strong family, community, and school partnerships.

Principle #2: Intellectual Quality of Instruction and Meaningful Access

English learners engage in intellectually rich, developmentally appropriate learning experiences that foster high levels of English proficiency. These experiences integrate language development, literacy, and content learning as well as provide access for comprehension and participation through native language instruction and scaffolding. English learners have meaningful access to a full standards-based and relevant curriculum and the opportunity to develop proficiency in English and other languages.

Principle #3: System Conditions that Support Effectiveness

Each level of the school system (state, county, district, school, pre-school) has leaders and educators who are knowledgeable of and responsive to the strengths and needs of English learners and their communities, and who utilize valid assessment and other data systems that inform instruction and continuous improvement; resources and tiered support are provided to ensure strong programs and build the capacity of teachers and staff to build on the strengths and meet the needs of English learners.

Principle #4: Alignment and Articulation Within and Across Systems

English learners experience a coherent, articulated, and aligned set of practices and pathways across grade levels and educational segments beginning with a strong foundation in early childhood and continuing through to reclassification, graduation, and higher education. These pathways foster the skills, language(s), literacy, and knowledge students need for college- and career-readiness and participation in a global, diverse, multilingual 21st century world.

Four Interrelated Principles

Principle 1

Assets-Oriented & Needs-Responsive Schools

- School climate is inclusive and safe
- Educators collaborate to support ELs with disabilities
- Learning builds on linguistic and cultural assets
- Instruction is responsive
- School builds strong partnerships with families

Principle 2

Intellectual Quality Of Instruction & Meaningful Access

- EL students are provided language development program choices, including multilingual options
- Instruction is scaffolded
- Home language is used as a foundation
- Educators have high expectations for EL students
- EL students are provided access to full curriculum
- Instructional materials support intellectual engagement and language development
- Language development is integrated across curriculum

Principle 3

System Conditions

- School system provides adequate resources to support EL needs
- Leadership is committed to EL achievement
- Capacity-building fosters systemic EL support
- Assessments are culturally and linguistically valid

Principle 4

Alignment and Articulation Within and Across System

- School system has a coherent approach to EL learning
- Schools provide extra time and support for EL students
- Learning is aligned across grades and systems



Additional resources may be found at https://www.cde.ca.gov/sp/el/rm/ .

II. IDENTIFICATION, ASSESSMENT, AND PLACEMENT

A. Home Language Survey

A Home Language Survey (HLS) must be used at the time of initial enrollment to determine the primary language and is on file for each student in the district. All parents/guardians with a child/children enrolled in a California public school must complete the Home Language Survey at initial enrollment.The first Home Language Survey completed by a parent supersedes any HLS completed at a later date.

If language other than English is recorded on the HLS, students are assessed for English proficiency using the English Language Proficiency Assessment of California (ELPAC). Special Education students with a primary language other than English are to be tested with the ELPAC according to assessment accommodations as determined by the IEP team. Four questions are asked to determine if the student qualifies for programs designed to support English Language Development.

The four questions on the HLS are as follows:

1. *Which language did your child learn when he/she first began to talk?*
2. *What language does your child most frequently speak at home?*
3. *What language do you (the parents or guardians) most frequently when speaking with your child?*
4. *Which language is most often spoken by adults in the home (parents, guardians, grandparents, or any other adults) ?*

B. English Language Development Standards - Stages of Language Development

The three levels represent the stages of English language development, describing expectations for how well students can understand and use the English language at each level as they continue to build on existing language skills and knowledge.

***Emerging**:* Students at this level typically progress very quickly, learning to use English for immediate needs as well as beginning to understand and use academic vocabulary and other features of academic language.

***Expanding**:* Students at this level are challenged to increase their English skills in more contexts and learn a greater variety of vocabulary and linguistic structures, applying their growing language skills in more sophisticated ways that are appropriate to their age and grade level.

***Bridging**:* Students at this level continue to learn and apply a range of high level English language skills in a wide variety of contexts, including comprehension and production of highly technical texts. The "bridge" alludes to the transition to full engagement in grade-level academic tasks and activities in a variety of content areas without the need for specialized ELD instruction.

English Learners (ELs) at all levels of English language proficiency fully participate in grade-level tasks in all content areas with varying degrees of scaffolding in order to develop both content knowledge and English.

C. English Language Proficiency Assessment (ELPAC Initial)

If a language other than English is given on any of the four questions, the school must use a language assessment to determine the student's level of English. If a student is entering the District from another California school, the receiving school will contact the sending school to obtain the student's previous ELPAC scores. If the sending school does not supply the scores within 20 calendar days, the receiving school will test the

students as an Initial ELPAC but no later than 30 days.

Per *California Code of Regulations*, Title 5 (5 CCR) sections 11511 and 11516 through 11516.7 (Division 1, Chapter 11, Subchapter 7.5) and EC Section 313, the initial and annual administration of the ELPAC are the responsibilities of the LEA. Many students with disabilities are able to participate effectively on the ELPAC. For those students whose disabilities preclude them from participating *in one or more domains of the ELPAC*, their IEP teams may recommend accommodations or an alternate assessment.

If the student's primary language is Spanish, and if resources are available, we administer the IPTI (IDEA Proficiency Test). If the student's primary language is other than Spanish, an Informal Language Survey is sent home for completion. Based on the results of the IPT or the Informal Language Survey, further educational programs will be recommended. When resources are available, English learners are assessed for primary language proficiency within 90 days of enrollment.

ELPAC Initial Proficiency Level Descriptors

LEVEL	DESCRIPTION
Initial Fluent English Proficient (IFEP)	Students at this level have well developed oral (listening and speaking) and written (reading and writing) skills. They can use English to learn and communicate in meaningful ways that are appropriate to different tasks, purposes, and audiences in a variety of social and academic contexts. They may need occasional linguistic support to engage in familiar social and academic contexts; they may need light support to communicate on less familiar tasks and topics. This test performance level corresponds to the upper range of the "Bridging" proficiency level as described in the 2012 *California English Language Development Standards, Kindergarten Through Grade Twelve* (2012 *ELD Standards*).
Intermediate English Learner	Students at this level have somewhat developed to moderately developed oral (listening and speaking) and written (reading and writing) skills. This level captures a broad range of English learners,

	from those who can use English only to meet immediate communication needs to those who can, at times, use English to learn and communicate in meaningful ways in a range of topics and content areas. They may need some degree of linguistic support to engage in familiar social and academic contexts (depending on the student, the level of support needed may be moderate, light, or minimal); they may need substantial-to-moderate support to communicate on less familiar tasks and topics. This test performance level corresponds to the entire "Expanding" proficiency level and to the lower range of the "Bridging" proficiency level as described in the 2012 *ELD Standards*.
Novice English Learner	Students at this level have minimally developed oral (listening and speaking) and written (reading and writing) English skills. They tend to rely on learned words and phrases to communicate meaning at a basic level. They need substantial-to-moderate linguistic support to communicate in familiar social and academic contexts; they need substantial linguistic support to communicate on less familiar tasks and topics. This test performance level corresponds to the "Emerging" proficiency level as described in the 2012 *ELD Standards*.

Initial Placement Staff Responsibilities

Staff Responsibilities	**Action**
Pupil Personnel/Student Services Principal	Ensures that the Home Language Survey (HLS) is part of the registration process at the school
School Secretary	Ensures that HLS is completed as part of the registration process
Assistant Superintendent of Curriculum and Instruction	Oversees the State and Federal Programs (SFP) to support and ensure the responsible person (s): ● Maintain the HLS and process ● Provide assistance to school sites ● Collect data from schools

Initial ELPAC Assessment Staff Responsibilities

The ELPAC (English Language Proficiency Assessments for California) will be used as the primary indicator of English proficiency for the initial identification of English Learners. Testing will occur within 30 calendar days of new enrollment. All identified students in Grades K-12 will be assessed with the complete ELPAC exam. Based on test results, students receive a language designation that is considered for placement, instruction, and further assessment. Students will receive an overall score identifying their English performance level as well as the scores listing the performance levels for each test component: listening, speaking, reading, and writing. The District will score tests for initial identification on site prior to sending completed booklets to the contractor to determine official scores and final placement. The ELPAC District Coordinator submits completed tests to the testing contractor for official scoring.

Initial ELPAC Assessment Staff Responsibilities

Staff Responsible	**Action**
Principal	Responsible for and oversees test administration. Collects and maintains data.
ELPAC Coordinator	Follows Site Testing Procedures. Ensures that the initial ELPAC testing is completed within the timelines.
Assistant Superintendent of Curriculum and Instruction	Oversees the State and Federal Programs department to ensure the responsible person(s): -Maintain procedures for testing and data collection -Provide technical assistance, training, and support -Distribute the Initial ELPAC results as soon as they become available from the state
Timeline for Testing	Within **30 calendar days** of enrollment

Parental Exception Waivers

Passed on November, 2016, proposition 58 no longer requires English-only education for English learners. It allows schools to utilize multiple programs, including bilingual education. Furthermore, parental exception waivers are no longer required for students who would like to take non-English-only classes. If requested by enough parents, the measure requires schools to offer specific English learner programs. Starting in July of 2017, if there are parents of 20 students in one grade level or 30 students school-wide who request a multilingual/biliteracy program, it will trigger the exploration and implementation, to the extent possible, of a biliteracy program at the site. In addition, school districts and county offices of education must ask for annual feedback on English learner programs from parents and community members.

Should families decide to waive out of English learner services, they may waive out of services by completing an English Learner services waiver form. Please note that a parent may waive out of English Learner services; however, we are still required by the California Department of Education to administer the ELPAC to an English Learner.

Parent Notification of Results and Placement

All parents/guardians of English Learners and Fluent English Proficient students will be notified in writing of their child's English-language and, if available, primary-language proficiency assessment results. In addition, parents/guardians are notified of the appropriate program placement stated below.

IPT Primary Language Assessment Staff Responsibilities

If resources are available, the primary language proficiency of the identified EL student will be assessed after the initial identification process is completed using the results of the ELPAC. Parallel forms of the English proficiency instruments will be used when available and as needed in secondary schools.

Staff Responsible	Action
Principal	Responsible for and oversees test administration. Collects and maintains data.
SITE ELPAC Coordinator	Follows site testing procedures. Completes primary language testing as timely as possible.
Assistant Superintendent of Curriculum and Instruction	Oversees the State and Federal Programs department to ensure the responsible person(s): -Maintain procedures for testing and data collection -Provide technical assistance, training, and support
Timeline for testing	Assessed after initial identification is completed

Students	Assessment Instrument
Spanish Speakers K-1	IPT 1 Oral Spanish
Spanish Speakers 2-6	IPT 1 Oral Spanish Grades 2-6 IPT 2 Spanish R & W Grades 4-6
Spanish Speakers 7-12	IPT 2 Oral Spanish Grades 7-12 IPT 3 Spanish R & W Grades 7-12 IPT R&W sections will be administered to students in grades 2-12 who score intermediate and above on the IPT Oral exam.
Other Language Groups Grades K-12	Informal Assessment of Primary Language Proficiency

D. ELPAC Summative Assessment

ELPAC Summative Assessment Staff Responsibilities

The district will conduct the ELPAC to assess the progress of English Learners in acquiring listening, speaking, reading, and writing skills in English until they are reclassified to Fluent English Proficient. In addition to assessing English language development, English learners will be assessed annually for academic progress using

state and local assessments.

Staff Responsible	Action
Principal	Responsible for and oversees test administration. Collects and maintains data.
Site ELPAC Coordinator	Follow site testing procedures. Ensures that Annual ELPAC testing is completed within the timelines.
Assistant Superintendent of Curriculum and Instruction	Oversees the State and Federal Programs department to ensure the responsible person(s): -Maintain procedures for testing and data collection -Provide technical assistance, training, and support -distribute the Summative ELPAC results as soon as they become available from the state
Timeline for testing	Annual assessment window

ELPAC Summative Proficiency Level Descriptors

LEVEL	DESCRIPTION
4	English learners at this level have well developed oral (listening and speaking) and written (reading and writing) skills. They can use English to learn and communicate in meaningful ways that are appropriate to different tasks, purposes, and audiences in a variety of social and academic contexts. They may need occasional linguistic support to engage in familiar social and academic contexts; they may need light support to communicate on less familiar tasks and topics. This test performance level corresponds to the upper range of the "Bridging" proficiency level as described in the 2012 California English Language Development Standards, Kindergarten Through Grade 12 (CA ELD Standards).
3	English learners at this level have **moderately developed** oral (listening and speaking) and written (reading and writing) skills. They can sometimes use English to learn and communicate in meaningful ways in a range of topics and content areas. They need light-to-minimal linguistic support to engage in familiar social and academic contexts; they need moderate support to communicate on less familiar tasks and

	topics. This test performance level corresponds to the upper range of the "Expanding" proficiency level through the lower range of the "Bridging" proficiency level as described in the CA ELD Standards.
2	English learners at this level have **somewhat developed** oral (listening and speaking) and written (reading and writing) skills. They can use English to meet immediate communication needs but often are not able to use English to learn and communicate on topics and content areas. They need moderate-to-light linguistic support to engage in familiar social and academic contexts; they need substantial-to-moderate support to communicate on less familiar tasks and topics. This test performance level corresponds to the low- to mid-range of the "Expanding" proficiency level as described in the CA ELD Standards.
1	English learners at this level have **minimally developed** oral (listening and speaking) and written (reading and writing) English skills. They tend to rely on learned words and phrases to communicate meaning at a basic level. They need substantial-to-moderate linguistic support to communicate in familiar social and academic contexts; they need substantial linguistic support to communicate on less familiar tasks and topics. This test performance level corresponds to the "Emerging" proficiency level as described in the CA ELD Standards.

E. ELPAC Considerations for English Learners Students with Disabilities

The Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act of 1973 (Section 504) address the rights of students with disabilities in school and other educational settings. If an EL is suspected of having one or more disabilities, the LEA must evaluate the EL promptly to determine if the EL has a disability or disabilities and whether the EL needs disability related services (which are special education and related services under IDEA or regular or special education and related aids and services under Section 504). Disability evaluations may not be delayed because of a student's limited English language proficiency (ELP) or the student's participation in a language instruction educational program (LIEP). Also, a student's ELP cannot be the

basis for determining that a student has a disability. Cabrillo Unified School District will follow the US Department of Education Chapter 6 Tools and Resources to support English Learner Students with Disabilities (Click Here) and Practitioners' Guide for Educating English Learners with Disabilities (Click Here).

F. Staff Responsibilities for Initial and Annual Parent/Guardian Notification Letters

Staff Responsible	Action
Principal	Responsible for procedures at site
Assistant Superintendent of Curriculum and Instruction	Oversees the State and Programs department to ensure the responsible person(s): -Maintain the implementation/completion of the Initial Identification results and all parent notification letters based on the timeline requirements -Collect and maintain records and data

Parent Notification Timelines	
Initial Testing and Program Placement	Initial Assessment: English – Notify parents within 30 days after the beginning of the school year or within two weeks of program placement during the school year Initial Assessment: Primary Language - After initial identification is completed
Annual Testing and Program Placement	Annual Notification – Inform parents not later than 30 days after the beginning of the school year Annual Assessment - Within 30 calendar days following

Parents of students with a primary language other than English will be notified in writing of the following:

- Results of the initial identification and any reassessment (annual) thereafter
- How was the level assessed?
- Program being offered to the student

- Other program options available
- Reclassification criteria
- Parent's right to request the ELM (English Language Mainstream) program setting (Click here for access to the EL Services Waiver)
- Parent's right to request a waiver for an alternative program (inclusive of bilingual education)
- The expected rate of graduation from secondary school
- The status of the child's academic achievement in English Language Arts (annual)
- For English learners with an IEP, how the program placement will meet the objectives of the IEP

The notification will be written in English and in the primary language of the student, as required. In addition, the results of the assessments will be communicated orally when school personnel have reason to believe that a written notice will not be understood.

G. Staff Responsibilities for Appropriate Student Placement

Staff Responsible	Action
Principal	Implements program/services at school, considers teacher recommendation of designated student placement in appropriate classrooms to determine student placement, validates implementation of program/services, monitors student progress, and provides support for teachers
Classroom Teachers (with appropriate certificate)	Implement program/services, provide appropriate instruction, monitor student progress Placement of English Learner students in designated ELD Instructional setting (elementary classrooms) Assist with the implementation of programs/services, provide primary language assistance and support
Bilingual Paraprofessionals	When resources are available, assist with the implementation of programs/services, provide primary language assistance and support
Counselors & /or Academic Dean	Placement of English Learner students in designated ELD Instructional settings, with teacher input (secondary classrooms)

Assistant Superintendent of Curriculum and Instruction	Oversees the State and Programs department to ensure the responsible person(s): -Provide technical assistance and support -Maintain data collection and records

III. Instructional Programs

Overview of Instructional Programs for English Learners

Cabrillo Unified School District offers a range of services including Integrated and Designated instruction of English Language Development, Dual Immersion, and Cultural Awareness education. These services are offered to students with parent consultation and notification. The services are offered through a variety of formats at elementary and secondary schools with the goal of ensuring access to the core curriculum, so that students can successfully meet graduation requirements. This Master Plan will provide details of our English Learners for Cabrillo Unified School District (CUSD) educators, families, and the community at large to ensure that services are provided accordingly.

English Language Development (ELD) – Designated and Integrated

CUSD is providing services to English learners to ensure that they are acquiring English-language proficiency and recouping any academic deficits that may have been incurred in other areas of the core curriculum. The district provides additional and appropriate educational services to English learners in transitional kindergarten through grade twelve in all classroom situations. These services are for the purposes of enabling English learners to overcome language barriers and must be provided until they have demonstrated English-language proficiency comparable to that of the district's average native English speakers and recouped any academic deficits that may have been

incurred in other areas of the core curriculum as a result of language barriers.

Both integrated and designated ELD are provided to all English learners.

Integrated ELD is provided to ELs throughout the school day and across all subjects by all teachers of ELs. The California ELD standards are used in tandem with the CCSS for ELA/Literacy and other content standards to ensure students strengthen their abilities to use English as they simultaneously learn content through English.

Designated ELD is provided by skilled teachers during the regular school day. Teachers use the CA ELD Standards as the focal standards in ways that build into and from content instruction to develop critical language ELs need for content learning in English.

Daily minimum time to devote to Designated ELD

- A minimum of 150 minutes per week (30 minutes per day or 50 min 3 times per week in TK-5th)
- Daily block or period in middle and high school
- Additional time should be allocated for ELD for students at ELPAC levels 1 and 2 in middle and high school

An English learner receives a program of instruction in English-language development in order to develop proficiency in English as rapidly and as effectively as possible.

English learners are meeting the district's content and performance standards for their respective grade levels in core curricular areas. The district may choose to ensure that English learners acquire English and learn grade-level academic content simultaneously by implementing a program designed to keep English learners at grade level in all areas of the curriculum. The district may choose to concentrate first on teaching English so long as the district subsequently brings students to grade level in all other areas of the

curriculum within a reasonable time. The district must have a plan that describes how any academic deficits will be monitored and overcome and by when. Actions to overcome academic deficits must be taken before deficits become irreparable.

Designated English Language Development (ELD) Instruction

English Language Development must be a part of the daily program for every English Learner student throughout the entire school year. The teaching of English within the program is based on the students' levels of English Proficiency. The purpose of the Designated ELD component is to teach English learners to communicate with high levels of understanding in English. ELD also provides a foundation for literacy development (reading and writing). It is a planned, specific, explicit component of the student's total educational program and is based on the student's level of English proficiency. The following minimum daily times are mandatory: Grades TK-5th (30 minutes daily or 50 minutes 3 times per week). For secondary, there must be at least one period a day of ELD instruction for the entire year, until the student is reclassified.

In accordance with California Code and Regulations (CCR, Title 5, section 11302) and Ed. Code 313, Cabrillo English learners at all proficiency levels, including advanced, are to receive daily English Language Development (ELD) instruction until they become proficient in English as determined by reclassification criteria.

Designated ELD instruction TK-12 is to conform to seven basic instructional delivery standards:

1. Each EL student is to receive daily or a total of 150 minutes per week of ELD instruction that develops proficiency leveled social and academic language as part of daily instruction in the classroom to be delivered by the classroom teacher or a credential staff member.
2. Students are to be grouped for instruction by English proficiency level, recommending no more than groupings by 2 consecutive levels.
3. ELD instruction at each grade level is to address CCSS ELD Standards:

Collaborative, Interpretive, and Productive Interactions; Structuring Cohesive Texts, Expanding and Enriching Ideas, and Connecting and Condensing Ideas.

4. Designated ELD curriculum and/or ELD Toolkit for Grades K-12 should be used to support students in meeting language proficiency goals and ELPAC task types to ensure language is acquired. This is not limited to Wonders and other supplementary materials that address ELD standards.
5. Teachers are to utilize research-proven language development best teaching practices.
6. Teachers are to monitor the ELD progress of each English Learner using summative and formative assessments.
7. A Monitoring Plan should be initiated for students who are not making adequate progress, performing below grade level standards or below a 2.0 GPA.

Designated ELD instruction is to be delivered in like-proficiency groupings. Grouping more than two consecutive ELPAC levels is highly discouraged as current research indicates that mixed proficiency grouping is an ineffective model of ELD instruction (Dutro, Kinsella, Olsen).

ELD student data is to be reviewed regularly in collaboration with site leadership, ELD teachers, and district ELD staff to ensure students are moved to more advanced groupings as soon as appropriate. The purpose of ELD instruction is to actively engage students in learning English vocabulary and language structures. Although ELD lessons can be related to academic content, it is critical that the core purpose of this instruction, English language acquisition, be maintained.

In addition to designated ELD instruction, teachers are to provide English Learners with integrated ELD to provide academic language development infused into grade level content instruction. Students must receive explicit instruction and daily practice of the

specific academic language of the content, including academic vocabulary and language structures using:

- academic discourse
- sentence frames
- interactive charts/posters
- graphic organizers
- word walls
- personal dictionaries
- writing models and/or templates

Integrated English Language Development (ELD) Instruction

As per the California English Language Arts / English Language Development Framework, *Integrated English Language Development,* English language development instruction is to be provided throughout the day and across the disciplines. Teachers with English learners use the English language development standards in addition to their focal English language arts/literacy and other content standards to support the linguistic and academic progress of English learners.

This obliges us to move away from teaching only during Designated ELD time and approach ELD instruction for English Learners throughout core content areas. Designated ELD emphasizes critical elements that are fundamental for students learning the language of English, particularly the use of techniques and strategies to learn "How English Works." This model does not prove to be successful because it only proved to give our students a partial command of our English language. Language research strongly suggests that without explicit support in how to use English to comprehend text and express their thinking, English learners continue to be unsuccessful academically. Fortunately, our new ELD standards acknowledge that a more comprehensive model for subject-matter instruction is required. Through professional development opportunities

on ELD best practices, the new ELD standards, and Integrated ELD workshops, teachers and staff will be supported with providing ELs with support through the Integrated ELD model.

Dual Language Immersion

This program, also known as Bilingual Education, provides integrated language and academic instruction for native speakers of English and native speakers of another language with the goals of high academic achievement, first and second language proficiency, and cross-cultural understanding.

Programs offered at Elementary, Middle, and High Schools

ELEMENTARY SCHOOL (K-5)

Emerging [Designated and Integrated - Level 1 and low Level 2]

Expanding [Designated and Integrated - high Level 2 and Level 3]

Bridging [Designated and Integrated - Level 4]

MIDDLE SCHOOL (6-8)

Emerging [Structured English Immersion I - Newcomer and Level 1 and low level 2]

Expanding [Structured English Immersion II - Level 2 and 3]

Bridging [English Language Mainstream - Level 4]

HIGH SCHOOL (9-12)

Emerging [Structured English Immersion I - Newcomer and Level 1 and low level 2]

Expanding [Structured English Immersion II - Level 2 and 3]

Bridging [English Language Mainstream - Level 4]

ELD 1 - Structured English Immersion I - (Level 1 and low level 2 - Secondary)

The *Structured English Immersion I Pathway* is designed to help recently arrived middle and high school immigrant English Learner students adjust to their new language and culture. The *Structured English Immersion I Pathway* is dependent on the total number of newcomer students at a particular grade span (middle and high). This includes students who recently arrived in the country 0-24 months.

At middle and high school, students may stay in the *Structured English Immersion I Pathway* for up to 1-2 years.

Student Population

The *Structured English Immersion I Pathway* serves recently arrived immigrant English Learner students who need a period of adjustment and orientation before entering the Expanding English Immersion Pathway or English Language Mainstream Pathway.

Instruction

The curriculum includes transition support and primary language support (when available) in academic areas at grade level. The pathway also addresses academic gaps due to differences in national schooling systems or gaps in prior schooling. Students receive intensive English Language Development consisting of at least two self-contained periods of English taught at the appropriate linguistic proficiency level. All non-ELD academic classes are also self-contained and supported through the primary language (when available) or in English with strategies designed to help English Learners access and engage in academic core instruction. When available, the district offers primary language support for Newcomer students in Spanish. As students exit the *Structured English Immersion I Pathway*, they transition to either the *Structured English Immersion I*

Pathway or English Language Mainstream Pathway. This will include additional Social Emotional Learning (SEL), field trips, guest speakers, and other enrichment opportunities.

Eligibility

Prior to student enrollment in the district, the student's parents/guardians complete the Cabrillo's Home Language Survey (HLS) on the enrollment application.

An applicant must meet the following eligibility requirements:

- Student listed a language other than English on his/her home language survey; **AND**
- Student entered the United States less than 24 months from the date of enrollment; **AND**
- Student scored at level 1 or 2 on the ELPAC or has no test results available.

If the student does not meet the above eligibility requirements, his/her request will be considered for an alternate language Pathway.

Exit

At middle and high school, students may stay in the Newcomer Pathway for up to 1-2 years. Students in this program receive graduation credits for the ELA/ELD courses, however; they receive elective credit for the ELD lab courses. Sometimes, students are ready to exit the newcomer pathway and enter SEI II Pathway after 6 months. The ELD teacher will recommend exit from the newcomer pathway to the SEI II Pathway. We do not keep students in the Newcomer Pathway for more than two years in order to avoid tracking students in an EL Pathway.

ELD2 - Structured English Immersion II Pathway (Secondary ELD)

The Structured English Immersion II Program addresses the academic and social needs of English Learner students in a challenging and supportive environment, to assist students in developing English Language proficiency while maintaining and fostering pride in their identity.

The Structured English Immersion II pathway serves English Learners with a high level 2 or low level 3 on the ELPAC (and/or locally designed language placement assessment) and enrollment at middle school or high school. If funding is available, each secondary school receives an allotted number of EL sections based on their EL enrollment.

The goal of the Structured English Immersion III Pathway is to provide English Learners (ELs) with a comprehensive curriculum in all content areas as we develop students' English language skills. The program instructs students to speak, read, and write in English. Instruction is provided by teachers who are specially trained in English language acquisition or applied linguistics and their content area. Our teachers use curricula and methodologies specifically designed to promote English language skills while teaching content area curricula. This program prepares English Learners (ELs) to enter grade level general education classrooms.

Student Population

The Structured English Immersion II Pathway serves students exiting the Structured English Immersion I. At middle and high school, students may stay in the Structured English Immersion II Pathway for no more than one year before transitioning to Structured English Immersion III.

The curriculum includes transition support and primary language instruction or support (when available) in some or all academic areas at grade level. The pathway also addresses academic gaps due to differences in national schooling systems or gaps in prior schooling. Students receive intensive English Language Development consisting of at least one self-contained period of English taught at the appropriate linguistic proficiency level. Students in Structured English Immersion II are mainstreamed for 80% of their instructional time with instructional strategies which support English Learners. The district currently offers primary language instruction for English Learner students in Spanish (when available). As students exit the Structured English Immersion II, they transition to Structured English Immersion III.

Eligibility

Prior to student enrollment in the district, the student's parents/guardians complete the Cabrillo's Home Language Survey (HLS) on the enrollment application.

An applicant must meet the following eligibility requirements:

- Student listed a language other than English on his/her home language survey; **AND**
- Student scored at high level 2 to low level 3 on the ELPAC or, if not available, a locally designed language placement assessment.

If the student does not meet the above eligibility requirements, his/her request for this pathway will be considered for an alternate pathway.

The ELD teacher will recommend exit from the SEI II Pathway to Structured English Immersion III. We do not keep students in the SEI II Pathway for more than one year in order to avoid tracking students in an EL Pathway.

Exit

At middle and high school, students may stay in the Structured English Immersion II Pathway for no more than one year before transitioning to an English Language Mainstream pathway. Every semester, counselors and administrators will ensure proper placement so students are not missing A-G and/or graduation credits.

ELD III - Structured English Immersion III Pathway (Secondary ELD)

The Structured English Immersion III Program addresses the academic and social needs of English Learner students in a challenging and supportive environment, to assist students in developing English Language proficiency while maintaining and fostering pride in their identity.

The Structured English Immersion III pathway serves English Learners with a high level 2 or low level 3 on the ELPAC (and/or locally designed language placement assessment) and enrollment at middle school or high school. If funding is available, each secondary school receives an allotted number of EL sections based on their EL enrollment.

The goal of the Structured English Immersion III Pathway is to provide English Learners (ELs) with a comprehensive curriculum in all content areas as we develop student's English language skills. The program instructs students to speak, read, and write in English. Instruction is provided by teachers who are specially trained in English language acquisition or applied linguistics and their content area. Our teachers use curricula and methodologies specifically designed to promote English language skills while teaching content area curricula. This program prepares English Learners (ELs) to enter grade level general education

classrooms.

Student Population

The Structured English Immersion III Pathway serves students exiting the Structured English Immersion II. At middle and high school, students may stay in the Structured English Immersion III Pathway for no more than 1 year before transitioning to an English Language Mainstream pathway.

The curriculum includes transition support and primary language instruction or support (when available) in some or all academic areas at grade level. The pathway also addresses academic gaps due to differences in national schooling systems or gaps in prior schooling. Students receive intensive English Language Development consisting of at least one self-contained period of English taught at the appropriate linguistic proficiency level. Students in Structured English Immersion III are mainstreamed for 80% of their instructional time with instructional strategies which support English Learners. The district currently offers primary language instruction for English Learner students in Spanish (when available). As students exit the Structured English Immersion III, they transition to English Language Mainstream.

Eligibility

Prior to student enrollment in the district, the student's parents/guardians complete the Cabrillo's Home Language Survey (HLS) on the enrollment application.

An applicant must meet the following eligibility requirements:

- Student listed a language other than English on his/her home language survey; **AND**
- Student scored at high level 2 and level 3 on the ELPAC or, if not available, a locally designed language placement assessment.

If the student does not meet the above eligibility requirements, his/her request for this pathway will be considered for an alternate pathway.

The ELD teacher will recommend exit from the SEI III Pathway to English Mainstream. We do not keep students in the SEI III Pathway for more than one year in order to avoid tracking students in an EL Pathway.

Exit

At middle and high school, students may stay in the Structured English Immersion II Pathway for no more than one year before transitioning to an English Language Mainstream pathway. Every semester, counselors and administrators will ensure proper placement so students are not missing A-G and/or graduation credits.

English Language Mainstream

English Language Mainstream classes are taught in English. Mainstream classes are offered at all grade levels. Once students are deemed close to proficiency in English, they are transitioned into mainstream classes to further their English language fluency. Students are continuously supported to ensure they are meeting grade level content standards.

Student Population

Students who have acquired reasonable fluency in English are placed in English Language Mainstream. These students have successfully completed the Structured English Immersion III Pathway or have tested as being reasonably fluent (ELPAC level 4) in English. These classrooms are taught in English. All ELs in the English Language Mainstream will receive Designated ELD Instruction

(K-12) across core content.

Instruction

The students receive appropriate English Language Development (ELD) and grade level academic content through Specially Designed Academic Instruction in English (SDAIE) within core content. Some primary language support may be available from the teacher and/or bilingual instructional assistant. These classrooms are available at all schools and are a part of the regular education classroom. The students stay in English Language Mainstream until they are reclassified fluent.

If the student does not meet the above eligibility requirements, his/her request for this pathway will be considered as an alternate pathway and/or a parent waiver form.

English Language Development

In accordance with California Code and Regulations (*CCR*, Title 5, section 11302) and Ed. Code 313, Cabrillo's English learners at all proficiency levels, including advanced, are to receive *daily* English Language Development (ELD) instruction until they become proficient in English as determined by reclassification criteria**.**

Mandatory daily minimum time to devote to English Language Development

- 30 minutes per day or 50 minutes three times a week in TK - 5th grades
- Daily block or period in middle and high school for the entire school year
- Additional time should be allocated for ELD for students at level 1, 2, 3 ELPAC score in middle and high school.

ELD instruction K-12 is to conform to seven basic instructional delivery standards:

1. Each EL student is to receive daily ELD instruction that develops proficiency

leveled social and academic language as part of *Tier One* instruction of the RTI^2 framework.

2. Students are to be grouped for instruction by English proficiency level.
3. ELD instruction at each grade level is to address CCSS ELD Standards: Collaborative, Interpretive, and Productive Interactions; Structuring Cohesive Texts, Expanding and Enriching Ideas, and Connecting and Condensing Ideas.
4. Teachers are to utilize district-adopted ELA/ELD materials, and other supplementary materials that address 2012 ELD standards.
5. Teachers are to utilize research-proven language development best teaching practices.
6. Teachers are to monitor the ELD progress of each English Learner using summative and formative assessments for a minimum of twice a year using the Cycle of Inquiry Process.
7. Students who are not making adequate progress are to receive Tier Two intervention services in addition to Tier One ELD instruction.
8. ELD instruction is to be delivered in like-proficiency groupings. Grouping more than two consecutive language levels is highly discouraged as current research indicates that mixed proficiency grouping is an ineffective model of ELD instruction (Dutro, Kinsella, Olsen).
9. ELD student data is to be reviewed regularly in collaboration with site leadership, ELD teachers, and district ELD staff to ensure students are moved to more advanced groupings as soon as appropriate.

Integrated ELD with Specially Designed Academic Instruction in English (SDAIE)

When EL's reach an intermediate level of English proficiency, they will continue to receive Integrated ELD and have access to the core curriculum through Integrated ELD. Integrated ELD involves a series of instructional strategies used in combination with the core curriculum and special materials in order to provide meaningful content area instruction for EL's. Key instructional strategies include a focus on hands-on learning

tasks as well as a focus on learning as a process; i.e., close reading, collaborative conversations, and other varieties of integrated, authentic language experiences; and an identification and further development of students' related prior knowledge.

Migrant Education Programs

The goal of the Migrant Education Program is to ensure that all migrant students reach rigorous academic standards and graduate with a high school diploma (or complete a GED) that prepares them for responsible citizenship, further learning, and productive employment.

Migratory youth are children who change schools during the year, often crossing school district and state lines, to follow work in agriculture, fishing, dairies, or the logging industry.

The state is divided into 23 regions statewide and Cabrillo Unified is part of Region 1, which includes Santa Clara, San Benito, **San Mateo**, Alameda, San Francisco, and Santa Cruz.

According to ESSA (*Every Student Succeeds Act*), the purpose of Migrant Education is to:

- Support high-quality and comprehensive educational programs for migratory children to help reduce the educational disruption and other problems that result from repeated moves.

- Ensure that migratory children who move among the states are not penalized in any manner by disparities among the states in curriculum, graduation requirements, state academic content, and student academic achievement standards.

- Ensure that migratory children are provided with appropriate and supportive educational services that address their special needs in a coordinated and efficient manner.

- Ensure that migratory children receive full and appropriate opportunities to access the same rigorous state academic content and to meet the same achievement standards that all children are expected to meet.

- Design programs to help migratory children overcome educational disruption, cultural and language barriers, social isolation, various health-related problems, and other factors that inhibit the ability of such children to make a successful transition to postsecondary education or employment.

- Ensure that migratory children benefit from state and local systemic reforms.

Seal of Biliteracy Award

The Cabrillo Unified School District awards The Seal of Biliteracy to high school, middle school, and elementary graduates who have attained proficiency in English and another language. The District Seal appears on the transcript and diploma as a statement of accomplishment for future employers and for college admissions. These awards are designed to encourage elementary, middle, and high school English learner students to develop full literacy proficiency in English and in their primary language and/or develop full proficiency in English while maintaining their primary language orally.

Purpose of the Seal of Biliteracy Program

The District Seal of Biliteracy and Pathway Awards…

- Recognize and value bilingualism and biliteracy

- Encourage English learners to pursue full proficiency in English and in their primary language
- Officially certify attainment of biliteracy and/or bilingualism on school transcripts
- Affirm the value of diversity and honor the cultures of our community
- Provide students with 21st Century skills

Cultural Identity

An educational strand, critical to all students, including English Learners, is multicultural education. Multicultural education should be interwoven throughout the life of the curricular structure. The main thrust of multicultural education is as follows:

- Build self-esteem
- Understand and respect oneself
- Understand and respect others
- Develop tolerance and mutual understanding for members of a diverse society and shrinking world (multicultural competency)
- Understanding United States' customs, holidays, values, and history

Teachers are expected to make connections, wherever and whenever possible, to the student's experiences and background, especially when introducing new and unfamiliar content. This helps students see the relevance of the content and make more sense of it. In addition to the United States' majority culture and history, classrooms and schools reflect, recognize, validate, and celebrate respectfully the diverse cultural and historical holidays and contributions of new Americans representing diverse ethnic and cultural backgrounds in the United States.

Instructional Program Components

District and school personnel will follow these specific steps to ensure that English Learners are placed in the appropriate EL Program that best supports their language needs. In addition, we will monitor their performance to ensure they are progressing through the programs until they are fully exited as English Proficient students.

Staff Responsibilities for Instructional Programing

Staff Responsible	Action
Principal	Implements program/services at school, places students in appropriate classrooms, validates implementation of services, monitors student progress, and provides support for teachers
Teachers (with appropriate certificate)	Implement program/services, provide appropriate instruction, monitor student progress
Bilingual Paraprofessionals when available	Assist with the implementation of programs/services, provide primary language assistance, and support
Assistant Superintendent of Curriculum and Instruction	Oversees the State and Federal Programs (SFP) department to ensure the responsible person(s): -Provide support and data requested by sites, monitor records

Every English learner receives a program of instruction in English Language Development in order to develop proficiency in English as rapidly and as effectively as possible. English Language Development (ELD) is a specialized program of English language instruction appropriate for the English learner (EL) student's identified level of language proficiency. This program is implemented and designed to promote acquisition of listening, speaking, reading, writing, and the linguistic competencies that native English speakers possess. Cabrillo Unified requires that students receive at least 30 minutes of designated English Language Development instruction daily with lessons and experiences targeted to the students' English proficiency levels. For English learners with special needs, ELD must be determined and documented by the IEP team. Instructions for all English learners must address the 2012 ELD Standards and be

monitored by the site principal.

IV. Monitoring and Reclassification

English Learner Cumulative Folders

An English Learner (EL) student folder is established as soon as initial testing is completed and shall be maintained on site for each EL. The purpose of the folder is to assist the teacher, parent, and school/district administrators with program placement and development, student monitoring, and reclassification. The following items are placed in the EL folder:

- Home Language Survey
- Testing booklets and/or results from all initial testing
- Copies of initial and annual parent notification letters
- ELPAC Student Performance Level Reports
- At the time of reclassification, the reclassification form and parent letter
- Follow up monitoring form for reclassified students

Using the CA ELD Standards

The CA ELD Standards ensure that all English Learners have full access to a high quality curriculum and make steady progress toward higher levels of English proficiency. The following principles amplify how language is developed across the disciplines and what must be the focus of all instructional experiences throughout the school day for English learners:

1) Using English purposefully
2) Interacting in meaningful ways
3) Understanding how English works
4) Effective utilization of foundational skills

According to the 2014 ELA/ELD Framework:

"**Designated ELD** is provided by skilled teachers during a protected time during the regular school day. Teachers use the CA ELD Standards as the focal standards in ways that build to and from content instruction in order to develop *essential* language ELs need for content learning in English." (p. 24)

"**Integrated ELD** is provided to ELs throughout the school day and across all subjects by all teachers of ELs. The CA ELD Standards are used in tandem with the CA Common Core State Standards (CCSS) for ELA/Literacy and other content standards to ensure students strengthen their abilities to use English as they simultaneously learn content through English." (p. 24)

Cabrillo Unified will continue to review new California State approved instructional materials for the District core English Language Arts (ELA) and English Language Development (ELD) programs which support Designated and Integrated ELD instruction using the CA ELD Standards. Under the site principal's guidance and monitoring, teachers will maximize instruction for English learners by:

- Providing quality Designated ELD instruction for at least 30 minutes daily using district adopted core and supplemental materials approved by the site to teach the 2012 ELD Standards.
- Supporting English learners, and every student, with Integrated ELD components such as the following: Academic Vocabulary, Academic Syntax, Register, Promotion of Collaborative Discussions, Support of Comprehension, Interpretation of Complex Text, and Support of Academic Writing and Speaking
- Monitoring English Learner progress using multiple measures determined by the site and approved by the principal.
- ELD and core content area teachers will receive ongoing professional development with sufficient intensity and duration to have a positive and lasting

impact on the teacher's performance in the classroom related to improving language development instruction.

Access to the Core Subject Matter

Cabrillo Unified School District is committed to a program that assures all children equal educational opportunities. The district must assist English learners in meeting the same challenging state content and achievement goals expected of all students within a reasonable amount of time. District leaders will collaborate with site principals and incorporate consistent professional growth opportunities for teachers to refine their use of the most effective strategies to support English learner progress and high levels of academic achievement. Principals monitor the placement and progress of English learners and provide guidance and support to teachers as needed. Teachers will provide academic instruction using SDAIE and Integrated ELD strategies using the 2012 ELD standards in order to increase the level of comprehensibility of the English language in grade-level content areas. English learners will receive primary language support if needed when reasonably possible.

The following chart provides an explanation of the language and academic growth English learners are expected to meet. The instructional program described which includes daily designated ELD, SDAIE instructional strategies in all content areas, and targeted interventions. In addition to the English Language Proficiency Assessments of California (ELPAC) and district or site benchmarks, site principals and teachers implement and maintain other applicable local assessments to demonstrate and monitor student progress of the ELD and state content standards.

Proficiency Level Descriptors

Student Capacities	ELD Proficiency Level Continuum						Lifelong Language Learning
	→ Emerging →		→ Expanding →		→ Bridging →		
Native Language English learners come to school possessing a wide range of competencies in their native language appropriate to their age. They may have varying levels of literacy in their native language, depending on their prior experiences in the home, community, and school. As learners of English as a new language, they gain metacognitive awareness of what language is and how it is used and apply this awareness in their language learning strategies, including drawing upon knowledge of their native language.	English learners ***enter*** the Emerging level having limited receptive and productive English skills. As they ***progress through*** the Emerging level, they start to respond to more varied communication tasks using learned words and phrases with increasing ease.	Upon ***exit*** from the Emerging level, students have basic English communication skills in social and academic contexts.	As English learners ***progress through*** the Expanding level, they move from being able to refashion learned phrases and sentences in English to meet their immediate communication and learning needs toward being able to increasingly engage in using the English language in more complex, cognitively demanding situations.	Upon exit from the Expanding level, students can use English to learn and communicate about a range of topics and academic content areas.	As English learners ***progress through*** the Bridging level, they move from being able to communicate in ways that are appropriate to different tasks, purposes, and audiences in a variety of social and academic contexts toward being able to refine and enhance their English language competencies in a broader range of contexts.	Upon ***exit*** from the Bridging level, students can communicate effectively with various audiences on a wide range of familiar and new topics to meet academic demands in a variety of disciplines.	Students who have reached "proficiency" in the English language (as determined by state and/or local criteria) continue to build increasing breadth, depth, and complexity in comprehending and communicating in English in a wide variety of contexts.
High-Level Thinking with Linguistic Support English learners possess cognitive abilities appropriate to their age and experience. In order to communicate about their thinking as they learn English, they may need ***varying linguistic support, depending on the linguistic and cognitive demand of the task.***	**General Extent of Support**						
	Substantial Students at the ***early stages*** of the Emerging level can engage in complex, cognitively demanding social and academic activities requiring language when provided **substantial** linguistic support; as they develop more familiarity and ease with understanding and using English, support may be **moderate or light** for familiar tasks or topics.		**Moderate** Students at the ***early stages*** of the Expanding level can engage in complex, cognitively demanding social and academic activities requiring language when provided **moderate** linguistic support; as they develop increasing ease with understanding and using English in a variety of contexts, support may be **light** for familiar tasks or topics.		**Light** Students at the ***early stages*** of the Bridging level can engage in complex, cognitively demanding social and academic activities requiring language when provided **light** linguistic support; as they develop increasing ease with understanding and using highly technical English, support may not be necessary for familiar tasks or topics using everyday English.		**Occasional** Students who have ***exited*** the Bridging level benefit from **occasional** linguistic support in their ongoing learning of English.

In Cabrillo USD, ELA and ELD Materials are approved by each site with instruction monitored closely by the principal. The STANDARDS are the FOCUS of all instruction, including Designated ELD. Teachers receive extensive professional development and coaching aligned to the ELA/ELD framework to significantly improve and optimize instructional experiences for ALL students.

Grades/Types of Setting/English Proficiency Level	ELA and ELD Material include but are not limited to	Support Options for English Learners: Access to CORE content Instruction
K-5th grade	**Integrated ELD** Wonders/Maravillas (K-5 @ Hatch) Readers/Writers Workshop **Designated ELD:** Houghton Mifflin Wonder/Maravillas (@ Hatch) ELD Supplemental Materials	-Additional ELD Instruction; Integrated ELD -Participation in Interventions: Intensive, Strategic, or Benchmark -After School Intervention or Tutorial -Migrant Education Support -Differentiated instruction:

	Intensive Intervention: READ 180 (4-6), System 44	Intensive SDAIE Strategies used to make content comprehensible Materials used to scaffold content -Instruction includes print, audio, visual, graphic, and electronic resources -Primary Language Support -Other appropriate services
6-8th grade	**Integrated ELD** Mirrors and Windows **Designated ELD** Read 180 System 44	-Integrated ELD -Participation in Interventions: Intensive, Strategic, or Benchmark -After School Intervention or Tutorial -Migrant Education Support -Differentiated instruction: SDAIE Strategies used to make content comprehensible -Instruction includes print, audio, visual, graphic, and electronic resources -Other appropriate services -Additional ELD Instruction; Integrated ELD -Participation in Interventions: Intensive, Strategic, or Benchmark -After School Intervention or Tutorial -Migrant Education Support -Differentiated instruction: Intensive SDAIE Strategies used to make content comprehensible Materials used to scaffold content -Instruction includes print, audio, visual, graphic, and electronic resources -Primary Language Support -Sheltered Instruction -Other appropriate services
9-12th grade	**Integrated ELD** EMC: Mirrors & Windows Connecting with Literature Program, 2015 California Edition Spelling & Vocabulary	-Integrated ELD -Participation in Interventions: Intensive, Strategic, or Benchmark -After School Intervention or Tutorial -Migrant Education Support -Differentiated instruction:

	Adventures in American Literature High Point Perrine's Sound & Sense (AP) Supplementary Core Reading Materials Timeless Voices, Timeless Themes, 2002 Write for College Writers Inc. Handbook **Designated ELD** English Now Access! English 3D Supplemental Materials	SDAIE Strategies used to make content comprehensible -Instruction includes print, audio, visual, graphic, and electronic resources -Other appropriate services

English Learner Catch-Up Plan

When students are not meeting expected proficiency growth in English proficiency or are sustaining deficits in content areas, Cabrillo Unified will institute a district Catch-Up Plan containing the following elements:

1. Clearly articulated and implemented content standards for the district's core curriculum.
2. Multiple measures used to assess student progress in core curriculum areas.
3. Clearly defined interventions for English learners at each site.

The district employs a number of multiple measures to monitor student progress including: ELPAC, SBAC Assessments, ELA and Math District or site Benchmarks, Curriculum Assessments, Running Records, Standards Based Report Cards (K-6), and Core Grades (7-12). School sites maintain additional assessments for monitoring student progress, particularly at the elementary levels under the direction and guidance of the principal. If a student is not meeting the expected progress for his/her grade level considering his/her number of years in the English Learner program, or if a teacher, parent, or principal has expressed concerns regarding a student's progress, the student receives the most appropriate support and intervention services. Monitoring by the Site Principal, Learning Directors, Counselors (7-12), Literacy Coaches, and district EL Resource Teacher is the major aspect of the Catch-Up Plan with a focus on providing successful interventions that are put in place before academic deficits become irreparable. Interventions at the secondary levels include but are not limited to:

7-8 Interventions	9-12 Interventions
Summer Enrichment Program	Summer School
After School Program and Tutorial	After School Program
Advisory Period	Strategic ELA and Math Courses (9-12)
Focal Students	Saturday School
Math Seminar Course	Sheltered Courses
ELA Intensive Intervention	Credit Recovery Program
Online Reading and Language Program	Intensive and Strategic ELA and Math Courses
Student Study Teams	Online Reading and Language Program
Bilingual Paraprofessionals	Learning Directors for Counseling and Monitoring
RSP Tutorial Class	Student Study Teams
Parent Training	Bilingual Paraprofessionals
	RSP Tutorial Class
	Parent Training+

Principals will collaborate with teachers as well as site and district leaders to: coordinate efforts to assist the English learner students, provide consistent monitoring of progress, determine appropriate student placements and interventions, and communicate with the Curriculum, Instruction, and Categorical Department. Throughout the school year, student data reports and lists will be generated by sites using the district data systems or upon request be provided by the Curriculum, Instruction, and Categorical Department.

Reclassification

Staff Roles and Responsibilities for reclassification

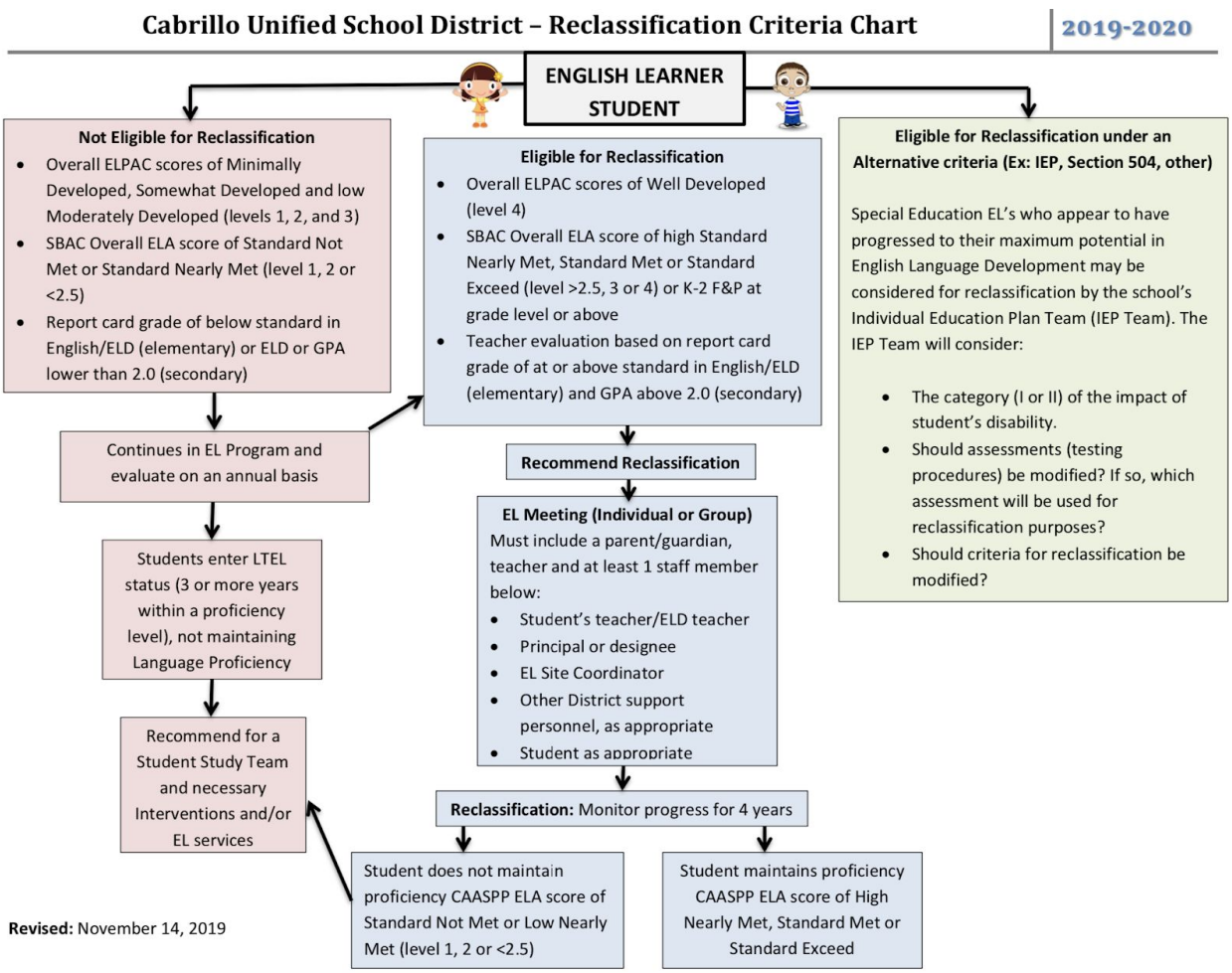
Staff Responsible	Action
Principal	Supervises process at school site. Establishes and works with teachers during the reclassification process. Facilitates parent communication with school community relations assistants and holds the parent meeting and completion of the reclassification letter. Submits completed information to the Director of Categorical Program. Organizes and hosts site reclassification ceremony.
Teacher	Reviews testing results and provides an evaluation of classroom academic achievement for reclassification and follow up monitoring. Provides achievement documentation as needed.
Assistant Superintendent of Curriculum and Instruction	Oversees the State and Federal Programs to ensure the responsible person(s): -Coordinate procedures at district level -Provide reclassification forms -Oversee procedures at site level -Maintain distribution and collection of forms -Organizes District reclassification ceremony

The purpose of the-Cabrillo Unified School District reclassification policy is to assist schools in determining when English learner (EL) students may be classified as RFEP by consistently using a comprehensive reclassification process. The following reclassification policy has been adopted by Cabrillo Unified School District:

Specific Criteria to Be Used for Making Reclassification Decisions

Cabrillo USD approved criteria will be used to determine when an English learner has acquired English language skills comparable to those of an average native English speaker, can participate equally with average native speakers in the school's regular instructional program, and therefore, should be classified as RFEP (Reclassified Fluent English Proficient). Decisions to reclassify English learners who meet the district

reclassification guidelines will be based on documented teacher evaluation of the student's English language proficiency, including a review of the student's mastery of the English Language arts curriculum for their appropriate grade level. Documentation will be reviewed by the school site team. Once the decision is made to recommend that a student be classified as RFEP, signatures of parents, teachers, and principals will be obtained to recommend the new classification as RFEP to the Assistant Superintendent of Curriculum and Instruction for review. The site will be notified of the findings of the final review. If the student is classified as RFEP, the Curriculum, Instruction, and Categorical data entry staff will change the status in the student information system reflecting the new classification and the site will be notified by the Assistant Superintendent of Curriculum and Instruction. Otherwise, the Assistant Superintendent of Curriculum and Instruction will recommend the site to develop a plan so the student can achieve the classification as RFEP.



Consideration for English Learners with IEPs:

English learners with disabilities are to be provided the same opportunities to be reclassified to Fluent English Proficient as students without disabilities. Alternative reclassification criteria may be utilized on an individual basis, as directed by the IEP team. Any decision to alter the reclassification criteria must be made by the IEP team in accordance with the requirements identified in the Annual ELPAC Information Guide section: Guidelines for Reclassification - Reclassification of English Learners with Disabilities. The Director of Special Education facilitates and oversees district procedures for this process in conjunction with the Assistant Superintendent of Curriculum and Instruction, but the case manager ensures all documentation and

assessments have taken place and makes a recommendation to the directors who considered the recommendations by the IEP team.

Reclassification Guidelines

An English Learner (EL) student must meet the following four criteria set forth in the State Board of Education's Reclassification Guidelines (Education Code Section 313d) in order to be reclassified as Fluent English Proficient (FEP/RFEP).

Criterion 1: Comparison of Performance in Basic Skills

Comparison of student performance in basic skills (compared against an empirically established range of performance in basic skills based on the performance of English proficient students of the same age)

A student must score at grade level for Independent Reading (gr. 1-3) or score "Standard Nearly Met" or score at least 4 of 6 on the writing test (Local Assessment) to meet the criteria for this section.

Criterion 2: English Proficiency English Language Proficiency Assessments of California (ELPAC)

A score of Level 4 on the English Language Proficiency (using an objective assessment instrument, including, but not limited to, the state test of English language development [ELD])

Criterion 3: Teacher Evaluation of Student Academic Performance

The student's academic performance indicates readiness to participate effectively in the district's grade level curriculum.
The student's level of academic performance is sufficient to function and progress in the grade level curriculum without undue frustration.

The student's performance meets this criterion.

The student's grades and current report card grades are C or better in English Language Arts (6^{th}-12^{th} grade) or at or above grade level in English/Language Arts (elementary).

Criterion 4: Parent Opinion and Consultation

Parent agrees the child has developed English and academic skills needed to successfully learn grade level standards and curriculum in an English language mainstream program

and that the child will not be enrolled in the English class entitled English Language Development (ELD).

Follow-up Procedures

Each reclassified student will be monitored for two years. Teachers will collaborate with principals and learning directors as needed in order to make program adjustments for students who do not demonstrate satisfactory progress. The Follow-up Monitoring Form will be completed once a year. This evaluation will be signed by the teacher and principal and will include the following questions:

1) Does the student demonstrate adequate oral language skills?
2) Is the student working at or above grade level expectations?
3) Does the student demonstrate satisfactory writing skills in English?
4) Does the student feel successful?

The results of this evaluation process will be documented and given to the school principal. Forms will be kept on file in the students EL cum folder at each site and in the Educational Services Department.

Evaluation of English Learner Program Effectiveness

The district translates evaluation findings to district-wide and site level action plans. The evaluation findings are used to modify and/or enhance district program supports to English Learners. District administrators collaborate with site principals and with district committees to analyze data and discuss program modifications, funding, and development of plans, including but not limited to the single plan for student achievement and the local control accountability plan.

Multiple data sources including some of which are depicted in the following table will be collected and analyzed to determine the degree to which, but taking into

consideration second language acquisition:

1) English learners are achieving English language proficiency comparable to that of average native speakers of English as demonstrated by local and state measures.

2) English learners are achieving academically comparable to students who entered the district's school system already proficient in English as demonstrated by local and state measures.

ELPAC Scores	SBAC Results (upon availability and state guidance)
Reclassification Rate	K-6 Standards Based Report Cards
Graduation Rate	7-12 Report Card Grades (English and Math)
ELA and Math District or site Benchmarks	Community survey results

V. Staffing and Professional Development

Staff Roles and Responsibilities

Staff Responsible	Action
Assistant Superintendent of Personnel	Oversees district recruitment, hiring, and placement of appropriate staff
Assistant Superintendent of Curriculum and Instruction	Determines training needs in collaboration with principals and district administrators. Coordinates district-wide professional development cycles. Maintains training records.
Principal	Determines staffing and training needs in collaboration with staff. Monitors and evaluates staff.

Teacher EL Authorization

State and Federal laws require that all teaching personnel with assignments including English learners must be qualified to provide the appropriate instructional services including English Language Development (ELD), access to other core curriculum through

Specially Designed Academic Instruction in English (SDAIE), and/or primary language instruction. The district will hire qualified bilingual support staff reflective of the language needs of the school community.

Cabrillo Unified School District has made a significant effort to ensure that all students are placed with highly qualified and effective teachers, administrators, and other staff members. All teachers have been or are working toward being identified as highly qualified with the proper credentials to teach English Learners. CUSD administrators participate in recruitment fairs sponsored by universities, colleges, and organizations for the purpose of identifying and recruiting EL authorized teachers.

If the need exists, Cabrillo USD will assist all teachers who lack proper authorization to teach English Learners. Staff members may participate in training from the County Office of Education and/or local colleges or universities. Staff in training for these certifications will be monitored and notified by the District Personnel Office on a yearly basis to ensure that indicated progress towards certification is taking place. Staff members that want to take a study course to prepare for the EL authorization exam may be reimbursed for the costs of registration and materials only upon request.

Professional Development Specific to English Learners

Cabrillo Unified School District will provide high quality professional development specific to the implementation of programs for English learners to all pertaining staff members, including principals, teachers, administrators, paraprofessionals, and other school or community-based personnel. Professional Development offerings must be research based and of sufficient intensity and duration to have a positive and lasting impact on the teacher's performance to improve the instruction and assessment of English learners. The Assistant Superintendent of Curriculum and Instruction collaborates with the district to plan, and provide professional development that will

empower teachers with the skills, attitudes, and strategies to effectively meet the specific needs of English learners.

Some examples of professional development include: ELD standards, Designated and Integrated ELD, Supporting English Learners with the State Standards for their grade levels, English Learner Strategies, and Technology in the Classroom.

VI. Parent and Community Involvement

Parent Outreach and Involvement

Parents of English Learners in Cabrillo Unified form an integral part of the educational process. To participate in the education of their children, they must be well informed of all school site and district activities, procedures, and policies that directly affect their children. It is the joint responsibility of both the school and district to help parents clearly understand the educational process so they can positively interact with the school. Parents are encouraged to attend parent education training sessions and participate in committees to advise at the school, district, and governing board level on services for ELs. The district Family Engagement Department and Site Community Liaisons support site outreach efforts and offer training opportunities to parents of English learner students.

The district must send notices and hold regular meetings for the purpose of formulating and responding to the parents' recommendations. In addition, parents must receive training on how they can be involved and become active participants in assisting their children to:

1. Attain English proficiency
2. Achieve at high levels in core academic subjects

3. Meet challenging state academic content and achievement standards of all students

Translation of Information for Parents

When 15 percent or more of the pupils enrolled in a public school speak a single primary language other than English, as determined by language census data from the preceding year, all notices, reports, statements, and records sent to parents of such students are written in English and the primary language. Information regarding all parent involvement activities including parent notification of assessment results and program options, parent advisory committee participation, parent education, parent classroom/school activities should be provided in a format and, to the extent practicable, in a language the parents can understand. Cabrillo Unified utilizes online resources, programs, community liaisons and interpreters as needed to ensure parents are appropriately informed.

Private School Consultation and Participation

Annually, the Curriculum, Instruction, and Categorical department communicates with private school officials in the LEA boundaries regarding the Title III services available to them. If any schools decide to participate, we will consult with them throughout the design and development of the program.

Parent Advisory Committees

Staff Responsible	Action
Principal	Facilitates formation and implementation of ELAC, submits ELAC records to Special Projects. The principal ensures that composition requirements, elections, tasks, and training requirements are met.
Assistant Superintendent of Curriculum and Instruction	Oversees parent committee procedures, facilitates, and implements the DELAC. Ensures that composition requirements, elections, tasks, and training requirements are met. Reviews ELAC records. Provides technical assistance and support regarding parent notification and the implementation of ELAC.
Parents	Participate on committees, review Single Plans for Student Achievement and the English learner program, provide input.

English Learner Advisory Committee - ELAC

The California Department of Education requires that each school with 21 or more EL students will establish an English Learners Advisory Committee (ELAC) at their school site. The committee shall be comprised of parents and staff with at least 50% of EL parents not employed by the district. Parents of ELs shall be represented in at least the same percentage as the ELs enrollment at the site. An election of members for this committee will be held each school year.

Existing school site councils and/or school site committees may be designated as the ELAC if parents of EL students are represented in at least the same percentage as the percentage their children represent in the total school enrollment. When an existing committee is used, a sub-committee on English Learners (which has a majority of parents of EL students) must be established. The chairperson of the sub-committee

assumes sign-off responsibility.

ELAC members will receive training and materials, planned in full consultation with committee members, appropriate to assist members in carrying out their legal responsibilities. The English Learners Advisory Committee (ELAC) will meet at least two times per year or as often as parents request.

The English Learners Advisory Committee (ELAC) will advise the School Site Council (SSC) on the development of the Single Plan for Student Achievement (SPSA) for the individual school. By June of each school year, the ELAC will advise the school of any modifications to the Single Plan for Student Achievement. The School Site Council reviews the SPSA. The School Site Council Chairperson signs the Single Plan for Student Achievement, then the site principal presents the SPSA to the governing school board.

The ELAC shall be responsible for the following tasks:

1. Advising the principal and staff in the development of a site plan for English learners and submitting the plan to the School Site Council for consideration of inclusion in the School Plan for Student Achievement.
2. Assisting in the development of the schoolwide needs assessment.
3. Ways to make parents aware of the importance of regular school attendance.
4. Each ELAC shall have the opportunity to elect at least one member to the District English Learner Advisory Committee (DELAC). Districts with 31 or more ELACs may use a system of proportional or regional representation.

ELAC members will have the opportunity to elect at least one member to the district's EL advisory committee (DELAC).

Principal's Responsibilities for Implementing ELAC

The site principal is responsible for establishing the school's ELAC and ensuring that ELAC members have fulfilled their responsibilities.

The principal or a designee is responsible to do the following:

- Facilitate formation of an ELAC by September 30 each year
- Facilitate selection of a representative and an alternate to the DELAC
- Assist the ELAC membership to develop meeting agendas and select meeting dates
- Publicize meeting agendas 72 hours in advance
- Schedule and hold planning meetings
- Provide child care for general membership
- Consult with ELAC members to develop and provide training to assist members in carrying out their legal responsibilities
- Arrange for additional training from the Curriculum, Insruction, and Categorical department or outside vendors as needed
- Review meeting minutes to ensure training, discussion, and advice are appropriately reflected
- Share the SPSA with ELAC at the start of each school year and get input from ELAC members on the needs of ELs to include in the following year's SPSA

District Responsibilities for Monitoring ELAC

Curriculum, Instruction, and Categorical staff monitors each school's successes and challenges of ELAC/DELAC operations.

District English Learner Advisory Committee – DELAC

The California Department of Education requires that districts having 51 or more English Learners (ELs) must form a functioning advisory committee to represent all English Learners. The majority of the members shall be parents of ELs who are not employed by the district. Each school ELAC will elect at least one member to the District English Learners Advisory Committee (DELAC). These individuals will serve on the District committee for two school years and advise the school district governing board on all of the following tasks:

The DELAC shall advise the school district governing board on at least the following tasks:

1. Development of a district master plan for education programs and services for English learners. The district master plan will take into consideration the school site master plans.
2. Conducting a district-wide needs assessment on a school-by-school basis.
3. Establishment of district program, goals, and objectives for programs and services for English learners.
4. Development of a plan to ensure compliance with any applicable teacher and/or teacher aide requirements.
5. Review and comment on the school district reclassification procedures.
6. Review and comment on the written notifications required to be sent to parents and guardians.
7. If the DELAC acts as the English learner parent advisory committee under California *Education Code* Sections 52063(b)(1) and 52062(a)(2), the DELAC shall also review and comment on the development or annual update of the Local Control and Accountability Plan (LCAP).

Cabrillo Unified School District will provide all members of the DELAC with appropriate

training and materials, planned in full consultation with committee members, appropriate to assist them in carrying out their legal advisory responsibilities. The District English Learners Advisory Committee will meet at least two times per year or as often as parents request.

Annual Language Census

The purpose of the Annual Language Census is to provide information for planning services for students with a primary language other than English at the school and district levels. In addition, it provides the State Department of Education and the Legislature with information on the needs of and services provided for these students. The report indicates the number of EL and RFEP students in the district by language and grade level. It also reports the type of EL services provided, the number of authorized staff providing the services, and the number of ELs who were reclassified to FEP. Data for the Language Census report is automatically extracted from CALPADS the first week of October every year.

VII. Evaluation and Accountability

Accountability of English Learners under Every Student Succeeds Act (ESSA)

"English learners (ELs) are among the fastest-growing populations of students in our nation's public schools. This diverse subgroup of approximately 4.5 million students brings important cultural and linguistic assets to the public education system, but also faces a greater likelihood of lower graduation rates, academic achievement, and college enrollment than their non-EL peers. The enactment of the Every Student Succeeds Acts (ESSA), which reauthorized the Elementary and Secondary Education Act (ESEA), provides a valuable opportunity for States to reshape their accountability systems to support improved outcomes for ELs. In

particular, the ESSA requires States to more fully include ELs in state and school-level accountability systems."
https://www2.ed.gov/programs/sfgp/eseatitleiiiresourceaccountelsguide.pdf

As of May 2017, English Learner Accountability under ESSA is being developed and defined by each state. In California, the current California Accountability Model and School Dashboard, which has provided us with specific English Learner metrics based on English Learner indicators including graduation rate, suspension rate, college and career, Academic Performance (ELA & Math CAASPP). There are additional EL indicators that are not yet approved by the California Department of Education; this will include data similar to Annual Measurable Achievement Objective (AMAOs) from the previous No Child Left Behind Act and will measure EL performance on the new language assessment for California, English Learner Performance Assessment for California (ELPAC). As soon as the EL metrics become available, we will update the EL Master Plan accordingly.

District

At the district level, the ESSA English Learner indicators, as described above, will determine the level of effectiveness of Cabrillo Unified School District EL placement, programs, and services. This information is used to determine professional development for teachers, administrators, parents, and staff. An annual evaluation report on English Learner performance will be shared at a regular meeting of the Board of Education annually each fall. This data will be shared with the CAASPP performance report presented by members of Educational Services. Data from CAASPP and ELPAC will also be shared with DELAC, ELAC, and School Governance Councils during their annual review of student progress.

The following chart provides goals that are to be used to support school sites and the District in examining their program and services for English Learners.

GOAL	PRACTICES	QUESTIONS FOR PROGRAM EXAMINATION
Goal 1: Acquisition of English language proficiency. All English Learners will meet the recommended English Learner growth targets as defined by the new California Accountability School Dashboard.	The ELPAC is administered annually according to the state calendar. When resources are available, preliminary results are derived from local hand scoring and used to ensure appropriate placement in classes and programs. Official results are received and analyzed between April and May. An analysis of ELPAC growth by district, school, language group, and program is completed, and a report of findings is presented to the School Board. Reclassification data are collected in the fall and winter semesters. An annual analysis of reclassification data will be conducted disaggregated by number of years in district, program placement, initial ELPAC level, and other relevant variables. School sites will use CAASPP data in the fall and, alongside ELPAC data, will conduct a data study to determine students eligible for reclassification.	Do ELs meet the state's language objectives with regard to EL gains on the ELPAC? What percent of ELs reach reasonable fluency on the ELPAC by the end of four years in school? What percent of ELs are reclassified as Fluent English Proficient by the end of five years of school? Meeting UC/CSU requirements at high school graduation? Taking and passing AP assessments in English Language Arts?

Continue on the following page

GOAL	PRACTICES	QUESTIONS FOR PROGRAM EXAMINATION
Goal 2: Academic Success. All English Learners will meet ELPAC and CAASPP targets.	CST and CAHSEE performance data in English Language Arts and Mathematics are analyzed each fall by the school sites. The analyses include cross-sectional profiles of performance by CELDT level as EL as disaggregation of data by school, grade level and language group. Data on other indicators related to high school success are collected by high school staff.	Does the EL/RFEP subgroup meet the state criterion in English Language Arts? Does the EL/RFEP subgroup meet the state criterion in mathematics? Are ELs and RFEPs proportionally represented in the following categories? Meeting UC/CSU requirements at high school graduation? Taking and passing AP assessments in English Language Arts? Meeting UC/CSU requirements at high school graduation Taking and passing AP assessments in English Language Arts
Goal 3: **Parent Involvement** Activities promoting EL Parent involvement are carried out	School sites annually conduct a needs assessment of EL parents regarding student engagement, success, etc. School sites promote EL Parent involvement through increased efforts in outreach, increase parent meetings and/or programs to support EL parents.	Are parents of ELs and RFEPs as likely as parents of EOs to participate in school activities (parent-teacher conferences, volunteer in class, etc.)? What is the rate of parent engagement of parents of color?

Continue on the following page

GOAL	PRACTICES	QUESTIONS FOR PROGRAM EXAMINATION
Goal 4: **Decrease EL students categorized as At-Risk** Other indicators of school success or at risk of failure are analyzed	School site personnel compile data on attendance, suspensions, expulsions, other disciplinary actions and retentions, and report results to the District by the end of the school year, using a standardized format. Dropout data are disaggregated by language classification, placement, grade level, and other relevant factors, as part of their annual report to the School Board on EL progress.	Are ELs (and RFEPs) not overrepresented in the following categories? Excessive absences and tardies Suspensions, expulsions, other discipline Retentions in grades K-5 Dropouts Percent Standard Not Met and Standard Nearly Met on CAASPP Intensive interventions Is there an annual decrease in the number of ELs and RFEPs for each of the risk factors defined above?
Goal 5: Instructional Programs for EL students	District and site staff will periodically monitor implementation of all programs. The primary goal of the monitoring is to ensure that every school in the district has effective and compliant programs for ELs.	Are EL programs fully and consistently implemented in ways that meet or exceed requirements of state and federal law? To what extent has the school site aligned its program to the descriptions in the Master Plan for English Learners?

VIII. Funding and Resources

Under the new Local Control Accountability Plan (LCAP), adequate resources are available for English learners to succeed both academically and socially. LCFF supplemental and Title III funds are used to enhance the English Learner Programs, not supplant, the district's general funds as well as any other categorical funds the district receives.

Adequate basic general fund resources are available to provide each English learner with learning opportunities in an appropriate program, including ELD and the core curriculum. The provision of such general fund resources is not contingent on the receipt of state or federal categorical aid funds.

Title III and LCFF supplemental are used to meet the academic needs of English learners. These funds supplement, but do not supplant, existing resources at the site/district.

ELEMENTARY AND SECONDARY EDUCATION ACT, TITLE III, PART A, ENGLISH LEARNER AND IMMIGRANT STUDENT SUBGRANT PROGRAM

Under the Elementary and Secondary Education Act (ESEA), Title III, Part A, the California Department of Education (CDE) provides formula subgrant awards to school districts for English learner (EL) and immigrant students. Title III funds are to be used to provide supplementary programs and services to EL and immigrant students. This message is to inform LEAs of expectations with regard to Title III, EL and Immigrant Student Program participation and funding requirements. Every academic school year, CUSD qualifies and applies for Title III - EL and Immigrant Funding based on federal criteria.

LCFF and General Fund

CUSD uses District general funds, including both LCFF base and supplemental funding to provide for additional services for English Learners including teachers, paraprofessionals, textbooks, and other supplemental materials.

Monitoring of EL Funding

Monitoring of site level funds dedicated to English Learners is part of the responsibility of both the School Site Council and the English Learner Advisory Committee. Both of these committees should review annual expenditures as part of the approval of the Single Plan for Student Achievement (SPSA). Site level funds are to be used to provide additional resources (supplement), not to fund mandatory program requirements (supplant). The SPSA is updated annually, approved by both the SSC and by the board in the winter.

While dedicated EL funds may not always be provided to school sites, these committees should ensure that adequate funds are provided to El students to support their needs.

EL dedicated funds are spent for costs that address the needs of EL students. Funds may be spent on:

- Resource personnel which can include tutors and bilingual instructional aides
- EL assessment
- Extended learning time
- ELA/ELD adopted materials to support the Common Core curriculum
- Parent involvement activities
- ELD Supplemental Materials
- Intervention Materials

- Translations or Translation services
- Professional development to address the needs of EL students (for classified and certificated personnel)

IX. Recommendations and Next Steps

Below you will find the recommended next steps that will enhance our current English Learner programs by providing additional support systems in language and biliteracy.

- Clarify Identification of Migrant Education students
- Inform educators of Migrant list latest by 30 days from the start of school, or as soon as possible
- Provide a list of English Learners and their ELPAC scores, by 30 days from the start of school, or as soon as possible, to both parents and teachers
- Include language on the Migrant and HLS form to confirm that information will be kept confidential, explain the clear purpose of the implications in the completion of the form, and ensure it will not be shared with outside agency
- Develop a 10th and 11th language assessment for administration to ALL in grades 10 and 11
- Explore the possibility of an assessment for newcomers in primary language (K-12th) through consultation and approval of our EL council and site educators
- Include a safe haven letter in our registration packet
- Involve community liaisons in identifying migrant education students
- Develop a Toolkit of EL resources Elementary and Secondary
- If funding is available, hire English Learner teachers on special assignment and bilingual paraprofessionals to support ELs
- Establish a cohesive K-12 dual immersion pathway
- Support EL professional development for teachers, classified, and administration, inclusive of cultural competence training
- Providing funds to support K-12 ELD, SES, and enrichment activities
- Set aside funding for curriculum and supplemental resources to support English Learners and their families
- Evaluate the EL Master plan a minimum of one time per year

X. Glossary

BCLAD:

Bilingual Cross-cultural Linguistic Academic Development. Newest certification for bilingual teachers replacing the BCC.

Bicultural

Able to function in two distinct cultures.

Bilingual

Able to use two languages with native or near-native ability.

Bilingual, Cross-cultural, Language and Academic Development (BCLAD):

Authorizes the holder to provide: English Language Development (ELD); Specially Designed Academic Instruction Delivered in English (SDAIE); Instruction in the primary language and instruction for primary language development.

Bilingual Alternative Program:

A program option for ELL students who choose biliteracy as an academic program option. The program provides a language acquisition process that develops academic language and literacy in both English and Spanish.

Biliterate

A person who is able to read and write in two languages with native or near-native ability.

CABE

California Association for Bilingual Education

CATESOL

California Association of Teachers of English to Speakers of Other Languages

CDE

California Department of Education

Cross Cultural, Language and Academic Development (CLAD)

Authorizes the holder to provide the ELL student with English Language Development and Specially Designed Academic Instruction Delivered in English (SDAIE)

CTEL

California Teacher of English Learners Examination.

DELAC

District English Learner Advisory Committee. An advisory committee that advises the districts governing board on programs and services for English Learners.

Dual Language Immersion Program

The goal is acquisition of Academic proficiency in two languages: English and additional language, together with mastery of academic core content. Instruction is in Spanish and additional language

ELD

English Language Development. English language instruction which assists EL to acquire listening, speaking, reading, and writing skills in order to be both socially fluent and academically proficient in English.

EL

English Learner. Also known as LEP (Limited English Proficient). Used in many state documents.

ELL

English Language Learner. Also known as LEP (Limited English Proficient).

ESL

English as a second language

ELA

English Language Arts

ELAC

English Learner Advisory Committee. A committee that advises the principal and school staff on programs and services for English Learners.

ELD

English Language Development. A broad term encompassing all aspects of English language development for English Language Learners. It includes speaking and listening as well as reading and writing at developmentally appropriate language levels.

ELD Content

Secondary courses such as math and science taught using SDAIE (Specially Designed Academic Instruction in English) techniques.

EO

English Only Student

ESL

English as a Second Language

FEP

Fluent English Proficient. The designation given to an EL who has acquired fluency in English after meeting district criteria. The FEP student is deemed capable of working at least the average level in a mainstream English class.

GATE

Gifted and Talented Education

HLS

Home Language Survey

HLS in Registration Form

Home Language Survey included in registration form in English and Spanish.

Home Language Survey

The form parents must complete before registering a student asking what languages they speak at home.

IEP

Individualized Educational Plan

IFEP

Initially Fluent English Proficient

IPT

Idea Proficiency Test. An assessment tool for determining a student's proficiency in oral language, reading, and writing.

L1

The language that has been identified as the student's primary or home language.

L2

The second language student acquires (usually refers to English)

LDS

Language Development Specialist Certificate

LEA

Local Education Agency

LEP

Limited English Proficient. A term used by the state referring to EL.

Mainstream English

A classroom in which the students are either native English language speakers or already have acquired reasonable fluency in English.

Mainstream English Program

The goal for English Language Learners in the mainstream program is to develop academic proficiency in English. Instruction is overwhelmingly in English. However special support options are provided for ELLs as needed.

Newcomer

A student who is a recent immigrant to the United States.

OCR

Office for Civil Rights

Primary Instruction

The use of the student's home language as a vehicle to access the core curriculum and as a stepping-stone to English acquisition.

Primary Language (L1)

The first language the student learns to speak at home or the most often spoken language.

Primary Language Support

The use of the primary language of students by a teacher of paraprofessional to facilitate teaching/learning when English is the primary medium of instruction.

Principals Assurance Checklist

Calendar dates for procedures and documents that are periodically turned into the district. (Form ELL 62)

Reclassification

When a student has met all district criteria, he/she is reclassified from ELL to Fluent English proficient (FEP) student.

RFEP

Reclassified Fluent English Proficient.

SDAIE

Specially Designed Academic Instruction in English. The approach of using special techniques and strategies to teach EL in content area, grade level classes (not remedial). SDAIE incorporates a variety of teaching techniques including comprehensible English, visuals, props, and drama. It helps students acquire a large amount of academic English while focusing on the subject area and curriculum.

Second Language (L2)

The second language a student learns to speak.

SEI (Immersion)

Instruction is in English but with the curriculum and instruction designed for children who are learning the language.

SIP

School Improvement Program

SLL

Second Language Learner

SSC

School Site Council

SST

Student Study Team. A group which meets to pool information and strategize when a child experiences learning difficulties or a lack of progress. The group includes the classroom teacher, school and district specialists, and parents. SST is a required step prior to any assessment for special education.

Structured English Immersion Program

A specialized process of teaching in English language to students whose first language is not English. The goal is for students to develop academic proficiency in English. Instruction is nearly all in English. Primary language support is used for clarification and explanation when available.

Title I

A federal program that provides supplementary funds to help improve instruction in high poverty schools to ensure all students meet state academic standards. Note: All uses of Title I funds must be based on scientifically based research and data that verify action resulting in increased student achievement.

Title III

A program providing funding to improve the education of ELLs by assisting them in learning English and meeting state academic standards.

Transferability of Skills

Instruction within a program where transferable skills are directly taught so that students make the connection between their primary language and English.

CABRILLO UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
Sean McPhetridge, Ed.D.

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MEMORANDUM

MEETING DATE: March 12, 2020
TO: Members of the Governing Board
FROM: Leticia Bhatia, Ed.D., Assistant Superintendent Curriculum and Instruction
CATEGORY: Information
RECOMMENDATION: Overview of Summer School 2020

BACKGROUND INFORMATION

This memo seeks to provide an overview describing goals for summer school programs for the 2019-2020 school year. The district's summer program of instructional offerings will be for the purposes of remediation and enrichment. Research has demonstrated that attendance in quality summer learning programs gain an academic and social advantage, in particular making a larger impact on students from Socioeconomically Disadvantaged families. (Summer Matters, 2020 - http://www.summermatters.net/). "Summer slide" is the tendency for students, especially those from low-income families, to lose some of the achievement gains they made during the previous school year. Most programs will run from June 17, 2020 through July 15, 2020 from 8am-3pm (no school on Friday July 3, 2020 for observance of the July 4th Independence Day).

The Cabrillo Unified School District would like to prevent the "Summer Slide", in particular for our "At Promise" students. For Summer School 2020, we are proposing the following summer school programs: Extended School Year, Migrant Education (Preschool), Big Lift Inspiring Summers, Elementary Intervention/Enrichment, Middle School Intervention/Enrichment, and High School Credit Recovery.

PRESCHOOL SUMMER PROGRAMS

Migrant Education Program (4 weeks)
A preschool program will be offered to Los Listos preschool students. This program will focus on reinforcing literacy skills and math skills. Migrant Education is funded with federal migrant education funds. We estimate serving approximately 30 students.

Extended School Year (4 weeks)
The Extended School Year Program is for students who receive special education services that need continued access to their educational programs as outlined in their IEP. We estimate serving 10 students.

ELEMENTARY SUMMER PROGRAMS

Migrant Education Summer Support
Migrant Education students will participate in our Big Lift and Elementary Intervention/Enrichment programs with academic and social emotional support provided by Migrant Education Staff. We estimate serving approximately 30 students.

Extended School Year (4 weeks)
The Extended School Year Program is for students who receive special education services that need continued access to their educational programs as outlined in their IEP. We estimate serving 18 students.

Big Lift Inspiring Summers (4 weeks)
First 5 of San Mateo and Silicon Valley Community Foundation have provided grant funding to support rising Kindergarten, 1st grade, 2nd grade, and 3rd grade readiness programs. We estimate serving 204 students.

Elementary Intervention/Enrichment (4 weeks)
This program will provide both intervention and enrichment learning opportunities for rising 4th and 5th grade students with a focus on Project Based Learning (PBL) lessons, Science Technology Engineering and Math (STEM), and Visual Arts and Performing Arts (VAPA) instruction. We estimate serving 40 students.

MIDDLE SCHOOL SUMMER PROGRAMS

Migrant Education Summer Support
Migrant Education students will participate in our Middle School Intervention/Enrichment program with academic and social emotional support provided by Migrant Education Staff. We estimate serving approximately 15-20 students.

Extended School Year (4 weeks)
The Extended School Year Program is for students who receive special education services that need continued access to their educational programs as outlined in their IEP. We estimate serving 14 students.

Middle School Intervention/Enrichment (4 weeks)
This program will provide both intervention and enrichment learning opportunities for rising 6th, 7th, and 8th grade students with a focus on Project Based Learning (PBL) lessons, Science Technology Engineering and Math (STEM), and Visual Arts and Performing Arts (VAPA) instruction. We estimate serving 60 students.

HIGH SCHOOL SUMMER PROGRAMS

Migrant Education Summer Support
Migrant Education students will participate in our Middle School Intervention/Enrichment program with academic and social emotional support provided by Migrant Education Staff. We estimate serving approximately 10 students.

Extended School Year (4 weeks)
The Extended School Year Program is for students who receive special education services that need continued access to their educational programs as outlined in their IEP. We estimate serving 29 students.

Credit Recovery (4 weeks)
The Credit Recovery program will focus on seniors and some juniors who are at risk of retention or not graduating and are in need of making up credits in order to graduate on time. We estimate serving 60 students.

REPORT/PROPOSAL

It is recommended that Cabrillo Unified School District board of trustees approve the 2020 Summer School Program proposal.

FINANCIAL IMPACT

There will be minimal and an indirect financial impact to the General Fund. The state provides limited funding for classes for secondary students who are at risk of retention or not passing the high school exit exam. We will use these funds, as well as unrestricted general fund dollars, to fund the high school credit recovery summer programs listed above. The Big Lift Inspiring Summers will be funded by a First 5 and Silicon Valley Community Foundation grant of $99,003. The Migrant Education program will be funded with federal Migrant Education funds. ESY programs are funded through the district general fund. The Elementary and Middle School

Intervention/Enrichment programs will be mainly funded through federal categorical programs (Title I and Title III), Local Control Accountability Plan (LCAP) supplemental, and some base funds. At this time, we estimate approximately $250,000 to support the 2020 Summer Programs. Please note an approximate 80% of these funds will be coming from private, state, and federal grants. Depending on enrollment and teacher availability for summer school employment, the remaining 20% of these funds will be used from LCAP Supplemental and Base.

CABRILLO UNIFIED SCHOOL DISTRICT

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MEMORANDUM

MEETING DATE: March 12, 2020
TO: Members of the Governing Board
FROM: Sean McPhetridge, Ed.D., Superintendent
CATEGORY: Public Hearing/Action
RECOMMENDATION: Public Hearing on Approval of Waiver Application of a By-Trustee Area Election

BACKGROUND INFORMATION

The Cabrillo Unified School District is in the process of transitioning to a by-trustee area voting system for its 2020 Governing Board Elections. Staff recommends the Governing Board convenes a public hearing to obtain public response to a proposal to apply for a waiver of the election requirement (set forth in California Education Code section 5020, as well as portions of 5019, 5021, and 5030) from the California Department of Education.

At the conclusion of the hearing, staff recommends the Governing Board approves and directs Superintendent to move forward with applying for the waiver of a By-Trustee Area election requirement, as presented to the Board.

FINANCIAL IMPACT

There is no financial impact to the General Fund.

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

NOTICE OF PUBLIC HEARING ON:

A PROPOSAL TO APPLY FOR WAIVER OF THE ELECTION REQUIREMENT IN TRANSITIONING TO BY-TRUSTEE AREA ELECTION SYSTEM

The Cabrillo Unified School District is in the process of transitioning to a by-trustee area voting system for its 2020 Governing Board Elections. The Governing Board will conduct a public hearing to obtain public response to a proposal to apply for a waiver of the election requirement (set forth in California Education Code section 5020, as well as portions of 5019, 5021, and 5030) from the California Department of Education. At the conclusion of the hearing, the Governing Board will take action on the proposal. Members of the public are invited to attend and provide public testimony.

Public hearing will be held at the following location and time:

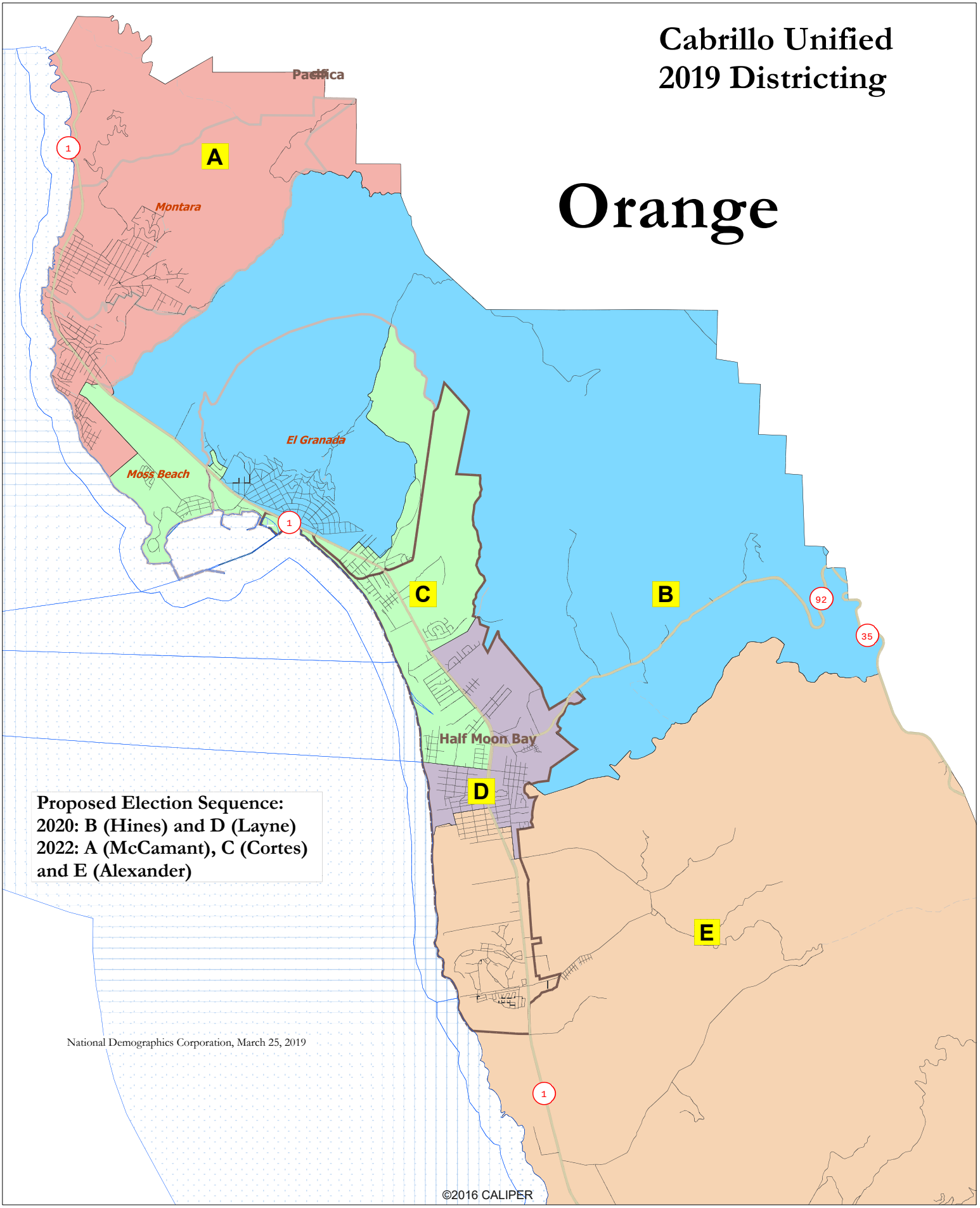
Thursday, March 12, 2019 at 7:00 PM

Cabrillo Unified School District

Governing Board Room

498 Kelly Avenue

Half Moon Bay, CA 94019



Approved by the Governing Board on April 4, 2019

Cabrillo Unified - "Orange" Draft							
District		**A**	**B**	**C**	**D**	**E**	**Total**
Ideal	Total Pop	5,083	5,040	4,826	5,231	5,254	25,434
5,087	Deviation from ideal	-4	-47	-261	144	167	428
	% Deviation	-0.08%	-0.92%	-5.13%	2.83%	3.28%	8.41%
Total Pop	% Hisp	12%	17%	39%	38%	28%	27%
	% NH White	79%	75%	55%	56%	65%	66%
	% NH Black	1%	1%	1%	1%	1%	1%
	% Asian-American	7%	5%	5%	5%	5%	5%
Citizen Voting Age Pop	Total	4,378	4,053	3,286	3,845	3,841	19,404
	% Hisp	9%	15%	15%	24%	12%	15%
	% NH White	88%	78%	76%	64%	79%	78%
	% NH Black	0%	0%	1%	0%	1%	1%
	% Asian/Pac.Isl.	2%	5%	8%	10%	7%	6%
Voter Registration (Nov 2016)	Total	3,606	3,515	2,649	3,133	3,596	16,499
	% Latino est.	10%	10%	15%	18%	11%	13%
	% Spanish-Surnamed	9%	9%	14%	16%	10%	11%
	% Asian-Surnamed	2%	2%	2%	3%	3%	2%
	% Filipino-Surnamed	1%	1%	1%	2%	1%	1%
	% NH White est.	86%	86%	76%	76%	84%	82%
	% NH Black	1%	0%	1%	1%	0%	0%
Voter Turnout (Nov 2016)	Total	3,086	2,992	2,199	2,590	3,053	13,919
	% Latino est.	9%	9%	13%	16%	10%	11%
	% Spanish-Surnamed	8%	8%	12%	15%	9%	10%
	% Asian-Surnamed	2%	2%	2%	3%	3%	2%
	% Filipino-Surnamed	1%	1%	1%	2%	1%	1%
	% NH White est.	87%	87%	78%	78%	85%	83%
	% NH Black	1%	0%	1%	1%	0%	0%
Voter Turnout (Nov 2014)	Total	1,968	1,747	1,361	1,515	1,894	8,485
	% Latino est.	6%	5%	8%	9%	6%	7%
	% Spanish-Surnamed	5%	5%	7%	8%	6%	6%
	% Asian-Surnamed	2%	1%	3%	3%	3%	2%
	% Filipino-Surnamed	1%	1%	1%	1%	1%	1%
	% NH White est.	91%	91%	86%	85%	89%	89%
	% NH Black est.	0%	1%	2%	2%	0%	1%
ACS Pop. Est.	Total	5,575	5,484	5,481	5,543	5,305	27,388
Age	age0-19	25%	23%	23%	21%	20%	22%
	age20-60	48%	51%	52%	51%	50%	50%
	age60plus	27%	26%	26%	28%	29%	27%
Immigration	immigrants	12%	16%	24%	27%	23%	20%
	naturalized	60%	47%	53%	48%	44%	49%
Language spoken at home	english	79%	80%	67%	65%	69%	72%
	spanish	17%	15%	24%	26%	23%	21%
	asian-lang	0%	3%	3%	3%	3%	2%
	other lang	3%	3%	6%	6%	5%	4%
Language Fluency	Speaks Eng. "Less than Very Well"	5%	9%	15%	16%	14%	12%
Education (among those age 25+)	hs-grad	46%	37%	40%	36%	35%	39%
	bachelor	32%	35%	28%	27%	28%	30%
	graduatedegree	17%	21%	19%	21%	22%	20%
Child in Household	child-under18	26%	24%	26%	23%	22%	24%
Pct of Pop. Age 16+	employed	62%	63%	64%	67%	66%	64%
Household Income	income 0-25k	8%	6%	7%	13%	15%	10%
	income 25-50k	10%	12%	13%	14%	15%	13%
	income 50-75k	17%	11%	14%	10%	9%	12%
	income 75-200k	43%	46%	47%	37%	33%	41%
	income 200k-plus	22%	26%	19%	26%	28%	24%
Housing Stats	single family	94%	84%	87%	86%	86%	87%
	multi-family	6%	16%	13%	14%	14%	13%
	rented	20%	20%	28%	31%	31%	26%
	owned	80%	80%	72%	69%	69%	74%
Total population data from the 2010 Decennial Census.							
Surname-based Voter Registration and Turnout data from the California Statewide Database.							
Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2012-2016 American Community Survey and Special Tabulation 5-year data.							

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Freya McCamant

MEMORANDUM

MEETING DATE: March 12, 2020
TO: Members of the Governing Board
FROM: Sean McPhetridge, Ed.D., Superintendent
CATEGORY: Discussion
RECOMMENDATION: Appointment of Governing Board Representatives for 2020

BACKGROUND INFORMATION

The role of a Board Representative is to foster two-way communication and partnership with key groups in our community. Responsibilities include attending meetings and events, monitoring newsletters and websites, and providing information to inform and consult the group and board. Progress on partnership and upcoming activities and events shall be reported monthly to superintendent/board during 'Board Communications' updates.

REPORT/PROPOSAL

Designate the following board members as liaisons:

Committees and Assignments	Board Member
City-District (2+2) Committee	Hines & Alexander
Career Technical Education Advisory Committee	McCamant
Environmental Sustainability Committee	McCamant
Visual and Performing Arts Committee	Hines
Financial Advisory Committee	Alexander
District English Learner Advisory Committee	Cortes
CSBA & Legislative Action Representatives	McCamant & Hines
County Committee on School District Organization	

FINANCIAL IMPACT

There is no financial impact to the General Fund.

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MEMORANDUM

MEETING DATE: March 12, 2020
TO: Members of the Governing Board
FROM: Holly Wade Ph.D., Assistant Superintendent, Educational Support Services
Jason Owens, Director of Personnel and Pupil Services
CATEGORY: Consent
RECOMMENDATION: Approve Field Trip for Half Moon Bay High School Track and Field Team to Santa Barbara, California, March 20 - 22, 2020

BACKGROUND INFORMATION

Board Policy 6153 allows the Governing Board to permit students to participate in field trips.

REPORT/PROPOSAL

Paul Farnsworth, coach of the Half Moon Bay High School Track and Field Team, is requesting that the Governing Board approve a field trip to Santa Barbara, California, March 20 - 22, 2020, to participate in the Santa Barbara Easter Relays. There will be approximately 30 students, and they will be chaperoned by two certificated staff members and approximately 10 other adults. The students and teachers will travel from Half Moon Bay to Santa Barbara by parent transportation. The travel party will be staying at the Hampton Inn, 5665 Hollister Avenue, Goleta, California, 93117, (805) 681-9800.

FINANCIAL IMPACT

There is no financial impact on the district for this trip. The trip is funded by the Cross Country/Track and Field account.

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MEMORANDUM

MEETING DATE: March 12, 2020
TO: Members of the Governing Board
FROM: Holly Wade Ph.D., Assistant Superintendent, Educational Support Services
Jason Owens, Director of Personnel and Pupil Services
CATEGORY: Consent
RECOMMENDATION: Approve Field Trip for Half Moon Bay High School Beach Volleyball Team to CBVA Tournament in Santa Barbara, California, March 27 - 29, 2020

BACKGROUND INFORMATION

Board Policy 6153 allows the Governing Board to permit students to participate in field trips.

REPORT/PROPOSAL

Mike Inglis, coach of the Half Moon Bay High School Beach Volleyball Team, is requesting that the Governing Board approve a field trip to Santa Barbara, California, March 27 - 29, 2020 to participate in the CBVA Tournament. There will be approximately 16 students, and they will be chaperoned by one certificated staff member and approximately 20 other adults. The students and teacher will travel from Half Moon Bay to Santa Barbara by parent transportation. The travel party will be staying at the Hampton Inn, 5665 Hollister Avenue, Goleta, California, 93117, (805) 681-9800.

FINANCIAL IMPACT

There is no financial impact on the district for this trip. The trip is funded by the Half Moon Bay High School Beach Volleyball Team.

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MEMORANDUM

MEETING DATE: March 12, 2020
TO: Members of the Governing Board
FROM: Holly Wade Ph.D., Assistant Superintendent, Educational Support Services
Jason Owens, Director of Personnel and Pupil Services
CATEGORY: Consent
RECOMMENDATION: Approve Field Trip for Half Moon Bay High School Future Farmers of America to Anaheim, California, April 22 - 26, 2020

BACKGROUND INFORMATION

Board Policy 6153 allows the Governing Board to permit students to participate in field trips.

REPORT/PROPOSAL

Hannah Carney, teacher/advisor of the Half Moon Bay High School Future Farmers of America, is requesting that the Governing Board approve a field trip to Anaheim, California, April 22 - 26, 2020 to participate in the State Conference. There will be approximately 10 students, and they will be chaperoned by three certificated staff members and approximately 2 other adults. The students and teacher will travel from Half Moon Bay to Anaheim by private transportation. The travel party will be staying at the Hyatt House at Anaheim Resort, 1800 S. Harbor Blvd., Anaheim, California, 92802, (714) 971-1800.

FINANCIAL IMPACT

There is no financial impact on the district for this trip. The trip is funded by grant funds.

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MEMORANDUM

MEETING DATE: March 12, 2020
TO: Members of the Governing Board
FROM: Holly Wade Ph.D., Assistant Superintendent, Educational Support Services
Jason Owens, Director of Personnel and Pupil Services
CATEGORY: Consent
RECOMMENDATION: Approve the Classified Personnel Report

BACKGROUND INFORMATION

The following personnel items are submitted for your ratification/approval.

1. OFFER OF EMPLOYMENT FOR CLASSIFIED ADMINISTRATOR

Randy Rudolph, Director of IT, District Office effective February 24, 2020.

2. RESIGNATION

Raina Schally, Account Technician II, District Office, effective March 2, 2020.

FINANCIAL IMPACT

Financial impact is included in the budget.

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MEMORANDUM

MEETING DATE: March 12, 2020
TO: Members of the Governing Board
FROM: J Jesús Contreras, Chief Business Officer
CATEGORY: Consent
RECOMMENDATION: Approve Donations to Cabrillo Unified School District

BACKGROUND INFORMATION

The Governing Board routinely reviews the monthly donation reports.

REPORT/PROPOSAL

Pursuant to the Governing Board Policy 3290, the Governing Board is to accept donations on behalf of the district or any school in the district.

FINANCIAL IMPACT

There is no financial impact to the General Fund.

March 12, 2020 Board Meeting
Summary Site Donations

Site	Program	Donor	Amount	Site Total	Total Donations
HMBHS	Brewery Co. Scholarship	The Brewery on Half Moon Bay Co, Inc	$5,000		
HMBHS	Staff & Student Recognition	Ohiopyle Prints, Inc	$137	**$5,137**	
HMBHS	Spring Musical	James P. Quick Melinda L. Quick	$150		
HMBHS	Spring Musical	Curt W. Harris Pamela M.Harris	$150		
HMBHS	Spring Musical	Virginia Vasquez	$50	**$350**	
HMBHS	Baseball	Brian Lewis Lisa Lewis	$150		
HMBHS	Baseball	Lisa O'Keefe Kevin O'Keefe	$150		
HMBHS	Baseball	Kristina Rolleri	$150		
HMBHS	Baseball	Gay Buckland-Murray Bill Murray	$150		
HMBHS	Baseball	Angela Bye Joakim Bye	$150		
HMBHS	Baseball	Lisa Damrosch Matt Damrosch	$150		
HMBHS	Baseball	Patrick M. Murphy Elizabeth Murphy	$150		

March 12, 2020 Board Meeting
Summary Site Donations

Site	Program	Donor	Amount	Site Total	Total Donations
HMBHS	Tennis	Kerri Dorn Andrew Dorn	$150		
HMBHS	Tennis	Sachiko Tanaka Shigeru Tanaka	$300		
HMBHS	Tennis	Amy Allshouse Andrew Nemiccolo	$150	**$1,650**	
					$7,137

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MEMORANDUM

MEETING DATE: March 12, 2020
TO: Members of the Governing Board
FROM: J Jesús Contreras, Chief Business Officer
CATEGORY: Consent
RECOMMENDATION: Approve the Winter Submission of the Consolidated Application and Reporting System

BACKGROUND INFORMATION

Each year, the District is required to submit an application for funding categorical programs and for close out of prior year of federal categorical programs in which the district participates. These programs include:

Title I Education of the Disadvantaged
Title II Teacher and Principal Training and Recruiting
Title III English Learner & Immigrant Programs
Title IV Students Supports & Academic Enrichment

REPORT/PROPOSAL

The report submitted to the California Department of Education includes the application for funding, prior and current year funding allocations, funding reservations, and funding expenditure reports.

FINANCIAL IMPACT

There is no financial impact to the General Fund.

2019-20 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at https://www.cde.ca.gov/fg/aa/co/ca19assurancestoc.asp.

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, conappsupport@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Crystal Leach
Authorized Representative's Signature	
Authorized Representative's Title	Chief Business Official
Authorized Representative's Signature Date	06/10/2019

*****Warning*****

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2019-20 Protected Prayer Certification

ESSA Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Franco Rozic, Title I Monitoring and Support Office, frozic@cde.ca.gov , 916-319-0269

Protected Prayer Certification Statement

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Jason Owens
Authorized Representative's Title	Director Of Pupil & Personnel Services
Authorized Representative's Signature Date	06/10/2019
Comment If the LEA is not able to certify at this time, then an explanation must be provided in the Comment field. (Maximum 500 characters)	

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2019-20 LCAP Federal Addendum Certification

CDE Program Contact:

Local Agency Systems Support Office, LCFF@cde.ca.gov, 916-323-5233

To receive funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to apply for funds, the LEA must certify that the 2017/18–2019/20 LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification the LEA is agreeing to submit the LCAP Federal Addendum that has been approved by the local governing board or governing body of the LEA to the California Department of Education (CDE), and acknowledging that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

County Offices of Education and School Districts Enter the original approval date of the county office of education or school district 2017/18–2019/20 LCAP Note: For districts, the date should be the day your county office of education (COE) approved your 2017/18–2019/20 LCAP. For COEs, it should be the date the CDE approved your 2017/18–2019/20 LCAP.	07/01/2017
Charter Schools Enter the adoption date of the charter school LCAP	
Authorized Representative's Full Name	Joy Dardenelle
Authorized Representative's Title	Assistant Superintendent, C&I

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2019-20 Application for Funding

CDE Program Contact:
Consolidated Application Support Desk, Education Data Office, conappsupport@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	04/01/2019

District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

DELAC representative's full name (non-LEA employee)	Catalina Maya
DELAC review date	03/14/2019
Meeting minutes web address Please enter the web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a web address is not available, then the LEA must keep the minutes on file which indicate that the application was reviewed by the committee.	http://www.cabrillo.k12.ca
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	Yes
Title III Immigrant ESEA Sec. 3102 SACS 4201	Yes

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2019-20 Application for Funding

CDE Program Contact:
Consolidated Application Support Desk, Education Data Office, conappsupport@cde.ca.gov, 916-319-0297

Title IV, Part A (Student Support) ESSA Sec. 1112(b) SACS 4127	Yes

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2019-20 Federal Transferability

Federal transferability of funds is governed by Title V in ESSA Section 5102. An LEA may transfer Title II, Part A and or Title IV, Part A program funds to other allowable programs. This transferability is not the same as Title V, Part B Alternative Uses of Funds Authority governed by ESEA Section 5211.

Note: Funds transferred under Title V, Part B Alternative Uses of Funds Authority are not to be included on this form.

CDE Program Contact:

Lisa Fassett, Standards Implementation Support Office, lfassett@cde.ca.gov, 916-323-4963
Federal Programs and Reporting Office, TitleIV@cde.ca.gov, -

Title II, Part A Transfers

2019-20 Title II, Part A allocation	$52,755
Transferred to Title I, Part A	$0
Transferred to Title I, Part C	$0
Transferred to Title I, Part D	$0
Transferred to Title III English Learner	$0
Transferred to Title III Immigrant	$0
Transferred to Title IV, Part A	$0
Transferred to Title V, Part B, Subpart 1 Small, Rural School Achievement Grant	$0
Transferred to Title V, Part B, Subpart 2 Rural and Low-Income Grant	$0
Total amount of Title II, Part A funds transferred out	$0
2019-20 Title II, Part A allocation after transfers out	$52,755

Title IV, Part A Transfers

2019-20 Title IV, Part A allocation	$10,000
Transferred to Title I, Part A	$0
Transferred to Title I, Part C	$0
Transferred to Title I, Part D	$0
Transferred to Title II, Part A	$0
Transferred to Title III English Learner	$0
Transferred to Title III Immigrant	$0
Transferred to Title V, Part B, Subpart 1 Small, Rural School Achievement Grant	$0
Transferred to Title V, Part B, Subpart 2 Rural and Low-Income Grant	$0
Total amount of Title IV, Part A funds transferred out	$0
2019-20 Title IV, Part A allocation after transfers out	$10,000

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2019-20 Title I, Part A LEA Allocation and Reservations

To report LEA required and authorized reservations before distributing funds to schools.

CDE Program Contact:

Sylvia Hanna, Federal Programs and Reporting Office, shanna@cde.ca.gov, 916-319-0948
Rina DeRose, Federal Programs and Reporting Office, RDerose@cde.ca.gov, 916-323-0472

2019-20 Title I, Part A LEA allocation (+)	$116,857
Transferred-in amount (+)	$0
Nonprofit private school equitable services proportional share amount (-)	$0
2019-20 Title I, Part A LEA available allocation	$116,857

Required Reservations

Parent and family engagement (If the allocation is greater than $500,000, then parent and family engagement equals 1% of the allocation minus the nonprofit private school equitable services proportional share amount.)	$0
School parent and family engagement	$1,168
LEA parent and family engagement	$1,000
* Local neglected institutions Does the LEA have local institutions for neglected children?	No
Local neglected institutions reservation	
* Local delinquent institutions Does the LEA have local institutions for delinquent children?	No
Local delinquent institutions reservation	
Direct or indirect services to homeless children, regardless of their school of attendance	$500

Authorized Reservations

Public school Choice transportation	
Other authorized activities	
2019-20 Approved indirect cost rate	5.54%
Indirect cost reservation	$6,134
Administrative reservation	$11,395

Reservation Summary

Total LEA required and authorized reservations	$19,029
School parent and family engagement reservation	$1,168
Amount available for Title I, Part A school allocations	$96,660

*****Warning*****

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2019-20 Title II, Part A LEA Allocations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title II, Part A Supporting Effective Instruction.

CDE Program Contact:

Arianna Bobadilla (Fiscal), Division Support Office, abobadilla@cde.ca.gov, 916-319-0208
Lisa Fassett (Program), Standards Implementation Support Office, lfassett@cde.ca.gov, 916-323-4963

2019-20 Title II, Part A allocation	$52,755
Transferred-in amount	$0
Total funds transferred out of Title II, Part A	$0
Allocation after transfers	$52,755
Repayment of funds	$0
2019-20 Total allocation	$52,755
Administrative and indirect costs	$2,922
Equitable services for nonprofit private schools	$0
2019-20 Title II, Part A adjusted allocation	$49,833

*****Warning*****
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2019-20 Title III English Learner Student Program Subgrant Budget

The purpose of this form is to provide a proposed budget for 2019-20 English learner (EL) Student Program Subgrant funds only per the Title III English Learner Students Program requirements (ESSA, Sections 3114, 3115, & 3116).

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831
Kevin Webb, Language Policy and Leadership Office, kwebb@cde.ca.gov, 916-323-6257

Estimated Entitlement Calculation

Estimated English learner per student allocation	$107.75
Estimated English learner student count	616
Estimated English learner entitlement amount	$66,374

Note: $10,000 minimum program eligibility criteria

If the LEA's estimated entitlement amount is less than $10,000, then it does not meet the minimum program eligibility criteria for direct funding status and requires further action. To receive instructions regarding the consortium application process, please go to the CDE Title III EL Consortium Details web page at https://www.cde.ca.gov/sp/el/t3/elconsortium.asp.

Budget

Professional development activities	$6,374
Program and other authorized activities	$56,481
English Proficiency and Academic Achievement	$1,000
Parent, family, and community engagement	$1,000
Direct administrative costs (Amount cannot exceed 2% of the estimated entitlement)	$1,327
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	$192
Total budget	$66,374

Warning
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2019-20 Title III English Learner LEA Allocations and Reservations

The purpose of this data collection is to show the total allocation amount available to the LEA for Title III English Learner (EL) student program, and to report required reservations.

CDE Program Contact:

Kevin Webb, Language Policy and Leadership Office, kwebb@cde.ca.gov, 916-323-6257
Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Total Allocation

2019-20 Title III EL student program allocation	$73,675
Transferred-in amount	$0
Repayment of funds	
2019-20 Total allocation	$73,675

Allocation Reservations

Professional development activities	$21,750
Program and other authorized activities	$23,842
English proficiency and academic achievement	$15,029
Parent, family, and community engagement	$7,500
Direct administrative costs (amount cannot exceed 2% of the student program allocation plus transferred-in amount)	$1,473
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	$4,081
Total allocation reservations	$73,675

*****Warning*****
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2019-20 Title III English Learner YTD Expenditure Report, 6 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2019 through December 31, 2019.

CDE Program Contact:

Kevin Webb, Language Policy and Leadership Office, kwebb@cde.ca.gov, 916-323-6257
Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Required and authorized Title III English Learner (EL) student program activities:

An eligible entity receiving funds under the Every Student Succeeds Acts section 3115 (c)-(d) shall use the funds for the supplementary services as part of the language instruction program for EL students.

Refer to the Program Information link above for required and authorized EL student program activities.

Refer to the Data Entry Instructions link above for Expenditure Report Instructions.

2019-20 Title III EL student program allocation	$73,675
Transferred-in amount	$0
2019-20 Total allocation	$73,675
Object Code - Activity	
1000-1999 Certificated personnel salaries	$3,315
2000-2999 Classified personnel salaries	$1,001
3000-3999 Employee benefits	$803
4000-4999 Books and supplies	$696
5000-5999 Services and other operating expenditures	$0
Direct administrative costs (amount cannot exceed 2% of the student program allocation plus transferred-in amount)	$1,473
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	$0
Total year-to-date expenditures	$7,288
2019-20 Unspent funds	$66,387

*****Warning*****
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2019-20 Title III Immigrant Student Program Subgrant Budget

The purpose of this form is to provide a proposed budget for 2019-20 Immigrant Student Program Subgrant funds only per the Title III Immigrant Student Program requirements (ESSA, Sections 3114, 3115, & 3116).

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831
Kevin Webb, Language Policy and Leadership Office, kwebb@cde.ca.gov, 916-323-6257

Estimated Entitlement Calculation

Estimated immigrant per student allocation	$97.90
Estimated immigrant student count	72
Estimated immigrant entitlement amount	$7,049

Note: Eligibility criteria

An LEA which has 21 or more eligible immigrant students and has experienced a significant increase of two percent or more in eligible immigrant students enrollment in the current year compared with the average of the two preceding fiscal years, is eligible to apply.

Budget

Authorized activities	$6,526
Direct administrative costs (Amount should not exceed 2% of the estimated entitlement)	$133
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	$390
Total budget	$7,049

*****Warning*****
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2019-20 Title III Immigrant LEA Allocations and Reservations

The purpose of this data collection is to show the total allocation amount available to the LEA for Title III Immigrant student program, and to report required reservations.

CDE Program Contact:

Kevin Webb, Language Policy and Leadership Office, kwebb@cde.ca.gov, 916-323-6257
Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Total Allocation

2019-20 Title III Immigrant student program allocation	$5,445
Transferred-in amount	$0
Repayment of funds	
2019-20 Total allocation	$5,445

Allocation Reservations

Authorized activities	$5,036
Direct administrative costs (amount should not exceed 2% of the student program allocation plus transferred-in amount)	$108
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	$301
Total allocation reservations	$5,445

Warning
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2019-20 Title III Immigrant YTD Expenditure Report, 6 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2019 through December 31, 2019.

CDE Program Contact:

Kevin Webb, Language Policy and Leadership Office, kwebb@cde.ca.gov, 916-323-6257
Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Authorized Title III Immigrant student program activities

An eligible entity receiving funds under the Every Students Succeeds Act section 3114(d)(1) shall use the funds to pay for supplemental activities that provide enhanced instructional opportunities for immigrant children and youth.

Refer to the Program Information link above for authorized Immigrant student program activities.

Refer to the Data Entry Instructions link above for Expenditure Report Instructions.

2019-20 Title III Immigrant student program allocation	$5,445
Transferred-in amount	$0
2019-20 Total allocation	$5,445
Object Code - Activity	
1000-1999 Certificated personnel salaries	$0
2000-2999 Classified personnel salaries	$0
3000-3999 Employee benefits	$0
4000-4999 Books and supplies	$0
5000-5999 Services and other operating expenditures	$0
Direct administrative costs (amount should not exceed 2% of the student program allocation plus transferred-in amount)	$0
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	$0
Total year-to-date expenditures	$0
2019-20 Unspent funds	$5,445

*****Warning*****
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2019-20 Title IV, Part A LEA Allocations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title IV, Part A and to report reservations.

CDE Program Contact:

Federal Programs and Reporting Office, TitleIV@cde.ca.gov, -

2019-20 Title IV, Part A LEA allocation	$10,000
Transferred-in amount	$0
Total funds transferred out of Title IV, Part A	$0
2019-20 Title IV, Part A LEA available allocation	$10,000
Indirect cost reservation	$554
Administrative reservation	$200
Equitable services for nonprofit private schools	$0
2019-20 Title IV, Part A LEA adjusted allocation	$9,246

*****Warning*****

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2019-20 Consolidation of Administrative Funds

A request by the LEA to consolidate administrative funds for specific programs.

CDE Program Contact:

Arturo Ambriz, Financial Accountability and Info Srv Office, AAmbriz@cde.ca.gov, 916-323-0765

Title I, Part A Basic SACS Code 3010	Yes
Title I, Part C Migrant Education SACS Code 3060	Yes
Title I, Part D Delinquent SACS Code 3025	No
Title II, Part A Supporting Effective Instruction SACS Code 4035	Yes
Title III English Learner Students - 2% maximum SACS Code 4203	Yes
Title III Immigrant Students SACS Code 4201	Yes
Title IV, Part A Student Support - 2% maximum SACS Code 4127	Yes
Title IV, Part B 21st Century Community Learning Centers SACS Code 4124	Yes

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2019-20 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

CDE Program Contact:

Arturo Ambriz, Financial Accountability and Info Srv Office, AAmbriz@cde.ca.gov, 916-323-0765

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate. Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at https://www.cde.ca.gov/fg/ac/sa/.

2019-20 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

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CABRILLO UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: March 12, 2020
TO: Members of the Governing Board
FROM: J Jesús Contreras, Chief Business Officer
CATEGORY: Consent
RECOMMENDATION: Accept the Auditor Selection for Cabrillo Unified School District, FY 2020,2021,2022

BACKGROUND INFORMATION

In alignment with Education Code Section 14500, Cabrillo Unified School District has selected Chavan & Associates, LLP as their Auditor for the Year End and Bond Audit for the following Fiscal Years (FY), 2020, 2021, 2022.

FINANCIAL IMPACT

Financial Impact is included in the budget. Year End Audit fee is $17,000 and Bond Audit fee is $9,000 per year.

SAN MATEO COUNTY OFFICE OF EDUCATION
Excellence and Equity in Education

RETURN TO: SAN MATEO COUNTY OFFICE OF EDUCATION

ATTN: DENISE PORTERFIELD, DEPUTY SUPERINTENDENT

FROM: J Jesús Contreras, CBO

RE: FY 2019-20 AUDIT

The Cabrillo Unified School District
School District has selected the following individual/firm as auditor(s):

NAME: Chavan & Associates, LLP CPA or PA: CPA

ADDRESS: 1475 Saratoga Avenue, Suite 180

CITY, STATE, ZIP: San Jose, CA 95129

TELEPHONE: (408) 217-8749 STATED MAXIMUM AUDIT FEE: $17,000/$9,000

DOES CONTRACT CONTAIN 10% WITHHOLDING CLAUSE? Yes

WHAT FISCAL YEARS DOES CONTRACT COVER? 2020,2021,2022

March 12, 2020

Date *Signature of Authorized School District Official*

CHAVAN & ASSOCIATES, LLP
CERTIFIED PUBLIC ACCOUNTANTS

February 10, 2020

Cabrillo Unified School District
498 Kelly Ave
Half Moon Bay, CA 94019

We are pleased to confirm our understanding of the services we are to provide for the Cabrillo Unified School District (the "District") for the fiscal years ending June 30, 2020, 2021 and 2022. We will audit the financial statements of the District's Measure M Bonds (the "Bond Program") and the related notes to the financial statements, which collectively comprise the District's basic financial statements. In addition, we will complete a performance audit the Bond Program's compliance with by Proposition 39, Article XIIIA, Section 1(b)(3)(C) of the California Constitution and the local bond measure. We are pleased to confirm our acceptance of this audit engagement by means of this letter. Our audits will be conducted with the objectives of our expressing an opinion the Bond Program's fund financial statements, which are funds of the District, and an opinion on compliance of the Bond Program.

Supplementary Information Other than RSI

Supplementary information other than RSI will accompany the District's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with U.S. GAAS.

We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

1. Bond program schedules and supporting notes.

Audit of the Financial Statements

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America (GAGAS). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.

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An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts. As part of our audit process, we may request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance (whether caused by errors, fraudulent financial reporting, misappropriation of assets, detected abuse, or violations of laws or governmental regulations) may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America. Please note that the determination of abuse is subjective and *Government Auditing Standards* does not require auditors to detect abuse.

In making our risk assessments, we consider internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Our responsibility as auditors is limited to the period(s) covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of the Bond Program financial statements. Our report will be addressed to the governing body of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

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Bond Performance Audit Objectives

The objective of our audit is the expression of an opinion as to whether the Bond Program financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles, and the objective of our performance audit is to test the Bond Program's compliance with Proposition 39 requirements, Section 1 Article XIIIA, Section 1(b)(3)(C) of the California Constitution, and the local bond measure.

The objectives of our performance audit are to determine with reasonable assurance that:

1. The proceeds from the sale of bonds were only used for the purposes set forth in the ballot proposition and not for any other purpose.
2. The Governing Board of the District met the compliance requirements for performance measurement as identified in Proposition 3, Section 1 Article XIIIA, Section 1(b)(3)(C) of the California Constitution, and the local bond measure.

To meet our objectives under the performance audit, we will perform the following minimum procedures (not all-inclusive, additional procedures may be performed based on planning and risk analysis):

1. We will document and vouch evidence of key controls over financial reporting and compliance specific to the Bond Program, which includes inquiries about budgetary controls, separation of duties, account coding, timekeeping, pay rates and procurement.
2. We will verify that the bond proceeds were deposited in the District's name and invested in accordance with applicable legal requirements.
3. We will sample contracts and verify compliance with California Public Contract Code or Uniform Public Construction Cost Accounting bid requirements.
4. We will verify that the funds were generally expended for the construction, renovation, furnishing, and equipping of school facilities constituting authorized bond projects.
5. We will verify that invoices paid for sampled contracts were within contract terms and that payments are valid, allowable and accurate.
6. We will vouch payments made to the construction management and/or architectural services companies and review the terms of their contracts.
7. We will verify that the funds used to pay the salaries of district employees were allowable per Opinion 04-110 issued on November 9, 2004 by the State of California Attorney General.
8. We will review the organization of the Bond Oversight Committee, review minutes from meetings and interview at least on committee member to ensure oversight of the bond program is in compliance with the Bond Measure and Proposition 39.

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Management's Responsibilities

Our audit will be conducted on the basis that management acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements;
3. For the design, implementation, and maintenance of internal control over compliance;
4. For identifying and ensuring that the District complies with laws, regulations, grants, and contracts applicable to its activities and its bond program and implementing systems designed to achieve compliance with applicable laws, regulations, and contracts applicable to activities and its bond program;
5. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
6. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
7. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
8. For submitting the reports issued to the appropriate parties;
9. For making the auditor aware of any significant vendor / contractor relationships where the vendor / contractor is responsible for program compliance;
10. To provide us with:
    a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, and relevant to the Bond Program, such as records, documentation, and other matters;
    b. Additional information that we may request from management for the purpose of the audit; and
    c. Unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence.
11. For including the auditor's report in any document containing the Bond Program financial statements that indicates that such financial statements have been audited by the District's auditor;
12. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;
13. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s)

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under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;

14. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
15. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets; and
16. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on the Bond Program financials;
17. For the accuracy and completeness of all information provided; and
18. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility (a) for the preparation of the supplementary information in accordance with the applicable criteria, (b) to provide us with the appropriate written representations regarding the supplementary information, (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information, and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our reports thereon.

As part of our audit process, we will request from management, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Audit Administration and Fees

Our all-inclusive maximum fee for these services will be as follows:

Fiscal year ending June 30, 2020	$9,000
Fiscal year ending June 30, 2021	$9,000
Fiscal year ending June 30, 2022	$9,000

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Our fees include out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.).

Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit as follows:

Engagement Partner	$250 per hour
Associate Partner	$200 per hour
Manager	$125 per hour
Senior Auditor	$90 per hour
Staff Auditor	$75 per hour
Administrative	$50 per hour

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes thirty days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report.

You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If cooperation is not provided as anticipated and at a level that hinders the progress of the services to be provided, we retain the right to terminate the contract for cause with thirty (30) days' notice. During that time, the District will have the opportunity to provide the cooperation required to complete the audit and C&A may rescind the cancellation.

If the services to be performed by C&A are not performed in an acceptable manner to the District, the District may cancel this contract for cause by providing notice to C&A, giving at least thirty (30) days' notice of the proposed cancellation and the reasons for same. During that time period, C&A may seek to bring the performance of services to a level that is acceptable to the District, and the District may rescind the cancellation if such action is in District's best interest. Notwithstanding the above provisions, the District may, upon the expiration of thirty (30) days written notice to C&A, terminate the agreement at will. Payment for services or goods received prior to termination shall be made by the District provided those goods or services were provided in a manner acceptable to the District. Payment for those goods and services shall not be unreasonably withheld.

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Sheldon Chavan, CPA, is the engagement partner for the audit services specified in this letter. His responsibilities include supervising Chavan & Associates LLP's services performed as part

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of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Other Matters

The audit documentation for this engagement is the property of Chavan & Associates LLP and constitutes confidential information. However, we may be requested to make certain audit documentation available to state and federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Chavan & Associates LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We agree to retain our audit documentation or work papers for a period of at least seven years from the date of our report.

We will be available during the year to consult with you on financial management and accounting matters of a routine nature. You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

With respect to any nonattest services we perform, the District's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Nonattest services include the preparation of the Bond Program audited financial statements, note disclosures, and supplemental information (as noted above). These items will be prepared from information prepared and provided by the District during our audit, such as the District's trial balance.

We will not assume management responsibilities on behalf of the District. However, we will provide advice and recommendations to assist management in performing its responsibilities. Our responsibilities and limitations of the engagement are as follows:

- We will perform the services in accordance with applicable professional standards, including GAAS and GAGAS, as previously noted.
- This engagement is limited to the services previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account codings and approving journal entries. Our firm will advise the District with regard to the nonattest services provided, but the District must make all decisions with regard to those matters.

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Government Auditing Standards require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a non-audit service.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

At the conclusion of our audit engagement, we will communicate to management and the Board the following significant items from the Bond Program audit:

- Our view about the qualitative aspects of the District's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

If the foregoing is in accordance with your understanding, please indicate your agreement by signing this letter and emailing it to us at info@cnallp.com. If you have any questions, please let us know.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Very truly yours,

Sheldon Chavan, CPA, Managing Partner
Chavan & Associates, LLP

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RESPONSE:

This letter correctly sets forth the understanding of the Cabrillo Unified School District.

Signature: [redacted]

Title: C. BO

Date: 2.12.2020

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CHAVAN & ASSOCIATES, LLP
CERTIFIED PUBLIC ACCOUNTANTS

February 10, 2020

Cabrillo Unified School District
498 Kelly Ave
Half Moon Bay, CA 94019

We are pleased to confirm our understanding of the services we are to provide for the Cabrillo Unified School District (the "District") for the fiscal years ending June 30, 2020, 2021 and 2022. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the District and the related notes to the financial statements, which collectively comprise the District's basic financial statements. In addition, we will audit the District's compliance over major federal award programs each fiscal year. We are pleased to confirm our acceptance of this audit engagement by means of this letter. Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the District's major federal award programs.

Accounting principles generally accepted in the United States of America, (U.S. GAAP), as promulgated by the Governmental Accounting Standards Board (GASB), require that the items noted below be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America, (U.S. GAAS). These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by U.S. GAAP and will be subjected to certain limited procedures but will not be audited:

1. Management's discussion and analysis.
2. Major fund budget to actual schedules.
3. Pension schedules.
4. Other postemployment benefit schedules.

Supplementary Information Other than RSI

Supplementary information other than RSI will accompany the District's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with U.S. GAAS.

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We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

1. Nonmajor governmental fund combining balance sheets and schedules of revenues, expenditures and changes in fund balances.
2. Nonmajor budgetary comparison schedules, if applicable.
3. Comparative schedules for enterprise funds, if applicable.
4. Fiduciary fund statements, if applicable.
5. The schedule of average daily attendance.
6. The schedule of instructional time.
7. Other supplementary schedules required by the State and subjected to the auditing standards identified in this letter, unless such schedules are specifically listed as unaudited.

Also, the document we submit to you will include the following other additional information that will not be subjected to the auditing procedures applied in our audit of the basic financial statements:

1. The organization schedule.
2. The schedule of charter schools.

Schedule of Expenditures of Federal Awards

We will subject the schedule of expenditures of federal awards to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the schedule of expenditures of federal awards is presented fairly in all material respects in relation to the financial statements as a whole.

Data Collection Form

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, schedule of expenditure of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

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The Data Collection Form is required to be submitted within the *earlier* of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

Audit of the Financial Statements

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America (GAGAS), and the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts. As part of our audit process, we will request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance (whether caused by errors, fraudulent financial reporting, misappropriation of assets, detected abuse, or violations of laws or governmental regulations) may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America. Please note that the determination of abuse is subjective and *Government Auditing Standards* does not require auditors to detect abuse.

In making our risk assessments, we consider internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Our responsibility as

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auditors is limited to the period(s) covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of the District's basic financial statements. Our report will be addressed to the governing body of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

We also will perform tests and procedures required by the *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. This guide requires that we plan the audit to obtain a reasonable assurance about whether the auditee has complied with applicable provisions within the guide. The purpose of these procedures is to express an opinion on the District's compliance with applicable provisions within the guide in our report on compliance.

Audit of Major Program Compliance

Our audit of the District's major federal award program(s) compliance will be made in accordance with the requirements of the Single Audit Act, as amended; and the provisions of U.S. Office of Management and Budget's Uniform Guidance; and will include tests of accounting records, a determination of major programs in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the District has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major federal award programs. Our procedures will consist of determining major federal programs and performing the applicable procedures described in the Uniform Guidance *Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. The purpose of those procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to Uniform Guidance.

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Also, as required by the Uniform Guidance, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the District's major federal award programs. However, our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the District's major federal award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

Management's Responsibilities

Our audit will be conducted on the basis that management acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements;
3. For safeguarding assets;
4. For identifying all federal awards expended during the period including federal awards and funding increments received in accordance with the Uniform Guidance generally received after December 26, 2014;
5. For preparing the schedule of expenses of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance requirements;
6. For the design, implementation, and maintenance of internal control over compliance;
7. For identifying and ensuring that the District complies with laws, regulations, grants, and contracts applicable to its activities and its federal award programs and implementing systems designed to achieve compliance with applicable laws, regulations, grants, and contracts applicable to activities and its federal award programs;
8. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
9. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
10. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
11. For submitting the reporting package and data collection form to the appropriate parties;

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12. For making the auditor aware of any significant vendor / contractor relationships where the vendor / contractor is responsible for program compliance;
13. To provide us with:
    a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, and relevant to federal award programs, such as records, documentation, and other matters;
    b. Additional information that we may request from management for the purpose of the audit; and
    c. Unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence.
14. For including the auditor's report in any document containing basic financial statements that indicates that such basic financial statements have been audited by the District's auditor;
15. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;
16. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
17. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
18. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets; and
19. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on the financials;
20. For the accuracy and completeness of all information provided; and
21. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the supplementary information and schedule of expenditures of federal awards (SEFA) referred to above, you acknowledge and understand your responsibility (a) for the preparation of the supplementary information and SEFA in accordance with the applicable criteria, (b) to provide us with the appropriate written representations regarding the supplementary information and SEFA, (c) to include our report on the supplementary information and the SEFA in any document that contains the supplementary information and that indicates that we have reported on such supplementary information and the SEFA, and (d) to present the supplementary information and the SEFA with the audited financial statements, or if the supplementary information and the SEFA will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information and the SEFA no later than the date of issuance by you of the supplementary information and the SEFA and our reports thereon.

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As part of our audit process, we will request from management, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Audit Administration and Fees

Our all-inclusive maximum fee for these services will be as follows:

Fiscal year ending June 30, 2020	$17,000
Fiscal year ending June 30, 2021	$17,000
Fiscal year ending June 30, 2022	$17,000

Our fees include out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.).

Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit as follows:

Engagement Partner	$250 per hour
Associate Partner	$200 per hour
Manager	$125 per hour
Senior Auditor	$90 per hour
Staff Auditor	$75 per hour
Administrative	$50 per hour

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes thirty days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report.

You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If cooperation is not provided as anticipated and at a level that hinders the progress of the services to be provided, we retain the right to terminate the contract for cause

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with thirty (30) days' notice. During that time, the District will have the opportunity to provide the cooperation required to complete the audit and C&A may rescind the cancellation.

If the services to be performed by C&A are not performed in an acceptable manner to the District, the District may cancel this contract for cause by providing notice to C&A, giving at least thirty (30) days' notice of the proposed cancellation and the reasons for same. During that time period, C&A may seek to bring the performance of services to a level that is acceptable to the District, and the District may rescind the cancellation if such action is in District's best interest. Notwithstanding the above provisions, the District may, upon the expiration of thirty (30) days written notice to C&A, terminate the agreement at will. Payment for services or goods received prior to termination shall be made by the District provided those goods or services were provided in a manner acceptable to the District. Payment for those goods and services shall not be unreasonably withheld.

We understand and agree to the provisions of Education Code 14505, whereas: a) 10 percent of the audit fee will be withheld until the Controller certifies that the audit report conforms to the reporting provisions of subdivision (a) of Section 14503; b) 50 percent of the audit fee will be withheld for any subsequent year of a multiyear contract if the prior year's audit report was not certified as confirming to reporting provisions of subdivision (a) of Section 1450 and the contract will be null and void if a firm or individual is declared ineligible pursuance to subdivision (c) of Section 41020.5 at which point the amount withheld is not payable unless payment is ordered by the California Board of Accountancy (CBA) or the audit report for that subsequent year is certified by the Controller as conforming; c) within 30 days from the date of receipt of written notification that the Controller refuses to certify an audit report as conforming, the audit firm may file an appeal in writing with the CBA and the CBA will complete an investigation within 90 days of the filing date, which could result in the CBA ordering the Controller to provide notification of a conforming report, schedule the appeal for a hearing with final action to be completed within a year; d) if the CBA orders the Controller send notification that the audit report conforms, the Controller shall notify the contracting school district which shall then release the audit fees withheld in accordance with subdivision (a) of Section 14503.

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Sheldon Chavan, CPA, is the engagement partner for the audit services specified in this letter. His responsibilities include supervising Chavan & Associates LLP's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Other Matters

The audit documentation for this engagement is the property of Chavan & Associates LLP and constitutes confidential information. However, we may be requested to make certain audit

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documentation available to state and federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Chavan & Associates LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We agree to retain our audit documentation or work papers for a period of at least seven years from the date of our report.

We will be available during the year to consult with you on financial management and accounting matters of a routine nature. You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

With respect to any nonattest services we perform, the District's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Nonattest services include the preparation of the audited financial statements, note disclosures, supplemental information (as noted above), conversion entries, the schedule of expenditures of federal awards, and the data collection form. These items will be prepared from information prepared and provided by the District during our audit, such as the District's trial balance.

We will not assume management responsibilities on behalf of the District. However, we will provide advice and recommendations to assist management in performing its responsibilities. Our responsibilities and limitations of the engagement are as follows:

- We will perform the services in accordance with applicable professional standards, including GAAS, GAGAS and Uniform Guidance as previously noted.
- This engagement is limited to the services previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account codings and approving journal entries. Our firm will advise the District with regard to the nonattest services provided, but the District must make all decisions with regard to those matters.

Government Auditing Standards require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a non-audit service.

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During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

At the conclusion of our audit engagement, we will communicate to management and the Board the following significant items from the audit:

- Our view about the qualitative aspects of the District's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

If the foregoing is in accordance with your understanding, please indicate your agreement by signing this letter and emailing it to us at info@cnallp.com. If you have any questions, please let us know.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Very truly yours,



Sheldon Chavan, CPA, Managing Partner
Chavan & Associates, LLP

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RESPONSE:

This letter correctly sets forth the understanding of the Cabrillo Unified School District.

Signature: [redacted]

Title: CBO

Date: 2.12.2020

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CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California, 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: March 12, 2020
TO: Members of the Governing Board
FROM: Sean McPhetridge, Ed.D., Superintendent
CATEGORY: Consent
RECOMMENDATION: Approve Minutes of the February 13, 2020 Regular Governing Board Meeting

BACKGROUND INFORMATION

The Governing Board routinely reviews and approves minutes from all regular meetings and special sessions.

REPORT/PROPOSAL

The unadopted minutes of the February 13, 2020 Regular Governing Board meeting are included in this Board packet for consideration.

FINANCIAL IMPACT

There is no financial impact to the General Fund.

Governing Board Meeting Agenda

(Unadopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

District Office Board Room
498 Kelly Avenue, Half Moon Bay, CA 94109
February 13, 2020 Public Session 7:00 PM
Special Closed Session 5:00 PM – Regular Closed Session 6:00 PM

Board Members Present:	Ms. Kimberly Hines, President Ms. Lizet Cortes, Vice President Ms. Mary Beth Alexander, Clerk to the Governing Board Ms. Freya McCamant, Member
Board Members Absent:	Ms. Sophia Layne, Member
Administrators at the Table:	Dr. Sean McPhetridge, Ed.D., Superintendent Dr. Leticia Bhatia, Ed.D., Assistant Superintendent Dr. Holly Wade, Ph.D., Assistant Superintendent Mr. Jesus Contreras, Chief Business Officer
Student Board Representative Absent:	Miss Lauren DuBose, Student Board Representative

1. CALL TO ORDER – 7:00 PM

2. ROLL CALL / QUORUM

___ Ms. Kimberly Hines, President
___ Ms. Lizet Cortes, Vice President
___ Ms. Mary Beth Alexander, Clerk to the Governing Board
___ Ms. Freya McCamant, Member

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments prior to Closed Session.

4. RECESS TO CLOSED SESSION – 5:01 PM

5. RECONVENE OPEN SESSION – 7:06 PM

President Kimberly Hines Board reconvened the meeting at 7:06 PM. President Hines reported the following action taken in closed session:

1. Under Personnel Matters, the Governing Board voted 4 to 0 to lay off:

Five (5) Permanent Certificated employees for the 2020-21 school year equating to a Full Time Equivalent of 5.0.

2. Under Personnel Matters, the Governing Board voted 4 to 0 to lay off:

Five (5) Probationary II Certificated employees for the 2020-21 school year equating to a Full Time Equivalent of 4.6.

Thirteen (13) Probationary I Certificated employees for the 2020-21 school year equating to a Full Time Equivalent of 11.8.

One (1) Probationary 0 Certificated employee for the 2020-21 school year equating to a Full Time Equivalent of 0.8.

One (1) Certificated management employee for the 2020-21 school year equating to a Full Time Equivalent of 1.0.

3. Under Personnel Matters, the Governing Board voted 4 to 0 to release:

Twenty-three (23) Temporary certificated employees for the 2020-21 school year equating to a Full Time Equivalent of 6.03.

6. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Kimberly Hines.

7. APPROVAL OF AGENDA

Member Freya McCamant requested an amendment to the agenda by removing item 13.a Approval of 2019-20 Comprehensive School Site Safety Plans.

Motion to approve the agenda as amended by Member Freya McCamant and seconded by Member Mary Beth Alexander.

(M-13) Passed 4-0

8. SPECIAL RECOGNITIONS

a. The Governing Board recognized the 2020 Cunha Science Fair Finalists

Life Science I Plants		
1. Paola Rico	112 The Effect of Light Spectrum on Plant Development	
2. Jesse Alves	100 Got Weeds	
Life Science II		
1. James Travis	236 Feel the Burn	
2. Josie Nelson	231 Distraction with Dogs	
Behavioral Science	304 Print vs. Screen	
1. Marco Molossi	341 You Get What You Give	
1. Jaya Miller		
Earth Science/Ecology	412 The Future of Food	***Grand Prize Winner**
1. Angel Tinetti*	425 Angles of Solar Panels	
1. Roberto Leone	413 Sand Stories	
2. Lily Conaghan	414 California Wildfires	
2. Paloma Farnworth	411 Water for All	
2. Padraig Rogerson		
Physical Science I		
1. Zoe Chait	535 Fun with Fins	
2. Ellie Patchett	522 It's Just Rocket Science	
Physical Science II		
1. Miles Eoff	605 Fire Resistant Home?	
1. Kai Bliss	651 Water Rotter	

Special Awards		
Jerry Trenter Award	James Travis	Feel the Burn
Gil Ellis Award	Roberto Leone	Angles of Solar Panels
Engineering Award	AkikoTanaka	Breakwater Structures
Geology Award	Lily Conaghan	Sand Stories

9. COMMUNICATIONS

a. Public Comments

Ms. Angie Work and Ms. Maria Skinner, Hatch Elementary teachers, read the Editor's letter sent to Half Moon Bay Review on behalf of Hatch Elementary teachers welcoming families to Hatch.

Mr. Joaquin Jimenez, Latino Council of Half Moon Bay Member, came to talk to the Board about Hatch teachers welcome statement and to ask the Board to work together, to advocate for our students, and to support the teachers and the district.

Ms. Belinda Arriaga, Latino Council of Half Moon Bay Member, came to talk to the Board about equality in education for Latino students. Ms. Arriaga asked the Board to work together to welcome to every student and make a change.

Mr. Enrique Bazan, Latino Council of Half Moon Bay Member, came to talk to the Board about the Schools and Community First initiative to support schools. Mr. Bazan also thanked the principal and the teachers that welcomed and support the students from Moonridge.

Mrs. Maria Grigorieff, community member, came to talk to the Board about the proposal to eliminate school busing and to advocate for low income families and students' safety. Ms. Grigorieff asked the Board to work together as community to find solutions.

Mr. Paul Grigorieff, community member, came to talk to the Board about the proposal to eliminate school busing and students' safety.

Ms. Shawna McCartney, Cunha Intermediate teacher, came to talk to the Board about the conditions of Cunha building C.

Mr. Justin Stockman, El Granada Elementary parent, came to talk to the Board about Measure M and Measure I and his involvement in the outreach and passing of both Measures. Mr. Stockman also shared his concerns about the conditions of building C and asked the Board to work together.

Ms. Amber Stariha, Coastsiders for Better Education Funding Co-Founder, shared Coastsiders for Better Education Funding will joining be forces with other districts throughout the state to revive the advocacy for AB39. Ms. Stariha asked the community to work on a solution to the financial distress and to advocate at state level for better funding for all K-12 students in California.

Ms. Breanna Lafontaine, El Granada Elementary parent, thanked Dr. Sean McPhetridge and Member Sophia Layne for attending El Granada PTO where parents had an open forum for dialogue. Ms. Lafontaine asked the Board to take a financial look and to verify all positions are necessary.

Ms. Abby Foster, Hatch Elementary teacher, shared she values everything students bring to her classroom and advocates for families to have an enrollment choice. Ms. Foster also talked about discussion of extending the kindergarten program.

Ms. Alice Linsmeier, CUSD parent, asked the Board to listen to Moonridge families and ask about their experience, history, and what it is they need. Ms. Linsmeier said that it is important to look at the budget and look who is in greatest need to provide resources as much as possible. Ms. Linsmeier also said that it is important to work together with the community to look for opportunities and resources that support students.

b. Employee Organizations Report

i. CUTA Representative

CUTA Co-President Ramon Macias thanked Moonridge families for advocating for their children's education and reassured that all children are welcomed at Cabrillo.

CUTA Chief Bargaining Chair Sean Riordan read a petition on behalf of CUTA members. The petition asks for a fair contract that respects educators.

ii. CSEA Representative

None.

c. Board Member Reports

Member Freya McCamant thanked Amber Stariha for her advocacy for full and fair funding. Ms. McCamant thanked CUTA representatives for meeting with her where they talked about ways to work with the teachers and the union to unify and make a change. McCamant also shared that Board President Hines and Dr. McPhetridge will be meeting with representatives and they will talk to them about AB39, full and fair finding, and what can the Board and district do to pressure legislators to sign it. McCamant proposed a potential special budget study session for the community.

Member Mary Beth Alexander shared she attended the Angst: Raising Awareness Around Anxiety event at the Half Moon Bay High School and was impressed by the community response. Ms. Alexander thanked the Health and Wellness Committee for organizing the event and that she has been aware about the emotional well-being of our students. Ms. Alexander also said that the advocacy at state level for fair funding is very important.

Member Lizet Cortes shared she appreciates everybody that comes to the meetings and stays to hear everything the Board has to says. Ms. Cortes also said she attended a reclassification and test workshop for parents at Hatch. Ms. Cortes thanked Hatch staff for helping and supporting ELAC parents to organize this event.

Member Kimberly Hines said the Board had a retreat early February where the they reviewed the mission and vision statements and the equity policy. President Hines said they reaffirmed those statements as the basis for making decisions in the district. President Hines also said that it is important that the community advocate at state level for better funding. President Hines shared she attended the Facilities Master Plan Meeting at El Granada where the community brainstormed on what is desired for the campus.

d. Student Board Member Report

Mr. James Barnes, Principal of Cunha Intermediate School, provided on behalf of Lauren DuBose, Student Board Member, the Los Listos Preschool, Hatch Elementary, El Granada Elementary, Kings Mountain Elementary, Cunha Intermediate, Half Moon Bay High School, Pilarcitos High School, and La Costa Adult School reports.

e. Superintendent Report

Dr. Sean McPhetridge thanked Hatch teachers who came to the meeting to welcome Moonridge students. Dr. Sean McPhetridge said that we have to work together to make sure everybody feels welcome, safe, and respected. Dr. McPhetridge shared he talked to Norma Miramontes about transportation and ways to provide support to students that chose to go to Hatch.

Dr. McPhetridge said that later on the meeting, the Board will be able to consider a contract on a proposal to fix the HVAC system in Cunha rooms. Dr. McPhetridge thanked Mr. Ramon Macias and Mr. Sean Riordan for meeting with him to reset the tone. Dr. McPhetridge said he wanted to show reciprocity to the CUTA and CSEA union members and that they need to work together.

Dr. McPhetridge shared he was delighted to attend the HEAL dinners at Farallone View and Hatch and that there is a lot of work to do on environmental literacy and he is looking forward to that. He also shared that the Boys and Girls Club of the Coastside agreed to start looking at how they can help bringing back athletics and enrichment to Cunha next year.

10. INFORMATIONAL REPORTS

a. Receipt and Acceptance of Fiscal Health Risk Analysis from Financial Crisis & Management Assistance Team

Mr. John Von Flue, Chief Analyst, Fiscal Crisis and Management Assistance Team, presented Fiscal Health Risk Analysis.

At 9:51 PM President Kimberly Hines requested motion to continue pass the 10:00 PM curfew. Motion made by Freya McCamant and seconded by Mary Beth Alexander.

(M-15) Passed 4-0

b. Presentation on Extended Day Kindergarten

Ms. Misty Veloso, Hatch Elementary teacher, came to talk to the Board about the Extended Day Kindergarten proposal. Ms. Veloso provided the Board history of CUSD kindergarten programs and said district and teachers should collaborate to create a program that meet the needs of the students.

Ms. Erika Krein, El Granada Elementary teacher, came to talk to the Board about the Extended Day Kindergarten proposal and her experience as a kindergarten teacher.

Mr. Justin Stockman, El Granada Elementary parent, came to talk to the Board about his experience as a kindergarten parent. Mr. Stockman asked the Board to listen to the teachers, to the community, and to engage the children.

Dr. Leticia Bhatia, Assistant Superintendent, Curriculum and Instruction, presented on Extended Day Kindergarten.

11. DISCUSSION ITEMS

a. Appointment of Governing Board Representatives for 2020

Member of the Governing Board discussed the roles for 2020. The board agreed to revisit this item at a later meeting.

12. CONSENT ITEMS

a. Approval of Annual Field Trip for 8th Grade Social Studies Class to Washington, D.C., February 16-20, 2020
b. Approval of Certificated Personnel Report
c. Approval of Classified Personnel Report
d. Acceptance of Donations to Cabrillo Unified School District
e. Approval of Facility Use Agreement between the American National Red Cross and Cabrillo Unified School District
f. Approval of Independent Energy Advisory Services Agreement submitted by Center for Sustainable Energy
g. Approval and Adoption of Minutes of the January 16, 2020 Regular Governing Board Meeting and Amendment of Minutes of the November 21, 2019 Special Governing Board Meeting
h. Approval of Cabrillo Unified School District Governing Board Policy Updates and Adopt the Proposed Revisions as Recommended by the California School Boards Association

Motion to approve consent items was made by Member Freya McCamant and seconded by Member Mary Beth Alexander.

(M-16) Passed 4-0

13. ACTION ITEMS

b. Receipt and Acceptance of Measure M Facility Bond Citizens' Oversight Committee 2018-19 Annual Report

Mr. Mike Alifano, Facility Bond Citizens' Oversight Committee Member, presented the Measure M and Measure S Facility Bond Citizens' Oversight Committee 2018-19 Annual Reports to the Board.

Motion to accept Measure M Facility Bond Citizens' Oversight Committee 2018-19 Annual Report made by Member Freya McCamant and seconded by Member Lizet Cortes

(M-17) Passed 4-0

c. Receipt and Acceptance of Measure S Facility Bond Citizens' Oversight Committee 2018-19 Annual Report

Motion to accept Measure S Facility Bond Citizens' Oversight Committee 2018-19 Annual Report made by Member Lizet Cortes and seconded by Member Mary Beth Alexander.

(M-18) Passed 4-0

d. Approval of Syserco's Proposal for the Installation of Alerton Ascent DDC Control System at Cunha Intermediate School

Motion to approve Syserco's Proposal for the Installation of Alerton Ascent DDC Control System at Cunha Intermediate School made by Member Mary Beth Alexander and seconded by Member Freya McCamant.

(M-19) Passed 4-0

ROLLCALL
Ms. Kimberly Hines, President - Aye
Ms. Lizet Cortes, Vice President - Aye
Ms. Mary Beth Alexander, Clerk to the Governing Board - Aye
Ms. Freya McCamant, Member - Aye
Ms. Sophia Layne, Member - Absent

17. ADJOURNMENT OF THE MEETING

Motion to adjourn made by Member Lizet Cortes and seconded by Member Freya McCamant.

(M-20) Passed 4-0

Meeting was adjourned at 10:41 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

_____ _____
Mary Beth Alexander Date
Clerk to the Governing Board

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: March 12, 2020
TO: Members of the Governing Board
FROM: Sean McPhetridge, Ed.D., Superintendent
CATEGORY: Consent
RECOMMENDATION: Approve Cabrillo Unified School District Governing Board Policy Updates and Adopt the Proposed Revisions as Recommended by the California School Boards Association

BACKGROUND INFORMATION

The Cabrillo Unified School District (CUSD) participates in the California School Boards Association's (CSBA) Policy Online and Manual Maintenance Service. One important component of this optional service is that participating districts receive a quarterly "Policy Maintenance Report" to help keep Board policies up to date and fully compliant. Most often, the proposed changes are mandate-driven. In such instances, staff will suggest that the Board waive additional readings and adopt the suggested revisions en masse and via action. In those instances, when a quarterly maintenance review indicates 1) a need for a change in a policy that provides optional courses of action or 2) the need for a new policy to address a particular issue, staff will suggest that the Board engage in a first and second reading of the document prior to considering policy adoption.

REPORT/PROPOSAL

This month, Board Policy 4119.24, 4218, 5131.2, and 5132 are provided for adoption. These Board Policies have been reviewed by appropriate staff and are submitted for your consideration. Staff has further concluded that the proposed revisions reflect new laws and/or additional CSBA suggested wordsmithing that could be considered for adoption under action items.

FINANCIAL IMPACT

There is no financial impact to the General Fund.

POLICY GUIDE SHEET
March 12, 2020

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

BP 4119.24/4219.24/4319.24 - Maintaining Appropriate Adult-Student Interactions

(BP added)

New policy addresses the avoidance of unlawful and inappropriate interactions between staff and students, an employee's responsibility to report another employee's violation of this policy, disciplinary consequences for staff, referral to law enforcement when appropriate, the requirement to post the code of conduct on school and/or district websites, and examples of conduct that are inappropriate or can create the appearance of impropriety.

BP/AR 4218 - Dismissal/Suspension/Disciplinary Action

(BP added; AR revised)

New policy contains material formerly in AR pertaining to board actions in disciplinary hearings for classified employees and new material consistent with BP 4118 - Dismissal/Suspension/Disciplinary Action for certificated employees. Policy also reflects **NEW LAW (AB 2234, 2018)** which requires the board to delegate its authority to an administrative law judge in cases involving allegations of egregious misconduct with a minor. Regulation updates and consolidates the causes for disciplinary action. Regulation also adds the requirement to set a timeline by which the employee may request a hearing, which must be not less than five days after serving notice upon the employee. Section on "Compulsory Leave of Absence" expanded to define "mandatory" and "optional" leave of absence offenses and reflect requirements pertaining to extension of the leave and compensation during the leave. Material pertaining to merit system districts moved to BP/AR 4218.1 - Dismissal/Suspension/Disciplinary Action (Merit System).

BP 5131.2 - Bullying

(BP revised; AR added)

Policy updated and regulation added to reflect **NEW LAW (AB 2291, 2018)** which mandates districts to adopt, on or before December 31, 2019, procedures for preventing acts of bullying, including cyberbullying. Regulation includes material formerly in BP re: bullying prevention measures, staff development, student instruction, reporting, and corrective actions. Regulation also adds definition of bullying and examples of behaviors that may constitute bullying and cyberbullying, and reflects CDE's online training module on bullying developed pursuant to AB 2291.

BP/AR 5132 - Dress and Grooming

(BP/AR revised)

Policy updated to address communication of the dress code to students and staff; grant enforcement authority to the principal or designee; prohibit discriminatory enforcement of the dress code, including, but not limited to, discrimination based on gender identity, gender expression, or religious or cultural observance; and address disciplinary action for repeated violations or refusal to comply with the dress code. Policy also provides that the determination of specific items of clothing defined as gang apparel shall be free from bias based on race, ethnicity, national origin, immigration status, or other protected characteristics. Regulation updated to provide general, gender-neutral guidelines for the dress code that may be revised to reflect district practice; add circumstances under which the dress code should be modified for classes, activities, or individual students; and call for collaboration with law enforcement agencies to update definitions of gang-related apparel.

(BP revised)

Policy updated to reflect **NEW LAW (SB 188)** which prohibits discrimination against traits historically associated with race, including hair texture and "protective hairstyles" such as braids, locks, and twists.

CSBA Sample
Board Policy
Maintaining Appropriate Adult-Student Interactions

BP 4119.24
4219.24
4319.24
All Personnel

The Governing Board desires to provide a positive school environment that protects the safety and well-being of district students. The Board expects all adults with whom students may interact at school or in school-related activities, including employees, independent contractors, and volunteers, to maintain the highest professional and ethical standards in their interactions with students both within and outside the educational setting. Such adults shall not engage in unlawful or inappropriate interactions with students and shall avoid boundary-blurring behaviors that undermine trust in the adult-student relationship and lead to the appearance of impropriety.

(cf. 4119.21/4219.21/4319.21 - Professional Standards)

Employees are prohibited from entering into or attempting to form a romantic or sexual relationship with any student or engaging in sexual harassment of a student, including sexual advances, flirtations, requests for sexual favors, inappropriate comments about a student's body or appearance, or other verbal, visual, or physical conduct of a sexual nature.

(cf. 5145.7 - Sexual Harassment)

Adults shall not intrude on a student's physical or emotional boundaries unless necessary in an emergency or to serve a legitimate purpose related to instruction, counseling, student health, or student or staff safety.

Any employee who observes or has knowledge of another employee's violation of this policy shall report the information to the Superintendent or designee or appropriate agency for investigation pursuant to the applicable complaint procedures. Other adults with knowledge of any violation of this policy are encouraged to report the violation to the Superintendent or designee. The Superintendent or designee shall protect anyone who reports a violation from retaliation. Immediate intervention shall be implemented when necessary to protect student safety or the integrity of the investigation.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 5141.4 - Child Abuse Prevention and Reporting)

Employees who engage in any conduct in violation of this policy, including retaliation against a person who reports the violation or participates in the complaint process, shall be subject

to discipline, up to and including dismissal. Any other adult who violates this policy may be barred from school grounds and activities in accordance with law. The Superintendent or designee may also notify law enforcement as appropriate.

(cf. 4117.7/4317.7 - Employment Status Reports)
(cf. 4118 - Dismissal/Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

The district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district web sites. (Education Code 44050)

(cf. 1113 - District and School Web Sites)
(cf. 5145.6 - Parental Notifications)

Inappropriate Conduct

Employees shall remain vigilant of their position of authority and not abuse it when relating with students. Examples of employee conduct that can undermine professional adult-student interactions or create the appearance of impropriety include, but are not limited to:

1. **Initiating inappropriate physical contact**

2. **Being alone with a student outside of the view of others**

3. **Visiting a student's home or inviting a student to visit the employee's home without parent/guardian consent**

4. **Maintaining personal contact with a student that has no legitimate educational purpose, by phone, letter, electronic communications, or other means, without including the student's parent/guardian or the principal**

   When communicating electronically with students, employees shall use district equipment or technological resources when available. Employees shall not communicate with students through any medium that is designed to eliminate records of the communications. The Superintendent or designee may monitor employee usage of district technology at any time without advance notice or consent.

(cf. 4040 - Employee Use of Technology)

5. **Creating or participating in social networking sites for communication with students, other than those created by the district, without the prior written approval of the principal or designee**

6. **Inviting or accepting requests from students, or former students who are minors, to connect on personal social networking sites (e.g., "friending" or "following" on social media), unless the site is dedicated to school business**

7. **Singling out a particular student for personal attention and friendship, including giving gifts and/or nicknames to individual students**

8. **Addressing a student in an overly familiar manner, such as by using a term of endearment**

9. **Socializing or spending time with students outside of school-sponsored events, except as participants in community activities**

10. **Sending or accompanying students on personal errands unrelated to any legitimate educational purpose**

11. **Transporting a student in a personal vehicle without prior authorization**

12. **Encouraging students to confide their personal or family problems and/or relationships**

13. **Disclosing personal, family, or other private matters to students or sharing personal secrets with students**

Legal Reference

EDUCATION CODE
44030.5 Employment status reports
44050 Employee code of conduct; employee interactions with students
44242.5 Reports and review of alleged misconduct
44940 Sex offenses and narcotic offenses; compulsory leave of absence
48980 Parental notifications
PENAL CODE
11164-11174.3 Child Abuse and Neglect Reporting Act
CODE OF REGULATIONS, TITLE 5
80303 Reports of change in employment status, alleged misconduct
80304 Notice of sexual misconduct

Policy CABRILLO UNIFIED SCHOOL DISTRICT
adopted: TBD Half Moon Bay, California

CSBA Sample
Board Policy
Dismissal/Suspension/Disciplinary Action

BP 4218
Classified Personnel

The Governing Board expects all employees to perform their jobs satisfactorily and to exhibit professional and appropriate conduct. A classified employee may be disciplined for unprofessional conduct or unsatisfactory performance in accordance with law or any applicable collective bargaining agreement, Board policy, and administrative regulation.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 4000 - Concepts and Roles)
(cf. 4112.5/4212.5/4312.5 - Criminal Record Check)
(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
(cf. 4119.21/4219.21/4319.21 - Professional Standards)
(cf. 4141/4241 - Collective Bargaining Agreement)
(cf. 4200 - Classified Personnel)

Disciplinary actions shall be based on the particular facts and circumstances involved and the severity of the employee's conduct or performance. The Superintendent or designee shall ensure that disciplinary actions are taken in a consistent, nondiscriminatory manner and are appropriately documented.

(cf. 4030 - Nondiscrimination in Employment)
(cf. 4112.6/4212.6/4312.6 - Personnel Files)
(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)

Disciplinary actions may include, but are not limited to, verbal and written warnings, involuntary reassignment, demotion, suspension without pay, reduction of pay step in class, compulsory leave, and dismissal.

A probationary classified employee may be dismissed by the Superintendent or designee at any time prior to the expiration of the probationary period.

(cf. 4216 - Probationary/Permanent Status)

Permanent classified employees shall be subject to disciplinary action only for cause as specified in the accompanying administrative regulation. (Education Code 45113)

Procedures for Disciplinary Proceedings

If a permanent classified employee receives a notice from the Superintendent or designee of a recommended suspension, demotion, involuntary reassignment, or dismissal, the employee may request a Board hearing on the matter.

If the employee fails to request a hearing within the time specified in the notice, the employee is deemed to have waived the right to do so, and the Board may order the recommended disciplinary action into effect immediately.

If a timely request is submitted, a hearing shall be conducted by the Board, except that, if the matter involves an allegation of egregious misconduct as defined in Education Code 44932 and involves a minor, the matter shall be referred to an administrative law judge to determine whether sufficient cause exists for disciplinary action against the employee. (Education Code 45113, 45312)

(cf. 3515.3 - District Police/Security Department)

The hearing shall be held at the earliest convenient date, taking into consideration the established schedule of the Board and the availability of legal counsel and witnesses. The employee shall be notified of the time and place of the hearing.

The hearing shall be held in closed session, unless the employee requests that the matter be heard in an open session meeting. (Government Code 54957)

(cf. 9321 - Closed Session)

The employee shall be entitled to appear personally, produce evidence, and be represented by legal counsel.

The Board may use the services of its legal counsel in ruling upon procedural questions, objections to evidence, and issues of law. The Board may review and consider the records of any prior personnel action proceedings against the employee in which a disciplinary action was ultimately sustained and any records contained in the employee's personnel files and introduced into evidence at the hearing. The Board shall not be bound by rules of evidence used in California courts. Informality in any such hearing shall not invalidate any order or decision made by the Board.

At any time before a matter is submitted to the Board for decision, the Superintendent or designee may, with the consent of the Board, serve on the employee and file with the Board an amended or supplemental recommendation of disciplinary action. If the amended or supplemental recommendation includes new causes or allegations, the employee shall be afforded a reasonable opportunity to prepare a defense. Any new causes or allegations shall be deemed controverted and any objections to the amended or supplemental causes or allegation may be made orally at the hearing and shall be noted on the record.

Following the hearing, the Board shall affirm, modify, or reject the disciplinary action recommended by the Superintendent or designee. The decision of the Board shall be in writing and shall contain findings of fact and the disciplinary action approved, if any. The decision of the Board shall be final.

Within 10 working days of the Board's final decision, a copy of the decision shall be delivered to the employee and/or designated representative personally or by registered mail.

In cases involving an allegation of egregious misconduct, the ruling of the administrative law judge shall be binding on the district and the employee. (Education Code 45113)

Legal Reference:

EDUCATION CODE
35161 Delegation of powers and duties
44009 Conviction of specified crimes
44010 Sex offense
44011 "Controlled substance offense" defined
44031 Personnel file
44940 Leave of absence; employee charged with mandatory or optional leave of absence offense
44940.5 Compulsory leave of absence; procedures; extension; compensation; bond or security
44990-44994 Testimony of minor witnesses at dismissal or suspension hearings
45101 Definitions (including "disciplinary action," "cause")
45109 Fixing of duties
45113 Rules and regulations for classified service in districts not incorporating the merit system
45123 Employment after conviction of sex or narcotics offense
45124 Dismissal of sexual psychopath
45202 Transfer of accumulated sick leave and other benefits following dismissal
45240-45320 Merit system, classified employees
CODE OF CIVIL PROCEDURE
1286.2 Grounds for vacating decision of arbitrator
GOVERNMENT CODE
11500-11529 Administrative adjudication
12900-12996 Fair Employment and Housing Act
54957 Brown Act open meeting laws; closed session
HEALTH AND SAFETY CODE
11054 Schedule I; substances included
11055 Schedule II, substances included
11056 Schedule III, substances included
11357-11361 Marijuana
11363 Peyote
11364 Opium
11370.1 Possession of controlled substances with a firearm
PENAL CODE
187 Murder
667.5 Sex offenders
830.32 Peace officers employed by district
1192.7 Violent or serious felony
11165.2-11165.6 Child abuse or neglect, definitions
VEHICLE CODE
1808.8 School bus drivers; dismissal for safety-related cause
UNITED STATES CODE, TITLE 42
12101-12213 Americans with Disabilities Act
COURT DECISIONS
California School Employees Association v. Bonita Unified School District, (2008) No. B200141
California School Employees v. Livingston Union School District, (2007) 149 Cal.App 4th 391
CSEA v. Foothill Community College District, (1975) 52 Cal.App. 3rd 150, 155-156, 124 Cal. Rptr 830

Policy CABRILLO UNIFIED SCHOOL DISTRICT
adopted: TBD Half Moon Bay, California

Cabrillo USD
Board Policy
Bullying

BP 5131.2
Students

The Governing Board recognizes the harmful effects of bullying on student **well-being, student** learning**,** and school attendance and desires to provide a safe school environment that protects students from physical and emotional harm. ~~District employees shall establish student safety as a high priority and shall not tolerate bullying of any student.~~ No individual or group shall, through physical, written, verbal, **visual,** or other means, harass, sexually harass, threaten, intimidate, ~~retaliate,~~ cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel**, or retaliate against them for filing a complaint or participating in the complaint resolution process**.

The district shall adopt and publicize policies that prohibit discrimination, harassment, intimidation, and bullying on the basis of a student's actual or perceived nationality, ethnicity, or immigration status. Those policies must be translated in the student's primary language if at least 15 percent of the students enrolled in the school speak a single primary language other than English.

The district shall notify parents and guardians of their children's right to a free public education, regardless of immigration status or religious beliefs. This information shall include information related to the "Know Your Rights" immigration enforcement established by the Attorney General. The district shall inform students who are victims of hate crimes of their right to report such crimes.

(cf. 5131 - Conduct)
(cf. 5136 - Gangs)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)
(cf. 5145.9 - Hate-Motivated Behavior)

~~*Cyberbullying* includes the electronic creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images as defined in Education Code 48900. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation.~~

~~*(cf. 5145.2 - Freedom of Speech/Expression)*~~
~~*(cf. 6163.4 - Student Use of Technology)*~~

~~Strategies for addressing bullying in district schools shall be developed with involvement of key stakeholders, including students, parents/guardians, and staff, and may be incorporated into the comprehensive safety plan, the local control and accountability plan, and other applicable district and school plans.~~

~~*(cf. 0420 - School Plans/Site Councils)*~~
~~*(cf. 0450 - Comprehensive Safety Plan)*~~
~~*(cf. 0460 - Local Control and Accountability Plan)*~~
~~*(cf. 1220 - Citizen Advisory Committees)*~~
~~*(cf. 6020 - Parent Involvement)*~~

The Superintendent or designee shall develop strategies for addressing bullying in district schools with the involvement of students, parents/guardians, and staff. As appropriate, the Superintendent or designee may **also** collaborate with ~~law enforcement, courts,~~ social services, mental health services, law enforcement, courts, **and** other agencies~~,~~ and community organizations in the development and implementation of ~~joint~~ **effective** strategies to promote safety in schools and the community ~~and to provide services for alleged victims and perpetrators of bullying~~.

~~*(cf. 1020 - Youth Services)*~~
(cf. 1220 - Citizen Advisory Committees)
(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 6020 - Parent Involvement)

~~**Bullying Prevention**~~

Such strategies shall ~~may~~ be incorporated into the comprehensive safety plan **and, to the extent possible, into** the local control and accountability plan~~,~~ and other applicable district and school plans.

(cf. 0420 - School Plans/Site Councils)
(cf. 0450 - Comprehensive Safety Plan)
(cf. 0460 - Local Control and Accountability Plan)

~~To the extent possible, district schools shall focus on the prevention of bullying by establishing clear rules for student conduct and implementing strategies to promote a positive, collaborative school climate. Students shall be informed, through student handbooks and other appropriate means, of district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for engaging in bullying.~~

~~*(cf. 5137 - Positive School Climate)*~~

~~Note: California content standards related to student education about bullying and violence prevention (e.g., recognizing the characteristics of bullying, examining the effects of bullying on others, demonstrating what to say and do when witnessing bullying) are addressed within the health education content standards adopted by the State Board of Education.~~

~~47 USC 254 mandates districts that receive e-rate discounts to adopt a policy which addresses educating students about appropriate online behavior, including the interaction with other individuals on social networking web sites and in chat rooms, as well as providing information about cyberbullying awareness and response. See BP 6163.4 - Student Use of Technology for language implementing this mandate.~~

~~As appropriate, the district shall provide students with instruction, in the classroom or other educational settings, that promotes social-emotional learning, effective communication and conflict resolution skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior. The~~

district shall educate students about the negative impact of bullying other students based on their actual or perceived immigration status or their religious beliefs or customs.

(cf. 6142.8 - Comprehensive Health Education)
(cf. 6142.94 - History-Social Science Instruction)
(cf. 6163.4 - Student Use of Technology)

Staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective response. The district shall also train teachers, staff, and personnel to ensure that they are aware of their legal duty to take reasonable steps to eliminate a hostile environment and respond to any incidents of harassment based on the actual or perceived characteristics noted above. Such training should, at minimum, provide agency personnel with the skills to do the following:

Note: Pursuant to Education Code 234.7, as added by AB 699 (Ch. 493, Statutes of 2017), districts are **mandated** to adopt policy, equivalent to that developed by the Attorney General, which requires the provision of staff training with the components specified below.

1. Discuss the varying immigration experiences among members of the student body and school community;

2. Discuss bullying prevention strategies with students, and teach students to recognize the behavior and characteristics of bullying perpetrators and victims;

3. Identify the signs of bullying or harassing behavior;

4. Take immediate corrective action when bullying is observed; and

5. Report incidents to the appropriate authorities, including law enforcement in instances of criminal behavior.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

Based on an assessment of bullying incidents at school, the Superintendent or designee may increase supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, and cafeterias.

Intervention

Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. In addition, the Superintendent or designee shall develop means for students to report threats or incidents confidentially and anonymously.

School staff who witness an act of bullying shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)

~~When appropriate based on the severity or pervasiveness of the bullying, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators and may contact law enforcement.~~

~~The Superintendent, principal, or principal's designee may refer a victim, witness, perpetrator, or other student affected by an act of bullying to a school counselor, school psychologist, social worker, child welfare attendance personnel, school nurse, or other school support service personnel for case management, counseling, and/or participation in a restorative justice program as appropriate. (Education Code 48900.9)~~

~~*(cf. 6164.2 - Guidance/Counseling Services)*~~

~~Reporting and Filing of Complaints~~

The district shall adopt a process for receiving complaints of and investigating complaints of discrimination, harassment, intimidation, and bullying based on any of the following actual or perceived characteristics:

- disability
- gender
- gender identity
- gender expression
- nationality
- race or ethnicity
- religion
- sexual orientation
- association with a person or group with one or more of the aforementioned characteristics
- immigration status

The complaint process must include, but is not limited to, the following steps:

1. A requirement that, if school personnel witness an act of discrimination, harassment, intimidation, or bullying, they shall take immediate steps to intervene when safe to do so;

2. A timeline to investigate and resolve complaints of discrimination, harassment, intimidation, or bullying that shall be followed by all schools under the jurisdiction of the local educational agency; and

3. An appeal process afforded to the complainant should he or she disagree with the resolution of a complaint.

4. The district shall ensure that complaint procedures contain confidentiality safeguards for immigration status information.

5. The district shall prohibit retaliation against a person who submits a complaint of discrimination, harassment, intimidation, or bullying.

~~Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other available school employee. Within one business day of receiving such a report, a staff member shall notify the principal of the report, whether or not a uniform complaint is filed. In addition, any school employee who observes an incident of bullying involving a student shall, within one business day, report his/her observation to the principal or a district compliance officer, whether or not the alleged victim files a complaint.~~

~~Within two business days of receiving a report of bullying, the principal shall notify the district compliance officer identified in AR 1312.3 - Uniform Complaint Procedures.~~

~~*(cf. 1312.3 - Uniform Complaint Procedures)*~~

~~When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated. When a student uses a social networking site or service to bully or harass another student, the Superintendent or designee may file a request with the networking site or service to suspend the privileges of the student and to have the material removed.~~

~~When a report of bullying is submitted, the principal or a district compliance officer shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with AR 1312.3. The student who is the alleged victim of the bullying shall be given an opportunity to describe the incident, identify witnesses who may have relevant information, and provide other evidence of bullying.~~

~~Investigation and Resolution of Complaints~~

Any complaint of bullying shall be investigated and, if determined to be discriminatory, resolved in accordance with law and the district's uniform complaint procedures specified in AR 1312.3. If, during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.

(cf. 1312.3 - Uniform Complaint Procedures)

~~Discipline~~

~~Corrective actions for a student who commits an act of bullying of any type may include counseling, behavioral intervention and education, and, if the behavior is severe or pervasive as defined in Education Code 48900, may include suspension or expulsion in accordance with district policies and regulations.~~

~~*(cf. 5138 - Conflict Resolution/Peer Mediation)*~~
~~*(cf. 5144 - Discipline)*~~
~~*(cf. 5144.1 - Suspension and Expulsion/Due Process)*~~
~~*(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*~~
~~*(cf. 6159.4 - Behavioral Interventions for Special Education Students)*~~

Any employee who permits or engages in bullying or retaliation related to bullying shall be subject to disciplinary action, up to and including dismissal.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)
(cf. 4119.21/4219.21/4319.21 - Professional Standards)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Legal Reference:

EDUCATION CODE
200-262.4 Prohibition of discrimination
32282 Comprehensive safety plan
32283.5 Bullying; online training
35181 Governing board policy on responsibilities of students
35291-35291.5 Rules
48900-48925 Suspension or expulsion
48985 Translation of notices
52060-52077 Local control and accountability plan
PENAL CODE
422.55 Definition of hate crime
647 Use of camera or other instrument to invade person's privacy; misdemeanor
647.7 Use of camera or other instrument to invade person's privacy; punishment
653.2 Electronic communication devices, threats to safety
CODE OF REGULATIONS, TITLE 5
4600-4670 Uniform complaint procedures
UNITED STATES CODE, TITLE 47
254 Universal service discounts (e-rate)
CODE OF FEDERAL REGULATIONS, TITLE 28
35.107 Nondiscrimination on basis of disability; complaints
CODE OF FEDERAL REGULATIONS, TITLE 34
104.7 Designation of responsible employee for Section 504
106.8 Designation of responsible employee for Title IX
110.25 Notification of nondiscrimination on the basis of age
COURT DECISIONS
Wynar v. Douglas County School District, (2013) 728 F.3d 1062
J.C. v. Beverly Hills Unified School District, (2010) 711 F.Supp.2d 1094
Lavine v. Blaine School District, (2002) 279 F.3d 719

Management Resources:

CSBA PUBLICATIONS
Final Guidance: AB 1266, Transgender and Gender Nonconforming Students, Privacy, Programs, Activities & Facilities, Legal Guidance, March 2014
Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014
Addressing the Conditions of Children: Focus on Bullying, Governance Brief, December 2012
Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011
Cyberbullying: Policy Considerations for Boards, Policy Brief, ~~July 2007~~ ***rev. July 2010***
Building Healthy Communities: A School Leaders Guide to Collaboration and Community Engagement, 2009
~~Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007~~
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Bullying Module
California's Social and Emotional Learning: Guiding Principles, 2018

***Social and Emotional Learning in California: A Guide to Resources*, 2018**
Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008
Bullying at School, 2003
CALIFORNIA OFFICE OF THE ATTORNEY GENERAL PUBLICATIONS
Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California K-12 Schools in Responding to Immigration Issues, April 2018
U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS
Dear Colleague Letter: Responding to Bullying of Students with Disabilities, October 2014
*Guidance to **America's** Schools: Bullying of Students with Disabilities, October 2014*
~~*Dear Colleague Letter: Bullying of Students with Disabilities, August 2013*~~
Dear Colleague Letter: Guidance on Schools' Obligations to Protect Students from Student-on-Student Harassment on the Basis of Sex; Race, Color and National Origin; and Disability, October 26, 2010
Dear Colleague Letter: Harassment and Bullying, October 2010
WEB SITES
CSBA: http://www.csba.org
California Department of Education, Safe Schools Office: http://www.cde.ca.gov/ls/ss
California Office of the Attorney General: http://oag.ca.gov
Center on Great Teachers and Leaders: https://gtlcenter.org
Collaborative for Academic Social and Emotional Learning: https://casel.org
Common Sense Media: http://www.commonsensemedia.org
National School Safety Center: http://www.schoolsafety.us
Partnership for Children and Youth: https://www.partnerforchildren.org
U.S. Department of Education: http://www.ed.gov

Policy CABRILLO UNIFIED SCHOOL DISTRICT
adopted: June 28, 2012 Half Moon Bay, California
revised: June 20, 2013
revised: November 12, 2015
revised: June 21, 2018
revised: TBD

Cabrillo USD

Board Policy

Dress And Grooming

BP 5132
Students

~~The Governing Board believes that the development of attitudes and behavior patterns in dress and grooming should be a part of each student's total educational experience. Dress, hair style, or makeup which are of a distracting nature or interfere with the study habits of students in the class or school, shall not be acceptable. Therefore, the Governing Board directs the Superintendent to develop proper standards for personal appearance of students in cooperation with students, parent/guardians, teachers, and administrators. These standards shall be made a part of the administrative regulations of the district.~~

The Governing Board believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to wear clothing that is suitable for the school activities in which they participate. Students shall not wear clothing that presents a health or safety hazard or causes a substantial disruption to the educational program.

(cf. 4119.22/4219.22/4319.22 - Dress and Grooming)

~~The district is legally and ethically responsible for the establishment of classroom and campus atmosphere which creates the proper conditions and practice of orderly study. The grooming standards that follow are directed towards the fulfillment of this obligation, attending to the concerns of health and safety but granting, where possible, a reasonable expression of individual taste. Reflected with these standards is an appreciation for the current trends in style or fashion, but tempered with restrictions regarding extremes that are distracting, dangerous, or simply out of place at school.~~

District and school rules pertaining to student attire shall be included in student handbooks, may be posted in school offices and classrooms, and may be periodically reviewed with all students as necessary.

~~Clothing worn should correspond with the demands and attributes of the activity in which students participate.~~

~~Footwear standards are concerned with prevention of accidents and injury. Shoes shall be worn at all times except under specified conditions. Students must also consider physical education requirements in their selection of shoes. Open footwear or soft-soled shoes are unacceptable for physical education.~~

Students shall not be prohibited from dressing in a manner consistent with their gender identity or gender expression or with their religious or cultural observance.

(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)

In addition, the dress code shall not discriminate against students based on hair texture and protective hairstyles, including, but not limited to, braids, locks, and twists. (Education Code 212.1)

~~The principal, staff, students, and parent/guardians of each school may establish reasonable regulations regarding students who voluntarily engage in extracurricular or other special school activities. These supplemental regulations shall apply only during the length of the activity involved.~~

The principal or designee is authorized to enforce this policy and shall inform any student who does not reasonably conform to the dress code. The dress code shall not be enforced in a manner that discriminates against a particular viewpoint or results in a disproportionate application of the dress code based on students' gender, sexual orientation, race, ethnicity, household income, or body type or size.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 0415 - Equity)
(cf. 5145.2 - Freedom of Speech/Expression)

School administrators, teachers, and other staff shall be notified of appropriate and equitable enforcement of the dress code.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

When practical, students shall not be directed to correct a dress code violation during instructional time or in front of other students.

Repeated violations or refusal to comply with the district's dress code may result in disciplinary action.

(cf. 5144 - Discipline)

Gang-Related Apparel

The principal, staff**,** and parents/guardians at a school may establish a reasonable dress code that prohibits students from wearing gang-related apparel when there is evidence of a gang presence that disrupts or threatens to disrupt the school's activities. Such a **proposed** dress code ~~may be included as part of the school safety plan and must~~ **shall** be presented to the Board**, which** ~~for approval. The Board~~ shall approve the plan upon determining that it is necessary to protect the

health and safety of the ~~school's students~~ **school environment**. **The dress code policy may be included in the school's comprehensive safety plan. (Education Code 35183)**

(cf. 0450 - Comprehensive Safety Plan)
(cf. 5136 - Gangs)

When determining specific items of clothing that may be defined as gang apparel, the school shall ensure that the determination is free from bias based on race, ethnicity, national origin, immigration status, or other protected characteristics.

Legal Reference:
EDUCATION CODE
212.1 Nondiscrimination based on race or ethnicity
220 Nondiscrimination
32281 School safety plans
35183 School dress codes; uniforms
35183.5 Sun-protective clothing
48907 Student exercise of free expression
49066 Grades; effect of physical education class apparel
COURT DECISIONS
Jacobs v. Clark County School District (2008) 26 F. 3d 419
Harper v. Poway Unified School District (2006) 445 App. 3d 166
Marvin H. Jeglin et al v. San Jacinto Unified School District et al (C.D. Cal. 1993) 827 F.Supp. 1459
Arcadia Unified School District v. California Department of Education (1992) 2 Cal. 4th 251
Hazelwood School District v. Kuhlmeier (1988) 108 S. Ct. 562
Hartzell v. Connell (1984) 35 Cal. 3d 899
Tinker v. Des Moines Independent Community School District (1969) 393 U.S. 503

Policy CABRILLO UNIFIED SCHOOL DISTRICT
adopted: December 11, 2008 Half Moon Bay, California
revised: TBD

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: Sean McPhetridge, Ed.D., Superintendent
CATEGORY: Action
RECOMMENDATION: Adopt Resolution No. 04-20, Recognizing the Importance of the 2020 Census and Encouraging Coastside Residents to Participate in the 2020 Census

BACKGROUND INFORMATION

The decennial census takes place every 10 years to count the residents of each state and help determine how the Federal government distributes nearly $700 billion a year to states and counties. It is estimated that each resident who is not counted can be a loss of up to $10,000 to the county. An accurate census count is critical to the well-being of every community in determining where services are most needed, providing important federal and state funds for school districts. It is also critical to note that Census data is confidential whether a resident is documented or not.

REPORT/PROPOSAL

The Governing Board is being asked to approve the Resolution Recognizing the Importance of the 2020 Census and Encouraging Coastside Residents to Participate in the Census.

FINANCIAL IMPACT

There is no financial impact to the General Fund by passing this resolution.

RESOLUTION NO. 04-20
BEFORE THE GOVERNING BOARD
OF THE CABRILLO UNIFIED SCHOOL DISTRICT
SAN MATEO COUNTY, CALIFORNIA

RECOGNIZING THE IMPORTANCE OF THE 2020 CENSUS AND ENCOURAGING COASTSIDE RESIDENTS TO PARTICIPATE IN THE 2020 CENSUS

WHEREAS, the decennial census takes place every 10 years to count the residents of each state and help identify where to allocate over $700 billion in federal funds to states; and

WHEREAS, the 2020 Census will determine the number of representatives California has in the U.S. House of Representatives and the number of votes California has in the Electoral College; and

WHEREAS, Census information will also be used to redraw State Assembly and Senate boundaries, and thus participating in the 2020 Census ensures individuals and communities have fair representation; and

WHEREAS, an accurate census count is critical to the well-being of every community in determining where services are most needed, providing important federal and state funds for school districts; and

WHEREAS, it is vital for all local superintendents, principals, teachers, and parent organizations to relay the importance of the census to families and community members to ensure everyone is counted, therefore maximizing political representation and funding appropriations within our school district and county; and

WHEREAS, Cabrillo Unified School District invites schools to dedicate a week during March 2020 as "Census in Schools Week" to help reinforce the importance of participation in the census; and

WHEREAS, Cabrillo Unified School District encourages all schools to coordinate with their Local Regional Program Managers on the best practices to implement outreach strategies that schools can incorporate to ensure they have the most complete and accurate count of their surrounding residents; and

WHEREAS, Cabrillo Unified School District supports the goals and ideals for the 2020 Census and will lend its support to the education community in being responsive to federal and state census liaisons;

NOW, THEREFORE, BE IT RESOLVED that Cabrillo Unified School District recognizes the long-term effects of an accurate and complete census count for garnering much-needed resources for our state; and

BE IT FURTHER RESOLVED that we stand with all students, families, school districts, and County Offices of Education to be counted on the official Census Day of April 1, 2020.

PASSED AND ADOPTED by the Governing Board of the Cabrillo Unified School District, this 12th day of March, 2020, by the following vote:

Mary Beth Alexander:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Lizet Cortes:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Kimberly Hines:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Sophia Layne:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Freya McCamant:	_____	Aye	_____	No	_____	Abstain	_____ Absent

Certified by:

_____
Mary Beth Alexander
Clerk to the Governing Board
Cabrillo Unified School District

Attest by:

_____
Sean McPhetridge, Ed.D.
Secretary to the Governing Board
Cabrillo Unified School District

CABRILLO UNIFIED SCHOOL DISTRICT

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GOVERNING BOARD
Mary Beth Alexander
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Freya McCamant

MEMORANDUM

MEETING DATE: March 12, 2020
TO: Members of the Governing Board
FROM: Holly Wade Ph.D., Assistant Superintendent, Educational Support Services
Jason Owens, Director of Personnel and Pupil Services
CATEGORY: Action
RECOMMENDATION: Adopt Resolution No. 05-20, Decreasing the Number of Certificated Employees Due to a Reduction in Particular Kinds of Services

BACKGROUND INFORMATION

The decrease or reduction of certificated positions for lack of funds is permitted under the provisions of Education Code § 44955. Further, section 44955 directs, in part, that:

- When, as a result of a bona fide decrease or reduction of the service being performed by any department, certificated employees shall be subject to layoff for lack of work.
- The governing board must adopt a layoff resolution based on reduction in service or decline in ADA before March 15. Notice of layoff due by March 15th will be by registered/certificated mail or personal delivery. Notice is confidential unless the employee requests a hearing or waives a hearing. Final layoff notices are due before May 15.

STATUS

The administration has communicated with representatives of the Cabrillo Unified Teachers' Association chapter to ensure understanding of the procedure regarding the effects of the decrease or reduction.

RESOLUTION NO. 05-20
BEFORE THE GOVERNING BOARD
OF THE CABRILLO UNIFIED SCHOOL DISTRICT
SAN MATEO COUNTY, CALIFORNIA

DECREASING THE NUMBER OF CERTIFICATED EMPLOYEES DUE TO A REDUCTION IN PARTICULAR KINDS OF SERVICES

WHEREAS, Education Code section 44955 permits the Governing Board to reduce or discontinue particular kinds of services not later than the beginning of the following school year; and

WHEREAS, the Governing Board of the Cabrillo Unified School District has determined that it shall be necessary to decrease the following programs of the District no later than the beginning of the 2020-2021 school year; and

WHEREAS, it shall be necessary to terminate at the end of the 2019-2020 school year the employment of certain certificated employees of the District as a result of the elimination of the programs; and

WHEREAS, the Governing Board of the Cabrillo Unified School District has further determined that among employees who first rendered paid service to the District on the same day, the order of termination will be based solely on the needs of the District and the students thereof;

THEREFORE, BE IT RESOLVED, by the Governing Board of the Cabrillo Unified School District that the following services shall be reduced or eliminated no later than the beginning of the 2020-2021 school year:

Particular Kinds of Services	**Number of Full Time Equivalent Positions**
Secondary Art Teacher	0.6
Elementary Teacher	4.0
Secondary English Teacher	3.8
Secondary Mathematics Teacher	4.4
Secondary Social Studies Teacher	1.0
Secondary Science Teacher	1.0

BE IT FURTHER RESOLVED, that it will be necessary to consider retention of services of certificated employees in the 2020-2021 school year regardless of seniority, who possess qualifications needed for the following programs:

- Clear/Preliminary or Level 1/Level 2 Education Specialist Mild/Moderate or Moderate/Severe credential
- Clear/Preliminary Pupil Personnel Services School Counseling credential
- Clear/Preliminary Single Subject Physics credential
- Clear/Preliminary Single Subject Agriculture credential
- Career Technical Education Agriculture/Veterinary Sciences credential

BE IT FURTHER RESOLVED that the Superintendent or his/her designated representative is directed to send appropriate notices to all employees whose positions may be lost by virtue of this action. Nothing herein shall be deemed to confer any status or rights upon temporary certificated employees or any other employee in addition to those specifically granted to such employees by statute.

PASSED AND ADOPTED by the Governing Board of the Cabrillo Unified School District, this 12th day of March, 2020, by the following vote:

Mary Beth Alexander:	_____	Aye	_____	No	_____	Abstain	_____	Absent
Lizet Cortes:	_____	Aye	_____	No	_____	Abstain	_____	Absent
Kimberly Hines:	_____	Aye	_____	No	_____	Abstain	_____	Absent
Sophia Layne:	_____	Aye	_____	No	_____	Abstain	_____	Absent
Freya McCamant:	_____	Aye	_____	No	_____	Abstain	_____	Absent

Certified by:

_____
Mary Beth Alexander
Clerk to the Governing Board
Cabrillo Unified School District

Attest by:

_____
Sean McPhetridge, Ed.D.
Secretary to the Governing Board
Cabrillo Unified School District

CABRILLO UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
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Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: March 12, 2020
TO: Members of the Governing Board
FROM: Holly Wade Ph.D., Assistant Superintendent, Educational Support Services
Jason Owens, Director of Personnel and Pupil Services
CATEGORY: Action
RECOMMENDATION: Resolution No. 06-20, Determining Criteria for Order of Seniority for Employees with Same Date of First Paid Service

BACKGROUND INFORMATION

In addition to the adoption of a Resolution to Decrease the Number of Certificated Employees Due to a Reduction in Particular Kinds of Service, the CUSD Governing Board must also adopt a Resolution to Determine the Order of Seniority for Employees with the Same Date of First Paid Service. In preparation for minimal precautionary layoff notices to CUTA staff, the district must rank employees with the same date of hire based on criteria developed by the District. The development of the criteria is based on the needs of the district and will be used, if necessary, to determine the ranking of employees with the same date of hire in the CUSD.

STATUS

The administration has met with representatives of the Cabrillo Unified Teachers' Association to ensure understanding of the criteria for determining the order of seniority for employees with the same date of first paid service.

RESOLUTION NO. 06-20
BEFORE THE GOVERNING BOARD
OF THE CABRILLO UNIFIED SCHOOL DISTRICT
SAN MATEO COUNTY, CALIFORNIA

DETERMINING CRITERIA FOR ORDER OF SENIORITY FOR EMPLOYEES WITH SAME DATE OF FIRST PAID SERVICE

WHEREAS, Education Code section 44955 provides for the termination of certificated employees because of reduction of particular kinds of services; and

WHEREAS, the order of termination is generally based on the date a teacher first rendered paid service in a probationary position; and

WHEREAS, among employees who first rendered paid service to the District on the same date, the law requires the Governing Board to determine the order of termination solely on the basis of the needs of the District and its students;

THEREFORE, BE IT RESOLVED, that to meet the requirements of section 44955, the following point system shall be used for determining order of seniority for those hired on the same date, with the person with the most points having the greatest relative seniority:

A. Credentials and/or Degrees Held	**Points**
Preliminary Credential	+1
Professional Clear Credential	+2
Masters or Higher Degree (one award per degree)	+3
Additional Credentials or Supplementary Authorizations	+2
Waiver, Short Term Staff Permit, Provisional Internship Permit	+0
Intern Credential	+0

B. Credentials to Provide Services in the Following Areas	**Points**
ELL Certification (other than Bilingual Spanish Authorization /BCLAD)	+2
Bilingual Spanish Authorization/BCLAD	+3
Special Education	+3
Waiver, Short Term Staff Permit, Provisional Internship Permit	+0

C. Highly Qualified Teacher	**Points**
NCLB Compliant in Current Assignment	+2

PASSED AND ADOPTED by the Governing Board of the Cabrillo Unified School District, this 12th day of March, 2020, by the following vote:

Mary Beth Alexander:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Lizet Cortes:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Kimberly Hines:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Sophia Layne:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Freya McCamant:	_____	Aye	_____	No	_____	Abstain	_____ Absent

Certified by:

_____
Mary Beth Alexander
Clerk to the Governing Board
Cabrillo Unified School District

Attest by:

_____
Sean McPhetridge, Ed.D.
Secretary to the Governing Board
Cabrillo Unified School District

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MEMORANDUM

MEETING DATE: March 12, 2020
TO: Members of the Governing Board
FROM: Holly Wade Ph.D., Assistant Superintendent, Educational Support Services
Jason Owens, Director of Personnel and Pupil Services
CATEGORY: Action
RECOMMENDATION: Adopt Resolution No. 07-20, Reducing and/or Discontinuing of Classified Positions

BACKGROUND INFORMATION

The reduction or discontinuation of classified positions for lack of funds and/or lack of work is permitted under the provisions of Ed Code 45308. Further, section 45117 directs, in part, that:

(a) When as a result of the expiration of a specially-funded program, classified positions must be eliminated at the end of any school year, and classified employees will be subject to layoff for lack of funds, the employees to be laid off at the end of such school year shall be given written notice on or before April 10 informing them of their layoff effective at the end of such school year and of their displacement rights, if any, and reemployment rights.

(b) When, as a result of a bona fide reduction or elimination of the service being performed by any department, classified employees shall be subject to layoff for lack of work. Affected employees shall be given notice of layoff not less than 60 days prior to the effective date of layoff, and informed of their displacement rights.

STATUS

Due to unknown funding from the state for general and restricted programs and lack of commitment letters from site PTA for site staffing, the departments and school sites are unable, at this time, to determine program needs for the 2020-21 school year. While the district is hopeful that minimal reductions will occur, it is necessary to initiate the procedure, required by law, to notify personnel of a possible discontinuation or reduction of classified positions. A reemployment meeting will be scheduled immediately after schools and departments have determined program needs for the 2020-21 school year.

The administration has met with representatives of the local CSEA chapter to assure understanding of the layoff procedure regarding the effects of the layoffs. CSEA representatives have reviewed the attached resolution and have been assured that the benefits of employees will continue for not more than four months from the effective date of layoff. Employees will become eligible for unemployment benefits, if all eligibility requirements are met, as of the last working day of the school year even though the effective date of the layoff is June 30, 2019. Unemployment benefits will cease, however, as soon as the laid-off employee is provided reasonable assurance of reemployment in the fall.

RESOLUTION NO. 07-20
BEFORE THE GOVERNING BOARD
OF THE CABRILLO UNIFIED SCHOOL DISTRICT
SAN MATEO COUNTY, CALIFORNIA

REDUCING AND/OR DISCONTINUING OF CLASSIFIED POSITIONS

WHEREAS, budget projections indicate a significant reduction in available financial resources for 2020-21, and

WHEREAS, the district at this time has no assurance of continuing to receive funds under state and federal categorical programs, and

WHEREAS, as a result of the expiration of specially-funded programs, classified positions must be discontinued and/or reduced at the end of the school year, and

WHEREAS, due to lack of funds and/or lack of work, it is the opinion of this Board that the following classified positions be discontinued and/or reduced:

- Campus Security Assistant (2)
- Food Service Assistant III (1)
- Food Service Delivery Driver (1)
- Paraprofessional (1)
- School Bus Driver (2)
- Behavior Intervention Coordinator (1)

THEREFORE, BE IT RESOLVED, by the Governing Board as follows:

1. That due to lack of funds and/or lack of work, the classified positions listed above shall be reduced and/or discontinued pursuant to Education Code 45117.
2. That the Superintendent or designee is directed to give notice of layoff to the affected classified employees pursuant to Education Code 45117, no later than sixty (60) days prior to the effective date of the elimination of services forth above.
3. That said layoff shall become effective on June 30, 2019.
4. That persons laid off pursuant to this resolution shall be eligible for reemployment pursuant to Education Code 45298.

PASSED AND ADOPTED by the Governing Board of the Cabrillo Unified School District, this 12th day of March, 2020, by the following vote:

Mary Beth Alexander:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Lizet Cortes:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Kimberly Hines:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Sophia Layne:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Freya McCamant:	_____	Aye	_____	No	_____	Abstain	_____ Absent

Certified by:

_____
Mary Beth Alexander
Clerk to the Governing Board
Cabrillo Unified School District

Attest by:

_____

Sean McPhetridge, Ed.D.
Secretary to the Governing Board
Cabrillo Unified School District

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California, 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: March 12, 2020
TO: Members of the Governing Board
FROM: J Jesús Contreras, Chief Business Officer
CATEGORY: Action
RECOMMENDATION: Approve Second Interim Financial Report for Fiscal Year 2019-20

BACKGROUND INFORMATION

Education Code Section 42130 requires a school district to formally assess its financial status twice during the fiscal year. The first report shall cover the financial and budgetary status of the district for the period ending October 31. The second report shall cover the period ending January 31. After the assessment, the governing board of the school district must certify if the interim report is positive, qualified, or negative.

A positive certification indicates the school district will be able to meet its financial obligations for the current fiscal year and subsequent two years. A qualified certification indicates the school district may not be able to meet its financial obligations for the current fiscal year and subsequent two years, while a negative certification means that the school district will not be able to meet its financial obligations.

REPORT/PROPOSAL

Approve Second Interim Financial Report for Fiscal Year 2019-20

Cabrillo USD *Second Interim* full document and slides are presented to the Board for review.

FINANCIAL IMPACT

Financial Impact is as shown on the state forms included (net increase/decrease in fund balance) for each fund.

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____ Date: _____
District Superintendent or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:
This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: March 12, 2020 Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

X POSITIVE CERTIFICATION
As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

___ QUALIFIED CERTIFICATION
As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

___ NEGATIVE CERTIFICATION
As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Jesus Contreras Telephone: 650-712-7135

Title: Chief Business Officer E-mail: contrerasj@cabrillo.k12.ca.us

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.	X	
4	Local Control Funding Formula (LCFF) Revenue	Projected LCFF revenue for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.		X
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.	X	
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.		X
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since first interim meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since first interim that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since first interim by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since first interim by more than $20,000 and more than 5% for any of the current or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2018-19) annual payment?		X
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?	X	
		• If yes, have there been changes since first interim in OPEB liabilities?	n/a	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since first interim in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of second interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)		X
		• Classified? (Section S8B, Line 1b)		X
		• Management/supervisor/confidential? (Section S8C, Line 1b)	n/a	
S8	Labor Agreement Budget Revisions	For negotiations settled since first interim, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	n/a	
		• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?	X	
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?		X
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).		X
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?		X

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	28,663,412.00	28,650,043.00	8,583,714.36	30,611,844.00	1,961,801.00	6.8%
2) Federal Revenue		8100-8299	0.00	118,666.00	142,975.79	142,976.00	24,310.00	20.5%
3) Other State Revenue		8300-8599	593,759.00	962,523.00	480,959.86	965,860.00	3,337.00	0.3%
4) Other Local Revenue		8600-8799	153,000.00	139,636.00	123,967.86	204,995.00	65,359.00	46.8%
5) TOTAL, REVENUES			29,410,171.00	29,870,868.00	9,331,617.87	31,925,675.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	12,238,775.00	11,778,205.00	6,583,518.16	11,833,805.00	(55,600.00)	-0.5%
2) Classified Salaries		2000-2999	2,647,896.00	2,870,118.00	1,542,913.72	2,700,925.00	169,193.00	5.9%
3) Employee Benefits		3000-3999	5,666,578.00	5,329,924.00	2,891,673.43	5,333,426.00	(3,502.00)	-0.1%
4) Books and Supplies		4000-4999	349,911.00	285,139.00	135,890.83	252,335.00	32,804.00	11.5%
5) Services and Other Operating Expenditures		5000-5999	1,912,618.00	1,976,141.00	1,227,689.61	2,072,044.00	(95,903.00)	-4.9%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	38,232.00	54,600.00	(40.00)	54,600.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(28,751.00)	(31,383.00)	(4,442.00)	(31,383.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			22,825,259.00	22,262,744.00	12,377,203.75	22,215,752.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			6,584,912.00	7,608,124.00	(3,045,585.88)	9,709,923.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	152,783.00	152,783.00	0.00	152,783.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(8,135,008.00)	(8,135,760.00)	0.00	(8,324,100.00)	(188,340.00)	2.3%
4) TOTAL, OTHER FINANCING SOURCES/USES			(8,287,791.00)	(8,288,543.00)	0.00	(8,476,883.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(1,702,879.00)	(680,419.00)	(3,045,585.88)	1,233,040.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	4,577,834.43	4,577,834.43		4,577,834.43	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,577,834.43	4,577,834.43		4,577,834.43		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,577,834.43	4,577,834.43		4,577,834.43		
2) Ending Balance, June 30 (E + F1e)			2,874,955.43	3,897,415.43		5,810,874.43		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	35,500.00	35,500.00		35,500.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	1,145,094.00	1,146,733.00		1,154,802.00		
Unassigned/Unappropriated Amount		9790	1,694,361.43	2,715,182.43		4,620,572.43		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment State Aid - Current Year		8011	12,598,923.00	12,593,634.00	7,106,672.00	1,021,371.00	(11,572,263.00)	-91.9%
Education Protection Account State Aid - Current Year		8012	2,353,505.00	2,453,880.00	1,267,327.00	604,310.00	(1,849,570.00)	-75.4%
State Aid - Prior Years		8019	0.00	0.00	1,056.00	0.00	0.00	0.0%
Tax Relief Subventions Homeowners' Exemptions		8021	94,993.00	94,993.00	46,069.66	91,850.00	(3,143.00)	-3.3%
Timber Yield Tax		8022	35,102.00	43,920.00	7,312.35	0.00	(43,920.00)	-100.0%
Other Subventions/In-Lieu Taxes		8029	0.00	7,488.00	0.00	0.00	(7,488.00)	-100.0%
County & District Taxes Secured Roll Taxes		8041	23,743,218.00	23,832,274.00	12,583,655.07	25,104,764.00	1,272,490.00	5.3%
Unsecured Roll Taxes		8042	1,242,094.00	1,242,095.00	1,227,658.62	1,254,397.00	12,302.00	1.0%
Prior Years' Taxes		8043	(39,577.00)	(35,659.00)	(2,376.94)	(2,377.00)	33,282.00	-93.3%
Supplemental Taxes		8044	1,899,968.00	2,078,716.00	678,618.33	2,537,529.00	458,813.00	22.1%
Education Revenue Augmentation Fund (ERAF)		8045	(13,264,814.00)	(13,661,298.00)	(14,332,277.73)	0.00	13,661,298.00	-100.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604) Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			28,663,412.00	28,650,043.00	8,583,714.36	30,611,844.00	1,961,801.00	6.8%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			28,663,412.00	28,650,043.00	8,583,714.36	30,611,844.00	1,961,801.00	6.8%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00		
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00		
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00		
Donated Food Commodities		8221	0.00	0.00	0.00	0.00		
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00		
Title I, Part A, Basic	3010	8290						
Title I, Part D, Local Delinquent Programs	3025	8290						
Title II, Part A, Supporting Effective Instruction	4035	8290						

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Student Program	4201	8290						
Title III, Part A, English Learner Program	4203	8290						
Public Charter Schools Grant Program (PCSGP)	4610	8290						
Other NCLB / Every Student Succeeds Act	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4050, 4123, 4124, 4126, 4127, 4128, 5510, 5630	8290						
Career and Technical Education	3500-3599	8290						
All Other Federal Revenue	All Other	8290	0.00	118,666.00	142,975.79	142,976.00	24,310.00	20.5%
TOTAL, FEDERAL REVENUE			0.00	118,666.00	142,975.79	142,976.00	24,310.00	20.5%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319						
Special Education Master Plan Current Year	6500	8311						
Prior Years	6500	8319						
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00		
Mandated Costs Reimbursements		8550	124,877.00	124,877.00	126,793.00	126,793.00	1,916.00	1.5%
Lottery - Unrestricted and Instructional Materials		8560	468,882.00	468,882.00	168,686.86	468,882.00	0.00	0.0%
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00		
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590						
Charter School Facility Grant	6030	8590						
Career Technical Education Incentive Grant Program	6387	8590						
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590						
California Clean Energy Jobs Act	6230	8590						
Specialized Secondary	7370	8590						
American Indian Early Childhood Education	7210	8590						
Quality Education Investment Act	7400	8590						
All Other State Revenue	All Other	8590	0.00	368,764.00	185,480.00	370,185.00	1,421.00	0.4%
TOTAL, OTHER STATE REVENUE			593,759.00	962,523.00	480,959.86	965,860.00	3,337.00	0.3%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00		
Unsecured Roll		8616	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00		
Supplemental Taxes		8618	0.00	0.00	0.00	0.00		
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00		
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	45,000.00	31,000.00	17,686.00	31,000.00	0.00	0.0%
Interest		8660	20,000.00	20,000.00	43,643.17	75,000.00	55,000.00	275.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00		
All Other Local Revenue		8699	88,000.00	88,636.00	62,638.69	98,995.00	10,359.00	11.7%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791						
From County Offices	6500	8792						
From JPAs	6500	8793						
ROC/P Transfers								
From Districts or Charter Schools	6360	8791						
From County Offices	6360	8792						
From JPAs	6360	8793						
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			153,000.00	139,636.00	123,967.86	204,995.00	65,359.00	46.8%
TOTAL, REVENUES			29,410,171.00	29,870,868.00	9,331,617.87	31,925,675.00	2,054,807.00	6.9%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Certificated Teachers' Salaries		1100	9,482,233.00	9,452,557.00	5,259,371.17	9,498,702.00	(46,145.00)	-0.5%
Certificated Pupil Support Salaries		1200	384,483.00	255,045.00	132,641.71	242,911.00	12,134.00	4.8%
Certificated Supervisors' and Administrators' Salaries		1300	2,280,067.00	1,950,848.00	1,110,367.82	1,961,865.00	(11,017.00)	-0.6%
Other Certificated Salaries		1900	91,992.00	119,755.00	81,137.46	130,327.00	(10,572.00)	-8.8%
TOTAL, CERTIFICATED SALARIES			12,238,775.00	11,778,205.00	6,583,518.16	11,833,805.00	(55,600.00)	-0.5%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	5,385.00	5,385.00	505.49	5,441.00	(56.00)	-1.0%
Classified Support Salaries		2200	961,926.00	921,764.00	586,057.17	958,355.00	(36,591.00)	-4.0%
Classified Supervisors' and Administrators' Salaries		2300	382,864.00	383,622.00	195,856.22	402,536.00	(18,914.00)	-4.9%
Clerical, Technical and Office Salaries		2400	1,010,592.00	1,260,914.00	624,347.60	1,097,121.00	163,793.00	13.0%
Other Classified Salaries		2900	287,129.00	298,433.00	136,147.24	237,472.00	60,961.00	20.4%
TOTAL, CLASSIFIED SALARIES			2,647,896.00	2,870,118.00	1,542,913.72	2,700,925.00	169,193.00	5.9%
EMPLOYEE BENEFITS								
STRS		3101-3102	2,007,356.00	1,936,912.00	1,018,180.64	1,934,917.00	1,995.00	0.1%
PERS		3201-3202	741,454.00	664,797.00	364,642.26	656,429.00	8,368.00	1.3%
OASDI/Medicare/Alternative		3301-3302	372,910.00	396,754.00	221,830.57	407,071.00	(10,317.00)	-2.6%
Health and Welfare Benefits		3401-3402	2,303,776.00	2,056,626.00	1,133,007.31	2,050,963.00	5,663.00	0.3%
Unemployment Insurance		3501-3502	7,149.00	7,269.00	4,025.39	7,447.00	(178.00)	-2.4%
Workers' Compensation		3601-3602	190,525.00	229,749.00	129,123.30	236,589.00	(6,840.00)	-3.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	43,408.00	37,817.00	20,863.96	40,010.00	(2,193.00)	-5.8%
TOTAL, EMPLOYEE BENEFITS			5,666,578.00	5,329,924.00	2,891,673.43	5,333,426.00	(3,502.00)	-0.1%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	349,911.00	285,139.00	135,890.83	252,335.00	32,804.00	11.5%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			349,911.00	285,139.00	135,890.83	252,335.00	32,804.00	11.5%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	49,500.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	51,701.00	65,370.00	46,967.69	75,268.00	(9,898.00)	-15.1%
Dues and Memberships		5300	22,905.00	21,507.00	12,740.00	21,507.00	0.00	0.0%
Insurance		5400-5450	243,779.00	338,609.00	340,108.97	340,109.00	(1,500.00)	-0.4%
Operations and Housekeeping Services		5500	756,950.00	783,961.00	431,467.47	774,088.00	9,873.00	1.3%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	115,125.00	110,222.00	49,753.32	111,322.00	(1,100.00)	-1.0%
Transfers of Direct Costs		5710	(4,811.00)	(3,986.00)	(3,010.82)	(4,504.00)	518.00	-13.0%
Transfers of Direct Costs - Interfund		5750	(1,167.00)	(1,167.00)	0.00	(1,167.00)	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	561,000.00	536,881.00	299,884.63	626,880.00	(89,999.00)	-16.8%
Communications		5900	117,636.00	124,744.00	49,778.35	128,541.00	(3,797.00)	-3.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,912,618.00	1,976,141.00	1,227,689.61	2,072,044.00	(95,903.00)	-4.9%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	100.00	8,600.00	(40.00)	8,600.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	38,132.00	46,000.00	0.00	46,000.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221						
To County Offices	6500	7222						
To JPAs	6500	7223						
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221						
To County Offices	6360	7222						
To JPAs	6360	7223						
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			38,232.00	54,600.00	(40.00)	54,600.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	(19,339.00)	(21,971.00)	(4,442.00)	(21,971.00)	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(9,412.00)	(9,412.00)	0.00	(9,412.00)	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(28,751.00)	(31,383.00)	(4,442.00)	(31,383.00)	0.00	0.0%
TOTAL, EXPENDITURES			22,825,259.00	22,262,744.00	12,377,203.75	22,215,752.00	46,992.00	0.2%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	152,783.00	152,783.00	0.00	152,783.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			152,783.00	152,783.00	0.00	152,783.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	(8,135,008.00)	(8,135,760.00)	0.00	(8,324,100.00)	(188,340.00)	2.3%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(8,135,008.00)	(8,135,760.00)	0.00	(8,324,100.00)	(188,340.00)	2.3%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(8,287,791.00)	(8,288,543.00)	0.00	(8,476,883.00)	(188,340.00)	2.3%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	1,511,630.00	1,511,630.00	712,512.60	1,549,535.00	37,905.00	2.5%
2) Federal Revenue		8100-8299	1,332,711.00	1,280,405.00	78,729.40	1,315,418.00	35,013.00	2.7%
3) Other State Revenue		8300-8599	1,668,886.00	1,788,447.00	270,200.90	1,788,447.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,593,324.00	2,656,596.00	1,135,331.40	2,724,087.00	67,491.00	2.5%
5) TOTAL, REVENUES			7,106,551.00	7,237,078.00	2,196,774.30	7,377,487.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	3,406,560.00	3,604,664.00	1,828,300.17	3,566,150.00	38,514.00	1.1%
2) Classified Salaries		2000-2999	3,672,528.00	3,669,216.00	1,936,756.48	3,677,419.70	(8,203.70)	-0.2%
3) Employee Benefits		3000-3999	3,943,068.00	4,113,497.00	1,498,632.81	4,150,727.00	(37,230.00)	-0.9%
4) Books and Supplies		4000-4999	690,726.00	1,007,142.00	301,751.88	953,083.64	54,058.36	5.4%
5) Services and Other Operating Expenditures		5000-5999	3,253,544.00	3,164,545.00	1,327,871.21	3,527,654.99	(363,109.99)	-11.5%
6) Capital Outlay		6000-6999	0.00	26,500.00	22,550.00	26,500.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	205,984.00	201,345.00	128,009.50	201,345.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	19,339.00	21,971.00	4,442.00	21,971.00	0.00	0.0%
9) TOTAL, EXPENDITURES			15,191,749.00	15,808,880.00	7,048,314.05	16,124,851.33		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(8,085,198.00)	(8,571,802.00)	(4,851,539.75)	(8,747,364.33)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	8,135,008.00	8,135,760.00	0.00	8,324,100.00	188,340.00	2.3%
4) TOTAL, OTHER FINANCING SOURCES/USES			8,135,008.00	8,135,760.00	0.00	8,324,100.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			49,810.00	(436,042.00)	(4,851,539.75)	(423,264.33)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	570,424.06	570,424.06		570,424.06	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			570,424.06	570,424.06		570,424.06		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			570,424.06	570,424.06		570,424.06		
2) Ending Balance, June 30 (E + F1e)			620,234.06	134,382.06		147,159.73		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	620,234.06	134,382.06		147,159.73		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment State Aid - Current Year		8011	0.00	0.00	0.00	0.00		
Education Protection Account State Aid - Current Year		8012	0.00	0.00	0.00	0.00		
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00		
Tax Relief Subventions Homeowners' Exemptions		8021	0.00	0.00	0.00	0.00		
Timber Yield Tax		8022	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00		
County & District Taxes Secured Roll Taxes		8041	0.00	0.00	0.00	0.00		
Unsecured Roll Taxes		8042	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8043	0.00	0.00	0.00	0.00		
Supplemental Taxes		8044	0.00	0.00	0.00	0.00		
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00		
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00		
Miscellaneous Funds (EC 41604) Royalties and Bonuses		8081	0.00	0.00	0.00	0.00		
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00		
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00		
Subtotal, LCFF Sources			0.00	0.00	0.00	0.00		
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091						
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00		
Property Taxes Transfers		8097	1,511,630.00	1,511,630.00	712,512.60	1,549,535.00	37,905.00	2.5%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			1,511,630.00	1,511,630.00	712,512.60	1,549,535.00	37,905.00	2.5%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	589,465.00	589,465.00	(88,590.82)	614,524.00	25,059.00	4.3%
Special Education Discretionary Grants		8182	11,659.00	11,659.00	(14,720.97)	20,687.00	9,028.00	77.4%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00		
Flood Control Funds		8270	0.00	0.00	0.00	0.00		
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00		
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	357,547.00	210,956.00	57,394.77	210,956.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	117,507.00	115,931.00	80,230.00	116,857.00	926.00	0.8%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	50,607.00	91,896.00	21,262.05	91,896.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	1,361.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	77,952.00	131,882.00	(16,784.25)	131,882.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4050, 4123, 4124, 4126, 4127, 4128, 5510, 5630	8290	0.00	0.00	3,664.00	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	14,902.00	15,544.00	175.29	15,544.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	113,072.00	113,072.00	34,738.33	113,072.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			1,332,711.00	1,280,405.00	78,729.40	1,315,418.00	35,013.00	2.7%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00		
Lottery - Unrestricted and Instructional Materia		8560	164,575.00	164,575.00	19,596.27	164,575.00	0.00	0.0%
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	112,500.00	112,500.00	86,559.08	112,500.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	103,160.00	103,159.77	103,160.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	0.00	2,535.00	46,297.07	2,535.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	1,391,811.00	1,405,677.00	14,588.71	1,405,677.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			1,668,886.00	1,788,447.00	270,200.90	1,788,447.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	1,649,130.00	1,649,130.00	819,675.00	1,649,130.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00		
Non-Resident Students		8672	0.00	0.00	0.00	0.00		
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustme		8691	0.00	0.00	0.00	0.00		
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	944,194.00	1,007,466.00	315,656.40	1,074,957.00	67,491.00	6.7%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			2,593,324.00	2,656,596.00	1,135,331.40	2,724,087.00	67,491.00	2.5%
TOTAL, REVENUES			7,106,551.00	7,237,078.00	2,196,774.30	7,377,487.00	140,409.00	1.9%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	2,363,772.00	2,440,638.00	1,257,035.97	2,401,283.00	39,355.00	1.6%
Certificated Pupil Support Salaries		1200	852,371.00	982,292.00	540,289.37	1,000,413.00	(18,121.00)	-1.8%
Certificated Supervisors' and Administrators' Salaries		1300	84,741.00	76,193.00	7,711.35	48,457.00	27,736.00	36.4%
Other Certificated Salaries		1900	105,676.00	105,541.00	23,263.48	115,997.00	(10,456.00)	-9.9%
TOTAL, CERTIFICATED SALARIES			3,406,560.00	3,604,664.00	1,828,300.17	3,566,150.00	38,514.00	1.1%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	1,143,265.00	1,128,373.00	604,013.11	1,119,667.00	8,706.00	0.8%
Classified Support Salaries		2200	2,012,811.00	2,092,162.00	1,078,681.06	2,044,017.70	48,144.30	2.3%
Classified Supervisors' and Administrators' Salaries		2300	80,914.00	63,962.00	48,786.43	123,455.00	(59,493.00)	-93.0%
Clerical, Technical and Office Salaries		2400	282,499.00	232,310.00	134,396.31	237,423.00	(5,113.00)	-2.2%
Other Classified Salaries		2900	153,039.00	152,409.00	70,879.57	152,857.00	(448.00)	-0.3%
TOTAL, CLASSIFIED SALARIES			3,672,528.00	3,669,216.00	1,936,756.48	3,677,419.70	(8,203.70)	-0.2%
EMPLOYEE BENEFITS								
STRS		3101-3102	1,834,409.00	1,912,012.00	287,930.45	1,913,312.00	(1,300.00)	-0.1%
PERS		3201-3202	637,054.00	723,882.00	420,753.69	737,704.00	(13,822.00)	-1.9%
OASDI/Medicare/Alternative		3301-3302	317,078.00	333,801.00	176,448.76	342,004.00	(8,203.00)	-2.5%
Health and Welfare Benefits		3401-3402	1,020,302.00	984,863.00	528,409.60	990,424.00	(5,561.00)	-0.6%
Unemployment Insurance		3501-3502	3,359.00	4,530.00	1,866.86	4,790.00	(260.00)	-5.7%
Workers' Compensation		3601-3602	90,423.00	112,562.00	59,884.47	115,334.00	(2,772.00)	-2.5%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	40,443.00	41,847.00	23,338.98	47,159.00	(5,312.00)	-12.7%
TOTAL, EMPLOYEE BENEFITS			3,943,068.00	4,113,497.00	1,498,632.81	4,150,727.00	(37,230.00)	-0.9%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	168,744.00	151,911.00	86,921.20	151,758.00	153.00	0.1%
Books and Other Reference Materials		4200	3,602.00	16,254.00	(283.52)	17,028.47	(774.47)	-4.8%
Materials and Supplies		4300	517,654.00	838,977.00	215,114.20	784,297.17	54,679.83	6.5%
Noncapitalized Equipment		4400	726.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			690,726.00	1,007,142.00	301,751.88	953,083.64	54,058.36	5.4%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	776,321.00	965,886.00	421,618.59	1,020,273.00	(54,387.00)	-5.6%
Travel and Conferences		5200	66,874.00	150,797.00	26,515.06	134,710.99	16,086.01	10.7%
Dues and Memberships		5300	300.00	0.00	14,084.38	14,084.00	(14,084.00)	New
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	94,800.00	66,600.00	12,837.71	55,710.00	10,890.00	16.4%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	463,010.00	551,291.00	296,524.93	609,229.00	(57,938.00)	-10.5%
Transfers of Direct Costs		5710	4,811.00	3,986.00	3,010.82	4,504.00	(518.00)	-13.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,810,909.00	1,420,286.00	530,591.48	1,667,124.00	(246,838.00)	-17.4%
Communications		5900	36,519.00	5,699.00	22,688.24	22,020.00	(16,321.00)	-286.4%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			3,253,544.00	3,164,545.00	1,327,871.21	3,527,654.99	(363,109.99)	-11.5%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	26,500.00	22,550.00	26,500.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	26,500.00	22,550.00	26,500.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	50,000.00	26,120.00	9,086.00	26,120.00	0.00	0.0%
Payments to County Offices		7142	155,984.00	175,225.00	118,923.50	175,225.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			205,984.00	201,345.00	128,009.50	201,345.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	19,339.00	21,971.00	4,442.00	21,971.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			19,339.00	21,971.00	4,442.00	21,971.00	0.00	0.0%
TOTAL, EXPENDITURES			15,191,749.00	15,808,880.00	7,048,314.05	16,124,851.33	(315,971.33)	-2.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00		
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00		
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	8,135,008.00	8,135,760.00	0.00	8,324,100.00	188,340.00	2.3%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			8,135,008.00	8,135,760.00	0.00	8,324,100.00	188,340.00	2.3%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			8,135,008.00	8,135,760.00	0.00	8,324,100.00	(188,340.00)	2.3%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	30,175,042.00	30,161,673.00	9,296,226.96	32,161,379.00	1,999,706.00	6.6%
2) Federal Revenue		8100-8299	1,332,711.00	1,399,071.00	221,705.19	1,458,394.00	59,323.00	4.2%
3) Other State Revenue		8300-8599	2,262,645.00	2,750,970.00	751,160.76	2,754,307.00	3,337.00	0.1%
4) Other Local Revenue		8600-8799	2,746,324.00	2,796,232.00	1,259,299.26	2,929,082.00	132,850.00	4.8%
5) TOTAL, REVENUES			36,516,722.00	37,107,946.00	11,528,392.17	39,303,162.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	15,645,335.00	15,382,869.00	8,411,818.33	15,399,955.00	(17,086.00)	-0.1%
2) Classified Salaries		2000-2999	6,320,424.00	6,539,334.00	3,479,670.20	6,378,344.70	160,989.30	2.5%
3) Employee Benefits		3000-3999	9,609,646.00	9,443,421.00	4,390,306.24	9,484,153.00	(40,732.00)	-0.4%
4) Books and Supplies		4000-4999	1,040,637.00	1,292,281.00	437,642.71	1,205,418.64	86,862.36	6.7%
5) Services and Other Operating Expenditures		5000-5999	5,166,162.00	5,140,686.00	2,555,560.82	5,599,698.99	(459,012.99)	-8.9%
6) Capital Outlay		6000-6999	0.00	26,500.00	22,550.00	26,500.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	244,216.00	255,945.00	127,969.50	255,945.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(9,412.00)	(9,412.00)	0.00	(9,412.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			38,017,008.00	38,071,624.00	19,425,517.80	38,340,603.33		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(1,500,286.00)	(963,678.00)	(7,897,125.63)	962,558.67		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	152,783.00	152,783.00	0.00	152,783.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(152,783.00)	(152,783.00)	0.00	(152,783.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(1,653,069.00)	(1,116,461.00)	(7,897,125.63)	809,775.67		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	5,148,258.49	5,148,258.49		5,148,258.49	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,148,258.49	5,148,258.49		5,148,258.49		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,148,258.49	5,148,258.49		5,148,258.49		
2) Ending Balance, June 30 (E + F1e)			3,495,189.49	4,031,797.49		5,958,034.16		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	35,500.00	35,500.00		35,500.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	620,234.06	134,382.06		147,159.73		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	1,145,094.00	1,146,733.00		1,154,802.00		
Unassigned/Unappropriated Amount		9790	1,694,361.43	2,715,182.43		4,620,572.43		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment State Aid - Current Year		8011	12,598,923.00	12,593,634.00	7,106,672.00	1,021,371.00	(11,572,263.00)	-91.9%
Education Protection Account State Aid - Current Year		8012	2,353,505.00	2,453,880.00	1,267,327.00	604,310.00	(1,849,570.00)	-75.4%
State Aid - Prior Years		8019	0.00	0.00	1,056.00	0.00	0.00	0.0%
Tax Relief Subventions Homeowners' Exemptions		8021	94,993.00	94,993.00	46,069.66	91,850.00	(3,143.00)	-3.3%
Timber Yield Tax		8022	35,102.00	43,920.00	7,312.35	0.00	(43,920.00)	-100.0%
Other Subventions/In-Lieu Taxes		8029	0.00	7,488.00	0.00	0.00	(7,488.00)	-100.0%
County & District Taxes Secured Roll Taxes		8041	23,743,218.00	23,832,274.00	12,583,655.07	25,104,764.00	1,272,490.00	5.3%
Unsecured Roll Taxes		8042	1,242,094.00	1,242,095.00	1,227,658.62	1,254,397.00	12,302.00	1.0%
Prior Years' Taxes		8043	(39,577.00)	(35,659.00)	(2,376.94)	(2,377.00)	33,282.00	-93.3%
Supplemental Taxes		8044	1,899,968.00	2,078,716.00	678,618.33	2,537,529.00	458,813.00	22.1%
Education Revenue Augmentation Fund (ERAF)		8045	(13,264,814.00)	(13,661,298.00)	(14,332,277.73)	0.00	13,661,298.00	-100.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604) Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			28,663,412.00	28,650,043.00	8,583,714.36	30,611,844.00	1,961,801.00	6.8%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	1,511,630.00	1,511,630.00	712,512.60	1,549,535.00	37,905.00	2.5%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			30,175,042.00	30,161,673.00	9,296,226.96	32,161,379.00	1,999,706.00	6.6%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	589,465.00	589,465.00	(88,590.82)	614,524.00	25,059.00	4.3%
Special Education Discretionary Grants		8182	11,659.00	11,659.00	(14,720.97)	20,687.00	9,028.00	77.4%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	357,547.00	210,956.00	57,394.77	210,956.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	117,507.00	115,931.00	80,230.00	116,857.00	926.00	0.8%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	50,607.00	91,896.00	21,262.05	91,896.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	1,361.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	77,952.00	131,882.00	(16,784.25)	131,882.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4050, 4123, 4124, 4126, 4127, 4128, 5510, 5630	8290	0.00	0.00	3,664.00	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	14,902.00	15,544.00	175.29	15,544.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	113,072.00	231,738.00	177,714.12	256,048.00	24,310.00	10.5%
TOTAL, FEDERAL REVENUE			1,332,711.00	1,399,071.00	221,705.19	1,458,394.00	59,323.00	4.2%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	124,877.00	124,877.00	126,793.00	126,793.00	1,916.00	1.5%
Lottery - Unrestricted and Instructional Materia		8560	633,457.00	633,457.00	188,283.13	633,457.00	0.00	0.0%
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	112,500.00	112,500.00	86,559.08	112,500.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	103,160.00	103,159.77	103,160.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	0.00	2,535.00	46,297.07	2,535.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	1,391,811.00	1,774,441.00	200,068.71	1,775,862.00	1,421.00	0.1%
TOTAL, OTHER STATE REVENUE			2,262,645.00	2,750,970.00	751,160.76	2,754,307.00	3,337.00	0.1%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	1,649,130.00	1,649,130.00	819,675.00	1,649,130.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	45,000.00	31,000.00	17,686.00	31,000.00	0.00	0.0%
Interest		8660	20,000.00	20,000.00	43,643.17	75,000.00	55,000.00	275.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	1,032,194.00	1,096,102.00	378,295.09	1,173,952.00	77,850.00	7.1%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			2,746,324.00	2,796,232.00	1,259,299.26	2,929,082.00	132,850.00	4.8%
TOTAL, REVENUES			36,516,722.00	37,107,946.00	11,528,392.17	39,303,162.00	2,195,216.00	5.9%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	11,846,005.00	11,893,195.00	6,516,407.14	11,899,985.00	(6,790.00)	-0.1%
Certificated Pupil Support Salaries		1200	1,236,854.00	1,237,337.00	672,931.08	1,243,324.00	(5,987.00)	-0.5%
Certificated Supervisors' and Administrators' Salaries		1300	2,364,808.00	2,027,041.00	1,118,079.17	2,010,322.00	16,719.00	0.8%
Other Certificated Salaries		1900	197,668.00	225,296.00	104,400.94	246,324.00	(21,028.00)	-9.3%
TOTAL, CERTIFICATED SALARIES			15,645,335.00	15,382,869.00	8,411,818.33	15,399,955.00	(17,086.00)	-0.1%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	1,148,650.00	1,133,758.00	604,518.60	1,125,108.00	8,650.00	0.8%
Classified Support Salaries		2200	2,974,737.00	3,013,926.00	1,664,738.23	3,002,372.70	11,553.30	0.4%
Classified Supervisors' and Administrators' Salaries		2300	463,778.00	447,584.00	244,642.65	525,991.00	(78,407.00)	-17.5%
Clerical, Technical and Office Salaries		2400	1,293,091.00	1,493,224.00	758,743.91	1,334,544.00	158,680.00	10.6%
Other Classified Salaries		2900	440,168.00	450,842.00	207,026.81	390,329.00	60,513.00	13.4%
TOTAL, CLASSIFIED SALARIES			6,320,424.00	6,539,334.00	3,479,670.20	6,378,344.70	160,989.30	2.5%
EMPLOYEE BENEFITS								
STRS		3101-3102	3,841,765.00	3,848,924.00	1,306,111.09	3,848,229.00	695.00	0.0%
PERS		3201-3202	1,378,508.00	1,388,679.00	785,395.95	1,394,133.00	(5,454.00)	-0.4%
OASDI/Medicare/Alternative		3301-3302	689,988.00	730,555.00	398,279.33	749,075.00	(18,520.00)	-2.5%
Health and Welfare Benefits		3401-3402	3,324,078.00	3,041,489.00	1,661,416.91	3,041,387.00	102.00	0.0%
Unemployment Insurance		3501-3502	10,508.00	11,799.00	5,892.25	12,237.00	(438.00)	-3.7%
Workers' Compensation		3601-3602	280,948.00	342,311.00	189,007.77	351,923.00	(9,612.00)	-2.8%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	83,851.00	79,664.00	44,202.94	87,169.00	(7,505.00)	-9.4%
TOTAL, EMPLOYEE BENEFITS			9,609,646.00	9,443,421.00	4,390,306.24	9,484,153.00	(40,732.00)	-0.4%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	168,744.00	151,911.00	86,921.20	151,758.00	153.00	0.1%
Books and Other Reference Materials		4200	3,602.00	16,254.00	(283.52)	17,028.47	(774.47)	-4.8%
Materials and Supplies		4300	867,565.00	1,124,116.00	351,005.03	1,036,632.17	87,483.83	7.8%
Noncapitalized Equipment		4400	726.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			1,040,637.00	1,292,281.00	437,642.71	1,205,418.64	86,862.36	6.7%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	825,821.00	965,886.00	421,618.59	1,020,273.00	(54,387.00)	-5.6%
Travel and Conferences		5200	118,575.00	216,167.00	73,482.75	209,978.99	6,188.01	2.9%
Dues and Memberships		5300	23,205.00	21,507.00	26,824.38	35,591.00	(14,084.00)	-65.5%
Insurance		5400-5450	243,779.00	338,609.00	340,108.97	340,109.00	(1,500.00)	-0.4%
Operations and Housekeeping Services		5500	851,750.00	850,561.00	444,305.18	829,798.00	20,763.00	2.4%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	578,135.00	661,513.00	346,278.25	720,551.00	(59,038.00)	-8.9%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(1,167.00)	(1,167.00)	0.00	(1,167.00)	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	2,371,909.00	1,957,167.00	830,476.11	2,294,004.00	(336,837.00)	-17.2%
Communications		5900	154,155.00	130,443.00	72,466.59	150,561.00	(20,118.00)	-15.4%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			5,166,162.00	5,140,686.00	2,555,560.82	5,599,698.99	(459,012.99)	-8.9%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	26,500.00	22,550.00	26,500.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	26,500.00	22,550.00	26,500.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	100.00	8,600.00	(40.00)	8,600.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	50,000.00	26,120.00	9,086.00	26,120.00	0.00	0.0%
Payments to County Offices		7142	194,116.00	221,225.00	118,923.50	221,225.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			244,216.00	255,945.00	127,969.50	255,945.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00		
Transfers of Indirect Costs - Interfund		7350	(9,412.00)	(9,412.00)	0.00	(9,412.00)	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(9,412.00)	(9,412.00)	0.00	(9,412.00)	0.00	0.0%
TOTAL, EXPENDITURES			38,017,008.00	38,071,624.00	19,425,517.80	38,340,603.33	(268,979.33)	-0.7%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	152,783.00	152,783.00	0.00	152,783.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			152,783.00	152,783.00	0.00	152,783.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00		
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00		
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(152,783.00)	(152,783.00)	0.00	(152,783.00)	0.00	0.0%

Resource	Description	2019-20 Projected Year Totals
5640	Medi-Cal Billing Option	130,686.99
7510	Low-Performing Students Block Grant	0.28
9010	Other Restricted Local	16,472.46
Total, Restricted Balance		147,159.73

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	44,755.00	49,115.00	12,207.00	49,115.00	0.00	0.0%
3) Other State Revenue		8300-8599	343,271.00	343,271.00	174,470.00	343,271.00	0.00	0.0%
4) Other Local Revenue		8600-8799	35,569.00	36,969.00	1,787.30	36,926.00	(43.00)	-0.1%
5) TOTAL, REVENUES			423,595.00	429,355.00	188,464.30	429,312.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	139,923.00	191,677.00	106,137.33	191,677.00	0.00	0.0%
2) Classified Salaries		2000-2999	48,782.00	75,000.00	35,404.90	75,000.00	0.00	0.0%
3) Employee Benefits		3000-3999	62,096.00	69,746.00	40,440.30	70,367.00	(621.00)	-0.9%
4) Books and Supplies		4000-4999	32,357.00	33,129.00	12,383.56	33,129.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	80,000.00	86,030.00	(11,408.03)	85,873.87	156.13	0.2%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	9,412.00	9,412.00	0.00	9,412.00	0.00	0.0%
9) TOTAL, EXPENDITURES			372,570.00	464,994.00	182,958.06	465,458.87		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			51,025.00	(35,639.00)	5,506.24	(36,146.87)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			51,025.00	(35,639.00)	5,506.24	(36,146.87)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	36,582.31	36,582.31		36,582.31	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			36,582.31	36,582.31		36,582.31		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			36,582.31	36,582.31		36,582.31		
2) Ending Balance, June 30 (E + F1e)			87,607.31	943.31		435.44		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	86,664.31	0.44		435.44		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	943.00	943.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	(0.13)		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
LCFF SOURCES								
LCFF Transfers								
LCFF Transfers - Current Year		8091	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
FEDERAL REVENUE								
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	44,755.00	49,115.00	12,207.00	49,115.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			44,755.00	49,115.00	12,207.00	49,115.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
All Other State Apportionments - Current Year		8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
Adult Education Program	6391	8590	343,271.00	343,271.00	174,470.00	343,271.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			343,271.00	343,271.00	174,470.00	343,271.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	943.00	943.00	(112.70)	400.00	(543.00)	-57.6%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	34,626.00	36,026.00	1,900.00	36,526.00	500.00	1.4%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			35,569.00	36,969.00	1,787.30	36,926.00	(43.00)	-0.1%
TOTAL, REVENUES			423,595.00	429,355.00	188,464.30	429,312.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	3,718.00	5,742.00	1,548.04	5,742.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	136,205.00	185,935.00	104,589.29	185,935.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			139,923.00	191,677.00	106,137.33	191,677.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	48,782.00	75,000.00	35,404.90	75,000.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			48,782.00	75,000.00	35,404.90	75,000.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	28,790.00	29,752.00	16,451.21	29,817.00	(65.00)	-0.2%
PERS		3201-3202	7,163.00	10,725.00	6,256.30	10,725.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	7,210.00	7,235.00	4,863.18	7,736.00	(501.00)	-6.9%
Health and Welfare Benefits		3401-3402	15,624.00	18,566.00	10,528.61	18,566.00	0.00	0.0%
Unemployment Insurance		3501-3502	120.00	125.00	70.80	126.00	(1.00)	-0.8%
Workers' Compensation		3601-3602	3,189.00	3,343.00	2,270.20	3,397.00	(54.00)	-1.6%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			62,096.00	69,746.00	40,440.30	70,367.00	(621.00)	-0.9%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	32,357.00	33,129.00	12,383.56	33,129.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			32,357.00	33,129.00	12,383.56	33,129.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	4,295.00	2,591.97	4,438.00	(143.00)	-3.3%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	1,735.00	0.00	1,735.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	79,972.00	79,972.00	(14,000.00)	79,672.87	299.13	0.4%
Communications		5900	28.00	28.00	0.00	28.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			80,000.00	86,030.00	(11,408.03)	85,873.87	156.13	0.2%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	9,412.00	9,412.00	0.00	9,412.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			9,412.00	9,412.00	0.00	9,412.00	0.00	0.0%
TOTAL, EXPENDITURES			372,570.00	464,994.00	182,958.06	465,458.87		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2019/20 Projected Year Totals
9010	Other Restricted Local	435.44
Total, Restricted Balance		435.44

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	12.82	25.00	25.00	New
5) TOTAL, REVENUES			0.00	0.00	12.82	25.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	0.00	12.82	25.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	12.82	25.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,250.90	1,250.90		1,250.90	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,250.90	1,250.90		1,250.90		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,250.90	1,250.90		1,250.90		
2) Ending Balance, June 30 (E + F1e)			1,250.90	1,250.90		1,275.90		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	1,250.90	1,250.90		1,275.90		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
State Preschool	6105	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	12.82	25.00	25.00	New
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	12.82	25.00	25.00	New
TOTAL, REVENUES			0.00	0.00	12.82	25.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund		8911	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2019/20 Projected Year Totals
Total, Restricted Balance		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	516,132.00	518,500.00	170,139.52	518,500.00	0.00	0.0%
3) Other State Revenue		8300-8599	72,806.00	41,120.00	13,453.86	41,120.00	0.00	0.0%
4) Other Local Revenue		8600-8799	257,011.00	189,808.00	84,672.51	191,808.00	2,000.00	1.1%
5) TOTAL, REVENUES			845,949.00	749,428.00	268,265.89	751,428.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	299,729.00	286,442.00	161,516.72	291,684.00	(5,242.00)	-1.8%
3) Employee Benefits		3000-3999	174,096.00	187,091.00	101,362.43	174,750.00	12,341.00	6.6%
4) Books and Supplies		4000-4999	497,741.00	416,652.00	208,078.31	420,711.00	(4,059.00)	-1.0%
5) Services and Other Operating Expenditures		5000-5999	27,166.00	23,237.00	7,473.90	28,276.00	(5,039.00)	-21.7%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			998,732.00	913,422.00	478,431.36	915,421.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(152,783.00)	(163,994.00)	(210,165.47)	(163,993.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	152,783.00	152,783.00	0.00	152,783.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			152,783.00	152,783.00	0.00	152,783.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	(11,211.00)	(210,165.47)	(11,210.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	11,210.79	11,210.79		11,210.79	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			11,210.79	11,210.79		11,210.79		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			11,210.79	11,210.79		11,210.79		
2) Ending Balance, June 30 (E + F1e)			11,210.79	(0.21)		0.79		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	11,210.79	0.00		0.79		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	(0.21)		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
Child Nutrition Programs		8220	516,132.00	518,500.00	170,139.52	518,500.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			516,132.00	518,500.00	170,139.52	518,500.00	0.00	0.0%
OTHER STATE REVENUE								
Child Nutrition Programs		8520	72,806.00	41,120.00	13,453.86	41,120.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			72,806.00	41,120.00	13,453.86	41,120.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	255,941.00	189,808.00	84,019.28	189,808.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	478.00	0.00	653.23	2,000.00	2,000.00	New
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	592.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			257,011.00	189,808.00	84,672.51	191,808.00	2,000.00	1.1%
TOTAL, REVENUES			845,949.00	749,428.00	268,265.89	751,428.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Support Salaries		2200	182,277.00	183,735.00	102,227.79	188,977.00	(5,242.00)	-2.9%
Classified Supervisors' and Administrators' Salaries		2300	62,724.00	62,724.00	36,589.00	62,724.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	54,728.00	39,983.00	22,699.93	39,983.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			299,729.00	286,442.00	161,516.72	291,684.00	(5,242.00)	-1.8%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	62,431.00	70,721.00	38,693.15	65,948.00	4,773.00	6.7%
OASDI/Medicare/Alternative		3301-3302	19,255.00	20,952.00	11,828.91	20,182.00	770.00	3.7%
Health and Welfare Benefits		3401-3402	84,651.00	86,080.00	46,022.99	79,447.00	6,633.00	7.7%
Unemployment Insurance		3501-3502	124.00	136.00	77.28	132.00	4.00	2.9%
Workers' Compensation		3601-3602	3,351.00	4,373.00	2,480.01	4,212.00	161.00	3.7%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	4,284.00	4,829.00	2,260.09	4,829.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			174,096.00	187,091.00	101,362.43	174,750.00	12,341.00	6.6%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	5,933.00	16,876.00	14,694.67	19,011.00	(2,135.00)	-12.7%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	491,808.00	399,776.00	193,383.64	401,700.00	(1,924.00)	-0.5%
TOTAL, BOOKS AND SUPPLIES			497,741.00	416,652.00	208,078.31	420,711.00	(4,059.00)	-1.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	1,662.00	3,068.00	429.11	3,068.00	0.00	0.0%
Dues and Memberships		5300	132.00	132.00	0.00	132.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	4,273.00	5,374.00	1,489.20	6,323.00	(949.00)	-17.7%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	14,066.00	8,266.00	1,330.00	10,116.00	(1,850.00)	-22.4%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	1,167.00	1,167.00	0.00	1,167.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	3,480.00	2,850.00	2,588.50	5,043.00	(2,193.00)	-76.9%
Communications		5900	2,386.00	2,380.00	1,637.09	2,427.00	(47.00)	-2.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			27,166.00	23,237.00	7,473.90	28,276.00	(5,039.00)	-21.7%
CAPITAL OUTLAY								
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			998,732.00	913,422.00	478,431.36	915,421.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund		8916	152,783.00	152,783.00	0.00	152,783.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			152,783.00	152,783.00	0.00	152,783.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			152,783.00	152,783.00	0.00	152,783.00		

Resource	Description	2019/20 Projected Year Totals
5310	Child Nutrition: School Programs (e.g., School Lunch, School	0.79
Total, Restricted Balance		0.79

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	5.00	5.00	2.35	5.00	0.00	0.0%
5) TOTAL, REVENUES			5.00	5.00	2.35	5.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			5.00	5.00	2.35	5.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			5.00	5.00	2.35	5.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	229.68	229.68		229.68	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			229.68	229.68		229.68		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			229.68	229.68		229.68		
2) Ending Balance, June 30 (E + F1e)			234.68	234.68		234.68		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	234.68	234.68		234.68		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
LCFF SOURCES								
LCFF Transfers								
LCFF Transfers - Current Year		8091	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	5.00	5.00	2.35	5.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			5.00	5.00	2.35	5.00	0.00	0.0%
TOTAL, REVENUES			5.00	5.00	2.35	5.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%
CAPITAL OUTLAY								
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2019/20 Projected Year Totals
Total, Restricted Balance		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,143.00	1,143.00	739.33	1,600.00	457.00	40.0%
5) TOTAL, REVENUES			1,143.00	1,143.00	739.33	1,600.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			1,143.00	1,143.00	739.33	1,600.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			1,143.00	1,143.00	739.33	1,600.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	72,148.09	72,148.09		72,148.09	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			72,148.09	72,148.09		72,148.09		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			72,148.09	72,148.09		72,148.09		
2) Ending Balance, June 30 (E + F1e)			73,291.09	73,291.09		73,748.09		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	73,291.09	73,291.09		73,748.09		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	1,143.00	1,143.00	739.33	1,600.00	457.00	40.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,143.00	1,143.00	739.33	1,600.00	457.00	40.0%
TOTAL, REVENUES			1,143.00	1,143.00	739.33	1,600.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund/CSSF		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: General Fund/CSSF		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2019/20 Projected Year Totals
Total, Restricted Balance		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	478,728.00	500,000.00	266,239.01	600,000.00	100,000.00	20.0%
5) TOTAL, REVENUES			478,728.00	500,000.00	266,239.01	600,000.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	239,875.00	48,207.00	41,525.78	51,484.00	(3,277.00)	-6.8%
3) Employee Benefits		3000-3999	78,262.00	23,253.00	18,976.06	23,795.00	(542.00)	-2.3%
4) Books and Supplies		4000-4999	0.00	1,334,860.00	1,304,146.48	1,446,696.00	(111,836.00)	-8.4%
5) Services and Other Operating Expenditures		5000-5999	0.00	1,989,042.00	2,520,882.61	2,881,197.00	(892,155.00)	-44.9%
6) Capital Outlay		6000-6999	0.00	22,018,807.00	9,439,726.70	24,721,724.00	(2,702,917.00)	-12.3%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			318,137.00	25,414,169.00	13,325,257.63	29,124,896.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			160,591.00	(24,914,169.00)	(13,059,018.62)	(28,524,896.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			160,591.00	(24,914,169.00)	(13,059,018.62)	(28,524,896.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	29,560,370.66	29,560,370.66		29,560,370.66	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			29,560,370.66	29,560,370.66		29,560,370.66		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			29,560,370.66	29,560,370.66		29,560,370.66		
2) Ending Balance, June 30 (E + F1e)			29,720,961.66	4,646,201.66		1,035,474.66		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	31,523,281.00	4,646,202.00		1,035,475.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	(1,802,319.34)	(0.34)		(0.34)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
County and District Taxes								
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	478,728.00	500,000.00	266,239.01	600,000.00	100,000.00	20.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			478,728.00	500,000.00	266,239.01	600,000.00	100,000.00	20.0%
TOTAL, REVENUES			478,728.00	500,000.00	266,239.01	600,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	335.52	336.00	(336.00)	New
Classified Supervisors' and Administrators' Salaries		2300	177,493.00	24,317.00	25,629.21	25,629.00	(1,312.00)	-5.4%
Clerical, Technical and Office Salaries		2400	62,382.00	23,890.00	15,561.05	25,519.00	(1,629.00)	-6.8%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			239,875.00	48,207.00	41,525.78	51,484.00	(3,277.00)	-6.8%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	41,960.00	12,882.00	10,580.91	13,241.00	(359.00)	-2.8%
OASDI/Medicare/Alternative		3301-3302	13,554.00	3,824.00	3,196.69	3,975.00	(151.00)	-3.9%
Health and Welfare Benefits		3401-3402	19,722.00	5,141.00	4,169.53	5,141.00	0.00	0.0%
Unemployment Insurance		3501-3502	88.00	25.00	20.93	26.00	(1.00)	-4.0%
Workers' Compensation		3601-3602	2,359.00	802.00	670.25	833.00	(31.00)	-3.9%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	579.00	579.00	337.75	579.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			78,262.00	23,253.00	18,976.06	23,795.00	(542.00)	-2.3%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	256,894.00	140,847.45	283,396.00	(26,502.00)	-10.3%
Noncapitalized Equipment		4400	0.00	1,077,966.00	1,163,299.03	1,163,300.00	(85,334.00)	-7.9%
TOTAL, BOOKS AND SUPPLIES			0.00	1,334,860.00	1,304,146.48	1,446,696.00	(111,836.00)	-8.4%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	1,478,174.00	2,010,292.20	2,144,131.00	(665,957.00)	-45.1%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	510,767.00	510,489.48	736,965.00	(226,198.00)	-44.3%
Communications		5900	0.00	101.00	100.93	101.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	1,989,042.00	2,520,882.61	2,881,197.00	(892,155.00)	-44.9%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	22,018,807.00	6,804,342.23	22,059,028.00	(40,221.00)	-0.2%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	2,635,384.47	2,662,696.00	(2,662,696.00)	New
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	22,018,807.00	9,439,726.70	24,721,724.00	(2,702,917.00)	-12.3%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			318,137.00	25,414,169.00	13,325,257.63	29,124,896.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Sale of Bonds		8951	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
County School Building Aid		8961	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2019/20 Projected Year Totals
9010	Other Restricted Local	1,035,475.00
Total, Restricted Balance		1,035,475.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	17,982.00	72,321.00	230,001.74	147,000.00	74,679.00	103.3%
5) TOTAL, REVENUES			17,982.00	72,321.00	230,001.74	147,000.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	13,833.00	13,833.00	8,240.74	13,833.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			13,833.00	13,833.00	8,240.74	13,833.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			4,149.00	58,488.00	221,761.00	133,167.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			4,149.00	58,488.00	221,761.00	133,167.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,232,970.40	1,232,970.40		1,232,970.40	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,232,970.40	1,232,970.40		1,232,970.40		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,232,970.40	1,232,970.40		1,232,970.40		
2) Ending Balance, June 30 (E + F1e)			1,237,119.40	1,291,458.40		1,366,137.40		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	1,219,137.40	1,291,458.40		1,366,137.40		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	17,982.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER STATE REVENUE								
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
County and District Taxes								
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	17,982.00	17,982.00	13,015.14	27,000.00	9,018.00	50.2%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Mitigation/Developer Fees		8681	0.00	54,339.00	216,986.60	120,000.00	65,661.00	120.8%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			17,982.00	72,321.00	230,001.74	147,000.00	74,679.00	103.3%
TOTAL, REVENUES			17,982.00	72,321.00	230,001.74	147,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	11,484.00	11,484.00	6,699.00	11,484.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	2,349.00	2,349.00	1,541.74	2,349.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			13,833.00	13,833.00	8,240.74	13,833.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			13,833.00	13,833.00	8,240.74	13,833.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2019/20 Projected Year Totals
9010	Other Restricted Local	1,366,137.40
Total, Restricted Balance		1,366,137.40

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	3,020.81	3,020.41	2,956.05	3,020.41	0.00	0%
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
4. Total, District Regular ADA (Sum of Lines A1 through A3)	3,020.81	3,020.41	2,956.05	3,020.41	0.00	0%
5. District Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	1.12	1.12	1.14	1.14	0.02	2%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	1.12	1.12	1.14	1.14	0.02	2%
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	3,021.93	3,021.53	2,957.19	3,021.55	0.02	0%
7. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
B. COUNTY OFFICE OF EDUCATION						
1. County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)	0.00	0.00	0.00	0.00	0.00	0%
2. District Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)	0.00	0.00	0.00	0.00	0.00	0%
3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)	0.00	0.00	0.00	0.00	0.00	0%
4. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
5. County Operations Grant ADA	0.00	0.00	0.00	0.00	0.00	0%
6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
C. CHARTER SCHOOL ADA						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools. Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.						
1. Total Charter School Regular ADA	0.00	0.00	0.00	0.00	0.00	0%
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0%
3. Charter School Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0%
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	0.00	0.00	0.00	0.00	0.00	0%
FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.						
5. Total Charter School Regular ADA	0.00	0.00	0.00	0.00	0.00	0%
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0%
7. Charter School Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0%
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	0.00	0.00	0.00	0.00	0.00	0%
9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	0.00	0.00	0.00	0.00	0.00	0%

	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name):	January									
A. BEGINNING CASH			4,189,987.76	3,019,486.24	2,488,495.86	1,337,775.55	807,088.05	59,517.07	(1,706,228.18)	(3,138,398.99)
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019		646,061.00	646,061.00	1,744,465.00	1,162,910.00	1,162,910.00	1,849,738.00	1,162,910.00	(1,217,060.20)
Property Taxes	8020-8079		0.00	231,873.23	97,401.65	1,305,568.83	1,344,174.94	(2,978,832.02)	208,472.73	210,882.73
Miscellaneous Funds	8080-8099		0.00	183,202.45	(183,202.45)	0.00	0.00	712,512.60	0.00	0.00
Federal Revenue	8100-8299		31,297.72	513,564.64	(637,249.35)	5,397.48	55,394.47	93,080.61	174,940.62	0.00
Other State Revenue	8300-8599		775.00	270,086.00	(293,300.95)	202,294.36	186,840.61	333,980.24	50,485.50	0.00
Other Local Revenue	8600-8799		21,022.34	393.40	72,685.95	67,076.81	79,991.31	1,066,154.34	(48,024.89)	41,358.15
Interfund Transfers In	8910-8929		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Sources	8930-8979		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECEIPTS			699,156.06	1,845,180.72	800,799.85	2,743,247.48	2,829,311.33	1,076,633.77	1,548,783.96	(964,819.32)
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		164,536.74	1,342,877.08	1,398,208.37	1,418,379.35	1,396,898.25	1,353,176.30	1,337,742.24	1,397,627.33
Classified Salaries	2000-2999		220,879.46	297,144.91	661,347.16	559,568.14	564,505.72	654,741.44	521,483.37	579,734.96
Employee Benefits	3000-3999		161,475.36	596,421.12	759,115.12	721,798.12	664,921.94	766,167.05	720,407.53	751,810.95
Books and Supplies	4000-4999		13,674.25	63,997.81	169,993.55	68,689.14	46,495.09	46,289.03	28,870.63	127,901.42
Services	5000-5999		459,338.11	219,271.54	133,338.64	448,783.93	603,947.82	182,461.47	508,419.31	507,356.36
Capital Outlay	6000-6599		0.00	0.00	0.00	6,765.00	0.00	6,765.00	9,020.00	658.33
Other Outgo	7000-7499		0.00	(2,546.00)	(1,933.99)	9,216.28	0.00	123,273.21	(40.00)	21,329.25
Interfund Transfers Out	7600-7629		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Uses	7630-7699		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DISBURSEMENTS			1,019,903.92	2,517,166.46	3,120,068.85	3,233,199.96	3,276,768.82	3,132,873.50	3,125,903.08	3,386,418.60
D. BALANCE SHEET ITEMS										
Assets and Deferred Outflows										
Cash Not In Treasury	9111-9199	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Accounts Receivable	9200-9299	0.00	90,899.66	140,577.37	1,669,774.64	(556.75)	44,313.96	22,670.84	76,689.61	332,872.71
Due From Other Funds	9310	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Stores	9320	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prepaid Expenditures	9330	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Current Assets	9340	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deferred Outflows of Resources	9490	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUBTOTAL		0.00	90,899.66	140,577.37	1,669,774.64	(556.75)	44,313.96	22,670.84	76,689.61	332,872.71
Liabilities and Deferred Inflows										
Accounts Payable	9500-9599	0.00	940,653.32	(417.99)	501,225.95	40,178.27	344,427.45	(267,823.64)	(68,258.70)	(46,013.35)
Due To Other Funds	9610	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Current Loans	9640	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unearned Revenues	9650	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deferred Inflows of Resources	9690	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUBTOTAL		0.00	940,653.32	(417.99)	501,225.95	40,178.27	344,427.45	(267,823.64)	(68,258.70)	(46,013.35)
Nonoperating										
Suspense Clearing	9910									
TOTAL BALANCE SHEET ITEMS		0.00	(849,753.66)	140,995.36	1,168,548.69	(40,735.02)	(300,113.49)	290,494.48	144,948.31	378,886.06
E. NET INCREASE/DECREASE (B - C + D)			(1,170,501.52)	(530,990.38)	(1,150,720.31)	(530,687.50)	(747,570.98)	(1,765,745.25)	(1,432,170.81)	(3,972,351.86)
F. ENDING CASH (A + E)			3,019,486.24	2,488,495.86	1,337,775.55	807,088.05	59,517.07	(1,706,228.18)	(3,138,398.99)	(7,110,750.85)
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF (Enter Month Name):	January								
A. BEGINNING CASH		(7,110,750.85)	(8,426,914.93)	6,938,783.55	8,122,449.16				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019	(1,217,060.20)	(1,217,060.20)	(1,217,060.20)	(1,881,133.20)	0.00	0.00	1,625,681.00	1,625,681.00
Property Taxes	8020-8079	3,034,941.90	18,705,377.37	5,290,729.56	1,535,572.09	0.00	0.00	28,986,163.01	28,986,163.00
Miscellaneous Funds	8080-8099	0.00	0.00	0.00	837,022.40	0.00	0.00	1,549,535.00	1,549,535.00
Federal Revenue	8100-8299	203,709.67	0.00	317,496.00	0.00	700,762.14	0.00	1,458,394.00	1,458,394.00
Other State Revenue	8300-8599	28,125.00	385,297.34	0.00	0.00	1,589,723.90	0.00	2,754,307.00	2,754,307.00
Other Local Revenue	8600-8799	20,538.15	878,502.57	178,918.85	25,678.55	524,786.50	0.00	2,929,082.03	2,929,082.00
Interfund Transfers In	8910-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Sources	8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECEIPTS		2,070,254.52	18,752,117.08	4,570,084.21	517,139.84	2,815,272.54	0.00	39,303,162.04	39,303,162.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	1,397,627.33	1,397,627.33	1,397,627.33	1,397,627.33	0.00	0.00	15,399,954.98	15,399,955.00
Classified Salaries	2000-2999	579,734.96	579,734.96	579,734.96	579,734.96	0.00	0.00	6,378,345.00	6,378,344.70
Employee Benefits	3000-3999	751,810.95	751,810.95	751,810.95	751,810.95	1,334,792.00	0.00	9,484,152.99	9,484,153.00
Books and Supplies	4000-4999	127,901.42	127,901.42	127,901.42	127,901.42	127,901.42	0.00	1,205,418.02	1,205,418.64
Services	5000-5999	507,356.36	507,356.36	507,356.36	507,356.36	507,356.38	0.00	5,599,699.00	5,599,698.99
Capital Outlay	6000-6599	658.33	658.33	658.33	658.33	658.33	0.00	26,499.98	26,500.00
Other Outgo	7000-7499	21,329.25	21,329.25	21,329.25	21,329.25	11,917.25	0.00	246,533.00	246,533.00
Interfund Transfers Out	7600-7629	0.00	0.00	0.00	0.00	152,783.00	0.00	152,783.00	152,783.00
All Other Financing Uses	7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DISBURSEMENTS		3,386,418.60	3,386,418.60	3,386,418.60	3,386,418.60	2,135,408.38	0.00	38,493,385.97	38,493,386.33
D. BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
Cash Not In Treasury	9111-9199	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Accounts Receivable	9200-9299	0.00	0.00	0.00	0.00	(2,815,272.54)	0.00	(438,030.50)	
Due From Other Funds	9310	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Stores	9320	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Prepaid Expenditures	9330	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Other Current Assets	9340	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Deferred Outflows of Resources	9490	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	(2,815,272.54)	0.00	(438,030.50)	
Liabilities and Deferred Inflows									
Accounts Payable	9500-9599	0.00	0.00	0.00	0.00	(2,135,408.38)	0.00	(691,437.07)	
Due To Other Funds	9610	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Current Loans	9640	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Unearned Revenues	9650	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Deferred Inflows of Resources	9690	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	(2,135,408.38)	0.00	(691,437.07)	
Nonoperating									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	(679,864.16)	0.00	253,406.57	
E. NET INCREASE/DECREASE (B - C + D)		(1,316,164.08)	15,365,698.48	1,183,665.61	(2,869,278.76)	0.00	0.00	1,063,182.64	809,775.67
F. ENDING CASH (A + E)		(8,426,914.93)	6,938,783.55	8,122,449.16	5,253,170.40				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								5,253,170.40	

	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name):	January									
A. BEGINNING CASH			5,253,170.40	3,999,209.76	1,434,024.90	(1,189,816.62)	(3,036,086.79)	(4,571,950.77)	2,115,219.12	224,318.37
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019		51,068.55	51,068.55	239,782.89	91,923.39	91,923.39	239,782.89	91,923.39	91,923.39
Property Taxes	8020-8079		0.00	220,037.38	92,429.83	1,238,926.73	1,275,562.21	8,251,973.70	197,831.35	200,118.33
Miscellaneous Funds	8080-8099		0.00	0.00	0.00	0.00	0.00	712,512.60	0.00	0.00
Federal Revenue	8100-8299		0.00	0.00	343.05	0.00	45,055.28	335,238.61	169,915.62	0.00
Other State Revenue	8300-8599		0.00	0.00	0.00	0.00	201,068.11	149,275.24	0.00	0.00
Other Local Revenue	8600-8799		8,249.58	11,069.54	52,820.84	58,719.23	86,366.55	234,226.37	885,268.41	43,548.34
Interfund Transfers In	8910-8929		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Sources	8930-8979		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECEIPTS			59,318.13	282,175.47	385,376.61	1,389,569.35	1,699,975.54	9,923,009.41	1,344,938.77	335,590.06
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		167,526.83	1,398,593.20	1,398,593.20	1,398,593.20	1,398,593.20	1,398,593.20	1,398,593.20	1,398,593.20
Classified Salaries	2000-2999		404,396.00	404,396.00	566,253.80	566,253.80	566,253.80	566,253.80	566,253.80	566,253.80
Employee Benefits	3000-3999		132,530.33	775,654.52	775,654.52	775,654.52	775,654.52	775,654.52	775,654.52	775,654.52
Books and Supplies	4000-4999		73,355.92	73,355.92	73,355.92	73,355.92	73,355.92	73,355.92	73,355.92	73,355.92
Services	5000-5999		742,403.00	402,294.00	402,294.00	402,294.00	402,294.00	402,294.00	402,294.00	402,294.00
Capital Outlay	6000-6599		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Outgo	7000-7499		19,688.08	19,688.08	19,688.08	19,688.08	19,688.08	19,688.08	19,688.08	19,688.08
Interfund Transfers Out	7600-7629		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Uses	7630-7699		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DISBURSEMENTS			1,539,900.16	3,073,981.72	3,235,839.52	3,235,839.52	3,235,839.52	3,235,839.52	3,235,839.52	3,235,839.52
D. BALANCE SHEET ITEMS										
Assets and Deferred Outflows										
Cash Not In Treasury	9111-9199	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Accounts Receivable	9200-9299	0.00	938,424.18	938,424.18	938,424.18	0.00	0.00	0.00	0.00	0.00
Due From Other Funds	9310	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Stores	9320	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prepaid Expenditures	9330	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Current Assets	9340	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deferred Outflows of Resources	9490	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUBTOTAL		0.00	938,424.18	938,424.18	938,424.18	0.00	0.00	0.00	0.00	0.00
Liabilities and Deferred Inflows										
Accounts Payable	9500-9599	0.00	711,802.79	711,802.79	711,802.79	0.00	0.00	0.00	0.00	0.00
Due To Other Funds	9610	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Current Loans	9640	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unearned Revenues	9650	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deferred Inflows of Resources	9690	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUBTOTAL		0.00	711,802.79	711,802.79	711,802.79	0.00	0.00	0.00	0.00	0.00
Nonoperating										
Suspense Clearing	9910									
TOTAL BALANCE SHEET ITEMS		0.00	226,621.39	226,621.39	226,621.39	0.00	0.00	0.00	0.00	0.00
E. NET INCREASE/DECREASE (B - C + D)			(1,253,960.64)	(2,565,184.86)	(2,623,841.52)	(1,846,270.17)	(1,535,863.98)	6,687,169.89	(1,890,900.75)	(2,900,249.46)
F. ENDING CASH (A + E)			3,999,209.76	1,434,024.90	(1,189,816.62)	(3,036,086.79)	(4,571,950.77)	2,115,219.12	224,318.37	(2,675,931.09)
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF (Enter Month Name):	January								
A. BEGINNING CASH		(2,675,931.09)	(2,564,096.55)	5,009,836.05	5,315,575.99				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019	239,782.89	91,923.39	91,923.39	239,782.89	0.00	0.00	1,612,809.00	1,612,809.00
Property Taxes	8020-8079	2,880,024.83	9,627,302.65	2,880,024.83	642,347.17	0.00	0.00	27,506,579.01	27,506,579.00
Miscellaneous Funds	8080-8099	0.00	0.00	0.00	837,022.40	0.00	0.00	1,549,535.00	1,549,535.00
Federal Revenue	8100-8299	177,013.00	0.00	307,262.00	0.00	183,246.44	0.00	1,218,074.00	1,218,074.00
Other State Revenue	8300-8599	28,125.00	200,592.34	0.00	0.00	1,691,500.31	0.00	2,270,561.00	2,270,561.00
Other Local Revenue	8600-8799	22,728.34	889,953.74	262,369.24	27,868.74	330,007.04	0.00	2,913,195.96	2,913,196.00
Interfund Transfers In	8910-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Sources	8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECEIPTS		3,347,674.06	10,809,772.12	3,541,579.46	1,747,021.20	2,204,753.79	0.00	37,070,753.97	37,070,754.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	1,398,593.20	1,398,593.20	1,398,593.20	1,398,593.20	0.00	0.00	15,552,052.03	15,552,052.00
Classified Salaries	2000-2999	566,253.80	566,253.80	566,253.80	566,253.80	0.00	0.00	6,471,330.00	6,471,330.00
Employee Benefits	3000-3999	775,654.52	775,654.52	775,654.52	775,654.52	1,334,792.00	0.00	9,999,522.05	9,999,522.00
Books and Supplies	4000-4999	73,355.92	73,355.92	73,355.92	73,355.92	73,355.92	0.00	953,626.96	953,627.00
Services	5000-5999	402,294.00	402,294.00	402,294.00	402,294.00	401,127.00	0.00	5,568,764.00	5,568,764.00
Capital Outlay	6000-6599	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Outgo	7000-7499	19,688.08	19,688.08	19,688.08	19,688.08	10,276.08	0.00	246,533.04	246,533.00
Interfund Transfers Out	7600-7629	0.00	0.00	0.00	0.00	152,783.00	0.00	152,783.00	152,783.00
All Other Financing Uses	7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DISBURSEMENTS		3,235,839.52	3,235,839.52	3,235,839.52	3,235,839.52	1,972,334.00	0.00	38,944,611.08	38,944,611.00
D. BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
Cash Not In Treasury	9111-9199	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Accounts Receivable	9200-9299	0.00	0.00	0.00	0.00	0.00	0.00	2,815,272.54	
Due From Other Funds	9310	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Stores	9320	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Prepaid Expenditures	9330	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Other Current Assets	9340	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Deferred Outflows of Resources	9490	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	2,815,272.54	
Liabilities and Deferred Inflows									
Accounts Payable	9500-9599	0.00	0.00	0.00	0.00	0.00	0.00	2,135,408.37	
Due To Other Funds	9610	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Current Loans	9640	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Unearned Revenues	9650	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Deferred Inflows of Resources	9690	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	2,135,408.37	
Nonoperating									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	679,864.17	
E. NET INCREASE/DECREASE (B - C + D)		111,834.54	7,573,932.60	305,739.94	(1,488,818.32)	232,419.79	0.00	(1,193,992.94)	(1,873,857.00)
F. ENDING CASH (A + E)		(2,564,096.55)	5,009,836.05	5,315,575.99	3,826,757.67				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								4,059,177.46	

Section I - Expenditures	Funds 01, 09, and 62 Goals	Functions	Objects	2019-20 Expenditures
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	38,493,386.33
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	1,310,060.00
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	56,700.00
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	26,500.00
3. Debt Service	All	9100	5400-5450, 5800, 7430-7439	0.00
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	152,783.00
6. All Other Financing Uses	All	9100 9200	7699 7651	0.00
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	0.00
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				235,983.00
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	163,993.00
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				37,111,336.33

Section II - Expenditures Per ADA		2019-20 Annual ADA/ Exps. Per ADA
A. Average Daily Attendance (Form AI, Column C, sum of lines A6 and C9)*		2,957.19
B. Expenditures per ADA (Line I.E divided by Line II.A)		12,549.53

Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)	Total	Per ADA
A. Base expenditures (Preloaded expenditures extracted from prior year Unaudited Actuals MOE calculation). (Note: If the prior year MOE was not met, in its final determination, CDE will adjust the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	37,529,421.25	12,451.16
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)	0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	37,529,421.25	12,451.16
B. Required effort (Line A.2 times 90%)	33,776,479.13	11,206.04
C. Current year expenditures (Line I.E and Line II.B)	37,111,336.33	12,549.53
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2021-22 may be reduced by the lower of the two percentages)	0.00%	0.00%

*Interim Periods - Annual ADA not available from Form AI. For your convenience, Projected Year Totals Estimated P-2 ADA is extracted. Manual adjustment may be required to reflect estimated Annual ADA.

SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)

Description of Adjustments	Total Expenditures	Expenditures Per ADA
Total adjustments to base expenditures	0.00	0.00

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702) (Functions 7200-7700, goals 0000 and 9000) — 1,449,950.00
2. Contracted general administrative positions not paid through payroll
   a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800.
   b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

B. Salaries and Benefits - All Other Activities

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702) (Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) — 29,812,502.70

C. Percentage of Plant Services Costs Attributable to General Administration

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) — 4.86%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. Retain supporting documentation.

B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. — **Entry required**

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A. Indirect Costs

1.	Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	1,952,752.00
2.	Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	14,183.00
3.	External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	69,380.00
4.	Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5.	Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	165,575.44
6.	Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7.	Adjustment for Employment Separation Costs	
	a. Plus: Normal Separation Costs (Part II, Line A)	0.00
	b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8.	Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	2,201,890.44
9.	Carry-Forward Adjustment (Part IV, Line F)	257,049.52
10.	Total Adjusted Indirect Costs (Line A8 plus Line A9)	2,458,939.96

B. Base Costs

1.	Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	21,426,518.63
2.	Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	5,375,023.70
3.	Pupil Services (Functions 3000-3999, objects 1000-5999 except 5100)	3,392,954.00
4.	Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	668,579.00
5.	Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	56,700.00
6.	Enterprise (Function 6000, objects 1000-5999 except 5100)	0.00
7.	Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	650,997.00
8.	External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	0.00
9.	Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	116.00
10.	Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	33,192.00
11.	Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	3,241,326.56
12.	Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13.	Adjustment for Employment Separation Costs	
	a. Less: Normal Separation Costs (Part II, Line A)	0.00
	b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14.	Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	456,046.87
15.	Child Development (Fund 12, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16.	Cafeteria (Funds 13 and 61, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	915,421.00
17.	Foundation (Funds 19 and 57, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
18.	Total Base Costs (Lines B1 through B12 and Lines B13b through B17, minus Line B13a)	36,216,874.76

C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment
(For information only - not for use when claiming/recovering indirect costs)
(Line A8 divided by Line B18) 6.08%

D. Preliminary Proposed Indirect Cost Rate
(For final approved fixed-with-carry-forward rate for use in 2021-22 see www.cde.ca.gov/fg/ac/ic)
(Line A10 divided by Line B18) 6.79%

Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A.	**Indirect costs incurred in the current year (Part III, Line A8)**	2,201,890.44
B.	**Carry-forward adjustment from prior year(s)**	
1.	Carry-forward adjustment from the second prior year	61,573.94
2.	Carry-forward adjustment amount deferred from prior year(s), if any	0.00
C.	**Carry-forward adjustment for under- or over-recovery in the current year**	
1.	Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (5.54%) times Part III, Line B18); zero if negative	257,049.52
2.	Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (5.54%) times Part III, Line B18) or (the highest rate used to recover costs from any program (5.86%) times Part III, Line B18); zero if positive	0.00
D.	**Preliminary carry-forward adjustment (Line C1 or C2)**	257,049.52

E. Optional allocation of negative carry-forward adjustment over more than one year

Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.

Option 1.	Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	not applicable
Option 2.	Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
Option 3.	Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
	LEA request for Option 1, Option 2, or Option 3	1
F.	**Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)**	257,049.52

Approved indirect cost rate: 5.54%
Highest rate used in any program: 5.86%

Note: In one or more resources, the rate used is greater than the approved rate.

Fund	Resource	Eligible Expenditures (Objects 1000-5999 except Object 5100)	Indirect Costs Charged (Objects 7310 and 7350)	Rate Used
01	3060	164,359.00	9,639.00	5.86%
01	3410	72,253.00	4,046.00	5.60%
01	3550	14,795.00	749.00	5.06%
01	6520	53,924.00	3,095.00	5.74%
01	9010	4,117,036.33	4,442.00	0.11%
11	6391	404,587.87	9,412.00	2.33%

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	30,611,844.00	-4.88%	29,119,388.00	10.62%	32,212,110.00
2. Federal Revenues	8100-8299	142,976.00	-100.00%	0.00	0.00%	0.00
3. Other State Revenues	8300-8599	965,860.00	-38.33%	595,675.00	0.00%	595,675.00
4. Other Local Revenues	8600-8799	204,995.00	0.00%	204,995.00	0.00%	204,995.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(8,324,100.00)	5.82%	(8,808,432.00)	2.92%	(9,065,382.00)
6. Total (Sum lines A1 thru A5c)		23,601,575.00	-10.55%	21,111,626.00	13.43%	23,947,398.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				11,833,805.00		12,070,481.00
b. Step & Column Adjustment				236,676.00		241,410.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	11,833,805.00	2.00%	12,070,481.00	2.00%	12,311,891.00
2. Classified Salaries						
a. Base Salaries				2,700,925.00		2,739,565.00
b. Step & Column Adjustment				38,640.00		47,942.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	2,700,925.00	1.43%	2,739,565.00	1.75%	2,787,507.00
3. Employee Benefits	3000-3999	5,333,426.00	6.41%	5,675,058.00	2.28%	5,804,327.00
4. Books and Supplies	4000-4999	252,335.00	0.00%	252,335.00	0.00%	252,335.00
5. Services and Other Operating Expenditures	5000-5999	2,072,044.00	0.00%	2,072,044.00	0.00%	2,072,044.00
6. Capital Outlay	6000-6999	0.00	0.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	54,600.00	0.00%	54,600.00	0.00%	54,600.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(31,383.00)	0.00%	(31,383.00)	0.00%	(31,383.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	152,783.00	0.00%	152,783.00	0.00%	152,783.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		22,368,535.00	2.76%	22,985,483.00	1.82%	23,404,104.00
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		1,233,040.00		(1,873,857.00)		543,294.00
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01I, line F1e)		4,577,834.43		5,810,874.43		3,937,017.43
2. Ending Fund Balance (Sum lines C and D1)		5,810,874.43		3,937,017.43		4,480,311.43
3. Components of Ending Fund Balance (Form 01I)						
a. Nonspendable	9710-9719	35,500.00		35,500.00		35,500.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	0.00		0.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	1,154,802.00		1,168,339.00		1,188,606.00
2. Unassigned/Unappropriated	9790	4,620,572.43		2,733,178.43		3,256,205.43
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		5,810,874.43		3,937,017.43		4,480,311.43

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	1,154,802.00		1,168,339.00		1,188,606.00
c. Unassigned/Unappropriated	9790	4,620,572.43		2,733,178.43		3,256,205.43
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	73,748.09		73,748.09		73,748.09
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves (Sum lines E1a thru E2c)		5,849,122.52		3,975,265.52		4,518,559.52

F. ASSUMPTIONS

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	1,549,535.00	0.00%	1,549,535.00	0.00%	1,549,535.00
2. Federal Revenues	8100-8299	1,315,418.00	-7.40%	1,218,074.00	0.00%	1,218,074.00
3. Other State Revenues	8300-8599	1,788,447.00	-6.35%	1,674,886.00	0.00%	1,674,886.00
4. Other Local Revenues	8600-8799	2,724,087.00	-0.58%	2,708,201.00	0.00%	2,708,201.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	8,324,100.00	5.82%	8,808,432.00	2.92%	9,065,382.00
6. Total (Sum lines A1 thru A5c)		15,701,587.00	1.64%	15,959,128.00	1.61%	16,216,078.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				3,566,150.00		3,536,571.00
b. Step & Column Adjustment				71,723.00		70,731.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(101,302.00)		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	3,566,150.00	-0.83%	3,536,571.00	2.00%	3,607,302.00
2. Classified Salaries						
a. Base Salaries				3,677,419.70		3,731,764.70
b. Step & Column Adjustment				64,355.00		65,306.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(10,010.00)		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	3,677,419.70	1.48%	3,731,764.70	1.75%	3,797,070.70
3. Employee Benefits	3000-3999	4,150,727.00	4.19%	4,324,464.00	2.80%	4,445,377.00
4. Books and Supplies	4000-4999	953,083.64	-32.19%	646,292.31	0.00%	646,292.31
5. Services and Other Operating Expenditures	5000-5999	3,527,654.99	-0.88%	3,496,719.99	0.00%	3,496,719.99
6. Capital Outlay	6000-6999	26,500.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	201,345.00	0.00%	201,345.00	0.00%	201,345.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	21,971.00	0.00%	21,971.00	0.00%	21,971.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		16,124,851.33	-1.03%	15,959,128.00	1.61%	16,216,078.00
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		(423,264.33)		0.00		0.00
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01I, line F1e)		570,424.06		147,159.73		147,159.73
2. Ending Fund Balance (Sum lines C and D1)		147,159.73		147,159.73		147,159.73
3. Components of Ending Fund Balance (Form 01I)						
a. Nonspendable	9710-9719	0.00		0.00		0.00
b. Restricted	9740	147,159.73		147,159.73		147,159.73
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		147,159.73		147,159.73		147,159.73

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated Amount	9790					
(Enter current year reserve projections in Column A, and other reserve projections in Columns C and E for subsequent years 1 and 2)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						

F. ASSUMPTIONS

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

Reduction of restricted payroll for programs with one time funding

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	32,161,379.00	-4.64%	30,668,923.00	10.08%	33,761,645.00
2. Federal Revenues	8100-8299	1,458,394.00	-16.48%	1,218,074.00	0.00%	1,218,074.00
3. Other State Revenues	8300-8599	2,754,307.00	-17.56%	2,270,561.00	0.00%	2,270,561.00
4. Other Local Revenues	8600-8799	2,929,082.00	-0.54%	2,913,196.00	0.00%	2,913,196.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		39,303,162.00	-5.68%	37,070,754.00	8.34%	40,163,476.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				15,399,955.00		15,607,052.00
b. Step & Column Adjustment				308,399.00		312,141.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(101,302.00)		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	15,399,955.00	1.34%	15,607,052.00	2.00%	15,919,193.00
2. Classified Salaries						
a. Base Salaries				6,378,344.70		6,471,329.70
b. Step & Column Adjustment				102,995.00		113,248.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(10,010.00)		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	6,378,344.70	1.46%	6,471,329.70	1.75%	6,584,577.70
3. Employee Benefits	3000-3999	9,484,153.00	5.43%	9,999,522.00	2.50%	10,249,704.00
4. Books and Supplies	4000-4999	1,205,418.64	-25.45%	898,627.31	0.00%	898,627.31
5. Services and Other Operating Expenditures	5000-5999	5,599,698.99	-0.55%	5,568,763.99	0.00%	5,568,763.99
6. Capital Outlay	6000-6999	26,500.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	255,945.00	0.00%	255,945.00	0.00%	255,945.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(9,412.00)	0.00%	(9,412.00)	0.00%	(9,412.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	152,783.00	0.00%	152,783.00	0.00%	152,783.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		38,493,386.33	1.17%	38,944,611.00	1.73%	39,620,182.00
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		809,775.67		(1,873,857.00)		543,294.00
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01I, line F1e)		5,148,258.49		5,958,034.16		4,084,177.16
2. Ending Fund Balance (Sum lines C and D1)		5,958,034.16		4,084,177.16		4,627,471.16
3. Components of Ending Fund Balance (Form 01I)						
a. Nonspendable	9710-9719	35,500.00		35,500.00		35,500.00
b. Restricted	9740	147,159.73		147,159.73		147,159.73
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	0.00		0.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	1,154,802.00		1,168,339.00		1,188,606.00
2. Unassigned/Unappropriated	9790	4,620,572.43		2,733,178.43		3,256,205.43
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		5,958,034.16		4,084,177.16		4,627,471.16

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2020-21 Projection (C)	% Change (Cols. E-C/C) (D)	2021-22 Projection (E)
E. AVAILABLE RESERVES (Unrestricted except as noted)						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	1,154,802.00		1,168,339.00		1,188,606.00
c. Unassigned/Unappropriated	9790	4,620,572.43		2,733,178.43		3,256,205.43
d. Negative Restricted Ending Balances						
(Negative resources 2000-9999)	979Z			0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	73,748.09		73,748.09		73,748.09
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2c)		5,849,122.52		3,975,265.52		4,518,559.52
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		15.20%		10.21%		11.40%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	Yes					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)		0.00		0.00		0.00
2. District ADA						
Used to determine the reserve standard percentage level on line F3d						
(Col. A: Form AI, Estimated P-2 ADA column, Lines A4 and C4; enter projections)		2,956.05		2,956.05		2,956.05
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		38,493,386.33		38,944,611.00		39,620,182.00
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		38,493,386.33		38,944,611.00		39,620,182.00
d. Reserve Standard Percentage Level						
(Refer to Form 01CSI, Criterion 10 for calculation details)		3%		3%		3%
e. Reserve Standard - By Percent (Line F3c times F3d)		1,154,801.59		1,168,338.33		1,188,605.46
f. Reserve Standard - By Amount						
(Refer to Form 01CSI, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		1,154,801.59		1,168,338.33		1,188,605.46
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

Description	Direct Costs - Interfund Transfers In 5750	Direct Costs - Interfund Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Indirect Costs - Interfund Transfers Out 7350	Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
01I GENERAL FUND								
Expenditure Detail	0.00	(1,167.00)	0.00	(9,412.00)				
Other Sources/Uses Detail					0.00	152,783.00		
Fund Reconciliation								
09I CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
10I SPECIAL EDUCATION PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
11I ADULT EDUCATION FUND								
Expenditure Detail	0.00	0.00	9,412.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
12I CHILD DEVELOPMENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
13I CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	1,167.00	0.00	0.00	0.00				
Other Sources/Uses Detail					152,783.00	0.00		
Fund Reconciliation								
14I DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
15I PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
17I SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
18I SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
19I FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								
20I SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
21I BUILDING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
25I CAPITAL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
30I STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
35I COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
40I SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
49I CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
51I BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
52I DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
53I TAX OVERRIDE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
56I DEBT SERVICE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
57I FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								
61I CAFETERIA ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								

Description	Direct Costs - Interfund Transfers In 5750	Direct Costs - Interfund Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Indirect Costs - Interfund Transfers Out 7350	Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
62I CHARTER SCHOOLS ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
63I OTHER ENTERPRISE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
66I WAREHOUSE REVOLVING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
67I SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
71I RETIREE BENEFIT FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
73I FOUNDATION PRIVATE-PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
76I WARRANT/PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
95I STUDENT BODY FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
TOTALS	1,167.00	(1,167.00)	9,412.00	(9,412.00)	152,783.00	152,783.00		

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

CRITERIA AND STANDARDS

1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's ADA Standard Percentage Range: **-2.0% to +2.0%**

1A. Calculating the District's ADA Variances

DATA ENTRY: First Interim data that exist will be extracted into the first column, otherwise, enter data for all fiscal years. Second Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years. Enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for all fiscal years.

Estimated Funded ADA

Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 1A)	Second Interim Projected Year Totals (Form AI, Lines A4 and C4)	Percent Change	Status
Current Year (2019-20)				
District Regular	3,020.41	3,020.41		
Charter School	0.00	0.00		
Total ADA	**3,020.41**	**3,020.41**	**0.0%**	**Met**
1st Subsequent Year (2020-21)				
District Regular	2,972.49	2,956.05		
Charter School	0.00			
Total ADA	**2,972.49**	**2,956.05**	**-0.6%**	**Met**
2nd Subsequent Year (2021-22)				
District Regular	2,972.49	2,918.35		
Charter School	0.00			
Total ADA	**2,972.49**	**2,918.35**	**-1.8%**	**Met**

1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Funded ADA has not changed since first interim projections by more than two percent in any of the current year or two subsequent fiscal years.

Explanation:
(required if NOT met)

2. CRITERION: Enrollment

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's Enrollment Standard Percentage Range: **-2.0% to +2.0%**

2A. Calculating the District's Enrollment Variances

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Enrollment First Interim (Form 01CSI, Item 2A)	Enrollment Second Interim CBEDS/Projected	Percent Change	Status
Current Year (2019-20)				
District Regular	3,102	3,136		
Charter School				
Total Enrollment	**3,102**	**3,136**	**1.1%**	**Met**
1st Subsequent Year (2020-21)				
District Regular	3,102	3,096		
Charter School				
Total Enrollment	**3,102**	**3,096**	**-0.2%**	**Met**
2nd Subsequent Year (2021-22)				
District Regular	3,102	3,056		
Charter School				
Total Enrollment	**3,102**	**3,056**	**-1.5%**	**Met**

2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Enrollment projections have not changed since first interim projections by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

3. CRITERION: ADA to Enrollment

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. First Interim data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CBEDS Actual (Form 01CSI, Item 3A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2016-17)			
District Regular	3,151	3,279	
Charter School			
Total ADA/Enrollment	**3,151**	**3,279**	**96.1%**
Second Prior Year (2017-18)			
District Regular	3,088	3,207	
Charter School			
Total ADA/Enrollment	**3,088**	**3,207**	**96.3%**
First Prior Year (2018-19)			
District Regular	3,021	3,152	
Charter School	0		
Total ADA/Enrollment	**3,021**	**3,152**	**95.8%**
		Historical Average Ratio:	96.1%
		District's ADA to Enrollment Standard (historical average ratio plus 0.5%):	**96.6%**

3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: Estimated P-2 ADA will be extracted into the first column for the Current Year; enter data in the first column for the subsequent fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form AI, Lines A4 and C4)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2019-20)				
District Regular	2,956	3,136		
Charter School	0			
Total ADA/Enrollment	**2,956**	**3,136**	**94.3%**	**Met**
1st Subsequent Year (2020-21)				
District Regular	2,918	3,096		
Charter School				
Total ADA/Enrollment	**2,918**	**3,096**	**94.3%**	**Met**
2nd Subsequent Year (2021-22)				
District Regular	2,881	3,056		
Charter School				
Total ADA/Enrollment	**2,881**	**3,056**	**94.3%**	**Met**

3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected P-2 ADA to enrollment ratio has not exceeded the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

4. CRITERION: LCFF Revenue

STANDARD: Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's LCFF Revenue Standard Percentage Range: **-2.0% to +2.0%**

4A. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. In the Second Interim column, Current Year data are extracted; enter data for the two subsequent years.

Fiscal Year	LCFF Revenue (Fund 01, Objects 8011, 8012, 8020-8089) First Interim (Form 01CSI, Item 4A)	Second Interim Projected Year Totals	Percent Change	Status
Current Year (2019-20)	28,650,043.00	30,611,844.00	6.8%	Not Met
1st Subsequent Year (2020-21)	29,008,741.00	29,119,388.00	0.4%	Met
2nd Subsequent Year (2021-22)	29,809,776.00	32,212,110.00	8.1%	Not Met

4B. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD NOT MET - Projected LCFF revenue has changed since first interim projections by more than two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting LCFF revenue.

Explanation:
(required if NOT met)

Anticipated flip to basic aid for FY 1920, back to LCFF for FY 2021 and flip back to basic aid for FY 2122

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999) Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
Third Prior Year (2016-17)	19,277,444.37	21,249,931.19	90.7%
Second Prior Year (2017-18)	20,133,052.19	22,169,170.91	90.8%
First Prior Year (2018-19)	19,940,485.32	22,115,932.59	90.2%
		Historical Average Ratio:	90.6%

	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	3.0%	3.0%	3.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	**87.6% to 93.6%**	**87.6% to 93.6%**	**87.6% to 93.6%**

5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999) Salaries and Benefits (Form 01I, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 01I, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)	Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
Current Year (2019-20)	19,868,156.00	22,215,752.00	89.4%	Met
1st Subsequent Year (2020-21)	20,485,104.00	22,832,700.00	89.7%	Met
2nd Subsequent Year (2021-22)	20,903,725.00	23,251,321.00	89.9%	Met

5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since first interim projections.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	**-5.0% to +5.0%**
District's Other Revenues and Expenditures Explanation Percentage Range:	**-5.0% to +5.0%**

6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. Second Interim data for the Current Year are extracted. If Second Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 6A)	Second Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)				
Current Year (2019-20)	1,399,071.00	1,458,394.00	4.2%	No
1st Subsequent Year (2020-21)	1,183,061.00	1,218,074.00	3.0%	No
2nd Subsequent Year (2021-22)	1,183,061.00	1,218,074.00	3.0%	No

Explanation: (required if Yes)

Object Range / Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 6A)	Second Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)				
Current Year (2019-20)	2,750,970.00	2,754,307.00	0.1%	No
1st Subsequent Year (2020-21)	2,269,420.00	2,270,561.00	0.1%	No
2nd Subsequent Year (2021-22)	2,269,420.00	2,270,561.00	0.1%	No

Explanation: (required if Yes)

Object Range / Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 6A)	Second Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)				
Current Year (2019-20)	2,796,232.00	2,929,082.00	4.8%	No
1st Subsequent Year (2020-21)	2,780,346.00	2,913,196.00	4.8%	No
2nd Subsequent Year (2021-22)	2,780,346.00	2,913,196.00	4.8%	No

Explanation: (required if Yes)

Object Range / Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 6A)	Second Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)				
Current Year (2019-20)	1,292,281.00	1,205,418.64	-6.7%	Yes
1st Subsequent Year (2020-21)	999,340.00	898,627.31	-10.1%	Yes
2nd Subsequent Year (2021-22)	999,340.00	898,627.31	-10.1%	Yes

Explanation: (required if Yes)
adjustments made within programs to shift available budget to other objects based on expected need

Object Range / Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 6A)	Second Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)				
Current Year (2019-20)	5,140,686.00	5,599,698.99	8.9%	Yes
1st Subsequent Year (2020-21)	5,109,751.00	5,568,763.99	9.0%	Yes
2nd Subsequent Year (2021-22)	5,109,751.00	5,568,763.99	9.0%	Yes

Explanation: (required if Yes)
adjustments made within programs to shift available budget to other objects based on expected need

6B. Calculating the District's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	First Interim Projected Year Totals	Second Interim Projected Year Totals	Percent Change	Status
Total Federal, Other State, and Other Local Revenue (Section 6A)				
Current Year (2019-20)	6,946,273.00	7,141,783.00	2.8%	Met
1st Subsequent Year (2020-21)	6,232,827.00	6,401,831.00	2.7%	Met
2nd Subsequent Year (2021-22)	6,232,827.00	6,401,831.00	2.7%	Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)				
Current Year (2019-20)	6,432,967.00	6,805,117.63	5.8%	Not Met
1st Subsequent Year (2020-21)	6,109,091.00	6,467,391.30	5.9%	Not Met
2nd Subsequent Year (2021-22)	6,109,091.00	6,467,391.30	5.9%	Not Met

6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

1a. STANDARD MET - Projected total operating revenues have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation: Federal Revenue (linked from 6A if NOT met)

Explanation: Other State Revenue (linked from 6A if NOT met)

Explanation: Other Local Revenue (linked from 6A if NOT met)

1b. STANDARD NOT MET - One or more total operating expenditures have changed since first interim projections by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation: Books and Supplies (linked from 6A if NOT met)
adjustments made within programs to shift available budget to other objects based on expected need

Explanation: Services and Other Exps (linked from 6A if NOT met)
adjustments made within programs to shift available budget to other objects based on expected need

7. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since first interim projections in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: EC Section 17070.75 requires the district to deposit into the account a minimum amount equal to or greater than three percent of the total general fund expenditures and other financing uses for that fiscal year.

DATA ENTRY: Enter the Required Minimum Contribution if First Interim data does not exist. First Interim data that exist will be extracted; otherwise, enter First Interim data into lines 1, if applicable, and 2. All other data are extracted.

		Required Minimum Contribution	Second Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1.	OMMA/RMA Contribution	1,145,093.73	1,904,721.00	Met
2.	First Interim Contribution (information only) (Form 01CSI, First Interim, Criterion 7, Line 1)		1,904,721.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

	Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
	Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
	Other (explanation must be provided)

Explanation:
(required if NOT met and Other is marked)

8. CRITERION: Deficit Spending

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves[1] as a percentage of total expenditures and other financing uses[2] in any of the current fiscal year or two subsequent fiscal years.

[1]Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

[2]A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
District's Available Reserve Percentages (Criterion 10C, Line 9)	15.2%	10.2%	11.4%
District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	**5.1%**	**3.4%**	**3.8%**

8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

	Projected Year Totals			
Fiscal Year	Net Change in Unrestricted Fund Balance (Form 01I, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 01I, Objects 1000-7999) (Form MYPI, Line B11)	Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
Current Year (2019-20)	1,233,040.00	22,368,535.00	N/A	Met
1st Subsequent Year (2020-21)	(1,873,857.00)	22,985,483.00	8.2%	Not Met
2nd Subsequent Year (2021-22)	543,294.00	23,404,104.00	N/A	Met

8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD NOT MET - Unrestricted deficit spending has exceeded the standard percentage level in any of the current year or two subsequent fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing the unrestricted budget, and what changes will be made to ensure that the budget deficits are eliminated or are balanced within the standard.

Explanation:
(required if NOT met)

District is anticipating flipping to basic aid status in FY 1920, back to LCFF in FY 2021 and back to basic aid in FY 2122. When the district is funded on LCFF rather than basic aid, projected expenditures exceed projected revenues. The district has Board Approved cost reductions to be implemented as needed to ensure the required minimum reserve level is met

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the District's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals (Form 01I, Line F2) (Form MYPI, Line D2)	Status
Current Year (2019-20)	5,958,034.16	Met
1st Subsequent Year (2020-21)	4,084,177.16	Met
2nd Subsequent Year (2021-22)	4,627,471.16	Met

9A-2. Comparison of the District's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund (Form CASH, Line F, June Column)	Status
Current Year (2019-20)	5,253,170.40	Met

9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves[1] for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts[2] as applied to total expenditures and other financing uses[3]:

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA		
5% or $69,000 (greater of)	0	to	300
4% or $69,000 (greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	over

[1] Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

[2] Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

[3] A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
District Estimated P-2 ADA (Current Year, Form AI, Lines A4 and C4. Subsequent Years, Form MYPI, Line F2, if available.)	2,956	2,956	2,956
District's Reserve Standard Percentage Level:	**3%**	**3%**	**3%**

10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

1. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members? Yes
2. If you are the SELPA AU and are excluding special education pass-through funds:
   a. Enter the name(s) of the SELPA(s):

	Current Year Projected Year Totals (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
b. Special Education Pass-through Funds (Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223)	0.00	0.00	0.00

10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
1. Expenditures and Other Financing Uses (Form 01I, objects 1000-7999) (Form MYPI, Line B11)	38,493,386.33	38,944,611.00	39,620,182.00
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)			
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	38,493,386.33	38,944,611.00	39,620,182.00
4. Reserve Standard Percentage Level	3%	3%	3%
5. Reserve Standard - by Percent (Line B3 times Line B4)	1,154,801.59	1,168,338.33	1,188,605.46
6. Reserve Standard - by Amount ($69,000 for districts with less than 1,001 ADA, else 0)	0.00	0.00	0.00
7. **District's Reserve Standard (Greater of Line B5 or Line B6)**	**1,154,801.59**	**1,168,338.33**	**1,188,605.46**

10C. Calculating the District's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year Projected Year Totals (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	1,154,802.00	1,168,339.00	1,188,606.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	4,620,572.43	2,733,178.43	3,256,205.43
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	0.00	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00	0.00	0.00
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	73,748.09	73,748.09	73,748.09
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00	0.00	0.00
8. District's Available Reserve Amount (Lines C1 thru C7)	5,849,122.52	3,975,265.52	4,518,559.52
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	15.20%	10.21%	11.40%
District's Reserve Standard (Section 10B, Line 7):	**1,154,801.59**	**1,168,338.33**	**1,188,605.46**
Status:	Met	Met	Met

10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since first interim projections that may impact the budget? No

1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since first interim projections by more than five percent? No

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

1a. Does your district have projected temporary borrowings between funds? (Refer to Education Code Section 42603) No

1b. If Yes, identify the interfund borrowings:

S4. Contingent Revenues

1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)? No

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than $20,000 and more than five percent since first interim projections.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than $20,000 and more than five percent since first interim projections.

Identify capital project cost overruns that have occurred since first interim projections that may impact the general fund budget.

District's Contributions and Transfers Standard: **-5.0% to +5.0% or -$20,000 to +$20,000**

S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the Second Interim's Current Year data will be extracted. Enter Second Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the Second Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	First Interim (Form 01CSI, Item S5A)	Second Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a. **Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)**					
Current Year (2019-20)	(8,135,760.00)	(8,324,100.00)	2.3%	188,340.00	Met
1st Subsequent Year (2020-21)	(8,616,398.00)	(8,808,432.00)	2.2%	192,034.00	Met
2nd Subsequent Year (2021-22)	(8,616,398.00)	(9,065,382.00)	5.2%	448,984.00	Not Met
1b. **Transfers In, General Fund ***					
Current Year (2019-20)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2020-21)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2021-22)	0.00	0.00	0.0%	0.00	Met
1c. **Transfers Out, General Fund ***					
Current Year (2019-20)	152,783.00	152,783.00	0.0%	0.00	Met
1st Subsequent Year (2020-21)	152,783.00	152,783.00	0.0%	0.00	Met
2nd Subsequent Year (2021-22)	152,783.00	152,783.00	0.0%	0.00	Met

1d. **Capital Project Cost Overruns**

Have capital project cost overruns occurred since first interim projections that may impact the general fund operational budget? No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

1a. NOT MET - The projected contributions from the unrestricted general fund to restricted general fund programs have changed since first interim projections by more than the standard for any of the current year or subsequent two fiscal years. Identify restricted programs and contribution amount for each program and whether contributions are ongoing or one-time in nature. Explain the district's plan, with timeframes, for reducing or eliminating the contribution.

Explanation: (required if NOT met)

The amount extracted from 1st Interim FY 2122 is incorrect as it should be ($8,865,058) which would result in an amount of change of 2.2% which is within the acceptable range

1b. MET - Projected transfers in have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation: (required if NOT met)

1c. MET - Projected transfers out have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1d. NO - There have been no capital project cost overruns occurring since first interim projections that may impact the general fund operational budget.

Project Information:
(required if YES)

S6. Long-term Commitments

Identify all existing and new multiyear commitments[1] and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

[1] Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the District's Long-term Commitments

DATA ENTRY: If First Interim data exist (Form 01CSI, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no First Interim data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your district have long-term (multiyear) commitments? (If No, skip items 1b and 2 and sections S6B and S6C) — Yes

   b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since first interim projections? — No

2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For: Funding Sources (Revenues)	Debt Service (Expenditures)	Principal Balance as of July 1, 2019
Capital Leases				
Certificates of Participation				
General Obligation Bonds	27	FD 51 property tax assessments	FD 51	90,951,304
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences		Fund in which employees are charged	Fund in which employees are charged	317,516
Other Long-term Commitments (do not include OPEB):				
TOTAL:				91,268,820

Type of Commitment (continued)	Prior Year (2018-19) Annual Payment (P & I)	Current Year (2019-20) Annual Payment (P & I)	1st Subsequent Year (2020-21) Annual Payment (P & I)	2nd Subsequent Year (2021-22) Annual Payment (P & I)
Capital Leases				
Certificates of Participation				
General Obligation Bonds		9,136,724	12,447,000	10,108,976
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				
Other Long-term Commitments (continued):				
Total Annual Payments:	0	9,136,724	12,447,000	10,108,976
Has total annual payment increased over prior year (2018-19)?		**Yes**	**Yes**	**Yes**

S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

1a. Yes - Annual payments for long-term commitments have increased in one or more of the current or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

Explanation:
(Required if Yes to increase in total annual payments)

GO Bonds debt service is paid from the community via additional property tax assessments over the life of the bond.

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

Explanation:
(Required if Yes)

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since first interim projections, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7A) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4): No

   b. If Yes to Item 1a, have there been changes since first interim in OPEB liabilities? n/a

   c. If Yes to Item 1a, have there been changes since first interim in OPEB contributions? n/a

2. OPEB Liabilities

	First Interim (Form 01CSI, Item S7A)	Second Interim
a. Total OPEB liability		
b. OPEB plan(s) fiduciary net position (if applicable)		
c. Total/Net OPEB liability (Line 2a minus Line 2b)	0.00	0.00
d. Is total OPEB liability based on the district's estimate or an actuarial valuation?		
e. If based on an actuarial valuation, indicate the date of the OPEB valuation.		

3. OPEB Contributions

	First Interim (Form 01CSI, Item S7A)	Second Interim
a. OPEB actuarially determined contribution (ADC) if available, per actuarial valuation or Alternative Measurement Method		
Current Year (2019-20)		
1st Subsequent Year (2020-21)		
2nd Subsequent Year (2021-22)		
b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)		
Current Year (2019-20)	0.00	0.00
1st Subsequent Year (2020-21)		
2nd Subsequent Year (2021-22)		
c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)		
Current Year (2019-20)		
1st Subsequent Year (2020-21)		
2nd Subsequent Year (2021-22)		
d. Number of retirees receiving OPEB benefits		
Current Year (2019-20)		
1st Subsequent Year (2020-21)		
2nd Subsequent Year (2021-22)		

4. Comments:

S7B. Identification of the District's Unfunded Liability for Self-insurance Programs

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7B) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

   No

   b. If Yes to item 1a, have there been changes since first interim in self-insurance liabilities?

   n/a

   c. If Yes to item 1a, have there been changes since first interim in self-insurance contributions?

   n/a

2. Self-Insurance Liabilities

	First Interim (Form 01CSI, Item S7B)	Second Interim
a. Accrued liability for self-insurance programs		
b. Unfunded liability for self-insurance programs		

3. Self-Insurance Contributions

	First Interim (Form 01CSI, Item S7B)	Second Interim
a. Required contribution (funding) for self-insurance programs		
Current Year (2019-20)		
1st Subsequent Year (2020-21)		
2nd Subsequent Year (2021-22)		
b. Amount contributed (funded) for self-insurance programs		
Current Year (2019-20)		
1st Subsequent Year (2020-21)		
2nd Subsequent Year (2021-22)		

4. Comments:

S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements that have been ratified since first interim projections, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period
Were all certificated labor negotiations settled as of first interim projections? No

If Yes, complete number of FTEs, then skip to section S8B.
If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2018-19)	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Number of certificated (non-management) full-time-equivalent (FTE) positions				

Data must be entered for all years.

1a. Have any salary and benefit negotiations been settled since first interim projections? No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.
If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled? Yes
If Yes, complete questions 6 and 7.

Negotiations Settled Since First Interim Projections

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?
If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement? n/a
If Yes, date of budget revision board adoption:

4. Period covered by the agreement: Begin Date: End Date:

5. Salary settlement:

	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			
One Year Agreement			
Total cost of salary settlement			
% change in salary schedule from prior year			
or			
Multiyear Agreement			
Total cost of salary settlement			
% change in salary schedule from prior year (may enter text, such as "Reopener")			

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
7. Amount included for any tentative salary schedule increases			

Certificated (Non-management) Health and Welfare (H&W) Benefits	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
1. Are costs of H&W benefit changes included in the interim and MYPs?	Yes	Yes	Yes
2. Total cost of H&W benefits			
3. Percent of H&W cost paid by employer			
4. Percent projected change in H&W cost over prior year	5.0%	5.0%	5.0%

Certificated (Non-management) Prior Year Settlements Negotiated Since First Interim Projections

Are any new costs negotiated since first interim projections for prior year settlements included in the interim?	No		
If Yes, amount of new costs included in the interim and MYPs			

If Yes, explain the nature of the new costs:

Certificated (Non-management) Step and Column Adjustments	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
1. Are step & column adjustments included in the interim and MYPs?	Yes	Yes	Yes
2. Cost of step & column adjustments			
3. Percent change in step & column over prior year	2.0%	2.0%	2.0%

Certificated (Non-management) Attrition (layoffs and retirements)	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
1. Are savings from attrition included in the interim and MYPs?	No	No	No
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?	No	No	No

Certificated (Non-management) - Other

List other significant contract changes that have occurred since first interim projections and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of first interim projections? No

If Yes, complete number of FTEs, then skip to section S8C.
If No, continue with section S8B.

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2018-19)	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Number of classified (non-management) FTE positions				

Data must be entered for all years.

1a. Have any salary and benefit negotiations been settled since first interim projections? No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.
If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled? Yes

If Yes, complete questions 6 and 7.

Negotiations Settled Since First Interim Projections

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement? n/a

If Yes, date of budget revision board adoption:

4. Period covered by the agreement: Begin Date: End Date:

5. Salary settlement:

	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			

One Year Agreement

Total cost of salary settlement			
% change in salary schedule from prior year			

or

Multiyear Agreement

Total cost of salary settlement			
% change in salary schedule from prior year (may enter text, such as "Reopener")			

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
7. Amount included for any tentative salary schedule increases			

Classified (Non-management) Health and Welfare (H&W) Benefits	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
1. Are costs of H&W benefit changes included in the interim and MYPs?	Yes	Yes	Yes
2. Total cost of H&W benefits			
3. Percent of H&W cost paid by employer			
4. Percent projected change in H&W cost over prior year	5.0%	5.0%	5.0%

Classified (Non-management) Prior Year Settlements Negotiated Since First Interim

Are any new costs negotiated since first interim for prior year settlements included in the interim?	No		
If Yes, amount of new costs included in the interim and MYPs			

If Yes, explain the nature of the new costs:

Classified (Non-management) Step and Column Adjustments	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
1. Are step & column adjustments included in the interim and MYPs?	Yes	Yes	Yes
2. Cost of step & column adjustments			
3. Percent change in step & column over prior year	1.8%	1.8%	1.8%

Classified (Non-management) Attrition (layoffs and retirements)	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
1. Are savings from attrition included in the interim and MYPs?	No	No	No
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?	No	No	No

Classified (Non-management) - Other

List other significant contract changes that have occurred since first interim and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of first interim projections? n/a

If Yes or n/a, complete number of FTEs, then skip to S9.
If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2018-19)	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Number of management, supervisor, and confidential FTE positions				

Data must be entered for all years.

1a. Have any salary and benefit negotiations been settled since first interim projections? n/a

If Yes, complete question 2.
If No, complete questions 3 and 4.

1b. Are any salary and benefit negotiations still unsettled? n/a

If Yes, complete questions 3 and 4.

Negotiations Settled Since First Interim Projections

2. Salary settlement:	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			
Total cost of salary settlement			
Change in salary schedule from prior year (may enter text, such as "Reopener")			

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

4. Amount included for any tentative salary schedule increases	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)

Management/Supervisor/Confidential Health and Welfare (H&W) Benefits	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
1. Are costs of H&W benefit changes included in the interim and MYPs?	Yes	Yes	Yes
2. Total cost of H&W benefits			
3. Percent of H&W cost paid by employer			
4. Percent projected change in H&W cost over prior year	5.0%	5.0%	5.0%

Management/Supervisor/Confidential Step and Column Adjustments	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
1. Are step & column adjustments included in the interim and MYPs?	Yes	Yes	Yes
2. Cost of step & column adjustments			
3. Percent change in step and column over prior year	2.0%	2.0%	2.0%

Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)	Current Year (2019-20)	1st Subsequent Year (2020-21)	2nd Subsequent Year (2021-22)
1. Are costs of other benefits included in the interim and MYPs?	Yes	Yes	Yes
2. Total cost of other benefits			
3. Percent change in cost of other benefits over prior year			

S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year? No

   If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

A1.	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)	No
A2.	Is the system of personnel position control independent from the payroll system?	No
A3.	Is enrollment decreasing in both the prior and current fiscal years?	Yes
A4.	Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?	No
A5.	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	No
A6.	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	Yes
A7.	Is the district's financial system independent of the county office system?	No
A8.	Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)	Yes
A9.	Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?	Yes

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

New Superintendent & CBO for FY 1920. District's 1st Interim report was self certified as being Qualified as were previous year's interim reports; however, with this 2nd Interim report, the district is projected to be Positive due to the anticipatflip to basic aid status which allows for additional property tax revenues to be recognized above what the regular LCFF funding would reflect.

End of School District Second Interim Criteria and Standards Review

CABRILLO UNIFIED SCHOOL DISTRICT

Every Student, Every Day!

Cabrillo Unified School District 2019-2020 Second Interim Financial Report

J Jesus Contreras

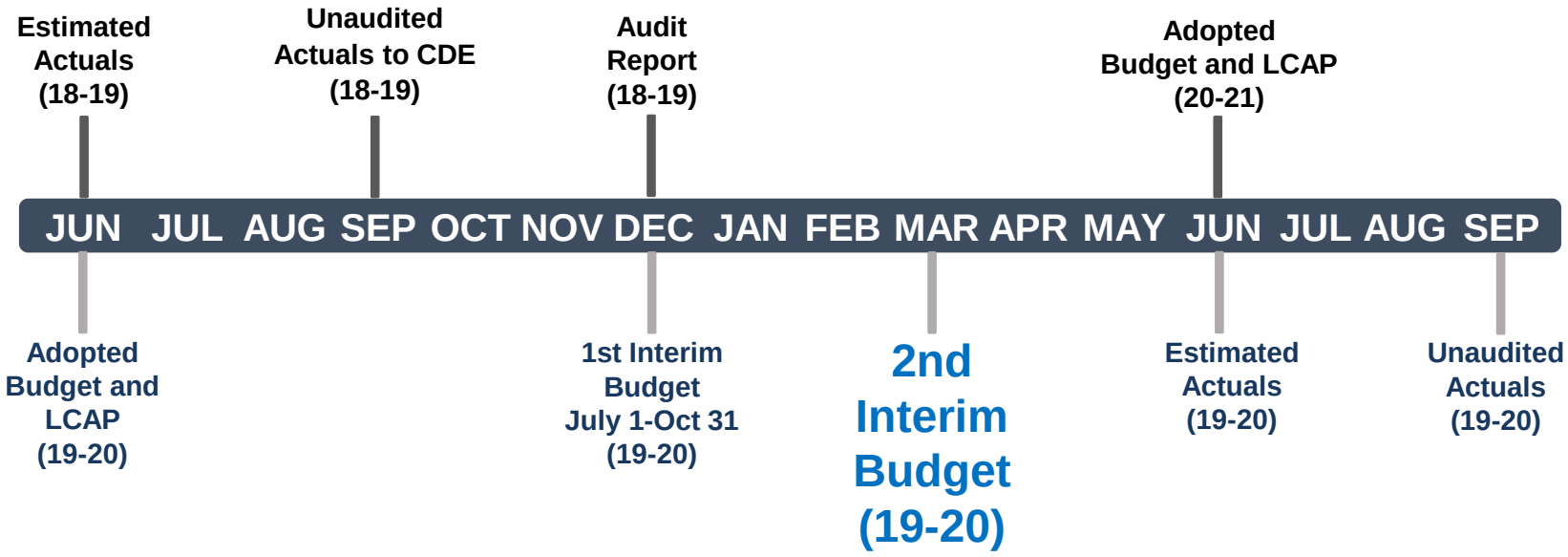
Chief Business Officer

March 12, 2020

Interim Financial Reports

- Education Code Section 42130 requires two interim reports to the governing board:
  1. The *First Interim* report reflects the financial and budgetary status of the District as of October 31, 2019.
  2. **The *Second Interim* report covers the period ending <u>January 31, 2020</u>.**
- Both reports include Multi-Year-Projections (MYP) that show the financial projections for current and subsequent three (3) fiscal years.
- No later than 45 days after close of the period reported, the Governing Board is required to certify the District's ability to meet its financial obligations for the current year and three (3) succeeding fiscal years:
  - **Positive Certification - Will Meet**
  - Qualified Certification - Will Not Meet
  - Negative Certification - Will Not Meet

Financial Reports



2019-20 – Second Interim Update: Issues to Watch

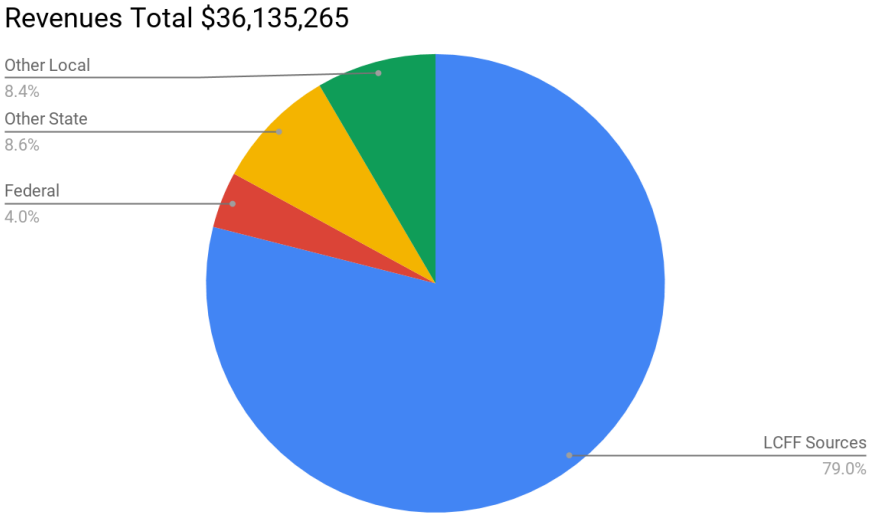
- CUSD deficit spending trend
- Funding uncertainties: LCFF ←→Community funded (aka Basic Aid) fluctuation - Riding the roller-coaster
- CUSD declining enrollment
- Increasing pension costs
- Increasing Special Education costs
- Continued ambiguity of State and Federal funding
- Ways to recruit and retain employees

2017-18 Cabrillo USD Operating Budget

Heavy reliance on community support; bulk of budget goes to employee costs

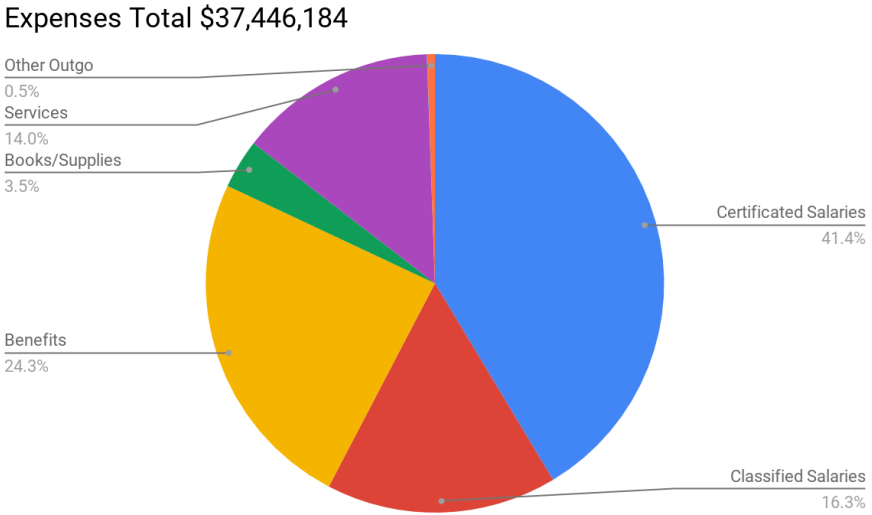
MONEY IN

8.4% of funding comes in from 'other local sources' including parcel tax, PTOs, and foundations



MONEY OUT

82% of CUSD funding is spent on employee salaries and benefits



Note: 2017-2018 General Fund (operating budget) Unaudited Actuals, as reported at CUSD Governing Board Meeting September 13, 2018.

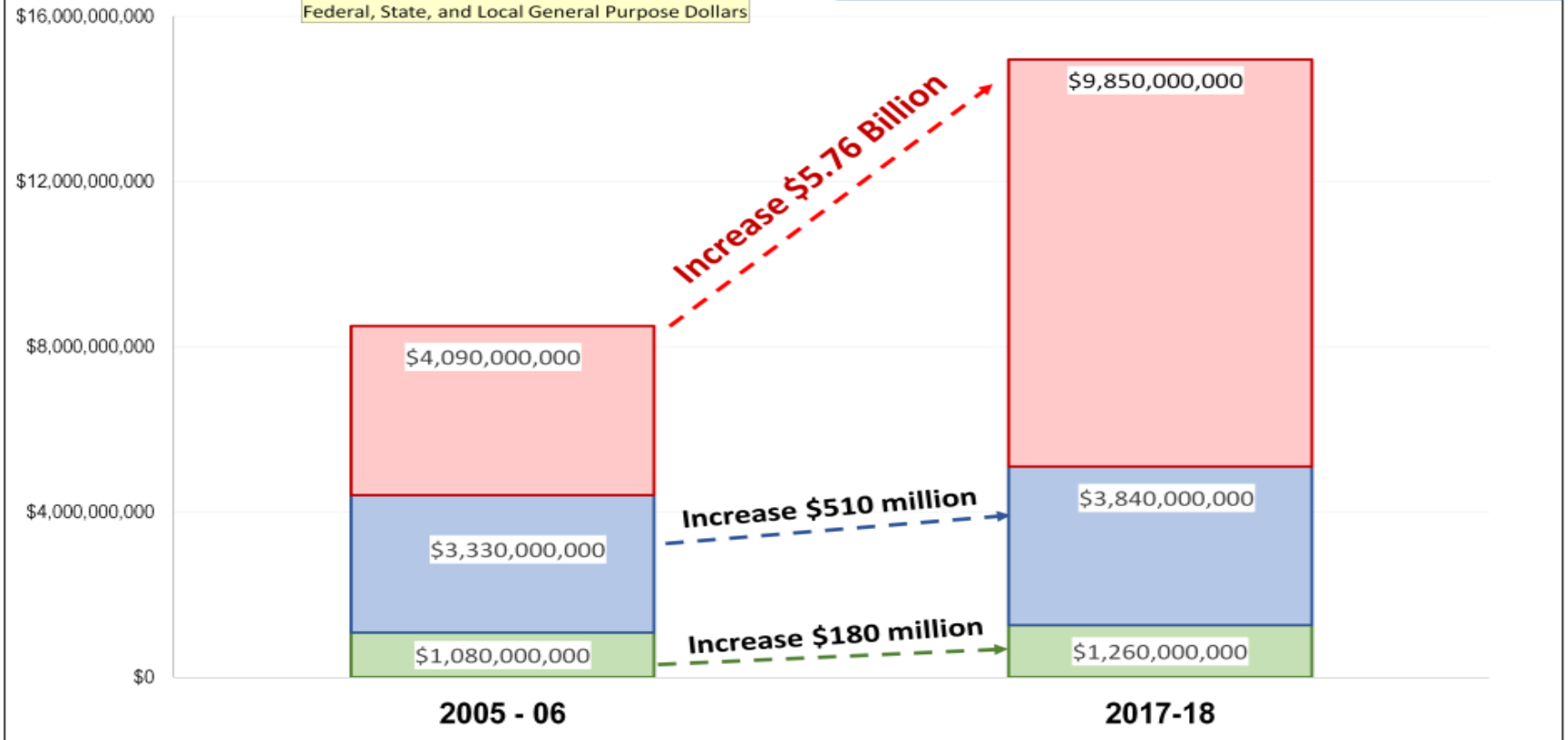
Deficit Spending Trend:

- Pension costs are mandated by the state and are an increasing spending requirement
- Special Education costs are mandated by state and federal statute and are an increasing spending requirement
- Increased salaries of recent years have exceeded district funding and have contributed to deficit spending

California
IDEA Funding Sources Paying the Cost of Education and Health Services for Children with Disabilities
Growth of Expenditures by Source
Federal, State, and Local General Purpose Dollars

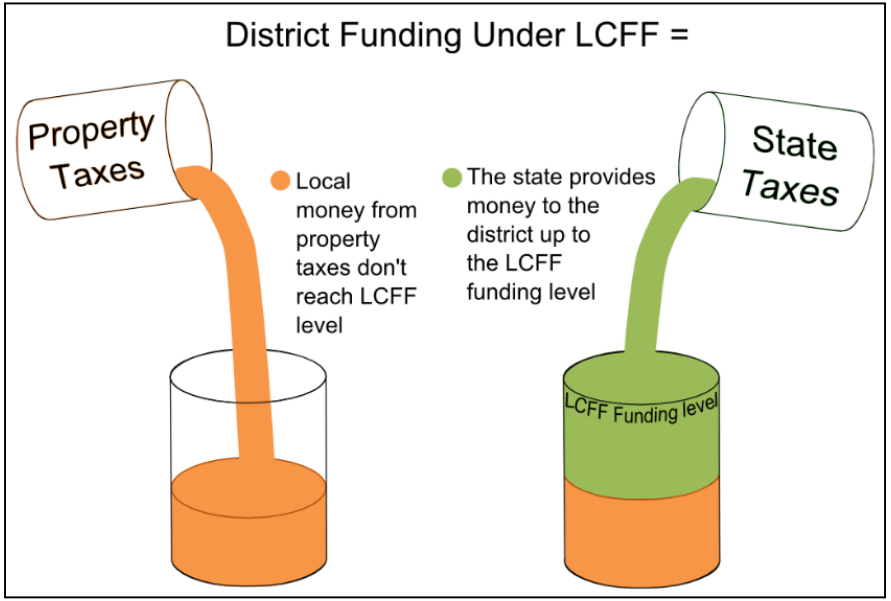
12 Year Cost Increase and Funding Sources

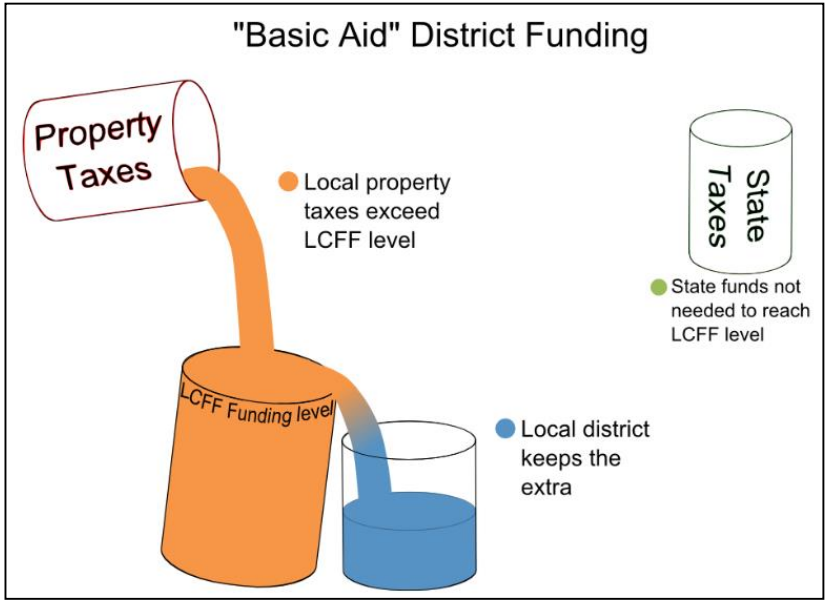
California School Districts have Funded 89.3% of the Increased Costs



Data Source: Maintenance of effort test required by IDEA. Coalition for Adequate Funding for Special Education and California School Funding Coalition Contact: Michele Underwood (916) 446-7517, Steve Ward (559) 327-9118 3/1/2020

District Funding: LCFF vs. Community Funded (Basic Aid)





LCFF←→ Community Funded (Basic Aid) Fluctuation

- A Basic Aid district is one whose local property taxes meet or exceed its LCFF funding level
- Based on current forecasts (however uncertain), CUSD will be shifting between Community Funded and LCFF funded over the next few years
- Implications:

  - Funding will be unstable

  - Reductions will be needed and monitored



LCFF←→ Community Funded (Basic Aid) Fluctuation

- Property tax revenue is very uncertain and subject to drastic changes
- CUSD Basic Aid revenue in 2019-20 will be helpful and should be considered as one-time funding
- The "rules" of Basic Aid funding require that Basic Aid districts do not receive *"Supplemental Tax"* the following year and CUSD will be back in LCFF funding status in 2020-21
- In 2021-22 CUSD "might" be back in
- ***"The roller-coaster effect"***



DESCRIPTION	2019-20 Second Interim			2020-21			2021-22			2022-23		
	UNRESTRICTED	RESTRICTED	COMBINED	UNRESTRICTED	RESTRICTED	COMBINED	UNRESTRICTED	RESTRICTED	COMBINED	UNRESTRICTED	RESTRICTED	COMBINED
LCFF	30,611,844.00	1,549,535.00	32,161,379.00	29,119,388.00	1,549,535.00	30,668,923.00	32,212,110.00	1,549,535.00	33,761,645.00	31,348,843.00	1,549,535.00	32,898,378.00
Federal Revenue	142,976.00	1,315,418.00	1,458,394.00	-	1,218,074.00	1,218,074.00	-	1,218,074.00	1,218,074.00	-	1,218,074.00	1,218,074.00
State Revenue	965,860.00	1,788,447.00	2,754,307.00	595,675.00	1,674,886.00	2,270,561.00	595,675.00	1,674,886.00	2,270,561.00	595,675.00	1,674,886.00	2,270,561.00
Local Revenue	204,995.00	2,724,087.00	2,929,082.00	204,995.00	2,708,201.00	2,913,196.00	204,995.00	2,708,201.00	2,913,196.00	204,995.00	2,708,201.00	2,913,196.00
Total Revenues	31,925,675.00	7,377,487.00	39,303,162.00	29,920,058.00	7,150,696.00	37,070,754.00	33,012,780.00	7,150,696.00	40,163,476.00	32,149,513.00	7,150,696.00	39,300,209.00
Certificated Salaries	11,833,805.00	3,566,150.00	15,399,955.00	12,070,481.00	3,536,571.00	15,607,052.00	12,311,891.00	3,607,302.00	15,919,193.00	12,558,129.00	3,679,448.00	16,237,577.00
Classified Salaries	2,700,925.00	3,677,419.70	6,378,344.70	2,739,565.00	3,731,764.70	6,471,329.70	2,787,507.00	3,797,070.70	6,584,577.70	2,836,288.00	3,863,519.70	6,699,807.70
Benefits	5,333,426.00	4,150,727.00	9,484,153.00	5,675,058.00	4,324,464.00	9,999,522.00	5,804,327.00	4,445,377.00	10,249,704.00	5,945,741.00	4,538,609.00	10,484,350.00
Supplies	252,335.00	953,083.64	1,205,418.64	252,335.00	646,292.31	898,627.31	252,335.00	646,292.31	898,627.31	252,335.00	646,292.31	898,627.31
Services	2,072,044.00	3,527,654.99	5,599,698.99	2,072,044.00	3,496,719.99	5,568,763.99	2,072,044.00	3,496,719.99	5,568,763.99	2,072,044.00	3,496,719.99	5,568,763.99
Capital Outlay	-	26,500.00	26,500.00	-	-	-	-	-	-	-	-	-
Other Outgo/Indirect	23,217.00	223,316.00	246,533.00	23,217.00	223,316.00	246,533.00	23,217.00	223,316.00	246,533.00	23,217.00	223,316.00	246,533.00
Total Expenses	22,215,752.00	16,124,851.33	38,340,603.33	22,832,700.00	15,959,128.00	38,791,828.00	23,251,321.00	16,216,078.00	39,467,399.00	23,687,754.00	16,447,905.00	40,135,659.00
Surplus/(Deficit)	9,709,923.00	(8,747,364.33)	962,558.67	7,087,358.00	(8,808,432.00)	(1,721,074.00)	9,761,459.00	(9,065,382.00)	696,077.00	8,461,759.00	(9,297,209.00)	(835,450.00)
Transfer in (891X)	-	-	-	-	-	-	-	-	-	-	-	-
Transfer out (761X)	152,783.00	-	152,783.00	152,783.00	-	152,783.00	152,783.00	-	152,783.00	152,783.00	-	152,783.00
Contribution	(8,324,100.00)	8,324,100.00	-	(8,808,432.00)	8,808,432.00	-	(9,065,382.00)	9,065,382.00	-	(9,297,209.00)	9,297,209.00	-
Other In / Out	(8,476,883.00)	8,324,100.00	(152,783.00)	(8,961,215.00)	8,808,432.00	(152,783.00)	(9,218,165.00)	9,065,382.00	(152,783.00)	(9,449,992.00)	9,297,209.00	(152,783.00)
Total Surplus/(Deficit)	1,233,040.00	(423,264.33)	809,775.67	(1,873,857.00)	-	(1,873,857.00)	543,294.00	-	543,294.00	(988,233.00)	-	(988,233.00)
9791	4,577,834.43	570,424.06	5,148,258.49	5,810,874.43	147,159.73	5,958,034.16	3,937,017.43	147,159.73	4,084,177.16	4,480,311.43	147,159.73	4,627,471.16
9795												
Beginning Balance	4,577,834.43	570,424.06	5,148,258.49	5,810,874.43	147,159.73	5,958,034.16	3,937,017.43	147,159.73	4,084,177.16	4,480,311.43	147,159.73	4,627,471.16
Ending Balance	5,810,874.43	147,159.73	5,958,034.16	3,937,017.43	147,159.73	4,084,177.16	4,480,311.43	147,159.73	4,627,471.16	3,492,078.43	147,159.73	3,639,238.16
Revolving Cash, Stores & Prepaid	35,500.00		35,500.00	35,500.00		35,500.00	35,500.00		35,500.00	35,500.00		35,500.00
Restricted Programs		147,159.73	147,159.73		147,159.73	147,159.73		147,159.73	147,159.73		147,159.73	147,159.73
3% REU (9789)	1,154,802.00	-	1,154,802.00	1,168,339.00	-	1,168,339.00	1,188,606.00	-	1,188,606.00	1,208,654.00	-	1,208,654.00
UNASSIGNED (9790)	4,620,572.43	0.00	4,620,572.43	2,733,178.43	0.00	2,733,178.43	3,256,205.43	0.00	3,256,205.43	2,247,924.43	0.00	2,247,924.43

Next steps:

- ✓ *Second Interim* due to San Mateo COE – March 15th
- ✓ Cabrillo USD Audit – March 2020 Cabrillo USD 2020-21 LCAP and Budget Development – March-May, 2020 (FCMAT Guidance)
- ✓ Governor's May Revised Budget for FY 2020/21
- ✓ Cabrillo USD LCAP and Budget Public Hearing – May 2020
- ✓ Cabrillo USD Budget and LCAP Approval – June 2020

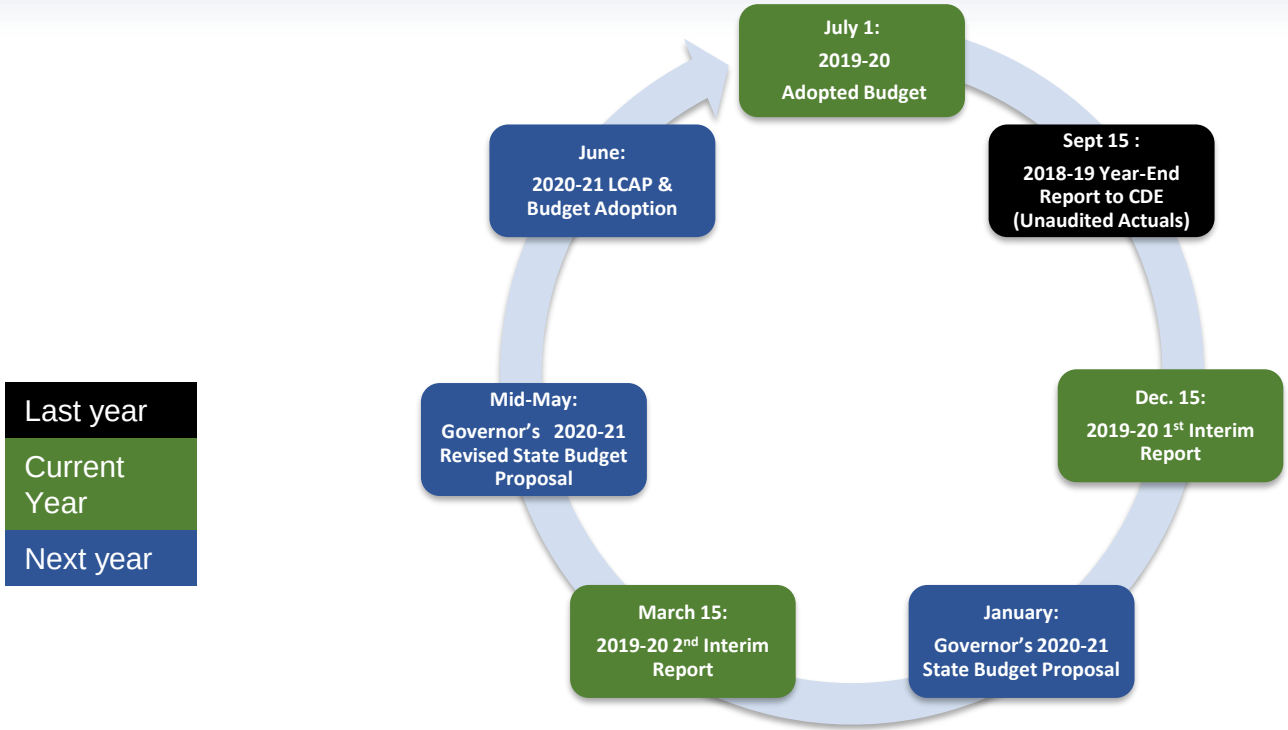
Next steps: Budget Advisory Committee

Purpose: Advice on balancing CUSD Budget – Align Revenues to Expenditures following FCMAT Guidance

- 2019-20: March 25, 2020; April 29, 2020; May 20, 2020; June 24, 2020
- 2020-21: Aug. 26, 2020; Sept. 23, 2020; Oct. 28, 2020; Dec. 2, 2020

The committee will explore, in a collaborative, solutions-oriented manner, ways to increase the efficiency of our expenditures.

The Budget Cycle



While we are to be mindfulof budget uncertainties, based on the Second Interim data presented to the board, staff requests approval of the Cabrillo Second Interim with a
Positive certification.

Questions?

Thank you!

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California, 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: March 12, 2020
TO: Members of the Governing Board
FROM: Sean McPhetridge, Ed.D., Superintendent
CATEGORY: Action
RECOMMENDATION: Consideration of Selection of CSBA Assembly Delegates on Ballot for San Mateo County Sub-region 5-B

BACKGROUND INFORMATION

The California School Boards' Association conducts annual elections in various regions to elect representatives to its State Delegate Assembly. The Cabrillo Unified School District is located in Sub-region 5-B (San Mateo County) and there are five candidates who are vying for three vacant seats. Delegates will serve two-year terms beginning April 1, 2020 – March 31, 2021, and the candidates are listed below.

- Eddie Flores (South San Francisco Unified School District)
- Clayton Koo (Jefferson Elementary School District) (Incumbent)
- Amy Koo (Belmont-Redwood Shores) (Incumbent)

REPORT/PROPOSAL

This is an opportunity for the Board to continue to serve as an active, contributing member of the California School Boards' Association by participating in this year's Delegate Assembly election process and casting a vote for up to three of the five candidates in Sub-region 5-B. A sample ballot and candidate's biographical information sheets are included in this packet.

FINANCIAL IMPACT

There is no financial impact to the General Fund.

California School Boards Association

REQUIRES BOARD ACTION

Due: Mon. Mar. 16—return ballot in enclosed envelope

January 31, 2020

MEMORANDUM

To: All Board Presidents and Superintendents — CSBA Member Boards
From: Xilonin Cruz-Gonzalez, CSBA President
Re: 2020 Ballot for CSBA Delegate Assembly — **U.S. Postmark Deadline is Mon. March 16**

Enclosed is the ballot material for election to CSBA's Delegate Assembly from your region or subregion. It consists of: 1) the ballot (on red paper), the reverse side of which contains the names of ALL current members of the Delegate Assembly from your region or subregion; and 2) the required candidate biographical sketch form and, if submitted, a resume. In addition, provided is a copy of the ballot on white paper to include with your board agenda. **Only the ballot on red paper is to be completed and returned to CSBA. It must be postmarked by the U.S. Post Office on or before Monday, March 16, 2020.** ***No exceptions.***

Your Board may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies, the Board may vote for up to three candidates. However, your Board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the Superintendent or Board Clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district's stationery. Please write **DELEGATE ELECTION** prominently on the envelope along with the region or subregion number on the bottom left corner of the envelope (this number appears at the top of the ballot).

If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2020 – March 31, 2022. The next meeting of the Delegate Assembly takes place on Saturday, May 16 and Sunday, May 17 at the Hyatt Regency in Sacramento. The names of all Delegates will be available on CSBA's website no later than Wednesday, April 1. Please do not hesitate to contact CSBA's Executive Office at (800) 266-3382 should you have any questions.

Encs: Ballot on red paper and watermarked "copy" of ballot on white paper
List of all current Delegates on reverse side of ballot
Candidate(s)' required Biographical Sketch Forms and resumes, if provided
CSBA-addressed envelope to send back ballots

REQUIRES BOARD ACTION

This completed **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the U.S. post office no later than **MONDAY, MARCH 16, 2020**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.

A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 2020 DELEGATE ASSEMBLY BALLOT
SUBREGION 5-B
(San Mateo County)

(Vote for no more than 3 candidates)

Delegates will serve two-year terms beginning April 1, 2020 – March 31, 2022

**denotes incumbent*

☐ Eddie Flores (South San Francisco USD)

☐ Clayton Koo (Jefferson ESD)*

☐ Amy Koo (Belmont-Redwood Shores)*

_____ _____
Provision for Write-in Candidate Name *School District*

_____ _____
Signature of Superintendent or Board Clerk *Title*

_____ _____
School District *Date of Board Action*

See reverse side for a current list of all Delegates in your Region.

REGION 5 – 10 Delegates (7 elected/3 appointed◈)

Director: Alisa MacAvoy (Redwood City ESD)

Below are the current Delegates and their terms (as of January 31, 2020).

Subregion 5-A (San Francisco)
Alison M. Collins (San Francisco County USD)◈, appointed term expires 2020
Rachel Norton (San Francisco County USD)◈, appointed term expires 2021
Jenny Lam (San Francisco County USD)◈, appointed term expires 2021

Subregion 5-B (San Mateo)
Davina Drabkin (Burlingame ESD), term expires 2021
Carrie Du Bois (Sequoia Union HSD), term expires 2021
Amy Koo (Belmont-Redwood Shores SD), term expires 2020
Clayton Koo (Jefferson ESD), term expires 2020
Gregory Land (San Mateo Union HSD), term expires 2021
Kalimah Salahuddin (Jefferson Union HSD), term expires 2020

County Delegate:
Beverly Gerard (San Mateo COE), term expires 2021

Counties

San Francisco (Subregion A)
San Mateo (Subregion B)

Delegate Assembly Biographical Sketch Form for 2020 election

DUE: Tuesday, January 7, 2020 – no late submissions accepted

Please complete, sign, and date this required biographical sketch form. An optional, ONE-page, single-sided, résumé may also be submitted. Please do not state "see résumé" and do not re-type this form. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office, call 800.266.3382 or email at nominations@csba.org.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: [redacted] *Date:* 01/07/2020

Name: Eddie Flores

CSBA Region & subregion #: 5B

District or COE: South San Francisco Unified School District

Years on board: 1yr

Profession: Corporate Events Professional Contact Number (please √ ☐ Cell ☐ Home ☐ Bus.): [redacted]

*Primary E-mail: eflores@ssfusd.org

(*Communications from CSBA will be sent to primary email)*

Are you an incumbent Delegate? ☐ Yes ☐ No | If yes, year you became Delegate:

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I am interested in becoming a delegate to be able to bring a much-needed voice to the table that represents our changing demographics in our state. As a Latino male immigrant, I wan to ensure that in CSBA and through my participation, I can help to bring a collective voice that reflects the interests of school districts in San Mateo County. Representation matters, and I believe that by being intentional, thoughtful and inclusive I am positioned to bring my expertise and point of view to serve my colleagues as a thoughtful and committed delegate. Furthermore, I am very well equipped to be able to deliberate and contribute to the dialogue to establish the framework for the vision, mission and policies through my professional education experience, and having an MBA. Seeing things with a business analytical perspective and providing easy common language to financial assessments is a core strength and skill I am happy to be able to share to ensure that we are fiscally responsible in all matters and that we continue to strive and to meet our return on investment for all of our students. I humbly ask for your vote, and look forward to continuing to collaborate and learn together for the betterment of our kids.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I currently have been elected by my colleagues on the board, as Vice President for the 2020 year. I am an active community member as well in the City of South San Francisco and a strong and passionate advocate for the work we do as a board. I represent the District and my colleagues in whatever best way that I can and have attended numerous community events not only in my city, but also trainings put on by our local San Mateo County Office of Education during the course of the past year. I am also a member of SMCCSBA, and have participated in numerous trainings and meetings, collaborating and building bridges to ensure that our region/county stay connected and that all of us feel supported. Lastly, I am also a graduate of CSBA's Master in Governance program and course and have also attended and participated in CSBA conferences and events as well as those for my local chapter in San Mateo County.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

First, insisting on institutional integrity and accountability to all stakeholders of the California public for the education expenditures in this state; second, support for locally controlled curriculum that will meet student needs to be prepared for the 21st Century global economy; third, aggressive advocacy for appropriate funding for public education in California: All of these priorities will be required to maintain the CSBA's role as a leader in the policy debates for public education.

Submit biographical sketch form only once, do not send multiple times. E-mail: nominations@csba.org, or fax to (916) 371-3407, or US Mail to: CSBA Exec. Office| Attn: DA Elections | 3251 Beacon Blvd., West Sacto, CA 95691 by the deadline: Tues. Jan. 7, 2020.

Delegate Assembly Biographical Sketch Form for 2020 election

DUE: Tuesday, January 7, 2020 – no late submissions accepted

Please complete, sign, and date this required biographical sketch form. An optional, ONE-page, single-sided, résumé may also be submitted. Please do not state "see résumé" and do not re-type this form. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office, call 800.266.3382 or email at nominations@csba.org.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: [redacted] *Date:* 11/ 2/19

Name: Clayton Koo

CSBA Region & subregion #: 5B

District or COE: Jefferson Elementary School District

Years on board: 4

Profession: Manager

Contact Number (please v[X]Cell[ ]Home[ ]Bus.): [redacted]

*Primary E-mail: clayton.koo@jeffersonesd.org

(*Communications from CSBA will be sent to primary email)

Are you an incumbent Delegate? [X] Yes [ ] No | If yes, year you became Delegate: 2017

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I seek to continue serving as a Delegate to ensure our top priorities and concerns remain at the forefront on a statewide level. I believe it is the role of a delegate is to advocate on your behalf and raise the most pressing concerns with our elected officials and education leaders by holding in-person meetings, partaking in regional and statewide workshops, or starting and guiding conversations with other delegates who may lie on the other side of the policy spectrum. Education is a critical stepping stone for a child's future success, in and out of the classroom, and I want to continue to make sure that CSBA's organizational policies and initiatives ensure that every California student receive the highest quality and very best education. I kindly ask for your support so that I can continue to be an advocate for all school board members across Region 5B on the Delegate Assembly.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I have served on the Jefferson Elementary School District Board of Trustees since 2015 and currently am a member of my district's Parent Involvement Advisory Committee and Board Policies Committee. Since 2017, I have served as a Delegate for Region 5B and am an active member of the San Mateo County School Boards Association, assisting them in its marketing and communication activities as Communication Director, serving as a Legislative Committee member, and helping to build out its "Vote for Our Kids" initiative to encourage more parents and families to pledge to support public education funding locally. I have also volunteered on multiple parcel tax and bond measure campaigns in my school district and the Jefferson Elementary School District to support our students, teachers, staff, and families with academic resources and programs, as well as improving our school facilities and infrastructure to support a positive learning environment. Additionally, I have been a volunteer and participant with the American Cancer Society's Relay for Life events for over 12 years throughout the Bay Area, and helped to organize the Relay for Life of Daly City event for three years and raise over $100,000 toward cancer research and prevention awareness.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

Among the biggest challenges facing governing boards across Region 5B and California is the need to provide full and fair funding, ensuring that we can provide consistent and equitable education funding and resources so that every student can succeed regardless of where they live. In addition, the affordability crisis hitting our state has made it ever more difficult for the best teachers and staff to remain in our region, and CSBA as a collective group can and should advocate for policies and programs that helps us to lessen this growing burden through innovative approaches. I recognize that I alone cannot solve all of these problems, but I believe that CSBA and delegates across California can work together to brainstorm ideas, come to consensus, determine solutions, and advocate for actions that address them most effectively.

Submit biographical sketch form only once, do not send multiple times. E-mail: nominations@csba.org, or fax to (916) 371-3407, or US Mail to: CSBA Exec. Office | Attn: DA Elections | 3251 Beacon Blvd., West Sacto, CA 95691 by the deadline: Tues. Jan. 7, 2020.

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Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: [redacted] *Date:* 12/20/19

Name: Amy Koo

CSBA Region & subregion #: 5B

District or COE: Belmont-Redwood Shores School District

Years on board: 6

Profession: Pharmaceuticals Director Contact Number (please √ ☑ Cell ☐ Home ☐ Bus.): [redacted]

*Primary E-mail: amykoo.schoolboard@gmail.com

(*Communications from CSBA will be sent to primary email)

Are you an incumbent Delegate? ☑ Yes ☐ No | If yes, year you became Delegate: 2018

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I'd like to continuing being a Delegate to ensure that the viewpoints of our region are shared as we struggle to recruit and retain teachers with limited funding and address our students' social and emotional wellbeing as mental health issues rise. I care greatly about closing the opportunity gaps that are highlighted via the California dashboard. I believe we need to help every child reach their potential, and the guidance and support that CSBA can provide in both coordinating advocacy efforts and education of board members is critical.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I am currently the Board Vice-President and a liaison to SchoolForce, the education foundation. I have successfully pushed for a district communication plan to engage all stakeholders in support of our school. I have completed my Masters in Governance training, attended all AECs, and am a continuous learner. I am the co-chair of the SMCSBA Kent Awards program which recognizes educational best practices in San Mateo County and am currently the Vice-President, NorCal for APISMBA. I've been the Business Value Co-Chair for Women at Gilead for the past 2 years.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

The biggest challenge facing governing boards is being knowledgeable enough about all topics that can impact their district to make sound policy decisions and provide long range direction to their cabinet. CSBA plays a huge role in educating board members and supporting them in not only making the best decisions for their district, but also being mindful of the external environment. CSBA should continue to vary their communication methods (adding text messaging, online learning were first steps) to increase their reach on both advocacy efforts and educational topics.

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