Governing Board Meeting Agenda

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

District Office Board Room
498 Kelly Avenue, Half Moon Bay, CA 94109
December 12, 2019 - 7:00 PM

Board Members Present:	Ms. Sophia Layne, President Ms. Kimberly Hines, Vice President Ms. Lizet Cortes, Clerk to the Governing Board Ms. Mary Beth Alexander, Member Ms. Freya McCamant, Member
Administrators at the Table:	Dr. Sean McPhetridge, Ed.D., Superintendent Dr. Holly Wade, Ph.D., Assistant Superintendent Mr. Jesus Contreras, Chief Business Officer
Student Board Representative:	Miss Lauren DuBose, Student Board Representative

1. CALL TO ORDER – 7:00 PM

2. ROLL CALL / QUORUM

___ Ms. Sophia Layne, President
___ Ms. Kimberly Hines, Vice President
___ Ms. Lizet Cortes, Clerk to the Governing Board
___ Ms. Mary Beth Alexander, Member
___ Ms. Freya McCamant, Member

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Sophia Layne

4. ADOPTION OF AGENDA AS PRESENTED / AMENDED

Motion to approve the agenda as presented/amended by Member Kimberly Hines and seconded by Member Lizet Cortes

(M-58) Passed 5-0 with Student Representative voting aye

5. STUDENT / STAFF / COMMUNITY RECOGNITION

a. The Governing Board recognized retiring employee Margie Dougherty for 26 years of excellent service to Cabrillo Unified School District

6. COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA

Mr. Lucas Lafontaine, El Granada Elementary Student, came to talk to the board about his appreciation and gratitude to his teachers.

Miss Namera Lafontaine, El Granada Elementary Student, came to talk to the board about his appreciation and gratitude to his teachers.

Ms. Breanna Lafontaine, El Granada parent, PTO President, and Co-Founder of Coastsiders for Better Education Fund, came to talk to the board about her appreciation to CUSD teachers and to support raises for educators.

Mr. John Carey, CUSD teacher, spoke to the Board in support of competitive compensation to retain qualified teachers.

Ms. Avis Calhoun, El Granada Elementary teacher, spoke to the Board in regards to the recommendation of cutting two bus driver positions and to ask the Board to consider surveying El Granada Elementary families that reside in Main Street and Highway 92.

Mr. Andrew Brown, Half Moon Bay High School teacher, spoke to the Board in support of the Cunha Dean Position and to support teachers' compensation to retain qualified teachers.

Ms. Kendra Holland, Hatch Elementary parent and Hatch PTO member, spoke to the Board in support of raises for teachers.

Ms. Abby Foster, Hatch Elementary teacher, spoke to the Board in support of competitive compensation to retain qualified teachers.

Ms. Laura Sanders, Community Member and Parent of CUSD students, came to talk to the board about her appreciation for CUSD teachers and to support raises for teachers.

Ms. Carlysle Ann Young, Moss Beach property owner, came to request a list of expenditures per school. Ms. Young also talked to the Board about the approval of the tennis courts resurfacing and priorities of the Facilities Master Plan.

Ms. Kathleen Wall, Hatch teacher, came to talk to the Board about equality between the schools and the elimination of busing.

7. REPRESENTATIVE REPORTS

a. CUTA Representatives

Student Board Member Lauren DuBose talked about her appreciation and gratitude to her teachers.

CUTA Lead Negotiator Sean Riordan advocated for a teachers' compensation increase.

CUTA Co-President Ramon Macias asked the teachers to stand up while CUTA Co-President Heidi Mills asked the Governing Board to support teachers.

b. CSEA Representatives

CSEA President Stig Lynne said he supports teachers and that CUSD needs better salaries and benefits to retain employees. Mr. Lynne recognized retiring employee Margie Dougherty for her years of service to CUSD and as an active member of CSEA.

8. REPORTS / INFORMATION / PRESENTATIONS

a. First Interim Financial Report 2019-20

Mr. Jesus Contreras, Chief Business Officer, presented the First Interim Financial Report for Fiscal Year 2019-20.

b. Measure B Parcel Tax Annual Report

Dr. Sean McPhetridge, Superintendent, presented the Measure B Parcel Tax Annual Report.

c. Financial Overview Update and Finalized List of Budget Cut Recommendations

Dr. Sean McPhetridge, Superintendent, presented the Financial Overview Update and Finalized List of Budget Cut Recommendations.

Mr. Patrick Olson, Half Moon Bay High School teacher, came to talk to the Board in support of the broadcasting program and teachers' compensation.

9. DISCUSSION ITEMS

None.

10. COMMUNICATIONS

a. Board Members

Member Freya McCamant recognized and thanked CUSD teachers for all their amazing work. Ms. McCamant proposed the formation of an environmental committee.

Member Lizet Cortes shared she attended Hatch Opera and praised students, teachers, and the principal for supporting the Opera event. Ms. Cortes also shared she was part of the ELD group that visited elementary schools to observe ELD instruction.

Member Kimberly Hines said she also appreciates CUSD teachers and shared her experiences with her children's teachers. Ms. Hines said that despite the challenges the district is facing, she is honored to be an advocate of this district because of the rich community, core values, and value of equity.

Member Mary Beth Alexander encouraged attendees to advocate for schools at the state level. Ms. Alexander shared she attended the Cunha/Half Moon Bay High School Musical, and students and teachers were very enthusiastic. Ms. Alexander also said schools should showcase their events extending invitations to the general public.

President Sophia Layne thanked staff, parents, and administrators that were present at the meeting for engaging and recognizing the importance of this financial process, and for working together for our students.

b. Student Board Member

Student Board Member Lauren DuBose provided the Board and the public an update on Kings Mountain Elementary, Hatch Elementary, Cunha Intermediate, Half Moon Bay High School, and La Costa Adult School's events and activities.

c. Superintendent

Superintendent Sean McPhetridge thanked the community for their collaboration during the difficult times and for advocating for their interests. Dr. McPhetridge shared he is looking forward to a meeting with El Granada faculty and after that with the community to envision a beautiful modernized school. Dr. McPhetridge said it was great to meet with Farallone View faculty.

Dr. McPhetridge said the Coastside is a great place to be and work that has a lot of great things going on and we need to work to make it a better place to work and a better place to learn.

11. CONSENT ITEMS

a. Approve Field Trip for Half Moon Bay High School Advancement Via Individual Determination Program (AVID) to various colleges in Southern California, February 16-19, 2020
b. Approval of Field Trip for Half Moon Bay High School Girls Basketball Team to Liberty High School in Brentwood, California, January 2-4, 2020
c. Approval of Certificated Personnel Report
d. Approval of Classified Personnel Report

e. Acceptance of Donations to Cabrillo Unified School District
f. Approval of Agreement between Cabrillo Unified School District and SCI Consulting Group
g. Approval and Adoption of Minutes of November 7, 2019 Regular Governing Board Meeting and November 21, 2019 Special Governing Board Meeting

Motion to approve consent items was made by Member Mary Beth Alexander and seconded by Member Freya McCamant.

(M-59) Passed 5-0 with Student Representative voting aye

At 9:42 PM President Sophia Layne requested motion to continue to pass the 10:00 PM curfew. Motion made by Freya McCamant and seconded by Member Kimberly Hines.

(M-60) Passed 5-0 with Student Representative voting aye

12. ACTION ITEMS

a. Approval of First Interim Financial Report for Fiscal Year 2019-20

Motion to approve First Interim Financial Report for Fiscal Year 2019-20 made by Member Kimberly Hines and seconded by Member Mary Beth Alexander.

(M-61) Passed 5-0 with Student Representative voting aye

b. Adoption of Resolution No. 30-19 Approving Cabrillo Unified School District's Spending Cuts and Budget Savings in Accordance with the Requirement of the San Mateo County Office of Education to Demonstrate Cost Efficiencies and Savings for Fiscal Solvency

Motion to Adopt Resolution No. 30-19 Approving Cabrillo Unified School District's Spending Cuts and Budget Savings in Accordance with the Requirement of the San Mateo County Office of Education to Demonstrate Cost Efficiencies and Savings for Fiscal Solvency made by Member Kimberly Hines and seconded by Member Freya McCamant.

(M-62) Passed 5-0

ROLL CALL
Ms. Sophia Layne, President - aye
Ms. Kimberly Hines, Vice President - aye
Ms. Lizet Cortes, Clerk to the Governing Board - aye
Ms. Mary Beth Alexander, Member - aye
Ms. Freya McCamant, Member - aye

c. Adoption of Resolution No. 31-19 Designating Authorized Representatives of Cabrillo Unified School District as Signatories Effective December 12, 2019

Motion to adopt Resolution No. 31-19 Designating Authorized Representatives of Cabrillo Unified School District as Signatories Effective December 12, 2019made by Member Mary Beth Alexander and seconded by Member Kimberly Hines

(M-63) Passed 5-0

ROLL CALL
Ms. Sophia Layne, President - aye
Ms. Kimberly Hines, Vice President - aye
Ms. Lizet Cortes, Clerk to the Governing Board - aye
Ms. Mary Beth Alexander, Member - aye
Ms. Freya McCamant, Member – aye

d. Approval of Developer Fees Report Fiscal Year 2018-19

Motion to approve Developer Fees Report Fiscal Year 2018-19 made by Member Mary Beth Alexander and seconded by Member Kimberly Hines.

(M-64) Passed 5-0 with Student Representative voting aye

13. GOVERNING BOARD REORGANIZATION

a. Election of Governing Board Officers to serve from December 2019 through December of 2020

1. President – Kimberly Hines

Motion to nominate Ms. Kimberly Hines as President to the Governing Board for the 2020 school year was made by Member Freya McCamant and seconded by Member Mary Beth Alexander.

(M-65) Passed 5-0

ROLL CALL
Ms. Sophia Layne, President - aye
Ms. Kimberly Hines, Vice President - aye
Ms. Lizet Cortes, Clerk to the Governing Board - aye
Ms. Mary Beth Alexander, Member - aye
Ms. Freya McCamant, Member – aye

2. Vice-President – Lizet Cortes

Motion to nominate Ms. Lizet Cortes as Vice-President to the Governing Board for the 2020 school year was made by Member Kimberly Hines and seconded by Member Freya McCamant.

(M-66) Passed 5-0

ROLL CALL
Ms. Sophia Layne, President - aye
Ms. Kimberly Hines, Vice President - aye
Ms. Lizet Cortes, Clerk to the Governing Board - aye
Ms. Mary Beth Alexander, Member - aye
Ms. Freya McCamant, Member – aye

3. Clerk to the Governing Board – Mary Beth Alexander

Motion to nominate Ms. Mary Beth Alexander as Clerk to the Governing Board for the 2020 school year was made by Member Lizet Cortes and seconded by Member Kimberly Hines.

(M-67) Passed 5-0

ROLL CALL
Ms. Sophia Layne, President - aye
Ms. Kimberly Hines, Vice President - aye
Ms. Lizet Cortes, Clerk to the Governing Board - aye
Ms. Mary Beth Alexander, Member - aye
Ms. Freya McCamant, Member – aye

4. Appointed Secretary to the Governing Board – Dr. Sean McPhetridge, Superintendent

President Sophia Layne appointed Superintendent, Dr. Sean McPhetridge, to act as Secretary of the Governing Board.

Motion to approve the appointment of Superintendent, Dr. Sean McPhetridge, as Secretary to the Governing Board was made by Member Kimberly Hines and seconded by Mary Beth Alexander.

(M-68) Passed 5-0 with Student Representative voting aye

5. **Authorize Signatories for the Governing Board: President Kimberly Hines, Vice President Lizet Cortes, Clerk to the Governing Board Mary Beth Alexander, and Secretary to the Governing Board Sean McPhetridge**

Motion to approve the authorized Signatories for the Governing Board: President Kimberly Hines, Vice President Lizet Cortes, Clerk to the Governing Board Mary Beth Alexander, and Secretary to the Governing Board Sean McPhetridge was made by Member Freya McCamant and seconded by Kimberly Hines.

(M-69) Passed 5-0 with Student Representative voting aye

6. **Designate Governing Board Spokesperson – Kimberly Hines, Governing Board President**

Motion to designate Governing Board Spokesperson was made by Member Mary Beth Alexander and seconded by Freya McCamant.

(M-70) Passed 5-0 with Student Representative voting aye

b. Approval of the 2020 Schedule of Regular Governing Board Meetings

Motion to approve the 2020 Schedule of Regular Governing Board Meetings as presented was made by Member Mary Beth Alexander and seconded by Member Lizet Cortes.

Member Kimberly Hines requested to move the June 11, 2020 meeting to May 27, 2020 and the June 25, 2020 meeting to June 18, 2020.

Member Lizet Cortes requested to move the December 10, 2020 meeting to December 8, 2020.

Motion to approve the 2020 Schedule of Regular Governing Board Meetings as amended was made by Member Freya McCamant and seconded by Member Lizet Cortes.

(M-71) Passed 5-0 with Student Representative voting aye

c. Review of Board Bylaw 9250 as it Pertains to Compensation; Individuals May Elect to Receive for Service as Members to the Governing Board for 2020

The Governing Board agreed to revisit this item at a future Governing Board meeting.

16. ADJOURNMENT OF THE MEETING

Motion to adjourn made by Member Lizet Cortes and seconded by Member Sophia Layne.

(M-73) Passed 5-0 with Student Representative voting aye

Meeting was adjourned at 10:22 PM

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

_____ _____

Mary Beth Alexander
Clerk to the Governing Board

Date