Regular Governing Board Agenda

CABRILLO UNIFIED SCHOOL DISTRICT

District Office Board Room
498 Kelly Avenue, Half Moon Bay, California 94109
September 12, 2019 • 7:00 PM
Closed Session 6:00 PM

The Governing Board will meet for Closed Session and to discuss labor negotiations, student discipline, personnel matters, litigation, and other matters as provided under California State law and set forth on the agenda below. Following Closed Session, the Board reconvenes to Public Session. Adjournment of the Public Session will be no later than 10:00 PM for all regular and special meetings, unless extended by a majority vote of the Board. Writings relating to a board meeting agenda item that are distributed to at least a majority of the Board members less than 72 hours before the noticed meeting, and that are public records not otherwise exempt from disclosure, will be available for inspection at the District administrative offices, 498 Kelly Avenue, Half Moon Bay, CA. Such writings may also be available on the District's website. (Government Code 54957.5b).

Individuals who require special accommodations (Spanish interpreter, accessible seating, documentation in accessible format, etc.) should contact the Assistant to the Superintendent at (650) 712-7112 no later than 48 hours preceding the meeting.

IF YOU WISH TO ADDRESS THE BOARD OF EDUCATION

Please submit a "Request to Address the Board" slip to the Assistant to the Superintendent prior to the introduction of the item. For meeting facilitation, please submit the slip at your earliest possible convenience. Upon recognition by the President of the Board, please come to the podium and identify yourself prior to speaking. The Governing Board reserves the right to limit speaking time to three (3) minutes or fewer per individual. Speakers are permitted to yield their time to one other speaker, however no one speaker shall have more than four (4) minutes.

Closed Session Items: may be addressed under Public Comment on Closed Session Topics.
Non Agenda and Consent Items: may be addressed under Public Comments.
Agenda Items: may be addressed after the conclusion of the staff presentation on the item.

Open Board meetings held in the District Office Board Room may be recorded and broadcast.

1. CALL TO ORDER – 6:00 PM

2. ROLL CALL / QUORUM

___ Ms. Sophia Layne, President
___ Ms. Kimberly Hines, Vice President
___ Ms. Lizet Cortes, Clerk to the Governing Board
___ Ms. Mary Beth Alexander, Member
___ Ms. Freya McCamant, Member

3. COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA

Anyone wishing to address the Board regarding any of the Closed Session matters may do so at this time.

4. RECESS TO CLOSED SESSION

a. Pupil Personnel/Student Matters (Education Code §35146).

   The Board may hear expulsion cases and consider the requests from students for re-admittance following expulsion. Also, the Board may review student disciplinary reports, exemption requests, and other student related matters that are regarded to be confidential according to Education Code. The Education Code requires closed session in these cases to prevent disclosure of confidential student record information.

b. Public Employee Discipline/Dismissal/Release (Government Code §54954.5, §54957).

c. Conference with Legal Counsel – Anticipated Litigation (Government Code §54956.9).

   Conference regarding anticipated litigation pursuant to Subdivision (b) of Section §54956.9.

d. Conference with Legal Counsel – Existing Litigation (Gov. Code, § 54956.9, subd. (d)(1))

   Name of case: Cabrillo Unified School District v. West Bay Builders, Inc. nka Thompson Builders Corporation, et seq., San Mateo County Superior Court Case No. 17-CIV-00937

e. With respect to every item of business to be discussed in closed session pursuant to (Government Code §54957.6): Update School Facilities Construction.

f. Conference Regarding Labor Negotiations (Government Code §54957.6).

   i. Cabrillo Unified Teachers' Association

   ii. California School Employees Association, Chapter 485

g. Public Employee Evaluations: Superintendent (Government Code §54954.5, §54957).

5. RECONVENE OPEN SESSION – 7:00 PM

Report action from Closed Session: if applicable.

6. PLEDGE OF ALLEGIANCE

7. ADOPTION OF AGENDA AS PRESENTED / AMENDED

8. STUDENT / STAFF / COMMUNITY RECOGNITION

9. COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA

10. REPRESENTATIVE REPORTS

a. CUTA Representatives

b. CSEA Representatives

11. REPORTS / INFORMATION / PRESENTATIONS

a. Receive 2018-19 Unaudited Actuals Financial Report

11.a Board Memo Receive Unaudited Actuals.pdf (p. 8)

11.a.1 Unaudited Actuals Presentation.pdf (p. 9)

b. Receive Financial Overview Update

11.b Board Memo Financial Overview Update.pdf (p. 18)

11.b.1 Financial Overview Update Presentation.pdf (p. 19)

12. DISCUSSION & PUBLIC HEARINGS

a. Public Hearing and Adopt Resolution to Approve the Statement for the Pupil Textbook and Instructional Incentive Program for the 2019-20 School Year

12.a Board Memo Public Hearing Assurance for Pupil Textbooks & Materials.pdf (p. 27)

12.a.1 Public Hearing Assurance for Pupil Textbooks & Materials.pdf (p. 28)

b. Review and Discuss a Draft of the Board Governance Handbook

12.b Board Memo Governance Handbook.pdf (p. 29)

12.b.1 Cabrillo USD Governance Handbook Draft 2019.pdf (p. 30)

13. COMMUNICATIONS

a. Board Members

b. Student Board Member

c. Superintendent

14. CONSENT ITEMS

Consent items are those items judged by staff to be routine in nature, consistent with policy, and reflective of established practice. As a time-saving measure, such items are typically grouped together on what is called the “Consent Agenda” for Board consideration of action. Any Board member may direct that one or more of these items be removed from the Consent Agenda for the purpose of discussion and consideration of action.

a. Approve Field Trip for Cunha Intermediate School Outdoor Education to YMCA Camp Jones Gulch, La Honda, CA, September 30–October 4, 2019

14.a Cunha Outdoor Ed Field Trip 2019.pdf (p. 43)

b. Approve Field Trip for Half Moon Bay High School Future Farmers of America to Arcata, California, September 19–21, 2019

14.b HMBHS FFA Field Trip to Arcata CA.pdf (p. 44)

c. Approve Memorandum of Understanding Regarding IEP Placement of District Students in SMCOE Special Education Programs

14.c Board Memo CUSD-SMCOE Student Placement MOU.pdf (p. 45)

14.c.1 CUSD-SMCOE Student Placement MOU.pdf (p. 46)

d. Approve Certificated Personnel Report

14.d Cerfificated Personnel Report.pdf (p. 53)

e. Approve Classified Personnel Report

14.e Classified Personnel Report.pdf (p. 54)

f. Approve Placement of Current Personnel/Student Services Administrative Assistant IV to Reinstated Administrative Assistant V Position

14.f Board Memo Administrative Assistant V Reinstatement.pdf (p. 55)

g. Accept Donations to Cabrillo Unified School District

14.g Board Memo Donations.pdf (p. 56)

14.g.1 Summary Site Donations.pdf (p. 57)

h. Approve Declaration of District Property as Surplus

14.h Board Memo District Surplus.pdf (p. 58)

i. Approve for Distribution/Disposal of Obsolete Textbooks at Various Schools

14.i Board Memo Obsolete Materials.pdf (p. 59)

14.i.1 Obsolete Materials List.pdf (p. 60)

j. Approve and Adopt of Minutes of August 8, 2019 Regular Governing Board Meeting

14.j Board Memo Minutes.pdf (p. 66)

14.j.1_2019-08-04_Special_Minutes.pdf (p. 67)

14.j.2_2019-08-05_Special_Minutes.pdf (p. 69)

14.j.3_2019-08-08_Minutes.pdf (p. 71)

15. ACTION ITEMS

a. Adopt Resolution No. 16-19 In Support of Cabrillo Unified School District Immigrant Communities

15.a Board Memo Resolution Support Immigrant Communities.pdf (p. 75)

15.a.1 Resolution No. 16-19 Support Immigrant Communities.pdf (p. 76)

b. Adopt Proclamation Designating October LBGTQ Month

15.b Board Memo Proclamation October as LBGTQ Month.pdf (p. 78)

15.b.1 Proclamation October as LBGTQ Month.pdf (p. 79)

c. Adopt Resolution No. 17-19 Endorsing September 2019 as Attendance Awareness Month

15.c Board Memo Resolution Attendance Awareness Month.pdf (p. 81)

15.c.1 Resolution No. 17-19 Attendance Awareness Month.pdf (p. 82)

d. Approve Contract Agreement for Big Lift Coastside Literacy Collaborative Coordinator

15.d Board Memo Big Lift Coordinator Agreement.pdf (p. 84)

15.d.1 Big Lift Coordinator Agreement 2019-20.pdf (p. 85)

e. Approval of Job Description and Job Posting - Community Engagement, Early Childhood, and Special Programs Supervisor

15.e Board Memo Special Programs Supervisor Position.pdf (p. 88)

15.e.1 Special Programs Supervisor Job Description.pdf (p. 89)

f. Adopt Resolution Nos. 18-19, 19-19, and 20-19 for Employees Assigned on the Basis of an Education Code Provision

15.f Board Memo Resolution for Employees Assigned EC Provision Basics.pdf (p. 94)

15.f.1 Resolution No. 18-19 Multiple Subjet and Elementary Teaching Credentials.pdf (p. 95)

15.f.2 Resolution No. 19-19 Subjet Areas for Services.pdf (p. 96)

15.f.3 Resolution No. 20-19 Committee on Assigments.pdf (p. 97)

g. Approve the San Mateo County Office of Education Review of the CUSD/CSEA Tentative Agreement/San Mateo County Public Disclosure of Collective Bargaining Agreement

15.g Board Memo CSEA Agreement.pdf (p. 98)

15.g.1 SMCOE Approval Letter for AB 1200.pdf (p. 99)

15.g.2 SM County Public Disclosure of CBA.pdf (p. 101)

h. Adopt Resolution No. 21-19 Approving Gann Limit

15.h Board Memo Resolution Gann Limit.pdf (p. 111)

15.h.1 Resolution No. 21-19 Adopting the Gann Limit.pdf (p. 112)

i. Adopt Resolution No. 22-19 Blanket Authority to Bid Fiscal Year 2019-20

15.i Board Memo Resolution Approve Blanket Authority to Bid.pdf (p. 113)

15.i.1 Resolution No. 22-19 Blanket Authority to Bid.pdf (p. 114)

j. Adopt Resolution No. 23-19 Joint Powers Authority Membership School Project for Utility Rate Reduction

15.j Board Memo Resolution Joint Powers Authority Membership.pdf (p. 115)

15.j.1 Resolution No. 23-19 Joint Powers Authority Membership.pdf (p. 116)

15.j.2 SPURR JPA Agreement.pdf (p. 118)

k. Approve 2018-19 Unaudited Actuals Financial Report

15.k Board Memo Approve Unaudited Actuals.pdf (p. 121)

15.k.1 2018-19 Unaudited Actuals.pdf (p. 122)

l. Approve to Award Contract for Tennis Courts Project, Half Moon Bay High School

15.l Board Memo Tennis Courts Project HMBHS.pdf (p. 258)

15.l.1 Vintage Contractors Proposal & Contract Tennis Courts Project HMBHS.pdf (p. 259)

m. Approve Response to the Grand Jury Report: "Is San Mateo County at Risk of a Large Measles Outbreak?"

15.m Board Memo Measles Grand Jury Report.pdf (p. 265)

15.m.1 Measles Grand Jury Response 2019.pdf (p. 266)

15.m.2 Measles Grand Jury Report 2019.pdf (p. 269)

n. Approve Cabrillo Unified School District Governing Board Policy Updates and Adopt the Proposed Revisions as Recommended by the California School Boards Association

15.n Board Memo Policy Updates.pdf (p. 287)

15.n.1 Policy Updates Guidesheet.pdf (p. 288)

15.n.2 BP 0415 Equity.pdf (p. 289)

15.n.2 BP 6146.1 High School Graduation Requirements.pdf (p. 293)

15.n.3 BP 5141.6 School Health Services.pdf (p. 298)

16. FUTURE BOARD AGENDA ITEMS

a. Enrollment Report

b. Approval of Williams Uniform Complaint Report

c. Approval of Cabrillo Unified School District Governing Board Policy Updates and Adopt the Proposed Revisions as Recommended by the California School Boards Association

17. FUTURE EVENTS/DATES/REQUESTS

a. September 15–October 15: Cabrillo USD Hispanic Heritage Month

b. September 30–October 4: Elementary Goal Setting Conferences & Cunha Outdoor Education Week

c. October 1: Big Lift Collaborative Meeting, District Office Board Room, 3:00 PM

d. October 1: Chamber Education Committee Meeting, District Office Board Room, 4:00 PM

e. October 9: 8th Grade Open House, Half Moon Bay High School, 6:00 PM

f. October 10: Regular Governing Board Meeting, District Office Board Room, 7:00 PM

18. RETURN TO CLOSED SESSION (IF NECESSARY)

19. ADJOURNMENT

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: James Crawford, Interim Chief Business Official
CATEGORY: Information
RECOMMENDATION: Receive 2018-19 Unaudited Actuals Financial Report

BACKGROUND INFORMATION

The 2018-2019 unaudited financial reports, as required by Education Code 42100, establish appropriations for differences between the estimated year-end balances and the unaudited year-end balances as required by Education Code 42600 and classify components of the ending fund balance as required by Governmental Accounting Standards Board Statement No. 54.

REPORT/PROPOSAL

California Education Code 42100 requires districts to annually prepare and submit unaudited financial statement for the prior fiscal year. All operating funds of the district have been included and must be submitted to the San Mateo County Office of Education for transmittal to the State of California. A signed District certification must be submitted along with the financial reports.

FINANCIAL IMPACT

There is no financial impact.

CABRILLO UNIFIED SCHOOL DISTRICT

Every Student, Every Day!

2018-19 Unaudited Actuals With Current Deficit Update

James Crawford, Interim Chief Business Officer

Content

- District Deficit and Ending Balance
- Changes to Budget, 2019-20
- Unaudited Actuals 2018-19, General Fund
- Unaudited Actuals Compared to Budget
- Unaudited Actuals 2018-19, Other Funds

District Deficit and Ending Balance

Unrestricted General Fund

	2019-20	2020-21 With Parcel Tax	2020-21 Without Parcel Tax
Deficit, at 3rd Interim	($1,702,879)	($2,290,583)	($3,926,583)
Adjustments			
Classified Raise, Prior Year	($173,078)		
Classified Raise Current Year	($173,078)	($173,078)	($173,078)
Admin/Conf. Raise, Prior Year	($110,000)		
Admin/Conf. Raise Current Year	($110,000)	($110,000)	($110,000)
Election Cost	($150,000)		
Revised Deficit	($2,419,035)	($2,573,661)	($4,209,661)
Ending Balance, Reserves	$2,004,173	($569,488)	($2,205,488)
Minimum Reserve Levels	$1,145,094	$1,180,000	$1,180,000
Minimum Cuts, "Qualified" Status	*	$1,749,488	$3,385,488
Recommended Cuts, "Positive" Status	*	$2,573,661	$4,209,661

Changes to Budget for 2019-20

• Step and Column	Processing
• Increased Retirement, STRS and PERS Rates	$107,000
• Health Benefits Increase, Kaiser and Anthem	$126,000
• Eliminated One-Time State Funding	$567,000
• Special Education Contribution Increase	$112,000
• Declining Enrollment	$400,400
• Declining Low Income Students	$ 61,000

Cabrillo Unified
San Mateo County

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

41 68890 0000000
Form 01

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	2019-20 Budget Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
A. REVENUES									
1) LCFF Sources		8010-8099	28,474,740.51	1,568,291.76	30,043,032.27	28,663,412.00	1,511,630.00	30,175,042.00	0.4%
2) Federal Revenue		8100-8299	0.00	1,383,452.48	1,383,452.48	0.00	1,332,711.00	1,332,711.00	-3.7%
3) Other State Revenue		8300-8599	1,216,026.24	3,654,942.40	4,870,968.64	593,759.00	1,668,886.00	2,262,645.00	-53.5%
4) Other Local Revenue		8600-8799	145,142.71	2,902,295.83	3,047,438.54	153,000.00	2,593,324.00	2,746,324.00	-9.9%
5) TOTAL, REVENUES			29,835,909.46	9,508,982.47	39,344,891.93	29,410,171.00	7,106,551.00	36,516,722.00	-7.2%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	11,820,629.77	3,457,967.45	15,278,597.22	12,238,775.00	3,406,560.00	15,645,335.00	2.4%
2) Classified Salaries		2000-2999	2,779,083.74	3,433,082.50	6,212,166.24	2,647,896.00	3,672,528.00	6,320,424.00	1.7%
3) Employee Benefits		3000-3999	5,340,771.81	5,403,609.98	10,744,381.79	5,666,578.00	3,943,068.00	9,609,646.00	-10.6%
4) Books and Supplies		4000-4999	336,156.07	1,010,403.81	1,346,559.88	349,911.00	690,726.00	1,040,637.00	-22.7%
5) Services and Other Operating Expenditures		5000-5999	1,854,697.84	3,065,768.95	4,920,466.79	1,912,618.00	3,253,544.00	5,166,162.00	5.0%
6) Capital Outlay		6000-6999	0.00	70,663.16	70,663.16	0.00	0.00	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	54,377.00	198,921.29	253,298.29	38,232.00	205,984.00	244,216.00	-3.6%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(69,783.64)	47,503.64	(22,280.00)	(28,751.00)	19,339.00	(9,412.00)	-57.8%
9) TOTAL, EXPENDITURES			22,115,932.59	16,687,920.78	38,803,853.37	22,825,259.00	15,191,749.00	38,017,008.00	-2.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			7,719,976.87	(7,178,938.31)	541,038.56	6,584,912.00	(8,085,198.00)	(1,500,286.00)	-377.3%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	83,460.00	0.00	83,460.00	0.00	0.00	0.00	-100.0%
b) Transfers Out		7600-7629	138,419.36	0.00	138,419.36	152,783.00	0.00	152,783.00	10.4%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(7,465,352.02)	7,465,352.02	0.00	(8,135,008.00)	8,135,008.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(7,520,311.38)	7,465,352.02	(54,959.36)	(8,287,791.00)	8,135,008.00	(152,783.00)	178.0%

Cabrillo Unified
San Mateo County

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

41 68890 0000000
Form 01

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals Unrestricted (A)	2018-19 Unaudited Actuals Restricted (B)	2018-19 Unaudited Actuals Total Fund col. A + B (C)	2019-20 Budget Unrestricted (D)	2019-20 Budget Restricted (E)	2019-20 Budget Total Fund col. D + E (F)	% Diff Column C & F
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			199,665.49	286,413.71	486,079.20	(1,702,879.00)	49,810.00	(1,653,069.00)	-440.1%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	4,378,168.94	284,010.35	4,662,179.29	4,577,834.43	570,424.06	5,148,258.49	10.4%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,378,168.94	284,010.35	4,662,179.29	4,577,834.43	570,424.06	5,148,258.49	10.4%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,378,168.94	284,010.35	4,662,179.29	4,577,834.43	570,424.06	5,148,258.49	10.4%
2) Ending Balance, June 30 (E + F1e)			4,577,834.43	570,424.06	5,148,258.49	2,874,955.43	620,234.06	3,495,189.49	-32.1%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	25,000.00	0.00	25,000.00	25,000.00	0.00	25,000.00	0.0%
Stores		9712	13,070.42	0.00	13,070.42	10,500.00	0.00	10,500.00	-19.7%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	570,424.06	570,424.06	0.00	620,234.06	620,234.06	8.7%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	1,168,270.00	0.00	1,168,270.00	1,145,094.00	0.00	1,145,094.00	-2.0%
Unassigned/Unappropriated Amount		9790	3,371,494.01	0.00	3,371,494.01	1,694,361.43	0.00	1,694,361.43	-49.7%

Unaudited Actuals Compared to Budget

Object	Object Description	Adopted Budget	Revised Budget	2018-19 Actuals	Remaining Balance
UnRestricted Fund Summary					
Revenue					
	LCFF Sources	28,233,125.00	28,476,172.00	28,474,740.51	1,431.49
	Federal Revenue	3,648.00	-	-	-
	Other State Revenue	1,691,425.00	1,187,042.00	1,216,026.24	(28,984.24)
	Other Local Revenue	286,059.00	174,208.00	145,142.71	29,065.29
	Interfund Transfers In	-	83,460.00	83,460.00	-
	Revenue Contributions	(6,632,896.00)	(7,958,106.00)	(7,465,352.02)	(492,753.98)
	Total Revenue	23,581,361.00	21,962,776.00	22,454,017.44	(491,241.44)
Expenditure					
	Certificated Salary	12,453,043.00	11,817,692.00	11,820,629.77	(2,937.77)
	Classified Salary	2,898,551.00	2,589,842.00	2,779,083.74	(189,241.74)
	Employee Benefit	6,254,521.00	5,106,578.00	5,340,771.81	(234,193.81)
	Books and Supplies	375,167.00	349,911.00	336,156.07	13,754.93
	Services and Operating	2,079,607.00	1,911,274.00	1,854,697.84	56,576.16
	Other Outgo	25,045.00	6,188.00	(15,406.64)	21,594.64
	Interfund Transfers Out	123,217.00	121,488.00	138,419.36	(16,931.36)
	Total Expenditure	24,209,151.00	21,902,973.00	22,254,351.95	(351,378.95)
	Inc/(Dec) in Fund Balance	(627,790.00)	59,803.00	199,665.49	(139,862.49)
Beginning Fund Balance Components					
	BEGINNING FUND BALANCE	4,378,168.94	4,378,168.94	4,378,168.94	-
	Total Beginning Fund Balance Components	4,378,168.94	4,378,168.94	4,378,168.94	-
Ending Fund Balance Components					
	RESV FOR REVOLVING CASH	-	25,000.00	25,000.00	25,000.00
	RESERVE FOR STORES	-	13,070.42	13,070.42	13,070.42
	UNDESIGNATE/DESIGNATED	3,750,378.94	4,399,901.52	4,539,764.01	649,522.58
	Total Ending Fund Balance Components	3,750,378.94	4,437,971.94	4,577,834.43	687,593.00

Unaudited Actuals, Other Funds

	Ending Balance
• Adult Ed Fund 11	$ 36,582
• Child Development Fund 12	$ 1,251
• Cafeteria Special Revenue Fund 13	$ 11,211
• Deferred Maintenance Fund 14	$ 230
• Special Reserve Fund 17	$ 72,148
• Building Fund 21	$29,560,371
• Capital Facilities Fund 25	$ 1,232,970
• Bond Interest and Redemption Fund 51	$ 9,048,459

Questions?

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: Sean McPhetridge, Ed.D., Superintendent
CATEGORY: Information
RECOMMENDATION: Receive Financial Overview Update

BACKGROUND INFORMATION

Tonight staff will present an update to the Board and public on the steps needed to begin the budget cuts process now that unaudited actuals of the district budget have been finalized.

FINANCIAL IMPACT

There is no financial impact.

CABRILLO UNIFIED SCHOOL DISTRICT

Every Student, Every Day!

Financial Overview Update

Cabrillo Unified School District Governing Board Meeting

September 12, 2019

Objective

To provide the Board and public with a **financial overview update** and to outline a **planning process** in months ahead for Board consideration of budget cuts so that critical inputs may be incorporated in an effective and efficient manner

- Background
- Financial update
- Summary and key upcoming decisions
- Decision-making process/timeline

Background

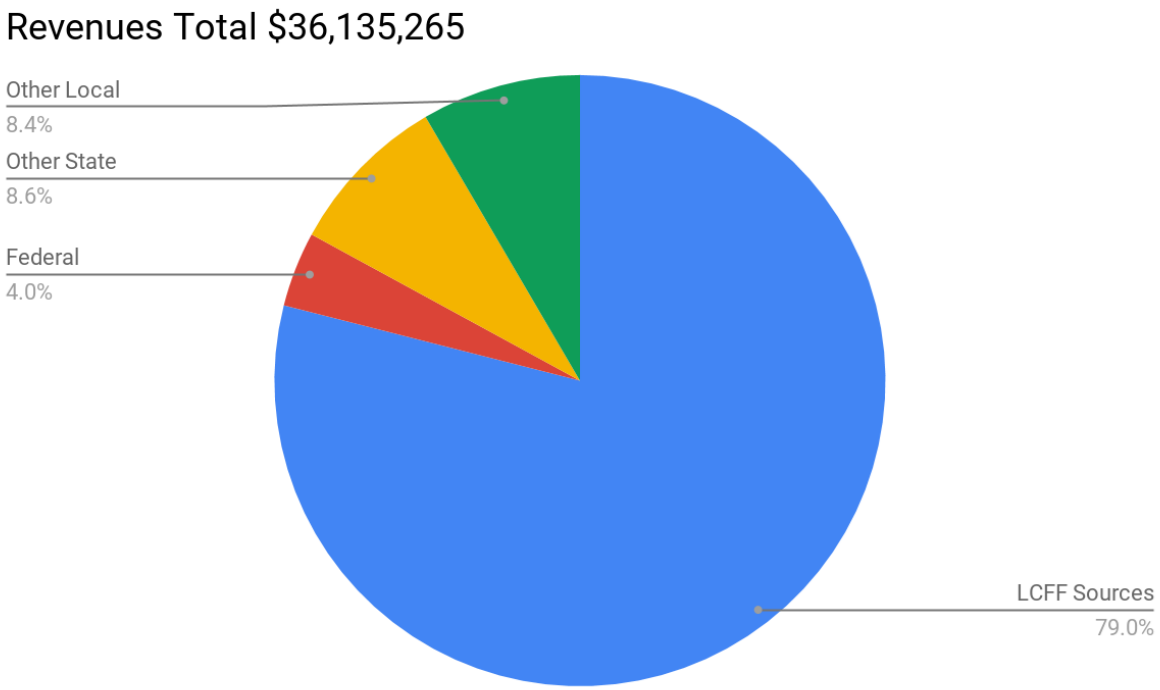
- As previously discussed, **K-12 education funding is inadequate and underfunded** in California
- There is increasing statewide advocacy for full and fair funding of public schools, but there is ongoing state budget fiscal prudence, and **many districts are struggling as a result of inadequate funding**, leading to **what some have called a "Silent Recession"** (WestEd, 2018)
- **Many districts now rely on local parcel tax measures** to supplement LCFF and other K-12 revenues; rates vary widely across San Mateo County, but **many districts have higher parcel taxes than CUSD**
- As tonight's presentation on unaudited actuals shows, **CUSD forecasts significant budget gaps** as our reserves have diminished because our **costs continue to outpace revenues** for a host of reasons
- At the minimum, short-term **CUSD budget stabilization is needed now** in order to remain solvent**,** and a mid-term financial solvency strategy and a plan for budget cuts must be made in order for us to show the San Mateo County Office of Education that we will be able to cover our ongoing expenses ahead

Overview - Cabrillo Unified Operating Budget Snapshot

Heavy reliance on community support; bulk of budget goes to employee costs

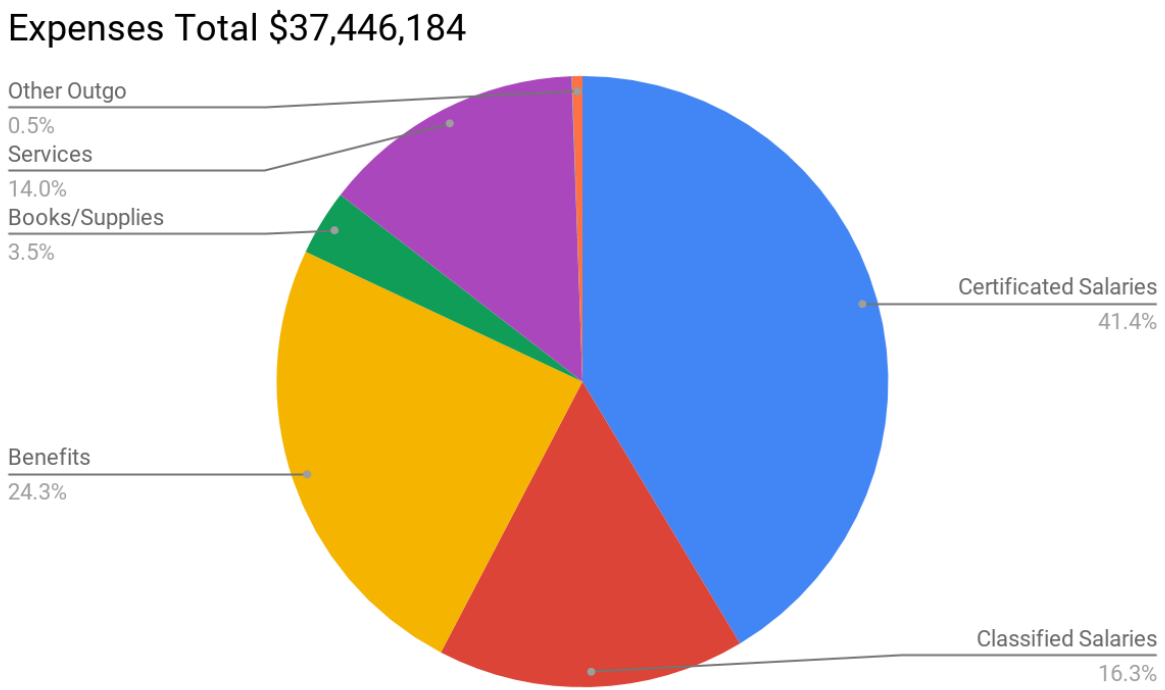
MONEY IN

8.4% of funding comes in from 'other local sources' including parcel tax, PTOs, and foundations



MONEY OUT

82% of CUSD funding is spent on employee salaries and benefits



Note: 2017-2018 General Fund (operating budget) Unaudited Actuals, as reported in 2018.

Financial Planning Process Overview

Robust process for decision-making ensures responsible planning and implementation

Identify decision and decision-maker	Gather inputs	Assess and decide	Communicate 'what' and 'why'	Implement
• Decision: Budget cuts to balance the budget must be presented by December 2019 • Decision-maker: Board to act on budget cuts recommended by staff	• District leadership • Bargaining group and PTO representatives • Community groups • County Office, FCMAT (e.g., standards and best practices)	• Superintendent recommendation based on staff presentations to Board (e.g., current existing district resources, future district needs, and proposals for budget cuts)	• Superintendent, along with Board and District leadership, will work in Board meetings and other venues to explain budget cut decisions and rationale	• All employees and community members must ultimately come to understand the need for budget cuts in order for the district to remain solvent

Financial planning process - timeline and key milestones

Short-term budget cut proposals presented for Board approval in December to meet SMCOE deadline; mid-term to long-term strategic planning through 2020 to achieve fiscal solvency

SEP 2019	OCT 2019	NOV 2019	DEC 2019	JAN-MAR 2020	APR 2020
Prepare	**Assess/ Consult**	**Discuss**	**Decide/ Inform**	**Implement**	**Implement/ Plan Continued**
• Financial overview update and planning process (to accompany presentation on unaudited actuals in September)	• Resource analysis and assessment of essential needs for district operations • Inputs gathered for proposal on budget cuts to go to Board	• Analysis of parcel tax election results to see if additional cuts are required • Preliminary report on short-term budget cuts ahead	• Recommendation of actionable cuts required by SMCOE • Ongoing efforts to inform community and stakeholders of budget cuts	• Detailed work to implement budget restructure plan • Layoff notices • District restructure planning ongoing to achieve cuts	• Restructure planning and implementation ongoing in 2020 • Mid-term planning and long-term strategic planning to implement cuts

San Mateo County Office of Education and FCMAT consultation and oversight

SMCOE/FCMAT monitoring

Summary and Key Upcoming Decisions

- **The big picture and what it means for CUSD and Coastside community**
  - 'Conditional budget approval' means there must be actionable cuts approved by the Board in December to avoid insolvency and County/FCMAT takeover

- **Parcel tax renewal outcome will determine budget cut amount required**
  - In either scenario, drastic budget cuts will require District workforce restructure
  - Budget cuts may include potential school consolidation, staffing reductions, elimination of services, outsourcing of services, other changes in services, and exploring cost/service transfers to partner organizations to achieve efficiency

- **Decisions on actionable cuts must be made by Board in December**
  - Ongoing mid-year cuts throughout this current year may also be implemented, including not filling vacant positions and other savings opportunities ahead

Board Discussion

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: Leticia Bhatia, Ed.D., Assistant Superintendent, Curriculum & Instruction
CATEGORY: Action
RECOMMENDATION: Hold Public Hearing and Adopt Resolution to Approve the Statement for the Pupil Textbook and Instructional Incentive Program for the 2019-20 School Year

BACKGROUND INFORMATION

Education Code 60119 states that in order to be eligible to receive funds available for the public for the purposes of this article, the governing board shall hold a public hearing and make a determination that each pupil, including English Learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home.

REPORT/PROPOSAL

The administration has reviewed the textbook inventory and had confirmed that all students have sufficient materials as prescribed by Education Code 60119.

FINANCIAL IMPACT

There is no financial impact to the General Fund.

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

NOTICE OF PUBLIC HEARING

The Cabrillo Unified School District will hold a public hearing on the certification of compliance with Education Code section 60119, State of Assurance for the Pupil Textbook and Instructional Incentive Program for the 2019-20 school year.

September 12, 2019 at 7:00 p.m.
Cabrillo Unified School District Board Room
498 Kelly Ave., Half Moon Bay, CA 94019

This is a requirement of the California State Department of Education

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: Sean McPhetridge, Ed.D., Superintendent
CATEGORY: Discussion
RECOMMENDATION: Review and Discuss a Draft of the Board Governance Handbook

BACKGROUND INFORMATION

The Governing Board of Cabrillo Unified School District and the Superintendent met on Sunday, September 4, 2019 for an all-day Workshop on Effective Governance with CBSA Governance Educator/Consultant, Sepideh Yeoh. The Governance Team developed the attached Governance Handbook draft.

REPORT/PROPOSAL

This item will allow the Board of Education to discuss the Governance Handbook draft and bring it back to the October 10, 2019 Governing Board Meeting for vote.

FINANCIAL IMPACT

There is no financial impact to the General Fund.

CABRILLO UNIFIED
SCHOOL DISTRICT

Governance Handbook, August 2019

Governing Board

Sophia Layne, President
Kimberly Hines, Vice President
Lizet Cortes, Clerk
Mary Beth Alexander, Member
Freya McCamant, Member

Superintendent

Dr. Sean McPhetridge

This handbook reflects the governance team's work on the creation of a framework for effective governance. This involves ongoing discussions about unity of purpose, roles, norms, and protocols that will enable the governance team to perform its responsibilities in a way that best benefits all children.

TABLE OF CONTENTS

EFFECTIVE GOVERNANCE 3

UNITY OF PURPOSE 4

- Our District's Mission 4
- Our Governance Team's Unity of Purpose 5
- How Can We Support Each Other 6

GOVERNANCE ROLE AND RESPONSIBILITIES 8

- Setting the Direction 8
- Establishing the Structure 8
- Providing Support 8
- Ensuring Accountability 8
- Demonstrating Community Leadership 8

AGREEMENTS TO FACILITATE GOVERNANCE LEADERSHIP 9

- Positive Governance Team Culture 9
- Our Meeting Norms 9

STRUCTURES AND PROCESSES TO SUPPORT EFFECTIVE GOVERNANCE 10

- Our Protocols 10
  - Self-evaluation of governance team effectiveness 10
  - Voting no 10
  - Visiting schools 10
  - Handling concerns from the public and staff 10
  - Individual board member requests for information 11
  - Individual board member requests for action 11
  - Board meeting management 11

SIGNATURE PAGE 12

EFFECTIVE GOVERNANCE—CSBA

There are three dimensions to the effective governance of any organization. The actions of an individual, a group coming together to govern, and the performance of governance responsibilities by the group.

In a school district, the board and superintendent work together as a governance team. For a governance team to work together effectively, members need to (1) Maintain a Unity of Purpose, (2) Agree on and govern within appropriate roles, (3) Create and sustain a positive governance culture, and (4) Create a supportive structure for effective governance.

Effective governance tenets encompass the basic characteristics and behaviors that enable governance team members to effectively create a climate for excellence in a school district and maintain the focus on improved student learning and achievement.

Governance – A Definition

School district governance is the act of transforming the needs, wishes, and desires of the community into policies that direct the community's schools.

UNITY OF PURPOSE—CSBA

Unity of Purpose is a common focus, overarching goals, and the values and beliefs governance team members share about children, the district, and public education that help them transcend their individual differences to fulfill a greater purpose.

OUR DISTRICT'S MISSION

The mission of the Cabrillo Unified School District - an exemplary learning community committed to valuing our distinct cultural identities - is to develop critical thinkers and socially responsible citizens who actively participate in their individual learning and development and are fully prepared to embrace their next challenge. We accomplish this by utilizing our unique natural resources and engaging the entire Coastside community and its partners in providing a rich and academically rigorous curriculum in a safe and nurturing environment.

We believe that...

Education is a partnership between student, family, school, and community
Each individual deserves the opportunity to reach their potential
High expectations promote success
Knowledge creates opportunity
Learning is a lifelong process that enriches the quality of life
Flexibility provides opportunity and promotes innovation
The well-being of the individual is essential to learning
Everyone has the right to be treated with respect
Education is essential to our democratic society
Accountability guides continuous improvement
Leadership embraces responsible change
Excellence is worth the investment
Everyone has the right to be safe
Diversity enriches society
Everyone can learn

OUR GOVERNANCE TEAM'S UNITY OF PURPOSE

What we are proud of in our district:

- Great teachers, staff, students, and families
- CUSD is microcosm of California
- Kids graduate with a sense of balance
- Diversity as strength of district
- Tight knit community
- Family orientation in community
- Support of schools from community
- Different paths for student success
- Understanding of different needs for students
- Location, natural/outdoor resources, and ocean
- Diverse community – diverse resources
- Airport, harbor, downtown

What we like to accomplish as a team:

- Inclusion
- Advocacy
- Improve curriculum and communication
- Balance long term goals and short term needs
- Build structure for safe schools
- Set direction for superintendent and let the Superintendent manage that work
- Build trust in district and community
- Renew CUSD's parcel tax
- Use the Board as resource to accomplish goals
- Create/renew facilities master plan
- Work better as Team regarding the Board's role in response to public
- Identify risks/gaps – Visual and Performing Arts (VAPA) as part of balance
- Work on closing the achievement gap
- Representing all students/families
- Staying on message and united as Board
- Articulation of different pathways to success – Academics/Career Technical Education (CTE)/VAPA
- Bringing awareness to families regarding how to support student success
- Increased communication re: successes
- Defining bigger long – range goal
- Correcting misinformation
- Transparency and trust

HOW WE CAN SUPPORT EACH OTHER

Citizen oversight of local government is the cornerstone of democracy in the United States. The role of the trustees, who sit on locally elected school boards, is to ensure that school districts are responsive to the values, beliefs, and priorities of their communities. Boards fulfill this role by performing five major responsibilities. These are setting direction; establishing an effective and efficient structure; providing support; ensuring accountability; and providing community leadership as advocates for children, the school district, and public schools.

These five responsibilities represent core functions that are so fundamental to a school system's accountability to the public that they can only be performed by an elected governing body. Authority is granted to the board as a whole, not each member individually. Therefore, board members fulfill these responsibilities by working together as a governance team with the superintendent to make decisions that will best serve all the students in the community.

The board carries out these responsibilities in each of the following job areas: Setting the District's direction, student learning and achievement, finance, facilities, human resources, policy, judicial review, collective bargaining, and community relations and advocacy.

The superintendent assists the board in carrying out its responsibilities in each of the job areas and leads the staff toward the accomplishment of the agreed upon district vision and goals. The following page provides more detail on how the board performs its governance responsibilities in each job area. It's important to remember that boards who inadvertently get involved in staff functions undercut their ability to hold the superintendent accountable for the results of those efforts.

The Board can support the superintendent in fulfilling his role by providing:

- Time to plan and work with staff to execute successfully
- Regular check-ins, whether in person, by phone, 2-on-1, etc.
- Clear understanding of roles
- Clarity regarding shared roles
- Realistic expectations with outcomes developed/understood as governance team shared work
- Authorization to do and enact strategies/tactics to achieve the overarching district/Board goals

The Superintendent can support the Board by providing:

- Transparency
- Honest (timely communication)
- Knowledge of best practices
- Listening to us/community
- Follow through
- Responsive (email, other)
- Leadership by example – shared values
- Repair relationships
- Proactive information regarding sharing/planning
- Share current trends/ education philosophy
- Facilitating formation of board common values/beliefs:
    - Act on them
    - Disseminate thru district
- Effective and efficient decision making

The Board members can support each other by:

- Avoid personal accusations fracturing the board
- Protocols for responding to public – including follow-up (common understanding) how we interact with public
- Shared messages + FAQ (proactive + reactive)
- Common action – allow debate/differences of opinion
- Informal coffee time (with respect to Brown Act)
- Board professional development - book club (open meeting)
- Mentorship/support – new board member training (onboarding)
- Include in board communication updates (i.e., past and future external meetings)

GOVERNANCE ROLE AND RESPONSIBILITIES—CSBA

We agree with the responsibilities of school boards as described below by the California School Boards Association:

Set the direction for the community's schools

Focus on student learning
Assess needs/obtain baseline data
Generate, review, or revise setting direction documents (beliefs, vision, priorities, strategic goals, and success indicators)
Ensure that an appropriate inclusive process is used to develop the above listed documents
Ensure that these documents are the driving force for all district efforts

Establish an effective and efficient structure for the school district

Employ and support the superintendent
Establish a human resources framework that includes policies for hiring and evaluating other personnel
Oversee the development of and adopt policies
Set a direction for and adopt the curriculum and require data-producing assessment systems
Establish budget priorities, adopt the budget, and oversee facilities issues
Provide direction for and vote to accept collective bargaining agreements

Provide support through our behavior and actions

Act with professional demeanor that models the district's beliefs and vision
Make decisions and provide resources that support mutually agreed upon priorities and goals
Uphold board-approved district policies and support staff implementation of board direction
Ensure a positive working climate exists
Be knowledgeable enough about district efforts to be able to explain them to the public

Ensure accountability to the public

Evaluate the superintendent
Monitor, review, and revise policies
Serve as a judicial and appeals body
Monitor student achievement and program effectiveness and require program changes as indicated
Monitor and adjust district finances and periodically review facilities issues
Monitor the collective bargaining process

Act as community leaders

Speak with a common voice about district priorities, goals, and issues
Engage and involve the community in district schools and activities
Communicate clear information about policies, programs, and fiscal condition of the district
Educate the community and the media about the issues facing students, the district, and public education
Advocate for children, district programs, and public education to the general public, key community members and local, state, and national leaders

AGREEMENTS TO FACILITATE GOVERNANCE LEADERSHIP

Governance Team Norms and Protocols:

The Governing Board of the Cabrillo Unified School District is entrusted by the community to uphold the Constitutions of California and the United States, to protect the public interest in schools, and to ensure that a high quality education is provided to each student.

The Board and Superintendent must function together as a governance leadership team in order to effectively meet district challenges. Agreed upon behaviors, or norms, and operating procedures, or protocols, support consistent behaviors and actions among team members. The purpose of Cabrillo Unified School District governance team agreements is to ensure a positive and productive working relationship among board members, the superintendent, district staff, students, and the community. The following norms and protocols were developed for and by the members of the governance team and may be modified over time as needed.

POSITIVE GOVERNANCE TEAM CULTURE—CSBA

Culture is the positive or negative atmosphere created by the way people in an organization treat each other. Teams have unwritten (implicit) or written (explicit) agreements about how they will behave toward each other and other individuals. These behavioral ground rules, often called norms, enable teams to build and maintain a positive culture or shift a negative one.

Because the community elects school board members to set and monitor the direction of the school district, and the district superintendent translates all efforts into action, it is vital that the board and superintendent have a respectful and productive working relationship based on trust and open, honest communications.

OUR MEETING NORMS

We agree to: (* indicates more than one member selected the norm)

- Focus on the best interests of our students **
- We will listen actively to all ideas/ We will listen openly without preparing responses
- All team members will offer their ideas and resources
- We will stay focused on our goals and avoid getting sidetracked
- Everyone's opinions count/ We will be open to the ideas of others
- When we have a difference of opinion, we will debate the facts of the situation and avoid personalities/ We will address process – not personalities *
- We will be supportive rather than judgmental
- Learn from the past while focusing on the present and the future *
- We will seek to verify all information is available to all Board members

STRUCTURES AND PROCESSES TO SUPPORT EFFECTIVE GOVERNANCE—CSBA

Effective governance teams discuss and agree on the formal structures and processes used by the trustees and the superintendent in their functioning as a team (e.g., processes or structures for agenda setting, set-up of board room and table, agenda structure, handling complaints or concerns from the community, bringing up a new idea). These agreements about how groups will operate are often called protocols.

STRUCTURES AND PROCESSES TO SUPPORT EFFECTIVE GOVERNANCE—OUR PROTOCOLS

The following protocols are suggestions to support and promote the effectiveness of our governance team;

Issue	Protocol
Self-evaluation of the governance team effectiveness	• We will schedule workshops annually to review governance team agreements and processes.

Issue	Protocol
Voting no	• Each trustee respects the right of other trustees to vote “no” on an issue. • But everyone agrees it is a courtesy to the team to explain the reasons for the “no” vote either during deliberation or before casting the vote.

Issue	Protocol
Visiting schools	• Visits are encouraged. • As a professional courtesy, trustees will call the superintendent/principal ahead of time to arrange the visit. • Trustees will also be cautious about encroaching on the learning environment. To assist in this matter, the superintendent will ensure principals and teachers know that a teacher does not need to interrupt his or her lesson when a board member visits a classroom.

Issue	Protocol
Handling concerns from the public and staff	• When someone brings an issue or complaint to us, we will listen carefully, remembering that we are only hearing one side of the story. • We will paraphrase for understanding. • We will review the conversation. • And then direct the person back into the system at the appropriate place. • We will report the conversation to the superintendent so that he/she may follow-up as appropriate. • We will not listen to or discuss issues that may come before us in our judicial role. That information will be provided to all board Members at the appropriate time, during the hearing.

Issue	Protocol
Individual board member requests for information	• When an individual board member requests information, it will be provided to all board members. • An individual board member will – insofar as possible – work to let the superintendent and staff know ahead of time when a request for information will be made in public so the staff can be prepared to provide a thorough answer. • Individual board members will self-monitor to ensure one person's request for information does not divert an inappropriate amount of time from staff efforts to achieve district goals.

Issue	Protocol
Individual board member requests for action	• The only authority to direct action rests with the board as a whole, when they are seated at a board meeting. • A majority vote sets such direction. • Individuals may request action by bringing up a new idea, explaining their interest in a particular course of action, and working to get a board majority to support moving in that direction.

Issue	Protocol
Board meeting management	• We understand that board meetings are meetings of the board held in public, not open forum town hall meetings. • We will keep this in mind as we conduct our meetings, allowing the public to provide input at the time allotted to ensure the multiple voices of the community inform board deliberations. • However, when the board deliberates, it will be a time for the board to listen and learn from each other, taking the public input into consideration, not a time to re-engage with the public. • We will consistently abide by our formal processes relating to this issue so that all persons are treated fairly and equally. • We will review our policies, bylaws, and protocols relating to board meeting management (e.g., time limits on input from members of the public), revising or reaffirming them as appropriate.

SIGNATURE PAGE

We have reviewed and agreed to the aforementioned governance team norms and protocols in order to support a positive and productive working relationship among the Cabrillo Unified School District Governing Board, superintendent, staff, students, and the community. We shall renew these agreements annually.

Affirmed on this _____day of _____, 2019

Sophia Layne, Board President	Kimberly Hines, Vice President
Lizet Cortes, Clerk	Mary Beth Alexander, Trustee
Freya McCamant, Trustee	Dr. Sean McPhetridge, Superintendent

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: Holly Wade Ph.D., Assistant Superintendent, Educational Support Services
Jason Owens, Director of Personnel and Pupil Services
CATEGORY: Consent
RECOMMENDATION: Approve Field Trip for Cunha Intermediate School Outdoor Education to YMCA Camp Jones Gulch, La Honda, CA, September 30–October 4, 2019

BACKGROUND INFORMATION

Board Policy 6153 allows the Governing Board to permit students to participate in field trips.

REPORT/PROPOSAL

Matt Rippberger, Social Studies teacher of Cunha Intermediate School, is requesting that the Governing Board approve a field trip to YMCA Camp Jones Gulch in La Honda, California, from September 30–October 4, 2019, for Outdoor Education. There will be approximately 130 students participating and they will be chaperoned by 5 certificated staff members and 15 additional adults. The student, teacher, and chaperones will travel from Half Moon Bay to YMCA Camp Jones Gulch in Cabrillo Unified District buses. The travel party will be staying at the YMCA Camp Jones Gulch, 11000 Pescadero Road, La Honda, CA 94020.

FINANCIAL IMPACT

There is no financial impact on the district for this trip. The trip is paid for by the fundraising efforts of Cunha parents.

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: Holly Wade Ph.D., Assistant Superintendent, Educational Support Services
Jason Owens, Director of Personnel and Pupil Services
CATEGORY: Consent
RECOMMENDATION: Approve Field Trip for Half Moon Bay High School Future Farmers of America to Arcata, California, September 19–21, 2019

BACKGROUND INFORMATION

Board Policy 6153 allows the Governing Board to permit students to participate in field trips.

REPORT/PROPOSAL

Hannay Carney and Brianna Camozzi, teachers/advisors of Half Moon Bay High School Future Farmers of America program, are requesting that the Governing Board approve a field trip to Arcata High School, Arcata, California, from September 19–21, 2019, for a Chapter Officer Leadership Conference. There will be approximately 6 students participating, and they will be chaperoned by 2 certificated staff members. The students and staff will travel from Half Moon Bay to Arcata in a CUSD vehicle. The travel party will be staying at the Holiday Inn Express, 3107 Concorde Drive, McKinleyville, CA 95519.

FINANCIAL IMPACT

There is no financial impact on the district for this trip. The trip is paid for by a Future Farmers of America grant.

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of Governing Board
FROM: Holly Wade, Ph.D., Assistant Superintendent, Educational Support Services
CATEGORY: Consent
RECOMMENDATION: Approve Memorandum of Understanding Regarding IEP Placement of District Students in SMCOE Special Education Programs

BACKGROUND INFORMATION

During the 2018-19 school year, it came to the San Mateo County Office of Education's (SMCOE) attention that there did not exist a current form of contractual agreement which sets forth the respective duties and obligations of the SMCOE and a District of Special Education Accountability (DSEA) in those situations where the DSEA places a student in a special education classroom operated by the SMCOE. By contrast, most districts have in place agreements with other districts or non-public schools which outline each party's responsibilities with regard to out-of-district IEP placements.

Because the Individuals with Disabilities Education Act (IDEA) and related federal and California laws confirm that the DSEA retains all financial and legal responsibilities for its students which the DSEA places through an IEP in an SMCOE special education program, and also to address various misunderstandings experienced by both the SMCOE and DSEAs regarding their respective duties and responsibilities in such situations, a workgroup made up of representatives from the SMCOE, local districts, and the San Mateo County SELPA, with the assistance of attorneys from the San Mateo County Counsel's Office, met on several occasions over the last six months to collectively prepare a Memorandum of Understanding (MOU) that would expressly set forth the responsibilities of both the DSEA and the SMCOE both prior and subsequent to IEP placements.

This MOU imposes no additional financial obligations on those districts which place students in SMCOE special education programs. Rather, the MOU formally outlines and clarifies the roles and responsibilities of the SMCOE and the DSEA to ensure that both sides understand and comply with their legal and contractual responsibilities. The MOU also includes important new terms which exist for the protection of both the SMCOE and the DSEA, including mutual indemnification and dispute resolution. Consistent with the current practice, DSEAs will continue to be billed for the actual cost of all services provided for the student by the SMCOE

REPORT/PROPOSAL:

The purpose of this item is to inform the Board of the district’s intent to place students in San Mateo County Office of Education programs as needed.

FINANCIAL IMPACT:

This item has been accounted for in the 2019-20 budget.

MEMORANDUM OF UNDERSTANDING

Between CABRILLO UNIFIED **SCHOOL DISTRICT and SAN MATEO COUNTY OFFICE OF EDUCATION**

The purpose of this Memorandum of Understanding (MOU) is to outline responsibilities between the San Mateo County Office of Education (SMCOE) and a District of Special Education Accountability (DSEA) in situations where the DSEA seeks to place a student in a special education classroom operated by the SMCOE. It is agreed that when a student is placed in an SMCOE special education program by the Cabrillo Unified School District (District) through the IEP process, then, and in that capacity, the District remains the DSEA and therefore retains all financial and legal responsibilities under the Individuals with Disabilities Education Act (IDEA) and related federal and California laws.

As the student's DSEA, the District remains the proper party to initiate and/or defend any and all legal disputes, claims, complaints, due process proceedings and/or civil litigation related to a student's educational program pursuant to this MOU. Placements under this MOU shall not be deemed inter-district transfers, as the student remains a resident of the placing District. Thus, the SMCOE acts as a service provider, and not as the DSEA.

SMCOE's responsibility is therefore limited to implementing the educational program provided for in the student's IEP, to initiating timely communication, and to collaborating with the District around all aspects of the referral and IEP process as outlined in this MOU.

1. **Services to be performed by the SMCOE and the District.** In consideration of the payments hereinafter set forth, the SMCOE and the District shall comply with the terms, conditions, and specifications set forth herein, in **Exhibit A**, and attached hereto.

2. **Contract Term.** This MOU is made and entered into as of 9/12/2019(Date) between the SMCOE and the District. This MOU shall be in effect until terminated in accordance with Section 7 herein, or until revised by mutual and written consent of all parties.

3. **Payments.** In consideration of the services rendered in accordance with all terms, conditions, and specifications set forth herein and any Exhibit(s) or attachment(s) attached hereto, the District shall make payment as specified in the manner specified herein and in Exhibit A. In the event that the District makes any advance payments, the SMCOE agrees to refund any amounts in excess of the amount owed by the District at the time of contract termination.

4. **Hold Harmless.** : Each party will defend, indemnify and hold the other party, its officers, employees and agents harmless from and against any and all claims, damages and liability arising out of the performance of this Agreement but only in proportion to and to the extent such claims, damages or liability are caused by or result from the negligent or intentional acts or omissions of the indemnifying party, its officers, agents, or employees.

5. **Confidentiality.** All data produced or compiled by either the SMCOE or the District in performance of this Agreement shall be considered confidential unless it can be obtained as a public record and shall not be shared with a third party without the prior written consent of the other entity. Both the SMCOE and the District shall protect said data and information from unauthorized use and disclosure by the observance of the same or more effective procedures as each entity requires of its own personnel.

   Pursuant to Education Code section 49076(a)(2)(G) and 34 CFR sections 99.31(a)(1) and 99.7(a)(3)(iii), a local educational agency may share information from student records with a contractor or consultant with a legitimate educational interest who has a formal written agreement regarding the provision of outsourced

institutional services or functions by the contractor or consultant. Consistent with this authorization, the SMCOE and the District agree that the disclosure of information from student records under this MOU will comply with the requirements of Education Code sections 49073 et seq., the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99, as amended), and any other applicable state and federal laws and regulations regarding educational records, data privacy and confidentiality, and further agree to adhere to the requirements of such laws and regulations in carrying out their responsibilities under this MOU.

The requirements of this section shall survive the termination of this MOU.

6. **Non-Assignability.** Neither the SMCOE nor the District shall assign this MOU or any portion thereof to a third party without the prior written consent of the other entity, and any attempted assignment without such prior written consent in violation of this section shall: (1) be voidable at the election of the non-consenting party; and (2) automatically give the non-consenting party the option to terminate this MOU without prior notice.

7. **Termination of MOU.** Both the SMCOE's and the District's superintendents may, at any time after execution of the MOU, terminate this MOU, in whole or in part, for the convenience of the SMCOE or the District by giving written notice specifying the effective date and scope of such termination. Termination shall be effective on a date not less than thirty (30) days from said notice. In the event of termination, the SMCOE shall be paid for all work satisfactorily performed through the date of termination except where the placing District determines the quality or quantity of the work performed is unacceptable. The placing District may immediately terminate this MOU based upon unavailability of Federal, State, or local funds by providing written notice to the SMCOE as soon as is reasonably possible after the placing District learns of said unavailability of funding.

8. **Retention of Records.** Both the SMCOE and the District shall maintain all records related to this MOU for no fewer than three years after the District makes final payment or after the termination of this MOU and all other pending matters are closed. All records shall be subject to the examination and/or audit by agents of the SMCOE, the District, the State of California, other regulatory agencies, and/or Federal grantor agencies.

9. **Merger Clause.** This MOU, including all exhibits/attachments attached hereto, which are incorporated herein by this reference, constitutes the sole agreement of the parties hereto and correctly states the rights, duties, and obligations of each party as of this document's date. Any prior agreement, promises, negotiations, or representations between the parties not expressly stated in this document are not binding. All subsequent modifications shall be in writing and signed by both the SMCOE's and the District's superintendents. In the event that any term, condition, provision, requirement or specification set forth in the body of this MOU conflicts with or is inconsistent with any term, condition, provision, requirement or specification in any exhibit and/or attachment to this MOU, the provisions of the body of this MOU shall prevail. This MOU constitutes the entire agreement between the SMCOE and the District as related to the matters herein.

10. **Governing Law.** This MOU, including any exhibits, and any disputes arising out of this MOU shall for all purposes be deemed subject to the laws of the State of California without regard to its choice of law rules, and any lawsuit concerning or arising out of this MOU shall be venued in the County of San Mateo or in the United States District Court for the Northern District of California.

11. **Dispute Resolution.** In the event that concerns arise related to this MOU, the parties are encouraged to attempt to informally resolve such concerns at the lowest level of authority possible. MOU concerns should first be discussed between the SMCOE administrator for special education and the District special education administrator. If a resolution is not achieved, SMCOE's Superintendent/Designee will communicate with the District's Superintendent/Designee to continue working towards a student-focused resolution. In the event that

resolution still cannot be reached, the SELPA Governing Board will hear and decide any unresolved disputes relative to the MOU at the next scheduled SELPA Governing Board Meeting.

MEMORANDUM OF APPROVAL

This MOU entered into this 12th day of September, 2019 by and between the undersigned parties.

[SIGNED] Sean McPhetridge, Superintendent Cabrillo Unified School District	[SIGNED] Nancy Magee, San Mateo County Superintendent of Schools *SMCOE*

EXHIBIT A

SPECIAL EDUCATION RESPONSIBILITIES

PLACING DISTRICT:

Prior to Initial Placement:

1. **Referral.** As the District of Residence (DOR) and the District of Special Education Accountability (DSEA), the placing District will provide SMCOE with a completed referral packet including the current IEP, assessments and triennial completed within 2 years (in case of a Preschool referral, the timeline will be within 6 months) of the referral date.
2. **Placement IEP.** If District student referral is accepted by SMCOE, the placing District shall develop the IEP in collaboration with SMCOE staff as needed.
3. **Placement IEP Meeting.** Placing District shall schedule an IEP meeting to offer SMCOE program.
4. **SMCOE Consent for Placement.** The placing District shall not make an IEP offer for SMCOE program placement without first obtaining the written consent of the SMCOE.
5. **Scheduling Placement IEP Meeting.** The placing district will coordinate observations and IEP meetings with SMCOE.
6. **LIF Equipment.** The placing district will arrange for and provide all necessary low incidence materials and equipment consistent with the student's IEP upon placement. SMCOE staff will collaborate with the district of placement in the identification of necessary low incidence materials and equipment and potential sources to acquire low incidence materials and equipment in a timely manner.

Subsequent to Placement:

1. **DSEA Administrative Designee**. The placing District will assign a representative/administrative designee with authority to make educational decisions legally required of the DSEA (e.g. offering a free appropriate public education – FAPE) to participate in IEP meetings. While attendance at IEP meeting by the DSEA representative is preferable, SMCOE will accommodate participation by phone or other electronic means. Notification to SMCOE of the District's need for alternative participation means should occur at least one business day prior to any scheduled meeting.
2. **SEIS Record.** The placing District will own the SEIS record and provide edit access to SMCOE identified administrators and service providers.
3. **IEP Note-taker.** Unless otherwise agreed upon by both parties, the placing District representative who attends the IEP will serve as note-taker and an SMCOE representative will serve as a facilitator in IEP meetings.
4. **Offer of FAPE.** The placing District representative/administrative designee attending the IEP will make the offer of FAPE at an appropriate time in IEP meeting.
5. **Finalize / Distribute IEP.** Following the IEP meeting, the placing District representative will update and finalize the IEP document, including making any necessary edits. The placing District representative will then affirm and attest the IEP within seven (7) days of the IEP meeting. The placing District is responsible for distributing and circulating the IEP with the original signature page/s to the relevant/necessary parties, including the student and his/her representatives.
6. **Prior Written Notice.** SMCOE will alert placing district within one business day of situations which may require Prior Written Notice (PWN), including parent requests for assessments for additional

services. The PWN will be written in collaboration between the placing District and the SMCOE. The placing District shall be responsible for sending/transmitting the PWN to the student and his/her agents.

7. **Transition Planning.** The placing district will participate in transition planning in situations where a change of educational placement is being considered by the IEP team.
8. **Home / Hospital Instruction.** Any student determined to require Home/Hospital Instruction through the IEP process will be withdrawn by the placing District from the SMCOE special education program, in which case Home/Hospital services will be delivered by the placing District.
9. **Fiscal Responsibility.** In accordance with the fiscal agreements in this MOU, the placing District shall reimburse the SMCOE for the actual cost of all services provided for the student by the SMCOE.
10. **Legal Disputes: Financial Responsibility.** It shall be the financial and legal responsibility of the placing District to handle any and all legal disputes and claims, including but not limited to, responding to IEE requests, negotiating settlement agreements, mediations, due process hearings, compliance complaints and any and all other legal actions related to a student's educational program pursuant to this MOU.
11. **Legal Disputes: Party of Interest.** If the SMCOE is named as a party to a legal dispute, the placing District will intervene as the real party in interest and will endeavor to have the SMCOE dismissed as a party with prejudice.
12. **Hold Harmless.** The placing District shall protect, defend, indemnify, forever hold harmless and assume the costs of defense including attorney's fees of the SMCOE, its Board, officers, members, representatives, agents, guests, invitees, and/or employees, from and against any and all liabilities, claims, losses, judgments, damages, demands or expenses resulting from educating the student, assessing the student and/or implementing the IEP by the SMCOE, excepting those liabilities, claims, losses, judgments, damages, demands or expenses arising out of or caused by the sole negligent, reckless, unlawful or intentional acts of the SMCOE, its Board, officers, members, representatives, agents, guests, invitees, and/or employees. This duty to indemnify and hold harmless expressly does not apply to situations where the SMCOE has breached its obligations under this MOU, including by failing to properly implement the student's IEP.

SMCOE:

Prior to Initial Placement:

1. **Program Availability**. SMCOE will consult with placing District about the availability and appropriateness of SMCOE program, including related services.
2. **LIF Equipment.** Within 10 business days of receipt of the referral, SMCOE will alert placing district of any Low Incidence, materials or equipment which may be necessary to support student placement in SMCOE program, and share potential sources where material and equipment may be acquired.

Subsequent to Placement:

1. **Schedule Annual IEP.** SMCOE Representative will contact placing District and other IEP team members at least 60 calendar days prior to the due date of annual/triennial IEPs to schedule an IEP meeting and confirm which entity will conduct any related evaluations/assessments.
2. **Parent Request for IEP.** Within 1 business day of receipt of a request by a parent for an IEP meeting, SMCOE will notify the placing district and facilitate scheduling of the meeting.
3. **Notice of Meeting.** Except in situations where a meeting this timeline is not possible (such as emergency IEP meetings), SMCOE will send Notice of Meeting with excusal form at least ten (10) calendar days prior to IEP meeting.
4. **IEP Attendance.** SMCOE will attend all IEP meetings in cooperation with placing District personnel.
5. **IEP Note-taker.** Unless otherwise agreed upon by both parties, the placing District representative who attends the IEP will serve as IEP note-taker and an SMCOE representative will serve as IEP facilitator.
6. **Draft IEP.** SMCOE case manager will share draft present levels of performance, updated goals with placing District representative/designee within 5 days of IEP meeting.
7. **Interpretation/Translation Services.** SMCOE will attempt to provide IEP-related interpretation and/or translation services utilizing its bilingual family counselors or other staff members. When SMCOE staff are unable to provide this service, the placing district will be notified accordingly and the SMCOE shall arrange for a private agency to provide the service, to be billed at cost to the placing District, unless the placing District elects to itself provide the interpretation and/or translation service.
8. **Delivery of FAPE.** SMCOE will provide all services identified as its responsibility in IEP. In the event SMCOE is unable to implement any portion of the IEP and believes the student cannot receive FAPE in its program, SMCOE shall provide written notice thereof to the placing District. As necessary, the placing District shall then coordinate and conduct an IEP meeting at which the SMCOE will or will not participate as determined by the placing District in its discretion.
9. **Request for Assessment.** If an educational rights holder requests that a student placed in an SMCOE special education program be assessed for additional IEP eligibility and/or services, or makes any request requiring action by the placing District, the SMCOE shall within one business day provide notice thereof to the placing District so that the placing District may evaluate the request/recommendation and respond within the appropriate window. If a PWN is required, the PWN will be written by the placing District in collaboration with the SMCOE. The placing District shall be responsible for sending/transmitting the PWN to the student and his/her agents.
10. **Triennial and other Assessments.** SMCOE staff will conduct triennial evaluations and/or assessments to determine student eligibility for additional related services identified in item number 1. Under special circumstances, placing District may request to utilize its own Related Service provider by making a request in writing to the SMCOE Administrator for Special Education. The agency which conducts the assessment—the DSEA or SMCOE—is responsible for developing the Assessment Plan, soliciting parent consent, completing the assessment in timelines outlined in state and federal law, and scheduling an IEP meeting to share assessment results.
11. **Related Services.** Unless otherwise agreed by the parties, SMCOE will be responsible for the provision of any of the following Related Services for which the student is determined eligible through the IEP process: Speech and Language Pathologist, Assistive Technology/Augmentative Alternative Communication, Adaptive PE, Visual Impairment, Orientation & Mobility, Deaf and Hard for Hearing, Educational Audiology, Licensed Vocational Nurse, Intensive Individual Instruction, Occupational Therapy, Physical Therapy, and Transportation. Under special circumstances, placing District may request to utilize its own Related Service provider by making a request in

writing to the SMCOE Administrator for Special Education. In the event SMCOE is unable to provide a related service as identified in the IEP, SMCOE shall provide written notice thereof to the placing District. (See item number 8 above, regarding Delivery of FAPE.)

12. **Service Logs.** The delivery of SMCOE Related Services will be logged in SEIS service tracker by end of each month and available for review by the placing District.
13. **Educationally Related Mental Health Services**. When an assessment for Educationally Related Mental Health Services (ERMHS) is determined to be appropriate by the Placing District, SMCOE will develop an assessment plan, solicit parent consent for assessment and for release for confidential student records, and will contact Behavioral Health and Rehabilitation Services (BHRS) to initiate an assessment. SMCOE will schedule an IEP meeting for BHRS to share results of the ERMHS. If ERMHS services are determined appropriate through the IEP process, BHRS shall deliver these services and will bill the placing District for services. NOTE: Placing District may request to utilize its own ERMHS provider to conduct assessment and/or deliver ERMHS services by making a request in writing to the SMCOE Administrator for Special Education.
14. **Attendance Logs.** SMCOE will provide the placing District with monthly attendance log of all placing District students enrolled in SMCOE Special Education Programs.
15. **Student Suspension.** SMCOE will notify placing District if and when a student has received 5 days suspension in a school year, cumulative, and for each subsequent day of suspension thereafter.
16. **Manifestation Determination.** A Manifestation Determination IEP will be held in accordance with IDEA through the cooperation of the placing District and the SMCOE when necessary.
17. **Benchmark Reporting.** Fall, Winter, and Spring Benchmark report on IEP goal progress will be provided to the placing District within 14 days of completion by SMCOE staff members.
18. **Transportation.** SMCOE will make every effort to secure transportation for the placed student. However, in cases where SMCOE is not able to accommodate the transportation for the student placed in the SMCOE program, it is the responsibility of the placing district to provide transportation. The district is also responsible for any interim transportation necessary between placement and transportation being able to begin for the placed student.
19. **Cost / Billing.** The placing District is responsible for all costs associated with student placement. SMCOE will initiate billing based on annual estimates posted on the SMCOE secure site. SMCOE will bill quarterly and will process via journal transfer or invoice. Estimates are based on student counts and are subject to change.
20. **Legal Disputes.** If a legal dispute arises regarding a student's educational program and/or the SMCOE's assessment(s), the SMCOE will fully cooperate with the placing District, including but not limited to making its employees and documents available for testimony and documentary evidence.
21. **Hold Harmless.** SMCOE shall indemnify and hold the placing District harmless from any adjudicated liability related to the SMCOE's negligent, reckless, unlawful or intentional acts arising out of its obligations under this MOU. In the event that an administrative body or court of law determines that the claim of a student arises out of the negligent, reckless, unlawful or intentional acts of SMCOE, SMCOE will be obligated to provide a contribution to the placing District in accordance with its proportionate share of liability. The amount of the contribution shall be determined by an informal resolution between the superintendents, or designees, going before the County Board of Education or arbitration and identifying who will incur the cost of this process.

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: Holly Wade Ph.D., Assistant Superintendent, Educational Support Services
Jason Owens, Director of Personnel and Pupil Services
CATEGORY: Consent
RECOMMENDATION: Approve the Certificated Personnel Report

BACKGROUND INFORMATION

The following personnel items are submitted for your ratification/approval.

1. OFFER OF PROBATIONARY EMPLOYMENT FOR 2019-2020

Nohemi Couzin, Mathematics Teacher, Cunha Intermediate School, effective August 12, 2019.

Caleb Hartman-Pickens, English Teacher, Cunha Intermediate School, effective August 12, 2019.

Kathleen Roper, Science Teacher, Cunha Intermediate School, effective August 14, 2019.

2. OFFER OF TEMPORARY EMPLOYMENT FOR 2019-2020

Marlena Moran-Ramirez, Kindergarten Teacher, Farallone View Elementary School, effective August 12, 2019.

Rebecca Goodell, 0.2 FTE PE Teacher, El Granada Elementary School, effective September 3, 2019.

Kaia Lindberg, 0.5 FTE PE/Science Teacher, Farallone View Elementary School, August 26, 2019.

Martina Reiss, 0.075 FTE Art Teacher, Farallone View Elementary School, August 26, 2019.

Susan Tresner, Grades 1-2 Immersion Teacher, Hatch Elementary School, effective August 12, 2019.

3. REQUEST FOR REDUCED CONTRACT FOR 2019-2020

Anna Leyva, 0.6 FTE Reading Intervention Teacher, Hatch Elementary School, formerly 0.8 FTE Reading Intervention Teacher, Hatch Elementary School, effective August 12, 2019.

4. CHANGE IN ASSIGNMENT

Kenneth Gray, Special Day Class Teacher, Half Moon Bay High School, formerly Special Day Class Teacher, Cunha Intermediate School, effective August 12, 2019.

FINANCIAL IMPACT

Financial impact is included in the budget.

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: Holly Wade Ph.D., Assistant Superintendent, Educational Support Services
Jason Owens, Director of Personnel and Pupil Services
CATEGORY: Consent
RECOMMENDATION: Approve the Classified Personnel Report

BACKGROUND INFORMATION

The following personnel items are submitted for your ratification/approval.

1. PROMOTION

Suzanne McCormack, Administrative Assistant III, Pilarcitos High School, formerly Administrative Assistant II, Cunha Intermediate School, effective August 1, 2019.

2. OFFER OF EMPLOYMENT FOR 2019-2020

Rudolph Kienast, Lead Bus Driver, Transportation Department, effective August 26, 2019.

Flavio Morales, Night Custodian II, El Granada Elementary School, effective August 27, 2019.

Christine Woodbridge, Clerical Assistant II, Half Moon Bay High School, effective September 3, 2019.

FINANCIAL IMPACT

Financial impact is included in the budget.

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California, 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: Holly Wade Ph.D., Assistant Superintendent, Educational Support Services
Jason Owens, Director of Personnel and Pupil Services
CATEGORY: Consent
RECOMMENDATION: Approve Placement of Current Personnel/Student Services Administrative Assistant IV to Reinstated Administrative Assistant V Position

BACKGROUND INFORMATION

The Personnel/Student Services Department Administrative V position was approved for reinstatement at the August 8, 2019 Board Meeting. It was determined that the additional responsibilities included in the Administrative Assistant V job description were required to successfully support the new needs of the Personnel and Student Services departments. These additional responsibilities include, but are not limited to, serving as the CUSD Attendance Supervisor in addition to attendance at County student services training meetings.

REPORT/PROPOSAL

As approved at the August 8, 2019 Board Meeting, to properly address the needs and requirements of the Personnel/Student Services department, it was necessary to restore the Administrative Assistant V position.

As such, Jackie Sullivan, currently serving as the department's Administrative Assistant IV, has taken on these additional responsibilities as the Administrative Assistant V and will be assigned to the newly reinstated position effective July 1, 2019.

FINANCIAL IMPACT

Financial impact is included in the budget.

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California, 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: James Crawford, Interim Chief Business Official
CATEGORY: Consent
RECOMMENDATION: Approve Donations to Cabrillo Unified School District

BACKGROUND INFORMATION

The Governing Board routinely reviews the monthly donation reports.

REPORT/PROPOSAL

Pursuant to the Governing Board Policy 3290, the Governing Board is to accept donations on behalf of the district or any school in the district.

FINANCIAL IMPACT

There is no financial impact to the District.

September 12, 2019 Board Meeting
Summary Site Donations

Site	Program	Donor	Amount	Site Total	Total Donations
HMBHS	Seth Koller Scholarship	Suzy Hammack	$100		
HMBHS	Seth Koller Scholarship	Randle Richardson	$1,000		
HMBHS				$1,100	
Curriculum & Instruction	Multi-Tiered System of Supports (MTSS) & Cultural Awareness	Philanthropic Ventures: Bill Somerville, James Higa & Belinda Hernandez-Arriaga	$2,000	$2,000	
					$3,100

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California, 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: James Crawford, Interim Chief Business Official
CATEGORY: Consent
RECOMMENDATION: Approve Declaration of District Property as Surplus

BACKGROUND INFORMATION

The Governing Board recognizes the need to continually enhance student learning by providing access to high quality textbooks, equipment and other instruction materials.

From time to time, the District identifies furniture and equipment that are no longer needed. These items are catalogued and a notice is sent to the school sites advertising the free distribution of these items. The remaining items are then brought to the Board for the purpose of being declared surplus. This action allows us to either sell or donate the items.

REPORT/PROPOSAL

- Four MOT vehicles, three Maintenance and one Grounds (vehicles are no longer in working conditions)
- Mobile Trailer located at the District Office, it was once used as the office for previous Construction Manager
- Bunn Package Tying Machine, Serial No. 89609

FINANCIAL IMPACT

There may be a small positive financial impact to the General Fund.

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California, 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: Leticia Bhatia, Ed.D., Assistant Superintendent, Curriculum & Instruction
CATEGORY: Consent
RECOMMENDATION: Approve for Distribution/Disposal of Obsolete Textbooks at Various Schools

BACKGROUND INFORMATION

Board Policy 3270 recognizes that the school district may own personal property which is unusable, obsolete or no longer needed by the district. This policy allows for the sale or disposal of district property in accordance with the Board Policy and the requirements of California State Law.

REPORT/PROPOSAL

Please refer to attached list of K-12 Obsolete Materials.

FINANCIAL IMPACT

There is no financial impact to the General Fund.

GRADE LEVEL	SUBJECT	BOOK TITLE	ISBN#	Quantities at each Site
				HA
K	Language Arts			
K				
K		CA Teachers Edition Vol 1	618137718	2
K		CA Teachers Edition Vol 2	618137726	2
K		CA Teachers Edition Vol 3	618137734	2
K		CA Teachers Edition Vol 4	618137742	2
K		CA Teachers Edition Vol 5	618137750	2
K		CA Teachers Edition Vol 6	618137769	2
K		CA Teachers Edition Vol 7	618137777	2
K		CA Teachers Edition Vol 8	618137785	2
K		CA Teachers Edition Vol 9	618137793	2
K		CA Teachers Edition Vol 10	618137807	2
K		Guia del maestro para CA Vol 1	618238786	1
K		Guia del maestro para CA Vol 2	618238794	1
K		Guia del maestro para CA Vol 3	618238808	1
K		Guia del maestro para CA Vol 4	618238816	1
K		Guia del maestro para CA Vol 5	618238824	1
K		Guia del maestro para CA Vol 6	618238832	1
K		Guia del maestro para CA Vol 7	618238840	1
K		Guia del maestro para CA Vol 8	618238859	1
K		Guia del maestro para CA Vol 9	618238867	1
K		Guia del maestro para CA Vol 10	618238875	1
1	Language Arts	Lectura Aqui Vamos 1.1	061823859X	78
1		Lectura Seamos Amigos 1.2	618238611	74
1		Lectura Sorpresas 1.3	618238603	76
1		Lectura Tesoros 1.4	061823862X	96
1		Lectura Maravillas 1.5	618238638	74
1		Guia del maestro para CA Vol 1	618238891	3
1		Guia del maestro para CA Vol 2	618238905	3
1		Guia del maestro para CA Vol 3	618238913	3
1		Guia del maestro para CA Vol 4	618238921	2
1		Guia del maestro para CA Vol 5	061823893X	3
1		Guia del maestro para CA Vol 6	618238948	3
1		Guia del maestro para CA Vol 7	618238956	3
1		Guia del maestro para CA Vol 8	618238964	3
1		Guia del maestro para CA Vol 9	618238972	3
1		Guia del maestro para CA Vol 10	618238980	3
2	Language Arts	Reading CA Adventures 2.1	618157166	51
2		Reading CA Delights 2.2	618157174	28
2		Lectura Aventuras 2.1	618238646	39
2		Lecturas Encantos 2.2	618238654	51

GRADE LEVEL	SUBJECT	BOOK TITLE	ISBN#	Quantities at each Site
				HA
2		CA Teachers Edition Vol 1	618137912	3
2		CA Teachers Edition Vol 2	618137920	3
2		CA Teachers Edition Vol 3	618137939	3
2		CA Teachers Edition Vol 4	618137947	3
2		CA Teachers Edition Vol 5	618137955	3
2		CA Teachers Edition Vol 6	618137963	3
3	Language Arts	Reading CA Rewards 3.1	618157182	37
3		Reading CA Horizons 3.2	618157190	43
3		Lectura CA Recompensas 3.1	618238662	37
3		Lectura Ca Horizontes 3.2	618238670	39
3		CA Teachers Edition Vol 1	618137971	5
3		CA Teachers Edition Vol 2	061813798X	5
3		CA Teachers Edition Vol 3	618137998	7
3		CA Teachers Edition Vol 4	618138005	6
3		CA Teachers Edition Vol 5	618138013	4
3		CA Teachers Edition Vol 6	618138021	5
3		Guia del maestro para CA Vol 1	618239057	2
3		Guia del maestro para CA Vol 2	618239065	2
3		Guia del maestro para CA Vol 3	618239073	2
3		Guia del maestro para CA Vol 4	618239081	1
3		Guia del maestro para CA Vol 5	061823909X	1
3		Guia del maestro para CA Vol 6	618239103	1
4	Language Arts	Reading CA Traditions	618157204	62
		Lectura CA Tradiciones	618238689	17
		CA Teachers Edition Vol 1	618138153	4
		CA Teachers Edition Vol 2	618138161	3
		CA Teachers Edition Vol 3	061813817X	5
		CA Teachers Edition Vol 4	618138188	3
		CA Teachers Edition Vol 5	618138196	3
		CA Teachers Edition Vol 6	061813820X	3
		Guia del maestro para CA Vol 1	618239111	3
		Guia del maestro para CA Vol 2	061823912X	3
		Guia del maestro para CA Vol 3	618239138	3
		Guia del maestro para CA Vol 4	618239146	3
		Guia del maestro para CA Vol 5	618239154	3
		Guia del maestro para CA Vol 6	618239162	3
5	Language Arts	Reading CA Expeditions	618157212	42
		Lectura CA Expediciones	618238697	20
		CA Teachers Edition Vol 1	618138218	5
		CA Teachers Edition Vol 2	618138234	4

GRADE LEVEL	SUBJECT	BOOK TITLE	ISBN#	Quantities at each Site
				HA
		CA Teachers Edition Vol 3	618138242	4
		CA Teachers Edition Vol 4	618138250	4
		CA Teachers Edition Vol 5	618138269	4
		CA Teachers Edition Vol 6	618138277	4
		Guia del maestro para CA Vol 1	618239170	1
		Guia del maestro para CA Vol 2	618239189	1
		Guia del maestro para CA Vol 3	618239197	1
		Guia del maestro para CA Vol 4	618239200	1
		Guia del maestro para CA Vol 5	618239219	1
		Guia del maestro para CA Vol 6	618239227	1

GRADE LEVEL	SUBJECT	BOOK TITLE	ISBN#	QUANTITY
9-12	Metal Shop	Modern Metal Working	1-56637-710-2	23

GRADE LEVEL						
9-12						

GRADE LEVEL				
9-12				

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California, 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: August 8, 2019
TO: Members of Board of Education
FROM: Sean McPhetridge, Ed.D., Superintendent
CATEGORY: Consent
RECOMMENDATION: Approve Minutes of the August 4, 2019 and August 5, 2018 Special Governing Board Meeting and the August 8, 2019 Regular Governing Board Meeting

BACKGROUND INFORMATION

The Governing Board routinely reviews and approves minutes from all regular meetings and special sessions.

REPORT/PROPOSAL

The unadopted minutes the August 4, 2019 and August 5, 2018 Special Governing Board meeting and the August 8, 2019, Regular Governing Board meetings are included in this Board packet for consideration.

FINANCIAL IMPACT

There is no financial impact to the General Fund.

Special Governing Board Meeting Agenda

(Unadopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Robert King Room – Pilarcitos High School
498 Kelly Avenue, Half Moon Bay, CA 94109
August 4, 2019, 12:30 PM
Closed Session 12:00 PM

Board Members Present:	Ms. Sophia Layne, President Ms. Kimberly Hines, Vice President Ms. Lizet Cortes, Clerk to the Governing Board Ms. Mary Beth Alexander, Member Ms. Freya McCamant, Member
Administrators at the Table:	Dr. Sean McPhetridge, Ed.D., Superintendent

1. CALL TO ORDER - 12:01 PM

2. ROLL CALL / QUORUM

___ Ms. Sophia Layne, President
___ Ms. Kimberly Hines, Vice President
___ Ms. Lizet Cortes, Clerk to the Governing Board
___ Ms. Mary Beth Alexander, Member
___ Ms. Freya McCamant, Member

3. COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA

a. None

4. RECESS TO CLOSED SESSION

5. RECONVENE OPEN SESSION – 12:30 PM

The Governing Board met in closed session from 12:02 PM to 12:30 PM. President Sophia Layne reported the following action taken:

The Governing Board voted 5 to 0 in closed session to deny a claim for damages.

6. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Sophia Layne.

7. ADOPTION OF AGENDA

Motion to approve the agenda as presented by Member Mary Beth Alexander and seconded by Member Freya McCamant.

(M-1) Passed 5-0

8. COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA

a. None

9. WORK STUDY SESSION

a. 3.1 Good Beginnings (Sepideh Yeoh, CSBA Consultant)

The Board participated in a work study session conducted by CSBA Consultant Sepideh Yeoh on Governance Practices, including unity of purpose, roles, responsibilities, norms, protocols, Mission, Vision, and Board priorities.

10. ADJOURNMENT OF THE MEETING

Motion to adjourn made by Member Kimberly Hines and seconded by Member Mary Beth Alexander.

(M-2) Passed 5-0

Meeting was adjourned at 6:47 PM.

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

_____ _____

Lizet Cortes
Clerk to the Governing Board

Date

Special Governing Board Meeting Agenda

(Unadopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

District Office Board Room
498 Kelly Avenue, Half Moon Bay, CA 94109
August 5, 2019, 4:00 PM

Board Members Present:	Ms. Sophia Layne, President Ms. Kimberly Hines, Vice President Ms. Lizet Cortes, Clerk to the Governing Board Ms. Mary Beth Alexander, Member Ms. Freya McCamant, Member
Administrators at the Table:	Dr. Sean McPhetridge, Ed.D., Superintendent Dr. Leticia Bhatia, Ed.D., Assistant Superintendent Dr. Holly Wade, Ph.D., Assistant Superintendent Mr. James Crawford, Interim Chief Business Official

1. CALL TO ORDER – 4:00 PM

2. ROLL CALL / QUORUM

___ Ms. Sophia Layne, President
___ Ms. Kimberly Hines, Vice President
___ Ms. Mary Beth Alexander, Member
___ Ms. Freya McCamant, Member

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by President Sophia Layne.

4. ADOPTION OF AGENDA

Motion to approve the agenda as presented/amended by Member Mary Beth Alexander and seconded by Member Freya McCamant.

(M-3) Passed 4-0
Board Member Lizet Cortes absent from this vote

5. COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA

a. None

6. REPORTS / INFORMATION / PRESENTATIONS

Financial Overview and Considerations to Inform Mid-Term Financial Solvency

Dr. Sean McPhetridge, Ed.D., Superintendent, presented to the Board of Education the Financial Overview and Considerations to Inform Mid-Term Financial Solvency.

Ms. Denise Porterfield, Deputy Superintendent, Business Services Division, San Mateo County Office of Education, delivered the results of the District budget review as conditional budget approval.

7. PUBLIC HEARING

a. Public Hearing in Connection with Proposed Education Parcel Tax on November 5, 2019

President Sophia Layne opened the Public Hearing in Connection with Proposed Education Parcel Tax on November 5, 2019 at 4:31 PM.

Mr. Justin Stockman, resident of Half Moon Bay, came to address the Governing Board regarding the proposed parcel tax and to show his support for an increase to the proposed annual tax fee.

Ms. Amber Stariha, Coastside for Better Education Funding Member and parent of CUSD students, came to address the Governing Board regarding the proposed parcel tax and to show her support for an increase to the proposed annual tax fee. Ms. Stariha stated that they will continue their advocacy at the State level.

After hearing comments from the public, the public hearing was closed at 4:40 PM.

8. ACTION ITEMS

a. Adopt Resolution No. 14-19: Calling an Election, Establishing Specifications of the Election Order, and Requesting Consolidation with Other Elections Occurring on November 5, 2019

Motion to Approve Adopt Resolution No. 14-19: Calling an Election, Establishing Specifications of the Election Order, and Requesting Consolidation with Other Elections Occurring on November 5, 2019 was made by Member Freya McCamant and seconded by Member Kimberly Hines

(M-4) Passed 5-0

ROLL CALL
Ms. Sophia Layne, President - aye
Ms. Kimberly Hines, Vice President - aye
Ms. Lizet Cortes, Clerk to the Governing Board - aye
Ms. Mary Beth Alexander, Member - aye
Ms. Freya McCamant, Member - aye

9. ADJOURNMENT OF THE MEETING

Motion to adjourn made by Member Mary Beth Alexander and seconded by Member Freya McCamant.

(M-5) Passed 5-0

Meeting was adjourned at 5:06 PM.

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

_____ _____

Lizet Cortes
Clerk to the Governing Board

Date

Regular Governing Board Meeting Agenda

(Unadopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

District Office Board Room
498 Kelly Avenue, Half Moon Bay, CA 94109
August 8, 2019, 7:00 PM
Closed Session 6:00 PM

Board Members Present:	Ms. Sophia Layne, President Ms. Kimberly Hines, Vice President Ms. Lizet Cortes, Clerk to the Governing Board Ms. Mary Beth Alexander, Member Ms. Freya McCamant, Member
Administrators at the Table:	Dr. Sean McPhetridge, Ed.D., Superintendent Dr. Leticia Bhatia, Ed.D., Assistant Superintendent Dr. Holly Wade, Ph.D., Assistant Superintendent

1. CALL TO ORDER – 6:00 PM

2. ROLL CALL / QUORUM

___ Ms. Sophia Layne, President
___ Ms. Kimberly Hines, Vice President
___ Ms. Lizet Cortes, Clerk to the Governing Board
___ Ms. Mary Beth Alexander, Member
___ Ms. Freya McCamant, Member

3. COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA

4. RECESS TO CLOSED SESSION – 6:00 PM

5. RECONVENE OPEN SESSION – 7:01 PM

The Governing Board met in closed session from 6:01 PM to 7:00 PM. President Sophia Layne reported the following action taken:

The Governing Board voted 4 to 1 in closed session to approve and grant an interdistrict transfer appeal to continue attendance in Cabrillo Unified School District with conditional circumstances.

6. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board President Sophia Layne.

7. ADOPTION OF AGENDA AS PRESENTED / AMENDED

Motion to approve the agenda as presented by Member Kimberly Hines and seconded by Member Freya McCamant.

(M-6) Passed 5-0

8. STUDENT / STAFF / COMMUNITY RECOGNITION

a. None

President Sophia Layne requested an amendment to the agenda by moving Item 9, Comments from the Public, to a later time.

Motion to approve the agenda as amended by Member Kimberly Hines and seconded by Member Freya McCamant.

(M-7) Passed 5-0

9. COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA

a. None

10. REPRESENTATIVE REPORTS

a. CUTA Representatives

CUTA Co-President Heidi Mills welcomed Superintendent McPhetridge to the District. Ms. Mills stated that everybody has worked hard to make improvements to and make schools an exciting place where futures can begin. Ms. Mills also stated that the Coastside is a challenging place to live as a teacher and that union members face difficult financial decisions. Ms. Mills said that she is looking forward to working together to come up with solutions that will help students and teachers despite the funding challenges.

b. CSEA Representatives

CSEA President Stig Lynne stated that CSEA members have been working during the spring and summer to get school facilities ready for the new school year. Mr. Lynne said that he is looking forward to working with Superintendent McPhetridge and the Governing Board to keep schools running.

11. REPORTS / INFORMATION / PRESENTATIONS

a. Multi-Tiered System of Support (MTSS) Overview Presentation

Ms. Holly Wade, Ph.D., Assistant Superintendent, Educational Support Services, and Ms. Leticia Bhatia, Ed.D., Assistant Superintendent, Curriculum and Instruction, the Multi-Tiered System of Support Overview.

12. DISCUSSION ITEMS

a. None

13. COMMUNICATIONS

a. Board Members

Board Member Freya McCamant thanked the community for the strong support given to the District over the years for bonds and parcel taxes. Ms. McCamant pleaded to the community for continued support in the future for the renewal of the parcel tax.

Board Member Lizet Cortes wished the principals and everybody good luck with the new school year and said that she is looking forward to visiting and supporting the school.

Board Member Kimberly Hines said that she echoes the appreciation for the District, parents, and new leadership. Ms. Hines shared that the Board did a full-day the retreat on Sunday, August 4, that will give Board Members a stable base to understand each other and follow best practices. Ms. Hines stated she is looking forward for other study sessions and working with the community.

Member Mary Beth Alexander welcomed everyone to a new school year. Ms. Alexander said she enjoyed the retreat and feels this is going to help the Board work together.

President Sophia Layne welcomed Superintendent McPhetridge, Assistant Superintendent Leticia Bhatia, and Interim Chief Business Official James Crawford. Ms. Layne also welcomed new Farallone View Principal Anne Cildir. Ms. Layne stated the Board Meeting on Monday, August 5, provided a productive conversation about the financial overview of the District and the implication for our school district as result of the insufficient funding at the state level.

b. Superintendent

Superintendent McPhetridge said he is excited coming to the District as an outsider to see the great facilities work at Cunha School and that it is important to celebrate even knowing that it caused pain to the district. Superintendent McPhetridge said he is excited to see the great work done at Hatch and Pilarcitos campuses. Superintendent McPhetridge stated that the District will be reviewing and updating the district Facilities Master Plan to continue working on making sure to deliver on the promise made to taxpayers about the bond.

Superintendent McPhetridge shared that the Board voted 5-0 for a replacement parcel tax that represents $1.6 million. Superintendent McPhetridge said that, as district employee, he cannot advocate but he can provide information about it. If the parcel tax does not pass, the district will have to cut an additional $1.6 million. Superintendent McPhetridge also shared that the district is working with the San Mateo Office of Education County to make actionable cuts by the first interim in December because of the inequitable funding from the State.

Superintendent McPhetridge finished his report by stating that, despite the challenges the District is facing, he is confident that the community and staff will come together, and the team will work together in the best interest of the children and families.

14. CONSENT ITEMS

a. Approval of Certificated Personnel Report
b. Approval of Classified Personnel Report
c. Approval of Changes to the Maintenance Custodian/Custodian II Job Descriptions
d. Approval of the Brandman University Supervised Internship Agreement
e. Approval of Reinstatement of Administrative Assistant V Position to Personnel/Student Services
f. Acceptance of Donations to Cabrillo Unified School District
g. Acceptance of Enrollment Report for the Tenth Month of the 2018-2019 School Year
h. Approval of Quarterly Report on Williams Uniform Complaints (Education Code §35186)
i. Approval of Minutes of the June 20, 2019 Regular Governing Board Meeting

Motion to adopt consent items as presented was made by Member Kimberly Hines and seconded by Member Mary Beth Alexander.

(M-8) Passed 5-0

15. ACTION ITEMS

a. Proclamation Hispanic Heritage Month – September 15, 2019 – October 15, 2019

Motion to approve Proclamation Hispanic Heritage Month – September 15, 2019 – October 15, 2019 was made by Member Kimberly Hines and seconded by Member Mary Beth Alexander.

(M-9) Passed 5-0

ROLL CALL
Ms. Sophia Layne, President - aye
Ms. Kimberly Hines, Vice President - aye
Ms. Lizet Cortes, Clerk to the Governing Board - aye
Ms. Mary Beth Alexander, Member - aye
Ms. Freya McCamant, Member - aye

b. Hold Public Hearing for 2019-2021 Contract Initial Proposals and Approve as Submitted by the Cabrillo Unified School District and the California School Employees Association

Motion to Hold Public Hearing for 2019-2021 Contract Initial Proposals and Approve as Submitted by the Cabrillo Unified School District and the California School Employees Association was made by Member Mary Beth Alexander and seconded by Member Freya McCamant.

President Sophia Layne opened the Public Hearing at 7:55 PM. After no comments from the public, the Public Hearing was closed at 7:56 PM.

(M-10) Passed 5-0

c. Adopt Resolution No. 15-19 Matter of Identifying the District Representative(s)

Motion to adopt Resolution No. 15-19 Matter of Identifying the District Representative(s) was made by Member Freya McCamant and seconded by Member Kimberly Hines.

(M-11) Passed 5-0

ROLL CALL
Ms. Sophia Layne, President - aye
Ms. Kimberly Hines, Vice President - aye
Ms. Lizet Cortes, Clerk to the Governing Board - aye
Ms. Mary Beth Alexander, Member - aye
Ms. Freya McCamant, Member - aye

d. Approval of Cabrillo Unified School District Governing Board Policy 5141.41 Prevention of Sexual Misconduct and Abuse in School Update and Adopt the Proposed Revisions

Motion to approve Cabrillo Unified School District Governing Board Policy 5141.41 Prevention of Sexual Misconduct and Abuse in School Update and Adopt the Proposed Revisions was made by Member Mary Beth Alexander and seconded by Member Lizet Cortes.

(M-12) Passed 5-0

18. RETURN TO CLOSED SESSION (IF NECESSARY)

19. ADJOURNMENT OF THE MEETING

Motion to adjourn made by Member Kimberly Hines and seconded by Member Mary Beth Alexander.

(M-13) Passed 5-0

Meeting was adjourned at 8:02 PM.

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

_____ _____

Lizet Cortes
Clerk to the Governing Board

Date

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: Sean McPhetridge, Ed.D., Superintendent
CATEGORY: Action
RECOMMENDATION: Adopt Resolution No. 16-19 In Support of Cabrillo Unified School District Immigrant Communities

BACKGROUND INFORMATION

The attached is a resolution setting forth the district's principles in support of Cabrillo Unified School District immigrant communities. A similar resolution was adopted by the San Mateo County Board of Education and the San Mateo County Superintendent of Schools and recommended for district adoption.

REPORT/PROPOSAL

With Resolution No. 16-19 the Board adopts the recommended principles for immigrant communities.

FINANCIAL IMPACT

There is no financial impact to the General Fund by passing this resolution.

RESOLUTION NO. 16-19
BEFORE THE GOVERNING BOARD
OF THE CABRILLO UNIFIED SCHOOL DISTRICT
SAN MATEO COUNTY, CALIFORNIA

IN SUPPORT OF SAN MATEO COUNTY IMMIGRANT COMMUNITIES

WHEREAS, the Cabrillo Unified School District Governing Board and the Cabrillo Unified School District Superintendent recognize and value the rich history and contributions of immigrants, refugees, and other newcomers to our schools and local communities; and

WHEREAS, our county is diverse, with foreign-born residents comprising more than 34% of the county's total population; and

WHEREAS, we aspire to create safe school communities where students and their families, regardless of race ethnicity, place of origin, or citizenship status, are welcomed, accepted, encouraged to fully participate, and thrive, free of discrimination, oppression, racism, and violence; and

WHEREAS, we support our immigrant communities and believe our county should be a place of trust and safety for immigrants who live and attend school here; and

WHEREAS, a relationship of trust and unity between immigrant families and local education agencies is essential to effective implementation of educational rights; and

WHEREAS, ensuring the health, well-being, and civil and human rights of all people, regardless of their immigration status**,** by promoting inclusivity, understanding, and antiracist values, behaviors, systems, practices, and policies, is a responsibility of San Mateo County educational leaders; and

WHEREAS, the Cabrillo Unified School District Governing Board and the Cabrillo Unified School District Superintendent reject the inflammatory politics of division that incite anger, hate, and violence;

NOW, THEREFORE, BE IT RESOLVED that the Cabrillo Unified School District Governing Board and the Cabrillo Unified School District Superintendent hereby support inclusion and equity and reject any form of oppression for all populations, including immigrants, refugees, and other newcomers.

PASSED AND ADOPTED this 12th day of September, 2019, at a regular meeting of the Governing Board of the Cabrillo Unified School District by the following vote:

Mary Beth Alexander:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Lizet Cortes:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Kimberly Hines:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Sophia Layne:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Freya McCamant:	_____	Aye	_____	No	_____	Abstain	_____ Absent

Certified by:

_____
Lizet Cortes
Clerk to the Governing Board
Cabrillo Unified School District

Attest by:

_____

Sean McPhetridge, Ed.D.
Secretary to the Governing Board
Cabrillo Unified School District

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: Sean McPhetridge, Ed.D., Superintendent
CATEGORY: Action
RECOMMENDATION: Adopt Proclamation Designating October LBGTQ Month

BACKGROUND INFORMATION

The Cabrillo Unified School District Governing Board supports the rights, freedoms, and equality of those who are lesbian, gay, bisexual, transgender, queer, and questioning (LGBTQQ). The Governing Board believes that all students deserve to feel safe and welcome in their schools, to be known by their preferred name, gender identity, story, and to see themselves represented in the curricula, in our staff, and in our community.

The Cabrillo Unified School District seeks to partner, in the coming months, with community partners, civic leaders, district leadership, the City of Half Moon Bay, and our own CSEA and CUTA representatives to create a committee to work together on building inclusive policies and practices to support all students and staff.

The District recognizes that our students deserve a safe environment and community in which to learn and that their rights to be free from the harm of discrimination in our schools is a mandate we must uphold daily. In order to realize this the District will work with District leadership to ensure that student groups on campus are supported with resources and the right to meet on a regular basis free from judgement or harm. Further, the District commits to recognizing and honoring the rights of students and staff by considering in our Facilities Master Plan where and how our facilities ensure there are places on campus that recognize non-conforming gender roles and provide safety to our students and staff. Finally, in order to provide services and supports to students in a nondiscriminatory and respectful manner, the District recognizes the importance of the integration of sexual orientation, gender identity, and expression (SOGIE) data collection.

The Cabrillo Unified Governing Board, District Leadership, Faculty, Students, and Staff recognize that creating an inclusive environment requires daily due diligence and ongoing professional learning to increase understanding and awareness. The District is committed to these efforts beyond October to ensure all students can learn and thrive in our inclusive schools.

FINANCIAL IMPACT

There is no financial impact to the General Fund.

CABRILLO UNIFIED SCHOOL DISTRICT
HALF MOON BAY, CALIFORNIA

PROCLAMATION

Declaring October as Lesbian, Gay, Bisexual, Transgender, Queer (LGBTQ) History Month

WHEREAS, members of the Cabrillo Unified School District Governing Board support the rights, freedoms, and equality of those who are lesbian, gay, bisexual, transgender, queer, and questioning (LGBTQQ); and

WHEREAS, all students deserve to feel *safe and welcome* in their schools, to be known by their preferred name, gender identity, story, as well as to see themselves represented in the curricula; and

WHEREAS, the California Legislature adopted AB 677 (Chapter 744) (2017) encouraging schools to collect voluntary self-identification information on sexual orientation and gender identity and expression (SOGIE); and

WHEREAS, on April 8, 2003, the federal Ninth Circuit Court of Appeals ruled, in a case brought by local, Santa Clara County students (Flores v. Morgan Hill Unified School District, 324 F.3d 1130 [9th Cir. 2003]), that school district staff were responsible for maintaining safe school environments and for equitable enforcement of nondiscrimination statutes and policies; and

WHEREAS, SOGIE data and training promotes welcoming schools, improves understanding of LGBTQQ students, and supports educators to provide services in a nondiscriminatory and respectful manner; and

WHEREAS, a number of LGBTQ historical events and people of all races have contributed to the history of equality for all people; and

WHEREAS, LGBTQQ individuals have made and continue to make lasting contributions to strengthen the fabric of American society; and

WHEREAS, October holds historical significance because in October 1979, the first LGBT National March on Washington occurred, marking the 10th anniversary of the Stonewall Riots, and also in October 1988, the first National Coming Out Day was celebrated and every year, on October 11th, National Coming Out Day and annual LGBTQ awareness day is observed; and

WHEREAS, the month of October has been established to remind all cultures within our wider community of the important roles LGBTQQ people have taken in shaping the social, historical, legal, and political worlds we live in today; and

WHEREAS, the Cabrillo Governing Board appreciates and recognizes the importance of LGBTQ History Month as an effective means of educating and calling to action the citizens of the City of Half Moon Bay to work together by fighting prejudice and discrimination in their own lives; and

WHEREAS, in 2019 the Cabrillo Unified School District (CUSD) has started a conversation with our community, CoastPride, the Half Moon Bay Chamber of Commerce, other civic leaders, and District leadership, who will join together in an effort to honor LGBTQQ rights, uniting us all in a social justice platform to uphold the rights of all people; and

WHEREAS, increasing visibility, raising awareness, and teaching LGBTQ history fosters a welcoming school climate where LGBTQQ students, families, and educators can live their authentic lives and be treated with dignity and respect;

THEREFORE, NOW BE IT RESOLVED that:

1. The Cabrillo Unified School District Governing Board recognizes, supports, celebrates, and honors October as Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) History Month.

2. The CUSD recognizes the importance of and supports integrating sexual orientation and gender identity and expression (SOGIE) data collection in schools.
3. The CUSD recognizes and supports the implementation of programs and curricula that reflect the diversity of LGBTQQ people.

PASSED AND ADOPTED this 12th day of September, 2019, at a regular meeting of the Governing Board of the Cabrillo Unified School District by the following vote:

Mary Beth Alexander:	_____	Aye	_____	No	_____	Abstain	_____	Absent
Lizet Cortes:	_____	Aye	_____	No	_____	Abstain	_____	Absent
Kimberly Hines:	_____	Aye	_____	No	_____	Abstain	_____	Absent
Sophia Layne:	_____	Aye	_____	No	_____	Abstain	_____	Absent
Freya McCamant:	_____	Aye	_____	No	_____	Abstain	_____	Absent

Certified by:

_____
Lizet Cortes
Clerk to the Board of Education
Cabrillo Unified School District

Attest by:

_____
Sean McPhetridge, Ed.D.
Secretary to the Board of Education
Cabrillo Unified School District

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: Holly Wade, Ph.D., Assistant Superintendent, Educational Support Services
Jason Owens, Director of Personnel and Pupil Services
CATEGORY: Action
RECOMMENDATION: Adopt Resolution No. 17-19 Endorsing September 2019 as Attendance Awareness Month

BACKGROUND INFORMATION

School attendance is a critical link to student achievement. Simply put, students must be present in order to fully avail themselves of the opportunities provided in classrooms. School attendance is required under the California Education Code for all students beginning with the first grade.

REPORT/PROPOSAL

The District has established Board policy and procedures to support student attendance. These include informal award and recognition systems to formal truancy processes that compel attendance. One key is to promote the benefits derived from regular attendance. This resolution serves this purpose.

FINANCIAL IMPACT

There is no financial impact to the General Fund by passing this resolution.

RESOLUTION NO. 17-19
BEFORE THE GOVERNING BOARD
OF THE CABRILLO UNIFIED SCHOOL DISTRICT
SAN MATEO COUNTY, CALIFORNIA

ENDORSING SEPTEMBER 2019 AS ATTENDANCE AWARENESS MONTH

WHEREAS, good attendance is essential to student achievement and graduation, and we are committed to dedicating our resources and attention to reducing chronic absenteeism rates, with a focus starting as early as kindergarten; and

WHEREAS, chronic absence – missing 10 percent or more of school for any reason including excused and unexcused absences, or just two of three days a month – is a proven predictor of academic trouble and dropout rates; and

WHEREAS, improving attendance and reducing chronic absence takes commitment, collaboration and tailored approaches to particular challenges and strengths in each community; and

WHEREAS, chronic absence predicts lower third-grade reading proficiency, course failure and eventual dropout, it weakens our communities and our local economy; and

WHEREAS, the impact of chronic absence hits low-income students and children of color particularly hard if they don't have the resources to make up for lost time in the classroom and are more likely to face systemic barriers to getting to school – such as unreliable transportation, lack of access to health care, unstable or unaffordable housing; and

WHEREAS, chronic absence exacerbates the achievement gap that separates low-income students from their peers, since students from low-income families are both more likely to be chronically absent and more likely to be affected academically by missing school. Absenteeism also undermines efforts to improve struggling schools, since it's hard to measure improvement in classroom instruction if students are not in class to benefit from them; and

WHEREAS, schools and community partners can reach out more frequently to absent students to determine why they are missing school and what would help them attend more regularly; and

WHEREAS, schools and districts must do more to track, calculate and share the data on how many students are chronically absent so that we can deliver the right interventions to the right students; and

WHEREAS, all students – even those who show up regularly – are affected by chronic absence because teachers must spend time reviewing for students who missed lessons; and

WHEREAS, chronic absence can be significantly reduced when schools, parents and communities work together to monitor and promote good attendance and address hurdles that keep children from getting to school;

NOW, THEREFORE BE IT RESOLVED that as the Governing Board of the Cabrillo Unified School District proclaim that our schools will stand with the nation in recognizing September as "Attendance Awareness Month."

We hereby commit to focusing on reducing chronic absenteeism to give all children an equitable opportunity to learn, grow and thrive academically, emotional and socially.

PASSED AND ADOPTED this 12th day of September, 2019, at a regular meeting of the Governing Board of the Cabrillo Unified School District by the following vote:

Mary Beth Alexander:	_____	Aye	_____	No	_____	Abstain	_____	Absent
Lizet Cortes:	_____	Aye	_____	No	_____	Abstain	_____	Absent
Kimberly Hines:	_____	Aye	_____	No	_____	Abstain	_____	Absent
Sophia Layne:	_____	Aye	_____	No	_____	Abstain	_____	Absent
Freya McCamant:	_____	Aye	_____	No	_____	Abstain	_____	Absent

Certified by:

_____
Lizet Cortes
Clerk to the Governing Board
Cabrillo Unified School District

Attest by:

_____
Sean McPhetridge, Ed.D.
Secretary to the Governing Board
Cabrillo Unified School District

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: Leticia Bhatia, Ed.D., Assistant Superintendent, Curriculum & Instruction
CATEGORY: Action
RECOMMENDATION: Approve Contract Agreement for Big Lift Coastside Literacy Collaborative Coordinator

BACKGROUND INFORMATION

The Big Lift Collaborative led by the San Mateo County Office of Education (SMCOE), the County of San Mateo and the Silicon Valley Community Foundation work together with the goal of boosting student literacy and achievement by providing the support they need in the early years. In order to achieve this goal, the Big Lift Collaborative requires for Cabrillo Unified School District to engage, compile, monitor grant activities, coordinate collaborative strategic plan strategies and to complete the 2019 grant activities and tasks dictated by the agreement.

Cabrillo Unified School District has been fortunate enough to work with Dr. Elizabeth Schuck as Head Coordinator since the Big Lift Collaborative inception. Dr. Schuck's knowledge and skills in the matter have supported the fulfillment of the grant agreement.

REPORT/PROPOSAL

It is recommended that the Cabrillo Unified School District Board of Trustees approve the contract agreement of Big Lift Coastside Literacy Collaborative Coordinator with Dr. Elizabeth Schuck.

FINANCIAL IMPACT

There is no fiscal impact to LCFF base (also known as General Fund).

BUSINESS PROPOSAL FOR:

Cabrillo Unified School District

Prepared By:

Elizabeth Schuck

August 26, 2019

SCOPE OF WORK

This proposal includes two distinct professional services to be provided for the District, that of Coordinator for the Coastside Big Lift Literacy Initiative and Coordinator of DIBELS Assessment. Each are described below:

Roles and Responsibilities as Coordinator of the Coastside Big Lift Literacy Initiative
For the 2019-2020 School Year, the coordinator will:

1. Convene and facilitate monthly Big Lift meetings of the Coastside Collaborative.
2. Monitor implementation of grant activities across the collaboration organizations.
3. Collaborate with Co-leads and sub-grantees on outcome measures.
4.
Represent Coastside Collaborative at SVCF Big Lift meetings and events.
5. Collaborate with Co-leads and sub-grantees on public communications.
6. Compile reporting documents from the Coastside partners and submit these
Documents, as requested
7. Engage community partners to expand initiative sphere of influence on the Coast
8. Coordinate Collaborative strategic plan activities
9.
Complete 2019 requested tasks dictated by SVCF (new requirement)
10. Other duties as identified

Roles and Responsibilities of the District DIBELS Coordinator
For the 2019-2020 school year the Coordinator will:

1. Coordinate training and delivery of DIBELS testing for K-2 students by District Reading Specialists/Intervention Teachers
2. Other duties as identified

PROJECT TIMELINE

Description	Completion
August 1, 2019-July 31, 2020	

FEE SUMMARY

Description	Completion
As Big Lift Coordinator, work up to 177.5 hours @ the rate of $84.68 per hour	15030.70
As DIBELS Coordinator, will work up to 177.5 hours @ the rate of $84.68 per hour	15030.70
Total Amount	30061.40

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California, 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of Governing Board
FROM: Sean McPhetridge, Ed.D., Superintendent
THRU: Leticia Bhatia, Ed.D., Assistant Superintendent Curriculum and Instruction
CATEGORY: Action
RECOMMENDATION: Approval of Job Description and Job Posting - Community Engagement, Early Childhood, and Special Programs Supervisor

BACKGROUND INFORMATION

The Big Lift is a bold social venture with an intent on transforming early learning. The venture combines high-quality and connected learning experiences for San Mateo County preschool to third grade students. This early learning transformation is focused on literacy, reducing chronic absenteeism and summer learning loss, as well as engaging families and the broader community to support both home and school learning.

Cabrillo Unified School District is fortunate to receive continued support and funding from the Big Lift social venture. For the 2019-2020 and 2020-201 school years, we will receive a total of $160,000 per year in Big Lift grant funding. Due to various funding sources used to support our early childhood education program (Los Listos Preschool), we have an average of $40,000 that is not fully encumbered. For this reason, we would like to take the opportunity to utilize the full amount of the Big Lift grant and create a new position that will support our vision to expand and support the goals of the Big Lift, Migrant, and community engagement programs. The position proposed is a Community Engagement, Early Childhood, and Special Programs Supervisor. This position will support all our grant funded programs and other special projects.

Please see the attached job description.

REPORT/PROPOSAL

It is recommended that the Cabrillo Unified School District Governing Board approve the job description and job posting for the Community Engagement, Early Childhood, and Special Programs Supervisor. This position will be posted on the current management salary schedule as Classified Supervisor with a pay range of $64,048-$70,714. In addition, this position may receive an additional yearly stipend through the Big Lift grant as the Big Lift coordinator.

FINANCIAL IMPACT

There is no fiscal impact to LCFF base (also known as General Fund).

New Position

Cabrillo Unified School District

Community Engagement, Early Childhood, and Special Programs Supervisor

Essential Functions: The function of the Community Engagement, Early Childhood, and Special Programs Manager is to establish, oversee, develop, and maintain positive community engagement, manage and support special programs. Special programs include early childhood initiatives (ex: Big Lift Grant), migrant education, preschool programs, and special projects.

Under the Supervision of the Assistant Superintendent - Curriculum and Instruction:

Community Engagement

- Assist with the development, implementation, and evaluation of a comprehensive family engagement program which delivers quality and enrichment opportunities for CUSD families.
- Support and lead family engagement components pertinent to special programs (Big Lift, Migrant, Preschool, other)
- Maintain and expand community partnerships in support of family engagement at CUSD
- Supervise and train Community Liaisons and designated staff under Migrant, Big Lift, Preschool, and other
- Support Community Liaisons to ensure their support is in alignment to EL program, intervention, family engagement, and district goals (includes but not limited to LCAP and SPSA goals)
- Educate and empower CUSD families

Early Childhood

- Convene and facilitate meetings of key stakeholders, including school districts, preschool providers, family engagement and summer providers, mental and behavioral health agencies, libraries, and other organizations serving the children and families of CUSD and the Big Lift communities, for the purpose of advancing the goal of improved reading proficiency
- Manage all program aspects of Big Lift and Early Childhood Education programs, reports, funding and budget requirements
- Recruit, facilitate, and support Early Childhood and Big Lift partners to work toward common goals.
- Coordinate Collaborative meetings, develop agendas, manage follow-up items, and provide documentation to The Big Lift leadership team and evaluators, as requested
- Engage elementary school districts and preschool providers to build collaboration and alignment across Preschool-3rd grade systems, such as implementing consistent transition practices from PK to TK and K (e.g., transition forms, parent engagement activities)
- Build public awareness of The Big Lift in the community to facilitate and enhance community awareness and participation in The Big Lift. This includes regular and continuous communication to the Collaborative to ensure all members are fully informed of Collaborative activities
- Use data and evaluation findings to help Collaborative members reflect on local progress and make improvements to local Big Lift interventions
- Participate in countywide Big Lift meetings, including The Big Lift Knowledge Network, Evaluation Advisory Committee, and other Big Lift related committees
- Coordinate and triage the flow of volunteers who are interested in supporting The Big Lift in the community
- Determine district and site needs for achieving compliance of programs based on the Big Lift Goals and Objectives, state requirements, district guidelines, and the preschool communities

Migrant Education

- Develop, guide, and monitor implementation of a comprehensive strategy for family and community engagement initiatives within and on behalf of CUSD

- Attend meetings at both county and state level pertinent to Migrant Education
- Ensure that high quality instruction for English language learners is an integral part of the K-12 instructional program
- Consult and communicate with principals, coordinators, facilitators, educational assistants, parents, and other staff members in developing and implementing a comprehensive, effective, and research based bilingual and migrant education program aligned with local, state and federal guidelines
- Use current research and provide staff with information pertaining to trends in curriculum development and learning programs for students enrolled in bilingual and migrant education programs
- Assists in the development and oversight of a budget that meets state, and federal guidelines and reflects the instructional needs of English language learners.
- Understands the Common Core Standards
- Assist in preparing and submitting annual reports to the district on the services provided to migrant students
- Comply with local, state, and federal regulations

Special Programs

- Assist CUSD with exploration, implementation, oversight of special programs as assigned
- Supports in searching and writing grants pertinent to community engagement, early childhood, and other special programs
- Manage and direct district community liaisons and Migrant, Categorical, and Special Projects staff

Perform other duties as assigned

Minimum Qualifications/Training, Education And Experience:

- Associate's degree from an accredited college or university and three years teaching experiences in Pre-K – Early Elementary including content instruction and relevant program leadership or administrative experience.
- Strong knowledge and/or experience in Early Education (Preschool, TK, K)
- Experience with Big Lift Program
- Experience with Migrant Education Program
- Experience with family engagement

Old Job Description

CABRILLO UNIFIED SCHOOL DISTRICT

CLASS TITLE: MIGRANT SERVICES COORDINATOR

BASIC FUNCTIONS:

Under the direction of an Associate Superintendent, assist in planning and organizing, supervising, evaluating and implementing daily operations of grants related to the Migrant Program that may include intervention Service Program, Preschool/Early Learning Program, Parent Engagement Program, and other programs based on special funding. Coordinate and communicate with parents, teachers, and administrators regarding family enrollment in qualified appropriate programs and to assist families in accessing appropriate services based on program qualification; provide assistance to school families and promote student and parent involvement in school and District programs, services and activities; assist with the coordination and monitoring of Migrant Service components and the documentation of requirements of the program.

REPRESENTATIVE DUTIES:
ESSENTIAL DUTIES:

- Enroll and re-enroll qualified families in programs, such as Migrant Education; serve as point of contact for them at the District level, responding to questions related to enrollment, school placements, preschool services, out of school youth services, available special programs and other issues; support the District in communicating parent rights.
- Coordinate the organization and scheduling of Parent Advisory Committee Meetings, and support parents and District staff in efforts to participate in school governance structure.
- Coordinate and monitor Migrant Service components and the documentation of requirements of the program; support program staff to assure program components are met in a timely manner; assist in the preparation of the Migrant Education Even Start, Summer Supplemental, and District Service Agreement and grants/activities; assist with completion of required Migrant Education audits.
- Coordinate communication between District and Migrant Region Office.
- Assist District and schools in communicating information and concerns such as student progress, grading and homework policies, attendance rules, discipline procedures and health issues to parents, also bringing the individual and community concerns back to the school; make referrals to appropriate school and District programs and services; conduct group and individual meetings.
- Daily coordination of MEP programs.
- Coordinate and assist with the outreach and enrollment for Migrant Pre-K, Migrant k – 12, Los Listos and the Out of School Youth services.
- Coordinate Center-based preschool services for the District (Los Listos Preschool).
- Recruit, Interview, train and evaluate the performance of assigned staff.
- Coordinate Big Lift preschool services
- Make home visits (as necessary) to provide information to parents, investigate home situations and explain rules, regulations, procedures and forms; provide support to parents and assistance in matters related to student academic growth.
- Contact police agencies, probation officers, social service organizations and others to exchange information and discuss concerns regarding individual students.
- Prepare and maintain records, reports, DSA and documentation including home visit reports, translations, memoranda, correspondence and meeting notifications.
- Attend workshops and conferences related to the needs and concerns of ethnic and minority groups
- Coordinate volunteers from university and other groups involved in tutoring activities.
- Assist administrators, teachers and others by translating verbal conversations and written communications related to Migrant students.
- Monitor Program budgets and expenditures and approve requisitions needed for supplies and services.

OTHER DUTIES:

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- School and district policies and procedures
- Qualification criteria and enrollment procedure for various programs
- Cultural background of minority, ethnic and disadvantaged groups
- Correct oral and written usage of English and a designated second language
- Interpersonal skills using tact, patience and courtesy
- Telephone techniques and etiquette
- Proper operation of a computer and assigned software.
- Applicable sections of State Education Code and other applicable laws
- Oral and written communication skills

ABILITY TO:

- Promote school/community relations
- Effectively facilitate volunteer and staff training for Student and Parent Support Programs.
- Assist parents and students in resolving school/student related problems
- Read, write, translate and interpret English and a designated second language
- Promote parent and child participation in school
- Utilize a second designated language to communicate with students and parents both orally and in writing
- Assist administrators, teachers and others by translating verbal conversations and written communications
- Learn District organization, operations, policies and objectives
- Work independently with little direction
- Be flexible to perform work within changing priorities and possess sufficient interpersonal skills to work harmoniously with staff, students, administrators, parents and others.
- Communicate effectively both orally and in writing
- Establish and maintain cooperative and effective working relationships with others
- Work effectively in a multi-ethnic setting
- Review situations and determine an effective course of action
- Work confidentially with discretion
- Read, interpret, apply and explain rules, regulations, policies and procedures
- Maintain records and prepare reports
- Type at an acceptable rate of speed
- Plan and organize work

EDUCATION AND EXPERIENCE:

Any combination equivalent to: Bachelor's Degree plus three (3) years experience with student and adult supervision in an educational setting for students in preschool through high school and working with needs and issues of migrant persons, or Associate Degree plus six (6) years of same experience.

LICENSES AND OTHER REQUIREMENTS:

- Valid California driver's license; incumbents are required to use personal vehicle and provide proof of insurance
- Migrant enrollment certification

WORKING CONDITIONS:

ENVIRONMENT:

- Office, classroom and students' home environment.
- Driving a vehicle to conduct work.

PHYSICAL ABILITIES:

- Dexterity of hands and fingers to operate office equipment
- Hearing and speaking to exchange information
- Walking to support home visits
- Reaching to retrieve and maintain files
- Seeing to read and assure accuracy to records and reports
- Ability to lift 40 pounds

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California, 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: Holly Wade Ph.D., Assistant Superintendent, Educational Support Services
Jason Owens, Director of Personnel and Pupil Services
CATEGORY: Action
RECOMMENDATION: Adopt Resolution Nos. 18-19, 19-19, and 20-19 for Employees Assigned on the Basis of an Education Code Provision

BACKGROUND INFORMATION

The Education Code requires that teachers who are teaching in subjects not specifically listed on their credentials or teach in a grade level not specifically listed on their credentials must be approved by resolution of the Governing Board.

REPORT/PROPOSAL

Under the provisions of the following Education Codes, employees are assigned to teach as noted on the resolutions:

- Resolution No. 18-19 Ed Code 44256(b), Authorization for Multiple Subject and Standard Elementary Teaching Credentials
- Resolution No. 19-19 Title 5 § 800005(b), Authorization for Subject Areas for Service in Departmentalized Classes
- Resolution No 20-19 Ed Code 44258.7(c), Committee on Assignments

FINANCIAL IMPACT

There is no financial impact to the General Fund.

RESOLUTION NO. 18-19
BEFORE THE GOVERNING BOARD
OF THE CABRILLO UNIFIED SCHOOL DISTRICT
SAN MATEO COUNTY, CALIFORNIA

ED CODE 44256(b) AUTHORIZATION FOR MULTIPLE SUBJECT AND STANDARD ELEMENTARY TEACHING CREDENTIALS

WHEREAS, the Governing Board of the Cabrillo Unified School District declares that the listed teachers were hired according to Ed Code 44256(b).

> **Ed Code 44256(b): Authorization for Multiple Subject and Standard Elementary Teaching Credentials**
>
> By resolution of the Governing Board, authorizes the holder of a multiple subject or standard elementary teaching credential to teach any subject in departmentalized classes to a given class or group of students below grade 9, provided that the teacher has completed at least 12 semester units, or six upper division or graduate units, of coursework in the subject to be taught. Authorization shall be with the teacher's consent.

Teacher	*Site*	*Assignment*
Coyle, Mary	Cunha	Art
Longaker, Lisa	Cunha	Physical Education

NOW, THEREFORE BE IT RESOLVED, that Mary Coyle and Lisa Longaker have met the requirements of Ed Code 44256(b) and are approved to teach in their specific assignments.

PASSED AND ADOPTED this 12th day of September, 2019, at a regular meeting of the Governing Board of the Cabrillo Unified School District by the following vote:

Mary Beth Alexander:	_____	Aye	_____	No	_____	Abstain	_____	Absent
Lizet Cortes:	_____	Aye	_____	No	_____	Abstain	_____	Absent
Kimberly Hines:	_____	Aye	_____	No	_____	Abstain	_____	Absent
Sophia Layne:	_____	Aye	_____	No	_____	Abstain	_____	Absent
Freya McCamant:	_____	Aye	_____	No	_____	Abstain	_____	Absent

Certified by:

_____
Lizet Cortes
Clerk to the Governing Board
Cabrillo Unified School District

Attest by:

_____
Sean McPhetridge, Ed.D.
Secretary to the Governing Board
Cabrillo Unified School District

RESOLUTION NO. 19-19
BEFORE THE GOVERNING BOARD
OF THE CABRILLO UNIFIED SCHOOL DISTRICT
SAN MATEO COUNTY, CALIFORNIA

TITLE 5 § 80005(b) AUTHORIZATION FOR SUBJECT AREAS FOR SERVICE IN DEPARTMENTALIZED CLASSES

WHEREAS, the Governing Board of the Cabrillo Unified School District declares that the listed teachers were hired according to Title 5 § 800005(b)

Title 5 § 80005(b) Authorization for Subject Areas for Service in Departmentalized Classes

The holder of a teaching credential based on a baccalaureate degree and a teacher preparation program, including student teaching or the equivalent, may be assigned, with his or her consent, to teach subject-matter classes which do not fall within or are not directly related to the broad subject areas listed in (a) if the employing agency has determined the teacher has the requisite knowledge and skills. Verification of this decision must be kept on file in the office of the employing agency for purposes of the monitoring of certificated assignments pursuant to Education Code Section 44258.9(b). Such courses may include, but are not limited to, life skills, conflict management, study skills, leadership, teen skills, and study hall. Service in such assignments is limited to the grade level authorized by the teaching credential.

Teacher	Site	Assignment
Cox, Tom	Cunha	Leadership

NOW, THEREFORE BE IT RESOLVED, that Tom Cox has met the requirements of Title 5 § 80005(b) and are approved to teach in the specific assignments;

PASSED AND ADOPTED this 12th day of September, 2019, at a regular meeting of the Governing Board of the Cabrillo Unified School District by the following vote:

Mary Beth Alexander:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Lizet Cortes:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Kimberly Hines:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Sophia Layne:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Freya McCamant:	_____	Aye	_____	No	_____	Abstain	_____ Absent

Certified by:

_____
Lizet Cortes
Clerk to the Governing Board
Cabrillo Unified School District

Attest by:

_____
Sean McPhetridge, Ed.D.
Secretary to the Governing Board
Cabrillo Unified School District

RESOLUTION NO. 20-19
BEFORE THE GOVERNING BOARD
OF THE CABRILLO UNIFIED SCHOOL DISTRICT
SAN MATEO COUNTY, CALIFORNIA

ED CODE 44256(b) ED CODE 44258.7(c) COMMITTEE ON ASSIGNMENTS

WHEREAS, the Governing Board of the Cabrillo Unified School District declares that the listed teachers were hired according to Ed Code 44258.7(c).

Ed Code 44258.7(c) Committee on Assignments

A teacher employed on a full-time basis who teaches kindergarten or any of grades 1 to 12, inclusive, and who has special skills and preparation outside of his or her credential authorization may, with his or her consent, be assigned to teach an elective course in the area of the special skills or preparation, provided that the assignment is first approved by a committee on assignments. For purposes of this subdivision an "elective course" is a course other than English, mathematics, science, or social studies. The membership of the committee on assignments shall include an equal number of teachers, selected by teachers, and school administrators, selected by school administrators.

Teacher	*Site*	*Assignment*
Olson, Pat	HMBHS	District Broadcasting

NOW, THEREFORE BE IT RESOLVED, that Pat Olson has met the requirements of Ed Code 44258.7(c) and is approved to teach in the specific assignment.

PASSED AND ADOPTED this 12th day of September, 2019, at a regular meeting of the Governing Board of the Cabrillo Unified School District by the following vote:

Mary Beth Alexander:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Lizet Cortes:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Kimberly Hines:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Sophia Layne:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Freya McCamant:	_____	Aye	_____	No	_____	Abstain	_____ Absent

Certified by:

_____
Lizet Cortes
Clerk to the Governing Board
Cabrillo Unified School District

Attest by:

_____
Sean McPhetridge, Ed.D.
Secretary to the Governing Board
Cabrillo Unified School District

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE:	September 12, 2019
TO:	Members of the Governing Board
FROM:	Holly Wade Ph.D., Assistant Superintendent, Educational Support Services Jason Owens, Director of Personnel and Pupil Services
CATEGORY:	Action
RECOMMENDATION:	Approve the San Mateo County Office of Education Review of the CUSD/CSEA Tentative Agreement/San Mateo County Public Disclosure of Collective Bargaining Agreement

BACKGROUND INFORMATION

On August 26, 2019 the San Mateo County Office of Education approved the AB 1200 Tentative Agreement between the Cabrillo Unified School District (CUSD) and Cabrillo Classified School Employees Association (CSEA) for the period beginning July 1, 2018 through June 30, 2021. The attached approval letter provides details for the 3% salary increase highlighted in approved Article 15.b.2 of the August 8, 2019 Board Agenda. The San Mateo County Public Disclosure of Collective Bargaining Agreement is included as part of this proposal.

REPORT/PROPOSAL

Approve the San Mateo County Office of Education Review of the CUSD/CSEA Tentative Agreement/San Mateo County Public Disclosure of Collective Bargaining Agreement.

FINANCIAL IMPACT

Financial impact is included in the budget.

SAN MATEO COUNTY OFFICE OF EDUCATION

Excellence and Equity in Education
Nancy Magee • County Superintendent of Schools

August 26, 2019

RE: AB 1200 Review of Tentative Agreement – Cabrillo Classified School Employees Association

Dear Mr. Crawford,

San Mateo County Office of Education has reviewed the Public Disclosure of Collective Bargaining Agreement documentation outlining the Tentative Agreement (TA) between Cabrillo Unified School District and Cabrillo Classified School Employees Association (CSEA). The proposed agreement covers the period beginning July 1, 2018 and ending June 30, 2021.

Effective July 1, 2018, the Cabrillo Classified School Employees Association are to receive 3% on salary schedule increase for the fiscal year 2018-19. The year 1 in 2019-20 includes prior year retro pay and the increase in the current year. The district's monthly contribution to health and welfare benefits for employees hired after 2011 are covered at the "Employee Only" level. No additional steps, columns or ranges are added to the salary schedule.

The County Office notes that parties agree that the Collective Bargaining Agreement shall remain in full force up to and including June 30, 2021. For the fiscal year 2019-20, each party shall have the right to reopen negotiations on Article VI-Salary, Article VIII–Health and Welfare benefits and up to one (1) additional article selected by each party. Compensation for 2019-20 will be contingent upon the successful passage of parcel tax.

For the fiscal year 2020-21, each party shall have the right to reopen negotiations on Article VI-Salary, Article VIII–Health and Welfare benefits and up to two (2) additional article selected by each party.

The County Office has reviewed the TA against the latest available SACS data, which includes the 2019-20 Adopted Budget. This agreement will be covered by fund balance in the General Fund (Fund 01), Adult Education Fund (Fund 11) and Cafeteria Special Revenue Fund (Fund 13).

It will increase deficit spending by $346,156 in the current year compared to the Adopted Budget. Deficit spending for the two subsequent years will increase by approximately $173,000. The District plans to go out for a renewal of a parcel tax in November 2019.

The District is preparing a list of budget reductions for the FY2020-21, which will be presented to the Board for approval at the December 2019 Board meeting. Per Multi Year Projection (MYP) submitted with the TA, unassigned fund balance in the General Fund (Fund 01) will is approximately $3.0 million. The district has $73,000 in Special Reserve Fund (Fund 17) as per Adopted Budget.

The district will be able to maintain the minimum state reserves requirement of 3% in the current year. However, it will have **-7.68%** (2020-21) and **-12.60%** (2021-22) reserve for economic uncertainties in the two subsequent years.

Based on our analysis, the County Office concurs with the District's assessment that it can meet the projected costs for FY2019-20. For the remaining period covered in the Tentative Agreement, the County Office encourages the district to take necessary steps to address budget reductions in the General Fund that will place the district on a path to fiscal recovery and stability.

Please provide the County Office with the signed Public Disclosure Agreement after approval by the President of the Governing Board.

Sincerely,

Vinita Singh
Manager-District Business Services
San Mateo County Office of Education
Phone: 650-802-5618
e-mail: vsingh@smcoe.org

SAN MATEO COUNTY
PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
in Accordance with AB 1200 (Chapter 1213/1991), AB 2756 (Statutes of 2004), GC 3547.5, and CCR, Title V, Section 15449

Name of School District:	**Cabrillo Unified School District**
Name of Bargaining Unit:	**Cabrillo Classified School Employees Association**
Certificated, Classified, Other:	**Classified**

The proposed agreement covers the period beginning: **July 1, 2018** (date) and ending: **June 30, 2021** (date)

The Governing Board will act upon this agreement at its meeting on: 12-Sep-19 (date)

(Note: This form, along with a copy of the proposed agreement, must be submitted to the county office at least ten (10) working days prior to the date the governing board will take action.)

A. Proposed Change in Compensation

	Compensation	Annual Cost Prior to Proposed Agreement FY 18-19	Fiscal Impact of Proposed Agreement: Year 1 Increase/(Decrease) FY 19 - 20	Year 2 Increase/(Decrease) FY ____ - ____	Year 3 Increase/(Decrease) FY ____ - ____
1	**Salary Schedule** Increase (Decrease)	$ 4,783,242	$ 267,830	$ -	$ -
	Includes Prior Year Retro		5.5993%	0.0000%	0.0000%
2	**Step and Column** - Increase (Decrease) Due to movement plus any changes due to settlement	$ -	$ -	$ -	$ -
			%	%	%
3	**Other Compensation** - Increase (Decrease) (Stipends, Bonuses, Longevity, overtime, etc.)	$ -	$ -	$ -	$ -
			%	%	%
	Description of other compensation:				
4	**Statutory Benefits** - STRS, PERS, FICA, WC, UI, Medicate etc.	$ 1,476,681	$ 78,326	$ -	$ -
			5.3042%	0.0000%	0.0000%
5	**Health/Welfare Plans:**	$ -	$ -	$ -	$ -
			%	%	%
	Description of health & welfare plans:				
6	**Total Compensation** - Increase (Decrease) (Total Lines 1-5)	$ 6,259,923	$ 346,156	$ -	$ -
7	**Total Number of Represented Employees** (Use FTEs if appropriate)	0.00			
8	**Total Compensation Average Cost per Employee**	$	$	$	$
			%	%	%

9. Please provide summary of negotiated agreement. For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

The settlement was for 3%. The settlement increase was for the 2018-19 year. The year 1 in (2019-20) includes the prior year retro pay and the increase in the current year.

10. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

No.

11. Does this bargaining unit have any recipients of life time benefits? If so, please indicate number of FTEs and health & welfare amounts.

No.

12. A. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes [X] No [ ]
If yes, please describe the cap amount.

Employees hired after 2011 are covered at the employee only level.

B. Describe any negotiated changes in non-compensation items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

None.

C. Are reduction to budget or program necessary to accommodate the settlement?
Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

Yes. The district is preparing a list for approval in December.

D. What contingency language is included in the proposed agreement? Include specific areas identified reopeners, applicable fiscal years, and specific contingency language.

For 2019-20 and 2020-21, reopeners for wages, health and welfare benefits and one or two additional articles selected by each party.

E. Will this agreement create, increase or decrease deficit spending in the current or subsequent year(s)? "Deficit Spending" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

Yes, the deficit will increase with this settlement by the amount listed under "total compensation" on page 1, year 1. The district is preparing a list of cuts for 2020-21, which will be presented to the Board for approval at the December Board meeting.

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

None.

G. Source of Funding for Proposed Agreement
1. Current Year

General Fund Adult Fund and Cafeteria Fund

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e. Revenue Limit COLA, staffing reductions, staffing ratio changes, one-time sources, etc.?

Reduction to the General Fund budget.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Enter Bargaining Unit: **Cabrillo Classified School Employees Association**

	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of June, 2019)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	$ 28,663,412	$ -	$ -	$ 28,663,412
Remaining Revenues (8100-8799)	$ 746,759	$ -	$ -	$ 746,759
TOTAL REVENUES	$ 29,410,171	$ -	$ -	$ 29,410,171
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 12,238,775	$ -	$ -	$ 12,238,775
Classified Salaries (2000-2999)	$ 2,647,896	$ 190,598	$ -	$ 2,838,494
Employee Benefits (3000-3999)	$ 5,666,578	$ 57,120	$ -	$ 5,723,698
Books and Supplies (4000-4999)	$ 349,911	$ -	$ -	$ 349,911
Services, Other Operating Expenses (5000-5999)	$ 1,912,618	$ -	$ -	$ 1,912,618
Capital Outlay (6000-6599)	$ -	$ -	$ -	$ -
Other Outgo (7100-7299) (7400-7499)	$ 38,232	$ -	$ -	$ 38,232
Direct Support/Indirect Cost (7300-7399)	$ (28,751)	$ -	$ -	$ (28,751)
Other Adjustments				
TOTAL EXPENDITURES	$ 22,825,259	$ 247,718	$ -	$ 23,072,977
OPERATING SURPLUS (DEFICIT)	$ 6,584,912	$ (247,718)	$ -	$ 6,337,194
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ (8,135,008)	$ -	$ -	$ (8,135,008)
TRANSFERS OUT & OTHER USES (7610-7699)	$ 152,783	$ -	$ -	$ 152,783
CONTRIBUTIONS (8980-8999)	$ -	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ (1,702,879)	$ (247,718)	$ -	$ (1,950,597)
BEGINNING BALANCE	$ 4,437,972			$ 4,437,972
Prior-Year Adjustments/Restatements (9793/9795)	$ -			$ -
CURRENT-YEAR ENDING BALANCE	$ 2,735,093	$ (247,718)	$ -	$ 2,487,375
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	$ 35,500	$ -	$ -	$ 35,500
Restricted (9730-9749)	$ -	$ -	$ -	$ -
Committed (9750-9769)	$ -	$ -	$ -	$ -
Stabilization Arrangements (9750)	$ -	$ -	$ -	$ -
Assigned (9770-9788)	$ -	$ -	$ -	$ -
Unassigned (9789-9790)	$ 2,699,593	$ (247,718)	$ -	$ 2,451,875

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Enter Bargaining Unit: _____**Cabrillo Classified School Employees Association**_____

	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of June, 2019)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	$ 1,511,630	$ -	$ -	$ 1,511,630
Remaining Revenues (8100-8799)	$ 5,594,921	$ -	$ -	$ 5,594,921
TOTAL REVENUES	$ 7,106,551	$ -	$ -	$ 7,106,551
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 3,406,560	$ -	$ -	$ 3,406,560
Classified Salaries (2000-2999)	$ 3,672,528	$ 77,232	$ -	$ 3,749,760
Employee Benefits (3000-3999)	$ 3,943,068	$ 21,206	$ -	$ 3,964,274
Books and Supplies (4000-4999)	$ 690,726	$ -	$ -	$ 690,726
Services, Other Operating Expenses (5000-5999)	$ 3,253,544	$ -	$ -	$ 3,253,544
Capital Outlay (6000-6599)	$ -	$ -	$ -	$ -
Other Outgo (7100-7299) (7400-7499)	$ 205,984	$ -	$ -	$ 205,984
Direct Support/Indirect Cost (7300-7399)	$ 19,339	$ -	$ -	$ 19,339
Other Adjustments				
TOTAL EXPENDITURES	$ 15,191,749	$ 98,438	$ -	$ 15,290,187
OPERATING SURPLUS (DEFICIT)	$ (8,085,198)	$ (98,438)	$ -	$ (8,183,636)
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ 8,135,008	$ -	$ -	$ 8,135,008
TRANSFERS OUT & OTHER USES (7610-7699)	$ -	$ -	$ -	$ -
CONTRIBUTIONS (8980-8999)	$ -	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ 49,810	$ (98,438)	$ -	$ (48,628)
BEGINNING BALANCE	$ 605,904			$ 605,904
Prior-Year Adjustments/Restatements (9793/9795)	$ -			$ -
CURRENT-YEAR ENDING BALANCE	$ 655,714	$ (98,438)	$ -	$ 557,276
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	$ -	$ -	$ -	$ -
Restricted (9730-9749)	$ -	$ -	$ -	$ -
Committed (9750-9769)	$ -	$ -	$ -	$ -
Stabilization Arrangements (9750)	$ -	$ -	$ -	$ -
Assigned (9770-9788)	$ -	$ -	$ -	$ -
Unassigned (9789-9790)	$ 655,714	$ (98,438)	$ -	$ 557,276

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Enter Bargaining Unit: _____Cabrillo Classified School Employees Association_____

	Column 1 Latest Board-Approved Budget Before Settlement (As of June, 2019)	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	$ 30,175,042	$ -	$ -	$ 30,175,042
Remaining Revenues (8100-8799)	$ 6,341,680	$ -	$ -	$ 6,341,680
TOTAL REVENUES	$ 36,516,722	$ -	$ -	$ 36,516,722
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 15,645,335	$ -	$ -	$ 15,645,335
Classified Salaries (2000-2999)	$ 6,320,424	$ 267,830	$ -	$ 6,588,254
Employee Benefits (3000-3999)	$ 9,609,646	$ 78,326	$ -	$ 9,687,972
Books and Supplies (4000-4999)	$ 1,040,637	$ -	$ -	$ 1,040,637
Services, Other Operating Expenses (5000-5999)	$ 5,166,162	$ -	$ -	$ 5,166,162
Capital Outlay (6000-6599)	$ -	$ -	$ -	$ -
Other Outgo (7100-7299) (7400-7499)	$ 244,216	$ -	$ -	$ 244,216
Direct Support/Indirect Cost (7300-7399)	$ (9,412)	$ -	$ -	$ (9,412)
Other Adjustments				
TOTAL EXPENDITURES	$ 38,017,008	$ 346,156	$ -	$ 38,363,164
OPERATING SURPLUS (DEFICIT)	$ (1,500,286)	$ (346,156)	$ -	$ (1,846,442)
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -	$ -	$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 152,783	$ -	$ -	$ 152,783
CONTRIBUTIONS (8980-8999)	$ -	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ (1,653,069)	$ * (346,156)	$ -	$ (1,999,225)
BEGINNING BALANCE	$ 5,043,876			$ 5,043,876
Prior-Year Adjustments/Restatements (9793/9795)	$ -			$ -
CURRENT-YEAR ENDING BALANCE	$ 3,390,807	$ (346,156)	$ -	$ 3,044,651
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	$ 35,500	$ -	$ -	$ 35,500
Restricted (9730-9749)	$ -	$ -	$ -	$ -
Committed (9750-9769)	$ -	$ -	$ -	$ -
Stabilization Arrangements (9750)	$ -	$ -	$ -	$ -
Assigned (9770-9788)	$ -	$ -	$ -	$ -
Unassigned (9789-9790)	$ 3,355,307	$ (346,156)	$ -	$ 3,009,151

*** If the total amount of the Adjustment in Col. 2 does not agree with the amount of the Total Compensation Increase (Decrease) in Section A, Line 6, Page 1, explain the variance below:** _____

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT FISCAL YEARS

Multiyear Projection - Combined General Fund

Enter Bargaining Unit: _____Cabrillo Classified School Employees Association_____

	FY 19 - 20 Total Current Budget After Settlement	FY 20 - 21 First Subsequent Year After Settlement	FY 21 - 22 Second Subsequent Year After Settlement
REVENUES			
Revenue Limit Sources (8010-8099)	$ 30,175,042	$ 30,534,149	$ 31,337,198
Remaining Revenues (8100-8799)	$ 6,341,680	$ 4,692,550	$ 4,692,550
TOTAL REVENUES	$ 36,516,722	$ 35,226,699	$ 36,029,748
EXPENDITURES			
Certificated Salaries (1000-1999)	$ 15,645,335	$ 15,958,242	$ 16,277,407
Classified Salaries (2000-2999)	$ 6,588,254	$ 6,564,973	$ 6,677,516
Employee Benefits (3000-3999)	$ 9,687,972	$ 10,158,949	$ 10,417,009
Books and Supplies (4000-4999)	$ 1,040,637	$ 1,090,447	$ 1,090,447
Services, Other Operating Expenses (5000-5999)	$ 5,166,162	$ 5,166,162	$ 5,166,162
Capital Outlay (6000-6999)	$ -	$ -	$ -
Other Outgo (7100-7299) (7400-7499)	$ 244,216	$ 244,116	$ 244,116
Direct Support/Indirect Cost (7300-7399)	$ (9,412)	$ (9,412)	$ (9,412)
Other Adjustments		$ -	$ -
TOTAL EXPENDITURES	$ 38,363,164	$ 39,173,477	$ 39,863,245
OPERATING SURPLUS (DEFICIT)	$ (1,846,442)	$ (3,946,778)	$ (3,833,497)
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -	$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 152,783	$ 152,783	$ 152,783
CONTRIBUTIONS (8980-8999)	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ (1,999,225)	$ (4,099,561)	$ (3,986,280)
BEGINNING BALANCE	$ 5,043,876	$ 3,044,651	$ (1,054,910)
CURRENT-YEAR ENDING BALANCE	$ 3,044,651	$ (1,054,910)	$ (5,041,190)
COMPONENTS OF ENDING BALANCE:			
Nonspendable (9711-9719)	$ 35,500	$ -	$ -
Restricted (9730-9749)	$ -	$ 1,966,313	$ -
Committed (9750-9769)	$ -	$ -	$ -
Stabilization Arrangements (9750)	$ -	$ -	$ -
Assigned (9770-9788)	$ -	$ -	$ -
Unassigned (9789-9790)	$ 3,009,151	$ (3,021,223)	$ (5,041,190)

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		FY 19 - 20	FY 20 - 21	FY 21 - 22
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	$ 38,210,381	$ 39,020,694	$ 39,710,462
b.	State Standard Minimum Reserve Percentage for this District: **(enter percentage)**:	3.00%	3.00%	3.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. OR $50,000	$ 1,146,311	$ 1,170,621	$ 1,191,314

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund (Fund 01) Stabilization Arrangements, % Unassigned Fund Balance (includes Reserve for Economic Uncertainties)	$ 2,353,437	$ (3,021,223)	$ (5,041,190)
b.	Special Reserve Fund (Fund 17) Unassigned Fund Balance	$ -	$ -	$ -
c.	Total Available Reserves	$ 2,353,437	$ (3,021,223)	$ (5,041,190)
d.	Reserve for Economic Uncertainties Percentage	6.16%	-7.74%	-12.69%

3. Do unrestricted reserves meet the state minimum reserve amount?

	Yes		No	
FY 19 - 20	Yes	x	No	
FY 20 - 21	Yes		No	x
FY 21 - 22	Yes		No	x

4. If no, how do you plan to restore your reserves? Provide comments/explanations below:

Budget cuts/reductions for 20-21 year.

K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

(The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.)

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and the Chief Business Officer of Cabrillo Unified School District,
hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the Cabrillo ClassifiedSchool Employees Association (Bargaining Unit), during the term of the agreement from July 1, 2018 to June 30, 2021.

[redacted] Sean McPhetridge — 8/15/19

District Superintendent (Signature Over Printed Name) — **Date**

[redacted] — 8/15/19

Chief Business Officer (Signature Over Printed Name) — **Date**

L. CERTIFICATION NO. 2

(The disclosure document must be signed by the district Superintendent or designee and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.)

The information provided in this document summarizes the financial implications of the proposed agreement and submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

_____ _____

District Superintendent (Signature Over Printed Name) — **Date**

_____ _____

Contact Person — Phone

_____ _____

President or Clerk of the Governing Board (Signature Over Printed Name) — **Date**

06-13-2019

Cabrillo Unified School District Response to Counter Proposal From CSEA Cabrillo 485

Emailed on June 13, 2019

As you know from our discussions in negotiations, the financial position of the district is uncertain, except only for the certainty of challenging times ahead. Our continued economic viability hinges on several variables, including seeking the support of the community we serve to alleviate inadequate state funding for our educational programs and the people who deliver them. In order to move forward meaningfully with the Association, the District, in good faith, is providing 3% salary increase for 2018-2019 which has been provided to CUTA. Compensation for 2019-2020 will be contingent upon the successful passage of parcel tax and we shall commence discussions shortly after the election.

Article VI Salary

6.8 Salary Increase: 2018-2019 School Year

Effective July 1, 2018 the CSEA bargaining unit shall receive a 3% on schedule salary increase for the 2018-2019 fiscal year. This shall complete negotiations for the 2018-2019 school year.

Due to current economic uncertainties facing the District, the parties agree to meet in the Fall of 2019 to begin negotiations for the 2019-2020 school year pursuant to Article XXII (Duration).

Article XXII Duration

22.1 Duration: This agreement shall be effective July 1, 2018 ~~2015~~ and shall continue in full force and effect through and including June 30, 2021 ~~2018~~.

22.2 Reopeners:

22.2.1 For the 2019-2020 ~~2016-2017~~ school year each party shall have the right to reopen negotiations on Article VI - Wages, VIII - Health and Welfare Benefits, and up to one (1) additional article selected by each party. ~~In addition CSEA may reopen on Article X Vacation and the District on Article V Hours and Overtime.~~

22.2.2 For the 2020-2021 ~~2017-2018~~ school year s each party shall have the right to reopen negotiations on Article VI - Wages, VIII - Health and Welfare Benefits, and up to two (2) additional article selected by each party.

22.3 Notification and Public Notice: If either party desires to alter or amend this Agreement, it shall, not less than one hundred and twenty (120) days prior to the termination date set forth under this article, provide written notice to the other party of said desire and the nature of the amendments and cause the public notice provisions of law to be fulfilled.

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California, 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: James Crawford, Interim Chief Business Official
CATEGORY: Action
RECOMMENDATION: Adopt Resolution No. 21-19 Approving Gann Limit

BACKGROUND INFORMATION

In November of 1979, California voters approved Proposition 4, an initiative that added Article XIII B to the *California Constitution*. This constitutional amendment, known as the Gann Initiative, placed limits on the growth of expenditures for publicly funded programs. Division 9 of Title 1, beginning with Section 7900 of the *Government Code*, was then added to law to specify the process for calculating state and local government appropriation limits and appropriations subject to limitation under Article XII B of the *Constitution*. These constitutional and statutory sections explain and define the appropriations limit and appropriations subject to limitation as they apply to state and local government, and require that each entity of government formally "adopt" its appropriations limit for a given fiscal year.

REPORT/PROPOSAL

By September 30 of each year, *Education Code* sections 1629 and 42132 specify that each year county office and district governing boards shall adopt a resolution identifying their estimated appropriations limits for the current year and their actual appropriations limit for the preceding year. The documentation supporting the adoption resolution shall be made available to the public. It is not necessary to submit a copy of the board resolution adopting your appropriations limit to the California Department of Education (CDE).

FINANCIAL IMPACT

There is no financial impact to the General Fund.

RESOLUTION NO. 21-19
BEFORE THE GOVERNING BOARD
OF THE CABRILLO UNIFIED SCHOOL DISTRICT
SAN MATEO COUNTY, CALIFORNIA

RESOLUTION FOR ADOPTING THE "GANN" LIMIT

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and

WHEREAS, the District must establish a revised Gann limit for the 2018-2019 fiscal year and a projected Gann Limit for the 2019-2020 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law; and

NOW, **THEREFORE, BE IT RESOLVED** that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2018-2019 and 2019-2020 fiscal years are made in accord with applicable constitutional and statutory law; and

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2018-2019 and 2019-2020 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

PASSED AND ADOPTED this 12th day of September, 2019, at a regular meeting of the Governing Board of the Cabrillo Unified School District by the following vote:

Mary Beth Alexander:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Lizet Cortes:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Kimberly Hines:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Sophia Layne:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Freya McCamant:	_____	Aye	_____	No	_____	Abstain	_____ Absent

Certified by:

_____
Lizet Cortes
Clerk to the Governing Board
Cabrillo Unified School District

Attest by:

_____
Sean McPhetridge, Ed.D.
Secretary to the Governing Board
Cabrillo Unified School District

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: James Crawford, Interim Chief Business Official
CATEGORY: Action
RECOMMENDATION: Adopt Resolution No. 22-19 Blanket Authority to Bid Fiscal Year 2019-20

BACKGROUND INFORMATION

Pursuant to Education Code Section 35161, the governing board of any school district may execute any powers delegated by law to it or to the district of which it is the governing board, and shall discharge any duty imposed by law upon it or upon the district of which it is the governing board, and may delegate to an officer or employee of the district any of those powers or duties. The governing board, however, retains ultimate responsibility over the performance of those powers or duties so delegated.

REPORT/PROPOSAL

In order to obtain the best practices and keep our projects on schedule, Administration requests that the Board annually delegates authority to the Administration to solicit bids without first coming to the board for approval.

FINANCIAL IMPACT

There is no impact to the General Fund.

RESOLUTION NO. 22-19
BEFORE THE GOVERNING BOARD
OF THE CABRILLO UNIFIED SCHOOL DISTRICT
SAN MATEO COUNTY, CALIFORNIA

BLANKET AUTHORITY TO BID FISCAL YEAR 2019-20

WHEREAS, Education Code Section 35161 provides that the Governing Board may delegate authority to the administration to prrform duties on the Board's behalf; and

WHEREAS, the Governing Board desires to maintain efficient construction project schedules and obtain the best market value for supplies and contracts;

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of Cabrillo Unified School District authorizes and empowers the Superintendent or the Chief Business Official to go out to bid projects and supplies when the expected contract will be less than $300,000.

BE IT FURTHER RESOLVED that the Governing Board of Cabrillo Unified School District retains the authority to approve all contracts exceeding $50,000.

PASSED AND ADOPTED this 12th day of September, 2019, at a regular meeting of the Governing Board of the Cabrillo Unified School District by the following vote:

Mary Beth Alexander:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Lizet Cortes:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Kimberly Hines:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Sophia Layne:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Freya McCamant:	_____	Aye	_____	No	_____	Abstain	_____ Absent

Certified by:

_____
Lizet Cortes
Clerk to the Governing Board
Cabrillo Unified School District

Attest by:

_____
Sean McPhetridge, Ed.D.
Secretary to the Governing Board
Cabrillo Unified School District

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: James Crawford, Interim Chief Business Official
CATEGORY: Action
RECOMMENDATION: Adopt Resolution No. 23-19 Joint Powers Authority Membership School Project for Utility Rate Reduction

BACKGROUND INFORMATION

Pursuant to Title I, Division 7, Chapter 5 of the Government Code, there is hereby created a public entity, separate and apart from the parties hereto, to be known as the School Project for Utility Rate Reduction, herein after designated SPURR.

The purpose of SPURR shall be to seek on behalf of the members the reduction of utility rates, especially for electricity and natural gas.

REPORT/PROPOSAL

Cabrillo Unified School District has been considering methods to better address the costs of its utilities services, including natural gas, electricity, telecommunications, network infrastructure, water and sewage, and waste hauling.

FINANCIAL IMPACT

Savings of 3%-5% on natural gas. Positive impact to the General Fund.

RESOLUTION NO. 23-19
BEFORE THE GOVERNING BOARD
OF THE CABRILLO UNIFIED SCHOOL DISTRICT
SAN MATEO COUNTY, CALIFORNIA

JOINT POWERS AUTHORITY MEMBERSHIP SCHOOL PROJECT FOR UTILITY RATE REDUCTION

WHEREAS, Cabrillo Unified School District has been considering methods to better address the costs of its utilities services, including natural gas, electricity, telecommunications, network infrastructure, water and sewage, and waste hauling; and

WHEREAS, other California public agencies, such as school districts, community college districts, and county offices of education who have also considered these issues have determined that there is a need to form a coalition of public districts to be active in utility regulatory proceedings and to acquire utility supplies and services for use at their respective facilities, and have formed the School Project for Utility Rate Reduction (SPURR), a California joint powers authority; and

WHEREAS, the Alameda County Superintendent of Schools has agreed to act as the treasurer and responsible Fiscal Agent for SPURR; and

WHEREAS, Title 1, Division 7, Chapter 5, Article 1, (Section 6500 et seq.) of the Government Code authorizes joint exercise by two or more public agencies of any power common to them; and

WHEREAS, California law enables school districts, county superintendent of schools, community college districts, and joint power agencies to be active in utility regulatory proceedings, to acquire utility supplies and services for use at their respective facilities, and to establish a coalition to accomplish those ends;

NOW, THEREFORE, BE IT RESOLVED that the governing board of Cabrillo Unified School District hereby declares its membership in SPURR, and instructs its duly authorized agent to execute and deliver on its behalf any necessary or appropriate documents to carry out the intent of this resolution, including the SPURR Joint Powers Agreement and any agreements necessary or appropriate to participate SPURR programs.

PASSED AND ADOPTED this 12th day of September, 2019, at a regular meeting of the Governing Board of the Cabrillo Unified School District by the following vote:

Mary Beth Alexander:	_____ Aye	_____ No	_____ Abstain	_____ Absent
Lizet Cortes:	_____ Aye	_____ No	_____ Abstain	_____ Absent
Kimberly Hines:	_____ Aye	_____ No	_____ Abstain	_____ Absent
Sophia Layne:	_____ Aye	_____ No	_____ Abstain	_____ Absent
Freya McCamant:	_____ Aye	_____ No	_____ Abstain	_____ Absent

Certified by:

_____
Lizet Cortes
Clerk to the Governing Board
Cabrillo Unified School District

Attest by:

_____

Sean McPhetridge, Ed.D.
Secretary to the Governing Board
Cabrillo Unified School District

SCHOOL PROJECT FOR UTILITY RATE REDUCTION

Joint Powers Agreement

This Agreement is among those public agencies signatory to this Agreement and is for the purpose of establishing, operating and maintaining the School Project for Utility Rate Reduction (SPURR.)

This Agreement is entered into pursuant to the provisions of Sections 6500 et seq. (Joint Powers Agreement) of the California Government Code for the benefit of the School Districts, Community College Districts and the County Superintendents of Schools signatory hereto (and also those which may hereafter become signatory hereto), for the purpose of operating a program to be known and designated as the School Project for Utility Rate Reduction, herein after designated as SPURR, and;

WHEREAS, it is to the mutual benefit of the parties herein subscribed and in the best public interest of said parties to join together to establish this Joint Powers Agreement to accomplish the purposes herein after set forth, and;

WHEREAS, the signatories hereto have determined that there is a need by Public Educational Agencies to seek utility rate reduction, especially for electricity and natural gas, and;

WHEREAS, Section 6502 of the Government Code of the State of California authorizes joint exercises by two or more public agencies of any power common to them;

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE MUTUAL ADVANTAGES TO BE DERIVED THEREFORM, AND IN CONSIDERATION OF THE EXECUTION OF THIS AGREEMENT BY OTHER PUBLIC EDUCATIONAL AGENCIES, EACH OF THE PARTIES HERETO DOES HEREBY AGREE AS FOLLOWS:

1. CREATION OF THE SCHOOL PROJECT FOR UTILITY RATE REDUCTION (SPURR)

Pursuant to Title1, Division 7, Chapter 5 of the Government Code, there is hereby created a public entity, separate and apart from the parties hereto, to be known as the School Project for Utility Rate Reduction, herein after designated SPURR.

SPURR shall have the powers common to the participating Districts and is hereby authorized to do all acts necessary for the exercise of said common powers, including but not limited to, any or all of the following**:** to make and enter into contracts; to incur debts, liabilities and obligations; to acquire, hold or dispose of property; to receive gifts, contributions, and donations of property, funds, services and other forms of assistance from persons, firms, corporations and any governmental entity; and to sue and be sued in its own name. Said powers shall be exercised in the manner provided by law, and except as expressly set forth herein, subject only to such restrictions upon the manner or exercising such powers as are imposed upon districts in the exercise of similar powers. It is specifically agreed that the debts, liabilities and obligations of SPURR shall not be debts, liabilities and obligations of the parties to this Agreement.

2. PURPOSE

The purpose of SPURR shall be to seek on behalf of the members the reduction of utility rates, especially for electricity and natural gas.

3. MEMBERSHIP

Each party to this Agreement must be eligible for SPURR membership as defined in the Bylaws, and become a member on the effective date of this Agreement, and is entitled to the rights and privileges, and is subject to the obligations of membership, all as are provided in this Agreement. Public Educational

Agencies desiring membership after initial operation has begun shall apply under the provisions of the Bylaws.

4. EFFECTIVE DATE
This Agreement shall become effective on September 1, 1989, or, for members joining after that date, on the date specified below.

5. TREASURER
This Agreement, pursuant to Government Code 6505.6, herewith establishes the Office of Treasurer. The Treasurer shall be the Assistant Superintendent, Business Services, of the Alameda County Superintendent of Schools.

6. TREASURER'S FEES
The annual payment to the Treasurer for the cost of accounting for SPURR funds, payment of employee salaries and benefits, payment of such other obligations as may occur, and the production of monthly financial reports shall be three (3) percent of SPURR income received for the fiscal year. In addition, SPURR shall reimburse the Treasurer for all actual expenses incurred for additional services performed at the direction of SPURR.

7. GOVERNANCE
SPURR shall be governed by a Board of Directors selected according to the provisions of the Bylaws.

8. BYLAWS
SPURR shall be governed pursuant to those certain Bylaws, a copy of which is attached hereto as "Exhibit A," and by this reference made a part of this Agreement as though fully set forth herein. Wherever in this Agreement the Bylaws are referred to, said Bylaws shall be those set forth in Exhibit A and as they may be amended thereafter. Each party to this Agreement approves said Bylaws and agrees to comply with and be bound by their provisions, and further agrees that **SPURR** shall be operated pursuant to this Agreement and said Bylaws. Said Bylaws may be amended as provided therein.

9. AFFIRMATIVE ACTION POLICY STATEMENT
It shall be the permanent and voluntary policy of this Joint Power Board of SPURR to practice fair and impartial employment, recognizing applicants and employees on the basis of personal and professional merit, thereby reaffirming the dignity of individuals without regard to race, color, creed, national origin, ancestry, age, sex, or physical handicap in every aspect of personal policies, practices, and treatment of personnel.

10. ADDITIONAL PARTIES
Additional parties may be added to this Agreement by written amendment between the additional party and SPURR.

11. TERMINATION
Any party may terminate its participation in this agreement by providing written notice to the other parties not less then 90 days prior to July 1 of any year after the initial year. Termination shall be effective on July 1 following the delivery of notice to all parties. No return of funds already paid to SPURR shall be made by SPURR when a member district withdraws from this JPA.

12. RECORDS
The Treasurer shall maintain records separately identifying the expenses incurred in the performance of the duties described herein. The Managing Director shall maintain records of the Minutes of the Board of Directors meetings and such other official records of the JPA as required by law.

13. MEMBERSHIP FEES
Membership shall be established for each member district which contributes to the SPURR account managed by the Alameda Superintendent and as established in the Bylaws for each regular and special

education student enrolled in the school districts and schools maintained by the County Superintendents of Schools and for each ADA, until FTE is adopted, in the Community College Districts.

14. TERM, DISSOLUTION AND SEVERABILITY OF JOINT POWERS AGREEMENT

A. Term and Extension

This Joint Powers Agreement shall commence September 1, 1989 and be extended from year to year thereafter, commencing each July 1. The majority of the members of this Joint Powers Agreement may terminate this Joint Powers Agreement at any time, provided all parties dealing with SPURR and all SPURR members have been notified at least 30 days in advance.

B. Dissolution

In the event this Joint Powers Agreement is terminated by districts as herein allowed, the Treasurer shall, after all debts have been paid and properly disposed of, distribute to each school district that is a party hereto on the effective date of dissolution, the balance of the SPURR assets on a pro rata basis according to the extent of each school district's contribution of funds hereunder since the creation of SPURR.

C. Severability

Should any portion, term, condition or provision of this Agreement be decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of California, or be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions and provisions shall not be affected thereby.

15. ASSIGNS

No party to this Joint Powers Agreement may sublet, assign, or transfer any interest in this Joint Powers Agreement without written consent of all of the parties thereto.

The parties thereto have caused this Joint Powers Agreement to be signed in their behalf by their duly authorized representatives on this _____ day of _____, 20__, by the following signatory School Districts, Community College Districts and County Superintendents of Schools.

_____
Agency

_____
Signature

_____
Typed Name

_____
Title

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: James Crawford, Interim Chief Business Official
CATEGORY: Action
RECOMMENDATION: Approve 2018-19 Unaudited Actuals Financial Report

BACKGROUND INFORMATION

The 2018-2019 unaudited financial reports, as required by Education Code 42100, establish appropriations for differences between the estimated year-end balances and the unaudited year-end balances as required by Education Code 42600 and classify components of the ending fund balance as required by Governmental Accounting Standards Board Statement No. 54.

REPORT/PROPOSAL

California Education Code 42100 requires districts to annually prepare and submit unaudited financial statement for the prior fiscal year. All operating funds of the district have been included and must be submitted to the San Mateo County Office of Education for transmittal to the State of California. A signed District certification must be submitted along with the financial reports.

FINANCIAL IMPACT

There is no financial impact.

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2018-19 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed: _____ Date of Meeting: Sep 12, 2019
Clerk/Secretary of the Governing Board
(Original signature required)

To the Superintendent of Public Instruction:

2018-19 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed: _____ Date: _____
County Superintendent/Designee
(Original signature required)

For additional information on the unaudited actual reports, please contact:

For County Office of Education:	For School District:
Denise Porterfield	Sean McPhetridge, Ed.D
Name	Name
Deputy Superintendent	Superintendent
Title	Title
650-802-5511	650-712-7100
Telephone	Telephone
dporterfield@smoe.k12.ca.us	Mcphetridges@cabrillo.k12.ca.
E-mail Address	E-mail Address

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	2019-20 Budget Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
A. REVENUES									
1) LCFF Sources		8010-8099	28,474,740.51	1,568,291.76	30,043,032.27	28,663,412.00	1,511,630.00	30,175,042.00	0.4%
2) Federal Revenue		8100-8299	0.00	1,383,452.48	1,383,452.48	0.00	1,332,711.00	1,332,711.00	-3.7%
3) Other State Revenue		8300-8599	1,216,026.24	3,654,942.40	4,870,968.64	593,759.00	1,668,886.00	2,262,645.00	-53.5%
4) Other Local Revenue		8600-8799	145,142.71	2,902,295.83	3,047,438.54	153,000.00	2,593,324.00	2,746,324.00	-9.9%
5) TOTAL, REVENUES			29,835,909.46	9,508,982.47	39,344,891.93	29,410,171.00	7,106,551.00	36,516,722.00	-7.2%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	11,820,629.77	3,457,967.45	15,278,597.22	12,238,775.00	3,406,560.00	15,645,335.00	2.4%
2) Classified Salaries		2000-2999	2,779,083.74	3,433,082.50	6,212,166.24	2,647,896.00	3,672,528.00	6,320,424.00	1.7%
3) Employee Benefits		3000-3999	5,340,771.81	5,403,609.98	10,744,381.79	5,666,578.00	3,943,068.00	9,609,646.00	-10.6%
4) Books and Supplies		4000-4999	336,156.07	1,010,403.81	1,346,559.88	349,911.00	690,726.00	1,040,637.00	-22.7%
5) Services and Other Operating Expenditures		5000-5999	1,854,697.84	3,065,768.95	4,920,466.79	1,912,618.00	3,253,544.00	5,166,162.00	5.0%
6) Capital Outlay		6000-6999	0.00	70,663.16	70,663.16	0.00	0.00	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	54,377.00	198,921.29	253,298.29	38,232.00	205,984.00	244,216.00	-3.6%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(69,783.64)	47,503.64	(22,280.00)	(28,751.00)	19,339.00	(9,412.00)	-57.8%
9) TOTAL, EXPENDITURES			22,115,932.59	16,687,920.78	38,803,853.37	22,825,259.00	15,191,749.00	38,017,008.00	-2.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			7,719,976.87	(7,178,938.31)	541,038.56	6,584,912.00	(8,085,198.00)	(1,500,286.00)	-377.3%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	83,460.00	0.00	83,460.00	0.00	0.00	0.00	-100.0%
b) Transfers Out		7600-7629	138,419.36	0.00	138,419.36	152,783.00	0.00	152,783.00	10.4%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(7,465,352.02)	7,465,352.02	0.00	(8,135,008.00)	8,135,008.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(7,520,311.38)	7,465,352.02	(54,959.36)	(8,287,791.00)	8,135,008.00	(152,783.00)	178.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	2019-20 Budget Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			199,665.49	286,413.71	486,079.20	(1,702,879.00)	49,810.00	(1,653,069.00)	-440.1%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	4,378,168.94	284,010.35	4,662,179.29	4,577,834.43	570,424.06	5,148,258.49	10.4%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,378,168.94	284,010.35	4,662,179.29	4,577,834.43	570,424.06	5,148,258.49	10.4%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,378,168.94	284,010.35	4,662,179.29	4,577,834.43	570,424.06	5,148,258.49	10.4%
2) Ending Balance, June 30 (E + F1e)			4,577,834.43	570,424.06	5,148,258.49	2,874,955.43	620,234.06	3,495,189.49	-32.1%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	25,000.00	0.00	25,000.00	25,000.00	0.00	25,000.00	0.0%
Stores		9712	13,070.42	0.00	13,070.42	10,500.00	0.00	10,500.00	-19.7%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	570,424.06	570,424.06	0.00	620,234.06	620,234.06	8.7%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	1,168,270.00	0.00	1,168,270.00	1,145,094.00	0.00	1,145,094.00	-2.0%
Unassigned/Unappropriated Amount		9790	3,371,494.01	0.00	3,371,494.01	1,694,361.43	0.00	1,694,361.43	-49.7%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	2019-20 Budget Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
G. ASSETS									
1) Cash									
a) in County Treasury		9110	4,806,891.62	(616,903.86)	4,189,987.76				
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00				
b) in Banks		9120	0.00	0.00	0.00				
c) in Revolving Cash Account		9130	25,000.00	0.00	25,000.00				
d) with Fiscal Agent/Trustee		9135	84,380.02	0.00	84,380.02				
e) Collections Awaiting Deposit		9140	0.00	0.00	0.00				
2) Investments		9150	16,578.98	0.00	16,578.98				
3) Accounts Receivable		9200	79,579.10	706,440.90	786,020.00				
4) Due from Grantor Government		9290	171,801.00	1,108,108.05	1,279,909.05				
5) Due from Other Funds		9310	197,283.57	0.00	197,283.57				
6) Stores		9320	13,070.42	0.00	13,070.42				
7) Prepaid Expenditures		9330	0.00	0.00	0.00				
8) Other Current Assets		9340	0.00	0.00	0.00				
9) TOTAL, ASSETS			5,394,584.71	1,197,645.09	6,592,229.80				
H. DEFERRED OUTFLOWS OF RESOURCES									
1) Deferred Outflows of Resources		9490	0.00	0.00	0.00				
2) TOTAL, DEFERRED OUTFLOWS			0.00	0.00	0.00				
I. LIABILITIES									
1) Accounts Payable		9500	815,676.38	502,986.57	1,318,662.95				
2) Due to Grantor Governments		9590	1,056.00	0.00	1,056.00				
3) Due to Other Funds		9610	17.90	0.00	17.90				
4) Current Loans		9640	0.00	0.00	0.00				
5) Unearned Revenue		9650	0.00	124,234.46	124,234.46				
6) TOTAL, LIABILITIES			816,750.28	627,221.03	1,443,971.31				
J. DEFERRED INFLOWS OF RESOURCES									
1) Deferred Inflows of Resources		9690	0.00	0.00	0.00				
2) TOTAL, DEFERRED INFLOWS			0.00	0.00	0.00				
K. FUND EQUITY									
Ending Fund Balance, June 30									

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals Unrestricted (A)	2018-19 Unaudited Actuals Restricted (B)	2018-19 Unaudited Actuals Total Fund col. A + B (C)	2019-20 Budget Unrestricted (D)	2019-20 Budget Restricted (E)	2019-20 Budget Total Fund col. D + E (F)	% Diff Column C & F
(must agree with line F2) (G9 + H2) - (I6 + J2)			4,577,834.43	570,424.06	5,148,258.49				

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	2019-20 Budget Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
LCFF SOURCES									
Principal Apportionment State Aid - Current Year		8011	12,003,253.00	0.00	12,003,253.00	12,598,923.00	0.00	12,598,923.00	5.0%
Education Protection Account State Aid - Current Year		8012	2,853,641.00	0.00	2,853,641.00	2,353,505.00	0.00	2,353,505.00	-17.5%
State Aid - Prior Years		8019	15,318.00	0.00	15,318.00	0.00	0.00	0.00	-100.0%
Tax Relief Subventions Homeowners' Exemptions		8021	94,992.55	0.00	94,992.55	94,993.00	0.00	94,993.00	0.0%
Timber Yield Tax		8022	43,919.82	0.00	43,919.82	35,102.00	0.00	35,102.00	-20.1%
Other Subventions/In-Lieu Taxes		8029	7,488.36	0.00	7,488.36	0.00	0.00	0.00	-100.0%
County & District Taxes Secured Roll Taxes		8041	23,832,274.41	0.00	23,832,274.41	23,743,218.00	0.00	23,743,218.00	-0.4%
Unsecured Roll Taxes		8042	1,242,094.58	0.00	1,242,094.58	1,242,094.00	0.00	1,242,094.00	0.0%
Prior Years' Taxes		8043	(35,658.79)	0.00	(35,658.79)	(39,577.00)	0.00	(39,577.00)	11.0%
Supplemental Taxes		8044	2,078,715.58	0.00	2,078,715.58	1,899,968.00	0.00	1,899,968.00	-8.6%
Education Revenue Augmentation Fund (ERAF)		8045	(13,661,298.00)	0.00	(13,661,298.00)	(13,264,814.00)	0.00	(13,264,814.00)	-2.9%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604) Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			28,474,740.51	0.00	28,474,740.51	28,663,412.00	0.00	28,663,412.00	0.7%
LCFF Transfers									
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00		0.00	0.00		0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	1,568,291.76	1,568,291.76	0.00	1,511,630.00	1,511,630.00	-3.6%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals Unrestricted (A)	2018-19 Unaudited Actuals Restricted (B)	2018-19 Unaudited Actuals Total Fund col. A + B (C)	2019-20 Budget Unrestricted (D)	2019-20 Budget Restricted (E)	2019-20 Budget Total Fund col. D + E (F)	% Diff Column C & F
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			28,474,740.51	1,568,291.76	30,043,032.27	28,663,412.00	1,511,630.00	30,175,042.00	0.4%
FEDERAL REVENUE									
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	602,155.46	602,155.46	0.00	589,465.00	589,465.00	-2.1%
Special Education Discretionary Grants		8182	0.00	14,878.67	14,878.67	0.00	11,659.00	11,659.00	-21.6%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	205,923.00	205,923.00	0.00	357,547.00	357,547.00	73.6%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290		130,406.46	130,406.46		117,507.00	117,507.00	-9.9%
Title I, Part D, Local Delinquent Programs	3025	8290		0.00	0.00		0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290		122,853.97	122,853.97		50,607.00	50,607.00	-58.8%
Title III, Part A, Immigrant Student Program	4201	8290		0.00	0.00		0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals Unrestricted (A)	2018-19 Unaudited Actuals Restricted (B)	2018-19 Unaudited Actuals Total Fund col. A + B (C)	2019-20 Budget Unrestricted (D)	2019-20 Budget Restricted (E)	2019-20 Budget Total Fund col. D + E (F)	% Diff Column C & F
Title III, Part A, English Learner Program	4203	8290		154,108.38	154,108.38		77,952.00	77,952.00	-49.4%
Public Charter Schools Grant Program (PCSGP)	4610	8290		0.00	0.00		0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4050, 4123, 4124, 4126, 4127, 4128, 5510, 5630	8290		0.00	0.00		0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290		14,902.00	14,902.00		14,902.00	14,902.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	138,224.54	138,224.54	0.00	113,072.00	113,072.00	-18.2%
TOTAL, FEDERAL REVENUE			0.00	1,383,452.48	1,383,452.48	0.00	1,332,711.00	1,332,711.00	-3.7%
OTHER STATE REVENUE									
Other State Apportionments									
ROC/P Entitlement Prior Years	6360	8319		0.00	0.00		0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311		0.00	0.00		0.00	0.00	0.0%
Prior Years	6500	8319		47,592.00	47,592.00		0.00	0.00	-100.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	692,258.00	0.00	692,258.00	124,877.00	0.00	124,877.00	-82.0%
Lottery - Unrestricted and Instructional Materials		8560	515,767.24	219,720.88	735,488.12	468,882.00	164,575.00	633,457.00	-13.9%
Tax Relief Subventions Restricted Levies - Other									
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590		122,850.00	122,850.00		112,500.00	112,500.00	-8.4%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals Unrestricted (A)	2018-19 Unaudited Actuals Restricted (B)	2018-19 Unaudited Actuals Total Fund col. A + B (C)	2019-20 Budget Unrestricted (D)	2019-20 Budget Restricted (E)	2019-20 Budget Total Fund col. D + E (F)	% Diff Column C & F
Charter School Facility Grant	6030	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590		2,805.33	2,805.33		0.00	0.00	-100.0%
California Clean Energy Jobs Act	6230	8590		0.00	0.00		0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590		145,508.59	145,508.59		0.00	0.00	-100.0%
American Indian Early Childhood Education	7210	8590		0.00	0.00		0.00	0.00	0.0%
Specialized Secondary	7370	8590		0.00	0.00		0.00	0.00	0.0%
Quality Education Investment Act	7400	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	8,001.00	3,116,465.60	3,124,466.60	0.00	1,391,811.00	1,391,811.00	-55.5%
TOTAL, OTHER STATE REVENUE			1,216,026.24	3,654,942.40	4,870,968.64	593,759.00	1,668,886.00	2,262,645.00	-53.5%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals Unrestricted (A)	2018-19 Unaudited Actuals Restricted (B)	2018-19 Unaudited Actuals Total Fund col. A + B (C)	2019-20 Budget Unrestricted (D)	2019-20 Budget Restricted (E)	2019-20 Budget Total Fund col. D + E (F)	% Diff Column C & F
OTHER LOCAL REVENUE									
Other Local Revenue									
County and District Taxes									
Other Restricted Levies									
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes									
Parcel Taxes		8621	0.00	1,630,812.66	1,630,812.66	0.00	1,649,130.00	1,649,130.00	1.1%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales									
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	32,513.00	0.00	32,513.00	45,000.00	0.00	45,000.00	38.4%
Interest		8660	38,687.84	0.00	38,687.84	20,000.00	0.00	20,000.00	-48.3%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts									
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue									
Plus: Misc Funds Non-LCFF									

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	2019-20 Budget Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
(50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	73,941.87	1,271,483.17	1,345,425.04	88,000.00	944,194.00	1,032,194.00	-23.3%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments									
Special Education SELPA Transfers									
From Districts or Charter Schools	6500	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6500	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers									
From Districts or Charter Schools	6360	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6360	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6360	8793		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments									
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			145,142.71	2,902,295.83	3,047,438.54	153,000.00	2,593,324.00	2,746,324.00	-9.9%
TOTAL, REVENUES			29,835,909.46	9,508,982.47	39,344,891.93	29,410,171.00	7,106,551.00	36,516,722.00	-7.2%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	2019-20 Budget Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
CERTIFICATED SALARIES									
Certificated Teachers' Salaries		1100	9,324,104.01	2,369,345.87	11,693,449.88	9,482,233.00	2,363,772.00	11,846,005.00	1.3%
Certificated Pupil Support Salaries		1200	249,973.40	860,753.09	1,110,726.49	384,483.00	852,371.00	1,236,854.00	11.4%
Certificated Supervisors' and Administrators' Salaries		1300	2,143,692.00	134,119.96	2,277,811.96	2,280,067.00	84,741.00	2,364,808.00	3.8%
Other Certificated Salaries		1900	102,860.36	93,748.53	196,608.89	91,992.00	105,676.00	197,668.00	0.5%
TOTAL, CERTIFICATED SALARIES			11,820,629.77	3,457,967.45	15,278,597.22	12,238,775.00	3,406,560.00	15,645,335.00	2.4%
CLASSIFIED SALARIES									
Classified Instructional Salaries		2100	7,122.52	1,060,698.87	1,067,821.39	5,385.00	1,143,265.00	1,148,650.00	7.6%
Classified Support Salaries		2200	1,030,928.76	1,909,031.69	2,939,960.45	961,926.00	2,012,811.00	2,974,737.00	1.2%
Classified Supervisors' and Administrators' Salaries		2300	372,916.59	84,586.94	457,503.53	382,864.00	80,914.00	463,778.00	1.4%
Clerical, Technical and Office Salaries		2400	1,080,612.27	220,442.67	1,301,054.94	1,010,592.00	282,499.00	1,293,091.00	-0.6%
Other Classified Salaries		2900	287,503.60	158,322.33	445,825.93	287,129.00	153,039.00	440,168.00	-1.3%
TOTAL, CLASSIFIED SALARIES			2,779,083.74	3,433,082.50	6,212,166.24	2,647,896.00	3,672,528.00	6,320,424.00	1.7%
EMPLOYEE BENEFITS									
STRS		3101-3102	1,819,260.25	2,809,867.61	4,629,127.86	2,007,356.00	1,834,409.00	3,841,765.00	-17.0%
PERS		3201-3202	543,127.48	1,040,101.58	1,583,229.06	741,454.00	637,054.00	1,378,508.00	-12.9%
OASDI/Medicare/Alternative		3301-3302	378,002.99	325,530.27	703,533.26	372,910.00	317,078.00	689,988.00	-1.9%
Health and Welfare Benefits		3401-3402	2,358,959.95	1,092,364.65	3,451,324.60	2,303,776.00	1,020,302.00	3,324,078.00	-3.7%
Unemployment Insurance		3501-3502	7,210.06	3,439.85	10,649.91	7,149.00	3,359.00	10,508.00	-1.3%
Workers' Compensation		3601-3602	192,021.78	91,703.21	283,724.99	190,525.00	90,423.00	280,948.00	-1.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	42,189.30	40,602.81	82,792.11	43,408.00	40,443.00	83,851.00	1.3%
TOTAL, EMPLOYEE BENEFITS			5,340,771.81	5,403,609.98	10,744,381.79	5,666,578.00	3,943,068.00	9,609,646.00	-10.6%
BOOKS AND SUPPLIES									
Approved Textbooks and Core Curricula Materials		4100	0.00	330,087.24	330,087.24	0.00	168,744.00	168,744.00	-48.9%
Books and Other Reference Materials		4200	0.00	4,468.42	4,468.42	0.00	3,602.00	3,602.00	-19.4%
Materials and Supplies		4300	336,156.07	675,122.57	1,011,278.64	349,911.00	517,654.00	867,565.00	-14.2%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	2019-20 Budget Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
Noncapitalized Equipment		4400	0.00	725.58	725.58	0.00	726.00	726.00	0.1%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			336,156.07	1,010,403.81	1,346,559.88	349,911.00	690,726.00	1,040,637.00	-22.7%
SERVICES AND OTHER OPERATING EXPENDITURES									
Subagreements for Services		5100	49,500.00	765,685.08	815,185.08	49,500.00	776,321.00	825,821.00	1.3%
Travel and Conferences		5200	53,603.98	119,833.23	173,437.21	51,701.00	66,874.00	118,575.00	-31.6%
Dues and Memberships		5300	20,442.74	9,418.00	29,860.74	22,905.00	300.00	23,205.00	-22.3%
Insurance		5400 - 5450	243,779.12	0.00	243,779.12	243,779.00	0.00	243,779.00	0.0%
Operations and Housekeeping Services		5500	704,250.24	64,603.76	768,854.00	756,950.00	94,800.00	851,750.00	10.8%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	94,439.52	552,090.19	646,529.71	115,125.00	463,010.00	578,135.00	-10.6%
Transfers of Direct Costs		5710	(65,804.15)	65,804.15	0.00	(4,811.00)	4,811.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(1,652.65)	0.00	(1,652.65)	(1,167.00)	0.00	(1,167.00)	-29.4%
Professional/Consulting Services and Operating Expenditures		5800	659,795.88	1,446,472.71	2,106,268.59	561,000.00	1,810,909.00	2,371,909.00	12.6%
Communications		5900	96,343.16	41,861.83	138,204.99	117,636.00	36,519.00	154,155.00	11.5%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,854,697.84	3,065,768.95	4,920,466.79	1,912,618.00	3,253,544.00	5,166,162.00	5.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	2019-20 Budget Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
CAPITAL OUTLAY									
Land		6100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	70,663.16	70,663.16	0.00	0.00	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	70,663.16	70,663.16	0.00	0.00	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)									
Tuition									
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	8,572.00	0.00	8,572.00	100.00	0.00	100.00	-98.8%
Tuition, Excess Costs, and/or Deficit Payments									
Payments to Districts or Charter Schools		7141	0.00	25,015.00	25,015.00	0.00	50,000.00	50,000.00	99.9%
Payments to County Offices		7142	45,805.00	173,906.29	219,711.29	38,132.00	155,984.00	194,116.00	-11.6%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues									
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments									
To Districts or Charter Schools	6500	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6500	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6500	7223		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers of Apportionments									
To Districts or Charter Schools	6360	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6360	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6360	7223		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	2019-20 Budget Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service									
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			54,377.00	198,921.29	253,298.29	38,232.00	205,984.00	244,216.00	-3.6%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS									
Transfers of Indirect Costs		7310	(47,503.64)	47,503.64	0.00	(19,339.00)	19,339.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(22,280.00)	0.00	(22,280.00)	(9,412.00)	0.00	(9,412.00)	-57.8%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(69,783.64)	47,503.64	(22,280.00)	(28,751.00)	19,339.00	(9,412.00)	-57.8%
TOTAL, EXPENDITURES			22,115,932.59	16,687,920.78	38,803,853.37	22,825,259.00	15,191,749.00	38,017,008.00	-2.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	2019-20 Budget Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
INTERFUND TRANSFERS									
INTERFUND TRANSFERS IN									
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	83,460.00	0.00	83,460.00	0.00	0.00	0.00	-100.0%
(a) TOTAL, INTERFUND TRANSFERS IN			83,460.00	0.00	83,460.00	0.00	0.00	0.00	-100.0%
INTERFUND TRANSFERS OUT									
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	138,419.36	0.00	138,419.36	152,783.00	0.00	152,783.00	10.4%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			138,419.36	0.00	138,419.36	152,783.00	0.00	152,783.00	10.4%
OTHER SOURCES/USES									
SOURCES									
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds									
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources									
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds									
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	2019-20 Budget Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
USES									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS									
Contributions from Unrestricted Revenues		8980	(7,465,352.02)	7,465,352.02	0.00	(8,135,008.00)	8,135,008.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(7,465,352.02)	7,465,352.02	0.00	(8,135,008.00)	8,135,008.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(7,520,311.38)	7,465,352.02	(54,959.36)	(8,287,791.00)	8,135,008.00	(152,783.00)	178.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	2019-20 Budget Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
A. REVENUES									
1) LCFF Sources		8010-8099	28,474,740.51	1,568,291.76	30,043,032.27	28,663,412.00	1,511,630.00	30,175,042.00	0.4%
2) Federal Revenue		8100-8299	0.00	1,383,452.48	1,383,452.48	0.00	1,332,711.00	1,332,711.00	-3.7%
3) Other State Revenue		8300-8599	1,216,026.24	3,654,942.40	4,870,968.64	593,759.00	1,668,886.00	2,262,645.00	-53.5%
4) Other Local Revenue		8600-8799	145,142.71	2,902,295.83	3,047,438.54	153,000.00	2,593,324.00	2,746,324.00	-9.9%
5) TOTAL, REVENUES			29,835,909.46	9,508,982.47	39,344,891.93	29,410,171.00	7,106,551.00	36,516,722.00	-7.2%
B. EXPENDITURES (Objects 1000-7999)									
1) Instruction	1000-1999		13,175,126.27	9,623,622.41	22,798,748.68	13,755,355.00	8,614,450.00	22,369,805.00	-1.9%
2) Instruction - Related Services	2000-2999		4,201,650.42	1,518,456.59	5,720,107.01	4,502,893.00	1,369,799.00	5,872,692.00	2.7%
3) Pupil Services	3000-3999		728,710.18	2,279,374.47	3,008,084.65	588,431.00	2,366,396.00	2,954,827.00	-1.8%
4) Ancillary Services	4000-4999		254,342.55	382,216.73	636,559.28	235,698.00	393,660.00	629,358.00	-1.1%
5) Community Services	5000-5999		0.00	21,696.95	21,696.95	0.00	56,700.00	56,700.00	161.3%
6) Enterprise	6000-6999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7) General Administration	7000-7999		2,501,509.36	519,269.85	3,020,779.21	2,361,727.00	94,324.00	2,456,051.00	-18.7%
8) Plant Services	8000-8999		1,200,216.81	2,144,362.49	3,344,579.30	1,342,923.00	2,090,436.00	3,433,359.00	2.7%
9) Other Outgo	9000-9999	Except 7600-7699	54,377.00	198,921.29	253,298.29	38,232.00	205,984.00	244,216.00	-3.6%
10) TOTAL, EXPENDITURES			22,115,932.59	16,687,920.78	38,803,853.37	22,825,259.00	15,191,749.00	38,017,008.00	-2.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			7,719,976.87	(7,178,938.31)	541,038.56	6,584,912.00	(8,085,198.00)	(1,500,286.00)	-377.3%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	83,460.00	0.00	83,460.00	0.00	0.00	0.00	-100.0%
b) Transfers Out		7600-7629	138,419.36	0.00	138,419.36	152,783.00	0.00	152,783.00	10.4%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(7,465,352.02)	7,465,352.02	0.00	(8,135,008.00)	8,135,008.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(7,520,311.38)	7,465,352.02	(54,959.36)	(8,287,791.00)	8,135,008.00	(152,783.00)	178.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	2019-20 Budget Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			199,665.49	286,413.71	486,079.20	(1,702,879.00)	49,810.00	(1,653,069.00)	-440.1%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	4,378,168.94	284,010.35	4,662,179.29	4,577,834.43	570,424.06	5,148,258.49	10.4%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,378,168.94	284,010.35	4,662,179.29	4,577,834.43	570,424.06	5,148,258.49	10.4%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,378,168.94	284,010.35	4,662,179.29	4,577,834.43	570,424.06	5,148,258.49	10.4%
2) Ending Balance, June 30 (E + F1e)			4,577,834.43	570,424.06	5,148,258.49	2,874,955.43	620,234.06	3,495,189.49	-32.1%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	25,000.00	0.00	25,000.00	25,000.00	0.00	25,000.00	0.0%
Stores		9712	13,070.42	0.00	13,070.42	10,500.00	0.00	10,500.00	-19.7%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	570,424.06	570,424.06	0.00	620,234.06	620,234.06	8.7%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	1,168,270.00	0.00	1,168,270.00	1,145,094.00	0.00	1,145,094.00	-2.0%
Unassigned/Unappropriated Amount		9790	3,371,494.01	0.00	3,371,494.01	1,694,361.43	0.00	1,694,361.43	-49.7%

Resource	Description	2018-19 Unaudited Actuals	2019-20 Budget
5640	Medi-Cal Billing Option	106,007.99	142,577.99
7311	Classified School Employee Professional Development Block Grant	20,683.00	20,683.00
7510	Low-Performing Students Block Grant	278,996.28	278,996.28
9010	Other Restricted Local	164,736.79	177,976.79
Total, Restricted Balance		570,424.06	620,234.06

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	46,874.00	44,755.00	-4.5%
3) Other State Revenue		8300-8599	340,122.00	343,271.00	0.9%
4) Other Local Revenue		8600-8799	6,609.57	35,569.00	438.1%
5) TOTAL, REVENUES			393,605.57	423,595.00	7.6%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	210,166.25	139,923.00	-33.4%
2) Classified Salaries		2000-2999	69,610.15	48,782.00	-29.9%
3) Employee Benefits		3000-3999	71,135.26	62,096.00	-12.7%
4) Books and Supplies		4000-4999	16,551.21	32,357.00	95.5%
5) Services and Other Operating Expenditures		5000-5999	82,478.30	80,000.00	-3.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	22,280.00	9,412.00	-57.8%
9) TOTAL, EXPENDITURES			472,221.17	372,570.00	-21.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(78,615.60)	51,025.00	-164.9%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(78,615.60)	51,025.00	-164.9%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	115,197.91	36,582.31	-68.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			115,197.91	36,582.31	-68.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			115,197.91	36,582.31	-68.2%
2) Ending Balance, June 30 (E + F1e)			36,582.31	87,607.31	139.5%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	36,582.31	86,664.31	136.9%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	943.00	New
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	5,265.22		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	28,774.80		
4) Due from Grantor Government		9290	28,830.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			62,870.02		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	3,925.18		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	22,362.53		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			26,287.71		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			36,582.31		

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
LCFF SOURCES					
LCFF Transfers					
LCFF Transfers - Current Year		8091	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.0%
FEDERAL REVENUE					
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	46,874.00	44,755.00	-4.5%
TOTAL, FEDERAL REVENUE			46,874.00	44,755.00	-4.5%
OTHER STATE REVENUE					
Other State Apportionments					
All Other State Apportionments - Current Year		8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
Adult Education Program	6391	8590	340,122.00	343,271.00	0.9%
All Other State Revenue	All Other	8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			340,122.00	343,271.00	0.9%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	896.57	943.00	5.2%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Adult Education Fees		8671	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	5,713.00	34,626.00	506.1%
Tuition		8710	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			6,609.57	35,569.00	438.1%
TOTAL, REVENUES			393,605.57	423,595.00	7.6%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	9,458.29	3,718.00	-60.7%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	200,707.96	136,205.00	-32.1%
TOTAL, CERTIFICATED SALARIES			210,166.25	139,923.00	-33.4%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	69,610.15	48,782.00	-29.9%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			69,610.15	48,782.00	-29.9%
EMPLOYEE BENEFITS					
STRS		3101-3102	31,882.01	28,790.00	-9.7%
PERS		3201-3202	8,648.18	7,163.00	-17.2%
OASDI/Medicare/Alternative		3301-3302	8,925.03	7,210.00	-19.2%
Health and Welfare Benefits		3401-3402	17,814.16	15,624.00	-12.3%
Unemployment Insurance		3501-3502	139.96	120.00	-14.3%
Workers' Compensation		3601-3602	3,725.92	3,189.00	-14.4%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			71,135.26	62,096.00	-12.7%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	11,778.50	32,357.00	174.7%
Noncapitalized Equipment		4400	4,772.71	0.00	-100.0%
TOTAL, BOOKS AND SUPPLIES			16,551.21	32,357.00	95.5%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	5,284.50	0.00	-100.0%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	3,616.92	0.00	-100.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	73,576.88	79,972.00	8.7%
Communications		5900	0.00	28.00	New
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			82,478.30	80,000.00	-3.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Tuition					
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	22,280.00	9,412.00	-57.8%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			22,280.00	9,412.00	-57.8%
TOTAL, EXPENDITURES			472,221.17	372,570.00	-21.1%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	46,874.00	44,755.00	-4.5%
3) Other State Revenue		8300-8599	340,122.00	343,271.00	0.9%
4) Other Local Revenue		8600-8799	6,609.57	35,569.00	438.1%
5) TOTAL, REVENUES			393,605.57	423,595.00	7.6%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		82,184.02	101,493.00	23.5%
2) Instruction - Related Services	2000-2999		367,757.15	261,665.00	-28.8%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		22,280.00	9,412.00	-57.8%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			472,221.17	372,570.00	-21.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(78,615.60)	51,025.00	-164.9%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(78,615.60)	51,025.00	-164.9%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	115,197.91	36,582.31	-68.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			115,197.91	36,582.31	-68.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			115,197.91	36,582.31	-68.2%
2) Ending Balance, June 30 (E + F1e)			36,582.31	87,607.31	139.5%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	36,582.31	86,664.31	136.9%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	943.00	New
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2018-19 Unaudited Actuals	2019-20 Budget
6391	Adult Education Program	35,702.87	85,784.87
9010	Other Restricted Local	879.44	879.44
Total, Restricted Balance		36,582.31	86,664.31

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,391.77	0.00	-100.0%
5) TOTAL, REVENUES			1,391.77	0.00	-100.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	140.82	0.00	-100.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			140.82	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			1,250.95	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	83,460.00	0.00	-100.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(83,460.00)	0.00	-100.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(82,209.05)	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	83,459.95	1,250.90	-98.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			83,459.95	1,250.90	-98.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			83,459.95	1,250.90	-98.5%
2) Ending Balance, June 30 (E + F1e)			1,250.90	1,250.90	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	1,250.90	1,250.90	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	1,140.53		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	110.37		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			1,250.90		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			1,250.90		

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
FEDERAL REVENUE					
Child Nutrition Programs		8220	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Child Nutrition Programs		8520	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
State Preschool	6105	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
Interest		8660	1,391.77	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Child Development Parent Fees		8673	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,391.77	0.00	-100.0%
TOTAL, REVENUES			1,391.77	0.00	-100.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	140.82	0.00	-100.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			140.82	0.00	-100.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENDITURES			140.82	0.00	-100.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund		8911	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	83,460.00	0.00	-100.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			83,460.00	0.00	-100.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(83,460.00)	0.00	-100.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,391.77	0.00	-100.0%
5) TOTAL, REVENUES			1,391.77	0.00	-100.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		140.82	0.00	-100.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			140.82	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			1,250.95	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	83,460.00	0.00	-100.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(83,460.00)	0.00	-100.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(82,209.05)	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	83,459.95	1,250.90	-98.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			83,459.95	1,250.90	-98.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			83,459.95	1,250.90	-98.5%
2) Ending Balance, June 30 (E + F1e)			1,250.90	1,250.90	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	1,250.90	1,250.90	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2018-19 Unaudited Actuals	2019-20 Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	518,404.16	516,132.00	-0.4%
3) Other State Revenue		8300-8599	41,134.06	72,806.00	77.0%
4) Other Local Revenue		8600-8799	188,900.54	257,011.00	36.1%
5) TOTAL, REVENUES			748,438.76	845,949.00	13.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	268,979.00	299,729.00	11.4%
3) Employee Benefits		3000-3999	181,850.51	174,096.00	-4.3%
4) Books and Supplies		4000-4999	419,751.48	497,741.00	18.6%
5) Services and Other Operating Expenditures		5000-5999	18,248.91	27,166.00	48.9%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			888,829.90	998,732.00	12.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(140,391.14)	(152,783.00)	8.8%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	138,419.36	152,783.00	10.4%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			138,419.36	152,783.00	10.4%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(1,971.78)	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	13,182.57	11,210.79	-15.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			13,182.57	11,210.79	-15.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			13,182.57	11,210.79	-15.0%
2) Ending Balance, June 30 (E + F1e)			11,210.79	11,210.79	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	11,210.79	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	11,210.79	New
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	38,127.22		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	138,928.02		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	19.93		
6) Stores		9320	11,210.79		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			188,285.96		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	2,170.91		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	174,904.26		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			177,075.17		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			11,210.79		

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
FEDERAL REVENUE					
Child Nutrition Programs		8220	518,404.16	516,132.00	-0.4%
Donated Food Commodities		8221	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			518,404.16	516,132.00	-0.4%
OTHER STATE REVENUE					
Child Nutrition Programs		8520	41,134.06	72,806.00	77.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			41,134.06	72,806.00	77.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	189,453.89	255,941.00	35.1%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	(1,926.25)	478.00	-124.8%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	1,372.90	592.00	-56.9%
TOTAL, OTHER LOCAL REVENUE			188,900.54	257,011.00	36.1%
TOTAL, REVENUES			748,438.76	845,949.00	13.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	167,348.72	182,277.00	8.9%
Classified Supervisors' and Administrators' Salaries		2300	62,724.00	62,724.00	0.0%
Clerical, Technical and Office Salaries		2400	38,906.28	54,728.00	40.7%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			268,979.00	299,729.00	11.4%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	62,585.18	62,431.00	-0.2%
OASDI/Medicare/Alternative		3301-3302	19,263.12	19,255.00	0.0%
Health and Welfare Benefits		3401-3402	92,237.48	84,651.00	-8.2%
Unemployment Insurance		3501-3502	125.94	124.00	-1.5%
Workers' Compensation		3601-3602	3,353.25	3,351.00	-0.1%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	4,285.54	4,284.00	0.0%
TOTAL, EMPLOYEE BENEFITS			181,850.51	174,096.00	-4.3%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	4,052.57	5,933.00	46.4%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
Food		4700	415,698.91	491,808.00	18.3%
TOTAL, BOOKS AND SUPPLIES			419,751.48	497,741.00	18.6%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	426.03	1,662.00	290.1%
Dues and Memberships		5300	132.00	132.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	3,405.07	4,273.00	25.5%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	7,538.37	14,066.00	86.6%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	1,239.57	1,167.00	-5.9%
Professional/Consulting Services and Operating Expenditures		5800	2,850.00	3,480.00	22.1%
Communications		5900	2,657.87	2,386.00	-10.2%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			18,248.91	27,166.00	48.9%
CAPITAL OUTLAY					
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENDITURES			888,829.90	998,732.00	12.4%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund		8916	138,419.36	152,783.00	10.4%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			138,419.36	152,783.00	10.4%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			138,419.36	152,783.00	10.4%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	518,404.16	516,132.00	-0.4%
3) Other State Revenue		8300-8599	41,134.06	72,806.00	77.0%
4) Other Local Revenue		8600-8799	188,900.54	257,011.00	36.1%
5) TOTAL, REVENUES			748,438.76	845,949.00	13.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		884,936.64	994,053.00	12.3%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		3,893.26	4,679.00	20.2%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			888,829.90	998,732.00	12.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(140,391.14)	(152,783.00)	8.8%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	138,419.36	152,783.00	10.4%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			138,419.36	152,783.00	10.4%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(1,971.78)	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	13,182.57	11,210.79	-15.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			13,182.57	11,210.79	-15.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			13,182.57	11,210.79	-15.0%
2) Ending Balance, June 30 (E + F1e)			11,210.79	11,210.79	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	11,210.79	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	11,210.79	New
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2018-19 Unaudited Actuals	2019-20 Budget
5310	Child Nutrition: School Programs (e.g., School Lunch, School	0.00	11,210.79
Total, Restricted Balance		0.00	11,210.79

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	5.00	5.00	0.0%
5) TOTAL, REVENUES			5.00	5.00	0.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			5.00	5.00	0.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			5.00	5.00	0.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	224.68	229.68	2.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			224.68	229.68	2.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			224.68	229.68	2.2%
2) Ending Balance, June 30 (E + F1e)			229.68	234.68	2.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	229.68	234.68	2.2%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	228.32		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	1.36		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			229.68		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			229.68		

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
LCFF SOURCES					
LCFF Transfers					
LCFF Transfers - Current Year		8091	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.0%
OTHER STATE REVENUE					
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	5.00	5.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			5.00	5.00	0.0%
TOTAL, REVENUES			5.00	5.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
CAPITAL OUTLAY					
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	5.00	5.00	0.0%
5) TOTAL, REVENUES			5.00	5.00	0.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			5.00	5.00	0.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			5.00	5.00	0.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	224.68	229.68	2.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			224.68	229.68	2.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			224.68	229.68	2.2%
2) Ending Balance, June 30 (E + F1e)			229.68	234.68	2.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	229.68	234.68	2.2%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2018-19 Unaudited Actuals	2019-20 Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,569.24	1,143.00	-27.2%
5) TOTAL, REVENUES			1,569.24	1,143.00	-27.2%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			1,569.24	1,143.00	-27.2%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			1,569.24	1,143.00	-27.2%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	70,578.85	72,148.09	2.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			70,578.85	72,148.09	2.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			70,578.85	72,148.09	2.2%
2) Ending Balance, June 30 (E + F1e)			72,148.09	73,291.09	1.6%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	72,148.09	73,291.09	1.6%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	71,721.71		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	426.38		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			72,148.09		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			72,148.09		

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	1,569.24	1,143.00	-27.2%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,569.24	1,143.00	-27.2%
TOTAL, REVENUES			1,569.24	1,143.00	-27.2%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,569.24	1,143.00	-27.2%
5) TOTAL, REVENUES			1,569.24	1,143.00	-27.2%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			1,569.24	1,143.00	-27.2%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			1,569.24	1,143.00	-27.2%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	70,578.85	72,148.09	2.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			70,578.85	72,148.09	2.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			70,578.85	72,148.09	2.2%
2) Ending Balance, June 30 (E + F1e)			72,148.09	73,291.09	1.6%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	72,148.09	73,291.09	1.6%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2018-19 Unaudited Actuals	2019-20 Budget
Total, Restricted Balance		0.00	0.00

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	683,885.92	478,728.00	-30.0%
5) TOTAL, REVENUES			683,885.92	478,728.00	-30.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	160,773.03	239,875.00	49.2%
3) Employee Benefits		3000-3999	69,694.41	78,262.00	12.3%
4) Books and Supplies		4000-4999	472,445.36	0.00	-100.0%
5) Services and Other Operating Expenditures		5000-5999	1,607,284.56	0.00	-100.0%
6) Capital Outlay		6000-6999	13,096,604.60	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			15,406,801.96	318,137.00	-97.9%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(14,722,916.04)	160,591.00	-101.1%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	34,830,000.00	0.00	-100.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			34,830,000.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			20,107,083.96	160,591.00	-99.2%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	9,453,286.70	29,560,370.66	212.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			9,453,286.70	29,560,370.66	212.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			9,453,286.70	29,560,370.66	212.7%
2) Ending Balance, June 30 (E + F1e)			29,560,370.66	29,720,961.66	0.5%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	29,389,371.00	31,523,281.00	7.3%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	170,999.66	0.00	-100.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	(1,802,319.34)	New

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	32,129,788.91		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	4,377.97		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	205,157.99		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			32,339,324.87		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	2,778,935.40		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	18.81		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			2,778,954.21		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			29,560,370.66		

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
FEDERAL REVENUE					
FEMA		8281	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue County and District Taxes					
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	683,885.92	478,728.00	-30.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			683,885.92	478,728.00	-30.0%
TOTAL, REVENUES			683,885.92	478,728.00	-30.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	135,836.10	177,493.00	30.7%
Clerical, Technical and Office Salaries		2400	24,936.93	62,382.00	150.2%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			160,773.03	239,875.00	49.2%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	37,755.42	41,960.00	11.1%
OASDI/Medicare/Alternative		3301-3302	12,334.35	13,554.00	9.9%
Health and Welfare Benefits		3401-3402	16,797.96	19,722.00	17.4%
Unemployment Insurance		3501-3502	80.55	88.00	9.2%
Workers' Compensation		3601-3602	2,147.13	2,359.00	9.9%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	579.00	579.00	0.0%
TOTAL, EMPLOYEE BENEFITS			69,694.41	78,262.00	12.3%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	123,257.08	0.00	-100.0%
Noncapitalized Equipment		4400	349,188.28	0.00	-100.0%
TOTAL, BOOKS AND SUPPLIES			472,445.36	0.00	-100.0%
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	735,370.25	0.00	-100.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	413.08	0.00	-100.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
Professional/Consulting Services and Operating Expenditures		5800	870,831.68	0.00	-100.0%
Communications		5900	669.55	0.00	-100.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,607,284.56	0.00	-100.0%
CAPITAL OUTLAY					
Land		6100	6,540.00	0.00	-100.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	13,048,717.56	0.00	-100.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	41,347.04	0.00	-100.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			13,096,604.60	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			15,406,801.96	318,137.00	-97.9%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Sale of Bonds		8951	34,830,000.00	0.00	-100.0%
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
County School Bldg Aid		8961	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			34,830,000.00	0.00	-100.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			34,830,000.00	0.00	-100.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	683,885.92	478,728.00	-30.0%
5) TOTAL, REVENUES			683,885.92	478,728.00	-30.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		15,406,801.96	318,137.00	-97.9%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			15,406,801.96	318,137.00	-97.9%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(14,722,916.04)	160,591.00	-101.1%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	34,830,000.00	0.00	-100.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			34,830,000.00	0.00	-100.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			20,107,083.96	160,591.00	-99.2%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	9,453,286.70	29,560,370.66	212.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			9,453,286.70	29,560,370.66	212.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			9,453,286.70	29,560,370.66	212.7%
2) Ending Balance, June 30 (E + F1e)			29,560,370.66	29,720,961.66	0.5%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	29,389,371.00	31,523,281.00	7.3%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	170,999.66	0.00	-100.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	(1,802,319.34)	New

Resource	Description	2018-19 Unaudited Actuals	2019-20 Budget
9010	Other Restricted Local	29,389,371.00	31,523,281.00
Total, Restricted Balance		29,389,371.00	31,523,281.00

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	221,072.76	17,982.00	-91.9%
5) TOTAL, REVENUES			221,072.76	17,982.00	-91.9%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	14,597.75	13,833.00	-5.2%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			14,597.75	13,833.00	-5.2%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			206,475.01	4,149.00	-98.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			206,475.01	4,149.00	-98.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,026,495.39	1,232,970.40	20.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,026,495.39	1,232,970.40	20.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,026,495.39	1,232,970.40	20.1%
2) Ending Balance, June 30 (E + F1e)			1,232,970.40	1,237,119.40	0.3%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	1,232,970.40	1,219,137.40	-1.1%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	17,982.00	New
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	1,218,669.99		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	14,300.41		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			1,232,970.40		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			1,232,970.40		

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
OTHER STATE REVENUE					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue County and District Taxes					
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	25,075.96	17,982.00	-28.3%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Mitigation/Developer Fees		8681	195,996.80	0.00	-100.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			221,072.76	17,982.00	-91.9%
TOTAL, REVENUES			221,072.76	17,982.00	-91.9%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
CERTIFICATED SALARIES					
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	11,484.00	11,484.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	360.00	0.00	-100.0%
Communications		5900	2,753.75	2,349.00	-14.7%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			14,597.75	13,833.00	-5.2%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			14,597.75	13,833.00	-5.2%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	221,072.76	17,982.00	-91.9%
5) TOTAL, REVENUES			221,072.76	17,982.00	-91.9%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		14,597.75	13,833.00	-5.2%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			14,597.75	13,833.00	-5.2%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			206,475.01	4,149.00	-98.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			206,475.01	4,149.00	-98.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,026,495.39	1,232,970.40	20.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,026,495.39	1,232,970.40	20.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,026,495.39	1,232,970.40	20.1%
2) Ending Balance, June 30 (E + F1e)			1,232,970.40	1,237,119.40	0.3%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	1,232,970.40	1,219,137.40	-1.1%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	17,982.00	New
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2018-19 Unaudited Actuals	2019-20 Budget
9010	Other Restricted Local	1,232,970.40	1,219,137.40
Total, Restricted Balance		1,232,970.40	1,219,137.40

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	27,147.15	0.00	-100.0%
4) Other Local Revenue		8600-8799	10,234,357.67	0.00	-100.0%
5) TOTAL, REVENUES			10,261,504.82	0.00	-100.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	7,785,943.98	0.00	-100.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			7,785,943.98	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			2,475,560.84	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			2,475,560.84	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	6,572,898.60	9,048,459.44	37.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			6,572,898.60	9,048,459.44	37.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,572,898.60	9,048,459.44	37.7%
2) Ending Balance, June 30 (E + F1e)			9,048,459.44	9,048,459.44	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	9,048,459.44	9,048,459.44	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	9,001,632.13		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Cash Account		9130	0.00		
d) with Fiscal Agent/Trustee		9135	0.00		
e) Collections Awaiting Deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	46,827.31		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			9,048,459.44		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			9,048,459.44		

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
FEDERAL REVENUE					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions Voted Indebtedness Levies					
Homeowners' Exemptions		8571	25,738.30	0.00	-100.0%
Other Subventions/In-Lieu Taxes		8572	1,408.85	0.00	-100.0%
TOTAL, OTHER STATE REVENUE			27,147.15	0.00	-100.0%
OTHER LOCAL REVENUE					
Other Local Revenue					
County and District Taxes					
Voted Indebtedness Levies					
Secured Roll		8611	7,534,310.91	0.00	-100.0%
Unsecured Roll		8612	72,086.75	0.00	-100.0%
Prior Years' Taxes		8613	489.79	0.00	-100.0%
Supplemental Taxes		8614	147,497.01	0.00	-100.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Interest		8660	108,235.71	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	2,371,737.50	0.00	-100.0%
TOTAL, OTHER LOCAL REVENUE			10,234,357.67	0.00	-100.0%
TOTAL, REVENUES			10,261,504.82	0.00	-100.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Bond Redemptions		7433	1,864,486.50	0.00	-100.0%
Bond Interest and Other Service Charges		7434	5,921,457.48	0.00	-100.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			7,785,943.98	0.00	-100.0%
TOTAL, EXPENDITURES			7,785,943.98	0.00	-100.0%

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund		7614	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	27,147.15	0.00	-100.0%
4) Other Local Revenue		8600-8799	10,234,357.67	0.00	-100.0%
5) TOTAL, REVENUES			10,261,504.82	0.00	-100.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	7,785,943.98	0.00	-100.0%
10) TOTAL, EXPENDITURES			7,785,943.98	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			2,475,560.84	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2018-19 Unaudited Actuals	2019-20 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			2,475,560.84	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	6,572,898.60	9,048,459.44	37.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			6,572,898.60	9,048,459.44	37.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,572,898.60	9,048,459.44	37.7%
2) Ending Balance, June 30 (E + F1e)			9,048,459.44	9,048,459.44	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Items		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	9,048,459.44	9,048,459.44	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2018-19 Unaudited Actuals	2019-20 Budget
9010	Other Restricted Local	9,048,459.44	9,048,459.44
Total, Restricted Balance		9,048,459.44	9,048,459.44

Description	2018-19 Unaudited Actuals			2019-20 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	3,020.81	3,012.99	3,094.47	2,972.89	2,972.89	3,020.81
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
4. Total, District Regular ADA (Sum of Lines A1 through A3)	3,020.81	3,012.99	3,094.47	2,972.89	2,972.89	3,020.81
5. District Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	1.14	1.14	1.14	1.12	1.12	1.12
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	1.14	1.14	1.14	1.12	1.12	1.12
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	3,021.95	3,014.13	3,095.61	2,974.01	2,974.01	3,021.93
7. Adults in Correctional Facilities						
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	2018-19 Unaudited Actuals			2019-20 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
B. COUNTY OFFICE OF EDUCATION						
1. County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)	0.00	0.00	0.00	0.00	0.00	0.00
2. District Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)	0.00	0.00	0.00	0.00	0.00	0.00
3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)	0.00	0.00	0.00	0.00	0.00	0.00
4. Adults in Correctional Facilities						
5. County Operations Grant ADA						
6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	2018-19 Unaudited Actuals P-2 ADA	2018-19 Unaudited Actuals Annual ADA	2018-19 Unaudited Actuals Funded ADA	2019-20 Budget Estimated P-2 ADA	2019-20 Budget Estimated Annual ADA	2019-20 Budget Estimated Funded ADA
C. CHARTER SCHOOL ADA						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools. Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.						
1. Total Charter School Regular ADA						
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0.00
3. Charter School Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0.00
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	0.00	0.00	0.00	0.00	0.00	0.00
FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.						
5. Total Charter School Regular ADA						
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0.00
7. Charter School Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools						
f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0.00
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	0.00	0.00	0.00	0.00	0.00	0.00
9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	0.00	0.00	0.00	0.00	0.00	0.00

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30
Governmental Activities:						
Capital assets not being depreciated:						
Land	1,456,448.00		1,456,448.00			1,456,448.00
Work in Progress	41,701,121.00	(11,432,608.00)	30,268,513.00	15,227,092.00		45,495,605.00
Total capital assets not being depreciated	43,157,569.00	(11,432,608.00)	31,724,961.00	15,227,092.00	0.00	46,952,053.00
Capital assets being depreciated:						
Land Improvements	8,630,134.00		8,630,134.00			8,630,134.00
Buildings	74,706,936.00	5,724.00	74,712,660.00			74,712,660.00
Equipment	1,539,888.00		1,539,888.00	41,347.00		1,581,235.00
Total capital assets being depreciated	84,876,958.00	5,724.00	84,882,682.00	41,347.00	0.00	84,924,029.00
Accumulated Depreciation for:						
Land Improvements	(1,816,295.00)	(208.00)	(1,816,503.00)	(334,817.00)		(2,151,320.00)
Buildings	(22,894,321.00)	(1,618.00)	(22,895,939.00)	(1,920,751.00)		(24,816,690.00)
Equipment	(1,122,374.00)		(1,122,374.00)	(67,642.00)		(1,190,016.00)
Total accumulated depreciation	(25,832,990.00)	(1,826.00)	(25,834,816.00)	(2,323,210.00)	0.00	(28,158,026.00)
Total capital assets being depreciated, net	59,043,968.00	3,898.00	59,047,866.00	(2,281,863.00)	0.00	56,766,003.00
Governmental activity capital assets, net	102,201,537.00	(11,428,710.00)	90,772,827.00	12,945,229.00	0.00	103,718,056.00
Business-Type Activities:						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total capital assets being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total accumulated depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Total capital assets being depreciated, net	0.00	0.00	0.00	0.00	0.00	0.00
Business-type activity capital assets, net	0.00	0.00	0.00	0.00	0.00	0.00

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)	56.32%
	CEA Deficiency Amount Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	$0.00
ESMOE	Every Student Succeeds Act (ESSA) Maintenance of Effort (MOE) Determination If MOE Not Met, the 2020-21 apportionment may be reduced by the lesser of the following two percentages: MOE Deficiency Percentage - Based on Total Expenditures MOE Deficiency Percentage - Based on Expenditures Per ADA	MOE Met
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1 If this amount is not zero, it represents an increase to your Appropriations Limit. The Department of Finance must be notified of increases within 45 days of budget adoption.	$0.00
	Adjusted Appropriations Limit	$25,033,904.20
	Appropriations Subject to Limit These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.	$25,033,904.20
ICR	Preliminary Proposed Indirect Cost Rate Fixed-with-carry-forward indirect cost rate for use in 2020-21, subject to CDE approval.	5.53%

2018-19 Unaudited Actuals
FEDERAL GRANT AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRAL OF UNEARNED REVENUES

FEDERAL PROGRAM NAME	Title 1	Migrant Ed	Migrant Ed Summer	Even Start	Sped IDEA Local Asst	IDEA Private School	IDEA Fed Preschool
FEDERAL CATALOG NUMBER							
RESOURCE CODE	3010	3060	3061	3110	3310	3311	3315
REVENUE OBJECT	8290	8285	8285	8285	8181	8181	8182
LOCAL DESCRIPTION (if any)							
AWARD							
1. Prior Year Carryover	12,230.46	0.00					
2. a. Current Year Award	118,176.00	168,719.12	201.88	37,002.00	597,259.89	4,895.57	14,721.00
b. Transferability (ESSA)							
c. Other Adjustments							
d. Adj Curr Yr Award (sum lines 2a, 2b, & 2c)	118,176.00	168,719.12	201.88	37,002.00	597,259.89	4,895.57	14,721.00
3. Required Matching Funds/Other							
4. Total Available Award (sum lines 1, 2d, & 3)	130,406.46	168,719.12	201.88	37,002.00	597,259.89	4,895.57	14,721.00
REVENUES							
5. Unearned Revenue Deferred from Prior Year	12,230.46						
6. Cash Received in Current Year	117,507.00	147,254.07	0.00	37,002.00	0.00	(4,743.47)	0.00
7. Contributed Matching Funds							
8. Total Available (sum lines 5, 6, & 7)	129,737.46	147,254.07	0.00	37,002.00	0.00	(4,743.47)	0.00
EXPENDITURES							
9. Donor-Authorized Expenditures	130,406.46	168,719.12	201.88	37,002.00	597,259.89	4,895.57	14,721.00
10. Non Donor-Authorized Expenditures							
11. Total Expenditures (lines 9 & 10)	130,406.46	168,719.12	201.88	37,002.00	597,259.89	4,895.57	14,721.00
12. Amounts Included in Line 6 above for Prior Year Adjustments							
13. Calculation of Unearned Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	(669.00)	(21,465.05)	(201.88)	0.00	(597,259.89)	(9,639.04)	(14,721.00)
a. Unearned Revenue							
b. Accounts Payable							
c. Accounts Receivable	669.00	21,465.05	201.88		597,259.89	9,639.04	14,721.00
14. Unused Grant Award Calculation (line 4 minus line 9)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15. If Carryover is allowed, enter line 14 amount here	0.00	0.00	0.00	0.00	0.00	0.00	0.00
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	130,406.46	168,719.12	201.88	37,002.00	597,259.89	4,895.57	14,721.00

2018-19 Unaudited Actuals
FEDERAL GRANT AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRAL OF UNEARNED REVENUES

FEDERAL PROGRAM NAME	IDEA Preschool Staff Dev	Workability	Perkins	Title 2	Title 3 LEP	TOTAL
FEDERAL CATALOG NUMBER						
RESOURCE CODE	3345	3410	3550	4035	4203	
REVENUE OBJECT	8182	8290	8290	8290	8290	
LOCAL DESCRIPTION (if any)						
AWARD						
1. Prior Year Carryover				122,567.02	128,882.13	263,679.61
2. a. Current Year Award	157.67	77,234.74	14,902.00	39,424.00	83,433.00	1,156,126.87
b. Transferability (ESSA)						0.00
c. Other Adjustments						0.00
d. Adj Curr Yr Award (sum lines 2a, 2b, & 2c)	157.67	77,234.74	14,902.00	39,424.00	83,433.00	1,156,126.87
3. Required Matching Funds/Other						0.00
4. Total Available Award (sum lines 1, 2d, & 3)	157.67	77,234.74	14,902.00	161,991.02	212,315.13	1,419,806.48
REVENUES						
5. Unearned Revenue Deferred from Prior Year				122,567.02	128,882.13	263,679.61
6. Cash Received in Current Year	0.00	54,564.41	931.80	(27,615.00)	(80,684.00)	244,216.81
7. Contributed Matching Funds						0.00
8. Total Available (sum lines 5, 6, & 7)	0.00	54,564.41	931.80	94,952.02	48,198.13	507,896.42
EXPENDITURES						
9. Donor-Authorized Expenditures	157.67	77,234.74	14,902.00	122,853.97	154,108.38	1,322,462.68
10. Non Donor-Authorized Expenditures						0.00
11. Total Expenditures (lines 9 & 10)	157.67	77,234.74	14,902.00	122,853.97	154,108.38	1,322,462.68
12. Amounts Included in Line 6 above for Prior Year Adjustments						0.00
13. Calculation of Unearned Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	(157.67)	(22,670.33)	(13,970.20)	(27,901.95)	(105,910.25)	(814,566.26)
a. Unearned Revenue				39,137.05	58,206.75	97,343.80
b. Accounts Payable						0.00
c. Accounts Receivable	157.67	22,670.33	13,970.20	67,039.00	164,117.00	911,910.06
14. Unused Grant Award Calculation (line 4 minus line 9)	0.00	0.00	0.00	39,137.05	58,206.75	97,343.80
15. If Carryover is allowed, enter line 14 amount here	0.00	0.00	0.00	39,137.05	58,206.75	97,343.80
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	157.67	77,234.74	14,902.00	122,853.97	154,108.38	1,322,462.68

2018-19 Unaudited Actuals
STATE GRANT AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRAL OF UNEARNED REVENUES

STATE PROGRAM NAME	ASES	Career Tech Incentive	Sped Workability	TUPE	Agriculture Voc Ed	TOTAL
RESOURCE CODE	6010	6387	6520	6690	7010	
REVENUE OBJECT	8590	8590	8590	8590	8590	
LOCAL DESCRIPTION (if any)						
AWARD						
1. Prior Year Carryover	9,469.49	147,193.36		2,339.90	7,635.31	166,638.06
2. a. Current Year Award	141,885.64	0.00	56,910.00	3,000.00	7,212.00	209,007.64
b. Other Adjustments						0.00
c. Adj Curr Yr Award (sum lines 2a & 2b)	141,885.64	0.00	56,910.00	3,000.00	7,212.00	209,007.64
3. Required Matching Funds/Other						0.00
4. Total Available Award (sum lines 1, 2c, & 3)	151,355.13	147,193.36	56,910.00	5,339.90	14,847.31	375,645.70
REVENUES						
5. Unearned Revenue Deferred from Prior Year	9,469.49	147,193.36		2,339.90	7,635.31	166,638.06
6. Cash Received in Current Year	129,600.64		42,682.50		5,409.00	177,692.14
7. Contributed Matching Funds						0.00
8. Total Available (sum lines 5, 6, & 7)	139,070.13	147,193.36	42,682.50	2,339.90	13,044.31	344,330.20
EXPENDITURES						
9. Donor-Authorized Expenditures	136,549.52	145,508.59	56,910.00	2,805.33	6,981.60	348,755.04
10. Non Donor-Authorized Expenditures						0.00
11. Total Expenditures (lines 9 & 10)	136,549.52	145,508.59	56,910.00	2,805.33	6,981.60	348,755.04
12. Amounts Included in Line 6 above for Prior Year Adjustments						0.00
13. Calculation of Unearned Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	2,520.61	1,684.77	(14,227.50)	(465.43)	6,062.71	(4,424.84)
a. Unearned Revenue	14,805.61	1,684.77		2,534.57	7,865.71	26,890.66
b. Accounts Payable						0.00
c. Accounts Receivable	12,285.00		14,227.50	3,000.00	1,803.00	31,315.50
14. Unused Grant Award Calculation (line 4 minus line 9)	14,805.61	1,684.77	0.00	2,534.57	7,865.71	26,890.66
15. If Carryover is allowed, enter line 14 amount here	14,805.61	1,684.77	0.00	2,534.57	7,865.71	26,890.66
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	136,549.52	145,508.59	56,910.00	2,805.33	6,981.60	348,755.04

2018-19 Unaudited Actuals
LOCAL GRANT AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRAL OF UNEARNED REVENUES

LOCAL PROGRAM NAME		TOTAL
RESOURCE CODE		
REVENUE OBJECT		
LOCAL DESCRIPTION (if any)		
AWARD		
1. Prior Year Carryover		0.00
2. a. Current Year Award		0.00
b. Other Adjustments		0.00
c. Adj Curr Yr Award (sum lines 2a & 2b)	0.00	0.00
3. Required Matching Funds/Other		0.00
4. Total Available Award (sum lines 1, 2c, & 3)	0.00	0.00
REVENUES		
5. Unearned Revenue Deferred from Prior Year		0.00
6. Cash Received in Current Year		0.00
7. Contributed Matching Funds		0.00
8. Total Available (sum lines 5, 6, & 7)	0.00	0.00
EXPENDITURES		
9. Donor-Authorized Expenditures		0.00
10. Non Donor-Authorized Expenditures		0.00
11. Total Expenditures (lines 9 & 10)	0.00	0.00
12. Amounts Included in Line 6 above for Prior Year Adjustments		0.00
13. Calculation of Unearned Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	0.00	0.00
a. Unearned Revenue		0.00
b. Accounts Payable		0.00
c. Accounts Receivable		0.00
14. Unused Grant Award Calculation (line 4 minus line 9)	0.00	0.00
15. If Carryover is allowed, enter line 14 amount here		0.00
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	0.00	0.00

FEDERAL PROGRAM NAME	Medi-cal	TOTAL
FEDERAL CATALOG NUMBER		
RESOURCE CODE	5640	
REVENUE OBJECT	8290	
LOCAL DESCRIPTION (if any)		
AWARD		
1. Prior Year Restricted Ending Balance	45,018.19	45,018.19
2. a. Current Year Award	60,989.80	60,989.80
b. Other Adjustments		0.00
c. Adj Curr Yr Award (sum lines 2a & 2b)	60,989.80	60,989.80
3. Required Matching Funds/Other		0.00
4. Total Available Award (sum lines 1, 2c, & 3)	106,007.99	106,007.99
REVENUES		
5. Cash Received in Current Year	51,010.14	51,010.14
6. Amounts Included in Line 5 for Prior Year Adjustments		0.00
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	9,979.66	9,979.66
b. Noncurrent Accounts Receivable		0.00
c. Current Accounts Receivable (line 7a minus line 7b)	9,979.66	9,979.66
8. Contributed Matching Funds		0.00
9. Total Available (sum lines 5, 7c, & 8)	60,989.80	60,989.80
EXPENDITURES		
10. Donor-Authorized Expenditures	0.00	0.00
11. Non Donor-Authorized Expenditures		0.00
12. Total Expenditures (line 10 plus line 11)	0.00	0.00
RESTRICTED ENDING BALANCE		
13. Current Year (line 4 minus line 10)	106,007.99	106,007.99

STATE PROGRAM NAME	Lottery	EPA	Rest Lottery	Special Ed AB 602	Mental Health	Classified Empl Prof Dev BG	College Readiness
RESOURCE CODE	1100	1400	6300	6500	6512	7311	7338
REVENUE OBJECT	8560	8012/8019	8560	8097/8319	8590	8590	8590
LOCAL DESCRIPTION (if any)							
AWARD							
1. Prior Year Restricted Ending Balance	0.00	0.00					60,526.60
2. a. Current Year Award	515,767.24	2,882,099.00	219,720.88	1,615,883.76	6,000.00	20,683.00	
b. Other Adjustments							
c. Adj Curr Yr Award (sum lines 2a & 2b)	515,767.24	2,882,099.00	219,720.88	1,615,883.76	6,000.00	20,683.00	0.00
3. Required Matching Funds/Other							
4. Total Available Award (sum lines 1, 2c, & 3)	515,767.24	2,882,099.00	219,720.88	1,615,883.76	6,000.00	20,683.00	60,526.60
REVENUES							
5. Cash Received in Current Year	450,295.24	2,775,770.00	148,417.88	1,432,681.31		20,683.00	
6. Amounts Included in Line 5 for Prior Year Adjustments							
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	65,472.00	106,329.00	71,303.00	183,202.45	6,000.00	0.00	0.00
b. Noncurrent Accounts Receivable							
c. Current Accounts Receivable (line 7a minus line 7b)	65,472.00	106,329.00	71,303.00	183,202.45	6,000.00	0.00	0.00
8. Contributed Matching Funds							
9. Total Available (sum lines 5, 7c, & 8)	515,767.24	2,882,099.00	219,720.88	1,615,883.76	6,000.00	20,683.00	0.00
EXPENDITURES							
10. Donor-Authorized Expenditures	515,767.24	2,882,099.00	219,720.88	1,615,883.76	6,000.00	0.00	60,526.60
11. Non Donor-Authorized Expenditures				4,451,012.63			
12. Total Expenditures (line 10 plus line 11)	515,767.24	2,882,099.00	219,720.88	6,066,896.39	6,000.00	0.00	60,526.60
RESTRICTED ENDING BALANCE							
13. Current Year (line 4 minus line 10)	0.00	0.00	0.00	0.00	0.00	20,683.00	0.00

STATE PROGRAM NAME	Low Perf Student BG	STRS/PERS on behalf	RRMA	TOTAL
RESOURCE CODE	7510	7690	8150	
REVENUE OBJECT	8590	8590	8980	
LOCAL DESCRIPTION (if any)				
AWARD				
1. Prior Year Restricted Ending Balance				60,526.60
2. a. Current Year Award	321,681.00	2,704,210.00	1,912,471.94	10,198,516.82
b. Other Adjustments				0.00
c. Adj Curr Yr Award (sum lines 2a & 2b)	321,681.00	2,704,210.00	1,912,471.94	10,198,516.82
3. Required Matching Funds/Other				0.00
4. Total Available Award (sum lines 1, 2c, & 3)	321,681.00	2,704,210.00	1,912,471.94	10,259,043.42
REVENUES				
5. Cash Received in Current Year	159,070.00	2,704,210.00	1,912,351.94	9,603,479.37
6. Amounts Included in Line 5 for Prior Year Adjustments				0.00
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	162,611.00	0.00	120.00	595,037.45
b. Noncurrent Accounts Receivable				0.00
c. Current Accounts Receivable (line 7a minus line 7b)	162,611.00	0.00	120.00	595,037.45
8. Contributed Matching Funds				0.00
9. Total Available (sum lines 5, 7c, & 8)	321,681.00	2,704,210.00	1,912,471.94	10,198,516.82
EXPENDITURES				
10. Donor-Authorized Expenditures	42,684.72	2,704,210.00	1,912,471.94	9,959,364.14
11. Non Donor-Authorized Expenditures				4,451,012.63
12. Total Expenditures (line 10 plus line 11)	42,684.72	2,704,210.00	1,912,471.94	14,410,376.77
RESTRICTED ENDING BALANCE				
13. Current Year (line 4 minus line 10)	278,996.28	0.00	0.00	299,679.28

2018-19 Unaudited Actuals
LOCAL AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

LOCAL PROGRAM NAME		TOTAL
RESOURCE CODE		
REVENUE OBJECT		
LOCAL DESCRIPTION (if any)		
AWARD		
1. Prior Year Restricted Ending Balance		0.00
2. a. Current Year Award		0.00
b. Other Adjustments		0.00
c. Adj Curr Yr Award (sum lines 2a & 2b)	0.00	0.00
3. Required Matching Funds/Other		0.00
4. Total Available Award (sum lines 1, 2c, & 3)	0.00	0.00
REVENUES		
5. Cash Received in Current Year		0.00
6. Amounts Included in Line 5 for Prior Year Adjustments		0.00
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	0.00	0.00
b. Noncurrent Accounts Receivable		0.00
c. Current Accounts Receivable (line 7a minus line 7b)	0.00	0.00
8. Contributed Matching Funds		0.00
9. Total Available (sum lines 5, 7c, & 8)	0.00	0.00
EXPENDITURES		
10. Donor-Authorized Expenditures		0.00
11. Non Donor-Authorized Expenditures		0.00
12. Total Expenditures (line 10 plus line 11)	0.00	0.00
RESTRICTED ENDING BALANCE		
13. Current Year (line 4 minus line 10)	0.00	0.00

PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense-Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	15,278,597.22	301	15,397.50	303	15,263,199.72	305	515,902.24		307	14,747,297.48	309
2000 - Classified Salaries	6,212,166.24	311	118,647.83	313	6,093,518.41	315	376,458.35		317	5,717,060.06	319
3000 - Employee Benefits	10,744,381.79	321	77,915.72	323	10,666,466.07	325	155,832.14		327	10,510,633.93	329
4000 - Books, Supplies Equip Replace. (6500)	1,346,559.88	331	6,267.16	333	1,340,292.72	335	367,962.10		337	972,330.62	339
5000 - Services. . . & 7300 - Indirect Costs	4,898,186.79	341	35,151.32	343	4,863,035.47	345	1,738,851.16		347	3,124,184.31	349
				TOTAL	38,226,512.39	365			TOTAL	35,071,506.40	369

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)	Object		EDP No.
1. Teacher Salaries as Per EC 41011	1100	11,637,766.69	375
2. Salaries of Instructional Aides Per EC 41011	2100	1,067,821.39	380
3. STRS	3101 & 3102	4,048,402.91	382
4. PERS	3201 & 3202	272,461.91	383
5. OASDI - Regular, Medicare and Alternative	3301 & 3302	284,240.93	384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans)	3401 & 3402	2,262,877.69	385
7. Unemployment Insurance	3501 & 3502	6,436.44	390
8. Workers' Compensation Insurance	3601 & 3602	171,516.39	392
9. OPEB, Active Employees (EC 41372)	3751 & 3752	0.00	
10. Other Benefits (EC 22310)	3901 & 3902	36,682.30	393
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10)		19,788,206.65	395
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2		35,826.75	
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted)		160.81	396
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*			396
14. TOTAL SALARIES AND BENEFITS		19,752,219.09	397
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372		56.32%	
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X')			

PART III: DEFICIENCY AMOUNT

A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.

1.	Minimum percentage required (60% elementary, 55% unified, 50% high)	55.00%
2.	Percentage spent by this district (Part II, Line 15)	56.32%
3.	Percentage below the minimum (Part III, Line 1 minus Line 2)	0.00%
4.	District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369)	35,071,506.40
5.	Deficiency Amount (Part III, Line 3 times Line 4)	0.00

PART IV: Explanation for adjustments entered in Part I, Column 4b (required)

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30	Amounts Due Within One Year
Governmental Activities:							
General Obligation Bonds Payable	57,905,790.00	(90,000.00)	57,815,790.00		1,864,486.00	55,951,304.00	1,879,765.00
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt	2,881,738.00	193,715.00	3,075,453.00			3,075,453.00	
Net Pension Liability	28,834,914.00	6,385,327.00	35,220,241.00			35,220,241.00	
Total/Net OPEB Liability			0.00			0.00	
Compensated Absences Payable	334,415.68	1,464.32	335,880.00	30,018.00		365,898.00	
Governmental activities long-term liabilities	89,956,857.68	6,490,506.32	96,447,364.00	30,018.00	1,864,486.00	94,612,896.00	1,879,765.00
Business-Type Activities:							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability			0.00			0.00	
Total/Net OPEB Liability			0.00			0.00	
Compensated Absences Payable			0.00			0.00	
Business-type activities long-term liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Section I - Expenditures	Funds 01, 09, and 62 Goals	Functions	Objects	2018-19 Expenditures
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	38,942,272.73
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	1,322,462.68
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	21,696.95
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	70,663.16
3. Debt Service	All	9100	5400-5450, 5800, 7430-7439	0.00
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	138,419.36
6. All Other Financing Uses	All	9100 9200	7699 7651	0.00
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	0.47
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				230,779.94
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	140,391.14
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				37,529,421.25

Section II - Expenditures Per ADA		2018-19 Annual ADA/ Exps. Per ADA
A. Average Daily Attendance (Form A, Annual ADA column, sum of lines A6 and C9)		3,014.13
B. Expenditures per ADA (Line I.E divided by Line II.A)		12,451.16

Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)	Total	Per ADA
A. Base expenditures (Preloaded expenditures from prior year official CDE MOE calculation). (Note: If the prior year MOE was not met, CDE has adjusted the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	36,179,460.22	11,702.58
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)	0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	36,179,460.22	11,702.58
B. Required effort (Line A.2 times 90%)	32,561,514.20	10,532.32
C. Current year expenditures (Line I.E and Line II.B)	37,529,421.25	12,451.16
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2020-21 may be reduced by the lower of the two percentages)	0.00%	0.00%

SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)

Description of Adjustments	Total Expenditures	Expenditures Per ADA
Total adjustments to base expenditures	0.00	0.00

	2018-19 Calculations			2019-20 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
A. PRIOR YEAR DATA (2017-18 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)		**2017-18 Actual**			**2018-19 Actual**	
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	24,685,835.40		24,685,835.40			25,033,904.20
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	3,089.37		3,089.37			3,021.95
ADJUSTMENTS TO PRIOR YEAR LIMIT		**Adjustments to 2017-18**			**Adjustments to 2018-19**	
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA (2018-19 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)		**2018-19 P2 Report**			**2019-20 P2 Estimate**	
1. Total K-12 ADA (Form A, Line A6)	3,021.95		3,021.95	2,974.01		2,974.01
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			3,021.95			2,974.01
C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED		**2018-19 Actual**			**2019-20 Budget**	
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	94,992.55		94,992.55	94,993.00		94,993.00
2. Timber Yield Tax (Object 8022)	43,919.82		43,919.82	35,102.00		35,102.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	7,488.36		7,488.36	0.00		0.00
4. Secured Roll Taxes (Object 8041)	23,832,274.41		23,832,274.41	23,743,218.00		23,743,218.00
5. Unsecured Roll Taxes (Object 8042)	1,242,094.58		1,242,094.58	1,242,094.00		1,242,094.00
6. Prior Years' Taxes (Object 8043)	(35,658.79)		(35,658.79)	(39,577.00)		(39,577.00)
7. Supplemental Taxes (Object 8044)	2,078,715.58		2,078,715.58	1,899,968.00		1,899,968.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	(13,661,298.00)		(13,661,298.00)	(13,264,814.00)		(13,264,814.00)
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	0.00		0.00	0.00		0.00
12. Parcel Taxes (Object 8621)	1,630,812.66		1,630,812.66	1,649,130.00		1,649,130.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	15,233,341.17	0.00	15,233,341.17	15,360,114.00	0.00	15,360,114.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	15,233,341.17	0.00	15,233,341.17	15,360,114.00	0.00	15,360,114.00

	2018-19 Calculations			2019-20 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
EXCLUDED APPROPRIATIONS						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			303,523.00			299,545.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			303,523.00			299,545.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	14,856,894.00		14,856,894.00	14,952,428.00		14,952,428.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	15,318.00		15,318.00	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	14,872,212.00	0.00	14,872,212.00	14,952,428.00	0.00	14,952,428.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	39,344,891.93		39,344,891.93	36,516,722.00		36,516,722.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	38,687.84		38,687.84	20,000.00		20,000.00
D. APPROPRIATIONS LIMIT CALCULATIONS	**2018-19 Actual**			**2019-20 Budget**		
PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			24,685,835.40			25,033,904.20
2. Inflation Adjustment			1.0367			1.0385
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.9782			0.9841
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			25,033,904.20			25,584,345.93
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			15,233,341.17			15,360,114.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of $120 times Line B3 or $2,400; but not greater than Line C26 or less than zero)			362,634.00			356,881.20
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			10,104,086.03			10,523,776.93
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			10,104,086.03			10,523,776.93
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			24,938.82			14,184.23
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			15,258,279.99			15,374,298.23
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			10,079,147.21			10,509,592.70
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			15,258,279.99			
b. State Subventions (Line D8)			10,079,147.21			
c. Less: Excluded Appropriations (Line C23)			303,523.00			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			25,033,904.20			

	2018-19 Calculations			2019-20 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
10. Adjustments to the Limit Per Government Code Section 7902.1 (Line D9d minus D4; if negative, then zero)			0.00			
If not zero report amount to: Keely Bosler, Director, State Department of Finance, Attention: School Gann Limits, State Capitol, Room 1145, Sacramento, CA 95814						
SUMMARY	**2018-19 Actual**			**2019-20 Budget**		
11. Adjusted Appropriations Limit (Lines D4 plus D10)			25,033,904.20			25,584,345.93
12. Appropriations Subject to the Limit (Line D9d)			25,033,904.20			

* Please provide below an explanation for each entry in the adjustments column.

Sean McPhetridge, Ed.D
Gann Contact Person

650-712-7100
Contact Phone Number

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702) (Functions 7200-7700, goals 0000 and 9000) — 1,800,351.47
2. Contracted general administrative positions not paid through payroll
   a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800.
   b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

B. Salaries and Benefits - All Other Activities

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702) (Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) — 30,434,793.78

C. Percentage of Plant Services Costs Attributable to General Administration

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) — 5.92%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. Retain supporting documentation.

B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. — 0.00

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A.	**Indirect Costs**	
1.	Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	1,720,375.88
2.	Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	46,746.85
3.	External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	69,380.00
4.	Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5.	Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	193,603.51
6.	Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7.	Adjustment for Employment Separation Costs	
	a. Plus: Normal Separation Costs (Part II, Line A)	0.00
	b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8.	Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	2,030,106.24
9.	Carry-Forward Adjustment (Part IV, Line F)	13,814.75
10.	Total Adjusted Indirect Costs (Line A8 plus Line A9)	2,043,920.99
B.	**Base Costs**	
1.	Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	21,983,563.60
2.	Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	5,720,107.01
3.	Pupil Services (Functions 3000-3999, objects 1000-5999 except 5100)	3,008,084.65
4.	Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	636,559.28
5.	Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	21,696.95
6.	Enterprise (Function 6000, objects 1000-5999 except 5100)	0.00
7.	Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	734,790.27
8.	External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	0.00
9.	Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	398,598.50
10.	Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	73,167.71
11.	Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	3,076,726.05
12.	Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13.	Adjustment for Employment Separation Costs	
	a. Less: Normal Separation Costs (Part II, Line A)	0.00
	b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14.	Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	449,941.17
15.	Child Development (Fund 12, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	140.82
16.	Cafeteria (Funds 13 and 61, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	888,829.90
17.	Foundation (Funds 19 and 57, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
18.	Total Base Costs (Lines B1 through B12 and Lines B13b through B17, minus Line B13a)	36,992,205.91
C.	**Straight Indirect Cost Percentage Before Carry-Forward Adjustment (For information only - not for use when claiming/recovering indirect costs)** (Line A8 divided by Line B18)	5.49%
D.	**Preliminary Proposed Indirect Cost Rate (For final approved fixed-with-carry-forward rate for use in 2020-21 see www.cde.ca.gov/fg/ac/ic)** (Line A10 divided by Line B18)	5.53%

Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A.	**Indirect costs incurred in the current year (Part III, Line A8)**	2,030,106.24
B.	**Carry-forward adjustment from prior year(s)**	
1.	Carry-forward adjustment from the second prior year	70,068.92
2.	Carry-forward adjustment amount deferred from prior year(s), if any	0.00
C.	**Carry-forward adjustment for under- or over-recovery in the current year**	
1.	Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (5.64%) times Part III, Line B18); zero if negative	13,814.75
2.	Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (5.64%) times Part III, Line B18) or (the highest rate used to recover costs from any program (5.64%) times Part III, Line B18); zero if positive	0.00
D.	**Preliminary carry-forward adjustment (Line C1 or C2)**	13,814.75

E. Optional allocation of negative carry-forward adjustment over more than one year

Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.

Option 1.	Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	not applicable
Option 2.	Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
Option 3.	Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
	LEA request for Option 1, Option 2, or Option 3	1
F.	**Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)**	13,814.75

Approved indirect cost rate: 5.64%
Highest rate used in any program: 5.64%

Fund	Resource	Eligible Expenditures (Objects 1000-5999 except Object 5100)	Indirect Costs Charged (Objects 7310 and 7350)	Rate Used
01	3010	160,445.81	9,049.14	5.64%
01	3060	162,704.63	6,014.49	3.70%
01	3110	35,802.00	1,200.00	3.35%
01	3410	73,388.27	3,846.47	5.24%
01	3550	14,360.78	541.22	3.77%
01	4035	116,294.94	6,559.03	5.64%
01	4203	112,764.60	2,255.29	2.00%
01	6520	53,872.00	3,038.00	5.64%
01	9010	4,000,613.07	15,000.00	0.37%
11	6391	395,042.32	22,280.00	5.64%

Description	Object Codes	Lottery: Unrestricted (Resource 1100)	Transferred to Other Resources for Expenditure	Lottery: Instructional Materials (Resource 6300)*	Totals
A. AMOUNT AVAILABLE FOR THIS FISCAL YEAR					
1. Adjusted Beginning Fund Balance	9791-9795	0.00		0.00	0.00
2. State Lottery Revenue	8560	515,767.24		219,720.88	735,488.12
3. Other Local Revenue	8600-8799	0.00		0.00	0.00
4. Transfers from Funds of Lapsed/Reorganized Districts	8965	0.00		0.00	0.00
5. Contributions from Unrestricted Resources (Total must be zero)	8980	0.00			0.00
6. Total Available (Sum Lines A1 through A5)		515,767.24	0.00	219,720.88	735,488.12
B. EXPENDITURES AND OTHER FINANCING USES					
1. Certificated Salaries	1000-1999	515,767.24			515,767.24
2. Classified Salaries	2000-2999	0.00			0.00
3. Employee Benefits	3000-3999	0.00			0.00
4. Books and Supplies	4000-4999	0.00		325,918.21	325,918.21
5. a. Services and Other Operating Expenditures (Resource 1100)	5000-5999	0.00			0.00
b. Services and Other Operating Expenditures (Resource 6300)	5000-5999, except 5100, 5710, 5800				
c. Duplicating Costs for Instructional Materials (Resource 6300)	5100, 5710, 5800			(106,197.33)	(106,197.33)
6. Capital Outlay	6000-6999	0.00			0.00
7. Tuition	7100-7199	0.00			0.00
8. Interagency Transfers Out					
a. To Other Districts, County Offices, and Charter Schools	7211,7212,7221, 7222,7281,7282	0.00			0.00
b. To JPAs and All Others	7213,7223, 7283,7299	0.00			0.00
9. Transfers of Indirect Costs	7300-7399				
10. Debt Service	7400-7499	0.00			0.00
11. All Other Financing Uses	7630-7699	0.00			0.00
12. Total Expenditures and Other Financing Uses (Sum Lines B1 through B11)		515,767.24	0.00	219,720.88	735,488.12
C. ENDING BALANCE (Must equal Line A6 minus Line B12)	979Z	0.00	0.00	0.00	0.00

D. COMMENTS:

Object 5710 used to transfer excess expenses, charged in object 4100, to another resource so original expense remains intact.

Data from this report will be used to prepare a report to the Legislature as required by Control Section 24.60 of the Budget Act.

*Pursuant to Government Code Section 8880.4(a)(2)(B) and the definition in Education Code Section 60010(h), Resource 6300 funds are to be used for the purchase of instructional materials only. Any amounts in the shaded cells of this column should be reviewed for appropriateness.

Unaudited Actuals
2018-19
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Allocation Factors (AF) for Support Costs

	Teacher Full-Time Equivalents				Classroom Units		Pupils Transported
	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3100-3199 & 3900)	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Pupil Transportation (Function 3600)
A. Amount of Undistributed Expenditures, Funds 01, 09, and 62, Goals 0000 and 9000 (will be allocated based on factors input)	452,029.03	926,344.81	2,522,630.32	882,037.50	3,245,250.37	0.00	512,974.84
B. Enter Allocation Factor(s) by Goal: (Note: Allocation factors are only needed for a column if there are undistributed expenditures in line A.)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	CU Factor(s)	CU Factor(s)	PT Factor(s)
Instructional Goals **Description**							
0001 Pre-Kindergarten							
1110 Regular Education, K–12	135.00	135.00	135.00	135.00	135.00		423.00
3100 Alternative Schools							
3200 Continuation Schools	2.00	2.00	2.00	2.00	2.00		
3300 Independent Study Centers	1.00	1.00	1.00	1.00	1.00		
3400 Opportunity Schools							
3550 Community Day Schools							
3700 Specialized Secondary Programs							
3800 Career Technical Education							
4110 Regular Education, Adult							
4610 Adult Independent Study Centers							
4620 Adult Correctional Education							
4630 Adult Career Technical Education							
4760 Bilingual							
4850 Migrant Education							
5000-5999 Special Education (allocated to 5001)	13.00	13.00	13.00	13.00	6.00		
6000 ROC/P							
Other Goals **Description**							
7110 Nonagency - Educational							
7150 Nonagency - Other							
8100 Community Services							
8500 Child Care and Development Services							
Other Funds **Description**							
-- Adult Education (Fund 11)							
-- Child Development (Fund 12)							
-- Cafeteria (Funds 13 & 61)							
C. Total Allocation Factors	151.00	151.00	151.00	151.00	144.00	0.00	423.00

Goal	Program/Activity	Direct Costs - Direct Charged (Schedule DCC) Column 1	Direct Costs - Allocated (Schedule AC) Column 2	Direct Costs - Subtotal (col. 1 + 2) Column 3	Central Admin Costs (col. 3 x Sch. CAC line E) Column 4	Other Costs (Schedule OC) Column 5	Total Costs by Program (col. 3 + 4 + 5) Column 6
Instructional Goals							
0001	Pre-Kindergarten	387,834.54	0.00	387,834.54	32,075.59		419,910.13
1110	Regular Education, K–12	18,646,060.05	7,831,626.35	26,477,686.40	2,189,819.22		28,667,505.62
3100	Alternative Schools	0.00	0.00	0.00	0.00		0.00
3200	Continuation Schools	183,030.27	108,424.47	291,454.74	24,104.57		315,559.31
3300	Independent Study Centers	196,999.81	54,212.23	251,212.04	20,776.32		271,988.36
3400	Opportunity Schools	0.00	0.00	0.00	0.00		0.00
3550	Community Day Schools	155.19	0.00	155.19	12.83		168.02
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00		0.00
3800	Career Technical Education	6,981.60	0.00	6,981.60	577.41		7,559.01
4110	Regular Education, Adult	0.00	0.00	0.00	0.00		0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00		0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00		0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00		0.00
4760	Bilingual	466,982.14	0.00	466,982.14	38,621.44		505,603.58
4850	Migrant Education	0.00	0.00	0.00	0.00		0.00
5000-5999	Special Education	6,620,236.82	547,003.81	7,167,240.63	592,761.81		7,760,002.44
6000	Regional Occupational Ctr/Prg (ROC/P)	162,118.53	0.00	162,118.53	13,407.90		175,526.43
Other Goals							
7110	Nonagency - Educational	198,802.32	0.00	198,802.32	16,441.81		215,244.13
7150	Nonagency - Other	0.00	0.00	0.00	0.00		0.00
8100	Community Services	43,776.14	0.00	43,776.14	3,620.48		47,396.62
8500	Child Care and Development Services	1,281.85	0.00	1,281.85	106.01		1,387.86
Other Costs							
----	Food Services					0.00	0.00
----	Enterprise					0.00	0.00
----	Facilities Acquisition & Construction					74,249.74	74,249.74
----	Other Outgo					391,717.65	391,717.65
Other Funds ----	Adult Education, Child Development, Cafeteria, Foundation ([Column 3 + CAC, line C5] times CAC, line E)		0.00	0.00	110,733.81		110,733.81
----	Indirect Cost Transfers to Other Funds (Net of Funds 01, 09, 62, Function 7210, Object 7350)				(22,280.00)		(22,280.00)
----	**Total General Fund and Charter Schools Funds Expenditures**	26,914,259.26	8,541,266.86	35,455,526.12	3,020,779.20	465,967.39	38,942,272.71

Unaudited Actuals
2018-19
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Direct Charged Costs (DCC)

Goal	Type of Program	Instruction (Functions 1000-1999)	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3110-3160 and 3900)	Pupil Transportation (Function 3600)	Ancillary Services (Functions 4000-4999)	Community Services (Functions 5000-5999)	General Administration (Functions 7000-7999, except 7210)*	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Total
Instructional Goals													
0001	Pre-Kindergarten	218,513.33	0.00	99,287.46	65,101.05	0.00	1,932.70	0.00			3,000.00	0.00	387,834.54
1110	Regular Education, K–12	16,983,010.38	81,829.02	379,028.12	163,485.57	402,147.68	0.00	636,559.28			0.00	0.00	18,646,060.05
3100	Alternative Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3200	Continuation Schools	183,030.27	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	183,030.27
3300	Independent Study Centers	120,063.76	0.00	2,878.19	74,057.86	0.00	0.00	0.00			0.00	0.00	196,999.81
3400	Opportunity Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3550	Community Day Schools	155.19	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	155.19
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3800	Career Technical Education	6,981.60	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	6,981.60
4110	Regular Education, Adult	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4760	Bilingual	187.58	18,285.81	413,465.74	0.00	35,043.01	0.00	0.00			0.00	0.00	466,982.14
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
5000-5999	Special Education	5,088,708.29	355,157.54	269.70	2,152.84	1,173,948.45	0.00	0.00			0.00	0.00	6,620,236.82
6000	ROC/P	162,118.53	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	162,118.53
Other Goals													
7110	Nonagency - Educational	35,979.75	0.00	162,822.10	0.00	0.47	0.00	0.00	0.00	0.00	0.00	0.00	198,802.32
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00
8100	Community Services		0.00	0.00	0.00	0.00	0.00		21,696.95	0.00	22,079.19	0.00	43,776.14
8500	Child Care and Development Services	0.00	0.00	1,281.85	0.00	0.00	0.00		0.00	0.00	0.00	0.00	1,281.85
Total Direct Charged Costs		22,798,748.68	455,272.37	1,059,033.16	304,797.32	1,611,139.61	1,932.70	636,559.28	21,696.95	0.00	25,079.19	0.00	26,914,259.26

* Functions 7100-7199 for goals 8100 and 8500

Goal	Type of Program	Allocated Support Costs (Based on factors input on Form PCRAF)			
		Full-Time Equivalents	Classroom Units	Pupils Transported	Total
Instructional Goals					
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00
1110	Regular Education, K–12	4,276,229.29	3,042,422.22	512,974.84	7,831,626.35
3100	Alternative Schools	0.00	0.00	0.00	0.00
3200	Continuation Schools	63,351.55	45,072.92	0.00	108,424.47
3300	Independent Study Centers	31,675.77	22,536.46	0.00	54,212.23
3400	Opportunity Schools	0.00	0.00	0.00	0.00
3550	Community Day Schools	0.00	0.00	0.00	0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00
3800	Career Technical Education	0.00	0.00	0.00	0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00
4760	Bilingual	0.00	0.00	0.00	0.00
4850	Migrant Education	0.00	0.00	0.00	0.00
5000-5999	Special Education (allocated to 5001)	411,785.04	135,218.77	0.00	547,003.81
6000	ROC/P	0.00	0.00	0.00	0.00
Other Goals					
7110	Nonagency - Educational	0.00	0.00	0.00	0.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00
8100	Community Services	0.00	0.00	0.00	0.00
8500	Child Care and Development Svcs.	0.00	0.00	0.00	0.00
Other Funds					
- -	Adult Education (Fund 11)		0.00		0.00
- -	Child Development (Fund 12)	0.00	0.00	0.00	0.00
- -	Cafeteria (Funds 13 and 61)		0.00		0.00
Total Allocated Support Costs		4,783,041.65	3,245,250.37	512,974.84	8,541,266.86

A.	**Central Administration Costs in General Fund and Charter Schools Funds**	
1	Board and Superintendent (Funds 01, 09, and 62, Functions 7100-7180, Goals 0000-6999 and 9000, Objects 1000-7999)	734,790.27
2	External Financial Audits (Funds 01, 09, and 62, Functions 7190-7191, Goals 0000-6999 and 9000, Objects 1000-7999)	69,380.00
3	Other General Administration (Funds 01, 09, and 62, Functions 7200-7600 except 7210, Goal 0000, Objects 1000-7999)	2,118,974.38
4	Centralized Data Processing (Funds 01, 09, and 62, Function 7700, Goal 0000, Objects 1000-7999)	119,914.56
5	Total Central Administration Costs in General Fund and Charter Schools Funds	3,043,059.21
B.	**Direct Charged and Allocated Costs in General Fund and Charter Schools Funds**	
1	Total Direct Charged Costs (from Form PCR, Column 1, Total)	26,914,259.26
2	Total Allocated Costs (from Form PCR, Column 2, Total)	8,541,266.86
3	Total Direct Charged and Allocated Costs in General Fund and Charter Schools Funds	35,455,526.12
C.	**Direct Charged Costs in Other Funds**	
1	Adult Education (Fund 11, Objects 1000-5999, except 5100)	449,941.17
2	Child Development (Fund 12, Objects 1000-5999, except 5100)	140.82
3	Cafeteria (Funds 13 & 61, Objects 1000-5999, except 5100)	888,829.90
4	Foundation (Funds 19 & 57, Objects 1000-5999, except 5100)	0.00
5	Total Direct Charged Costs in Other Funds	1,338,911.89
D.	**Total Direct Charged and Allocated Costs (B3 + C5)**	36,794,438.01
E.	**Ratio of Central Administration Costs to Direct Charged and Allocated Costs (A5/D)**	8.27%

Type of Activity	Food Services (Function 3700)	Enterprise (Function 6000)	Facilities Acquisition & Construction (Function 8500)	Other Outgo (Functions 9000-9999)	Total
Food Services (Objects 1000-5999, 6400, and 6500)	0.00				0.00
Enterprise (Objects 1000-5999, 6400, and 6500)		0.00			0.00
Facilities Acquisition & Construction (Objects 1000-6500)			74,249.74		74,249.74
Other Outgo (Objects 1000-7999)				391,717.65	391,717.65
Total Other Costs	0.00	0.00	74,249.74	391,717.65	465,967.39

Current LEA: 41-68890-0000000 Cabrillo Unified

Selected SELPA: CA

(Enter a SELPA ID from the list below then save and close)

POTENTIAL SELPAS FOR THIS LEA		DATE APPROVED
ID	SELPA-TITLE	(from Form SEA)
CA	San Mateo County	

Description	Direct Costs - Interfund Transfers In 5750	Direct Costs - Interfund Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Indirect Costs - Interfund Transfers Out 7350	Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
01 GENERAL FUND								
Expenditure Detail	0.00	(1,652.65)	0.00	(22,280.00)				
Other Sources/Uses Detail					83,460.00	138,419.36		
Fund Reconciliation							197,283.57	17.90
09 CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
10 SPECIAL EDUCATION PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
11 ADULT EDUCATION FUND								
Expenditure Detail	0.00	0.00	22,280.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	22,362.53
12 CHILD DEVELOPMENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	83,460.00		
Fund Reconciliation							0.00	0.00
13 CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	1,239.57	0.00	0.00	0.00				
Other Sources/Uses Detail					138,419.36	0.00		
Fund Reconciliation							19.93	174,904.26
14 DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
15 PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
17 SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
18 SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
19 FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation							0.00	0.00
20 SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
21 BUILDING FUND								
Expenditure Detail	413.08	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	18.61
25 CAPITAL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
30 STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
35 COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
40 SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
49 CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
51 BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
52 DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
53 TAX OVERRIDE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
56 DEBT SERVICE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
57 FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation							0.00	0.00
61 CAFETERIA ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00

Description	Direct Costs - Interfund Transfers In 5750	Direct Costs - Interfund Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Indirect Costs - Interfund Transfers Out 7350	Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
62 CHARTER SCHOOLS ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
63 OTHER ENTERPRISE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
66 WAREHOUSE REVOLVING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
67 SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation							0.00	0.00
71 RETIREE BENEFIT FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00			
Fund Reconciliation							0.00	0.00
73 FOUNDATION PRIVATE-PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00			
Fund Reconciliation							0.00	0.00
76 WARRANT/PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
95 STUDENT BODY FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
TOTALS	1,652.65	(1,652.65)	22,280.00	(22,280.00)	221,879.36	221,879.36	197,303.50	197,303.50

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California, 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: James Crawford, Interim Chief Business Official
Hale' Guerra, Construction Manager
CATEGORY: Action
RECOMMENDATION: Approve to Award Contract for Tennis Courts Project, Half Moon Bay High School

BACKGROUND INFORMATION

On June 5, 2018, the Coastside community approved Measure M, authorizing the district to issue $99 million in bonds to fund a building program. One of the several projects is to perform essential safety repairs and maintenance on classrooms and facilities. Tennis courts project will be completed this fall.

REPORT/PROPOSAL

The Community Tennis Association Board of Directors has approved contributing $15,000 to the High School Tennis Courts Project. Project information has been communicated to arrange tennis classes to take place at a different location during construction.

Contract proposal attached.

FINANCIAL IMPACT

There is no impact to the General Fund.

VINTAGE Contractors, Inc.

2367 Ocean Ave.
San Francisco, CA 94127

info@vintagecontractors.com
vintagecontractors.com

P: 415.282.1602
F: 415.282.1603

Napa: 707.253.1841
Monterey: 831.658.0225

License # 416130
EIN # 94-2775973

Proposal and Contract

Created Date 08/02/2019

Quote Number 4453-v7
Estimator Stephen Okea

Client

Contact Name Hale Guerra

Quote To Name Cabrillo Unified School District
Quote To 498 Kelly Ave
Half Moon Bay, CA 94019

Project

Project Name Half Moon Bay High School - 6 Tennis Courts Surfacing and Fencing

Project Address 1 Lewis Foster Dr
Half Moon Bay, CA 94019

6 TENNIS COURT - PLEXIPAVE SLIPSHEET OVERLAY SYSTEM + ACRYLIC PLAY SURFACE :37,800 SF www.vintagecontractors.com/products-services/tennis-surfacing/#slipsheet-overlay-process Procedure: • Wash and scrape surface to clean and remove loose coatings. • Jet lance and fill cracks & gauges with Plexipave Crack Filler (solid filler, crack retardant) & Court Patch Binder (acrylic latex bonding liquid). • Install Plexipave Slipsheet system with 2 reinforcement membranes. Requires 3-5 days curing. • Install by leveling screed ½" carpet coat. Flexible pavement (premium aggregate / plaster sand / carpet coat emulsified asphalt). Requires 3-5 days curing. • Hot roll and apply 3 refinement and smoothing coats. • Apply 1 coat of Plexipave Acrylic Resurfacer. • Apply Plexipave Acrylic Surfacing • Apply playing lines according to USTA/ITF Standards. SLIPSHEET NOTES: Permanent solution to cracking. Free floating system allows cracks to move without reflecting through play surface. Staging area and truck access required. Proposal assumes substrate is sound with a slope of 1% for drainage. Our work will follow contours of existing substrate. Water puddles can be remediated if there is sufficient slope. Electricity and water to be provided within 50' of work area. All work and material guaranteed for a period of five years. 5 YEAR WARRANTY AGAINST CRACKING OF THE SLIPSHEET	$200,000.00
FENCE REFURBISHMENT - 1130 LF of 10 'H • Remove existing fence wire, roll up for storage or disposal. • Cut down posts to 10' for uniform height between courts. • Clean rust and prime structure and posts and apply 2 coats of Cardinal 2 component Urethane Industrial Coating BLACK or GREEN. Furnish and install new 9 gauge core / 8 gauge finish BLACK PVC coated 1-3/4" diamond chain link wire. • INCLUDED: 3 posts for divider fence 3" O.D. NOTE: Per site visit included replacing 10 -15 posts as required.The rest of the railings and posts to remain	$60,000.00
CHAIN LINK GATES: 8 [Single] 7' H X 4' W, 1 3/4" mesh , 9 GA, Bulldog Hinge, Fork Latch.(Existing posts) 2 [Single] 7' H X 4' W, 1 3/4" mesh , 9 GA, Bulldog Hinge, Fork Latch (New)	$20,000.00

VINTAGE
Contractors, Inc.

2367 Ocean Ave.
San Francisco, CA 94127

info@vintagecontractors.com
vintagecontractors.com

P: 415.282.1602
F: 415.282.1603

License # 416130
EIN # 94-2775973

Napa: 707.253.1841
Monterey: 831.658.0225

NOTES: QUOTE PRICE IS ONLY VALID IF BOTH FENCING AND SURFACING ARE TO BE DONE IN ONE MOBILIZATION.	
NOTES: Vintage is non-union paying prevailing wages. Payment terms to be 30 days upon completion. Retention will follow pay when paid clause but will not exceed 90 days after completion. Completion is defined as walk-through with owner and approval for usage/occupancy by the owner.	

We hererby propose to furnish labor and materials - complete in accordance with the above specifications, for the sum of:

Total Price: $280,000.00

VINTAGE Contractors, Inc.

2367 Ocean Ave.
San Francisco, CA 94127

P: 415.282.1602
F: 415.282.1603

License # 416130
EIN # 94-2775973

info@vintagecontractors.com
vintagecontractors.com

Napa: 707.253.1841
Monterey: 831.658.0225

Proposal and Contract

Created Date 3/28/2019

Quote Number 4453-v7
Estimator Stephen Okea

Client

Contact Name Hale Guerra

Quote To Name Cabrillo Unified School District
Quote To 498 Kelly Ave
Half Moon Bay, CA 94019

Project

Project Name Half Moon Bay High School - 6 Tennis Courts Surfacing and Fencing

Project Address 1 Lewis Foster Dr
Half Moon Bay, CA 94019

Payment Terms: PROGRESS PAYMENTS. PAYMENT UPON COMPLETION OF EACH ITEM. RETENTION WILL FOLLOW "PAY WHEN PAID CLAUSE" BUT WILL NOT EXCEED 90 DAYS AFTER COMPLETION. COMPLETION IS DEFINED AS WALKTHROUGH WITH OWNER AND APPROVAL FOR USAGE/OCCUPANCY BY THE OWNER.

Signature

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance.

Vintage Contractors is non-union paying prevailing wages.

Our workers are fully covered by Workmen's Compensation Insurance. Note: This proposal may be withdrawn by us if not accepted within 30 days. In the event legal action is instituted by either party hereto, the prevailing party shall be entitled to reasonable attorney's fees and costs.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted: Date:

VINTAGE
Contractors, Inc.

2369 Ocean Ave., Suite 200
San Francisco, CA 94127

P: 415.282.1602
F: 415.282.1603

License # 416130
EIN # 94-2775973

info@vintagecontractors.com
vintagecontractors.com

Napa: 707.253.1841
Monterey: 831.658.0225

COMPANY INFORMATION

Vintage Contractors, Inc.
2369 Ocean Ave., Suite 200
San Francisco, CA 94127

Phone: 415-282-1602
Fax: 415-282-1603
Email: vincon@vintagecontractors.com
Website: www.vintagecontractors.com

Department of Industrial Relations Registration Number: 1000004475
DIR Expiration Date: 6/30/2021
Federal Employer ID Number/Taxpayer Identification No. 94-2775973
License Type: A, C12, C39, C13
License Number: 416130
Business License Expiration Date: 12/31/19
Date incorporated: 10/22/1981

Officers or Principals of Firm:
President/Secretary: Clarence H. Moreland III
Vice President/Treasurer: Gene A. Edwards

VINTAGE Contractors, Inc.

2369 Ocean Ave., Suite 200
San Francisco, CA 94127

P: 415.282.1602
F: 415.282.1603

License # 416130
EIN # 94-2775973

info@vintagecontractors.com
vintagecontractors.com

Napa: 707.253.1841
Monterey: 831.658.0225

SLIPSHEET AND PLEXIPAVE REFERENCES

Mission Dolores Park	San Francisco	Plexipave on Six Tennis Courts, One Basketball Court and One Multi-Use Court	2016
Peninsula Golf & Country Clu	Burlingame	Slipsheet on Two Tennis Courts w/ Plexipave	2016
Portola Valley Ranch HOA	Portola Valley	Slipsheet on Three Tennis Courts w/ Plexipave	2016
Berkeley Tennis Club	Berkeley	Plexipave on Tennis Courts 3 & 4	2017
City of Capitola, Jade Street Park	Capitola	Slipsheet on Four Tennis Courts w/ Plexipave	2017
City of Cupertino, Various Parks	Cupertino	Slipsheet on Ten Tennis Courts w/ Plexipave	2017
City of Fremont, Various Parks	Fremont	Slipsheet on 15 Tennis Courts and 6 Basketball Courts w/ Plexipave	2017
Marin County Parks, McInnis Park	San Rafael	Slipsheet on Four Tennis Courts w/ Plexipave	2017
Mayacama Golf Club	Santa Rosa	Plexipave on Two Tennis Courts	2017
Meadowood Napa Valley Resort	St. Helena	Plexipave on Tennis Court 3	2017
Seascape Sports Club	Aptos	Plexipave on Tennis Courts 2-5	2017
Spinnaker Point HOA	San Rafael	Slipsheet on Two Tennis Courts w/ Plexipave	2017
Seadrift Association	Stinson Beach	Plexipave on Four Tennis Courts	2018
Beach and Tennis Club at Pebble Beach	Pebble Beach	Plexipave on Tennis Court 11	2018
Berkeley Tennis Club	Berkeley	Plexipave on Tennis Courts 5 & 6	2018
City of Pleasanton, Various Parks	Pleasanton	Slipsheet on Six Tennis Courts w/ Plexipave	2018
Cloverdale High School	Cloverdale	Plexipave on Five Tennis Courts	2018
Concord Northwoods HOA	Concord	Slipsheet on Two Tennis Courts w/ Plexipave	2018
Fountain Grove Golf and Athletic Club	Santa Rosa	Slipsheet One Tennis Court w/ Plexipave	2018
Julius Kahn Playground	San Francisco	Plexipave on Four Tennis Courts and One Basketball Court	2018
Leghorn's Park	Petaluma	Plexipave on Four Tennis Courts	2018
Memorial Park	Grass Valley	Plexipave on Four Concrete Pickleball Courts	2018
River Valley High School	Yuba City	Plexipave on Eight Tennis Courts	2018
The Meadows HOA	Salinas	Plexipave on Three Tennis Courts and One Half Basketball Court	2018
University of CA, Berkeley-Hellman Tennis Center	Berkeley	Plexipave on Six Tennis Courts	2018

2367 OCEAN AVENUE
SAN FRANCISCO, CA 94127
P: 415.282.1602
F: 415.282.1603
WWW.VINTAGECONTRACTORS.COM

VINTAGE Contractors, Inc.

LICENSE # 416130
EIN # 94-2775973
NAPA: 707.253.1841
MONTEREY: 831.658.0225

FENCING REFERENCES

Project Name: El Camino High School
Project Owner: South San Francisco Unified School District
Project Contact: Jeff Bonner, Director- Facilities, (650) 877-8718, jbonner@ssfusd.org
Location: 1320 Mission Rd, South San Francisco, CA
Scope of work performed: New chain link fencing and gates around 10 tennis courts, plus resurfacing of 10 tennis courts
Job Done: 2017

Project Name: Daniel Webster Elementary School
Project Owner: San Francisco Unified School District (we were a sub under Thompson Builders Corp)
Project Contact: Ferdinand Vergeire, Project Manager, (415) 265-4262, vergeiref@sfusd.edu
Location: 465 Missouri Street, San Francisco, CA
Scope of work performed: Chain link fencing and gates and ornamental gates around the entire school and play yard area
Job Done: 2016

Project Name: Bancroft Middle School
Project Owner: San Leandro Unified School District
Project Contact: John Howell, Project Manager for Harris & Associates, which was the Construction Management Group for SLUSD. (510) 246-0618, john.howell@weareharris.com
Location: 14735 Juniper Street, San Leandro, CA
Scope of work performed: Chain link security fencing and metal security fencing
Job Done: 2016

Project Name: Alice Chalmers Playground
Project Owner: San Francisco Recreation and Park Department
Project Contact: Felix Tong, Project Manager, (415) 831-6844, felix.tong@sfgov.org
Location: 670 Brunswick, San Francisco, CA 94112
Scope of work performed: New chain link fencing and gates around basketball courts and tennis courts, plus slipsheet construction of tennis courts and basketball court
Job Done: 2017

Project Name: Econome Family Park
Project Owner: City of Folsom-Public Works (we were a sub under Empire Landscaping)
Project Contact: Brad Nelson, Senior Park Planner, (916) 355-7375, bnelson@folsom.ca.us
Location: 1900 Parkway Drive North, Folsom, CA 95630
Scope of work performed: New chain link fencing and gates around a tennis court and soccer field.
Job Done: 2017

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: Holly Wade, Ph.D., Assistant Superintendent, Educational Support Services
CATEGORY: Action
RECOMMENDATION: Approve Response to the Grand Jury Report:
"Is San Mateo County at Risk of a Large Measles Outbreak."

BACKGROUND INFORMATION

The 2018-19 Grand Jury of the Superior Court of California, County of San Mateo, filed a report on July 17, 2019 which contains findings and recommendations pertaining to the Cabrillo Unified School District regarding how San Mateo County School Districts should monitor vaccination rates on an annual basis.

Recent reports of major measles outbreaks across the country have alarmed public health officials and the public at large. In the wake of these concerns the Grand Jury investigated the measles immunization rates of schoolchildren and adults in San Mateo County and the actions that County agencies take to minimize the risk of such an outbreak.

REPORT/PROPOSAL

Districts in San Mateo County are required to notify their Governing Board of this report, to accept and respond to the findings of the Grand Jury as they relate to the Cabrillo Unified School District, and to seek approval from the Governing Board for our response.

FINANCIAL IMPACT

There is no financial impact to the General Fund.

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

September 12, 2019

Via Email (grandjury@sanmateocourt.org)

The Honorable Donald J. Ayoob
Judge of the Superior Court
c/o Charlene Kresevich
Hall of Justice
400 County Center; 2nd Floor
Redwood City, CA 94063-1655

Re: Response to the 2018-2019 Grand Jury Report entitled "Is San Mateo County at Risk of a Large Measles Outbreak?"

Dear Judge Ayoob:

The Cabrillo Unified School District (the "District") has received and reviewed the 2018-2019 Grand Jury Report entitled "Is San Mateo County at Risk of a Large Measles Outbreak?" We appreciate the Grand Jury's interest in this matter. Having reviewed and considered the Grand Jury's Findings and Recommendations, the District responds as follows, pursuant to section 933.05 of the California Penal Code:

FINDINGS

1. *Outbreaks of measles occur when an infected individual enters an under-immunized community.*

Generally speaking, the District agrees with this Finding.

2. *For the 2017/18 school year, the overall measles vaccination rate for public and private school students in San Mateo County exceeded the 93 percent herd immunity level experts say is needed to protect the community as a whole.*

The District lacks information to fully agree or disagree with this Finding given that it did not conduct the research related to this Report. However, the District accepts the Grand Jury's Finding for the purposes of this Response.

3. *Following the January 1, 2016, effective date of SB 227, use of the personal belief exemption dropped from two percent of students to zero in San Mateo County.*

The District lacks information to fully agree or disagree with this Finding given that it did not conduct the research related to this Report. However, the District accepts the Grand Jury's Finding for the purposes of this Response.

4. *Schools that admit students with overdue vaccinations create pockets of unimmunized individuals that may facilitate the development of a measles outbreak.*

Generally speaking, the District agrees with this Finding.

5. *The vaccination status of some schoolchildren – notably those who are home-schooled and those in schools with fewer than 20 students – is unknown.*

The District lacks information to fully agree or disagree with this Finding given that it did not conduct the research related to this Report. However, the District accepts the Grand Jury's Finding for the purposes of this Response.

6. *Adults born after 1957 who never had a measles infection and who lack sufficient vaccination may also be at risk of a measles infection.*

Generally speaking, the District agrees with this Finding.

7. *Recent outbreaks in Washington State, New York, and Los Angeles illustrate that pockets of unvaccinated people can pose a risk of outbreaks.*

Generally speaking, the District agrees with this Finding.

8. *Testing for measles immunity at County clinics could identify pockets of people susceptible to measles.*

Generally speaking, the District agrees with this Finding.

9. *The resources of the SMCDC, which identifies and tracks measles cases in San Mateo County, may be inadequate to contain a major outbreak.*

The District lacks information to fully agree or disagree with this Finding given that it did not conduct the research related to this Report. However, the District accepts the Grand Jury's Finding for the purposes of this Response.

RECOMMENDATIONS

1. *School districts that enrolled students who did not meet state vaccination requirements for the 2018/2019 school year should report to their Governing Board whether overdue vaccinations have been completed by November 1, 2019 and the Governing Boards of these districts should publish updated vaccination data for its schools on the school district's website by December 1, 2019.*

2. *Beginning with the 2019/2020 school year, school districts that enroll students who do not meet vaccination requirements in subsequent school years should report to their Governing Board whether overdue vaccinations have been completed by March 31 of each year, and the Governing Board should publish updated vaccination data for its schools on the school district's website.*

3. *The San Mateo County Health Communicable Disease Control Program should study the feasibility of testing people visiting San Mateo County clinics for their level of measles immunity. The results of the study should be reported to the San Mateo County Health Department Board by January 1, 2020.*

The District supports this Recommendation but cannot provide the Grand Jury with any further input as the District has no knowledge or information regarding the San Mateo County Health Communicable Disease Control Program's ability to implement this Recommendation.

4. *Within three months of this report, the San Mateo County Health Communicable Disease Control Program should request funding for upgrading the resources needed to address outbreaks of measles and other communicable diseases from the Chief of the San Mateo County Health Department. San Mateo County Health should respond within three months of receiving those requests.*

The District supports this Recommendation but cannot provide the Grand Jury with any further input as the District has no knowledge or information regarding the San Mateo County Health Communicable Disease Control Program's ability to implement this Recommendation.

Both the Grand Jury Report and the District's responses were presented to and approved by the District's Board of Trustees on September 12, 2019.

Please do not hesitate to contact me if you have questions or require additional information.

Sincerely,

Sean McPhetridge, Ed.D.
Superintendent
Cabrillo Unified School District

Superior Court of California, County of San Mateo
Hall of Justice and Records
400 County Center
Redwood City, CA 94063-1655

NEAL TANIGUCHI
COURT EXECUTIVE OFFICER
CLERK & JURY COMMISSIONER

(650) 261-5066
FAX (650) 261-5147
www.sanmateocourt.org

July 17, 2019

Governing Board
Cabrillo Unified School District
498 Kelly Avenue
Half Moon Bay, CA 94019

Re: Grand Jury Report: "Is San Mateo County at Risk of a Large Measles Outbreak?"

Dear Governing Board Members:

The 2018-2019 Grand Jury filed a report on July 17, 2019 which contains findings and recommendations pertaining to your agency. Your agency must submit comments, within 90 days, to the Hon. Donald J. Ayoob. Your agency's response is due no later than October 15, 2019. **Please note that the response should indicate that it was approved by your governing body at a public meeting.**

For all findings, your responding agency shall indicate one of the following:

1. The respondent agrees with the finding.

2. The respondent disagrees wholly or partially with the finding, in which case the response shall specify the portion of the finding that is disputed and shall include an explanation of the reasons therefore.

Additionally, as to each Grand Jury recommendation, your responding agency shall report one of the following actions:

1. The recommendation has been implemented, with a summary regarding the implemented action.

2. The recommendation has not yet been implemented, but will be implemented in the future, with a time frame for implementation.

3. The recommendation requires further analysis, with an explanation and the scope and parameters of an analysis or study, and a time frame for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This time frame shall not exceed six months from the date of publication of the Grand Jury report.

4. The recommendation will not be implemented because it is not warranted or reasonable, with an explanation therefore.

Please submit your responses in all of the following ways:

1. **Responses to be placed on file with the Clerk of the Court by the Court Executive Office.**

   - **Prepare original on your agency's letterhead, indicate the date of the public meeting that your governing body approved the response address and mail to Judge Ayoob.**

Hon. Donald J. Ayoob
Judge of the Superior Court
c/o Charlene Kresevich
Hall of Justice
400 County Center; 2nd Floor
Redwood City, CA 94063-1655.

2. **Responses to be placed at the Grand Jury website.**

   - **Copy response and send by e-mail to: grandjury@sanmateocourt.org. (Insert agency name if it is not indicated at the top of your response.)**

3. **Responses to be placed with the clerk of your agency.**

   - **File a copy of the response directly with the clerk of your agency. Do not send this copy to the Court.**

For up to 45 days after the end of the term, the foreperson and the foreperson's designees are available to clarify the recommendations of the report. To reach the foreperson, please call the Grand Jury Clerk at (650) 261-5066.

If you have any questions regarding these procedures, please do not hesitate to contact Paul Okada, Chief Deputy County Counsel, at (650) 363-4761.

Very truly yours,



Neal Taniguchi
Court Executive Officer

NT:ck
Enclosure

cc: Hon. Donald J. Ayoob
Paul Okada

✓Information Copy: Superintendent

IS SAN MATEO COUNTY AT RISK OF A LARGE MEASLES OUTBREAK?

ISSUE

How has San Mateo County addressed the risk of a large measles outbreak?

SUMMARY

Recent reports of major measles outbreaks across the country have alarmed public health officials and the public at large. In the wake of these concerns the Grand Jury investigated the measles immunization rates of schoolchildren and adults in San Mateo County and the actions that County agencies take to minimize the risk of such an outbreak.

Vaccines that immunize individuals against measles have been available since 1963. Nonetheless, outbreaks of measles still occur when an infected individual enters an unimmunized community. State laws try to reduce the risk of infection faced by children by requiring vaccination against measles and other diseases as a condition of entry into preschool, kindergarten, and 7th grade classes in public and private educational facilities. Health officials agree that vaccination rates of at least 93 percent achieve acceptable population immunity, and the average vaccination rates for San Mateo County schoolchildren have exceeded this threshold in recent years.[1] Yet, vaccination rates fell below this threshold in a few local schools in the 2017/18 school year, the most recent year for which data are published. In these instances, the Grand Jury learned that some schools allowed the enrollment of unvaccinated students if their parents promised to get them the required shots. In Grand Jury interviews, school officials stated that by the end of the school year, parents provided them with a doctor's confirmation that their children had been vaccinated. There is no formal record of these late vaccinations, however, and until the shots are received, the pockets of unvaccinated children raise the risk of an outbreak.

Much less is known about the vaccination rates of adults in the county. Public health officials believe that people born before 1957 gained immunity by exposure to the disease.[2] Adults born after 1963 may have been vaccinated in their school years, although as discussed in this report, most states offer certain exemptions from vaccination requirements. Some adults in the county may have grown up in countries with less strict vaccination requirements, but immigrants and green card holders must be vaccinated. The presence of major transportation corridors and an international airport in San Mateo County through which infected individuals may contact pockets of unimmunized adults and children adds risk.

Four isolated cases of measles (three adults and one child under 18 years) have occurred in San Mateo County in 2019.[3] Once a measles case is identified, the San Mateo County Health Communicable Disease Control Program (SMCDC) ensures that infected individuals are isolated and tracks down exposed individuals to limit the spread of the disease. None of the 2019 cases

---

[1] California Department of Public Health. Retrieved from https://www.shotsforschool.org/

[2] California Department of Public Health, *Measles Investigation Quicksheet*, February 2018.

[3] https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/measles.aspx

spread within the county, suggesting to some public health officials that pockets of unvaccinated individuals may be sufficiently small and isolated that the risk of a large outbreak is not high.

To further counter the risk of a measles outbreak in the county, the Grand Jury recommends that (1) each school district in the county report to their Governing Board of five elected officials who oversee school district policies when overdue measles vaccinations of schoolchildren have been completed, (2) the San Mateo County Health Communicable Disease Control Program (SMCDC) study the feasibility of testing adults visiting County clinics for their level of measles immunity and offer to immunize them if the level is low, and (3) the SMCDC upgrade resources needed to strengthen the County's response to a measles outbreak.

GLOSSARY

Attenuated virus - a strain of live virus used for vaccines that can lead to immunity but lacks the ability to cause disease.

Governing Board of School Districts – a group of five elected officials serving staggered terms. Each Governing Board oversees the policies of its school district.

Herd immunity – a level of immunization that makes it unlikely that an infected individual will encounter enough non-immune individuals to cause an outbreak of a disease. Public health officials believe that vaccination rates above 93 percent provide a community with herd immunity against measles.

Measles outbreak - three or more cases of measles derived from a single infected individual.

MMR - Measles Mumps and Rubella vaccine. MMR contains an attenuated virus.

Medical exemption - issued by a physician for a child who is immunosuppressed and may be harmed by a live vaccine. Immunosuppression can occur because of treatment by chemotherapy or other medications or may be a congenital condition. Even an attenuated vaccine can pose significant risk to someone who lacks an effective immune system.

Personal belief exemption (PBE) - an exemption to vaccine requirements for religious or other non-medical reasons. As of January 1, 2016, personal belief exemptions are not permitted in California.

BACKGROUND

Measles is a highly contagious disease that can infect individuals through airborne particles. There is no cure for measles, and before the introduction of the first effective vaccine in 1963, "there were about 3-4 million measles cases in the United States each year, including 400-500 deaths [per year]."[4] Vaccines against infectious diseases have been one of the great achievements in human public health. "The second half of the 20th century witnessed an explosion in vaccine research and the development of vaccines to prevent measles and other diseases including polio

[4] Carrie MacMillan, "Will Measles Change Our View on Vaccinations?" *Yale Medicine*, March 26, 2019. https://ym.care/jqg

and influenza. Before these vaccines were available, Americans could expect that every year measles would cause severe and possibly fatal pneumonia, rubella would attack unborn babies, …, and Haemophilus influenza would infect the brain and spinal cord, killing or disabling thousands of young children."[5]

For an *individual*, the measles vaccine is 93 percent effective after one dose and 97 percent effective after two doses, where effectiveness denotes production of an adequate level of antibodies against the virus.[6] The effectiveness of vaccines in preventing *outbreaks in a population* depends on achieving "herd immunity." Outbreaks occur when an infected individual has contact with non-immune individuals who, once infected, may spread the disease to other non-immune contacts. In an unimmunized population, a single case of measles can infect fifteen to twenty additional people.[7] High immunization rates therefore limit the chance of the contacts between infected and unimmunized individuals that can produce an outbreak. Immunologists calculate that vaccination rates of at least 93 percent of the susceptible population provide herd immunity against measles.[8]

The use of vaccines became widespread through state laws requiring vaccinations for admission to public and private schools. However, many of these laws provide certain exemptions from vaccination requirements. Children who are immunosuppressed by birth or by chemotherapy should not receive vaccines like Measles, Mumps, Rubella (MMR), which contain an attenuated live virus.[9] These children can receive a medical exemption.[10] However, a persistent loophole in many state laws allows parents to refuse to immunize their children because of "personal belief," not otherwise specified.[11] An anti-vaccination movement, which claims that the measles vaccine causes autism[12] and other undesirable side effects, has encouraged use of the personal belief exemption (PBE), despite the fact that scientific evidence has thoroughly debunked those claims.[13] In California, SB 277 (2015) terminated the use of the PBE effective January 1, 2016.[14]

---

[5] Offit, P. (2007). *Vaccinated.* N.Y., N.Y.: HarperCollins Publishers. 2007.

[6] https://www.cdc.gov/measles/vaccination.html

[7] Ibid.

[8] Fine, P., Eames, K., & Heymann, D. L. (2011, April 1). "Herd Immunity": *A Rough Guide. Clinical Infectious Diseases,* 52, 911-916. Sebastian, F. (2017, October 19). "Critical immunity thresholds for measles elimination." Retrieved from https://www.who.int/immunization/sage/meetings/2017/october/2._target_immunity_levels_FUNK.pdf

[9] See Glossary for definition.

[10] Grand Jury correspondence.

[11] Ibid.

[12] Autism includes a spectrum of developmental diagnoses.

[13] Omer, S., & Yildirim, I., (2019, March 5). "Further Evidence of MMR Vaccine Safety: Scientific and Communications Considerations," *Annals of Internal Medicine*, 170(8), 567-568. CDC. (2019, April). "Measles, Mumps, and Rubella (MMR) Vaccine Safety Studies." Retrieved from https://www.cdc.gov/vaccinesafety/vaccines/mmr/mmr-studies.html. Hoffman, Jan. "One More Time With Big Data: Measles Vaccine Doesn't Cause Autism," *New York Times*, March 5, 2019. Retrieved from: https://www.nytimes.com/2019/03/05/health/measles-vaccine-autism.html?action=click&module=RelatedLinks&pgtype=Article

[14] http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201520160SB277

There are no laws requiring immunization of adults. Public health officials believe that people born before 1957 gained immunity by exposure to the disease.[15] The California Department of Public Health does not have data on the immunization status of adults born after the development of the vaccine in 1963. However, it is possible to test whether individuals may be susceptible to measles by measuring blood levels of antibodies against the virus. Between February 2011 and January 2012, a Salt Lake City test of over 10,000 people with a median age of 34 years found that only 86 percent had adequate anti-measles protection.[16]

The large outbreaks of measles across the US in recent months confirm the risk associated with pockets of unimmunized population groups. Clark County Washington declared a medical emergency after forty-nine new cases of measles, largely in an unimmunized Ukrainian community, were reported from January through early February 2019. Only 78 percent of the kindergarten through high school students in that community were vaccinated.[17] An outbreak in New York City centered on ultra-Orthodox Jewish communities that oppose vaccinations and led the mayor to declare a public health emergency and require the vaccination of residents in some Brooklyn neighborhoods.[18] The New York outbreak spread to Michigan because an individual who falsely believed he was immune visited communities that were unvaccinated.[19] In an effort to limit an outbreak of measles in Los Angeles County in April 2019, the Los Angeles County Department of Public Health quarantined over 700 students and staff until their immunity could be determined.[20]

DISCUSSION

Immunization Status of Children

California requires vaccinations against measles and several other diseases as a condition of entry into preschool programs and into kindergarten and 7th grade in public and private schools.[21] Schools must report data on the immunization status of students entering these grade levels to

---

[15] California Department of Public Health, *Quicksheet…*

[16] The immunization rate was not recorded. Shirts, B. H., Welch, R. J., & Couturier, M. R. "Seropositivity Rates for Measles, Mumps, and Rubella IgG and Costs Associated with Testing and Revaccination," *Clinical Vaccine Immunology*, March 2013, 20(3), 443-445.

[17] Johnson, K. "'A Match Into a Can of Gasoline': Measles Outbreak Now an Emergency in Washington State," *New York Times*, February 7, 2019. Retrieved from https://www.nytimes.com/2019/02/06/us/measles-outbreak.html.

[18] Otterman, S. "New York Confronts Its Worst Measles Outbreak in Decades," *New York Times*, January 17, 2019. Retrieved from https://www.nytimes.com/2019/01/17/nyregion/measles-outbreak-jews-nyc.html?action=click&module=RelatedCoverage&pgtype=Article&region=Footer

[19] Sun, L. H. "Unaware he had measles, a man traveled from N.Y. to Michigan, infecting 39 people," *Washington Post*, April 16, 2019. Retrieved from https://www.washingtonpost.com/health/2019/04/16/how-patient-zero-spread-measles-across-state-lines-infected-people/?utm_term=.57c639afb78e

[20]. Del Real, Jose, "Measles Outbreak Declared in Los Angeles County," *New York Times*, April 23, 2019. Retrieved from: https://www.nytimes.com/2019/04/23/us/measles-outbreak-los-angeles-county.html. Mele, Christopher, "More Than 700 at 2 California Universities Under Quarantine Amid Measles Outbreak," *New York Times*, April 26, 2019. Retrieved from: https://www.nytimes.com/2019/04/26/us/measles-outbreak-los-angeles-quarantine.html?action=click&module=Well&pgtype=Homepage&section=US

[21] California Code of Regulations, Title 17, Division 1, Chapter 4, Subchapter 8. http://eziz.org/assets/docs/IMM-1080_old.pdf

state public health authorities annually by November 1. These annual reports also tabulate the use of various exemptions.[22] The law does not apply to educational facilities with fewer than 20 students, or to children who are home-schooled.[23]

The Grand Jury reviewed these data, which are tabulated by county, school district, and individual school. (See Appendix A for the annual averages for kindergarten[24] students in San Mateo County and Appendix B for examples of data for preschool, kindergarten, and 7th grade enrollees at individual educational facilities.) This review established the following facts.

1. Between 2000 to 2018, the overall kindergarten vaccination rate in San Mateo County dropped to a low of 88.7 percent in 2010/11, and then rose to over 96 percent beginning in the 2016/17 school year.[25]

2. Personal belief exemptions, which had ranged between 1-2 percent for kindergarten enrollments in the county during the decade preceding the 2016 effective date of SB 277, fell to zero percent following the effective date of the law.[26]

3. In San Mateo County, there has been a rise in medical exemptions from vaccination requirements since the 2016 effective date of SB 277. Such exemptions increased from roughly 0.2 percent of kindergarten enrollments in the decade before SB 277 took effect to 0.5 percent for the 2017/18 school year. Much larger increases in the use of the medical exemption occurred elsewhere in California. California Department of Public Health data show that in 83 schools (none in San Mateo County), between 5 and 58 percent of kindergarten enrollees had medical exemptions.[27] In response to the suspicion that these data document an inappropriate use of the medical exemption,[28] the state legislature is considering a new law, SB 276. As amended on June 17, 2019, this legislation would broaden the guidelines for granting medical exemptions but require the state Public Health Department to review exemptions (1) for children in schools where the vaccination rate is below 95 percent and (2) from doctors who provided more than five exemptions per year.[29]

---

[22] https://www.shotsforschool.org/

[23] Grand Jury interviews.

[24] Screening for immunization at kindergarten, the point of entry into the public school system, provides the broadest protection against the development of non-immune pockets of school children.

[25] See Appendix A.

[26] Ibid.

[27] Willis, Daniel J. "Vaccination Rates by School in California 2017-18," *Ed Source*, April 4, 2019. Retrieved from https://edsource.org/2019/vaccination-rates-by-school-in-california-2017-18/610790. Ostrov, B. "Exemptions Surge As Parents and Doctors Do 'Hail Mary' Around Vaccine Laws," California *Healthline*, April 4, 2019. Retrieved from California *Healthline*: https://californiahealthline.org/news/exemptions-surge-as-parents-and-doctors-do-hail-mary-around-vaccine-laws/

[28] Kaplan, K. . "Here's what happened after California got rid of personal belief exemptions for childhood vaccines," Los Angeles Times, October 29, 2018. Retrieved from https://www.latimes.com/science/sciencenow/la-sci-sn-vaccine-medical-exemptions-20181029-story.html

[29] http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201920200SB276

4. Although the average vaccination rate in San Mateo County schools exceeded herd immunity for the 2017/18 academic year, some schools fell below this standard. Five private and public child-care centers with a total of 156 students reported vaccination rates between 77 and 92 percent. For kindergarten enrollments, one private and ten public schools enrolling 739 kindergarten students reported vaccination rates between 86 and 91 percent. For seventh grade enrollments, six public schools enrolling 683 seventh grade students reported vaccination rates between 75 and 92 percent. (See Appendix B for details.)

5. County schools with vaccination rates below the 93 percent herd immunity level often identify unvaccinated students as "overdue." (See Appendix B.) The criteria for this classification are not well defined. Under state law, schools should not enroll children who lack the required vaccinations.[30] However, some districts allow unvaccinated students to attend school, if (1) parents demonstrate the intent to complete the required vaccinations, and (2) exclusion from school would do immediate harm to the students. These children constitute a pocket of unvaccinated students until they complete their shots. School officials claim that parents present evidence that the shots have been completed before the end of the school year, but because the state provides no way to update data submitted after the annual November 1 deadline, there are no available data showing whether overdue students received the required vaccination.

Immunization Status of Adults

School vaccination requirements limit the development of pockets of unvaccinated children in San Mateo County, but there are no parallel programs to identify and vaccinate unimmunized adults.[31] Many adults raised in the United States may be immune from measles because they received required vaccinations during their school years or had contact with the disease, but others may have used exemptions to avoid vaccination.

The overall immunization status of adult county residents born abroad is unknown. Those who "entered the U.S. in 1996 or later with an immigrant visa or have a green card" are presumed to be immune.[32] On the other hand, there are no vaccination requirements for visitors to the United States, which may add risk to a county with an international airport and major transportation corridors through which infected individuals may travel.[33] Health care officials believe that the risk of infection from travelers from Canada and Mexico is low, because both countries have excellent vaccination policies and coverage.[34] In contrast, travelers from Israel, the Philippines, the Ukraine, and other countries where low immunization rates have facilitated large outbreaks

---

[30] California Code of Regulations, Title 17, Division 1, Chapter 4, Subchapter 8. http://eziz.org/assets/docs/IMM-1080_old.pdf

[31] Grand Jury interviews.

[32] California Department of Public Health, *Quicksheet*.... The U.S. Citizenship and Immigration Services agency states that "[i]n 1996, Congress provided in legislation that every immigrant entering the United States, or every individual seeking adjustment of status to that of a legal permanent resident, show proof that he or she was vaccinated against vaccine-preventable diseases. The text for this requirement is in the Immigration and Nationality Act (INA), section 212(a)(1)(A)(ii)." https://www.uscis.gov/news/questions-and-answers/vaccination-requirements

[33] https://wwwnc.cdc.gov/travel/destinations/traveler/none/united-states

[34] Grand Jury interviews.

of measles present a greater risk if they have contact with nonimmune pockets of county residents.[35]

No formal health program within the county targets the risk of pockets of unimmunized adult residents. However, different clinics in the San Mateo Health system perform routine blood testing with the consent of their patients.[36] The clinics test for diabetes, anemia, and cholesterol, or communicable diseases, including tuberculosis and sexually transmitted diseases.[37] The results of those tests can lead to treatment for tested individuals or their contacts who may be at risk. The clinics do not now routinely administer tests for measles immunity, except for some specific groups such as healthcare workers and military recruits.[38] The Grand Jury believes that measles testing in the clinics and follow-up immunization could identify and reduce adult pockets of unimmunized individuals, thereby reducing the risk that they would present to the county.

San Mateo County Health Department Response to Cases

All cases of measles and many other communicable diseases must be reported to the San Mateo County Health Communicable Disease Control Program (SMCDC), which takes several actions to limit the spread from each reported case. When notified of a suspected case of measles, SMCDC personnel test the potential carrier to confirm the diagnosis and isolate infected individuals.[39] The SMCDC currently sends samples from a suspected case to the California Department of Public Health for analysis, a process that can delay confirmation of a measles case.[40] If the Program had the capacity to perform testing internally, the laboratory turnaround time for confirming and following up on a diagnosis would be faster.[41]

SMCDC personnel also try to identify and find people who had recent contact with the infected individual, assess their immune status, offer post-exposure prophylaxis, and recommend symptom watch or quarantine if needed—a labor-intensive task as hundreds of contacts may exist. When an outbreak occurs in other counties, the SMCDC team may assist in seeking and following contacts in San Mateo County. The current staff of the SMCDC includes a program supervisor, one physician, one or two Public Health Nurses, and three to five Communicable Disease Investigators.[42] An official from the SMCDC noted, however, that "[e]ven with only one measles case, the entire communicable disease team usually ends up being involved, mostly because of the burden related to the Contact Investigation."[43] The four individual measles cases that developed in San Mateo County in the first quarter of 2019 placed considerable pressure on

---

[35] Ibid.
[36] https://www.smchealth.org/smmc-find-location
[37] Grand Jury interviews.
[38] Ibid.
[39] Grand Jury correspondence.
[40] Grand Jury correspondence.
[41] Grand Jury correspondence.
[42] Grand Jury correspondence.
[43] Grand Jury interview.

existing personnel.[44] If an outbreak occurs, the SMCDC team would seek additional assistance from personnel in other units of the San Mateo County Health Department.[45]

SMCDC currently lacks an electronic case management system that would make contact investigations less time-consuming.[46] One study of case management systems reported that "[h]ealth care providers are legally obliged to report cases of specified diseases to public health authorities, but existing manual provider-initiated reporting systems generally result in incomplete, error-prone, and tardy information flow."[47] Parallel judgements were offered in Grand Jury interviews.

Conclusions

Outbreaks of measles occur when an infected individual makes contact with a pocket of non-immune people. San Mateo County has few pockets of unvaccinated school children, and the fact that none of the four 2019 cases of measles spread within the county leads some public health officials to believe that pockets of unvaccinated adults may be sufficiently small and isolated that the risk of a large outbreak is not high. Yet, there is little hard evidence on the immunization status of adults in the county. Thus far, the few isolated cases of measles in the county have been contained by the SMCDC, but given the uncertainties, continued vigilance is prudent.

FINDINGS

F1. Outbreaks of measles occur when an infected individual enters an under-immunized community.

F2. For the 2017/18 school year, the overall measles vaccination rate for public and private school students in San Mateo County exceeded the 93 percent herd immunity level experts say is needed to protect the community as a whole.

F3. Following the January 1, 2016, effective date of SB 227, use of the personal belief exemption dropped from two percent of students to zero in San Mateo County.

F4. Schools that admit students with overdue vaccinations create pockets of unimmunized individuals that may facilitate the development of a measles outbreak.

F5. The vaccination status of some schoolchildren—notably those who are home-schooled and those in schools with fewer than 20 students—is unknown.

F6. Adults born after 1957 who never had a measles infection and who lack sufficient vaccination may also be at risk of a measles infection.

F7. Recent outbreaks in Washington State, New York, and Los Angeles illustrate that pockets of unvaccinated people can pose a risk of outbreaks.

---

[44] Grand Jury correspondence.
[45] Ibid.
[46] Ibid.
[47] *J Am Med Inform Assoc.* 2009 Jan-Feb; 16(1): 18–24.

F8. Testing for measles immunity at County clinics could identify pockets of people susceptible to measles.

F9. The resources of the SMCDC, which identifies and tracks measles cases in San Mateo County, may be inadequate to contain a major outbreak.

RECOMMENDATIONS

R1. School districts that enrolled students who did not meet state vaccination requirements for the 2018/2019 school year should report to their Governing Board whether overdue vaccinations have been completed by October 1, 2019, and the Governing Boards of these districts should publish updated vaccination data for its schools on the school district's website by November 1, 2019.

R2. Beginning with the 2019/2020 school year, school districts that enroll students who do not meet vaccination requirements in subsequent school years should report to their Governing Board whether overdue vaccinations have been completed by March 31 of each year, and the Governing Board should publish updated vaccination data for its schools on the school district's website.

R3. The San Mateo County Health Communicable Disease Control Program should study the feasibility of testing people visiting San Mateo County clinics for their level of measles immunity. The results of the study should be reported to the San Mateo County Health Department Board by January 1, 2020.

R4. Within three months of this report, the San Mateo County Health Communicable Disease Control Program should request funding for upgrading the resources needed to address outbreaks of measles and other communicable diseases from the Chief of the San Mateo County Health Department. San Mateo County Health should respond within three months of receiving those requests.

REQUEST FOR RESPONSES

Pursuant to Penal Code Section 933.05, the Grand Jury requests responses as follows:

From the following:

- Governing Boards of all San Mateo County school districts.
- San Mateo County Board of Supervisors

The governing bodies indicated above should be aware that the comment or response of the governing body must be conducted subject to the notice, agenda, and open meeting requirements of the Brown Act.

METHODOLOGY

Documents

- California Department of Health vaccination data for preschool, kindergarten, and 7th grade students at schools throughout the state.
- Medical literature, CDC publications, and news reports were reviewed. See Bibliography for a complete list.

Interviews

Reports issued by the Civil Grand Jury do not identify individuals interviewed. Penal Code Section 929 requires that reports of the Grand Jury not contain the name of any person or facts leading to the identity of any person who provides information to the Civil Grand Jury.

- Superintendents of Schools in two San Mateo County school districts.
- San Mateo County public health personnel.

BIBLIOGRAPHY

- CDC. (2019, April). Measles, Mumps, and Rubella (MMR) Vaccine Safety Studies. Retrieved from https://www.cdc.gov/vaccinesafety/vaccines/mmr/mmr-studies.html
- CDPH. (2018). 2017-2018 Kindergarten Immunization Assessment – Executive Summary. Retrieved from https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/Immunization/2017-2018KindergartenSummaryReport.pdf
- CDPH, D. o. (n.d.). Measles. Retrieved April 18, 2019, from https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/measles.aspx
- Del Real, Jose. "Measles Outbreak Declared in Los Angeles County," New York Times, April 23, 2019. Accessed at: https://www.nytimes.com/2019/04/23/us/measles-outbreak-los-angeles-county.html
- Fine, P., Eames, K., & Heymann, D. L. (2011, April 1). ''Herd Immunity'': A Rough Guide. Clinical Infectious Diseases, 52, 911-916.
- Greenaway, Christina, Pierre Dongier, Jean-Francois Boivin, Bruce Tapiero, Mark Miller, and Kevin Schwartzman, "Susceptibility to Measles, Mumps, and Rubella in Newly Arrived Adult Immigrants and Refugees," *Annals of Internal Medicine*, 2007 146:20-24
- Hoffman, Jan. "One More Time With Big Data: Measles Vaccine Doesn't Cause Autism," *New York Times*, March 5, 2019. Accessed at: https://www.nytimes.com/2019/03/05/health/measles-vaccine-autism.html?action=click&module=RelatedLinks&pgtype=Article
- Johnson, K. "'A Match Into a Can of Gasoline': Measles Outbreak Now an Emergency in Washington State." *New York Times*. February 6, 2019. Retrieved from https://www.nytimes.com/2019/02/06/us/measles-outbreak.html.

- Kaplan, K. "Here's what happened after California got rid of personal belief exemptions for childhood vaccines." *Los Angeles Times*. October 29, 2018. Retrieved from https://www.latimes.com/science/sciencenow/la-sci-sn-vaccine-medical-exemptions-20181029-story.html
- Kindergarten School Reporting Data. (n.d.). Retrieved from https://www.shotsforschool.org/k-12/reporting-data/
- Liss, Julie Patel, "A 'booster shot' for California's vaccine law?" *Ed Source*, April 23, 2019.
- Macmillan, C. (n.d.). Yale Publisher.
- Measles-carrying Caltrain commuter sparks public health warning. (2019, April 10). Retrieved from https://www.almanacnews.com/news/2019/04/10/measles-carrying-caltrain-commuter-sparks-public-health-warning
- Medical Exemptions. (n.d.). Retrieved from https://www.shotsforschool.org/laws/exemptions/
- Mele, Christopher. "More Than 700 at 2 California Universities Under Quarantine Amid Measles Outbreak." *New York Times*. April 26, 2019. Accessed at: https://www.nytimes.com/2019/04/26/us/measles-outbreak-los-angeles-quarantine.html?action=click&module=Well&pgtype=Homepage&section=US
- Morrow, S. (2018, April 5). HEALTH ADVISORY - Measles in San Francisco Bay Area. Retrieved from Current Alerts & Reports: https://www.smchealth.org/general-information/current-alerts-reports
- "The needle and the damage avoided," *The Economist*, April 20, 2019.
- Offit, P. *Vaccinated*. N.Y., N.Y.: HarperCollins Publishers (2007).
- Omer, S., & Yildirim, I. Further Evidence of MMR Vaccine Safety: Scientific and Communications Considerations. *Annals of Internal Medicine*, March 5, 2019 170(8), 567-568.
- Ostrov, B. "Exemptions Surge As Parents And Doctors Do 'Hail Mary' Around Vaccine Laws." California. April 4, 2019. https://californiahealthline.org/news/exemptions-surge-as-parents-and-doctors-do-hail-mary-around-vaccine-laws/
- Otterman, S. "New York Confronts Its Worst Measles Outbreak in Decades." *New York Times*. January 17, 2019. https://www.nytimes.com/2019/01/17/nyregion/measles-outbreak-jews-nyc.html?action=click&module=RelatedCoverage&pgtype=Article&region=Footer
- Pan. (2019-2020). SB-276 Immunizations: medical exemptions. Retrieved from https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201920200SB276
- school.org, s. (n.d.). Shots for School. Retrieved from https://www.shotsforschool.org/
- Sebastian, F. (2017, October 19). "Critical immunity thresholds for measles elimination." Retrieved from https://www.who.int/immunization/sage/meetings/2017/october/2._target_immunity_levels_FUNK.pdf
- Shirts, B. H., Welch, R. J., & Couturier, M. R. (2013, March). "Seropositivity Rates for Measles, Mumps, and Rubella IgG and Costs Associated with Testing and Revaccination'" *Clinical Vaccine Immunology*, March 2013. 20(3), 443-445.

- Sun, L. H. (2019, April 16). "Unaware he had measles, a man traveled from N.Y. to Michigan, infecting 39 people." *Washington Post.* April 26, 2019. Retrieved from https://www.washingtonpost.com/health/2019/04/16/how-patient-zero-spread-measles-across-state-lines-infected-people/?utm_term=.57c639afb78e
- "UCLA statement on measles case," *UCLA Newsroom*, April 25, 2019. Accessed at: https://newsroom.ucla.edu/releases/ucla-statement-on-measles-case
- Ueno, H., & Ramzy, A. (2019, February 22). Japan Battles Worst Measles Outbreak in Years. Retrieved from https://www.nytimes.com/2019/02/22/world/asia/japan-measles-outbreak.html
- Willis, Daniel J. "Vaccination Rates by School in California 2017-18," *Ed Source*, April 4, 2019. Accessed at https://edsource.org/2019/vaccination-rates-by-school-in-california-2017-18/610790

APPENDIX A

Kindergarten Vaccination Rates, San Mateo County (all figures are percentages)

Academic Year	Vaccination Rate	Conditional Admits	Permanent Medical Exemptions	Personal Belief Exemptions
2000/01	90.41	8.56	0.25	0.77
2001/02	88.64	9.85	0.21	1.29
2002/03	91.19	7.55	0.22	1.05
2003/04	92.45	6.32	0.11	1.12
2004/05	92.47	6.49	0.08	0.95
2005/06	93.14	5.76	0.08	1.02
2006/07	93.48	5.19	0.23	1.09
2007/08	89.97	8.56	0.25	1.22
2008/09	89.34	8.63	0.23	1.80
2009/10	88.81	9.12	0.22	1.85
2010/11	88.68	9.05	0.21	2.06
2011/12	91.16	6.41	0.18	2.25
2012/13	91.70	6.02	0.19	2.10
2013/14	90.18	7.40	0.16	2.26
2014/15	93.55	4.41	0.19	1.85
2015/16	95.20	3.00	0.10	1.60
2016/17	96.50	1.80	0.40	0.20
2017/18	96.90	1.20	0.50	0.00

Source: California Department of Public Health

APPENDIX B

2017-2018 IMMUNIZATION STATUS OF CHILDREN ENROLLED IN CHILD CARE WHERE MMR RATES ARE LESS THAN 93%

Facilities with 20 or more children enrolled that reported and facilities that did not report.

HEAD START/ PRIVATE/ PUBLIC	CITY	FACILITY NAME	ENROLLMENT	UP-TO-DATE†		COMBI-TOXOID.^		PART*		PART**		ONE‡		ON SE-DULE††		DTP†††		POLIO‡‡		MEASLES	
				#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
PRIVATE	COLMA	HOLY ANGELS PRESCHOOL	30	23	77	0	0	0	0	0	0	0	0	7	23	23	77	23	77	23	77
PRIVATE	REDWOOD CITY	TEMPLE BETH JACOB PRESCHOOL	31	26	84	4	13	1	3	0	0	0	0	0	0	...*	258%	...*	258%	26	84
PRIVATE	SAN MATEO	HIGHLANDS RECREATION DISTRICT	35	32	91	3	9	0	0	0	0	0	0	0	0	32	91	32	91	32	91
PRIVATE	REDWOOD CITY	FOOTSTEPS-@CITY CENTER PLAZA (PS)	24	22	92	2	8	0	0	0	0	0	0	0	0	...*	258%	22	92	22	92
PRIVATE	PACIFICA	WE PLAY WE LEARN	36	33	92	0	0	3	8	0	0	0	0	0	0	34	94	33	92	33	92

* Number of children corresponds to the percentage range indicated in the column to the right.

†Up-To-Date: 3 doses of polio vaccine, and 4 doses of DTP, or combination of DTP and diphtheria-tetanus toxoids-containing vaccine, and 1 or more doses of measles, mumps and rubella-containing vaccine, separately or combined, on or after 1st birthday and 3 or more doses of hepatitis B vaccine; and 1 or more doses of varicella vaccine or physician-documented varicella (chickenpox) disease.

^ Conditional Entrant is an enrollee who does not meet all requirements. This enrollee must be followed up because he/she:

lacks (i.e., is not yet due for) at least one dose and does not have a personal beliefs or permanent medical exemption; or

has a physician affidavit of Temporary Medical Exemption for one or more doses.

** A Permanent Medical Exemption (PMAE) granted upon the filing with the facility of a written statement from a licensed physician to the effect

that the physical condition of the student or medical circumstances relating to the enrollee are such that immunization is permanently not indicated.

*** A Personal Belief Exemption (PBE), whereby a parent requests exemption from the immunization requirements for school entry because all or some immunizations are contrary to the parent's beliefs.

§ Others: Included as students reported as receiving IEP services.

††† 4 or more doses of any diphtheria and tetanus toxoids and pertussis vaccines including diphtheria and tetanus toxoids,

‡‡ 3 or more doses of polio vaccine; Oral polio vaccine (OPV) or inactivated polio vaccine (IPV) or any combination of these.

§§ 1 or more doses Measles, Mumps, and Rubella separately or combined on or after the 1st birthday

‖‖ 1 or more doses of Hib on or after 1st birthday.

‡‡ 3 or more doses of Hepatitis B vaccine.

¶ 1 or more doses of Varicella at or after 1st birthday, unadjusted for history of varicella illness.

¶¶ Full reports were due October 15, 2017 and reporting closed on December 15, 2017

2017-2018 IMMUNIZATION STATUS OF KINDERGARTEN STUDENTS WHERE MMR RATES ARE LESS THAN 93%

Schools with 20 or more students enrolled that reported and schools that did not report.

PUB/PRIV	PUBLIC SCHOOL DISTRICT	CITY	SCHOOL NAME	ENROLLMENT	UP-TO-DATE †		CONDITIONAL^		PAR**		PBE**		OTHER††		OVERDUE‡‡		DTP/§§		POLIO¶¶		MMR##	
					#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
PUBLIC	PACIFICA	PACIFICA	SUNSET RIDGE ELEMENTARY	133	91	83	19	17	0	0	0	0	0	0	0	0	93	85	95	86	95	86
PUBLIC	REDWOOD CITY ELEMENTARY	REDWOOD CITY	HAWES ELEMENTARY	64	55	86	0	0	0	0	0	0	0	0	9	14	56	88	58	91	59	92
PUBLIC	REDWOOD CITY ELEMENTARY	REDWOOD CITY	HENRY FORD ELEMENTARY	80	64	80	1	1	0	0	0	0	0	0	15	19	72	90	70	88	69	86
PUBLIC	REDWOOD CITY ELEMENTARY	REDWOOD CITY	HOOVER ELEMENTARY	85	75	87	0	0	0	0	0	0	0	0	11	13	76	89	77	90	76	89
PUBLIC	REDWOOD CITY ELEMENTARY	REDWOOD CITY	JOHN GILL ELEMENTARY	56	50	89	0	0	1	2	0	0	0	0	5	9	50	89	50	89	50	89
PUBLIC	REDWOOD CITY ELEMENTARY	REDWOOD CITY	CLIFFORD ELEMENTARY	68	61	90	2	3	0	0	0	0	0	0	5	7	64	94	63	93	61	90
PUBLIC	JEFFERSON ELEMENTARY	SAN MATEO-FOSTER CITY	CALIFORNIA VIRTUAL ACADEMY @ SAN MATEO	20	22	91	0	0	0	0	0	0	3	9	0	0	23	94	23	94	22	91
PUBLIC	REDWOOD CITY ELEMENTARY	ATHERTON	SELBY LANE ELEMENTARY	114	101	89	1	1	0	0	0	0	0	0	12	11	102	89	103	90	103	91
PUBLIC	REDWOOD CITY ELEMENTARY	REDWOOD CITY	MARIE CHADIE ELEMENTARY	23	20	91	0	0	0	0	0	0	0	0	3	9	20	91	20	91	20	91
PUBLIC	SAN CARLOS ELEMENTARY	SAN CARLOS	SAN CARLOS CHARTER LEARNING CENTER	44	40	91	0	0	4	9	0	0	0	0	0	0	-*	>95%	-*	>95%	40	91
PRIVATE		SAN BRUNO	STRAWBRIDGE SCHOOL	49	44	90	3	10	0	0	0	0	0	0	0	0	44	90	44	90	44	90

* Number of children corresponds to the percentage range indicated in the columns to the right.

† Up-To-Date: Four doses of polio vaccine (three doses are acceptable if at least one dose was received on or after the fourth birthday); and five DTP/DT vaccine doses (four doses are acceptable if at least one dose was received on or after the fourth birthday); and two doses of measles-containing vaccine, at least one of which must be measles, mumps, and rubella combined. Both doses must have been received on or after the first birthday; and three doses of hepatitis B vaccine; and one dose of varicella vaccine or physician-documented varicella (chickenpox) disease.

^ Conditional Entrant: A student who does not currently meet all requirements. This student must be followed up because he/she lacks but is not yet due for a required dose; has a physician affidavit of temporary Medical Exemption for one or more doses; or is a transfer student who has no record available yet.

** A Permanent Medical Exemption (PME) granted upon the filing with the school of a written statement from a licensed physician to the effect that the physical condition of the student or medical circumstances relating to the student are such that immunization is permanently not indicated.

*** A Personal Belief Exemption (PBE), whereby a parent requests an exemption from the immunization requirements for school entry because all or some immunizations are contrary to the parent's beliefs.

†† Others: Includes students reported as attending independent study who do not receive classroom-based instruction or home-based private schools or receiving IEP services.

‡‡ Overdue for one or more immunizations.

§§ 4 or more doses of any diphtheria and tetanus toxoids and pertussis vaccines including diphtheria and tetanus toxoids, and any acellular pertussis vaccine (DTaP/DTP/DT).

¶¶ 3 or more doses of polio vaccine; oral polio vaccine (OPV) or inactivated polio vaccine (IPV) or any combination of these.

2 doses of measles-mumps-rubella vaccine.

§§ 3 or more doses of hepatitis B vaccine.

¶¶ 1 or more doses of varicella at or after child's first birthday, unadjusted for history of varicella illness.

Full reports were due October 15, 2017 and reporting closed on December 15, 2017.

2017-2018 IMMUNIZATION STATUS OF 7TH GRADE STUDENTS WHERE UP-TO-DATE RATES ARE LESS THAN 93%

Schools with 20 or more students enrolled that reported and schools that did not report.

PUBLIC/ PRIVATE	PUBLIC SCHOOL DISTRICT	CITY	SCHOOL NAME	ENROLLMENT	UP-TO-DATE†		COMBO-TROXAL (TMD)**		PMD**		OTHERS§		OVERDUE††	
					#	%	#	%	#	%	#	%	#	%
PUBLIC	REDWOOD CITY ELEMENTARY	ATHERTON	SELBY LANE ELEMENTARY	92	69	75	0	0	0	0	0	0	23	25
PUBLIC	REDWOOD CITY ELEMENTARY	MENLO PARK	GARFIELD ELEMENTARY	62	54	87	0	0	0	0	0	0	8	13
PUBLIC	REDWOOD CITY ELEMENTARY	REDWOOD CITY	JOHN F. KENNEDY MIDDLE	237	208	88	0	0	2	1	0	0	27	11
PUBLIC	REDWOOD CITY ELEMENTARY	REDWOOD CITY	HOOVER ELEMENTARY	81	73	90	0	0	0	0	0	0	8	10
PUBLIC	REDWOOD CITY ELEMENTARY	REDWOOD CITY	MAE RILEY INSTITUTE OF TECHNOLOGY	151	137	91	0	0	0	0	2	1	12	8
PUBLIC	REDWOOD CITY ELEMENTARY	REDWOOD CITY	ROOSEVELT ELEMENTARY	60	55	92	0	0	0	0	0	0	5	8
			TOTAL	683									83	

† Completed Pertussis-containing booster (DTaP, DTP or Tdap) on or after 7th birthday.

†† A Conditional Entrant is a 7th Grade pupil who has not yet received the required Tdap booster dose because of a Temporary Medical Exemption (TME).

** A Permanent Medical Exemption (PME) shall be granted upon the filing with the school a written statement from a licensed physician to the effect that the physical condition of the student or medical circumstances relating to the student are such that immunization is permanently not indicated.

§ Others: Includes students reported as attending independent study who do not receive classroom-based instruction or home-based private schools or receiving IEP services.

†† Overdue for one or more immunizations.

¶¶ Fall reports were due November 1, 2016 and reporting closed on December 15, 2017.

Issued: July 17, 2019

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Kimberly Hines
Sophia Layne
Freya McCamant

MEMORANDUM

MEETING DATE: September 12, 2019
TO: Members of the Governing Board
FROM: Sean McPhetridge, Ed.D., Superintendent
CATEGORY: Action
RECOMMENDATION: Approve Cabrillo Unified School District Governing Board policy updates and adopt the proposed revisions as recommended by the California School Boards Association

BACKGROUND INFORMATION

The Cabrillo Unified School District (CUSD) participates in the California School Boards Association's (CSBA) Policy Online and Manual Maintenance Service. One important component of this optional service is that participating districts receive a quarterly "Policy Maintenance Report" to help keep Board policies up to date and fully compliant. Most often, the proposed changes are mandate-driven. In such instances, staff will suggest that the Board waive additional readings and adopt the suggested revisions en masse and via action. In those instances, when a quarterly maintenance review indicates: 1) a need for a change in a policy that provides optional courses of action or 2) the need for a new policy to address a particular issue, staff will suggest that the Board engage in a first and second reading of the document prior to considering policy adoption.

REPORT/PROPOSAL

This month, BP 0415, 6146.1 and 5141.6 are provided for adoption. These Board policy and bylaw have been reviewed by appropriate staff and are submitted for your consideration. Staff has further concluded that the proposed revisions reflect new laws and/or additional CSBA suggested wordsmithing that could be considered for adoption under action items. These policies are included in the Board packet for review and consideration of action.

FINANCIAL IMPACT

There is no financial impact to the General Fund.

POLICY GUIDE SHEET
September 12, 2019

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

BP 0415 - Equity
(BP added)

New policy addresses the district's recognition and response to the unique barriers facing historically underserved and underrepresented student populations. Policy expresses the district's intent to proactively identify class and cultural biases as well as practices that impede equal access to opportunities for all students. Policy also presents examples of strategies to promote equity in district programs and activities.

BP 6146.1 - High School Graduation Requirements
(BP revised)

Policy updated to reflect **NEW LAW (AB 2121)** which, under certain conditions, exempts from any district-established graduation requirements migrant students and newly arrived immigrant students participating in a newcomer program who transfer schools in grade 11-12. Policy also reflects **NEW LAW (AB 3022)** which authorizes the granting of a diploma to persons who departed California in grade 12 against their will, and adds section on "Honorary Diplomas" including item reflecting **NEW LAW (AB 2109)** which authorizes the board to grant an honorary diploma to a terminally ill student.

Cabrillo USD
Board Policy
Equity

BP 0415
Philosophy, Goals, Objectives, and Comprehensive Plans

The Governing Board believes that the diversity that exists among the district's community of students, staff, parents/guardians, and community members is integral to the district's vision, mission, and goals. Addressing the needs of the most marginalized learners requires recognition of the inherent value of diversity and acknowledgement that educational excellence requires a commitment to equity in the opportunities provided to students and the resulting outcomes.

(cf. 0000 - Vision)
(cf. 0100 - Philosophy)
(cf. 0200 - Goals for the School District)
(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5145.3 - Nondiscrimination/Harassment)

In order to eradicate institutional bias of any kind, including implicit or unintentional biases and prejudices that affect student achievement, and to eliminate disparities in educational outcomes for students from historically underserved and underrepresented populations, the district shall proactively identify class and cultural biases as well as practices, policies, and institutional barriers that negatively influence student learning, perpetuate achievement gaps, and impede equal access to opportunities for all students.

The Board shall make decisions with a deliberate awareness of impediments to learning faced by students of color and/or diverse cultural, linguistic, or socio-economic backgrounds. To ensure that equity is the intentional result of district decisions, the Board shall consider whether its decisions address the needs of students from racial, ethnic, and indigent communities and remedy the inequities that such communities experienced in the context of a history of exclusion, discrimination, and segregation. Board decisions shall not rely on biased or stereotypical assumptions about any particular group of students.

(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6174 - Education for English Learners)
(cf. 6175 - Migrant Education Program)
(cf. 9000 - Role of the Board)
(cf. 9310 - Board Policies)

The Board and the Superintendent or designee shall develop and implement policies and strategies to promote equity in district programs and activities, through measures such as the following:

1. Routinely assessing student needs based on data disaggregated by race, ethnicity, and socio-economic and cultural backgrounds in order to enable equity-focused policy, planning, and resource development decisions

(cf. 0400 - Comprehensive Plans)
(cf. 0460 - Local Control and Accountability Plan)
(cf. 6162.5 - Student Assessment)

2. Analyzing expenditures and allocating financial and human resources in a manner that provides all students with equitable access to district programs, support services, and opportunities for success and promotes equity and inclusion in the district. Such resources include access to high-quality administrators, teachers, and other school personnel; funding; technology, equipment, textbooks, and other instructional materials; facilities; and community resources or partnerships.

(cf. 0440 - District Technology Plan)
(cf. 3100 - Budget)
(cf. 4113 - Assignment)
(cf. 7110 - Facilities Master Plan)

3. Enabling and encouraging students to enroll in, participate in, and complete curricular and extracurricular courses, advanced college preparation programs, and other student activities

(cf. 6141.4 - International Baccalaureate Program)
(cf. 6141.5 - Advanced Placement)
(cf. 6143 - Courses of Study)
(cf. 6145 - Extracurricular and Cocurricular Activities)
(cf. 6152.1 - Placement in Mathematics Courses)

4. Building a positive school climate that promotes student engagement, safety, and academic and other supports for students

(cf. 5137 - Positive School Climate)

5. Adopting curriculum and instructional materials that accurately reflect the diversity among student groups

(cf. 6141 - Curriculum Development and Evaluation)
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

6. Providing and/or collaborating with local agencies and community groups to ensure the availability of necessary support services for students in need

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 6164.2 - Guidance/Counseling Services)
(cf. 6164.5 - Student Success Teams)
(cf. 6179 - Supplemental Instruction)

7. Promoting the employment and retention of a diverse staff that reflects the student demographics of the community

8. Providing district staff with ongoing, researched-based, professional learning and professional development on culturally responsive instructional practices

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

9. Conducting program evaluations that focus on equity and address the academic outcomes and performance of all students on all indicators

(cf. 0500 - Accountability)

The Board shall regularly monitor the intent and impact of district policies and decisions in order to safeguard against disproportionate or unintentional impact on access to district programs and achievement goals for specific student populations in need of services.

Legal Reference:
EDUCATION CODE
200-262.4 Educational equity
52077 Local control and accountability plan
60040 Selection of instructional materials
GOVERNMENT CODE
11000 Definitions
11135 Nondiscrimination in programs or activities funded by state
PENAL CODE
422.55 Definition of hate crime
422.6 Interference with constitutional right or privilege
CODE OF REGULATIONS, TITLE 5
4900-4965 Nondiscrimination in elementary and secondary education programs
UNITED STATES CODE, TITLE 20
1400-1482 Individuals with Disabilities in Education Act
1681-1688 Discrimination based on sex or blindness, Title IX
2301-2415 Carl D. Perkins Vocational and Applied Technology Act
6311 State plans
6312 Local education agency plans
UNITED STATES CODE, TITLE 29
794 Section 504 of the Rehabilitation Act of 1973
UNITED STATES CODE, TITLE 42
2000d-2000d-7 Title VI, Civil Rights Act of 1964
2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended
2000h-2000h-6 Title IX
12101-12213 Americans with Disabilities Act
CODE OF FEDERAL REGULATIONS, TITLE 28
35.101-35.190 Americans with Disabilities Act
36.303 Auxiliary aids and services
CODE OF FEDERAL REGULATIONS, TITLE 34
100.1-100.13 Nondiscrimination in federal programs, effectuating Title VI
104.1-104.39 Section 504 of the Rehabilitation Act of 1973
106.1-106.61 Discrimination on the basis of sex, effectuating Title IX

Management Resources:
CSBA PUBLICATIONS
Meeting California's Challenge: Access, Opportunity, and Achievement: Key Ingredients for Student Success, 2017
The School Board Role in Creating the Conditions for Student Achievement, 2017
African-American Students in Focus: Closing Opportunity and Achievement Gaps for African-American Students, 2016

African-American Students in Focus: Demographics and Achievement of California's African-American Students, 2016
Latino Students in California's K-12 Public Schools, 2016
Research-Supported Strategies to Improve the Accuracy and Fairness of Grades, 2016
Climate for Achievement Governance Brief Series, 2015
Math Misplacement, 2015
CENTER FOR URBAN EDUCATION PUBLICATIONS
Protocol for Assessing Equity-Mindedness in State Policy, 2017
WEB SITES
CSBA: http://www.csba.org
California Department of Education: http://www.cde.ca.gov
Center for Urban Education: https://cue.usc.edu
Safe Schools Coalition: http://www.casafeschools.org

Policy CABRILLO UNIFIED SCHOOL DISTRICT
adopted: **TBD** Half Moon Bay, California

Cabrillo USD

Board Policy

High School Graduation Requirements

BP 6146.1
Instruction

The Governing Board desires to prepare all students to obtain a high school diploma so that they can take advantage of opportunities for postsecondary education and employment.

(cf. 5127 - Graduation Ceremonies and Activities)
(cf. 5147 - Dropout Prevention)
(cf. 6011 - Academic Standards)
(cf. 6143 - Courses of Study)
(cf. 6146.3 - Reciprocity of Academic Credit)

Course Requirements

To obtain a high school diploma, students shall complete at least the following courses in grades 9-12, with each course being one year unless otherwise specified:

1. Four courses in English, 40 credits (Education Code 51225.3)

(cf. 6142.91 - Reading/Language Arts Instruction)

2. Three courses in mathematics, 30 credits (Education Code 51225.3)

   At least one mathematics course, or a combination of the two mathematics courses required for completion in grades 9-12, shall meet or exceed state academic content standards for Algebra I. Completion **of such coursework** prior to grade 9, of algebra coursework that meets or exceeds state academic content standards shall satisfy the algebra coursework requirement, but shall not exempt a student from the requirement to complete three mathematics courses in grades 9-12.

   Students may be awarded up to one mathematics course credit for successful completion of an approved computer science course that is classified as a "category c" course based on the "a-g" course requirements for college admission. (Education Code 51225.3, 51225.35)

(cf. 6142.92 - Mathematics Instruction)
(cf. 6152.1 - Placement in Mathematics Courses)

3. Two courses in science, including biological and physical sciences, 20 credits (Education Code 51225.3)

(cf. 6142.93 - Science Instruction)

4. Four courses in social studies, including United States history and geography; world history, culture, and geography; a one-semester course in American government and civics; and a one-semester course in economics, 40 credits (Education Code 51225.3)

(cf. 6142.3 - Civic Education)
(cf. 6142.94 - History-Social Science Instruction)

5. One course in visual or performing arts**,** foreign language, including American Sign Language, or career technical education (CTE), 10 credits (Education Code 51225.3)

   To be counted towards meeting graduation requirements, a CTE course shall be aligned to the CTE model curriculum standards and framework adopted by the State Board of Education.

(cf. 6142.2 - World/Foreign Language Instruction)
(cf. 6142.6 - Visual and Performing Arts Education)
(cf. 6178 - Career Technical Education)
(cf. 6178.2 - Regional Occupational Center/Program)

6. Two courses in physical education, unless the student has been otherwise exempted pursuant to other sections of the Education Code, 20 credits (Education Code 51225.3)

(cf. 6142.7 - Physical Education and Activity)

7. Seven courses of electives, 70 credits

The total number of credits required to receive a diploma shall be 230.

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)
(cf. 6142.4 - Service Learning/Community Service Classes)
(cf. 6142.8 - Comprehensive Health Education)

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

(cf. 6146.11 - Alternative Credits Toward Graduation)
(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)
(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)

Exemptions and Waivers

A foster youth, homeless student, former juvenile court school student, child of a military family, migrant student, or newly arrived immigrant student participating in a newcomer program who transfers into the district any time after completing the second year of high school shall be required to complete all graduation requirements specified in Education Code 51225.3 but shall be exempt from any additional district-adopted graduation requirements, unless the Superintendent or designee makes a finding that the student is reasonably able to complete the requirements in time to graduate by the end of the fourth year of high school. Within 30 days of the transfer, any such student shall

be notified of the availability of the exemption and whether the student qualifies for it. (Education Code 51225.1)

(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 5145.6 - Parental Notifications)
(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6173.2 - Education of Children of Military Families)
(cf. 6173.3 - Education for Juvenile Court School Students)
(cf. 6175 - Migrant Education Program)

Retroactive Diplomas

~~Until July 31, 2018, a~~Any student who completed grade 12 in the 2003-04 **through 2014-15** school year and met all applicable graduation requirements other than the passage of the high school exit examination shall be granted a high school diploma. (Education Code 51413)

In addition, ~~T~~**t**he district may retroactively grant ~~a~~ high school diploma**s** to**: (**Education Code **48204.4,** 51430, 51440)

1. **Persons who departed California against their will while in grade 12 and did not receive a diploma because the departure interrupted their education, provided that they were in good academic standing at the time of the departure**

   Persons may be considered to have departed California against their will if they were in custody of a government agency and were transferred to another state, were subject to a lawful order from a court or government agency that authorized their removal from California, were subject to a lawful order and were permitted to depart California before being removed from California pursuant to the lawful order, were removed or were permitted to depart voluntarily pursuant to the federal Immigration and Nationality Act, or departed due to other circumstances determined by the district that are consistent with the purposes of Education Code 48204.4.

   In determining whether to award a diploma under these circumstances, the Superintendent or designee shall consider any coursework that may have been completed outside of the United States or through online or virtual courses.

2. ~~a f~~**F**ormer student**s** who ~~was~~ **were** interned by order of the federal government during World War II or who ~~is an~~ **are** honorably discharged veteran**s** of World War II, the Korean War, or the Vietnam War, provided that ~~he/she was~~ **they were** enrolled in a district school immediately preceding the internment or military service and ~~he/she~~ did not receive a diploma because ~~his/her~~ **their** education was interrupted due to the internment or military service **in those wars** ~~A d~~**D**eceased former student**s** who ~~satisfies~~ **satisfy** these conditions may be granted a retroactive diploma to be received by ~~his/her~~ **their** next of kin. ~~(Education Code 51430)~~

3. ~~In addition, the district may grant a diploma to a veteran~~ **Veterans** who entered the military service of the United States while ~~he/she was a district student~~ in grade 12 and who had **satisfactorily** completed the first half of the work required for grade 12 **in a district school**~~. (Education Code 51440)~~

Honorary Diplomas

The Board may grant honorary high school diplomas to: (Education Code 51225.5)

1. An international exchange student who has not completed the course of study ordinarily required for graduation, and who is returning to the home country following the completion of one academic school year in the district

(cf. 6145.6 - International Exchange)

2. A student who is terminally ill

The honorary diploma shall be clearly distinguishable from the regular diploma of graduation awarded by the district. (Education Code 51225.5)

Legal Reference:

EDUCATION CODE
47612 Enrollment in charter school
48200 Compulsory attendance
48204.4 Parents/guardians departing California against their will
48412 Certificate of proficiency
48430 Continuation education schools and classes
48645.5 Acceptance of coursework
48980 Required notification at beginning of term
49701 Interstate Compact on Educational Opportunity for Military Children
51224 Skills and knowledge required for adult life
51224.5 Algebra instruction
51225.1 Exemption from district graduation requirements
51225.2 Pupil in foster care defined; acceptance of coursework, credits, retaking of course
51225.3 High school graduation
51225.35 Mathematics course requirements; computer science
51225.36 Instruction in sexual harassment and violence; districts that require health education for graduation
51225.5 Honorary diplomas~~; foreign exchange students~~
51225.6 Compression-only cardiopulmonary resuscitation
51228 Graduation requirements
51240-51246 Exemptions from requirements
51250-51251 Assistance to military dependents
51410-51413 Diplomas
51420-51427 High school equivalency certificates
51430 Retroactive high school diplomas
51440 Retroactive high school diplomas
51450-51455 Golden State Seal Merit Diploma
51745 Independent study restrictions
56390-56392 Recognition for educational achievement, special education
66204 Certification of high school courses as meeting university admissions criteria
67386 Student safety; affirmative consent standard
CODE OF REGULATIONS, TITLE 5
1600-1651 Graduation of students from grade 12 and credit toward graduation
4600-4687 Uniform complaint procedures
COURT DECISIONS
O'Connell v. Superior Court (Valenzuela), (2006) 141 Cal.App.4th 1452

Management Resources:

WEB SITES
CSBA: http://www.csba.org

California Department of Education, High School: http://www.cde.ca.gov/ci/gs/hs
University of California, List of Approved a-g Courses:
http://www.universityofcalifornia.edu/admissions/freshman/requirements

Policy CABRILLO UNIFIED SCHOOL DISTRICT
adopted: December 11, 2008 Half Moon Bay, California
revised: April 15, 2014
revised: August 11, 2016
revised: TBD

Cabrillo USD
Board Policy
Student Health Services

BP 5141.6
Students

The ~~Governing Board~~ **Superintendent** recognizes that good physical and mental health is critical to a student's ability to learn and believes that all students should have access to comprehensive health services. **The district may provide access to health services directly, at or near district schools through the establishment of a school health center and/or mobile van(s) that serve multiple campuses.**

The ~~Board and the~~ Superintendent or designee shall collaborate with local and state agencies and health care providers to assess the health needs of students in district schools and the community. Based on this needs assessment**, identified student mental and physical health needs,** and the availability of resources, the Superintendent or designee shall recommend for Board approval the types of health services to be provided by the district.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 5131.6 - Alcohol and Other Drugs)
(cf. 5131.61 - Drug Testing)
(cf. 5131.62 - Tobacco)
(cf. 5131.63 - Steroids)
(cf. 5141 - Health Care and Emergencies)
(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)
(cf. 5141.22 - Infectious Diseases)
(cf. 5141.23 - Asthma Management)
(cf. 5141.24 - Specialized Health Care Services)
(cf. 5141.25 - Availability of Condoms)
(cf. 5141.26 - Tuberculosis Testing)
(cf. 5141.3 - Health Examinations)
(cf. 5141.31 - Immunizations)
(cf. 5141.32 - Health Screening for School Entry)
(cf. 5141.33 - Head Lice)
(cf. 5141.4 - Child Abuse Prevention and Reporting)
(cf. 5141.52 - Suicide Prevention)
(cf. 6145.2 - Athletic Competition)
(cf. 6159 - Individualized Education Program)
(cf. 6164.6 - Identification and Education Under Section 504)

~~Board~~ **Superintendent** approval shall be required for any proposed use of district resources and facilities to support school health services. The Superintendent or designee shall identify funding opportunities available through grant programs, private foundations, **LEA Medi-Cal and Medi-Cal Administrative Activities (MAA) reimbursement**, and partnerships with local agencies and organizations.

(cf. 1260 - Educational Foundation)
(cf. 1330.1 - Joint Use Agreement)

(cf. 3100 - Budget)
(cf. 7000 - Facilities Master Plan)
(WIC 14132.47- Administrative claiming process and targeted case management)

The ~~Board~~ **Superintendent** may prioritize school health services to schools serving students with the greatest need, including schools with medically underserved populations and/or a high percentage of low-income, **homeless, physical and mental health conditions, increased prevalence of social determinants of health,** and uninsured children and youth.

(cf. 0415 - Equity)

School health services shall be provided under the supervision of a licensed health care professional. The ~~Board~~ **Superintendent** may employ or contract with health care professionals or partner with community health centers to provide the services under the terms of a written contract or memorandum of understanding.

(cf. 3312 - Contracts)
(EC 49422(a) –Supervision of Health Services)

If a school nurse is employed by the school or district, he/she shall be involved in planning and implementing the school health services as appropriate.

The Superintendent or designee shall coordinate the provision of ~~school~~ **student physical and mental** health services ~~with other student wellness initiatives, including~~ **using the Whole School, Whole Community, Whole Child framework which includes** health education, **physical education/activity, parent/community involvement,** nutrition ~~and physical fitness programs~~ **services**, and ~~other activities designed to create~~ a **safe and** healthy school environment. The Superintendent or designee shall encourage joint planning and regular communications among health services staff, district administrators, teachers, counselors, other staff, and parents/guardians.

(*cf. 3550 - Food Service/Child Nutrition Program)*
(cf. 5030 - Student Wellness)
(cf. 6142.7 - Physical Education and Activity)
(cf. 6142.8 - Comprehensive Health Education)
(cf. 6164.2 - Counseling/Guidance Services)

To further encourage student access to health care services, the Superintendent or designee ~~shall~~ **may** develop and implement outreach strategies to increase enrollment of eligible students from low- to moderate-income families in affordable, comprehensive state or federal health coverage programs and local health initiatives. Such strategies may include, but are not limited to, providing information about the Medi-Cal program on the application for free and reduced-price meals in accordance with law.

(cf. 3553 - Free and Reduced Price Meals)
(EC 49557.2 - Sharing of information for MediCal eligibility)

Consent and Confidentiality

The Superintendent or designee shall obtain written parent/guardian consent prior to providing services to a student, except when the student is authorized to consent to the service pursuant to Family Code **6920-6929**, **Health and Safety Code 124260**, or other applicable law.

The Superintendent or designee shall maintain the confidentiality of student health records in accordance with law.

(cf. 5125 - Student Records)

Payment/Reimbursement for Services

~~The Board desires that costs not be a barrier to student access to services. Services may be provided free of charge or on a sliding scale in accordance with law.~~

The Superintendent or designee ~~shall establish procedures for billing~~ **may bill** public and private insurance programs and other applicable programs for reimbursement of services as appropriate. **Services may be provided free of charge or on a sliding scale in accordance with law. Billing may be submitted electronically or via paper logs. Electronic signatures are acceptable when submitting claims.**

(cf. 5143- Insurance)

The district shall serve as a Medi-Cal provider to the extent feasible, comply with all related legal requirements, and seek reimbursement of costs to the extent allowed by law.

Program Evaluation

In order to continuously improve school health services, the ~~Board~~ **Superintendent** shall evaluate the effectiveness of such services and the extent to which they continue to meet student needs.

The Superintendent or designee shall provide the Board with periodic reports that may include, but **are** not necessarily ~~be~~ limited to, rates of participation in school health services; **LEA Medi-Cal BOP program and reimbursement, SMAA program,** changes in student outcomes such as school attendance or achievement; **measures of school climate;** feedback from staff and participants regarding program accessibility and operations, including accessibility to low-income and linguistically and culturally diverse students and families; and program costs and revenues.

(cf. 0500 - Accountability)

Legal Reference:

EDUCATION CODE
~~8800-8807 Healthy Start support services for children~~
49073-49079 Privacy of student records
49423.5 Specialized physical health care services
49557.2-49558 Eligibility for free and reduced-price meals; sharing information with Medi-Cal FAMILY CODE
6920-6929 Consent by minor for medical treatment
~~Cal FAMILY CODE~~

~~*6920-6929 Consent by minor for medical treatment*~~
GOVERNMENT CODE
95020 Individualized family service plan
HEALTH AND SAFETY CODE
104830-104865 School-based application of fluoride or other tooth decay-inhibiting agent
121020 HIV/AIDS testing and treatment; parental consent for minor under age 12
123110 Minor's right to access health records
123115 Limitation on parent/guardian access to minor's health records
123800-123995 California Children's Services Act
124025-124110 Child Health and Disability Prevention Program
124172-124174.6 Public School Health Center Support Program
124260 Mental health services; consent by minors age 12 and older
130300-130317 Health Insurance Portability and Accountability Act (HIPAA)
WELFARE AND INSTITUTIONS CODE
14059.5 Definition of "medically necessary"
14100.2 Confidentiality of Medi-Cal information
14115 Medi-Cal claims process
14115.8 LEA Medi-Cal Billing Option, program guide
14124.90 Third-party health coverage
14132.06 Covered benefits; health services provided by local educational agencies
14132.47 Administrative claiming process and targeted case management
~~*CODE OF REGULATIONS, TITLE 10*~~
~~*2699.6500-2699.6905 - Healthy Families Program*~~
CODE OF REGULATIONS, TITLE 17
2951 Testing standards for hearing tests
6800-6874 Child Health and Disability Prevention Program
CODE OF REGULATIONS, TITLE 22
51009 Confidentiality
51050-51192 Definitions of Medi-Cal providers and services
51200 Requirements for providers
51231.2 Wheelchair van requirements
51270 Local educational agency provider; conditions for participation
51304 Limitations on specified benefits
51309 Psychology, physical therapy, occupational therapy, speech pathology, audiological services
51323 Medical transportation services
51351 Targeted case management services
51360 Local educational agency; types of services
51491 Local educational agency eligibility for payment
51535.5 Reimbursement to local educational agency providers
UNITED STATES CODE, TITLE 20
1232g Family Educational Rights and Privacy Act (FERPA)
UNITED STATES CODE, TITLE 42
1320c-9 Prohibition against disclosure of records
1397aa-1397mm State Children's Health Insurance Program
CODE OF FEDERAL REGULATIONS, TITLE 42
431.300 Use and disclosure of information on Medicaid applicants and recipients
CODE OF FEDERAL REGULATIONS, TITLE 45
164.500-164.534 Health Insurance Portability and Accountability Act (HIPAA)

Management Resources:
CSBA PUBLICATIONS
Expanding Access to School Health Services: Policy Considerations for Governing Boards, Policy Brief, November 2008
Promoting Oral Health for California's Students: New Role, New Opportunities for Schools, Policy Brief, November 2008

~~*Providing School Health Services in California: Perceptions, Challenges and Needs of District Leadership Teams, 2008*~~

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Framework for California Public Schools, Kindergarten Through Grade Twelve

CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES PUBLICATIONS

California School-Based Medi-Cal Administrative Activities Manual

LEA Medi-Cal Provider Manual

CALIFORNIA SCHOOL-BASED HEALTH ALLIANCE PUBLICATIONS

How to Fund Health Services in Your School District, September 2014

Documenting the Link Between School-Based Health Centers and Academic Success, May 2014

~~NATIONAL ASSEMBLY ON SCHOOL-BASED HEALTH CARE PUBLICATIONS~~

~~A Guidebook for Evaluating School-Based Health Centers~~

NATIONAL CENTER FOR YOUTH LAW PUBLICATIONS

~~Minor Consent, Confidentiality, an Child Abuse Reporting in California, October 2006~~

Confidential Medical Release: Frequently Asked Questions from Schools and Districts, November 2015

WEB SITES

CSBA: http://www.csba.org

~~*CSBA, Practi-Cal Program: http://www.csba.org/ProductsAndServices/AllServices/PractiCal*~~

California County Superintendents Educational Services Association: http://www.ccsesa.org

California Department of Education, Health Services and School Nursing: http://www.cde.ca.gov/ls/he/hn

California Department of Health Care Services: http://www.dhcs.ca.gov

California Department of Public Health: http://www.cdph.ca.gov

California School-Based Health Alliance: http://www.schoolhealthcenters.org

California School Nurses Organization: http://www.csno.org

Center for Health and Health Care in Schools: http://www.healthinschools.org

Centers for Disease Control and Prevention, School Health Policies and Programs (SHPPS) Study: http://www.cdc.gov/HealthyYouth/shpps

Centers for Medicare and Medicaid Services: http://www.cms.hhs.gov

~~*Healthy Families Program: http://www.healthyfamilies.ca.gov*~~

~~*National Assembly on School-Based Health Care: http://www.nasbhc.org*~~

National Center for Youth Law: http://www.youthlaw.org

Policy CABRILLO UNIFIED SCHOOL DISTRICT
adopted: February 12, 2009 Half Moon Bay, California
revised: January 17, 2019
revised: TBD