Regular Governing Board Meeting Agenda

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

District Office Board Room
498 Kelly Avenue, Half Moon Bay, CA 94109
August 8, 2019, 7:00 PM
Closed Session 6:00 PM

Board Members Present:	Ms. Sophia Layne, President Ms. Kimberly Hines, Vice President Ms. Lizet Cortes, Clerk to the Governing Board Ms. Mary Beth Alexander, Member Ms. Freya McCamant, Member
Administrators at the Table:	Dr. Sean McPhetridge, Ed.D., Superintendent Dr. Leticia Bhatia, Ed.D., Assistant Superintendent Dr. Holly Wade, Ph.D., Assistant Superintendent

1. CALL TO ORDER – 6:00 PM

2. ROLL CALL / QUORUM

___ Ms. Sophia Layne, President
___ Ms. Kimberly Hines, Vice President
___ Ms. Lizet Cortes, Clerk to the Governing Board
___ Ms. Mary Beth Alexander, Member
___ Ms. Freya McCamant, Member

3. COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA

4. RECESS TO CLOSED SESSION – 6:00 PM

5. RECONVENE OPEN SESSION – 7:01 PM

The Governing Board met in closed session from 6:01 PM to 7:00 PM. President Sophia Layne reported the following action taken:

The Governing Board voted 4 to 1 in closed session to approve and grant an interdistrict transfer appeal to continue attendance in Cabrillo Unified School District with conditional circumstances.

6. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board President Sophia Layne.

7. ADOPTION OF AGENDA AS PRESENTED / AMENDED

Motion to approve the agenda as presented by Member Kimberly Hines and seconded by Member Freya McCamant.

(M-6) Passed 5-0

8. STUDENT / STAFF / COMMUNITY RECOGNITION

a. None

President Sophia Layne requested an amendment to the agenda by moving Item 9, Comments from the Public, to a later time.

Motion to approve the agenda as amended by Member Kimberly Hines and seconded by Member Freya McCamant.

(M-7) Passed 5-0

9. COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA

a. None

10. REPRESENTATIVE REPORTS

a. CUTA Representatives

CUTA Co-President Heidi Mills welcomed Superintendent McPhetridge to the District. Ms. Mills stated that everybody has worked hard to make improvements to and make schools an exciting place where futures can begin. Ms. Mills also stated that the Coastside is a challenging place to live as a teacher and that union members face difficult financial decisions. Ms. Mills said that she is looking forward to working together to come up with solutions that will help students and teachers despite the funding challenges.

b. CSEA Representatives

CSEA President Stig Lynne stated that CSEA members have been working during the spring and summer to get school facilities ready for the new school year. Mr. Lynne said that he is looking forward to working with Superintendent McPhetridge and the Governing Board to keep schools running.

11. REPORTS / INFORMATION / PRESENTATIONS

a. Multi-Tiered System of Support (MTSS) Overview Presentation

Ms. Holly Wade, Ph.D., Assistant Superintendent, Educational Support Services, and Ms. Leticia Bhatia, Ed.D., Assistant Superintendent, Curriculum and Instruction, the Multi-Tiered System of Support Overview.

12. DISCUSSION ITEMS

a. None

13. COMMUNICATIONS

a. Board Members

Board Member Freya McCamant thanked the community for the strong support given to the District over the years for bonds and parcel taxes. Ms. McCamant pleaded to the community for continued support in the future for the renewal of the parcel tax.

Board Member Lizet Cortes wished the principals and everybody good luck with the new school year and said that she is looking forward to visiting and supporting the school.

Board Member Kimberly Hines said that she echoes the appreciation for the District, parents, and new leadership. Ms. Hines shared that the Board did a full-day the retreat on Sunday, August 4, that will give Board Members a stable base to understand each other and follow best practices. Ms. Hines stated she is looking forward for other study sessions and working with the community.

Member Mary Beth Alexander welcomed everyone to a new school year. Ms. Alexander said she enjoyed the retreat and feels this is going to help the Board work together.

President Sophia Layne welcomed Superintendent McPhetridge, Assistant Superintendent Leticia Bhatia, and Interim Chief Business Official James Crawford. Ms. Layne also welcomed new Farallone View Principal Anne Cildir. Ms. Layne stated the Board Meeting on Monday, August 5, provided a productive conversation about the financial overview of the District and the implication for our school district as result of the insufficient funding at the state level.

b. Superintendent

Superintendent McPhetridge said he is excited coming to the District as an outsider to see the great facilities work at Cunha School and that it is important to celebrate even knowing that it caused pain to the district. Superintendent McPhetridge said he is excited to see the great work done at Hatch and Pilarcitos campuses. Superintendent McPhetridge stated that the District will be reviewing and updating the district Facilities Master Plan to continue working on making sure to deliver on the promise made to taxpayers about the bond.

Superintendent McPhetridge shared that the Board voted 5-0 for a replacement parcel tax that represents $1.6 million. Superintendent McPhetridge said that, as district employee, he cannot advocate but he can provide information about it. If the parcel tax does not pass, the district will have to cut an additional $1.6 million. Superintendent McPhetridge also shared that the district is working with the San Mateo Office of Education County to make actionable cuts by the first interim in December because of the inequitable funding from the State.

Superintendent McPhetridge finished his report by stating that, despite the challenges the District is facing, he is confident that the community and staff will come together, and the team will work together in the best interest of the children and families.

14. CONSENT ITEMS

a. Approval of Certificated Personnel Report
b. Approval of Classified Personnel Report
c. Approval of Changes to the Maintenance Custodian/Custodian II Job Descriptions
d. Approval of the Brandman University Supervised Internship Agreement
e. Approval of Reinstatement of Administrative Assistant V Position to Personnel/Student Services
f. Acceptance of Donations to Cabrillo Unified School District
g. Acceptance of Enrollment Report for the Tenth Month of the 2018-2019 School Year
h. Approval of Quarterly Report on Williams Uniform Complaints (Education Code §35186)
i. Approval of Minutes of the June 20, 2019 Regular Governing Board Meeting

Motion to adopt consent items as presented was made by Member Kimberly Hines and seconded by Member Mary Beth Alexander.

(M-8) Passed 5-0

15. ACTION ITEMS

a. Proclamation Hispanic Heritage Month – September 15, 2019 – October 15, 2019

Motion to approve Proclamation Hispanic Heritage Month – September 15, 2019 – October 15, 2019 was made by Member Kimberly Hines and seconded by Member Mary Beth Alexander.

(M-9) Passed 5-0

ROLL CALL
Ms. Sophia Layne, President - aye
Ms. Kimberly Hines, Vice President - aye
Ms. Lizet Cortes, Clerk to the Governing Board - aye
Ms. Mary Beth Alexander, Member - aye
Ms. Freya McCamant, Member - aye

b. Hold Public Hearing for 2019-2021 Contract Initial Proposals and Approve as Submitted by the Cabrillo Unified School District and the California School Employees Association

Motion to Hold Public Hearing for 2019-2021 Contract Initial Proposals and Approve as Submitted by the Cabrillo Unified School District and the California School Employees Association was made by Member Mary Beth Alexander and seconded by Member Freya McCamant.

President Sophia Layne opened the Public Hearing at 7:55 PM. After no comments from the public, the Public Hearing was closed at 7:56 PM.

(M-10) Passed 5-0

c. Adopt Resolution No. 15-19 Matter of Identifying the District Representative(s)

Motion to adopt Resolution No. 15-19 Matter of Identifying the District Representative(s) was made by Member Freya McCamant and seconded by Member Kimberly Hines.

(M-11) Passed 5-0

ROLL CALL
Ms. Sophia Layne, President - aye
Ms. Kimberly Hines, Vice President - aye
Ms. Lizet Cortes, Clerk to the Governing Board - aye
Ms. Mary Beth Alexander, Member - aye
Ms. Freya McCamant, Member - aye

d. Approval of Cabrillo Unified School District Governing Board Policy 5141.41 Prevention of Sexual Misconduct and Abuse in School Update and Adopt the Proposed Revisions

Motion to approve Cabrillo Unified School District Governing Board Policy 5141.41 Prevention of Sexual Misconduct and Abuse in School Update and Adopt the Proposed Revisions was made by Member Mary Beth Alexander and seconded by Member Lizet Cortes.

(M-12) Passed 5-0

18. RETURN TO CLOSED SESSION (IF NECESSARY)

19. ADJOURNMENT OF THE MEETING

Motion to adjourn made by Member Kimberly Hines and seconded by Member Mary Beth Alexander.

(M-13) Passed 5-0

Meeting was adjourned at 8:02 PM.

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

Lizet Cortes
Clerk to the Governing Board

9/12/19
Date