

# San Juan Unified School District

## Facilities Committee



- Frank Cockrell
- Steve Ward
- Saul Hernandez
- Jodi Mulligan-Pfile
- Melinda Avey

- Joshua Alvarado
- Zachary Morton
- Paul Roy
- Griff Ryan-Roberts
- Ryan Luttrell

- Michael Roach
- Vacant
- Vacant
- Vacant

**We commit to:**

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>➤ Being responsive to the needs of students</li> <li>➤ Conducting meetings that are: Effective, Efficient and Decisive</li> <li>➤ Focusing on solving problems</li> <li>➤ Working together through the committee chair</li> <li>➤ Recognizing the committee's role as a recommending body</li> <li>➤ Being responsive to the direction of the Board as a whole</li> </ul> | <ul style="list-style-type: none"> <li>➤ Differentiating between fact and opinion</li> <li>➤ Clearly defining and agreeing upon mission</li> <li>➤ Members having open minds and being creative</li> <li>➤ Abide by Brown Act concept and principles</li> <li>➤ Members being polite, respectful, and supportive of others' time and opinions</li> </ul> |
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## AGENDA

Tuesday, May 5, 2026

District Office Board Room - 6:30 p.m.

- |  |                           |
|--|---------------------------|
| <b>I. CALL TO ORDER – 6:30 p.m.</b>  | <b>(Cockrell)</b>         |
| <b>II. VISITOR COMMENTS*</b>   | <b>(Cockrell)</b>         |
| <b>III. BUSINESS ITEMS</b>   |                           |
| <b>1. Approval of the Minutes –April 7, 2026 - A</b><br><i>(Materials provided: pages 2-3)</i> | <b>(Cockrell)</b>         |
| <b>2. Board Member Update - R</b>  | <b>(B. Avey)</b>          |
| <b>3. Sylvan Middle School Project Update -R</b>   | <b>(6DPMCM/DLR Group)</b> |
| <b>4. Committee Board Report Preparation -R/D</b><br><i>(Materials provided: pages 4-5)</i>    | <b>(Camarda/Cockrell)</b> |
| <b>IV. ADJOURNMENT – 8:00 p.m.</b>   | <b>(Cockrell)</b>         |

A = Action; R = Report; D = Discussion

\* Public comments are welcome at Facilities Committee meetings. Each agenda allows time for visitor comments at the beginning of the meeting, as well as during consideration of specific agenda items. To give everyone a chance to be heard, we ask that you limit your comments to two minutes. To speak to the Committee, you must fill out a "Request to Address the Facilities Committee" card, which is available at each meeting. This card will be given to the Chair. You will be called at the appropriate time.

# San Juan Unified School District

## Facilities Committee



- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Frank Cockrell      | <input checked="" type="checkbox"/> Joshua Alvarado | <input checked="" type="checkbox"/> Michael Roach |
| <input checked="" type="checkbox"/> Steve Ward          | <input checked="" type="checkbox"/> Zachary Morton  | <input type="checkbox"/> Vacant                   |
| <input checked="" type="checkbox"/> Saul Hernandez      | <input type="checkbox"/> Paul Roy                   | <input type="checkbox"/> Vacant                   |
| <input checked="" type="checkbox"/> Jodi Mulligan-Pfile | <input type="checkbox"/> Griff Ryan-Roberts         | <input type="checkbox"/> Vacant                   |
| <input checked="" type="checkbox"/> Melinda Avey        | <input checked="" type="checkbox"/> Ryan Luttrell   |   |

**We commit to:**

- |   |   |
|---|---|
| ➤ Being responsive to the needs of students                       | ➤ Differentiating between fact and opinion                                      |
| ➤ Conducting meetings that are: Effective, Efficient and Decisive | ➤ Clearly defining and agreeing upon mission                                    |
| ➤ Focusing on solving problems                                    | ➤ Members having open minds and being creative                                  |
| ➤ Working together through the committee chair                    | ➤ Abide by Brown Act concept and principles                                     |
| ➤ Recognizing the committee's role as a recommending body         | ➤ Members being polite, respectful, and supportive of others' time and opinions |
| ➤ Being responsive to the direction of the Board as a whole       |   |

### MINUTES

Tuesday, April 7, 2026

District Office Conference Room A - 6:30 p.m.

**I. CALL TO ORDER – 6:30 p.m.**

**(Cockrell)**

The meeting was called to order by Mr. Cockrell at 6:34 p.m.

**II. VISITOR COMMENTS\***

**(Cockrell)**

There were no visitor comments.

**III. BUSINESS ITEMS**

**1. Approval of the Minutes – March 3, 2026 - A**

**(Cockrell)**

*(Materials provided: pages 2-3)*

It was moved by Mr. Hernandez and seconded by Ms. Mulligan-Pfile to approve the minutes. The motion passed, with Mr. Alvarado and Mr. Cockrell abstaining.

**2. Board Member Update - R**

**(B. Avey)**

Mr. Avey was unable to attend the meeting. However, Mr. Camarda provided updates to the committee, including the status of the 2026 Developer Fees item, which will be presented to the Board of Education on April 14, 2026.

He also reported that the Sylvan Middle School project is progressing in the design phase. For the Laurel Ruff Transition School and Ralph Richardson Center projects, the teams that presented earlier this year will return in June 2026 to provide project updates and demonstrate how committee feedback has influenced the designs.

Mr. Cockrell introduced the newest committee member, Mr. Michael Roach. Mr. Roach shared information about his background and his interest in joining the committee.

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### **3. Technology Services Department Update -R**

**(Skibitzki)**

*(Materials provided: pages 4-11)*

Mr. Camarda introduced Mr. Peter Skibitzki, Senior Director of Technology Services. Mr. Skibitzki provided the Mr. Camarda introduced Mr. Peter Skibitzki, Senior Director of Technology Services. Mr. Skibitzki presented a departmental update highlighting the five core teams responsible for managing high service volumes, achieving a 96–99% positive satisfaction rate across thousands of annual service tickets and calls.

Mr. Skibitzki explained the responsibilities of each team, which include support for student information systems, eS-ports, desktop support, business systems, instructional and classroom technology, infrastructure and funding, cybersecurity, and multi-factor authentication.

Mr. Camarda expressed appreciation for Mr. Skibitzki and his team, noting that their high customer service standards have made the department particularly efficient.

Committee members asked questions and provided comments, which were addressed by Mr. Skibitzki.

### **4. Facilities Committee Board Report Preparation -R/D**

**(Cockrell)**

*(Materials provided: pages 12-30)*

Mr. Cockrell opened the discussion by explaining the purpose of the board report. He asked committee members to review the draft, suggest edits, and provide feedback to ensure the report accurately reflects the committee's work during the current school year. He noted that several significant topics are scheduled for the May and June meetings and emphasized the importance of incorporating those updates into the final report.

Ms. Avey stated that she appreciated the summary of the committee's impact and thanked Mr. Camarda for helping ensure the committee's work is meaningful. She also emphasized the importance of including the Ralph Richardson Center and Laurel Ruff Transition School projects in the report.

Mr. Hernandez added that, during his tenure on the Board of Education, he found it helpful to know whether committee items were approved unanimously or with dissent.

Mr. Camarda requested that committee members share any additional feedback, noting that the next two meetings will be especially impactful.

Mr. Cockrell asked whether the committee wished to continue the discussion at this time. The committee agreed to further review the materials provided and reconvene at the next meeting to continue discussion and refine the draft report.

### **IV. ADJOURNMENT – 8:00 p.m.**

**(Cockrell)**

There being no further business or discussion, the meeting was adjourned by Mr. Cockrell at 7:33 p.m.

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## **Facilities Committee Board Report for June 2026 (3 Minutes – Plain Language)**

I want to take a few minutes to update the Board on the work of the Facilities Committee over the past several months.

Overall, the committee has been very active and has really helped strengthen how we approach facilities planning across the district. One of the biggest shifts we're seeing is moving away from reacting to individual projects, and instead taking a more thoughtful, data-driven approach to prioritizing our work.

A big part of that is the rollout of the Facility Master Plan. The committee spent time understanding how projects are being scored and prioritized looking at things like building conditions, enrollment, infrastructure needs, and cost. That's helped to create a clearer, more transparent way to decide where investments should go.

The committee has also been very focused on student safety. They provided input on our districtwide fencing program, as well as pilot safety measures like weapons detection, camera systems, and emergency alerts. There was a clear emphasis on balancing safety with maintaining a positive school environment—especially being very clear about boundaries, like not placing cameras in classrooms.

Another major area of focus has been our special education programs, particularly at Laurel Ruff and the Ralph Richardson Center. These are some of our highest-need sites, and the committee spent time discussing how to address aging facilities while also supporting very specialized student needs. That includes things like medical accommodations, safe construction planning, and the reality that these sites operate year-round.

In terms of major projects, the committee reviewed and provided input on several key efforts. That includes the Nutrition Services freezer replacement, which addresses aging infrastructure and operational needs, as well as early planning for the Rio Americano stadium project, which has significant community interest around issues like traffic, lighting, and noise. They also weighed in on planning at Sylvan Middle School, particularly around traffic flow, access, and site constraints.

The committee also played an important role in reviewing the 2026 Developer Fee Justification Study. After walking through the data and assumptions, they supported adopting the maximum allowable fee. This continues to be an important funding source to help address the impacts of new development on our schools.

## Facilities Committee Board Report for June 2026 (3 Minutes – Plain Language)

Another area where the committee added value was community-sensitive issues. They reinforced the importance of going beyond minimum requirements when it comes to

public engagement, especially for projects that have neighborhood impacts, like stadiums or cell tower proposals.

More broadly, the committee has helped serve as a bridge between staff work and Board decision-making. They've taken the time to vet complex topics, ask good questions, and provide input early—so that when items come to the Board, they're more fully developed and easier to act on.

So overall, the committee hasn't just been reviewing projects—they've been helping shape how we think about facilities as a system. That includes focusing on student needs, improving transparency, and making sure we're planning responsibly for the long term.

# Facilities Committee Attendance Summary 2025-2026

Committee Members (Initials: board members)	09-02-2025	10-07-2025	11-04-2025	12-02-2025	01-06-2026	02-03-2026	03-03-2026	04-07-2026	05-05-2026	06-02-2026
Melinda Avey (PC)	✓	✓	✓	C A N C E L E D	✓	✓	✓	✓		
Steve Ward (NB)**	✓	✓	✓		✓	✓	✓	✓		
Saul Hernandez (NB)	✓		✓		✓	✓	✓	✓		
Frank Cockrell (ZC)*	✓	✓	✓		✓	✓		✓		
Jodi Mulligan-Pfile (ZC)	✓	✓	✓		✓	✓	✓	✓		
Zachary Morton (BA)	✓	✓	✓		✓	✓	✓	✓		
Paul Roy (TK)	✓	✓			✓		✓			
Josh Alvarado (TK)	✓		✓		✓	✓		✓		
Griff Ryan-Roberts (MP)						✓	✓			
Ryan Luttrell (BA)							✓	✓		
Michael Roach (PC)								✓		
<i>Vacant (MP)</i>										
<i>Vacant (AS)</i>										
<i>Vacant (AS)</i>										

**Board of Education /Appointees (Term Expires)**

Pam Costa (12/28)  
 Nick Bloise (12/28)  
 Abid Stanekzai (12/28)  
 Zima Creason (12/26)  
 Ben Avey (12/26)  
 Manny Perez (12/26)  
 Tanya Kravchuk (12/26)

Michael Roach (07/27)  
 Steve Ward (07/26)\*\*  
*Vacant*  
 Frank Cockrell (07/26)\*  
 Zachary Morton (07/26)  
 Griff Ryan-Roberts (07/27)  
 Paul Roy (07/26)

Melinda Avey (07/26)  
 Saul Hernandez (07/27)  
*Vacant* -  
 Jodi Mulligan-Pfile (07/27)  
 Ryan Luttrell (07/27)  
*Vacant* -  
 Josh Alvarado (07/27)

\*Chair

\*\*Assistant Chair

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**SAN JUAN UNIFIED SCHOOL DISTRICT  
TENTATIVE BOARD AGENDA ITEMS  
2025-2026**

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04/28/2026

**MAY 12**

Recognition: Classified School Employee Week (May 17-23) – A	Thigpen
Recognition: National Speech Pathologist Day (May 18) – A	Dale
Literacy Update – R	Dale
Citrus Heights Schools Update – R	Townsend-Snider
*Adult Education Course Approval – A	Schnepf
*Approval of CTE 2026 Advisory Committee Roster – A	Schnepf
*Expanded Learning Opportunities Program (ELO-P) Plan – A	Townsend-Snider
*Revisions to Governance Handbook – A	Allen

**MAY 26**

Recognition: National Science Bowl (if applicable) – A	Schnepf
Recognition: Science Olympiad (if applicable) – A	Schnepf
Recognition: Academic Decathlon (if applicable) – A	Schnepf
District TK-12 Mathematics Update – R	Dale
Public Hearing: SELPA Local Plan Annual Update – A	Dale
Public Hearing No. 2: Sunshine Charter School Petition – A [PH/Discussed 03/24/26]	Oaxaca
Hearing Officer’s Recommendation-2026 Reduction in Force – A	Gaddis
*Facility Lease Amendments – A	Camarda
*Head Start/Early Head Start SETA Grant Resolution 2026-2027 – A	Townsend-Snider

**JUNE 9**

Public Hearing: LCAP – D	Oaxaca
Public Hearing: LCAP/Choices Charter School – D	Oaxaca
Public Hearing: Adoption of the 2026-2027 Budget – D	Ryan
Cell Phone Update – D	Allen
Temporary Interfund Borrowing of Cash – A	Ryan
*Audit Reports for Measures J, N, P and S – A	Ryan
*CIF Superintendent Designation of Representatives 2026-2027 – A	Schnepf
*ECE Program Self-Evaluation for CDE – A	Townsend-Snider

**JUNE 16 (special meeting)**

Special Closed Session/California School Boards Association Workshop: Superintendent Goals 2026-27 – D	Board
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**JUNE 23**

California School Dashboard Local Indicators – R	Oaxaca
LCAP – A [Public Hearing 06/09/26]	Oaxaca
Choices Charter School California School Dashboard Local Indicators – R	Oaxaca
LCAP Choices Charter School – A [Public Hearing 06/09/26]	Oaxaca
Adoption of the 2026-2027 Budget – A [Public Hearing 06/09/26]	Ryan
Student Discipline – R	Oaxaca
E-Transportation Devices and Student Safety (E-Bikes/E-Scooters) – A [Discussed 03/24/26]	Allen
Board Bylaw 9250 Subcommittee Formation & Appointment – A	Gaddis
*2025-2026 Actuarial Report OPEB – A	Ryan
*Charter School 2024-2025 Audit Reports (AAT, CMP, GIS, GV, OFY, VIE) – A	Ryan
*School Plan for Student Achievement (SPSA) – A	Oaxaca

\*=consent; D=discussion; A=action; R=report; PC=public comment