VAUGHN | NEXT CENTURY LEARNING CENTER

PARTNERSHIP GOVERNANCE COMMITTEE AGENDA

MEETING DETAILS

Date: 5.5.2026	**Start Time:** 2:00pm	**End Time:** 3:30pm

• **Location:** Room 130 VISA
• **Working Group Locations**
  ○ **Family Engagement**: 130
  ○ **BSFA:** 230
  ○ **LGBTQ+:** 205
  ○ **Attendance:** 235
	Minutes Prepared by: Allison Martinez	

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AGENDA

1. Sign in using QR Code or link provided
2. Attendance
3. Public Comment
4. Board Updates
5. Announcements
6. Action Items
7. Sub-Committees

2. ATTENDANCE

Name	Role	Attendance (Present/Absent)
Sandra Contreras	Administrator	
Carmen Pena	Elementary	
Tania Gutierrez	Elementary	
Cassie Messer	Secondary	
Jasmin Guerrero	Secondary	
Alma Nava	Classified Employee	
Kristian Zambrano	Student	
Arturo Suarez	Parent	

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Rocio Martinez	Parent	
Maria Urbina	Parent	
Ana Mancilla	Parent	

3. Public Comment

4. Board Updates

- Governance Agenda: You can access the Board Agenda and Minutes here. Instructions for public comments can be found in each of the meeting minutes.
- Board Meeting Dates: 10/22, 11/19, 12/10, 2/18, 3/25, 4/22, 5/20, 6/24
- Time: 4:00pm
- Join in person (Vaughn Central) or via Zoom Meeting ID: 846 967 0570 Passcode: NHMTf6
- Public Comment Procedures

5. Announcements/Informational Items

- Form A - Approval Workflow
- Family Appreciation Night at G3, May 21st - sign up to volunteer here

6. Action Items

- Approve previous Minutes
  - **a.** April Minutes

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i. Discussion/corrections:

b. VOTE:

i. Motion:

ii. 2nd:

iii. Vote

1. Sandra Contreras - Vote
2. Carmen Pena - Vote
3. Tania Gutierrez - Vote
4. Cassie Messer - Vote
5. Jasmin Guerrero - Vote
6. Alma Nava - Vote
7. Arturo Suarez - Vote
8. Ana Mancilla - Vote
9. Rocio Martinez - Vote
10. Maria Urbina - Vote
11. Kristian Zambrono - Vote

iv. Result:

2. Partnership Fundraising Balance

a. Current balance carried over from previous years: $1,005.46

b. Proposed use of fund: Family Appreciation Night cost.

i. Motion:

ii. 2nd:

iii. Vote

1. Sandra Contreras - Vote
2. Carmen Pena - Vote
3. Tania Gutierrez - Vote
4. Cassie Messer - Vote
5. Jasmin Guerrero - Vote
6. Alma Nava - Vote
7. Arturo Suarez - Vote
8. Ana Mancilla - Vote
9. Rocio Martinez - Vote
10. Maria Urbina - Vote
11. Kristian Zambrono - Vote

iv. Result:

3. Fundraisers (Form A Viewing Folder)

a. VISA

i. **Celebration of Learning Event Music**

1. Date: Tues May 26th 3-5pm
2. Description: We will be selling snacks & beverages to families at the event
3. Purpose: We intend to use funds for music supplies and pins

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ii. **Spring Concerts, Night 1& 2**
1. 2.Date: May 28th & 29th
2. Description: We will sell tickets leading up to the concert, and selling snacks & beverages at the event.
3. Purpose: We intend to use funds for music supplies and pins

iii. **Alice in Wonderland**
1. Date: May 15th
2. Description: Tickets to be sold for the play
3. Purpose: End of the year cast party, food for cast during the show & printing tickets

iv. **Celebration of Learning Event Asian American Association**
1. Date: May 26, 2026
2. Description: Asian American Association Club is fundraising for supplies for on campus club events.
3. Purpose: Decorations for Lunar New Year (will purchase by end of current school year)

b. MIT
i. **Panorama Picture**
1. Date: April 17th , donations is collected between 4/13 - 5/1, No money collected yet
2. Description: We must collect preorders and pay through the school account to White Studios.
3. Purpose: Any extra funds will be used to pay for medals and cords for 8th-grade culmination honor roll recipients

c. Mainland - none
d. G3 - none
e. Pandaland -
I. **Scholastic Spring Bookfair**
1. Date: May 4th-May 8th
2. Description: Spring Scholastic Bookfair: Family, Students, and Teachers will have an opportunity to purchase books.
3. Purpose: Books for PL Library and Classroom Libraries

VOTE:

a. Motion:
b. 2nd:
c. Vote
i. Sandra Contreras - Vote
ii. Carmen Pena - Vote
iii. Tania Gutierrez - Vote
iv. Cassie Messer - Vote
v. Jasmin Guerrero - Vote

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vi. Alma Nava - Vote
vii. Arturo Suarez - Vote
viii. Ana Mancilla - Vote
ix. Rocio Martinez - Vote
x. Maria Urbina - Vote
xi. Kristian Zambrono - Vote

d. Result:

Fundraising resources

4. Adjourn Meeting
   a. **VOTE:**
      1. Motion:

7. Working Groups

Family Engagement - Rm. 130

Sub-Committee Agendas:

1.- Family Appreciation Day Planning

2.-Volunteer list

3.-25-26 Family Engagement

Family appreciation night planning

BSFA - Rm. 230

Sub-Committee Agendas:

1.

LGBTQ+ - Rm. 205

Sub-Committee Agendas:

1.

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Attendance - Rm. 235
Sub-Committee Agendas: 1.