Governing Board Meeting (Adopted) Minutes

CABRILLO UNIFIED SCHOOL DISTRICT
District Office Board Room
498 Kelly Avenue, Half Moon Bay, CA 94109
September 13, 2018
7:00 PM (Closed Session 6:00 PM)

Board Members Present:	Mr. Rob Pappalardo, President Ms. Sophia Layne, Vice President Ms. Kimberly Hines, Clerk to the Governing Board Dr. Kirk Riemer, Ph.D., Member Ms. Freya McCamant, Member
Administrators at the Table:	Ms. Jane Yuster, Superintendent Ms. Joy Dardenelle, Assistant Superintendent Dr. Holly Wade, Ph.D., Assistant Superintendent Ms. Crystal Leach, Chief Business Official
Student Board Representative:	Miss Lauren DuBose

1. **CALL TO ORDER - 6:00 P.M.**

2. **ROLL CALL / QUORUM**

___ Mr. Rob Pappalardo, President
___ Ms. Sophia Layne, Vice President
___ Ms. Kimberly Hines, Clerk to the Governing Board
___ Dr. Kirk Riemer, Ph.D., Member
___ Ms. Freya McCamant, Member

3. **COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA**

None

4. **RECESS TO CLOSED SESSION – 6:01 P.M.**

5. **RECONVENE OPEN SESSION – 7:01 P.M.**

The Governing Board met in closed session from 6:01 p.m. to 7:00 p.m. and took no action.

6. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Student Board Representative Lauren Dubos.

7. ADOPTION OF AGENDA AS PRESENTED / AMENDED

Motion to adopt agenda as presented was made by Member Kimberly Hines and seconded by Member Kirk Riemer.

(M-10) Passed 5-0 with Student Representative voting aye.

8. STUDENT / STAFF / COMMUNITY RECOGNITION

The Governing Board recognized the following Cabrillo Unified School District employees for their longevity of service.

5 Years
CUTA
Yulanda Au
Sherri Hall
Peter Monica
Lane Mullin
Leah Murray
Daniel Robles
Diane Angst
CSEA
Dena Grover
Constantine Torres
Michele Harris
Adan Vasquez
Alex Preciado
Eric Antonio
Andrea Boewer
Crystal Leach
Hilda Flores

10 Years
CUTA
Tim Lugo
Kathy Rippberger
Maile Springer
Heidi Mills
CSEA
Ron Moldovan
Karen Rodrigues
Rosibel Acosta

15 Years
CUTA
Erin O'Connor-Brown
Stacey Walsh
Diana Garica
Catherine Holland-Fall
Pat Olson
CSEA
Adriana Juarez

20 Years
CUTA
John Carey
CSEA
Jose Acosta-Mata

25 Years
CUTA
Kathleen Wall
Pauline Shue
CSEA
Jeannette Bass
Margie Dougherty

30 Years
CUTA
Tom Cox
Mary Coyle
Linda Herbert

9. **COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA**

Mr. Rick Southern, 346 Coronado Ave., Half Moon Bay, Ca. Mr. Southern came to request a No Vote endorsement from the Governing Board on the Commercialization of Cannabis Initiative.

10. **REPRESENTATIVE REPORTS**

CUTA Representative Kathleen Wall, introduced the newly elected CUTA Vice President Ramon Macias. Ms. Wall announced today is the 18th day of school. Ms. Wall said the students are great. Ms. Wall said the allocations of the 36,000,000 budget need to ensure that every dollar spent benefits children.

CSEA Representative Diane Paoli said the negotiation team met with the district and she reported the first meeting went very well. Ms. Paoli said they will be meeting again in December.

11. **REPORTS / INFORMATION / PRESENTATIONS**

a. Receive 2017-2018 Unaudited Actuals Financial Report

Ms. Crystal Leach, Chief Business Official, presented the 2017-2018 Unaudited Actuals Financial Report to the Governing Board.

b. Receive Report on the 2018-2019 "State of the District" Presentation

Ms. Jane Yuster, Superintendent, presented the 2018-2019 “State of the District” report to the Governing Board.

12. **DISCUSSION ITEMS**

a. None

13. **COMMUNICATIONS**

Board Members:

Member Kimberly Hines said she is wondering how can the district impact the awareness in the community of the state of the financial needs in our district. Ms. Hines said she is willing to work with anyone who is willing to help with this issue. Member Kirk Riemer said he came to be a Board Member 12 years ago, this being his last year, and at that time we were complaining that the state promised a certain budget level and delivered only half of it. He said now it is incredible that the state says they are fully funding us at the 2008 level and it is 2018.

Dr. Riemer said it is very important that everyone recognize that we only have one tool which is the parcel tax to help fund the district in spite of the lack of state funding. He said the district needs more local money for education.

Dr. Riemer said he is very thankful to all the people who make the sacrifice to work within this district even though it does not pay as well as other districts, they do such a fabulous job, that they must believe in what they are doing, otherwise they would not deliver such excellence in teaching if they did not believe in what they do for our students. Dr. Riemer thanked everyone.

Member Sophia Layne said she echoed Dr. Riemer's sentiments giving thanks to everyone despite all of the challenges and hardships, to teachers, admin, staff, the families that go above and beyond, community members and homeowners that contribute because it is the right thing to do for our community and the future of our students. Ms. Layne said we cannot thank everyone enough; this community is really special.

Member Freya McCamant said she would like to thank everyone as well all of the teachers and staff who works so hard including those who received an award tonight as they are all the heart of our schools. Ms. McCamant said welcome back to everyone.

Student Board Representative:

Half Moon Bay High School - had a wonderful start to the school year. The fall sports are in full swing and include girl's golf, cross country, girl's tennis, water polo, football, cheer, and girls' volleyball. Returning clubs at school are resuming their meetings and new ones are beginning. Some clubs available on our campus are Environmental Club, California Scholarship Federation, National Honors Society, Astronomy Club, Mock Trial, Tea Club, Anime Club, Art Club, and many more. We held our annual Welcome Back Assembly last week, organized by the leadership class. A new addition to our school this year is a fall play. The play, Peter and the Star Catcher, will be performed on October 26th, 27th, and 28th. Mr. Ward and Mr. Simms will be directing this play, and have already casted the roles. The administrators at the high school have implemented a new policy for students: assigned parking spots. Each student that has purchased a parking permit will receive a personal parking spot.

El Granada Elementary – reported they had a great start to their new year. In addition to welcoming students Back to School Night, on the first day they had a welcome back tea to meet and greet old and new friends. The Back to School night was well attended and this Friday the PTO is welcoming families for this school years first Family Movie Night on Friday starting at 6:00 p.m.

Farallone View Elementary - reported they had a very well attended and fun filled Back to School Night. They thanked Assistant Superintendent Dardenelle for joining them that evening. The amazing Reading Intervention Teacher, Ms. Rachael, kicked off our Reading for Whiskers program, which allows students to monitor their reading minutes every day, track how much reading is happening throughout the school, and give young students the opportunity to host, Whiskers, the school mascot in their class for one week. This year, Farallone View Elementary will continue to promote social emotional supports and track the progress of reading levels for all students. They look forward to the goal setting conferences in October.

14. **CONSENT ITEMS**

a. Approve for Distribution/Disposal of Obsolete Textbooks for Spanish and World Geography Various Grades.

b. Approve Field Trip for Half Moon Bay High School Cross Country Team to Woodbridge Cross Country Invitational in Norco, California, September 14 - 15, 2018

c. Approve Field Trip for Half Moon Bay High School Future Farmers of America to Santa Rosa, California, September 21 - 22, 2018

d. Approve Field Trip for Half Moon Bay High School Cross Country Team to Mount San Antonio College Invitational in Walnut, California, October 18 - 21, 2018

e. Approve the Stanford University Professional Preparation of Teacher Candidates Agreement

f. Approve Certificated Personnel Report

g. Approve Classified Personnel Report

h. Approve Family Services Specialist Job Description

i. Approve Custodial Coordinator Job Description

j. Approve Director Facilities Development, Planning and Construction Job Description

k. Approve and Adopt Minutes of August 9, 2018 Regular Governing Board Meeting

Motion to approve consent items as presented was made by Member Sophia Layne and seconded by Member Kimberly Hines.

(M-11) Passed 5-0 with Student Representative voting aye.

15. **ACTION ITEMS**

a. Adopt Resolution Nos. 14-18, 15-18, 16-18, and 17-18 for Employees Assigned on the Basis of an Education Code Provision

Motion to adopt Resolution Nos. 14-18, 15-18, 16-18, and 17-18 for employees assigned on the basis of and Education Code provision was made by Member Kirk Riemer and seconded by Member Kimberly Hines.

(M-12) Passed 5-0 with Student Representative voting aye.

Roll Call
Mr. Rob Pappalardo-aye
Ms. Sophia Layne-aye
Ms. Kimberly Hines-aye
Dr. Kirk Riemer-aye
Ms. Freya McCamant-aye

b. Approve 2017-2018 Unaudited Actuals Financial Report

Motion to approve the 2017-2018 unaudited actuals financial report was made by Member Kimberly Hines and seconded by Member Freya McCamant.

(M-13) Passed 5-0 with Student Representative voting aye.

c. Adopt Resolution No.18-18 Approving Gann Limit

Motion to adopt Resolution No. 18-18 approving the Gann Limit was made by Member Sophia Layne and seconded by Member Freya McCamant.

(M-14) Passed 5-0 with Student Representative voting aye.
Roll Call
Mr. Rob Pappalardo-aye
Ms. Sophia Layne-aye
Ms. Kimberly Hines-aye
Dr. Kirk Riemer-aye
Ms. Freya McCamant-aye

d. Adopt Resolution No. 19-18 Supporting Award of Lease-Leaseback Agreements for the Hatch Phase III Increment 4 Project and Authorization to Enter Facilities Lease and Site Lease by and between Cabrillo Unified School District and Blach Construction Company

Motion to adopt Resolution No. 19-18 supporting award of Lease-Leaseback agreements for the Hatch Phase II increment 4 project and authorization to enter facilities lease and site lease by and between Cabrillo Unified School District and Blach Construction Company.

(M-15) Passed 5-0 with Student Representative voting aye.
Roll Call
Mr. Rob Pappalardo-aye
Ms. Sophia Layne-aye
Ms. Kimberly Hines-aye
Dr. Kirk Riemer-aye
Ms. Freya McCamant-aye

e. Adopt Resolution No. 20-18 Authorizing District to Issue Bond Series A

Motion to adopt Resolution No. 2018 authorizing the district to issue Bond Series A was made by Member Freya McCamant and seconded by Member Kirk Riemer.

(M-16) Passed 5-0 with Student Representative voting aye.
Roll Call
Mr. Rob Pappalardo-aye
Ms. Sophia Layne-aye
Ms. Kimberly Hines-aye
Dr. Kirk Riemer-aye
Ms. Freya McCamant-aye

f. Adopt Resolution No. 21-18 Appointing Measure S Citizen's Bond Oversight Committee to Oversee Measure M Bond Program

Motion to adopt Resolution No. 21-18 appointing Measure S Citizen’s Bond Oversight Committee to oversee Measure M bond programs was made by Member Kimberly Hines and seconded by Member Freya McCamant.

(M-17) Passed 5-0 with Student Representative voting aye.
Roll Call
Mr. Rob Pappalardo-aye
Ms. Sophia Layne-aye
Ms. Kimberly Hines-aye
Dr. Kirk Riemer-aye
Ms. Freya McCamant-aye

g. Approve a Contract with TBWBH Strategies to Assess the Feasibility to Pursue a Renewal of the Existing Parcel Tax

Motion to approve a contract with TBWBH Strategies to assess the feasibility to pursue a renewal of the existing parcel tax was made by Member Kirk McCamant and seconded by Member Freya McCamant.

(M-18) Passed 5-0 with Student Representative voting aye.

h. Approve Cabrillo Unified School District Governing Board Policy Updates and Adopt the Proposed Revisions as Recommended by the California School Boards Association

Motion to approve the Board policy updates as recommended by the California School Boards Association was made by Member Sophia Layne and seconded by Member Kimberly Hines.

(M-19) Passed 5-0 with Student Representative voting aye.

President Pappalardo adjourned open session at 8:32 p.m. stating that the Governing Board will return to closed session.

16. **RETURN TO CLOSED SESSION (IF NECESSARY)**

The Governing Board met in closed session from 8:34 p.m. to 9:50 p.m. with no action taken.

17. **ADJOURNMENT OF THE MEETING**

Motion to adjourn made by Member Kirk Riemer and seconded by Member Freya McCamant.

(M-20) Passed 5-0

Meeting was adjourned at 9:50 p.m.

Minutes prepared by Patricia Serrano, Administrative Assistant to the Superintendent
Minutes presented by Jane Yuster, Secretary to the Governing Board

Certified by:

_____ _____

Kimberly Hines Date
Clerk to the Governing Board