Governing Board Meeting Minutes (Adopted)

CABRILLO UNIFIED SCHOOL DISTRICT
District Office Board Room
498 Kelly Avenue, Half Moon Bay, CA 94109
June 7, 2018 7:00 PM
(Closed Session 6:00 PM)

Board Members Present:	Mr. Rob Pappalardo, President Ms. Sophia Layne, Vice President Ms. Kimberly Hines, Clerk to the Governing Board Dr. Kirk Riemer, Ph.D., Member Ms. Freya McCamant, Member
Administrators at the Table:	Ms. Jane Yuster, Superintendent Ms. Joy Dardenelle, Assistant Superintendent Dr. Holly Wade, Ph.D., Assistant Superintendent Ms. Crystal Leach, Chief Business Official
Student Board Representative:	Cesar Sarabia, Student Board Representative

1. **CALL TO ORDER - 6:00 P.M.**

2. **ROLL CALL / QUORUM**

___ Mr. Rob Pappalardo, President
___ Ms. Sophia Layne, Vice President
___ Ms. Kimberly Hines, Clerk to the Governing Board
___ Dr. Kirk Riemer, Ph.D., Member
___ Ms. Freya McCamant, Member

3. **COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA**

4. **RECESS TO CLOSED SESSION - 6:01 P.M.**

5. **RECONVENE OPEN SESSION – 7:02P.M.**

The Governing Board met in closed session from 6:01p.m. to 7:00 p.m. and took the following action:

1. Under Student Matters, the Governing Board voted 5-0 to exempt a Half Moon Bay High School / Alternative Education student from compulsory attendance. This student has successfully passed the California High School Proficiency Examination (CHSPE) and would like to obtain a full time job and attend community college in Vancouver, Washington.

6. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Tamlyn Schafer, Valedictorian, Half Moon Bay High School.

7. ADOPTION OF AGENDA AS PRESENTED / AMENDED

Motion to adopt the agenda as presented was made by Member Kimberly Hines and seconded by Member Sophia Layne.

(M-81) Passed 5-0 with Student Representative voting aye

8. STUDENT / STAFF / COMMUNITY RECOGNITION

The Governing Board recognizes the following Half Moon Bay High School Students for their outstanding academic achievements:

Valedictorian: Tamlyn Schafer:
Tamlyn has earned an A+ in almost every class she has taken at Half Moon Bay High School. She is an incredible member of the Marching Band, is a superb vocalist who did an amazing rendition of the National Anthem with her brother Everett when Mr. Nazar asked them to perform at the "No One Left Behind" benefit golf tournament at the Half Moon Bay Golf Links to support Fire Fighters who have contracted cancer. She has performed in the High School Spring musical the past two years, was a founder and co-president of the Environmental club and is very passionate about environmentalism and sustainability. Tamlyn also organized an entire “Earth Day” event and created a series of activities for “Earth Week.” She was president of the Gender Sexuality Alliance Club, and supports social justice and activism. Tamlyn was also a founding member of the original Peer Helpers class and a leader in the peer helper school presentations. Most importantly, Tamlyn is an extremely kind, gracious and thoughtful person. Tamlyn Schafer will be attending the University California, Berkeley next year and we know she will make all of HMB proud while she is at Cal!

Salutatorian: Siena Hinshelwood:
Siena has earned an A+ in almost every class she has taken at Half Moon Bay High School. She was a valuable four-year member as well as this year’s captain of the varsity Volleyball team! Sienna loves everything about art and is an outstanding and talented artist. She was Vice President of the Gender Sexuality Alliance Club, a member of the National Honor Society and Interact clubs, and has participated in the school Spring Musicals. Siena is most importantly one of the most kind and gentle students we have on our campus. She will be attending beautiful Scripps College in Claremont, California next school year, and will be studying history.

The Governing Board recognized Student Board Representative Cesar Sarabia, as he will be leaving the Board as a graduating Senior. Caesar will be attending the University of San Francisco in the Fall and will be a member of the Cheerleading squad.

The Governing Board recognizes the following retiring employees for their years of excellent service to Cabrillo Unified School District. For 2017-2018 the retirees are: **Linda Souza** with 32 years of service, **Sue Samse** with 19 years of service, **Anne Bailey** with 26.5 years of service, **Michele Oldman** with 26 year of service, **Meredith Raymond** with 5 years of service, **Eugenie Kessler** with 15 years of service, **Karen Borges** with 30 years of service, and **Ana Doria Quesada** with 15 years of service.

The Governing Board introduced and welcomed the following new Administrators for the 2018-2019 school year: Mr. Jason Owens, Director of Personnel and Pupil Services, Mr. Rick Alva, Director of Technology, Mr. Benjamin Bartel, Assistant Principal, Cunha Intermediate School, and Ms. Amy McVickers, Assistant Principal, Hatch Elementary School.

9. COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA

None

10. REPRESENTATIVE REPORTS

CUTA President Sean Riordan told a story about a school year and of the joys and let downs that occur.

CSEA Representative Heather Campagna said CSEA held their last meeting of the year last night. She said CSEA is very appreciative of the support they receive from the Board. There will be a rehire meeting on June 29th for those employees that did receive a layoff notice. Ms. Campagna wished everyone a happy and safe summer vacation.

11. REPORTS / INFORMATION / PRESENTATIONS

a. Receive Report Regarding Proposed 2018-2019 Local Control Accountability Plan

Ms. Joy Dardenelle, Assistant Superintendent, Curriculum and Instruction, presented a draft version for he 2018-2019 Local Control Accountability Plan for review by the Governing Board.

b. Receive Report Regarding Proposed 2018-2019 District Budget

Ms. Crystal Leach, Chief Business Official, presented to the 2018-2019 Budget for review by the Governing Board.

12. **DISCUSSION ITEMS**

a. Conduct Public Hearing for the 2018-2019 Local Control Accountability Plan

President Pappalardo opened the Public Hearing for the 2018-2019 Local Control Accountability Plan at 8:49 p.m. Hearing no comments, the public hearing was closed at 8:50 p.m.

b. Conduct Public Hearing on Proposed 2018-2019 District Budget

President Pappalardo opened the Public Hearing for the Proposed 2018-2019 District Budget at 8:50 p.m. Hearing no comments, the public hearing was closed at 8:51 p.m.

c. Conduct Public Hearing for Reading of Statement of Reasons for Excess Reserves

President Pappalardo opened the Public Hearing for the reading of statement of Reasons for Excess Reserves at 8:51 p.m. Hearing no comments, the public hearing was closed at 8:52 p.m.

13. **COMMUNICATIONS**

Board Members:

Member Kimberly Hines said her highlight of the month was she attended the 44th Annual Art and Science Day at El Granada Elementary School. She said she was able to attend several workshops, and really enjoyed them, she said they were really amazing.

Member Kirk Riemer thanked Board Members Rob Pappalardo and Freya McCamant for all of their efforts and all of the heavy lifting done these past 9 months as they represented the Board for the Measure M campaign.

Member Freya McCamant thanked the principals and staff when she did her site visits. She said it is always a pleasure to meet with and talk to the Principals and staff on her visits. Ms. McCamant said she and Board Member Sophia Layne hosted a coffee with the PTO Presidents. She thanked Cesar Sarabia for acting as Student Representative at the Board meetings. Ms. McCamant thanked Member Pappalardo, Ms. Katie Aschero, Mr. Jackson Robertson and the countless volunteers who worked on the Measure M campaign. She also thanked the 54% of the community who voted yes on Measure M.

Member Sophia Layne thanked Board Members Freya McCamant and Rob Pappalardo, Ms. Katie Aschero and Mr. Jackson Robertson for all of their hard work on Measure M. Ms. Layne said she attended the ELAC Luncheon for Staff at Hatch Elementary and the Reclassification Ceremony. Ms. Layne said she also attended the “Better Me” assembly and the Arts and Science Day at El Granada Elementary School.

Member Rob Pappalardo said it was his honor to officiate at the Los Listos Pre School Promotion Ceremony. The students were so adorable. He said he also attended the High School Art Show and was stunned by the student's skills and all of the fantastic paintings presented. He said he attended the Marijuana Campus Education Session and it was a really great dialog. Mr. Pappalardo said he is still encouraged regarding the Bond Measure and thanked Board Member Freya McCamant, Ms. Katie Aschero, and Mr. Jackson Robertson for their efforts.

Student Board Member:

Cesar Sarabia, Student Board Representative introduced the 2018-2019 Student Board Representative Lauren Dubose. Cesar thanked the Governing Board for his time spent as the Student Board Representative and for his parting gift.

The student report was as follows:

Kings Mountain Elementary:
The cold foggy weather did not dampen Kings Mountain School spirits at Open House, a celebration of the fine arts, performing arts and science on Thursday, May 24. Families mingled and ate Jaime's Tacos while viewing student art on display outside of classrooms. Superintendent Yuster came bundled up in school spirit wearing a Kings Mountain Sweatshirt, to enjoy the celebration! Performances began with Ms. PS leading the 5th grade Band. The 5th graders then performed skits about their environmental action research on invasive species with a message of prevention. Then it was off to the classrooms where teachers and students welcomed friends and families to share their work. The evening was capped with an Ice Cream Social served by our Kings Mountain School student alumni. This is the second year 5th graders and Principal Diane hiked the Purisima Creek Trail to Higgins Canyon Road, known as the 5th grade mountain to coast hide on June 1st and ending in a pizza party in Half Moon Bay. This year Principal Feldman joined the Kings Mountain 5th graders for pizza and to answer questions about Cunha. It was a wonderful meeting. Mr. Feldman enjoyed seeing familiar and friendly faces, knowing they will be welcoming their fellow Kings Mountain Elementary School Friends in the fall at Cunha. The busy end to the school year continues with a Fund Run/Carnival and finally Promotion Day.

Farallone View Elementary:
The extended Academic Center at Farallone View is most grateful for having been recognized by the San Mateo County School Boards Association's J. Russell Kent Award. The after school program serves 50 English Learners or struggling readers by providing target additional supports in English Language Development. We were also one of the four finalist for the Excellence Award. On a separate note, we would like to report that we had dozens of marine science events during Oceans Week and absolutely enjoyed having a super well attended Open House. We are currently making preparations for our 5th grade promotion ceremony on June 13.

Half Moon Bay High School:
Half Moon Bay Had a foundation fundraiser which was the color run. The color run was well attended and brought joy to our community. On May 23rd we had our department awards to honor those students who have been involved and show skills in all the included departments for example Math, English and much more.

On May 24, Half Moon Bay High School students went down to Cunha for the youth summit giving future high school students an opportunity to gain interest in clubs at the High school and was basically a small goodbye now that they are becoming young adults. A week later we had our annual local Scholarship Night providing college bound students with scholarships. A hugh thanks to all of the people in our community who make these scholarships possible. On June 1st we had our yearbook assembly which announced award winners, handed out the generation cords and presented the future ASB student leadership. Next year's student body officers are: President-Sophia Pappalardo, Vice President-Jerika D'Acquisto, Secretary-Jill Gijon, Treasurer: Christian Alvarez, and Student Board Representative-Lauren Dubose. During lunch the students received their yearbooks. On June 4th the Peer Helpers class held their presentations which included topics like emotions, resilience, mental health, and diversity. A big thank you to all of the peer helpers for working on these presentations all semester and for those who stood up and spoke with a voice. The class of the year was won by the Senior class and was celebrated with ice cream, pizza and a pool party. The seniors are taking finals and tomorrow is their last day of finals. Congratulations to the class of 2018 and good luck. Graduation day is June 14th!

Superintendent:

Superintendent Yuster said she had a great time attending the Open House Nights. She has a great time at the El Granada Ice Cream Social and a fun visit with "Bob" the snake at Farallone View. She said she attended the High School Scholarship Awards night and a total of $190,000 in scholarships were given out to Half Moon Bay High School students. On Friday morning, she said she attended a high school assembly and the generation cords, by high school tradition, handed given out. It was so exciting to see how many people were there, a line was completely around the gym. Ms. Yuster said it is with unbelievable excitement and tears of sadness that it is time to send our students on, as educators do, with the promotion and graduation ceremonies next week.

14. **CONSENT ITEMS**

a. Approve Field Trip for Half Moon Bay High School Future Farmers of America to Pescadero, California, August 9 - 11, 2018

b. Approve Certificated Personnel Report

c. Approve Classified Personnel Report

d. Accept Donations to Cabrillo Unified School District

e. Accept Enrollment Report for the Eighth Month of the 2017-2018 School Year

f. Approve Declaration of District Property as Obsolete

g. Approve Proposed Agreement for Professional Services with the Law Firm of Dannis, Woliver, and Kelley for the 2018-2019 School Year

h. Approve and Adopt Minutes of May 10, 2018, Regular Governing Board Meeting

Motion to approve the consent item as presented was made by Member Kirk Riemer and seconded by Member Freya McCamant.

(M-82) Passed 5-0 with Student Board Representative voting aye.

15. **ACTION ITEMS**

a. Approve Proposed English Language Arts Textbook Adoption at Cunha Intermediate School

Motion to approve the proposed English Language Arts Textbook adoption for Cunha Intermediate School was made by Member Kimberly Hines and seconded by Member Kirk Riemer.

(M-83) Passed 5-0 with Student Board Representative voting aye.

b. Approve Proposed Mathematics Textbook Adoption for all Elementary Schools

Motion to approve the proposed Mathematic textbook adopts for all Elementary schools was made by Member Sophia Layne and seconded by Member Kimberly Hines.

(M-84) Passed 5-0 with Student Board Representative voting aye.

c. Adopt Resolution No. 10-18 Designation of Specific Material, Product, Thing, or Service for Construction Contract

Motion to adopt Resolution No. 10-18 designation of specific materials, product, thing, or service for construction contract was made by Member Kirk Riemer and seconded by Member Freya McCamant.

(M-85) Passed 5-0 with Student Board Representative voting aye.

Roll Call:
Mr. Rob Pappalardo-aye
Ms. Sophia Layne-aye
Ms. Kimberly Hines-aye
Dr. Kirk Riemer-aye
Ms. Freya McCamant-aye

d. Hold Public Hearing for 2019-2021 Contract Initial Proposals and Approve as Submitted by the California School Employees Association and the Cabrillo Unified School District

A public hearing to allow input on the 2019-2021 contract proposal as submitted by CSEA was opened by President Pappalardo at 9:28 p.m. Hearing no comments, the hearing was closed at 9:29 p.m.

Motion to approve the 2019-2021 initial contract proposals as submitted by the California School Employees Association and Cabrillo Unified School District was made by Member Kirk Riemer and seconded by Member Freya McCamant.

(M-86) Passed 5-0 with Student Board Representative voting aye.

e. Approve Cabrillo Unified School District Governing Board Policy Updates and Adopt the Proposed Revisions as Recommended by the California School Boards Association

Motion to approve and adopt revisions for BP 0450, BP 1312.3, BP 4111, BP 4119.11, was made by Member Freya McCamant and seconded by Member Kimberly Hines

(M-87) Passed 5-0 with Student Board Representative voting aye.

16. **RETURN TO CLOSED SESSION (IF NECESSARY)**

President Pappalardo announced that the Board will be returning to closed session and asked for a motion to continued past curfew if needed.

Motion for the Board meeting to continue past the 10:00 p.m. curfew was made by Member Freya McCamant and seconded by Member Sophia Layne.

(M-88) Passed 5-0 with Student Board Representative voting aye.

President Pappalardo adjourned open session at 9:34 p.m.

The Governing Board met in closed session from 9:35 p.m. to 10:10 p.m. and took no action.

17. **ADJOURNMENT OF THE MEETING**

Motion to adjourn made by Member Freya McCamant and seconded by Member Kimberly Hines.

(M-89) Passed 5-0

Meeting was adjourned at 10:10 p.m.

Minutes prepared by Patricia Serrano, Administrative Assistant to the Superintendent

Minutes presented by Jane Yuster, Secretary to the Governing Board

Certified by:

_____ _____

Kimberly Hines Date
Clerk to the Governing Board