Meeting Packet

Governing Board Meeting Agenda

Governing Board Meeting Agenda

CABRILLO UNIFIED SCHOOL DISTRICT

District Office Board Room
498 Kelly Avenue, Half Moon Bay, CA 94109
December 14, 2017
7:00 PM (Closed Session 6:00 PM)

1. CALL TO ORDER - 6:00 P.M.

2. ROLL CALL / QUORUM

___ Ms. Freya McCamant, President
___ Mr. Rob Pappalardo, Vice President
___ Ms. Sophia Layne, Clerk to the Governing Board
___ Ms. Kimberly Hines, Member
___ Dr. Kirk Riemer Ph.D, Member

3. COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA

Anyone wishing to address the Board regarding any of the Closed Session matters may do so at this time.

4. RECESS TO CLOSED SESSION

a. Pupil Personnel/Student Matters (Education Code §35146).

   The Board may hear expulsion cases and consider the requests from students for re-admittance following expulsion. Also, the Board may review student disciplinary reports, exemption requests, and other student related matters that are regarded to be confidential according to Education Code. The Education Code requires closed session in these cases to prevent disclosure of confidential student record information.

b. Public Employee Discipline/Dismissal/Release (Government Code §54954.5, §54957).

c. Conference with Legal Counsel - Existing Litigation (Subdivision (d) (1) of section 54956.9)

d. With respect to every item of business to be discussed in closed session pursuant to (Government Code §54957.6): Update School Facilities Construction.

e. Conference Regarding Labor Negotiations with District-Designated Representatives Dannis/Wolliver/Kelley, Jane Yuster, John Corry (Government Code §54957.6).

   i. Cabrillo Unified Teachers' Association

ii. California School Employees' Association, Chapter 485

5. RECONVENE OPEN SESSION – 7:00 P.M.

Report action from Closed Session: if applicable.

6. PLEDGE OF ALLEGIANCE

7. ADOPTION OF AGENDA AS PRESENTED / AMENDED

8. GOVERNING BOARD REORGANIZATION

a. Hold Elections to Determine Governing Board Officers and Designate Governing Board Representatives/Appointees for 2018

1. President
2. Vice-President
3. Clerk to the Governing Board
4. Secretary to the Governing Board
5. Authorize Signatories for the Governing Board
6. Board Spokesperson
7. Representative(s) to the County Board of Education
8. Representative to the San Mateo County Committee on School District Organization
9. Representative to the San Mateo County School Boards Association
10. Representative(s) to the City Council of Half Moon Bay
11. Representative(s) to the Mid Coast Council
12. Representative to the Measure S Steering Committee
13. Representative to the Cabrillo Education Foundation
14. Representative to the Chamber of Commerce Education Committee
15. Representative(s) to School Sites as follows:
    A. Alvin S. Hatch Elementary
    B. El Granada Elementary
    C. Farallone View Elementary
    D. Kings Mountain Elementary
    E. Manuel F. Cunha Intermediate
    F. Half Moon Bay High
    G. Pilarcitos High School

08.a Green Sheet Elections for Board Reorganization.pdf (p. 8)

08.a.1 BB 9100 Organization.pdf (p. 10)

08.a.2 BB 9224 Oath.pdf (p. 12)

b. Approve and Adopt the 2018 Governing Board Meeting Calendar as Required by Board Bylaws 9100

08.b Green Sheet 2018 Meeting Calendar.pdf (p. 13)

08.b.1 Proposed Meeting Dates 2018.pdf (p. 14)

c. Complete Annual Review of Board Bylaw 9250 as it Pertains to Compensation; Individuals May Elect to Receive for Service as Members to the Governing Board for 2018

08.c Green Sheet Compensation Fringe Benefits.pdf (p. 15)

08.c.1 BB 9250 Compensation.pdf (p. 17)

9. STUDENT / STAFF / COMMUNITY RECOGNITION

None

10. COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA

Public Participation at Board Meetings

The Board of Education encourages your participation in its deliberations. If you wish to address the Board on an agenda item, please fill out a speaker card located on the agenda table at the back of the room and present it to the Administrative Assistant seated to the immediate left of the Superintendent prior to the item being called. Any additional materials you choose to present will be copied and presented to all Board members following the meeting. The Board President will randomly call on persons submitting cards. The general order of discussion on any particular agenda item during the course of a meeting is: 1) Staff presentation on item, 2) Public comment, and 3) Board deliberation and action, if so warranted. If you wish to address the Board on a matter that is not on the agenda, you may speak during the "Comments from the Public" portion of the meeting that is held near the beginning of the meeting following the same general procedures noted above. Board members are legally prohibited from discussing non-agenda items and, therefore, cannot respond to items presented at this time. Open session is audio and/or video recorded.

Board agendas are often long and time is limited. For that reason, the Board reserves the right to limit the time allocated to each speaker (three minutes) as well as the cumulative time allocated to multiple speakers who are addressing the same topic (twenty minutes). The presiding officer may rule out of order persons who unduly interrupt or otherwise interfere with the orderly conduct of business, or who use defamatory, abusive, or profane language. Irrelevant or redundant presentations may likewise be ruled out of order. In the unlikely event that the behavior of an individual is such that the Board is unable to continue to conduct its business in an orderly manner, the Board President may direct the offending individual(s) to vacate the meeting room. Finally, a citizen may place an item on the Board Agenda by submitting a written request and supporting information to the Superintendent's Office.

The Superintendent, in consultation with the Board President, will determine at which upcoming regular Board meeting the item will be scheduled. The person who requested the item will be allowed three minutes at the meeting to present the information to the Board. Following this presentation the Board may address the issue, put the issue on a future agenda for more discussion and action, refer the issue to the administration for follow-up, or take no action. In compliance with the Americans with Disabilities Act, those individuals requiring assistance and/or accommodations or *Spanish language translation in order to participate in this meeting are asked to contact the Superintendent's Office in advance at (650) 712-7112. (*Si usted necesita traducción al español para participar en esta reunión se pide que se ponga en contacto con la oficina del Superintendente antes de esta fecha al (650) 712-7112.)

11. REPRESENTATIVE REPORTS

a. CUTA Representatives

b. CSEA Representatives

12. REPORTS / INFORMATION / PRESENTATIONS

a. Receive Annual Measure S Bond Program Report

12.a Green Sheet Receive Measure S COC 2016-2017 Report.pdf (p. 20)

12.a.1 2016-2017 CUSD Measure S COC Report.pdf (p. 22)

b. Receive Report on Local Control Accountability Plan Goal 1 and 2 Update

12.b Green Sheet LCAP Goals 1 and 2.pdf (p. 79)

12.b.1 LCAP Goal 1-2 2017 Presentation.pdf (p. 82)

c. Receive First Interim Budget Report for 2017-2018

12.c Green Sheet First Interim Budget Report.pdf (p. 95)

12.c.1 First Interim 17-18 Presentation.pdf (p. 97)

13. DISCUSSION ITEMS

a. None

14. COMMUNICATIONS

a. Board Members

b. Student Board Member

c. Superintendent

15. CONSENT ITEMS

The Consent Agenda

Consent items are those items judged by staff to be routine in nature, consistent with policy, and reflective of established practice. As a time-saving measure, such items are typically grouped together on what is called the "Consent Agenda" for Board consideration of action. The Consent Agenda requires a motion and a second and must be approved by a roll call vote of the Governing Board. Any Board member may direct that one or more of these items be removed from the Consent Agenda for the purpose of discussion and consideration of action.

a. Approve Annual Field Trip for 8th Grade Social Studies Class to Washington, DC, February 18 - 22, 2018

15.a Green Sheet Cunha Washington DC Trip.pdf (p. 102)

b. Approve Field Trip for Half Moon Bay High School Future Farmers of America to Seaside, California, January 21 - 22, 2018

15.b Green Sheet HS FFA Trip.pdf (p. 104)

c. Approve Submission of Algebra I Waiver for SPED Student at Half Moon Bay High School

15.c Green Sheet SPED Algebra I Waiver.pdf (p. 105)

d. Approve Certificated Personnel Report

15.d Green Sheet Certificated Personnel Report.pdf (p. 106)

e. Approve Classified Personnel Report

15.e Green Sheet Classified Personnel Report.pdf (p. 108)

f. Approve Behavior Technician Job Description

15.f Green Sheet Behavior Technician.pdf (p. 110)

15.f.1 Behavior Technician Job Description.pdf (p. 111)

g. Accept Donations to Cabrillo Unified School District

15.g Green Sheet Donations.pdf (p. 113)

h. Accept Enrollment Report for the Third Month of the 2017-2018 School Year

15.h Green Sheet Enrollment Report.pdf (p. 115)

15.h.1 Period 3 Enrollment Report 2017.pdf (p. 116)

i. Approve and Adopt Minutes of November 9, 2017 Regular Governing Board Meeting

15.i Green Sheet Board Minutes.pdf (p. 117)

15.i.1 BD Minutes 11-9-17.pdf (p. 118)

j. Ratify Field Trip for Half Moon Bay High School Cross Country Team to Fresno, California, November 24 - 25, 2017

15.j Green Sheet HS Cross Country-Ratification.pdf (p. 124)

16. ACTION ITEMS

a. Approve New Course Proposal for Half Moon Bay High School for the 2018-2019 School Year

16.a Green Sheet Approve New Courses for 18-19 HMBHS.pdf (p. 125)

16.a.1 Adv. Agriscience.pdf (p. 127)

b. Approve Annual Measure S Bond Program Report

16.b Green Sheet Approve Measure S 2016-17 Report.pdf (p. 130)

16.b.1 2016-2017 CUSD Measure S COC Report.pdf (p. 132)

c. Approve First Interim Budget for 2017-2018

16.c Green Sheet First Interim Financial Report.pdf (p. 189)

16.c.1 First Interim Report.pdf (p. 191)

d. Approve a Contract with CAW Architects, Inc. to Design Phase IV of Hatch Elementary School

16.d Green Sheet CAW Hatch Phase IV.pdf (p. 312)

16.d.1 CAW Contract Phase IV Hatch Elementary.pdf (p. 313)

e. Approve Cabrillo Unified School District Governing Board Policy Updates and Adopt the Proposed Revisions as Recommended by the California School Boards Association

16.e Green Sheet Updated Policies.pdf (p. 338)

16.e.1 Policy Guide Sheet Updates.pdf (p. 340)

16.e.2 Updated Policy for 12-14-17.pdf (p. 342)

17. FUTURE BOARD AGENDA ITEMS

a. Receive Report on El Granada Elementary School

b. Receive Measure B Annual Report

c. Receive Strategic Education Plan Annual Update Goal 3 and 4

d. Receive Construction Update Report

e. Receive Budgetary Audit Report

f. Approve Con App Part Report II

g. Approve William Uniform Complaint Report

18. FUTURE EVENTS/DATES/REQUESTS

a. December 22 - Pilarcitos High School Fall Graduation Ceremony

b. December 23-January 8 - Winter Break- Sites Closed

c. January 1 - Happy New Year 2018

d. January 15 - MLK Holiday, All Sites Closed

e. January 16 - 2018-2019 Kindergarten Registration Begins

f. January 18 - Regular Governing Board Meeting, 7:00 PM, District Office

19. RETURN TO CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT OF THE MEETING

Meeting Curfew

Board Bylaw 9323 stipulates that the meeting of the Board shall conclude no later than 10:00 p.m. The Board, at its discretion, may extend the meeting for a defined time to finish the business at hand.

CABRILLO UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

BOARD MEETING DATE: December 14, 2017

☒ **ACTION**
☐ **CONSENT**
☐ **DISCUSSION**
☐ **INFORMATION**

BOARD AGENDA NUMBER: 8.a

BOARD AGENDA ITEM: Hold Elections to Determine Governing Board Officers and Designate Governing Board Representatives/Appointees for 2018

DEPARTMENT: Governing Board

CONTACT PERSON: Jane Yuster, Superintendent

BACKGROUND INFORMATION:

Bylaw No. 9100 Organization indicates "The Board shall hold an annual organizational meeting within the time limits prescribed by law (Education code §35143). At this meeting the Board shall elect a president, vice president, and/or clerk from its members; appoint a secretary to the Board; and designate Board representatives.

Historically, the Cabrillo Unified School District Governing Board of Education has determined to:

1. Elect three officers during the course of the reorganization meeting President, Vice President, and Clerk to the Governing Board.
2. Appoint the District Superintendent to serve as Secretary to the Governing Board.
3. Authorize the President, Vice President, Clerk to the Governing Board, and/or Secretary as signatories for the Governing Board.
4. Designate representatives to various groups and sites at this time.

REPORT/PROPOSAL:

According to Board Bylaw 9100 action should be taken by the Board to elect:

- President (requires motion/second/roll call vote)
- Vice President (requires motion/second/roll call vote)
- Clerk of the Governing Board (requires motion/second/roll call vote)

To appoint:

- Secretary to the Governing Board (requires motion/second/vote)

To authorize:

- President, Vice President, Clerk to the Governing Board, and/or Secretary as signatories for the Governing Board (requires motion/second/vote)

To designate: (may be considered en masse with motion/second/vote)

- Board Spokesperson
- Representative(s) to the County Board of Education
- Representative to the San Mateo County Committee on School District Organization

- Representative to the San Mateo County School Boards Association
- Representative(s) to City Council of Half Moon Bay
- Representative(s) to the Mid Coast Council
- Representative to Measure S Steering Committee
- Representative to Cabrillo Education Foundation
- Representative to Chamber of Commerce Education Committee
- Representative(s) to school sites:
    A. Alvin S. Hatch Elementary
    B. El Granada Elementary
    C. Farallone View Elementary
    D. Half Moon Bay High School
    E. Kings Mountain Elementary
    F. Manuel F. Cunha Intermediate
    G. Pilarcitos High School

FINANCIAL IMPACT:

There is no financial impact to the General Fund.

RECOMMENDATION:

Hold elections to determine Governing Board Officers and designate Governing Board representatives/appointees for 2018.

Cabrillo USD

Board Bylaw

Bylaws of the Board

BB 9100

ORGANIZATION

Annual Organizational Meeting

Each year, the Governing Board shall hold an annual organizational meeting. In any year in which a regular election of district Board members is conducted, the organizational meeting shall be held within a 15-day period beginning from the date upon which a Board member elected at that election takes office. During non-election years, the meeting shall be held within the same 15-day period on the calendar. (Education Code 35143)

The day and time of the annual meeting shall be selected by the Board at its regular meeting held immediately prior to the first day of the 15-day period. On behalf of the Board, the Superintendent shall notify the County Superintendent of Schools of the day and time selected. Within 15 days prior to the date of the annual meeting, the clerk of the Board, with the assistance of the Superintendent, shall notify in writing all Board members and members-elect of the date and time selected for the meeting. (Education Code 35143)

At this meeting the Board shall:

1. Elect a president and a clerk and/or vice president from its members

2. Appoint the Superintendent as secretary to the Board

3. Authorize signatures

4. Approve a schedule of regular meetings for the year and a Board governance calendar stating the time when the Board will address important governance matters

5. Designate Board representatives to serve on committees or commissions of the district, other public agencies, or organizations with which the district partners or collaborates

(cf. 9140 - Board Representatives)

6. Review and/or consider resources that define and clarify the Board's governance and leadership roles and responsibilities including, but not limited to, governance standards, meeting protocols, Board rules and bylaws, and other Board development materials

(cf. 9000 - Role of the Board)
(cf. 9005 - Governance Standards)
(cf. 9230 - Orientation)
(cf. 9240 - Board Development)
(cf. 9320 - Meetings and Notices)
(cf. 9323 - Meeting Conduct)

Election of Officers

The Board shall each year elect one of its members to be clerk. This member shall be one who previously has not served in office, unless all the Board's members have previously served in office. After serving one year as clerk, the member shall serve the next year as vice president. After one year as vice president the elected member shall serve one year as president of the Board. Should the incoming president of the Board choose not to accept the office of president, the Board shall advance the rotation, with the incoming president that declines the office becoming one of the members at large and all other members moving forward in the rotation of officers of the Board.

(cf. 9224 - Oath or Affirmation)

The election of Board officers shall be conducted during an open session of the annual organizational meeting.

Legal Reference:

EDUCATION CODE
5017 Term of office
35143 Annual organizational meeting date, and notice
35145 Public meetings
GOVERNMENT CODE
54953 Meetings to be open and public; attendance
ATTORNEY GENERAL OPINIONS
68 Ops.Cal.Atty.Gen. 65 (1985)
59 Ops.Cal.Atty.Gen. 619, 621-622 (1976)

Board Bylaw: 9100
Adopted: December 11, 2008
Revised: January 26, 2016

CABRILLO UNIFIED SCHOOL DISTRICT
Half Moon Bay, California

Cabrillo USD
Board Bylaw
Oath Or Affirmation

BB 9224
Board Bylaws

Prior to entering upon the duties of their office, all Governing Board members shall take the oath or affirmation required by law. (California Constitution, Article 20, Section 3; Government Code 1360)

(cf. 4112.3/4212.3/4312.3 - Oath or Affirmation)

The oath may be administered and certified by a Board member, secretary or assistant secretary to the Board, Superintendent, deputy or assistant superintendent, principal, or County Superintendent of Schools or any other person authorized in Education Code 60.

The executed oath shall be filed with the County Clerk. (Government Code 1363)

Legal Reference:
EDUCATION CODE
60 Persons authorized to administer and certify oaths
GOVERNMENT CODE
1303 Misdemeanor for failure to take oath
1360-1369 Oath of office
3100-3109 Oath or affirmation of allegiance
CALIFORNIA CONSTITUTION
Article 20, Section 3 Oath of office
COURT DECISIONS
Chilton v. Contra Costa Community College District (1976) 55 Cal. App. 3d 544
Vogel v. County of Los Angeles (1967) 68 Cal. 2d 18, 22

Bylaw 9224 **CABRILLO UNIFIED SCHOOL DISTRICT**
Adopted: December 11, 2008 **Half Moon Bay, California**

CABRILLO UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

BOARD MEETING DATE: December 14, 2017

☒ **ACTION**
☐ **CONSENT**
☐ **DISCUSSION**
☐ **INFORMATION**

BOARD AGENDA NUMBER: 8.b

BOARD AGENDA ITEM: Approve and Adopt the Governing Board Meeting Calendar for 2018 as Required by Board Bylaw 9100

DEPARTMENT: Governing Board

CONTACT PERSON: Jane Yuster, Superintendent

BACKGROUND INFORMATION:

Bylaw No. 9100 indicates that at the organizational meeting the Governing Board shall develop a calendar, and schedule of regular meetings for the year 2018.

REPORT/PROPOSAL:

In accordance with Board Bylaws No. 9100, the administration has prepared a calendar with monthly meeting dates. The proposed calendar is attached for the Governing Board's consideration.

FINANCIAL IMPACT:

There is no financial impact to the General Fund.

RECOMMENDATION:

Approve and adopt the Governing Board meeting calendar for 2018 as required by Board Bylaw 9100.

CABRILLO UNIFIED SCHOOL DISTRICT
498 Kelly Avenue • Half Moon Bay, CA 94019

Regular Board Meetings Calendar for 2018

Thursday, January 18**
Thursday, February 8
Thursday, March 8
Thursday, April 19**
Thursday, May 10
Thursday, June 7**
Thursday, June 21**
July – TBD (if Necessary)
Thursday, August 9
Thursday, September 13
Thursday, October 11
Thursday, November 8
Thursday, December 13

**Not second Thursday of the Month

Subject to Board Approval on 12-14-17

CABRILLO UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

BOARD MEETING DATE: December 14, 2017

☒ **ACTION**
☐ **CONSENT**
☐ **DISCUSSION**
☐ **INFORMATION**

BOARD AGENDA NUMBER: 8.c

BOARD AGENDA ITEM: Complete Annual Review of Board Bylaw 9250 as it Pertains to Compensation; Individuals May Elect to Receive for Service as Members to the Governing Board for 2018

DEPARTMENT: Governing Board

CONTACT PERSON: Jane Yuster, Superintendent

BACKGROUND INFORMATION:

The Cabrillo Unified School District Board of Education has historically reviewed *Board Bylaw 9250: Compensation, Reimbursement, and Other Benefits* during the course of the annual organizational meeting. Education Code 35120 stipulates that the Governing Board may designate an amount of up to $240 per month as compensation for Board service. Districts also have the option of providing health and welfare benefits to Board members pursuant to Government Code §53205. The Governing Board of the Cabrillo Unified School District has historically elected to forgo the compensation for Board service. This has resulted in a savings of up to $14,400 for the district. The Board has included this decision in Board Bylaw 9520. The relevant section of this Bylaw is cited below.

Current *Board Bylaw 9250: Compensation, Reimbursement, and Other Benefits* states, "The Governing Board views Board service as a voluntary contribution to the Community and elects not to receive the compensation to which it is entitled by law." The current policy also states, "Governing Board members may participate in the health and welfare benefits program provided for district employees. Board members who elect to participate shall pay the full cost of coverage."

REPORT/PROPOSAL:

Staff recommends that the Board complete its annual review of *Board Bylaw 9250: Compensation, Reimbursement, and Other Benefits.* If consensus is reached and there is no interest in changing the current policy regarding compensation, no action is required. If the Governing Board determines to modify current language in any manner, formal action would be required.

FINANCIAL IMPACT:

There is no financial impact to the General Fund.

RECOMMENDATION:

Complete annual review of Board Bylaw 9250 as it pertains to compensation; individuals may elect to receive for service as members to the Governing Board for 2018.

Cabrillo USD

Board Bylaw

Remuneration, Reimbursement And Other Benefits

BB 9250
Board Bylaws

Compensation

The members of the Governing Board view their Board service as a voluntary contribution to the community and elect not to receive the compensation to which they are entitled pursuant to Education Code 35120.

Student Board members shall receive no compensation for meetings attended. (Education Code 35012)

(cf. 9150 - Student Board Members)

Reimbursement of Expenses

Board members shall be reimbursed for actual and necessary expenses incurred when performing authorized services for the district. Expenses for travel, telephone, business meals, or other authorized purposes shall be in accordance with policies established for district personnel and at the same rate of reimbursement.

(cf. 1160 - Political Processes)
(cf. 3100 - Budget)
(cf. 3350 - Travel Expenses)
(cf. 3513.1 - Cellular Phone Reimbursement)

Board members shall be reimbursed for travel expenses incurred when performing services directed by the Board. (Education Code 35044)

(cf. 9240 - Board Development)

Authorized purposes may include, but are not limited to, attendance at educational seminars or conferences designed to improve Board members' skills and knowledge; participation in regional, state, or national organizations whose activities affect the district's interests; attendance at district or community events; and meetings with state or federal officials on issues of community concern.

Personal expenses shall be the responsibility of individual Board members. Personal expenses include, but are not limited to, the personal portion of any trip, tips or gratuities, alcohol, entertainment, laundry, expenses of any family member who is accompanying the Board member

on district-related business, personal use of an automobile, and personal losses and traffic violation fees incurred while on district business.

Any questions regarding the propriety of a particular type of expense should be resolved by the Superintendent or designee before the expense is incurred.

Health and Welfare Benefits for Current Board Members

Board members may participate in the health and welfare benefits program provided for district employees.

(cf. 4154/4254/4354 - Health and Welfare Benefits)

Health and welfare benefits for Board members shall be no greater than that received by the district's nonsafety employees with the most generous schedule of benefits. (Government Code 53208.5)

Board members who elect to participate shall pay the full cost of premiums.

Health and welfare benefits provided to Board members shall be extended at the same level to their spouse/registered domestic partner and to their eligible dependent children as specified in law and the health plan.

Legal Reference:
EDUCATION CODE
33050-33053 General waiver authority
33362-33363 Reimbursement of expenses for attendance at workshops
35012 Board members; number, election and term
35044 Payment of traveling expenses of representatives of board
35120 Compensation for services as member of governing board
35172 Promotional activities
44038 Cash deposits for transportation purchased on credit
FAMILY CODE
297-297.5 Rights, protections and benefits under law; registered domestic partners
GOVERNMENT CODE
8314 Use of public resources
20322 Elective officers; election to become member
20420-20445 Membership in Public Employees' Retirement System; definition of safety employees
53200-53209 Group insurance
54952.3 Simultaneous or serial meetings; announcement of compensation
HEALTH AND SAFETY CODE
1373 Health services plan, coverage for dependent children
INSURANCE CODE
10277-10278 Group and individual health insurance, coverage for dependent children
UNITED STATES CODE, TITLE 26
403 Tax-sheltered annuities
UNITED STATES CODE, TITLE 42
18011 Right to maintain existing health coverage
CODE OF FEDERAL REGULATIONS, TITLE 26

1.403(b)-2 Tax-sheltered annuities, definition of employee
COURT DECISIONS
Thorning v. Hollister School District, (1992) 11 Cal.App.4th 1598
Board of Education of the Palo Alto Unified School District v. Superior Court of Santa Clara County, (1979) 93 Cal.App.3d 578
ATTORNEY GENERAL OPINIONS
91 Ops.Cal.Atty.Gen. 37 (2008)
83 Ops.Cal.Atty.Gen. 124 (2000)

Management Resources:
INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS
Sample Expense and Use of Public Resources Policy Statement, January 2006
INTERNAL REVENUE SERVICE PUBLICATIONS
Tax-Sheltered Annuity Plans (403(b) Plans) for Employees of Public Schools and Certain Tax-Exempt Organizations, Publication 571, rev. February 2013
WEB SITES
CSBA: http://www.csba.org
Institute for Local Government: http://www.ca-ilg.org
Internal Revenue Service: http://www.irs.gov
Public Employees' Retirement System: http://www.calpers.ca.gov

Bylaw: 9250 **CABRILLO UNIFIED SCHOOL DISTRICT**
Adopted: December 11, 2008 **Half Moon Bay, California**
Revised: September 12, 2013

CABRILLO UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

BOARD MEETING DATE: December 14, 2017

☐ **ACTION**
☐ **CONSENT**
☐ **DISCUSSION**
☒ **INFORMATION**

BOARD AGENDA NUMBER: 12.a

BOARD AGENDA ITEM: Receive the Measure S Facility Bond Citizens' Oversight Committee 2016-2017 Annual Report

DEPARTMENT: Business Department

CONTACT PERSON: Crystal Leach, Chief Business Official

BACKGROUND INFORMATION:

On March 8, 2012, the Governing Board of the Cabrillo Unified School District approved a resolution placing a facility bond measure on the ballot. Included in the resolution was a commitment to establish a citizens' oversight committee to independently verify that the District would use bond proceeds in a manner consistent with the ballot language. On June 5, 2012 the voters within the attendance area of the Cabrillo Unified School District approved Measure S to authorize the sale of $81 million in facility bonds. The project list was organized around three themes:

1. Basic upgrades to protect facility investments, keep schools clean, safe, well maintained and in good condition
2. Preparing our students for the 21st Century and improving education in the classroom through upgraded 21st Century technology and classroom upgrades
3. Improving energy efficiency, conserving water and other capital improvements to save money that can be used to help retain teachers and protect academic programs

Soon afterwards, the Governing Board appointed members to the District's Measure S Facility Bond Citizens' Oversight Committee (COC). The fiscal year ending June 30, 2017 was the fifth year under the facility bond program. The COC performed a detailed analysis of the District's expenditures that included the review of independent fiscal and performance audits. The COC found the use of the Measure S Bond proceeds were used in a manner that is consistent with the commitment the Governing Board made to the community through the measure's ballot language.

REPORT/PROPOSAL:

The Measure S Facility Bond Citizens' Oversight Committee met on November 6, 2017 and passed Resolution 01-17 stating the District had, during the 2016-2017 school year, expended Measure S Bond proceeds in a manner consistent with the ballot language.

On November 6, 2017, the COC met and approved the Measure S Facility Bond Citizens' Oversight Committee 2016-2017 Annual Report. COC Chair Phil Hophan will present this report to the Governing Board.

FINANCIAL IMPACT:

There is no negative financial impact to the General Fund.

RECOMMENDATION:

Receive the Measure S Facility Bond Citizens' Oversight Committee 2016-2017 Annual Report.

Measure S Facilities Bond Citizens' Oversight Committee

Annual Report

2016–2017

CONTENTS

I. **Executive Summary**..... 1

II. **Formation of Measure S Citizens' Oversight Committee**..... 2

III. **Summary of 2012-13 Committee Proceedings and Activities**..... 3

IV. **Summary of 2013-14 Committee Proceedings and Activities**..... 4

V. **Summary of 2014-15 Committee Proceedings and Activities**..... 5

VI. **Summary of 2015-16 Committee Proceedings and Activities**..... 6

VII. **Summary of 2016-17 Committee Proceedings and Activities**..... 7

VIII. **Citizens' Oversight Committee Resolution 01-17**..... 8

IX. **Appendices**..... 9

A. **Full Ballot Text** 10

B. **Tax Rate Statement** 16

C. **Committee Bylaws** 17

D. **Ethics Statement** 26

E. **Committee Roster** 27

F. **Independent Auditor's Report, 2016-17** 28

I. EXECUTIVE SUMMARY

On March 8, 2012, the Governing Board of the Cabrillo Unified School District formally approved placing on the June ballot a bond measure to raise $81 million to improve the District's facilities and to support technology infrastructure and acquisition. In approving the formal resolution and related exhibits, the Board also stipulated that a Citizens' Oversight Committee would be established as a public accountability measure. This provision was stipulated in both the Abbreviated Text and Full Ballot Text of a bond measure that would later be named Measure S by the County of San Mateo.

Soon after Measure S was approved by a majority of over fifty-five percent on June 5, 2012, a seven-member Committee was appointed by the Board to serve in this important oversight capacity. This Committee meets on a regular basis in sessions open to the general public to verify that Measure S dollars are expended only for the school facilities projects listed in the Bond Project List.

The report that follows – and the annual resolution adopted by the Committee in a formal roll call vote – is the Committee's method for annually communicating the results of this comprehensive oversight process to Coastside constituents.

II. FORMATION OF THE MEASURE S CITIZENS' OVERSIGHT COMMITTEE

On August 21, 2012, The Governing Board announced its process for recruiting and selecting members to fill the various slots on the Committee. A total of thirteen individuals applied to serve.

On September 27, 2012 Board President Kirk Reimer, Assistant Superintendent Elizabeth Schuck and Superintendent Tony Roehrick met to review applications from members of the Coastside community who expressed interest in serving on the Committee. The three determined to submit seven names to the Board as a recommended slate for approval. The Governing Board met on October 11, 2012 and approved the recommended slate of candidates. The following individuals were formally appointed to the District's Measure S Facilities Bond Citizens' Oversight Committee:

1) Mike Alifano (Local Business Community Organization)
2) Steve Johnson (Senior Citizens' Organization)
3) Susie Tempesta (Bona Fide Taxpayers' Association)
4) Patric Jonsson (Parent of an Enrolled Student)
5) Veronica Torres (Parent of an Enrolled Student/Active in Parent Group)
6) Chris Johnson (At-Large)
7) Naomi Patridge (At-Large)

III. SUMMARY OF 2012-13 COMMITTEE PROCEEDINGS AND ACTIVITIES

The first meeting of the newly-formed Measure S Facilities Bond Citizens' Oversight Committee was held at 4:00 p.m. on November 19, 2012 in the District Office Board Room, 498 Kelly Avenue, in Half Moon Bay. Committee members addressed several organizational matters during the course of this session.

Committee members unanimously elected Steve Johnson to serve as Chair and Susie Tempesta to serve as Vice-Chair.

To complete its work regarding the 2012-13 fiscal year, the Committee met on four additional occasions:

1) June 10, 2013
2) September 23, 2013
3) November 4, 2013
4) November 18, 2013

The Committee received training on its role as a Citizens' Oversight Committee on two separate occasions. Marilyn Cleveland, an attorney with Dannis Woliver Kelley, visited the Committee at its initial meeting. Mrs. Cleveland's presentation focused on the legal responsibilities of Citizens' Oversight Committees. Eugene Whitlock, a San Mateo County Deputy County Counsel, attended the September 23, 2013 meeting to help the Committee focus on best practices for Citizens' Oversight Committees.

At the June meeting, the Committee reviewed the San Mateo Civil Grand Jury 2009-2010 Report on School Bond Citizens' Oversight Committees, Prop 39, and reviewed the 2013 District-Wide Technology Implementation Plan, Energy Management Plan, and District Facilities Master Plan (unadopted).

At the September meeting, the Committee received a detailed presentation on the Board-adopted Facilities Master Plan.

At the November 4th meeting, the Committee met to receive and review the Independent Auditor's Annual Performance and Financial Reports for 2012-13, to adopt Resolution 01-13, and to review the draft Annual Report.

At the November 18th meeting, the Committee received and reviewed the revised Independent Auditor's Annual Performance and Financial Reports for 2012-13, adopted Resolution 01-13, and approved this Report.

IV. SUMMARY OF 2013-14 COMMITTEE PROCEEDINGS AND ACTIVITIES

Meetings of the Measure S Facilities Bond Citizens' Oversight Committee were held in the District Office Board Room, 498 Kelly Avenue, in Half Moon Bay.

All meetings were duly posted and conducted in open session. Approved agendas and adopted minutes from all of the Committee meetings held to date are available for public review at the Cabrillo Unified School District Office, 498 Kelly Avenue, Half Moon Bay, CA 94019.

To complete its work for the 2013-14 fiscal year, the Committee met on the following dates:

1) March 31, 2014
2) June 16, 2014
3) September 29, 2014
4) October 20, 2014

At the March meeting, the Committee welcomed new member Phil Hophan representing parents of enrolled students. The Committee also reviewed the Bylaws, discussed several proposed amendments, and finalized the meeting schedule for the 2013-14 year.

At the June meeting, the Committee adopted the revised Bylaws and formally revised the policy for members to state their intent to serve a second term. The date for notification to the Committee was established as October 27, 2014.

At the September meeting, the Committee reviewed the Independent Auditor's Annual Performance and Financial Reports for 2013-14, reviewed Resolution 01-14, and reviewed the draft Annual Report for 2013-14.

At the October 20th meeting, the Committee accepted the Independent Auditor's Annual Performance and Financial Reports for 2013-14, adopted Resolution 01-14, and approved this Report.

V. SUMMARY OF 2014-15 COMMITTEE PROCEEDINGS AND ACTIVITIES

Meetings of the Measure S Facilities Bond Citizens' Oversight Committee were held in the District Office Board Room, 498 Kelly Avenue, in Half Moon Bay.

All meetings were duly posted and conducted in open session. Approved agendas and adopted minutes from all of the Committee meetings held to date are available for public review at the Cabrillo Unified School District Office, 498 Kelly Avenue, Half Moon Bay, CA 94019.

To complete its work for the 2014-15 fiscal year, the Committee met on the following dates:

1) June 1, 2015
2) September 28, 2015
3) October 26, 2015
4) November 2, 2015

At the June meeting, the Committee re-elected Steve Johnson as Chair. Phil Hophan was elected as Vice Chair, replacing Susie Tempesta who had resigned from the Committee after serving as its Vice Chair for the first two years. The District Superintendent was elected to serve as Secretary. The Committee agreed on the work plan and meeting schedule for the remainder of the year.

At the September meeting, the audit firm, Chavan & Associates, presented to the Committee the Annual Performance and Financial Reports. After making suggestions to enhance clarity and readability, the Committee voted to accept the independent audits. It then reviewed a draft of the annual resolution.

At the October meeting, the Committee welcomed new members Diane Brosin and Charmion Donegan. CBO Crystal Leach reviewed with the Committee the changes made to the Independent Auditor's Annual Performance and Financial Reports for 2014-15. Resolution 01-15 was adopted by roll call vote.

At the November meeting, the Committee reviewed and approved this Annual Report. Chair Steve Johnson, who has led the Committee from its inception, announced that this is his last meeting as he will be moving from the District.

VI. SUMMARY OF 2015-16 COMMITTEE PROCEEDINGS AND ACTIVITIES

Meetings of the Measure S Facilities Bond Citizens' Oversight Committee were held in the District Office Board Room, 498 Kelly Avenue, in Half Moon Bay.

All meetings were duly posted and conducted in open session. Approved agendas and adopted minutes from all of the Committee meetings held to date are available for public review at the Cabrillo Unified School District Office, 498 Kelly Avenue, Half Moon Bay, CA 94019.

To complete its work for the 2015-16 fiscal year, the Committee met on the following dates:

1) June 6, 2016
2) September 26, 2016
3) October 24, 2016

At the June meeting, the Committee elected Member Mike Alifano as Vice-Chair, replacing Phil Hophan who was elected Chair at the November 2015 meeting of the COC. Member Diane Brosin was elected Secretary, replacing the District Superintendent who had previously served that roll. The Committee agreed on the work plan and meeting schedule for the remainder of the year.

At the September meeting, the audit firm, Chavan & Associates, presented to the Committee the Annual Performance and Financial Reports. After asking clarifying questions and receiving acceptable responses from staff and the auditor, the Committee voted to accept the independent audits and approved a draft of the annual resolution. Prior to the start of the September meeting, Members were granted a tour of facilities under the auspices of the committee, and were able to ask questions of the Superintendent, District Staff, and a site construction lead, who were able to answer those questions and provide insights into the progress of these projects.

At the October meeting, the Committee reviewed and approved this Annual Report. Chair Phil Hophan acknowledged that he would present the Annual Report to the Board of Trustees in November of 2016.

VII. SUMMARY OF 2016-17 COMMITTEE PROCEEDINGS AND ACTIVITIES

Meetings of the Measure S Facilities Bond Citizens' Oversight Committee were held in the District Office Board Room, 498 Kelly Avenue, in Half Moon Bay.

All meetings were duly posted and conducted in open session. Approved agendas and adopted minutes from all of the Committee meetings held to date are available for public review at the Cabrillo Unified School District Office, 498 Kelly Avenue, Half Moon Bay, CA 94019.

To complete its work for the 2016-17 fiscal year, the Committee met on the following dates:

1) June 5, 2017
2) September 25, 2017
3) November 6, 2017

At the June meeting, the Committee agreed on the work plan and meeting schedule for the remainder of the year, and restated it's commitment to the work of the committee as a means to keep and maintain the public trust in the expenditure of these Measure dollars.

At the September meeting, the audit firm, Chavan & Associates, presented to the Committee the Annual Performance and Financial Reports. After asking clarifying questions and receiving acceptable responses from staff and the auditor, the Committee voted to accept the independent audits and approved a draft of the annual resolution.

At the October meeting, the Committee reviewed and approved this Annual Report. Chair Phil Hophan acknowledged that he would present the Annual Report to the Board of Trustees in December of 2017.

VIII. OVERSIGHT COMMITTEE RESOLUTION NO. 01-17

Finding that 2016-17 Measure S Revenues Were Expended Only for the School Facilities Projects Listed in the Bond Project List

WHEREAS, on June 5, 2012 the Cabrillo Unified School District received approval from voters to implement a $81 million bond program; and

WHEREAS, the stated intent of the revenues generated by the sale of these bonds is to improve the quality of education in local schools by replacing leaky roofs; performing essential safety repairs on classrooms and facilities; updating science labs; equipping classrooms with 21st Century technology; maximizing energy efficiency and water conservation to save money; and renovating, constructing, and equipping classrooms and facilities; and

WHEREAS, pursuant to its desire to assure the greater school community that these facilities bond dollars will be expended only for the school facilities projects listed in the Bond Project List, the Governing Board established a Measure S Facilities Bond Citizens' Oversight Committee; and

WHEREAS, the Citizens' Oversight Committee reviewed detailed independent performance and financial audit reports of 2016-17 bond expenditures during the course of its regularly scheduled meeting held on September 25, 2017; and

WHEREAS, the central purpose of the Citizens' Oversight Committee is to inform the public at least annually in a written report whether in its opinion bond proceeds are expended only for the school facilities projects listed in the Bond Project List;

NOW, THEREFORE, BE IT RESOLVED that the Measure S Citizens' Oversight Committee has met and reviewed detailed, independent performance and financial audits of 2016-2017 bond expenditures and does find that these proceeds were expended only for the school facilities projects listed in the Bond Project List.

ADOPTED this sixth day of November, 2017.

_____ _____

Phil Hophan, Chair — Date
Measure S Facilities Bond Citizens' Oversight Committee

_____ _____

Mike Alifano, Vice-Chair — Date
Measure S Facilities Bond Citizens' Oversight Committee

IX. APPENDICES

A) Full Ballot Text ……..……..…..…..10

B) Tax Rate Statement ……..16

C) Committee Bylaws ……..…17

D) Ethics Statement ……26

E) Committee Roster ……..27

F) Independent Auditor's Report, Year 2016-17 ……..……28

FULL BALLOT TEXT

CABRILLO UNIFIED SCHOOL DISTRICT BOND PROPOSITION

The Board of Education (the "Board") of the Cabrillo Unified School District (the "District"), believes that a bond measure will help ensure that all schools in the District have up-to-date science labs, computers and learning technology so that District students are prepared to excel in the twenty-first century economy and high quality teachers and staff are attracted and retained.

In order to continue improving education in all of the District's schools, it is the Board's priority to complete repairs and upgrades that will benefit all of the District's schools—Farallone View Elementary, Alvin S. Hatch Elementary, Kings Mountain Elementary, El Granada Elementary, Cunha Intermediate, Pilarcitos High School, Half Moon Bay High School--including :

(i) complete basic and necessary repairs and upgrades to District schools to provide a safe, healthful learning environment for students by means of a general obligation bond;
(ii) equip all schools in the district with up-to-date computers, learning technology and science labs so that students are prepared to excel in the 21st century economy;
(iii) provide a source of local revenue—that cannot be taken by the state—to make repairs so that all schools are safe and up to date;
(iv) upgrade classrooms and make repairs now to save money that can be used to maintain quality academic programs and retain teachers;
(v) ensure that facilities are up to date and safe so that qualified teachers continue to want to teach in our schools;
(vi) reduce operating costs by improving and installing more cost efficient energy systems and making other improvements to reduce operating costs.

By approval of the proposition set forth below as the Summary of Ballot Measure, by at least 55% of the registered voters voting thereon, the Cabrillo Unified School District shall be authorized to issue and sell bonds of up to $81,000,000 in aggregate principal amount to provide financing for the specific school facilities projects listed below in the Bond Project List, subject to all of the accountability safeguards specified herein.

"To improve the quality of education in local schools by replacing leaky roofs; performing essential safety repairs on classrooms and facilities; updating science labs; equipping classrooms with 21st Century technology; maximizing energy efficiency and water conservation to save money; and renovating, constructing, and equipping classrooms and facilities; shall Cabrillo Unified School District issue $81 million in bonds

at legal rates, with citizen oversight, annual audits, no funds for administrators' salaries and all funds staying in local schools?"

ACCOUNTABILITY MEASURES

The provisions in this section are included in this proposition in order that the voters and taxpayers of the District may be assured that their money will be spent to address specific facilities needs of the District, all in compliance with the requirements of Article XIIIA, section 1(b)(3) of the State Constitution, and the Strict Accountability in Local School Construction Bonds Act of 2000 (codified at section 15264 *et seq.* of the California Education Code).

Evaluation of Needs. The Board of Education has evaluated the facilities needs of the District, and determined which projects to finance from a local bond at this time. The Board of Education hereby certifies that it has evaluated safety, class size reduction and information technology needs in developing the Bond Project List.

Independent Citizens' Oversight Committee. The Board of Education shall establish an independent Citizens' Oversight Committee to ensure bond proceeds are expended only for the school facilities projects listed in the Bond Project List. The Committee shall be established within 60 days of the date when the Board of Education enters the results of the election in its minutes.

Annual Performance Audit. The Board of Education shall conduct or cause to be conducted an annual, independent performance audit to ensure that the bond proceeds have been expended only on the school facilities projects listed in the Bond Project List.

Annual Financial Audit. The Board of Education shall conduct or cause to be conducted an annual, independent financial audit of the bond proceeds until all of those proceeds have been spent for the school facilities projects listed in the Bond Project List.

Annual Report to Board. Upon approval of this proposition and the sale of any bonds approved, the Board of Education shall take actions necessary to establish an account in which proceeds of the sale of bonds will be deposited. As long as any proceeds of the bonds remain unexpended, the Superintendent shall cause a report to be filed with the Board of Education no later than January 1 of each year, commencing January 1, 2013, stating (1) the amount of bond proceeds received and expended in that year, and (2) the status of any project funded or to be funded from bond proceeds. The report may relate to the calendar year, fiscal year, or other appropriate annual period as the Superintendent shall determine, and may be incorporated into the annual budget, audit, or other appropriate routine report to the Board.

BOND PROJECT LIST

The Bond Project List, which is an integral part of this proposition, lists the specific projects the District proposes to finance with proceeds of the bonds.

The Board of Education of the District evaluated the District's facility needs, including safety issues, enrollment trends, class size reduction, computer and information technology enhancements and facilities renovation and repair, in developing the scope of projects to be funded. The Board of Education believes that a bond measure will help ensure that all schools in the District—Farallone View Elementary, Alvin S. Hatch Elementary, Kings Mountain Elementary, El Granada Elementary, Cunha Intermediate, Half Moon Bay High School— have up-to-date science labs, computers and learning technology so that District students are prepared to excel in the twenty-first century economy and high quality teachers and staff are attracted and retained. The Board of Education concluded that, since these needs are vitally important, the District should:

(i) Keep schools clean, well maintained and in good condition;
(ii) Replace leaky roofs;
(iii) Perform essential safety repairs and upgrades to classrooms and facilities;
(iv) Equip classrooms with 21st Century technology;
(v) Update or perform major repairs to classrooms and science labs;
(vi) Upgrade earthquake and fire safety;
(vii) Maximize energy efficiency and water conservation to save money;
(viii) Improve disabled access;
(ix) Renovate, construct, and equip classrooms and facilities; and
(x) Establish programs that maximize the use of bond funds to support regular facility maintenance, repair and technology upgrades

In order to meet these needs, the District intends to complete the following projects at District schools and facilities using a combination of funding sources. It is anticipated that bond proceeds will contribute $81,000,000 to said total cost. Other anticipated sources include joint-use funds, development impact fees, and other available funds. The District will pursue state matching funds if and when they become available, and if received, they will be used for and applied to projects on the Bond Project List. However, no project is dependent on the receipt of additional funds. Unless otherwise noted, the following projects are authorized to be completed at each or any of the District's school sites.
The projects to be funded by the bond include, without limitation, the following:

Category 1: Basic Upgrades to Protect Facility Investments, Keep Schools Clean, Safe, Well Maintained and in Good Condition

Goal and Purpose: To provide clean, safe and well maintained facilities to support educational programs, students will benefit from the repair, upgrade or renovation of aging buildings, labs and classrooms, improved school site safety:

- Replace and repair leaking roofs
- Upgrade and perform essential safety repairs and improvements on classrooms, science laboratories, and other school and athletics facilities
- Upgrade earthquake and fire safety, including phone, fire alarm, and communications systems
- Repair, replace, or upgrade inefficient and aging heating, cooling and plumbing systems
- Renovate school restrooms
- Repair or replace worn floor coverings in classrooms
- Upgrade, repair or replace playground equipment, asphalt and turf for student safety and improved access for people with disabilities
- Construct a multi-use educational facility for educational programs, including performing arts, for school and community use
- Repair outdated electrical systems and wiring to improve efficiency and safety
- Make safety improvements on and around school sites, including improved fencing, walkways and overhangs, better access for people with disabilities, and traffic circulation improvements
- Replace drinking fountains, trash receptacles, enclosures and equipment
- Renovate, repair, paint and improve school campuses and grounds
- Establish programs to support regular and long term upgrades and replacement of outdated facilities, equipment, and grounds
- Upgrade vocational education and career training facilities to prepare students for future jobs

Category 2: Preparing Our Students for the 21st Century and Improving Education in the Classroom through Upgraded 21st Century Technology and Classroom Upgrades

Goal and Purpose: To upgrade computer technology and provide our teachers and students with current teaching, learning and research tools:

- Acquire and upgrade technology infrastructure, including, without limitation, computers, LCD projectors, portable interface devices, servers, switches, routers, modules, sound projection systems, phone system integration, local area network upgrades, document archiving, cabling infrastructure, laser printers, digital white boards, document projectors, upgrade voice-over-IP, call manager and network security/firewall, and other equipment, casework and software as needed
- Provide and repair up-to-date technology, data and wireless communications equipment

- Add, update and expand telecommunications, internet and network connections
- Add, upgrade and replace computers, hardware and software systems
- Add, upgrade and replace classroom instructional equipment
- Add, upgrade and replace electrical systems to support improved technology;
- Establish programs to support regular and long term upgrades to technology systems, hardware, software and equipment

Category 3: Improving Energy Efficiency, Conserving Water and Other Capital Improvements to Save Money that Can Be Used to Help Retain Teachers and Protect Academic Programs

Goal and Purpose: To reduce utility and other operating costs by making capital improvements to energy, water and utility systems, and consolidating facilities:

- Acquire and install energy efficiency systems, including solar panels, to reduce energy/utility costs and return savings to educational programs
- Improve water and energy conservation by upgrading plumbing, renovating restrooms and replacing or renovating the old, inefficient and dilapidated swimming pool at Half Moon Bay High School
- Replace outdated and inefficient heating and ventilation systems
- Relocate or consolidate district administrative offices and space to improve efficiency and save money

Listed repairs, improvements, rehabilitation projects and upgrades will be completed as needed. Each project is assumed to include its share of costs of the election and bond issuance, architectural, engineering, and similar planning costs, construction management, staff training expenses and a customary contingency for unforeseen design and construction costs. In addition to the projects listed above, the Bond Project List also includes the acquisition of instructional, maintenance and operational equipment, payment of the costs of preparation of all facilities planning studies, feasibility and assessment reviews, master planning, environmental studies, and temporary housing for dislocated programs or activities caused by construction projects. The final cost of each project will be determined as plans are finalized, construction bids are awarded, and projects are completed. Based on the final costs of each project, certain of the projects described above may be delayed or may not be completed. Necessary site preparation/grading/restoration may occur in connection with new construction, modernization, renovation or remodeling, including ingress and egress, removing, replacing or installing irrigation, utility lines, trees and landscaping, relocating fire access roads, and acquiring any necessary easements, licenses, or rights of way to the property. Proceeds of the bonds may be used to pay or reimburse the District for the cost of staff when

performing work on or made necessary by the implementation of bond projects.

ADDITIONAL SPECIFICATIONS

No Administrator Salaries. Proceeds from the sale of Bonds authorized by this proposition shall be used only for the construction, reconstruction, rehabilitation, or replacement of school facilities on the Bond Project List, including the furnishing and equipping of said school facilities, or the acquisition or lease of real property for said school facilities, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

Single Purpose. All of the purposes enumerated in this proposition shall be united and voted upon as one single proposition, pursuant to section 15100 of the California Education Code, and all the enumerated purposes shall constitute the specific single purpose of the bonds and proceeds of the bonds shall be spent only for such purpose.

Other Terms of the Bonds. When sold, the bonds shall bear interest at an annual rate not exceeding the statutory maximum, and that interest will be made payable at the time or times permitted by law. The bonds may be issued and sold in several series, and no bond shall be made to mature more than 25 years (if issued pursuant to the provisions of the California Education Code) or 40 years (if issued pursuant to the provisions of the California Government Code) from the date borne by that bond.

TAX RATE STATEMENT

An election will be held in Cabrillo Unified School District ("District") on June 5, 2012, to authorize the sale of **$81,000,000** in general obligation bonds. The following information is submitted in compliance with Sections 9400-9404 of the California Elections Code.

1. The best estimate of the tax rate that would be required to fund this bond issue during the first fiscal year after the sale of the first series of bonds, based on estimated assessed valuations available at the time of filing of this statement, is **$0.0450** per $100 (**$45.00** per $100,000) of assessed valuation in fiscal year 2012-2013.

2. The best estimate of the tax rate that would be required to fund this bond issue during the first fiscal year after the sale of the last series of bonds, based on estimated assessed valuations available at the time of filing of this statement, is **$0.0450** per $100 (**$45.00** per $100,000) of assessed valuation in fiscal year 2022-2023.

3. The best estimate of the highest tax rate that would be required to fund this bond issue, based on estimated assessed valuations available at the time of filing this statement, is **$0.0450** per $100 (**$45.00** per $100,000) of assessed valuation.

These estimates are based on projections derived from information obtained from official sources. The actual tax rates and the years in which they will apply may vary depending on the timing of bond sales, the amount of bonds sold at each sale and actual increases in assessed valuations. The timing of the bond sales and the amount of bonds sold at any given time will be determined by the needs of the District. Actual assessed valuations will depend upon the amount and value of taxable property within the District as determined in the assessment and the equalization process.

Dated: March 8, 2012,

Robert Gaskill
Superintendent
Cabrillo Unified School District

CABRILLO UNIFIED SCHOOL DISTRICT

MEASURE S FACILITIES BOND CITIZENS' OVERSIGHT COMMITTEE BYLAWS

1.0 Preamble

For school bonds passed pursuant to Article XIIIA, Section 1(b)(3) of the California Constitution, which allows a 55% majority to pass the bond, the Cabrillo Unified School District's ("District") Governing Board ("Board") is required by section 15278 of the California Education Code to appoint an independent Citizens' Oversight Committee ("Committee"). Per section 15282 of the Education Code, the Committee must have at least seven (7) members and represent specific segments of the community.

2.0 Purpose and Duties

2.1 Purpose

The purpose of the Committee is to inform the public concerning the expenditure and uses of the District's bond measure ("Measure") revenues from the Measure passed on June 5, 2012. The Committee's legal charge is to actively review and report on the expenditure of taxpayer money for school construction in accordance with voter approved projects. The Committee shall convene to provide oversight of the following:

A. Measure revenues are to be expended only for bonded indebtedness incurred by the District for the construction, reconstruction, rehabilitation or replacement of school facilities, or the acquisition or lease of real property for school facilities. All of the following accountability requirements apply:

1. A requirement that the proceeds from the sale of the bonds be used only for the purposes specified in Article XIIIA, Section 1(b)(3), and not for any other purpose, including teacher and administrator salaries and other school operating expenses, except as provided for in Section 2.1.B below.

2. A list of the specific school facilities projects to be funded and certification that the Board has evaluated safety, class size reduction, and information technology needs in developing that list.

3. A requirement that the Board conduct an annual independent performance audit to ensure that the funds have been expended only on the specific projects listed.

4. A requirement that the Board conduct an annual independent financial audit of the proceeds from the sale of the bonds until all of those proceeds have been expended for the school facilities projects.

B. The District may use proceeds from the Measure to pay the salaries of District employees to the extent they perform administrative oversight work on construction projects authorized by the Measure.[1]

2.2 Duties

Committee members are expected to attend its regularly scheduled meetings, diligently review all pertinent information provided to the Committee pursuant to state laws, and abide by all rules of conduct established in these Bylaws. In furtherance of its purpose the Committee shall, at its discretion, engage in the following activities:

A. Receive and review copies of the annual performance audits required by Article XIIIA, section I, subdivision (b)(3)(C) of the California Constitution.

B. Receive and review the annual financial audits required by Article XIIIA, section I, subdivision (b)(3)(D) of the California Constitution.

C. Inspect school facilities and grounds to ensure that bond revenues are expended in compliance with the requirements of Article XIIIA, section 1, subdivision (b)(3) of the California Constitution.

D. Review the District's efforts to maximize the use of bond revenues by implementing cost saving measures including, but not limited to the following, and have these efforts reviewed in the annual independent performance audit:

    a. Mechanisms designed to reduce the costs of professional fees;

    b. Mechanisms designed to reduce the cost of site preparation;

    c. Mechanisms designed to reduce costs by incorporating efficiencies in school site design;

    d. Recommendations regarding the joint use of core facilities;

    e. Recommendations regarding the use of cost-effective and efficient reusable facility plans.

3.0 Committee Composition

The Board shall have sole discretion to select and appoint Committee members and to determine its final size. The Committee shall consist of at least seven (7) members, including the following community representation:

[1] The California Court of Appeal has concluded that certain kinds of salary expenditures and other bond-related costs could permissibly be paid from bond proceeds.

A. One member shall, at the time of appointment, be active in a business organization representing the business community of the District;

B. One member shall, at the time of appointment, be active in a senior citizens organization, which may be a local, regional, statewide, or national organization;

C. One member shall, at the time of appointment, be active in a bona fide taxpayers organization, which may be a local, regional, statewide, or national organization;

D. One member shall, at the time of appointment, be the parent or guardian of a child currently enrolled in a school of the District;

E. One member shall, at the time of appointment, be both a parent or guardian of a child currently enrolled in a school of the District and be an active member in a District parent-teacher organization, such as the PTA or a school site council.

A single individual may be appointed as a representative of more than one of the above categories, if applicable.

3.1 Eligibility

A. The Committee shall be comprised of individuals who either live or work within the boundaries of the District.

B. No employee, official, vendor, contractor, or consultant of the District shall be appointed to the Committee.

C. Committee members shall be subject to prohibitions regarding incompatibility of office pursuant to Government Code sections 1125-1129 and financial interest in contracts pursuant to Government Code sections 1090-1098.

3.2 Term of Service

A. Committee members serve without compensation for a term of two (2) years, and for no more than three (3) consecutive terms.

B. Appointed Committee members shall be seated at the first meeting of each odd-numbered year, except those appointed to replace vacancies.

C. After appointment to a two-year term, Committee members who wish to be appointed for a second or third two-year term shall reapply to the Board for consideration. Members who serve three (3) two-year terms may be reappointed following a two-year absence from the Committee.

3.3 Replacing a Committee Member

A. If a Committee position becomes vacant, the Committee Chair shall request that the Board appoint a replacement. Unless failure to act results in the inability to meet a Committee quorum, if six months or less remain of the unexpired two-year term, the Board may choose to leave that position vacant for the remainder of the term.

B. Any Committee member may request that the removal of another Committee member be placed on the agenda for the Committee's next meeting and may, at that meeting, introduce a motion to remove said member from the Committee for excessive absence or for any violation of the Committee's Bylaws or Ethics Policy. Specific cause must be cited in the meeting agenda and motion for removal.

C. A replacement Committee member may be appointed by the Board if one or more of the following events occurs:

   1. The Committee member submits a written resignation to the Board, with a copy to the Committee Chair;

   2. The Committee approves a motion to remove a member for cause, including non-attendance at meetings (ref: Section 5.9 below), violating these Bylaws, and/or violating the Committee's Ethics Policy. A motion to remove a member shall be approved by an affirmative vote of not less than two-thirds of the members present at a Committee meeting, a quorum being present. The motion and its result shall be communicated in writing to the member under consideration and to the Board President within one week after the meeting that the motion was approved. Removal shall be effective immediately upon passing the motion.

D. Within sixty (60) days of being notified of a Committee vacancy, the Board shall appoint a new member to complete the term of the vacancy, following the process used to select the original Committee members.

E. Committee members appointed to fill vacant, unexpired terms may apply and shall be eligible for reappointment for up to two (2) succeeding full two-year terms.

F. A Committee member who no longer serves the group s/he was appointed to represent (e.g., ceases to be active within a taxpayers organization, or ceases to have a child enrolled in the District, etc.) shall be allowed to complete her/his current term. However, that Committee member shall not be entitled to serve a subsequent term as a representative of that group.

4.0 Committee Officers

Officers of the Committee shall be a Chair, a Vice-Chair, and a Secretary. The Committee may choose to establish other elected positions by amending these Bylaws.

4.1 Elections

At its first meeting in odd-numbered years, the Committee shall place into nomination and elect a Chair, a Vice-Chair, and a Secretary. If the Committee amends these Bylaws to establish other elected positions, their election shall take place at the same meeting as the elections of the Chair, Vice-Chair and Secretary.

4.2 Term of Office

Officers shall be elected for a two-year term and shall not be term-limited except for the limit on the terms of Committee members set forth in Section 3.2 above.

4.3 Duties of the Chair

A. The Chair shall call Committee meetings (ref: Sections 5.0 and 5.1 below).

B. The Chair shall establish the agenda for each Committee meeting.

C. The Chair shall preside over each Committee meeting, following the adopted Rules of Procedure (ref: Section 5.5 below).

D. The Chair shall, upon willing concurrence of candidates, appoint the members of each Subcommittee that the Committee chooses to form (ref: Section 7.0, 7.1, and 7.2 below).

E. The Chair, or her/his Committee-approved designee, shall serve as spokesperson for the Committee in all presentations of the Committee to the public, the Board and the media (ref: Section 6.0.A and 6.0.B below).

F. The Chair is an ex-officio member of all Subcommittees.

G. The Chair may appoint a Parliamentarian to assist in complying with Robert's Rules of Order during Committee meetings (ref: Section 5.5 below).

4.4 Duties of the Vice-Chair

The Vice-Chair shall perform each of the duties of the Chair as necessary in the absence of the Chair.

4.5 Duties of the Secretary

A. Subject to review by the Chair before publishing, the Secretary shall provide oversight in the preparation, recording, and distribution by District-provided secretarial support of the following documents in accordance with the Brown Act:

1. Committee meeting agendas;

2. All reports, materials, and meeting packets as required by or addressed to the Committee;

3. The minutes of Committee meetings (ref: Section 5.8 below);

4. All written material submitted by the public during Committee meetings;

5. All official correspondence addressed to the Committee;

6. Reports adopted by the Committee:

7. Committee attendance records (ref: Section 5.9.B, below).

B. The Secretary shall take and record roll at the beginning of each Committee meeting to determine the existence of a quorum. If a quorum ceases to exist during a meeting, the Secretary shall immediately inform the Chair.

4.6 Succession

The Vice-Chair shall accede to Chair when a vacancy occurs in that office. In the event of a vacancy in the office of Vice-Chair or Secretary, the position shall be filled by election, placed on the agenda at the next regular Committee meeting.

5.0 Meetings

All Committee meetings subject to the Brown Act shall be held in a handicapped-accessible facility at a District facility. The Committee shall meet at least four times each year.

5.1 Calling Meetings

Committee meetings may be scheduled on a regular basis by majority vote of the Committee. In addition, special meetings may be called by the Chair or Vice Chair, or by any group of Committee members whose number represents a quorum. All Committee meetings shall be arranged through the District-appointed Secretary and be noticed in accordance with the Brown Act.

5.2 Agendas

A. Agendas for regular Committee meetings shall be prepared by its Chair (ref: Section 4.3.B above).

B. Any member of the Committee may submit a request for placing an item on a future agenda.

5.3 Quorum

Actions may be undertaken at a meeting only if a quorum of seated members is present. A quorum is established when greater than half of the seated members are present. "Seated members" means the number of members set by the Board, less any who have resigned or been removed.

5.4 Committee Voting

Unless otherwise specified in these Bylaws (ref: 3.3.C.2 and 6.0.B), an action item on the agenda may be approved by a simple majority of Committee members in attendance, a quorum being present (ref: 5.3).

5.5 Rules of Procedure

Meetings shall be conducted with courtesy and decorum and in accordance with Robert's Rules of Order.

5.6 California's Open Meeting Law

All meetings of the Committee shall be open to the public and shall be noticed and conducted in strict compliance with the Ralph M. Brown Act.

5.7 Public Participation

Members of the audience will be given an opportunity to address the Committee. The Chair will recognize those members of the audience who wish to address the Committee. The Committee reserves the right to limit the time of presentations by individuals (three minutes) and to limit cumulative time (twenty minutes) when there are multiple speakers addressing the same issue. No action may be taken on matters not on the agenda.

5.8 Minutes

Minutes of Committee proceedings and reports issued shall be a matter of public record and, upon Committee approval, the District shall make them available on the Committee's page of the District's internet website. Minutes of Committee meetings and annual reports shall be kept for seven years from the conclusion of the work authorized by the Measure, and once they have been removed from the website shall

be available for inspection at the District office upon the request of a member of the public.

The District shall provide secretarial services to assist the Committee Secretary in preparation, distribution, and posting of minutes for all Committee meetings (ref: Section 4.5 above). Minutes distributed before adoption by the Committee shall always be labeled "Unadopted Minutes."

5.9 Attendance

Regular attendance at Committee and applicable Subcommittee meetings is a fundamental obligation of every member of the Committee. Absences are disruptive to Committee activity and representation. Failure to attend two consecutive meetings without acceptable reason announced in advance shall constitute due cause for member removal (ref: Section 3.3.C).

A. Members anticipating an absence must call or email the Committee Chair or Secretary no later than 24 hours before the scheduled meeting.

B. Committee attendance reports shall be distributed upon request by the Chair.

6.0 Committee Reports

A. The Committee shall prepare regular reports on its activities. A report shall be issued at least once each year. Upon completion of all projects authorized by the Measure, the Committee Chair shall prepare or cause to be prepared a final written report summarizing its activities and conclusions.

B. The Committee's legal charge is to actively review and report on the expenditure of taxpayer money for school construction (Section 1.1, above). All such reports, written and/or oral, that represent the Committee's position must proceed from Committee review, be duly approved as to substance by an affirmative roll call vote of not less than two-thirds of the members present at a Committee meeting, a quorum being present, and be faithfully articulated to the public only by the Committee Chair or an approved designee (ref: Section 4.3.E, above).

C. Reports of minority viewpoints shall be allowed. All such reports, written and/or oral, that represent the minority position must be reviewed, be duly approved as to substance without prejudice by a vote of the Committee, and be faithfully articulated to the public only by a designated minority spokesperson. To avoid the need for minority reports, and to maximize the working relationships on and public confidence in the Committee, all due diligence should be pursued to resolve divisive issues during the review process, thereby attaining fullest possible Committee support for the content of public reports.

D. Any member of the Committee may speak as an individual on Measure issues, but must clearly state for the record that such statements are their own personal views which do not necessarily represent those of the Committee or the District.

7.0 Subcommittees

The Committee may, on majority vote, form or disband Subcommittees (standing or ad hoc) to perform specific parts of its purpose and duties, such as performing audits and issuing reports. The Chair shall appoint all Subcommittee members. Subcommittees shall elect their own chairs. Subcommittee meetings may proceed only when a quorum is present, a quorum being defined as a simple majority of the seated Subcommittee members. Subcommittee chairs shall be responsible for calling its meetings, preparing its agendas, noticing its members, and delivering timely reports of Subcommittee actions to the Committee. Subcommittee meetings shall be conducted in accordance with the adopted Rules of Procedure (ref: Section 5.5 above).

7.1 Standing Subcommittees

A standing Subcommittee undertakes ongoing duties in preparation for deliberation by the Committee. All standing Subcommittees must fully comply with the Brown Act, irrespective of their number of members. Membership can include any number up to the full membership of the Committee.

7.2 Ad Hoc Subcommittees

Ad hoc Subcommittees are temporary in nature. They may be formed to undertake specific, one-time duties in preparation for deliberation by the Committee. An ad hoc Subcommittee shall be automatically disbanded upon acceptance of its final report to the Committee. Membership on an ad hoc Subcommittee shall normally be limited to less than a quorum of the Committee. If thus limited, an ad hoc Subcommittee meeting need not comply with Brown Act noticing.

8.0 Amendment

These Bylaws may be amended by majority vote of the Committee at any regular meeting at which said amendment is placed on the agenda and a quorum is present.

9.0 Liability Insurance

In acting within its official capacity as defined in these Bylaws, Committee members shall be covered by the District's liability insurance. In no event shall anything herein contained be construed as authorizing the District to insure any such officers or Committee members against any liability or expense by reason of willful malfeasance, bad faith, gross negligence or reckless disregard of the duties involved in the conduct of their office.

ATTACHMENT A

MEASURE S FACILITIES BOND CITIZENS' OVERSIGHT COMMITTEE ETHICS POLICY STATEMENT

This Ethics Policy Statement provides general guidelines for Committee members to follow while carrying out their roles. Not all ethical issues that Committee members face are covered in this Statement. However, this Statement captures some of the critical areas that help define ethical and professional conduct for Committee members. The provisions of this Statement were developed from existing laws, rules, policies and procedures as well as from concepts that define generally accepted good business practices. Committee members are expected to strictly adhere to the provisions of this Ethics Policy.

CONFLICT OF INTEREST. A Committee member shall not make or influence a District decision related to expending any bond monies in a manner which will benefit the Committee member's outside employment, business, or personal finance, or benefit an immediate family member, such as a spouse, child or parent.

COMMITMENT TO UPHOLD LAW. A Committee member shall uphold the federal and California Constitutions, the laws and regulations of the United States, the State of California (particularly the Education Code) and all other applicable government entities, and the policies, procedures, rules and regulations of the Cabrillo Unified School District.

COMMITMENT TO DISTRICT. A Committee member shall place the interests of the District above any personal or business interest of the member.

I have read the above Ethics Policy Statement and agree to abide by all of the conditions contained therein.

_____ _____

(Signature of Committee Member) (Date)

Printed Name of Committee Member: _____

COMMITTEE ROSTER

The Committee shall consist of at least seven (7) members appointed by the Board of Trustees based on the following criteria: (a) one member active in a business organization representing the local business community; (b) one member active in a senior citizens' organization; (c) one member active in a bona fide taxpayers organization; (d) one member shall be a parent or guardian of a student enrolled in the District; (e) one member shall be both a parent or guardian of a student enrolled in the District and active in a District parent-teacher organization; (f) two at-large members. [*From Education Code Section 15282(a) and Citizens' Oversight Committee Bylaws*]

Member Active in Local Business Community Organization:	Naomi Patridge
Member Active in Bona Fide Taxpayers' Organization:	Charmion Donegan
Parent of an Enrolled Student:	Phil Hophan
Parent of an Enrolled Student and Active in a Parent Group:	Mike Alifano
At-Large Members (2):	Diane Brosin
	Chris Johnson

INDEPENDENT AUDITOR'S REPORT, 2016-17

CABRILLO UNIFIED SCHOOL DISTRICT

MEASURE S BOND BUILDING FUND

AUDIT REPORT

For the Year Ended June 30, 2017

* * *

CHAVAN & ASSOCIATES, LLP
CERTIFIED PUBLIC ACCOUNTANTS
1475 SARATOGA AVE., SUITE 180
SAN JOSE, CA 95129

CABRILLO UNIFIED SCHOOL DISTRICT
Measure S Bond Building Fund
For the Fiscal Year Ended June 30, 2017

Table of Contents

	Page No.
FINANCIAL SECTION:	
Independent Auditor's Report	1 - 2
Financial Statements:	
Measure S Bond Building Fund Balance Sheet	3
Measure S Bond Building Fund Statement of Revenue, Expenditures and Changes in Fund Balance	4
Notes to the Basic Financial Statements	5 - 14
SUPPLEMENTARY INFORMATION:	
Measure S Bond Building Fund Program Statement:	
Measure S Bond Building Fund Statement of Cumulative Expenditures	15
Notes to Program Statement	16
Schedule of Findings and Recommendations	17
OTHER INDEPENDENT AUDITOR'S REPORTS:	
Internal Control:	
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standard*	18 - 19
Performance and Compliance:	
Independent Auditor's Report on Performance and Compliance with Requirements that could have a Direct and Material Effect on the Measure S Bond Program	20 - 21

FINANCIAL SECTION

INDEPENDENT AUDITOR'S REPORT

Measure S Facilities Bond Citizens' Oversight Committee and
Governing Board Members
Cabrillo Unified School District

Report on the Financial Statements

We have audited the accompanying financial statements of the Measure S Bond Building Fund of the Cabrillo Unified School District, as of and for the year ended June 30, 2017, and the related notes to the financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

The Cabrillo Unified School District's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Measure S Bond Building Fund of the Cabrillo Unified School District, as of June 30, 2017, and the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

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Other Matters

As discussed in Note 1, the financial statements present only the Measure S Bond Building Fund and do not purport to, and do not, present fairly the financial position of the Cabrillo Unified School District, as of June 30, 2017, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Cabrillo Unified School District's basic financial statements. The Measure S Bond Building Fund Statement of Cumulative Expenditures is presented for purposes of additional analysis and is not a required part of the basic financial statements. The Measure S Bond Building Fund Statement of Cumulative Expenditures is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Measure S Bond Building Fund Statement of Cumulative Expenditures is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have issued our report dated October 5, 2017 on our consideration of the Cabrillo Unified School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Cabrillo Unified School District's internal control over financial reporting and compliance.

[redacted]

October 5, 2017
San Jose, California

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CABRILLO UNIFIED SCHOOL DISTRICT
Measure S Bond Building Fund
Balance Sheet
June 30, 2017

Assets		
Cash and investments	$	23,953,294
Interest receivable		72,713
Total Assets	$	24,026,007
Liabilities and Fund Balance		
Liabilities:		
Accounts payable	$	2,192,147
Total Liabilities		2,192,147
Fund balance:		
Restricted for capital projects		21,833,860
Total Fund Balance		21,833,860
Total Liabilities and Fund Balance	$	24,026,007

The notes to the financial statements are an integral part of this statement.

CABRILLO UNIFIED SCHOOL DISTRICT
Measure S Bond Building Fund
Statement of Revenue, Expenditures and Changes in Fund Balance
For the Fiscal Year Ended June 30, 2017

Other Local Revenues:	
Interest earnings	$ 200,158
Total Other Local Revenue	200,158
Expenditures:	
Classified salaries	176,585
Classified benefits	75,253
Supplies and materials	744,322
Contract services	1,361,094
Capital outlay	14,542,680
Total Expenditures	16,899,934
Excess (deficiency) of revenues over (under) expenditures	(16,699,776)
Other financing sources (uses):	
Proceeds from sale of bonds	19,835,000
Total other financing sources (uses)	19,835,000
Net Changes in Fund Balance	3,135,224
Fund Balance Beginning	18,698,636
Fund Balance Ending	$ 21,833,860

The notes to the financial statements are an integral part of this statement.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

A. Accounting Principles

Cabrillo Unified School District (the "District") accounts for its financial transactions in accordance with the policies and procedures of the Department of Education's *California School Accounting Manual*. The accounting policies of the District conform to accounting principles generally accepted in the United States of America as prescribed by the U. S. Governmental Accounting Standards Board ("GASB") and the American Institute of Certified Public Accountants ("AICPA").

B. Reporting Entity

The District is the level of government primarily accountable for activities related to public education. The governing authority consists of five elected officials who, together, constitute the Board of Trustees.

In 2012-13, a committee to the District's Governing Board and Superintendent, called the Measure S Facilities Bond Citizens' Oversight Committee was established. The purpose of the committee is to inform the public concerning the expenditure and uses of the District's bond measure revenues. The committee's legal charge is to actively review and report on the expenditure of taxpayer money for school construction in accordance with voter approved projects.

The financial statements presented are for the Measure S Bond Building Fund and are not intended to be a complete presentation of the District's financial position on operations.

C. Basis of Presentation

Fund Financial Statements:

Fund financial statements report detailed information about the District. The Building Fund is a governmental fund and is presented as a major fund in the District's combined financial statements. The Building Fund is used to account for proceeds from the sale of real property and account for the acquisition of major governmental capital facilities and buildings from the sale of bond proceeds such as Measure S general obligation bonds.

The accounting and financial treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets, deferred outflows of resources, current liabilities, and deferred inflows of resources, are generally included on the balance sheet. The Statement of Revenues, Expenditures and Changes in Fund Balance for the Measure S Bond Building Fund presents increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

D. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Governmental funds use the modified accrual basis of accounting.

Revenues - Exchange and Non-exchange Transactions:

On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. "Available" means the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, "available" means collectible within the current period or within 60 days after year-end.

Non-exchange transactions, in which the District receives value *without* directly giving equal value in return, include property taxes, grants, and entitlements. Under the modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Unearned Revenue:

Unearned revenue arises when assets are received before revenue recognition criteria have been satisfied. Grants and entitlements received before eligibility requirements are met are recorded as deferred revenue. On governmental fund financial statements, receivables associated with non-exchange transactions that will not be collected within the availability period have also been recorded as deferred revenue.

Expenditures:

On the modified accrual basis of accounting, expenditures are generally recognized in the accounting period in which the related fund liability is incurred. However, under the modified accrual basis of accounting, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds. When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

E. Budgets and Budgetary Accounting

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds. By state law, the District's governing board must adopt a final budget no later than July 1. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements. These budgets are revised by the District's governing board and District superintendent during the year to give consideration to unanticipated income and expenditures. Formal budgetary integration was employed as a

management control device during the year for all budgeted funds. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object.

F. Encumbrances

Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid. All encumbrances are liquidated on June 30.

G. Assets, Liabilities, and Equity

1. Cash and Investments

Cash balances held in banks and in revolving funds are insured to $250,000 by the Federal Deposit Insurance Corporation.

In accordance with *Education Code* Section 41001, the District maintains substantially all of its cash in the County Treasury. The county pools these funds with those of other Districts in the county and invests the cash. These pooled funds are carried at cost, which approximates market value. Interest earned is deposited quarterly into participating funds. Any investment losses are proportionately shared by all funds in the pool.

All District-directed investments are governed by Government Code Section 53601 and Treasury investment guidelines. The guidelines limit specific investments to government securities, domestic chartered financial securities, domestic corporate issues, and California municipal securities. The District's securities portfolio is held by the County Treasurer. Interest earned on investments is recorded as revenue of the fund from which the investment was made.

2. Cash & Cash Equivalents

The District's cash deposits are considered to be cash on hand and cash in banks. Cash and Cash Equivalents are generally considered short-term, highly liquid investments with a maturity of three months or less from the purchase date.

3. Investments

Investments are recorded at fair value in accordance with GASB Statement No. 72, Fair Value Measurement and Application. Accordingly, the change in fair value of investments is recognized as an increase or decrease to investment assets and investment income. This statement changed the definition of fair value and is effective for periods beginning after June 15, 2015.

The following is a summary of the definition of fair value:

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction. In determining this amount, three valuation techniques are available:

- Market approach - This approach uses prices generated for identical or similar assets or liabilities. The most common example is an investment in a public security traded in an active exchange such as the NYSE.

- Cost approach - This technique determines the amount required to replace the current asset. This approach may be ideal for valuing donations of capital assets or historical treasures.

- Income approach - This approach converts future amounts (such as cash flows) into a current discounted amount.

Each of these valuation techniques requires inputs to calculate a fair value. Observable inputs have been maximized in fair value measures, and unobservable inputs have been minimized.

4. Long-Term Obligations

In the Measure S Bond Building Fund financial statements, bond premiums, discounts and bond issuance costs are recognized during the current period. The face amount of the debt issued, premiums, or discounts are reported as other financing sources/uses.

5. Fund Balance Classifications

In accordance with Government Accounting Standards Board 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, the District classifies governmental fund balances as follows:

- Non-spendable includes fund balance amounts that cannot be spent either because it is not in spendable form or because of legal or contractual constraints.

- Restricted includes fund balance amounts that are constrained for specific purposes which are externally imposed by providers, such as creditors, or amounts constrained due to constitutional provisions or enabling legislation.

- Committed includes fund balance amounts that are constrained for specific purposes that are internally imposed by the government through formal action of the highest level of decision making authority and does not lapse at year-end. Committed fund balances are imposed by the District's board of education.

- Assigned includes fund balance amounts that are intended to be used for specific purposes that are neither considered restricted or committed. Fund balance may be assigned by the Superintendent.

- Unassigned includes positive fund balance that has not been classified within the above mentioned categories and negative fund balances in other governmental funds.

The District uses restricted/committed amounts to be spent first when both restricted and unrestricted fund balance is available unless there are legal documents/contracts that prohibit doing this, such as a grant agreement requiring dollar for dollar spending. Additionally, the District would first use committed, then assigned, and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

6. Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District has joined together with other school districts in the County to form the San Mateo County Schools Insurance Group ("SMCSIG") public entity risk pool. The District pays an annual premium for its property and casualty, workers' compensation, unemployment and liability insurance coverage. The Joint Powers Agreements provide that SMCSIG will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of self-insured levels.

7. Accounting Estimates

The presentation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

NOTE 2 – CASH AND INVESTMENTS

Summary of Deposits

A summary of deposits as of June 30, 2017, is as follows:

Deposit or Investment	Carrying Amount	Fair Value	Investment Rating
Cash in county treasury investment pool	$ 23,947,916	$ 23,921,334	AA
Cash with fiscal agent	4,378	4,378	n/a
Total cash and investments	$ 23,953,294	$ 23,925,712	

Fair Value Measurements

GASB 72 established a hierarchy of inputs to the valuation techniques above. This hierarchy has three levels:

- Level 1 inputs are quoted prices in active markets for identical assets or liabilities.
- Level 2 inputs are quoted market prices for similar assets or liabilities, quoted prices for identical or similar assets or liabilities in markets that are not active, or other than quoted prices that are not observable.
- Level 3 inputs are unobservable inputs, such as a property valuation or an appraisal.

The District has the following recurring fair value measurements as of June 30, 2017:

- Cash in county of $23,947,916 are valued using Level 2 inputs.

Cash in County Treasury

The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (Education Code Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statements at amounts based upon the District's pro rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations.

Risk Disclosures

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are described below:

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to the changes in market interest rates. The District manages its exposure to interest

rate risk by investing in the County Treasury. The District maintains cash with the San Mateo County Investment Pool. The pool has a fair value of approximately $1.48 billion and an amortized book value of $1.48 billion.

Credit Risk

Credit risk is the risk of loss due to the failure of the security issuer. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The investment with the San Mateo County Investment Pool is governed by the County's general investment policy. The investment with the San Mateo County Investment Pool is rated at least Aa1 by Moody's Investor Service.

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a policy for custodial credit risk for deposits. However, the California Government code requires that a financial institution secure deposits made by State or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under State law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110 percent of the total amount deposited by the public agencies. California law also allows financial institutions to secure public deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits and letters of credit issued by the Federal Home Loan Bank of San Francisco having a value of 105 percent of the secured deposits.

Concentration of Credit Risk

The investment policy of the District contains no limitations on the amount that can be invested in any one issuer beyond the amount stipulated by the California Government code. District investments that are greater than 5 percent of total investments are in either an external investment pool or mutual funds and are therefore exempt.

NOTE 3 – INTERFUND TRANSACTIONS

Interfund transactions are reported as loans, services provided, reimbursements, or transfers. Loans are reported as interfund receivables and payables (Due From/To), as appropriate, and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements occur when one fund incurs a cost, charges the appropriate benefiting fund, and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers among governmental funds are netted as part of the reconciliation to the government-wide financial statements.

Interfund Transfers

Interfund transfers consist of operating transfers from funds receiving revenues to funds through which the resources are to be expended. The District did not have any interfund transfers in the Measure S Bond Building Fund during the year.

NOTE 4 – MEASURE S GENERAL OBLIGATION BOND

In October of 2012, the District issued $18,000,000 in General Obligation Bonds, Series A, to finance constructions projects for facilities improvements. From the gross proceeds of $19,715,860, which included a premium of $1,715,860 and was netted by an underwriting discount of $121,500 and issuance costs of $176,250, net proceeds of $19,418,110 was deposited with the County in the District's name. The balance of $1,418,110 reported in the Bond Interest Redemption Fund is reserved to meet the debt reserve requirements of the bond, and consists of the bond premium net of discounts and costs. The interest rates are fixed per maturity date for both serial and term bonds, resulting in a range of interest rates (from 2 to 5%) based on the maturity schedule.

The following schedule summarizes net proceeds from the bond issuance in October of 2012:

Par Value	$	18,000,000
Premium (Discount)		1,715,860
Underwriter's Discount		(121,500)
Cost of Issuance Expense		(176,250)
Transfer to BIRF		(1,418,110)
Net Proceeds to Building Fund	$	18,000,000

In January of 2015, the District issued $20,000,000 in General Obligation Bonds, Series B, to finance constructions projects for facilities improvements. From the gross proceeds of $21,067,416, which included a premium of $1,067,416 and was netted by an underwriting discount of $120,000 and issuance costs of $160,000, net proceeds of $20,787,416 was deposited with the County in the District's name. The balance of $947,416 reported in the Bond Interest Redemption Fund is reserved to meet the debt reserve requirements of the bond, and consists of the bond premium net of discounts. The interest rates are fixed per maturity date for both serial and term bonds, resulting in a range of interest rates (from 2 to 5%) based on the maturity schedule.

The following schedule summarizes net proceeds from the bond issuance in January of 2015:

Par Value	$	20,000,000
Premium		1,067,416
Underwriter's Discount		(120,000)
Cost of Issuance Expense		(160,000)
Transfer to BIRF		(947,416)
Net Proceeds to Building Fund	$	19,840,000

In February of 2017, the District issued $20,000,000 in General Obligation Bonds, Series C, to finance constructions projects for facilities improvements. From the gross proceeds of $20,571,771, which included a premium of $571,771 and was netted by issuance costs of $336,771, net proceeds of $20,235,000 was deposited with the County in the District's name. The balance of $400,000 reported in the Bond Interest Redemption Fund is reserved to meet the debt reserve requirements of the bond, and consists of the bond premium net of discounts. The interest rates are fixed per maturity date for both serial and term bonds, resulting in a range of interest rates (from 3 to 5%) based on the maturity schedule.

The following schedule summarizes net proceeds from the bond issuance in February of 2017:

Par Value	$	20,000,000
Premium		571,771
Cost of Issuance Expense		(336,771)
Transfer to BIRF		(400,000)
Net Proceeds to Building Fund	$	19,835,000

The following schedule summarizes the District's Measure S general obligation bonds as of June 30, 2017:

Bond	Original Issue	Outstanding June 30, 2016	Issued	Redeemed	Outstanding June 30, 2017	Current Portion
2012 GOB-A, Meas. S	$ 18,000,000	$ 15,555,000	$ -	$ 410,000	$15,145,000	$ 440,000
2012 GOB-B, Meas. S	20,000,000	20,000,000	-	1,215,000	18,785,000	750,000
2012 GOB-C, Meas. S	20,000,000	-	20,000,000	-	20,000,000	-
Total	$ 58,000,000	$ 35,555,000	$ 20,000,000	$ 1,625,000	$53,930,000	$ 1,190,000

The following is a summary of the annual debt service requirements as of June 30, 2017:

Fiscal Year	Principal	Interest to Maturity	Total
2018	$ 1,190,000	$ 1,692,985	$ 2,882,985
2019	510,000	2,050,050	2,560,050
2020	570,000	2,029,000	2,599,000
2021	615,000	2,005,575	2,620,575
2022	680,000	1,983,450	2,663,450
2023-2027	4,600,000	9,393,725	13,993,725
2028-2032	6,820,000	8,093,656	14,913,656
2033-2037	10,120,000	6,639,020	16,759,020
2038-2041	9,665,000	3,805,263	13,470,263
2042-2045	12,660,000	2,210,700	14,870,700
2046-2047	6,500,000	394,800	6,894,800
Total	$ 53,930,000	$ 40,298,224	$ 94,228,224

NOTE 5 – COMMITMENTS

Through October 5, 2017, the District had encumbered $10,632,121 of the Measure S Bond Building Fund proceeds that are budgeted to be spent on capital projects in the fiscal year ended June 30, 2017.

NOTE 6 – SUBSEQUENT EVENTS

Management has reviewed subsequent events and transactions that occurred after the date of the financial statements through the date the financial statements were issued. The financial statements include all events or transactions, including estimates, required to be recognized in accordance with generally accepted accounting principles. Management has determined that there are no non-recognized subsequent events that require additional disclosure.

SUPPLEMENTARY INFORMATION

CABRILLO UNIFIED SCHOOL DISTRICT
Measure S Bond Building Fund
Statement of Cumulative Expenditures (Budgetary Basis)
For the Fiscal Year Ended June 30, 2017

	Fiscal Year Ended June 30, 2016	Fiscal Year Ended June 30, 2017	From Inception Through June 30, 2017
Program Budget:			
Program Proceeds and Interest Earnings	$ -	$ -	$ 58,556,451
Annual Program Budget	2,888,973	297,438	-
Annual Budget Increases	21,212,107	32,683,462	-
Total Program Budget	24,101,080	32,980,900	58,556,451
Site/Project Description:			
Facility Master Plan	-	-	157,910
Energy Program	-	-	263,940
General Support Expenses	31,643	83,162	569,995
High School Aquatic Center	-	-	7,450
Roofing	16,970	-	16,970
High School Multi-use Theatrical Project	-	-	308,226
High School Cafeteria	1,764	-	58,248
High School Modernization	31,274	163,057	194,331
Parking Lots	-	-	464,396
Waste Management Equipment	-	-	80,370
Playground Improvements	24,450	8,948	81,843
Gymnasiums	-	-	9,648
High School Track Project	238,524	550,726	1,039,852
Hatch Modernization	4,120,494	12,943,885	18,486,696
Cunha Gymnasium Complex	2,076,794	92,877	2,956,280
Cunha Water Infiltration	-	448,344	448,344
Farallone View Modernization	-	10,700	10,700
Security, Safety Upgrades	36,065	9,580	45,645
Pilarcitos Modernization	4,139,190	2,138,894	6,549,740
Los Listos Portable Building	-	-	169,224
District Site Improvements	-	-	23,392
Door Lock and Hardware	33,466	-	541,854
Technology Infrastructure	39,578	86,828	631,824
Technology Classroom Based	485,408	25,237	2,360,356
Purchases from Bond Interest (Furniture and Equipment)	39,639	89,069	202,624
Unallocated [(1)]	282,448	248,627	1,042,732
Total Expenditures	11,597,707	16,899,934	36,722,591
(Over) Under Budget/Remaining Budget	$ 12,503,373	$ 16,080,966	$ 21,833,860

[(1)]Unallocated expenditures include allowable bond program costs that have not yet been assigned to a specific project as of the date of this report.

The notes to the supplementary information are an integral part of this statement.

NOTE 1 - THE PROGRAM

Proposition 39 was enacted by the voters on November 7, 2000, and changed the required majority for local voter approval of public school and community college general obligation bonds from two-thirds to fifty-five percent of votes. It also required school districts to provide facilities to charter schools operating within their jurisdictions.

On June 5, 2012, local voters passed Measure S, which generates funding to provide safe, efficient, and modern facilities for Cabrillo Unified School District students and staff. Measure S will generate up to $81 million to repair, upgrade and expand our local schools. Funds will be generated through the sale of general obligation bonds, which will be repaid through assessments on residential and commercial property located within the Cabrillo Unified School District.

All projects funded by the issuance of Measure S general obligation bonds will be subject to review both by the District's Board of Trustees and by an independent citizens' oversight committee. The District will also provide many public forums to present progress and seek input from community members, parents, and staff.

NOTE 2 - CITIZENS' OVERSIGHT COMMITTEE

Duties of the committee include verifying that bond revenues were expended only for the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities. The committee must also verify that no funds were used for any teacher or administrative salaries or other school operation expenses.

Furthermore, the committee is authorized to receive and review copies of the annual independent performance audit and the annual independent financial audit required by Article XIIIA, Section 1(b)(3)(C) and Article XIIIA, Section 1(b)(3)(D), respectively, of the California Constitution.

The committee was formed by the Board trustees as required by state law. The Citizens' Oversight Committee was comprised of the following members during the fiscal year ended June 30, 2017:

Chris Johnson	Phil Hophan
Mike Alifano	Charmion Donegan
Naomi Patridge	Diane Brosin

SCHEDULE OF FINDINGS
AND
RECOMMENDATIONS

CABRILLO UNIFIED SCHOOL DISTRICT
Measure S Bond Building Fund
Schedule of Findings and Recommendations
For the Fiscal Year Ended June 30, 2017

** No findings or exceptions noted **

OTHER INDEPENDENT AUDITOR'S REPORTS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Measure S Facilities Bond Citizens' Oversight Committee and
Governing Board Members
Cabrillo Unified School District

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Measure S Bond Building Fund of the Cabrillo Unified School District as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise Cabrillo Unified School District's Measure S Bond Building Fund financial statements, and have issued our report thereon dated October 5, 2017.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Cabrillo Unified School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Cabrillo Unified School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Cabrillo Unified School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Cabrillo Unified School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our

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audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

[redacted]

October 5, 2017
San Jose, California

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INDEPENDENT AUDITOR'S REPORT ON PERFORMANCE AND COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON THE MEASURE S BOND PROGRAM

Measure S Facilities Bond Citizens' Oversight Committee and
Governing Board Members
Cabrillo Unified School District

Compliance

We have audited the Cabrillo Unified School District's (the District) compliance with Measure S Bond of the June 2012 election, as approved under Proposition 39, and with the performance requirements referred to in Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution.

Management's Responsibility

Compliance with the requirements referred to above is the responsibility of the District's management.

Auditor's Responsibility

Our responsibility is to express an opinion on the District's compliance with the laws and regulations identified above based on our audit. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a material effect on compliance with the laws and regulations have occurred. An audit includes examining, on a test basis, evidence supporting the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

Our audit included the following objectives:

1. To obtain reasonable assurance that the proceeds of the sale of the Measure S Bonds were only used for the purposes set forth in the ballot measure and not for any other purpose, such as teacher and administrative salaries.

2. To obtain reasonable assurance that the Governing Board of the District, in establishing the approved projects set forth in the ballot measure, evaluated the remodeling, new construction and renovations of items which will relieve overcrowding, repair local schools and improve student safety conditions of the District.

3. To obtain reasonable assurance that the District complied with the performance requirements as referred to in Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution. Management is responsible for the District's compliance with these requirements.

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To meet the objectives of our performance audit, procedures we performed included, but were not limited to, the following:

1. When applicable, we verified that bond proceeds were deposited in the District's name and invested in accordance with applicable legal requirements.

2. We selected three vendors, and verified that the District followed Uniform Public Construction Cost Accounting, California Multiple Award Schedules and Lease-Leaseback for the projects or services awarded, if applicable, and that their invoices were allowable within the bond and approved by the board prior to payment.

3. We tested payments made to the architectural service companies and reviewed the terms of the contract.

4. We tested approximately 77% of the 2016-17 expenditures to ensure they were valid, allowable and accurate.

We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the District's compliance with those requirements.

Opinion

In our opinion, the District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on the Measure S Bond program for the fiscal year ended June 30, 2017.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing over compliance and the results of that testing based on the standards referred to above. Accordingly, this report is not suitable for any other purpose.

C & A LLP

October 5, 2017
San Jose, California

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CABRILLO UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

BOARD MEETING DATE: December 14, 2017

☐ **ACTION**
☐ **CONSENT**
☐ **DISCUSSION**
☒ **INFORMATION**

BOARD AGENDA NUMBER: 12.b

BOARD AGENDA ITEM: Receive Report on Local Control Accountability Plan Goal 1 and 2 Update

DEPARTMENT: Curriculum & Instruction

CONTACT PERSON: Joy Dardenelle, Assistant Superintendent, Curriculum & Instruction

BACKGROUND INFORMATION:

During 2015 the California State Legislature and the Governor redesigned the funding allocation process for California's public schools. The new system is known as the Local Control Funding Formula (LCFF). Included in the groundbreaking legislation are certain accountability requirements. On January 16, 2014, the State Board of Education approved the Local Control Accountability Plan (LCAP) template. This template provides a process for districts to develop their LCAPs. Districts are required to develop three-year plans using an inclusive process of outreach and consultation.

REPORT/PROPOSAL:

LCAP Goal 1 states, "All students shall have the necessary academic skills so they are college and career ready. There shall be a particular focus on literacy and reclassification of the district English Language Learners." This report is an update on our progress toward the measurable outcomes:

1. The percent of all students meeting or exceeding standards in English Language Arts on the California Assessment of Student Performance and Progress (CAASPP) increases by 5% per year in Grades 3, 5, 8, and 11.
2. The percent of students that are at or above grade level in reading in Grades 3 and 5, as measured by a locally adopted formative assessment to be administered at least 3 times per year, shall increase by 5% from the Fall to Spring administration of the assessment.
3. The percent of English Learner students that are at or above grade level in reading in Grade 3 and 5, as measured by a locally adopted formative assessment to be administered at least 3 times per year, shall increase by 5% from the Fall to Spring administration of the assessment.

4. The percent of Economically Disadvantaged students that are at or above grade level in reading in Grades 3 and 5, as measured by a locally adopted formative assessment to be administered at least 3 times per year, shall increase by 5% from the Fall to Spring administration of the assessment.
5. The district shall create a writing assessment and associated rubrics to ensure that all students are writing at or above expected grade level standards. This assessment shall be administered in Grades 3, 5, and 8.
6. At a minimum, 63.5% of the district English learner students shall progress one level in their progress in learning English as measured by the California English Language Development Test. This is the progress required in the Annual Measurable Achievement Objective 1 as set forth by Title III and No Child Left Behind.
7. At a minimum, 26.7% of the district English learner students who have been in the country less than five years, shall become English Proficient as measured by the California English Language Development Test. This is the progress required in the Annual Measurable Achievement Objective 2 as set forth by Title III and No Child Left Behind.
8. At a minimum, 54.7% of the district English learner students who have been in the county more than five years, shall become English Proficient as measured by the California English Language Development Test. This is the progress required in the Annual Measurable Achievement Objective 2 as set forth by Title III and No Child Left Behind.
9. The district reclassification rate shall increase by 2%.
10. Facilities shall be maintained and in good repair.

LCAP Goal 2 states, "Increase the percentage of students who are engaged in curriculum that prepares them to be college ready or career ready." This report is an update on our progress toward the measurable outcomes:

1. Baseline data on the effectiveness of new middle school Common Core Standards math curriculum adoption.
2. Engage in the adoption process for Common Core Standards elementary math curriculum.
   Work with science faculty on the preparation of Next Generation Science Standards units of study**.**
3. 2% increase in the number of students who meet Early Assessment Program criteria in English Language Arts and Math.
4. 2% increase the percentage of students that complete high school with the UC/CSU (A-G) course requirements.
5. Monitor student participation rate in Advanced Placement courses.
6. Establish no cost Early College program using Half Moon Bay High School as base location.
7. Develop one Career Technical Education pathway course to meet local agri-business needs.
8. Set baseline data on the number of advancement Via Individual Determination (AVID) high school students seeking college admission

FINANCIAL IMPACT:

Financial impact is included in the budget.

RECOMMENDATION:

Receive report on Local Control Accountability Plan Goal 1 and 2 Update.

Cabrillo Unified School District

Strategic Education Plan
Goal 1 and 2 Update

Joy Dardenelle, Assistant Superintendent,
Curriculum and Instruction
December 14, 2017

Cabrillo Unified School District

Strategic Education Plan
Local Control Accountability Plan

As part of the **Local Control Funding Formula** school districts are required to develop, adopt, and annually update a three-year **Local Control Accountability Plan (LCAP)**

Cabrillo Unified School District

Strategic Education Plan 2016-2017

Goal 1: Literacy and Reclassification

Goal 2: College and Career Readiness

Cabrillo Unified School District

Strategic Education Plan Goal 1

All students shall have the necessary academic skills so they are college and career ready. There shall be a particular focus on literacy and the reclassification of the district English Learner (EL) students.

Cabrillo Unified School District

Strategic Education Plan
Goal 1, CAASPP ELA Target

Increase English Language Arts (ELA) proficiency in grades 3, 5, 8, and 11 by 5% as measured by California Assessment for Student Performance and Progress (CAASPP).

Cabrillo Unified School District

Percent of Students Proficient
ELA CAASPP: Grades 3, 5, 8, and 11

	Spring 2016	Spring 2017	Change
Grade 3	42%	44%	+ 2%
Grade 5	55%	42%	- 13%
Grade 8	52%	40%	- 12%
Grade 11	59%	56%	- 3%

Cabrillo Unified School District

Strategic Education Plan Goal 1, Reading Benchmark Target

Percent of students that are at or above grade level in reading in Grades 3 and 5, as measured by the district reading assessment, shall increase by 5% from the Fall to Spring administration for all students and the subgroups of English Learners (ELs) and Economically-Disadvantaged students.

Cabrillo Unified School District

Results of District Reading Assessment: Grade 3

	Fall 2016	Spring 2017	Change
All Students	51%	54%	+ 3%
English Learners	10%	13%	+ 3%
Low-Income	25%	22%	- 3%

Cabrillo Unified School District

Results of District Reading Assessment: Grade 5

	Fall 2016	Spring 2017	Change
All Students	51%	48%	- 3%
English Learners	8%	5%	- 3%
Low-Income	30%	24%	- 6%

Cabrillo Unified School District

Conclusions

- Students are not making sufficient progress toward literacy as measured by both CAASPP and local benchmark.
- We must examine and change our instruction and interventions in English Language Arts to meet the needs of all students.

Cabrillo Unified School District

Actions

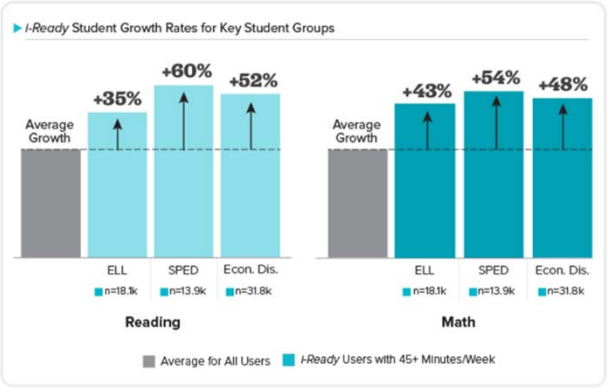
- Pilot i-Ready in English Language Arts for Grades 4 and 5 and select classes at Cunha
- Frequent site-based data analysis on effectiveness of interventions
- Increasing extended day programs and summer intervention programs

Cabrillo Unified School District

i-Ready Diagnostic and Instruction

Key student groups demonstrate significant growth in Reading and Mathematics when using *i-Ready*

Growth for English Language Learners, Special Education students, and Economically Disadvantaged students using *i-Ready Instruction* far outpaced average student growth rates for the 2013–14 school year.



Cabrillo Unified School District

Strategic Education Plan Goal 1, Reclassification Target

The District reclassification rate shall increase by 2%.

Reclassification: The process through which English Learners meet English Language proficiency and are re-designated as English Fluent Proficient (RFEP).

Cabrillo Unified School District

Reclassification Rate

	2015-2016	2016-2017	Change
Reclassification Rate	9%	11%	+ 2 %

Cabrillo Unified School District

Reclassification Progress

- Reclassification Process
- Summer Jump Start Reclassification Program
- Continued monitoring of reclassified students

Cabrillo Unified School District

Strategic Education Plan Goal 2, A-G Completion Target

2% increase the percentage of students that complete high school with the UC/CSU (A-G) course requirements.

Cabrillo Unified School District

Students Completing A-G Requirements

	2015	2016	Percent Change
Half Moon Bay High School	57%	57%	0 %
CUSD	54%	54%	0%

Cabrillo Unified School District

Strategic Education Plan Goal 2, Early College Target

Establish no cost Early College program using Half Moon Bay High School (HMBHS) as base location.

Cabrillo Unified School District

Early College Program

Early College Program during 2016-2017 included 6.0 course credits, serving a total of 62 students.

Cabrillo Unified School District

Strategic Education Plan Goal 2, Career Technical Education

Develop one Career Technical Education (CTE) pathway course to meet local agri-business needs.

Cabrillo Unified School District

Career Technical Education

During 2016-2017 HMBHS has developed an Agriscience pathway.

Additional CTE pathways in construction and broadcasting have been developed.

Cabrillo Unified School District

Strategic Education Plan Goal 2, AVID Target

Set baseline data on the number of Advancement Via Individual Determination (AVID) high school students seeking college admission.

Cabrillo Unified School District

AVID Seeking College Admission

21 HMBHS seniors participated in AVID.

20 applied four-year universities.
- 13 are attending four-year universities
- 8 are attending community colleges

Cabrillo Unified School District

Summary: Goals 1 and 2 Making Progress

- Increased reclassification

- Improved availability for college and career courses

- Solid baseline of AVID students seeking college admission

Cabrillo Unified School District

Summary: Goals 1 and 2 Areas for Growth

- Quicker formative assessments
- Timely data analysis
- Differentiated instruction and intervention
- More Extended Day and Summer Programs

Cabrillo Unified School District

Questions?

CABRILLO UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

BOARD MEETING DATE: December 14, 2017

☐ **ACTION**
☐ **CONSENT**
☒ **DISCUSSION**
☒ **INFORMATION**

BOARD AGENDA NUMBER: 12.c

BOARD AGENDA ITEM: Receive and Discuss First Interim Budget Report

DEPARTMENT: Business Department

CONTACT PERSON: Crystal Leach, Chief Business Official

BACKGROUND INFORMATION:

Education Code Section 42130 requires a school district to formally assess its financial status twice during the fiscal year. After the assessment, the governing board of the school district must certify if the interim report is positive, qualified or negative.

A positive certification indicates the school district will be able to meet its financial obligations for the current fiscal year and subsequent two years. A qualified certification indicates the school district may not be able to meet its financial obligations for the current fiscal year and subsequent two years, while a negative certification means that the school district will not be able to meet its financial obligations.

REPORT/PROPOSAL:

The following documents are presented for the Board to review:

1) District Certification of Interim Report
2) Multi Year Projections
3) State Forms for First Interim

    a. General Fund Summary (01)
    b. Adult Education Fund (11)
    c. Child Development Fund (12)
    d. Food Services Fund (13)
    e. Deferred Maintenance Fund (14)
    f. Special Reserve Fund (17)

g. Building Fund (21)
h. Capital Facilities Fund (25)
i. Form AI District Attendance Report
j. General Fund Cash Flow
k. Indirect Cost Worksheet
l. Every Student Succeeds Act Maintenance of Effort
m. Summary of Interfund Activities
n. School District Criteria & Standards

FINANCIAL IMPACT:

Financial Impact is as shown on the state forms included (net increase/decrease in fund balance) for each fund.

RECOMMENDATION:

Receive and discuss First Interim Budget report.

Cabrillo Unified School District

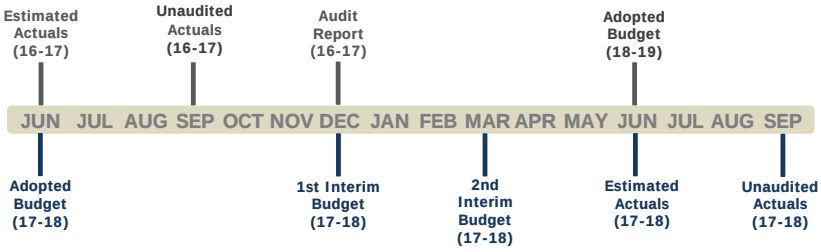
Cabrillo Unified School District 2017-2018 1st Interim Report Presentation

Crystal Leach
Chief Business Official
December 14, 2017

Cabrillo Unified School District

Interim Financial Reports

- Interim reports are a status of the financial health.
- Interim reports must include a certification.
  - Positive certification
  - Qualified certification
  - Negative certification



Cabrillo Unified School District

Significant Changes at State Since Budget Adoption

• General fund revenue collections are tracking close to official estimates. May and June revenue collections were down from estimated closing projections. July through September revenue were 2.6% above estimates.

What does this mean for Cabrillo?

Every Child...Every day!

Cabrillo Unified School District

Federal Funding

•Flat funding

•IDEA (Individuals with Disabilities Act)
40% of funding is supposed to come from federal dollars when only 16% is what districts receive.

•Transition Period

Every Child...Every day!

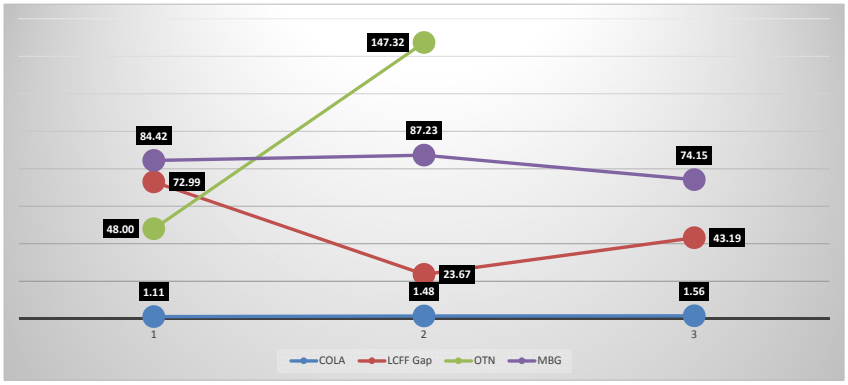
Cabrillo Unified School District

Planning Factor	2017-18	2018-19	2019-20
COLA (Dept of Finance)	1.56%	2.15%	2.35%
LCFF Gap Funding	43.19%	66.12%	64.92%
STRS Employer Rates	14.43%	16.28%	16.28%
PERS Employer Rates	13.888%	15.50%	18.13%
Lottery – unrestricted per ADA	$146	$146	$146
Lottery – Prop 20 per ADA	$48	$48	$48
One-Time Discretionary Funding	$147.32	$0	$0
Mandate Block Grant	$74.15	$74.15	$74.15

Every Child...Every day!

Cabrillo Unified School District

The numbers are always changing.

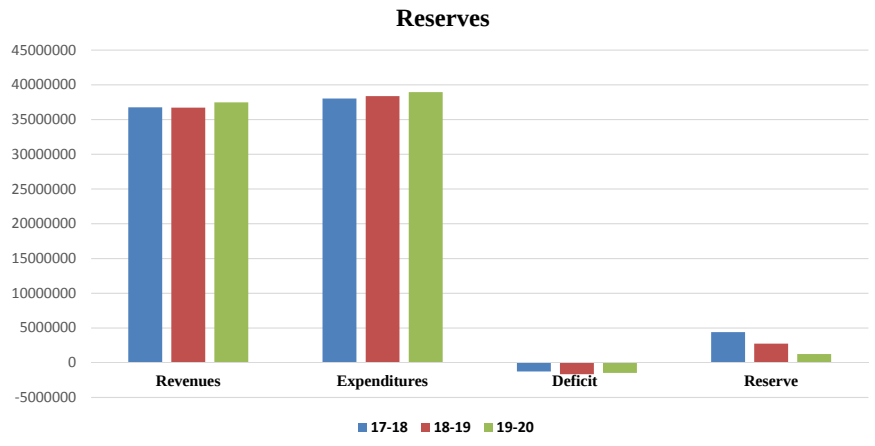


Cabrillo Unified School District

Description	2017-18 1st INTERIM			2018-19			2019-20		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
LCFF Revenue	27,037,963	1,511,630	**28,549,593**	27,459,824	1,511,630	**28,971,454**	28,215,550	1,511,630	**29,727,180**
Federal Revenues	3,648	1,740,160	**1,743,808**	3,648	1,740,160	**1,743,808**	3,648	1,740,160	**1,743,808**
State Revenues	1,070,003	2,057,968	**3,127,971**	605,761	2,057,968	**2,663,729**	605,761	2,057,968	**2,663,729**
Other Local Revenues	256,567	3,070,705	**3,327,272**	256,567	3,070,705	**3,327,272**	256,567	3,070,705	**3,327,272**
Transfers In	-	-	**-**	-	-	**-**	-	-	**-**
Contributions	(6,646,845)	6,646,845	**-**	(6,646,845)	6,646,845	**-**	(6,646,845)	6,646,845	**-**
TOTAL REVENUES	21,721,336	15,027,307	36,748,643	21,678,955	15,027,307	36,706,262	22,434,681	15,027,307	37,461,988
Certificated Salaries	12,417,283	3,400,628	**15,817,911**	12,188,125	3,400,628	**15,588,753**	12,499,900	3,400,628	**15,900,528**
Classified Salaries	2,386,216	3,052,876	**5,439,092**	2,481,400	3,052,876	**5,534,276**	2,578,250	3,052,876	**5,631,126**
Employee Benefits	5,287,099	3,555,931	**8,843,030**	6,173,420	3,555,931	**9,729,351**	6,694,626	3,555,931	**10,250,557**
Supplies	339,442	1,475,949	**1,815,391**	339,442	1,475,949	**1,815,391**	189,442	1,475,949	**1,665,391**
Services	1,987,553	3,635,592	**5,623,145**	1,987,553	3,232,144	**5,219,697**	1,787,553	3,232,144	**5,019,697**
Capital Outlay	-	6,423	**6,423**	-	6,423	**6,423**	-	6,423	**6,423**
Other Outgo	48,368	265,000	**313,368**	48,368	265,000	**313,368**	48,368	265,000	**313,368**
Indirect Costs	(47,768)	38,356	**(9,412)**	(47,768)	38,356	**(9,412)**	(47,768)	38,356	**(9,412)**
Other Adjustments	-	-	**-**	-	-	**-**	-	-	**-**
Transfers Out	170,000	-	**170,000**	170,000	-	**170,000**	170,000	-	**170,000**
TOTAL EXPENDITURES	22,588,193	15,430,754	38,018,947	23,340,540	15,027,307	38,367,847	23,920,371	15,027,307	38,947,678
Surplus / (Deficit)	**(866,857)**	(403,448)	**(1,270,304)**	(1,661,585)	-	(1,661,585)	(1,485,690)	-	(1,485,690)
Beginning Fund Balance	**5,319,671**	**762,576**	**6,082,247**	**4,452,815**	**359,128**	**4,811,943**	**2,791,230**	**359,128**	**3,150,358**
Ending Fund Balance (EFB)	**4,452,815**	**359,128**	**4,811,943**	**2,791,230**	**359,128**	**3,150,358**	**1,305,540**	**359,128**	**1,664,669**

Every Child...Every day!

Cabrillo Unified School District



Every Child...Every day!

Cabrillo Unified School District



Closing Thoughts

In 2015-16, the top ten states spent $20,909 per average daily attendance (ADA), while California spent $11,357 per ADA, a deficit of nearly $10,000. We are one of the most economically sound and wealthiest states, yet we are failing to fund schools adequately with the rising mandated expenses.

Every Child...Every day!

CABRILLO UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

BOARD MEETING DATE: December 14, 2017

☐ **ACTION**
☒ **CONSENT**
☐ **DISCUSSION**
☐ **INFORMATION**

BOARD AGENDA NUMBER: 15.a

BOARD AGENDA ITEM: Approve Annual Field Trip for 8th Grade Social Studies Class to Washington, DC, February 18 - 22, 2018

DEPARTMENT: Pupil Services

CONTACT PERSON: John Corry, Assistant Superintendent, Personnel and Pupil Services

BACKGROUND INFORMATION:

Board Policy 6153 allows the Governing Board to permit students to participate in field trips.

REPORT/PROPOSAL:

Tom Cox, Cunha Intermediate School Social Studies teacher, is requesting that the Governing Board approve a field trip for 8th grade social studies classes to Washington, DC during spring break scheduled for February 18 - 22, 2018. Invitations to participate in the Washington trip were extended to all Social Studies classes. Students will participate in an active schedule that includes sightseeing and social events geared especially to their age group. This year, approximately 80 students will be participating. There will be six certificated staff members and one additional adult chaperoning.

For the last four years, School Tours of America has coordinated and supervised the 8th grade social studies trip to Washington DC. School Tours of America also provides liability coverage. Accident, illness, and accident-related dental insurance coverages are provided for all participants up to $25,000.

FINANCIAL IMPACT:

This trip is funded by the parents. Scholarships are available for students in need of financial assistance. 10 students will be receiving full or partial scholarships.

RECOMMENDATION:

Approve Annual Field Trip for 8th Grade Social Studies Class to Washington, DC, February 18 - 22, 2018.

CABRILLO UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

BOARD MEETING DATE: December 14, 2017

☐ **ACTION**
☒ **CONSENT**
☐ **DISCUSSION**
☐ **INFORMATION**

BOARD AGENDA NUMBER: 15.b

BOARD AGENDA ITEM: Approve Field Trip for Half Moon Bay High School Future Farmers of America to Seaside, California, January 21 - 22, 2018

DEPARTMENT: Pupil Services

CONTACT PERSON: John Corry, Assistant Superintendent, Personnel and Pupil Services

BACKGROUND INFORMATION:

Board Policy 6153 allows the Governing Board to permit students to participate in field trips.

REPORT/PROPOSAL:

Gayle Smith, teacher/advisor of the Half Moon Bay High School Future Farmers of America program, is requesting that the Governing Board approve a field trip to Seaside, California, on January 21 - 22, 2018. FFA students will participate in the Made for Excellence and Advanced Leadership Academy. There will be approximately 17 students, and they will be chaperoned by one certificated staff member and two additional adults. The students, teacher and chaperones will travel from Half Moon Bay to Seaside, California, by private transportation. The travel party will be staying at the Hampton Inn, 2401 Del Monte Ave., Monterey, CA 93940 (831) 373-7100.

FINANCIAL IMPACT:

The fees for the competition and lodging will be paid by the Agriculture Grant.

RECOMMENDATION:

Approve Field Trip for Half Moon Bay High School Future Farmers of America to Seaside, California, January 21 - 22, 2018.

CABRILLO UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

BOARD MEETING DATE: December 14, 2017

☐ **ACTION**
☒ **CONSENT**
☐ **DISCUSSION**
☐ **INFORMATION**

BOARD AGENDA NUMBER: 15.c

BOARD AGENDA ITEM: Approve Submission of Algebra I Waiver for SPED Student at Half Moon Bay High School

DEPARTMENT: Special Education

CONTACT PERSON: Meredith Raymond, Director of Special Education

BACKGROUND INFORMATION:

There is a current senior level student attending Half Moon Bay High School who has fulfilled all state and local graduation requirements with the exception of the completion of Algebra I.

REPORT/PROPOSAL:

The Board is asked to consider approval of this student's waiver to submit to the California Department of Education to ensure their ability to graduate on time with the class of 2018 at Half Moon Bay High School.

FINANCIAL IMPACT:

Costs related to the approval of this waiver include post secondary transition programs. If this student is granted a diploma, Golden Gate Regional Center (GGRC), pays for the students post secondary program. However, if this waiver is not approved for submission and the student is only able to pursue certificate of completion, Cabrillo Unified School District is liable for all post secondary program payment until the student is 22 years of age. The student is currently enrolled in an Algebra I course and it was determined at this student's most recent IEP meeting, November 8, 2017, that it would benefit the student more to be in a basic math course.

RECOMMENDATION:

Approve submission of Algebra I waiver for SPED student at Half Moon Bay High School.

CABRILLO UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

BOARD MEETING DATE: December 14, 2017

☐ **ACTION**
☒ **CONSENT**
☐ **DISCUSSION**
☐ **INFORMATION**

BOARD AGENDA NUMBER: 15.d

BOARD AGENDA ITEM: Approve Certificated Personnel Report

DEPARTMENT: Personnel

CONTACT PERSON: John Corry, Assistant Superintendent, Personnel and Pupil Services

BACKGROUND INFORMATION:

The following personnel items are submitted for your ratification/approval.

1. OFFER OF TEMPORARY EMPLOYMENT FOR 2017-2018

Rachel Dewald, 0.1 FTE Science Specialist, El Granada Elementary School, effective November 13, 2017.

2. OFFER OF SHORT-TERM EMPLOYMENT FOR 2017-2018

Laurel Bigelow, Extended Kindergarten Enrichment Specialist, Farallone View Elementary School, effective November 27, 2017.

Rachel Dewald, Lunch Time Intervention Teacher, Farallone View Elementary School, effective November 13, 2017.

Yudi Haro, After School Enrichment Specialist, El Granada Elementary School, effective November 27, 2017.

Vicki Laffen, Extended Academic Center Teacher, Farallone View Elementary School, effective November 14, 2017.

Kaia Lindberg, Extended Kindergarten Enrichment Specialist, Farallone View Elementary School, effective November 27, 2017.

Donna McCurdy, Extended Academic Center Teacher, Farallone View Elementary School, effective November 14, 2017.

3. RECLASSIFICATION OF CERTIFICATED EMPLOYEES FROM TEMPORARY TO PROBATIONARY/PERMANENT STATUS

Teacher	*Site*	*FTE*	*Status*	*Probationary Date*
Cox, Lynn	Cunha	1.0	Prob I	8/16/2017

4. OFFER OF EMPLOYMENT OF SUBSTITUTE TEACHERS

Employee
Berkowitz, Sarah

FINANCIAL IMPACT:

Financial impact is included in the budget.

RECOMMENDATION:

Approve the Certificated Personnel report.

CABRILLO UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

BOARD MEETING DATE: December 14, 2017

☐ **ACTION**
☒ **CONSENT**
☐ **DISCUSSION**
☐ **INFORMATION**

BOARD AGENDA NUMBER: 15.e

BOARD AGENDA ITEM: Approve Classified Personnel Report

DEPARTMENT: Personnel

CONTACT PERSON: John Corry, Assistant Superintendent, Personnel and Pupil Services

BACKGROUND INFORMATION:

The following personnel items are submitted for your ratification/approval.

1. OFFER OF EMPLOYMENT FOR 2017-2018

Sara Ahern, Campus Security Assistant, Half Moon Bay High School, effective September 25, 2017.

Alfonso Arellano, Custodian II, Pilarcitos High School/Event Center, effective December 4, 2017.

2. OFFER OF SHORT TERM EMPLOYMENT FOR 2017-2018

Tara Abrams, School-Based Medical Health Clinical Intern, District Office, effective November 15, 2017.

Araceli Contreras, After School Enrichment Aide, El Granada Elementary School, effective November 27, 2017.

Sandra Miller, Extended Academic Center Tutor, Farallone View Elementary School, effective November 14, 2017.

Jason Owens, Adult Education Coordinator, La Costa Adult Education School, effective November 27, 2017.

Lisa Race, Extended Academic Center Tutor/Paraprofessional, Farallone View Elementary School, effective November 14, 2017.

3. PROMOTION

Vanessa Jeronimo, Administrative Assistant IV, Special Education, formerly Clerical Assistant III, Special Education, effective November 1, 2017.

Suzanne McCormack, Administrative Assistant II, Cunha Intermediate School, formerly Paraprofessional Special Education II, Cunha Intermediate School, effective November 20, 2017.

4. CHANGE IN ASSIGNMENT

Elizabeth Cosgrave, Paraprofessional Special Education II, Cunha Intermediate School, formerly Paraprofessional Special Education II, El Granada Elementary School, effective November 27, 2017.

Mayra Rodriguez, Migrant Education Program Advocate, District Office, formerly Administrative Assistant II, Cunha Intermediate School, effective November 20, 2017.

FINANCIAL IMPACT:

Financial impact is included in the budget.

RECOMMENDATION:

Approve the Classified Personnel report.

CABRILLO UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

BOARD MEETING DATE: December 14, 2017

☐ **ACTION**
☒ **CONSENT**
☐ **DISCUSSION**
☐ **INFORMATION**

BOARD AGENDA NUMBER: 15.f

BOARD AGENDA ITEM: Approve Behavior Technician Job Description

DEPARTMENT: Personnel

CONTACT PERSON: John Corry, Assistant Superintendent, Personnel and Pupil Services

BACKGROUND INFORMATION:

The Behavior Technician position differs from the current Paraprofessional Special Education II position in the type and depth of data collecting necessary for individual behavior goals. The Behavior Technician will be required to provide consistency and shape behavior through repeated learning trials with knowledge and the implementation of successful reinforcement techniques.

REPORT/PROPOSAL:

The new Behavior Technician position will allow the district to provide a 21st century technological skill set within the Special Education program and meet the current needs and requirements of students with specific behavior goals. The Behavior Technician position will require knowledge and experience in behavioral analysis methodology and implementation, allowing the district to support students in-house and reduce the need for students to be placed in programs outside of the district.

FINANCIAL IMPACT:

There is no financial impact to the General Fund.

RECOMMENDATION:

Approve Behavior Technician Job Description.

CABRILLO UNIFIED SCHOOL DISTRICT

CLASS TITLE: BEHAVIOR TECHNICIAN

Basic Function

Under the supervision of the Director of Special Education, the Behavior Technician assists in the instruction and supervision of individual groups of special education students and supports students with behavioral needs which may include modifying curriculum, teaching and reinforcing replacement behaviors, managing difficult behaviors and facilitating peer interactions.

Essential Functions

- Implement student interventions founded on principals of applied behavior analysis to include Discrete Trial Training (DTT), Pivotal Response Training (PRT), Handle With Care (this training and all other physical intervention trainings will be taught by outside providers), and Positive Behavior Intervention and Supports (PBIS), and/or other educationally based methodologies deemed appropriate by the District.
- Monitor goals and objectives for each student.
- Implement behavior intervention plans.
- Work on IEP goals with student that may include academics, social skills, compliance, attention and toileting depending on student's needs.

Duties and Responsibilities **(This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with the classification, but is intended to accurately reflect the principal job elements).**

- Attend monthly team meetings.
- Assist in the development of progress reports for each student.
- Participate in meetings to coordinate behavioral goals with the total educational program.
- Maintain and oversee the maintenance of progress records on individual students.
- Provide direction, training, and assistance to colleagues who are supporting the behavioral and educational needs of students.
- Attend ongoing on-site training as provided by supervisor.
- Provide support to pre-K-12th students with disabilities such as autism and intellectual disabilities.
- Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Principles of Discrete Trial Training (DTT), Pivotal Response Training (PRT), Integrated Playgroups, Picture Exchange Communications (PECS), Treatment and Education of Autistic and related Communication Handicapped Children (TEACCH).
- Health and safety regulations.
- Effective record-keeping techniques.
- Correct English usage, grammar, spelling, punctuation, and vocabulary.
- Interpersonal skills using tact, patience and courtesy.
- Established procedures.
- District organization, operations, policies and objectives.

Ability to:

- Develop and carry out intervention plans, goals, and objectives to support instruction.
- Provide direction to assigned staff.
- Establish and maintain student files and treatment logs.
- Respond quickly to changes in student behavior and/or the learning environment.
- Apply appropriate therapy procedures in work with students.
- Work cooperatively and collaboratively with others.
- Understand and follow oral and written directions in English.
- Work independently with minimal direction.
- Meet schedules and deadlines.
- Maintain student confidentiality.
- Communicate effectively both orally and in writing.
- Read, explain and follow rules, regulations, policies and procedures.
- Maintain records according to established procedures.
- Complete assigned work in timely manner.
- Be punctual and arrive at school sites when assigned.

Physical Requirements:

- Ability to perform special handling of students with physical disabilities; must have the strength and dexterity to physically assist students and to lift and move up to 50 pounds.
- Ability to sit at a table or desk or stand for extended periods of time.
- Bending at the waist, kneeling or crouching to reach materials and work with students.
- Use lower body mobility to stand, walk, stoop, and bend to perform tasks such as lifting equipment from floor to other locations.
- Ability to move quickly to monitor and assist students.

Education and Experience:

Required: High School graduate, with training, education, or previous job relatable experiences to the qualifications listed above.

Preferred: Post-secondary education in a related field or at least 2 years related job experience. Certification as a Board Certified Assistant Behavior Analyst (BCaBA) or Registered Behavior Technician

Proposed position is for 10 months at Step 19

BOARD AGENDA ITEM

CABRILLO UNIFIED SCHOOL DISTRICT

BOARD MEETING DATE: December 14, 2017

☐ **ACTION**
☒ **CONSENT**
☐ **DISCUSSION**
☐ **INFORMATION**

BOARD AGENDA NUMBER: 15.g

BOARD AGENDA ITEM: Approve Donations to Cabrillo Unified School District

DEPARTMENT: Business Department

CONTACT PERSON: Crystal Leach, Chief Business Official

BACKGROUND INFORMATION:

The Governing Board routinely reviews the monthly donation reports.

REPORT/PROPOSAL:

Pursuant to the Governing Board Policy 3290, the Governing Board is to accept donations on behalf of the district or any school in the district.

HALF MOON BAY HIGH SCHOOL $1,500
Sport/Club/Scholarship

Coastside Running Club Scholarship
Jennifer D. Lofing
Kristan J. Wheeler
Erick M. Keller

Coastside Community Orchestra Scholarship
Coastside Community Orchestra

Sports

Freya R. McCamant & Mark B. Tholke
Wolfgang Frank & Mary Pat Dempsey-Frank
J.Yu & J. Cochrane
Frank W. Shermoen
Jason & Lisa McCoy

FINANCIAL IMPACT:

There is no financial impact to the General Fund.

RECOMMENDATION:

Approve donations to Cabrillo Unified School District.

CABRILLO UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

BOARD MEETING DATE: December 14, 2017

☐ **ACTION**
☒ **CONSENT**
☐ **DISCUSSION**
☐ **INFORMATION**

BOARD AGENDA NUMBER: 15.h

BOARD AGENDA ITEM: Accept Enrollment Report for the Third Month for the 2017-2018 School Year

DEPARTMENT: Business Department

CONTACT PERSON: Crystal Leach, Chief Business Official

BACKGROUND INFORMATION:

The Governing Board routinely reviews the monthly enrollment reports.

REPORT/PROPOSAL:

The enrollment report for the third month of the 2017-2018 school year is being presented to the Governing Board for information.

FINANCIAL IMPACT:

There is no financial impact to the General Fund.

RECOMMENDATION:

Accept enrollment report for the third month of the 2017-2018 school year.

CABRILLO UNIFIED SCHOOL DISTRICT
2017-2018 SCHOOL YEAR
ENROLLMENT REPORT

School Month No. 3 **Date:** 11/10/2017

Grade	El Granada	Farallone View	Hatch	Kings Mountain	Cunha	Half Moon Bay High	Pilarcitos	Home & Independent Study	TOTALS
TK	19	16	17	0	-	-	-	0	52
K	70	58	76	12	-	-	-	0	216
1	49	51	94	10	-	-	-	0	204
2	54	46	101	12	-	-	-	0	213
3	62	48	98	11	-	-	-	0	219
4	71	48	114	13	-	-	-	0	246
5	56	53	87	13	-	-	-	0	209
6	-	-	-	-	260	-	-	0	260
7	-	-	-	-	259	-	-	0	259
8	-	-	-	-	256	-	-	2	258
9	-	-	-	-	-	257	0	1	258
10	-	-	-	-	-	253	1	2	256
11	-	-	-	-	-	218	9	6	233
12	-	-	-	-	-	238	19	9	266
Total Regular Enrollment	381	320	587	71	775	966	29	20	3149
SDC Student Enrollment	23	0	0	0	19	15	0	0	57
TOTAL ENROLLMENT	**404**	**320**	**587**	**71**	**794**	**981**	**29**	**20**	**3206**
Total Enrollment as of 11/11/16	431	328	620	69	792	971	35	23	3269
Difference between 11/11/2016 Total Enrollment and 11/10/2017 Total Enrollment	**-27**	**-8**	**-33**	**2**	**2**	**10**	**-6**	**-3**	**-63**
Total Enrollment as of 10/13/17	400	317	584	71	792	981	30	16	3191
Difference between 10/13/17 Total Enrollment and 11/10/17 Total Enrollment	**4**	**3**	**3**	**0**	**2**	**0**	**-1**	**4**	**15**

CABRILLO UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

BOARD MEETING DATE: December 14, 2017

☐ **ACTION**
☒ **CONSENT**
☐ **DISCUSSION**
☐ **INFORMATION**

BOARD AGENDA NUMBER: 15.i

BOARD AGENDA ITEM: Approve and Adopt Minutes of November 9, 2017 Regular Governing Board Meeting

DEPARTMENT: Superintendent/Governing Board

CONTACT PERSON: Jane Yuster, Superintendent

BACKGROUND INFORMATION:

The Governing Board routinely reviews and approves minutes from all regular meetings and special sessions.

REPORT/PROPOSAL:

The unadopted minutes from the November 9, 2017, regular Governing Board meeting are included in this Board packet for consideration.

FINANCIAL IMPACT:

There is no financial impact to the General Fund.

RECOMMENDATION:

Approve and adopt minutes of November 9, 2017, regular Governing Board meeting.

Governing Board Meeting Minutes (Unadopted)
CABRILLO UNIFIED SCHOOL DISTRICT
District Office Board Room
498 Kelly Avenue,
Half Moon Bay, CA 94109
November 9, 2017
7:00 PM (Closed Session 6:00 PM)

Board Members Present:	Ms. Freya McCamant, President Ms. Sophia Layne, Clerk to the Governing Board Ms. Kimberly Hines, Member Dr. Kirk Riemer, Ph.D., Member
Board Member Absent	Mr. Rob Pappalardo, Vice President
Administrators at the Table:	Ms. Jane Yuster, Superintendent Ms. Crystal Leach, Chief Business Official
Student Representative:	Mr. Cesar Sarabia, Student Board Representative

1. **CALL TO ORDER - 6:00 P.M.**

   Meeting called to order by Board Clerk, Sophia Layne at 6:00 p.m. President McCamant arrived at 6:20 p.m.

2. **ROLL CALL / QUORUM**

   ____ Ms. Freya McCamant, President (arrived at 6:20 p.m.)
   ____ Ms. Sophia Layne, Clerk to the Governing Board
   ____ Ms. Kimberly Hines, Member
   ____ Dr. Kirk Riemer, Ph.D., Member

3. **COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA**

   None

4. **RECESS TO CLOSED SESSION – 6:01 P.M.**

5. **RECONVENE OPEN SESSION – 7:02 P.M.**

   The Governing Board met in closed session from 6:01 p.m. to 7:00 p.m. No action taken.

6. **PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Mr. Cullen McGee, 12th grade student at Half Moon Bay High School.

7. **ADOPTION OF AGENDA AS PRESENTED / AMENDED**

Motion to adopt agenda as presented was made by Member Kimberly Hines and seconded by Member Sophia Layne.

(M-27) Passed 4-0 with Student Representative voting aye
Member Rob Pappalardo-absent

8. **STUDENT / STAFF / COMMUNITY RECOGNITION**

The Governing Board recognizes Mr. Joel Altamirano, Maintenance Custodian. Mr. Altamirano has been working at Farallone View Elementary School for the last 10 years. During his service at Farallone View, he has performed above and beyond the call of duty. Joel always greets parents and staff with a smile, is always willing to serve others with the utmost respect and dignity.

9. **COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA**

None

10. **REPRESENTATIVE REPORTS**

CUTA President Sean Riordan said last night was the 8th grade Orientation event and more that 100 parents and 8th graders came through his classroom. Mr. Riordan said as work continues at Hatch and repairs at Cunha the district must look at the work that need to be done at the other sites, as students deserve the best and most modern classrooms to be prepare for their life after school.

CSEA President Diane Paoli said they have been working very collaboratively with the Administrative to make changes in their unit. She said CSEA appreciates the support.

11. **REPORTS / INFORMATION / PRESENTATIONS**

a. Receive Report on Farallone View Elementary School

Mr. Cesar Gaytan, Principal, Farallone View Elementary School presented a report regarding his site, including a summary of programs, as well as teacher and student classroom activities.

12. **DISCUSSION ITEMS**

a. Receive and Discuss the San Mateo County Office of Education Strategic Plan Report, with San Mateo County School Board Vice President Susan Alvaro

Ms. Susan Alvaro, Vice President, San Mateo County School Board of Education, presented the San Mateo County Office of Education Strategic Plan Report to the Governing Board.

b. Discuss First Reading of New Course Proposal for Half Moon Bay High School

Ms. Tiffany Zammit, Assistant Principal, Half Moon Bay High School, and Ms. Gayle Smith, Ag Science Teacher, Half Moon Bay High School, jointly presented for first reading the new course proposal for the 2018-2019 school year.

c. Discuss and Hold Public Hearing on Guidelines for the District to Obtain Student Information from Social Media

President McCamant opened the public hearing on guidelines for the District to obtain student information from social media at 8:02 p.m. Hearing no comments, the public hearing was closed at 8:03 p.m.

13. **COMMUNICATIONS**

Board Members:

Member Sophia Layne thanked Mr. Gaytan, Principal, Farallone View School, for his presentation of his school site. Ms. Layne said she met with President Freya McCamant and the heads of PTO group. She said she will be attending the District DELAC meeting in the next few weeks.

Member Kimberly Hines thanked Mr. Gaytan and said she enjoyed seeing so many people from our school community present tonight. She said it was a pleasure to hear from our County Board of Education Representative, Ms. Susan Alvaro.

President Freya McCamant said, as mentioned by Member Sophia Layne, they met with leadership representatives from the PTO groups. She said this is a meeting that was started several years ago and is really a great opportunity for open discussion. Ms. McCamant said out of these meetings they have begun to bring the PTO treasurers together to meet with the Business Office. This meeting is a great way to open up communication on practice and procedures. Ms. McCamant thanked Ms. Crystal Leach, CBO, for joining them in this meeting. She also thanked Susan Alvaro, Vice President, San Mateo County School Board of Education, for coming and opening up communication as well. Ms. McCamant said she, Member Rob Pappalardo and Superintendent Jane Yuster continue to work on the idea of a future Bond election.

Student Board Member:

Hatch Elementary School-
The Jog-a-Thon was held last week at Hatch by the field. All students participated in running laps and raising funds with the help of our amazing PTO group. The Halloween parade was a huge success. Parents and community members gathered at Hatch Elementary in the Cafeteria to network and become more familiar with other parents. The student's parade started at 8:30 a.m. on the playground with all grade levels participating. Coffee with the Principal will begin on November 16th in the Hatch Library. Our Principal, Mr. Porcel will meet and greet parents. Mr. Porcel will also discuss school updates and address parents' questions, suggestions, and concerns.

Cunha Intermediate School:
During the month of October, Cunha held their Friday activity of Tug of War. The week after they had their Halloween dress up and red carpet to be able to show off the amazing costumes. Cunha also held the yearly Book Fair which allows our students to purchase new and interesting books. Cunha has also begun their annual winter coat drive and the canned food drive. Lastly, the Fall sports of Flag Football, Cross Country and Volleyball are now finished and the 6th grade Outdoor Ed Week was very successful.

Farallone View:
Farallone View had a very joyful and fun Halloween Parade and made it to the front page of the Half Moon Bay Review with Continent Day. This year, the theme was North America. Farallone View students are making super safe, respectful, and responsible choices as evident by the lowest rate of office discipline referrals, one per week. We are extremely proud of our teachers for teaching the expectations, and our students, for following them faithfully.

Half Moon Bay High School:
Half Moon Bay High School had an exciting Homecoming week! Throughout the week everyone dressed up as favorite Disney/Pixar characters. The Friday of Homecoming was the assembly which included a Cheer Rally, Homecoming Court Presentation, and class competitions (murals, dances, and our red carpet.) That night was our homecoming football game which we announce our Homecoming King and Queen, Tamia Parsons and Raven Chalif. The football team did a great job with the winning score of 28-10! The week after Homecoming the seniors helped out the middle school with the 6th grade Outdoor Ed week. That week was a great success. The high school held an 8th grade shadow day to show middle school students more about Half Moon Bay High School. The High School held the annual 8th grade Orientation/Open House which was very well attended and will help many students think about High School classes and activities for the upcoming years. During the month of November, the high will have a mini wellness week that will allow students to participate in activities like body flow, ways to cope with anxiety and, mindfulness. Lastly, the High School will host a blood drive and one more 8th grade shadow day before the Thanksgiving Break, November 20-24.

Superintendent:
Superintendent Yuster said last week's football game was awesome. The team won the skull and clinched the division. She said she attended Continent Day at Farallone View, which was wonderful She said she also attend the Hatch Jog-a-Thon. Ms. Yuster said it is so much fun to attend all of the wonderful activities. She said it is one of the most wonderful thing she enjoys as Superintendent, attending the great student activities in our district.

14. **CONSENT ITEMS**

a. Approve Certificated Personnel Report

b. Approve Classified Personnel Report

c. Accept Donations to Cabrillo Unified School District

d. Approve Overnight Field Trip for Placerville, CA

e. Accept Enrollment Report for the Second Month of the 2017-2018 School Year

f. Approve Proposed Agreement for Professional Services with the Law Firm of Dannis Woliver Kelley for the Consideration and Potential Calling for a Bond Election.

g. Approve and Adopt Minutes of October 12, 2017 Regular Governing Board Meeting

h. Approve Overnight Fieldtrip to South Lake Tahoe

i. Approve Overnight Fieldtrip to San Andreas

j. Approve and Adopt Minutes of October 28, 2017 Special Governing Board Meeting

k. Approve Change Orders/Additional Work for the Half Moon Bay High School Track Project

l. Approve Travel for Occupational Therapist, to Attend the American Occupational Therapy Association Specialty Conference: School Based Practice, in Orlando, Florida

m. Approve Developer Fee Report for Fiscal 2016-2017

Motion to approve consent agenda items as presented made by Member Kirk Riemer and seconded by Member Kimberly Hines.

(M-28) Passed 4-0 with Student Representative voting aye
Member Rob Pappalardo-absent

15. **ACTION ITEMS**

a. Approve Request of Naming a Farallone View Elementary School Garden, "The Raye Furst Garden"

Motion to approve the naming of a Farallone View Elementary School Garden "The Raye Furst Garden was made by Member Kimberly Hines and seconded by Member Sophia Layne.

Mr. Allen Furst, 151 Bridgeport Dr., El Granada, Ca. Mr. Furst came to address the Governing Board in support of the naming of a Farallone View Elementary School Garden, the "Raye Furst Garden".

(M-29) Passed 4-0 with Student Representative voting aye
Member Rob Pappalardo-absent

b. Ratify Lease-Lease Back Agreement with Blach Construction

Motion to ratify a Lease-Lease Back agreement with Blach construction to construct the repairs of Cunha C Building was made by Member Sophia Layne and Member Kirk Riemer.

(M-30) Passed 4-0 with Student Representative voting aye
Member Rob Pappalardo-absent

c. Approve Cabrillo Unified School District Governing Board Policy Updates and Adopt the Proposed Revisions as Recommended by the California School Boards Association

Motion to approve BP 5133 and 5113.1 was made by Member Kirk Riemer and seconded by Member Kimberly Hines.

(M-31) Passed 4-0 with Student Representative voting aye
Member Rob Pappalardo-absent

16. **ADJOURNMENT OF THE MEETING**

Motion to adjourn made by Member Kimberly Hines and seconded by Member Sophia Layne.

(M-32) Passed 4-0 with Student Representative voting aye
Member Rob Pappalardo-absent

Meeting was adjourned at 8:31 p.m.

Minutes prepared by Patricia Serrano, Administrative Assistant to the Superintendent

Minutes presented by Jane Yuster, Secretary to the Governing Board

Certified by:

_____ _____

Sophia Layne
Clerk to the Governing Board

Date

CABRILLO UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

BOARD MEETING DATE: December 14, 2017

☐ **ACTION**
☒ **CONSENT**
☐ **DISCUSSION**
☐ **INFORMATION**

BOARD AGENDA NUMBER: 15.i

BOARD AGENDA ITEM: Ratify Field Trip for Half Moon Bay High School Cross Country Team to Fresno, California, November 24 - 25, 2017

DEPARTMENT: Pupil Services

CONTACT PERSON: John Corry, Assistant Superintendent, Personnel and Pupil Services

BACKGROUND INFORMATION:

Board Policy 6153 allows the Governing Board to permit students to participate in field trips.

REPORT/PROPOSAL:

Paul Farnsworth, coach of the Half Moon Bay High School Cross Country team, is requesting that the Governing Board ratify an overnight field trip to Fresno, California on November 24 - 25, 2017, for the Cross Country team to participate in the CIF State Championship. Approximate 8 students were chaperoned by one certificated staff member and two additional adults. The group traveled from Half Moon Bay to Fresno, California, by private transportation. They stayed at the Hampton Inn and Suites, 3254 Airport Dr., Madera, CA 93637, (559) 661 0910.

FINANCIAL IMPACT:

This trip was funded by Boosters Athletics Corporation.

RECOMMENDATION:

Ratify field trip for Half Moon Bay High School Cross Country Team to Fresno, California, November 24 - 25, 2017.

CABRILLO UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

BOARD MEETING DATE: December 14, 2017

☒ **ACTION**
☐ **CONSENT**
☐ **DISCUSSION**
☐ **INFORMATION**

BOARD AGENDA NUMBER: 16.a

BOARD AGENDA ITEM: Approve New Course Proposal for Half Moon Bay High School for the 2018-2019 School Year

DEPARTMENT: Curriculum/Instruction

CONTACT PERSON: Joy Dardenelle, Assistant Superintendent, Curriculum and Instruction
Tiffany Zammit, Assistant Principal, Half Moon Bay High School

BACKGROUND INFORMATION:

Staff at Half Moon Bay High School developed one proposed course of study that we hope to offer to students in the 2018-2019 school year.

- ADVANCED INTERDISCIPLINARY SCIENCE FOR SUSTAINABLE AGRICULTURE:
  This integrated class combines an interdisciplinary approach to laboratory science and research with agricultural management principles. Students will use the skills and principles learned in the course, including the chemical and biological principles that govern plant science and crop production, to design systems and experiments to solve agricultural management issues currently facing the industry. Additionally, students connect the products create in this class with industry activities to link real world encounters and implement skills demanded by both colleges and careers. The course culminates with an agriscience experimental research project in which students design and conduct an experiment to solve a relevant issue. Final projects will be eligible for Career Development Event competition at Future Farmers of America (FFA) events.

REPORT/PROPOSAL:

The Board is asked to consider approval of this new course of study at Half Moon Bay High School. "New Course of Study Adoption" forms are included in this packet.

FINANCIAL IMPACT:

Costs related to Advanced Interdisciplinary Science for Sustainable Agriculture will be sustained via the site section allocation 2018-2019 school year. Being a Career Technical Education (CTE) course, it will also be supported via the Career Technical Education Incentive Grant and Perkins Grant funding for the 2017-2018 & 2018-2019 school year.

RECOMMENDATION:

Approve new course proposal for Half Moon Bay High School for the 2018-2019 school year.

CABRILLO UNIFIED SCHOOL DISTRICT
Version: June 25, 2009 Half Moon Bay, California
Board Policy 6141 Exhibit (2) 6141(a)

CURRICULUM DEVELOPMENT AND EVALUATION
NEW COURSE OF STUDY ADOPTION

Please complete (type) all questions below: (responses may be continued on another sheet)

Date 10/19/2017 **Department** Agriculture

Name of Course Advanced Interdisciplinary Science for Sustainable Agriculture

1. Is this proposal a major revision of an already existing course of study? YES

2. If no, does a written course of study exist for the proposed course? YES

3. What are the vision, beliefs and goals that this course of study will support?

This integrated class combines an interdisciplinary approach to laboratory science and research with agricultural management principles.

4. What needs or issues will the course address?

Using skills and principles learned in the course, including the chemical and biological principles that govern plant science and crop production, students design systems and experiments to solve agricultural management issues currently facing the industry. Additionally, students connect the products create in this class with industry activities to link real world encounters and implement skills demanded by both colleges and careers. The course culminates with an agriscience experimental research project in which students design and conduct an experiment to solve a relevant issue. Final projects will be eligible for Career Development Event competition at FFA events.

5. What research and/or data support this course?

A group of Agriculture teachers collaborated and created new curriculum for the Advanced Interdisciplinary Science for Sustainable Agriculture course. This group has shared all curriculum with current Agriculture teachers who will be implementing the new courses across Northern California.

6. If the proposal is to improve a current course of study, how will current student performance outcomes be enhanced?

The new curriculum is aligned to the Next Generation Science Standards (NGSS) and Common Core State Standards (CCSS). Students will interact with more hands on laboratory activities and gain knowledge of how science and agriculture inform each other. Students will develop a sustainable farm model and portfolio of supporting student research to depict how the two disciplines overlap. This is just one form of assessment to be used within the class.

7. Are there alternatives to this approach?

Currently there are no other courses at the Half Moon Bay High School Campus that students could take in the place of the course proposed.

8. What student learning will occur as a result of this proposal?

The course is organized into five major sections, or units, each with a guiding question. They are as follows:

- Unit 1: "Research Methods in Agriculture"
- Unit 2: "Plant Systems"
- Unit 3: "Animal Systems"
- Unit 4: "Natural Resources"
- Unit 5: "Food Systems"

9. Describe the assessment process and the way in which success will be measured?

Formative, summative and diagnostic assessments will occur throughout the course.

10. What are the costs (start-up and on-going) of this proposal?

The courses texts, professional development and supplies are fully funded by the North Coast Agriculture Partners. The site will incur fiscal responsibility for section allocation needed to run these sections.

11. What instructional strategies are planned?

Lecture, student driven research both individually and in a group setting, use of multimedia via technology as an instructional tool, mini-labs, and full scientific labs.

12. What instructional supplies, textbooks, and other resources will be necessary?

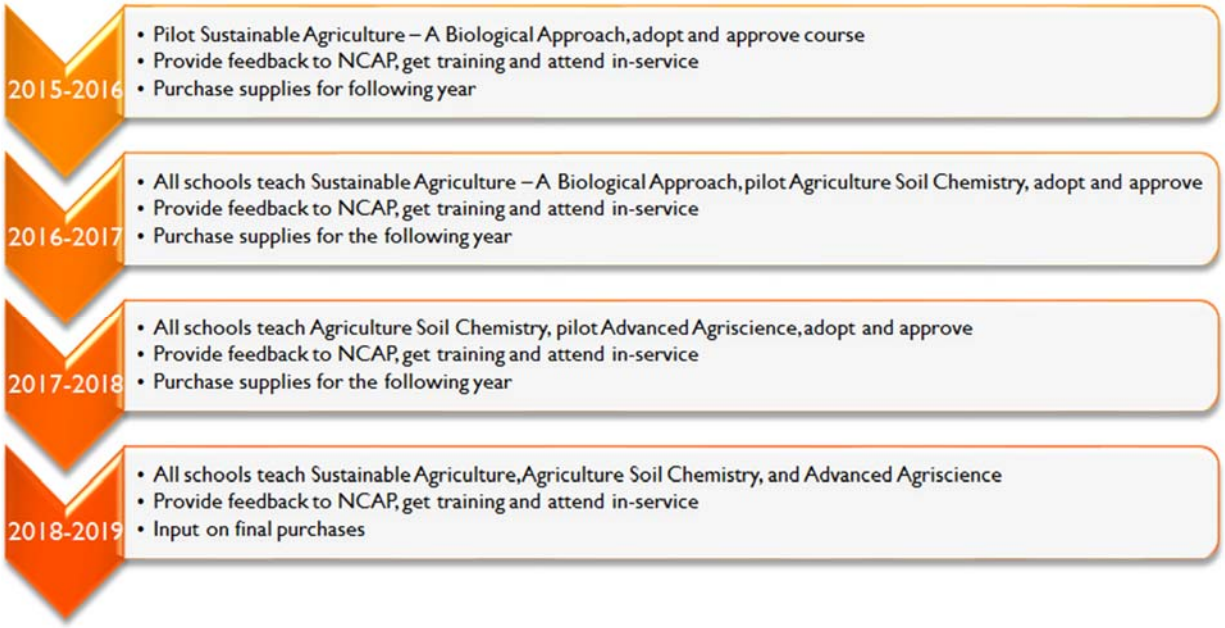
The pilot schools will give a list of materials needed and a recommendation of a textbook. North Coast Agriculture Partners will fully fund all instructional supplies and other resources needed to run the course.

13. What impact may this course have on the school community (master schedule, other curricula, other programs)?

The new course will impact the master schedule with the addition of a section to the Agriculture Agriscience CTE pathway. However, as the new course is introduced to Half Moon Bay High School Agriculture Department, there are ample opportunities to continue to work closely with not only local agriculture industry leaders but to collaborate with local environmental agencies as well.

14. Once the proposal is in place, who will implement the program, monitor its process, collect, and analyze student achievement data? Please provide a timeline.

- Gayle Smith: Agriculture Teacher
- Tiffany Zammit: Assistant Principal of Curriculum & Instruction
- John Nazar: Principal



CABRILLO UNIFIED SCHOOL DISTRICT
Version: June 25, 2009 Half Moon Bay, California
Board Policy 6141 Exhibit (2) 6141(a)

CURRICULUM DEVELOPMENT AND EVALUATION
NEW COURSE OF STUDY ADOPTION

Approved by:

_____	_____
Teacher(s) Introducing the Course	Date
_____	_____
Department Chairperson	Date
_____	_____
Approval - Principal's Signature	Date
_____	_____
Signature of the Assistant Superintendent	Date

CABRILLO UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

BOARD MEETING DATE: December 14, 2017

☒ **ACTION**
☐ **CONSENT**
☐ **DISCUSSION**
☐ **INFORMATION**

BOARD AGENDA NUMBER: 16.b

BOARD AGENDA ITEM: Approve the Measure S Facility Bond Citizens' Oversight Committee 2016-2017 Annual Report

DEPARTMENT: Business Department

CONTACT PERSON: Crystal Leach, Chief Business Official

BACKGROUND INFORMATION:

On March 8, 2012, the Governing Board of the Cabrillo Unified School District approved a resolution placing a facility bond measure on the ballot. Included in the resolution was a commitment to establish a citizens' oversight committee to independently verify that the District would use bond proceeds in a manner consistent with the ballot language. On June 5, 2012 the voters within the attendance area of the Cabrillo Unified School District approved Measure S to authorize the sale of $81 million in facility bonds. The project list was organized around three themes:

1. Basic upgrades to protect facility investments, keep schools clean, safe, well maintained and in good condition
2. Preparing our students for the 21st Century and improving education in the classroom through upgraded 21st Century technology and classroom upgrades
3. Improving energy efficiency, conserving water and other capital improvements to save money that can be used to help retain teachers and protect academic programs

Soon afterwards, the Governing Board appointed members to the District's Measure S Facility Bond Citizens' Oversight Committee (COC). The fiscal year ending June 30, 2017 was the fifth year under the facility bond program. The COC performed a detailed analysis of the District's expenditures that included the review of independent fiscal and performance audits. The COC found the use of the Measure S Bond proceeds were used in a manner that is consistent with the commitment the Governing Board made to the community through the measure's ballot language.

REPORT/PROPOSAL:

The Measure S Facility Bond Citizens' Oversight Committee met on November 6, 2017 and passed Resolution 01-17 stating the District had, during the 2016-2017 school year, expended Measure S Bond proceeds in a manner consistent with the ballot language.

On November 6, 2017, the COC met and approved the Measure S Facility Bond Citizens' Oversight Committee 2016-2017 Annual Report.

FINANCIAL IMPACT:

There is no negative financial impact to the General Fund.

RECOMMENDATION:

Approve the Measure S Facility Bond Citizens' Oversight Committee 2016-2017 Annual Report.

Measure S Facilities Bond Citizens' Oversight Committee

Annual Report

2016–2017

CONTENTS

I. **Executive Summary**..... 1

II. **Formation of Measure S Citizens' Oversight Committee**..... 2

III. **Summary of 2012-13 Committee Proceedings and Activities**..... 3

IV. **Summary of 2013-14 Committee Proceedings and Activities**..... 4

V. **Summary of 2014-15 Committee Proceedings and Activities**..... 5

VI. **Summary of 2015-16 Committee Proceedings and Activities**..... 6

VII. **Summary of 2016-17 Committee Proceedings and Activities**..... 7

VIII. **Citizens' Oversight Committee Resolution 01-17**..... 8

IX. **Appendices**..... 9

A. **Full Ballot Text** 10

B. **Tax Rate Statement** 16

C. **Committee Bylaws** 17

D. **Ethics Statement** 26

E. **Committee Roster** 27

F. **Independent Auditor's Report, 2016-17** 28

I. EXECUTIVE SUMMARY

On March 8, 2012, the Governing Board of the Cabrillo Unified School District formally approved placing on the June ballot a bond measure to raise $81 million to improve the District's facilities and to support technology infrastructure and acquisition. In approving the formal resolution and related exhibits, the Board also stipulated that a Citizens' Oversight Committee would be established as a public accountability measure. This provision was stipulated in both the Abbreviated Text and Full Ballot Text of a bond measure that would later be named Measure S by the County of San Mateo.

Soon after Measure S was approved by a majority of over fifty-five percent on June 5, 2012, a seven-member Committee was appointed by the Board to serve in this important oversight capacity. This Committee meets on a regular basis in sessions open to the general public to verify that Measure S dollars are expended only for the school facilities projects listed in the Bond Project List.

The report that follows – and the annual resolution adopted by the Committee in a formal roll call vote – is the Committee's method for annually communicating the results of this comprehensive oversight process to Coastside constituents.

II. FORMATION OF THE MEASURE S CITIZENS' OVERSIGHT COMMITTEE

On August 21, 2012, The Governing Board announced its process for recruiting and selecting members to fill the various slots on the Committee. A total of thirteen individuals applied to serve.

On September 27, 2012 Board President Kirk Reimer, Assistant Superintendent Elizabeth Schuck and Superintendent Tony Roehrick met to review applications from members of the Coastside community who expressed interest in serving on the Committee. The three determined to submit seven names to the Board as a recommended slate for approval. The Governing Board met on October 11, 2012 and approved the recommended slate of candidates. The following individuals were formally appointed to the District's Measure S Facilities Bond Citizens' Oversight Committee:

1) Mike Alifano (Local Business Community Organization)
2) Steve Johnson (Senior Citizens' Organization)
3) Susie Tempesta (Bona Fide Taxpayers' Association)
4) Patric Jonsson (Parent of an Enrolled Student)
5) Veronica Torres (Parent of an Enrolled Student/Active in Parent Group)
6) Chris Johnson (At-Large)
7) Naomi Patridge (At-Large)

III. SUMMARY OF 2012-13 COMMITTEE PROCEEDINGS AND ACTIVITIES

The first meeting of the newly-formed Measure S Facilities Bond Citizens' Oversight Committee was held at 4:00 p.m. on November 19, 2012 in the District Office Board Room, 498 Kelly Avenue, in Half Moon Bay. Committee members addressed several organizational matters during the course of this session.

Committee members unanimously elected Steve Johnson to serve as Chair and Susie Tempesta to serve as Vice-Chair.

To complete its work regarding the 2012-13 fiscal year, the Committee met on four additional occasions:

1) June 10, 2013
2) September 23, 2013
3) November 4, 2013
4) November 18, 2013

The Committee received training on its role as a Citizens' Oversight Committee on two separate occasions. Marilyn Cleveland, an attorney with Dannis Woliver Kelley, visited the Committee at its initial meeting. Mrs. Cleveland's presentation focused on the legal responsibilities of Citizens' Oversight Committees. Eugene Whitlock, a San Mateo County Deputy County Counsel, attended the September 23, 2013 meeting to help the Committee focus on best practices for Citizens' Oversight Committees.

At the June meeting, the Committee reviewed the San Mateo Civil Grand Jury 2009-2010 Report on School Bond Citizens' Oversight Committees, Prop 39, and reviewed the 2013 District-Wide Technology Implementation Plan, Energy Management Plan, and District Facilities Master Plan (unadopted).

At the September meeting, the Committee received a detailed presentation on the Board-adopted Facilities Master Plan.

At the November 4th meeting, the Committee met to receive and review the Independent Auditor's Annual Performance and Financial Reports for 2012-13, to adopt Resolution 01-13, and to review the draft Annual Report.

At the November 18th meeting, the Committee received and reviewed the revised Independent Auditor's Annual Performance and Financial Reports for 2012-13, adopted Resolution 01-13, and approved this Report.

IV. SUMMARY OF 2013-14 COMMITTEE PROCEEDINGS AND ACTIVITIES

Meetings of the Measure S Facilities Bond Citizens' Oversight Committee were held in the District Office Board Room, 498 Kelly Avenue, in Half Moon Bay.

All meetings were duly posted and conducted in open session. Approved agendas and adopted minutes from all of the Committee meetings held to date are available for public review at the Cabrillo Unified School District Office, 498 Kelly Avenue, Half Moon Bay, CA 94019.

To complete its work for the 2013-14 fiscal year, the Committee met on the following dates:

1) March 31, 2014
2) June 16, 2014
3) September 29, 2014
4) October 20, 2014

At the March meeting, the Committee welcomed new member Phil Hophan representing parents of enrolled students. The Committee also reviewed the Bylaws, discussed several proposed amendments, and finalized the meeting schedule for the 2013-14 year.

At the June meeting, the Committee adopted the revised Bylaws and formally revised the policy for members to state their intent to serve a second term. The date for notification to the Committee was established as October 27, 2014.

At the September meeting, the Committee reviewed the Independent Auditor's Annual Performance and Financial Reports for 2013-14, reviewed Resolution 01-14, and reviewed the draft Annual Report for 2013-14.

At the October 20th meeting, the Committee accepted the Independent Auditor's Annual Performance and Financial Reports for 2013-14, adopted Resolution 01-14, and approved this Report.

V. SUMMARY OF 2014-15 COMMITTEE PROCEEDINGS AND ACTIVITIES

Meetings of the Measure S Facilities Bond Citizens' Oversight Committee were held in the District Office Board Room, 498 Kelly Avenue, in Half Moon Bay.

All meetings were duly posted and conducted in open session. Approved agendas and adopted minutes from all of the Committee meetings held to date are available for public review at the Cabrillo Unified School District Office, 498 Kelly Avenue, Half Moon Bay, CA 94019.

To complete its work for the 2014-15 fiscal year, the Committee met on the following dates:

1) June 1, 2015
2) September 28, 2015
3) October 26, 2015
4) November 2, 2015

At the June meeting, the Committee re-elected Steve Johnson as Chair. Phil Hophan was elected as Vice Chair, replacing Susie Tempesta who had resigned from the Committee after serving as its Vice Chair for the first two years. The District Superintendent was elected to serve as Secretary. The Committee agreed on the work plan and meeting schedule for the remainder of the year.

At the September meeting, the audit firm, Chavan & Associates, presented to the Committee the Annual Performance and Financial Reports. After making suggestions to enhance clarity and readability, the Committee voted to accept the independent audits. It then reviewed a draft of the annual resolution.

At the October meeting, the Committee welcomed new members Diane Brosin and Charmion Donegan. CBO Crystal Leach reviewed with the Committee the changes made to the Independent Auditor's Annual Performance and Financial Reports for 2014-15. Resolution 01-15 was adopted by roll call vote.

At the November meeting, the Committee reviewed and approved this Annual Report. Chair Steve Johnson, who has led the Committee from its inception, announced that this is his last meeting as he will be moving from the District.

VI. SUMMARY OF 2015-16 COMMITTEE PROCEEDINGS AND ACTIVITIES

Meetings of the Measure S Facilities Bond Citizens' Oversight Committee were held in the District Office Board Room, 498 Kelly Avenue, in Half Moon Bay.

All meetings were duly posted and conducted in open session. Approved agendas and adopted minutes from all of the Committee meetings held to date are available for public review at the Cabrillo Unified School District Office, 498 Kelly Avenue, Half Moon Bay, CA 94019.

To complete its work for the 2015-16 fiscal year, the Committee met on the following dates:

1) June 6, 2016
2) September 26, 2016
3) October 24, 2016

At the June meeting, the Committee elected Member Mike Alifano as Vice-Chair, replacing Phil Hophan who was elected Chair at the November 2015 meeting of the COC. Member Diane Brosin was elected Secretary, replacing the District Superintendent who had previously served that roll. The Committee agreed on the work plan and meeting schedule for the remainder of the year.

At the September meeting, the audit firm, Chavan & Associates, presented to the Committee the Annual Performance and Financial Reports. After asking clarifying questions and receiving acceptable responses from staff and the auditor, the Committee voted to accept the independent audits and approved a draft of the annual resolution. Prior to the start of the September meeting, Members were granted a tour of facilities under the auspices of the committee, and were able to ask questions of the Superintendent, District Staff, and a site construction lead, who were able to answer those questions and provide insights into the progress of these projects.

At the October meeting, the Committee reviewed and approved this Annual Report. Chair Phil Hophan acknowledged that he would present the Annual Report to the Board of Trustees in November of 2016.

VII. SUMMARY OF 2016-17 COMMITTEE PROCEEDINGS AND ACTIVITIES

Meetings of the Measure S Facilities Bond Citizens' Oversight Committee were held in the District Office Board Room, 498 Kelly Avenue, in Half Moon Bay.

All meetings were duly posted and conducted in open session. Approved agendas and adopted minutes from all of the Committee meetings held to date are available for public review at the Cabrillo Unified School District Office, 498 Kelly Avenue, Half Moon Bay, CA 94019.

To complete its work for the 2016-17 fiscal year, the Committee met on the following dates:

1) June 5, 2017
2) September 25, 2017
3) November 6, 2017

At the June meeting, the Committee agreed on the work plan and meeting schedule for the remainder of the year, and restated it's commitment to the work of the committee as a means to keep and maintain the public trust in the expenditure of these Measure dollars.

At the September meeting, the audit firm, Chavan & Associates, presented to the Committee the Annual Performance and Financial Reports. After asking clarifying questions and receiving acceptable responses from staff and the auditor, the Committee voted to accept the independent audits and approved a draft of the annual resolution.

At the October meeting, the Committee reviewed and approved this Annual Report. Chair Phil Hophan acknowledged that he would present the Annual Report to the Board of Trustees in December of 2017.

VIII. OVERSIGHT COMMITTEE RESOLUTION NO. 01-17

Finding that 2016-17 Measure S Revenues Were Expended Only for the School Facilities Projects Listed in the Bond Project List

WHEREAS, on June 5, 2012 the Cabrillo Unified School District received approval from voters to implement a $81 million bond program; and

WHEREAS, the stated intent of the revenues generated by the sale of these bonds is to improve the quality of education in local schools by replacing leaky roofs; performing essential safety repairs on classrooms and facilities; updating science labs; equipping classrooms with 21st Century technology; maximizing energy efficiency and water conservation to save money; and renovating, constructing, and equipping classrooms and facilities; and

WHEREAS, pursuant to its desire to assure the greater school community that these facilities bond dollars will be expended only for the school facilities projects listed in the Bond Project List, the Governing Board established a Measure S Facilities Bond Citizens' Oversight Committee; and

WHEREAS, the Citizens' Oversight Committee reviewed detailed independent performance and financial audit reports of 2016-17 bond expenditures during the course of its regularly scheduled meeting held on September 25, 2017; and

WHEREAS, the central purpose of the Citizens' Oversight Committee is to inform the public at least annually in a written report whether in its opinion bond proceeds are expended only for the school facilities projects listed in the Bond Project List;

NOW, THEREFORE, BE IT RESOLVED that the Measure S Citizens' Oversight Committee has met and reviewed detailed, independent performance and financial audits of 2016-2017 bond expenditures and does find that these proceeds were expended only for the school facilities projects listed in the Bond Project List.

ADOPTED this sixth day of November, 2017.

_____ _____

Phil Hophan, Chair — Date
Measure S Facilities Bond Citizens' Oversight Committee

_____ _____

Mike Alifano, Vice-Chair — Date
Measure S Facilities Bond Citizens' Oversight Committee

IX. APPENDICES

A) Full Ballot Text ……..……..…..…..10

B) Tax Rate Statement ……..16

C) Committee Bylaws ……..…17

D) Ethics Statement ……26

E) Committee Roster ……..27

F) Independent Auditor's Report, Year 2016-17 ……..……28

FULL BALLOT TEXT

CABRILLO UNIFIED SCHOOL DISTRICT BOND PROPOSITION

The Board of Education (the "Board") of the Cabrillo Unified School District (the "District"), believes that a bond measure will help ensure that all schools in the District have up-to-date science labs, computers and learning technology so that District students are prepared to excel in the twenty-first century economy and high quality teachers and staff are attracted and retained.

In order to continue improving education in all of the District's schools, it is the Board's priority to complete repairs and upgrades that will benefit all of the District's schools—Farallone View Elementary, Alvin S. Hatch Elementary, Kings Mountain Elementary, El Granada Elementary, Cunha Intermediate, Pilarcitos High School, Half Moon Bay High School--including :

(i) complete basic and necessary repairs and upgrades to District schools to provide a safe, healthful learning environment for students by means of a general obligation bond;
(ii) equip all schools in the district with up-to-date computers, learning technology and science labs so that students are prepared to excel in the 21st century economy;
(iii) provide a source of local revenue—that cannot be taken by the state—to make repairs so that all schools are safe and up to date;
(iv) upgrade classrooms and make repairs now to save money that can be used to maintain quality academic programs and retain teachers;
(v) ensure that facilities are up to date and safe so that qualified teachers continue to want to teach in our schools;
(vi) reduce operating costs by improving and installing more cost efficient energy systems and making other improvements to reduce operating costs.

By approval of the proposition set forth below as the Summary of Ballot Measure, by at least 55% of the registered voters voting thereon, the Cabrillo Unified School District shall be authorized to issue and sell bonds of up to $81,000,000 in aggregate principal amount to provide financing for the specific school facilities projects listed below in the Bond Project List, subject to all of the accountability safeguards specified herein.

"To improve the quality of education in local schools by replacing leaky roofs; performing essential safety repairs on classrooms and facilities; updating science labs; equipping classrooms with 21st Century technology; maximizing energy efficiency and water conservation to save money; and renovating, constructing, and equipping classrooms and facilities; shall Cabrillo Unified School District issue $81 million in bonds

at legal rates, with citizen oversight, annual audits, no funds for administrators' salaries and all funds staying in local schools?"

ACCOUNTABILITY MEASURES

The provisions in this section are included in this proposition in order that the voters and taxpayers of the District may be assured that their money will be spent to address specific facilities needs of the District, all in compliance with the requirements of Article XIIIA, section 1(b)(3) of the State Constitution, and the Strict Accountability in Local School Construction Bonds Act of 2000 (codified at section 15264 *et seq.* of the California Education Code).

Evaluation of Needs. The Board of Education has evaluated the facilities needs of the District, and determined which projects to finance from a local bond at this time. The Board of Education hereby certifies that it has evaluated safety, class size reduction and information technology needs in developing the Bond Project List.

Independent Citizens' Oversight Committee. The Board of Education shall establish an independent Citizens' Oversight Committee to ensure bond proceeds are expended only for the school facilities projects listed in the Bond Project List. The Committee shall be established within 60 days of the date when the Board of Education enters the results of the election in its minutes.

Annual Performance Audit. The Board of Education shall conduct or cause to be conducted an annual, independent performance audit to ensure that the bond proceeds have been expended only on the school facilities projects listed in the Bond Project List.

Annual Financial Audit. The Board of Education shall conduct or cause to be conducted an annual, independent financial audit of the bond proceeds until all of those proceeds have been spent for the school facilities projects listed in the Bond Project List.

Annual Report to Board. Upon approval of this proposition and the sale of any bonds approved, the Board of Education shall take actions necessary to establish an account in which proceeds of the sale of bonds will be deposited. As long as any proceeds of the bonds remain unexpended, the Superintendent shall cause a report to be filed with the Board of Education no later than January 1 of each year, commencing January 1, 2013, stating (1) the amount of bond proceeds received and expended in that year, and (2) the status of any project funded or to be funded from bond proceeds. The report may relate to the calendar year, fiscal year, or other appropriate annual period as the Superintendent shall determine, and may be incorporated into the annual budget, audit, or other appropriate routine report to the Board.

BOND PROJECT LIST

The Bond Project List, which is an integral part of this proposition, lists the specific projects the District proposes to finance with proceeds of the bonds.

The Board of Education of the District evaluated the District's facility needs, including safety issues, enrollment trends, class size reduction, computer and information technology enhancements and facilities renovation and repair, in developing the scope of projects to be funded. The Board of Education believes that a bond measure will help ensure that all schools in the District—Farallone View Elementary, Alvin S. Hatch Elementary, Kings Mountain Elementary, El Granada Elementary, Cunha Intermediate, Half Moon Bay High School— have up-to-date science labs, computers and learning technology so that District students are prepared to excel in the twenty-first century economy and high quality teachers and staff are attracted and retained. The Board of Education concluded that, since these needs are vitally important, the District should:

(i) Keep schools clean, well maintained and in good condition;
(ii) Replace leaky roofs;
(iii) Perform essential safety repairs and upgrades to classrooms and facilities;
(iv) Equip classrooms with 21st Century technology;
(v) Update or perform major repairs to classrooms and science labs;
(vi) Upgrade earthquake and fire safety;
(vii) Maximize energy efficiency and water conservation to save money;
(viii) Improve disabled access;
(ix) Renovate, construct, and equip classrooms and facilities; and
(x) Establish programs that maximize the use of bond funds to support regular facility maintenance, repair and technology upgrades

In order to meet these needs, the District intends to complete the following projects at District schools and facilities using a combination of funding sources. It is anticipated that bond proceeds will contribute $81,000,000 to said total cost. Other anticipated sources include joint-use funds, development impact fees, and other available funds. The District will pursue state matching funds if and when they become available, and if received, they will be used for and applied to projects on the Bond Project List. However, no project is dependent on the receipt of additional funds. Unless otherwise noted, the following projects are authorized to be completed at each or any of the District's school sites.
The projects to be funded by the bond include, without limitation, the following:

Category 1: Basic Upgrades to Protect Facility Investments, Keep Schools Clean, Safe, Well Maintained and in Good Condition

Goal and Purpose: To provide clean, safe and well maintained facilities to support educational programs, students will benefit from the repair, upgrade or renovation of aging buildings, labs and classrooms, improved school site safety:

- Replace and repair leaking roofs
- Upgrade and perform essential safety repairs and improvements on classrooms, science laboratories, and other school and athletics facilities
- Upgrade earthquake and fire safety, including phone, fire alarm, and communications systems
- Repair, replace, or upgrade inefficient and aging heating, cooling and plumbing systems
- Renovate school restrooms
- Repair or replace worn floor coverings in classrooms
- Upgrade, repair or replace playground equipment, asphalt and turf for student safety and improved access for people with disabilities
- Construct a multi-use educational facility for educational programs, including performing arts, for school and community use
- Repair outdated electrical systems and wiring to improve efficiency and safety
- Make safety improvements on and around school sites, including improved fencing, walkways and overhangs, better access for people with disabilities, and traffic circulation improvements
- Replace drinking fountains, trash receptacles, enclosures and equipment
- Renovate, repair, paint and improve school campuses and grounds
- Establish programs to support regular and long term upgrades and replacement of outdated facilities, equipment, and grounds
- Upgrade vocational education and career training facilities to prepare students for future jobs

Category 2: Preparing Our Students for the 21st Century and Improving Education in the Classroom through Upgraded 21st Century Technology and Classroom Upgrades

Goal and Purpose: To upgrade computer technology and provide our teachers and students with current teaching, learning and research tools:

- Acquire and upgrade technology infrastructure, including, without limitation, computers, LCD projectors, portable interface devices, servers, switches, routers, modules, sound projection systems, phone system integration, local area network upgrades, document archiving, cabling infrastructure, laser printers, digital white boards, document projectors, upgrade voice-over-IP, call manager and network security/firewall, and other equipment, casework and software as needed
- Provide and repair up-to-date technology, data and wireless communications equipment

- Add, update and expand telecommunications, internet and network connections
- Add, upgrade and replace computers, hardware and software systems
- Add, upgrade and replace classroom instructional equipment
- Add, upgrade and replace electrical systems to support improved technology;
- Establish programs to support regular and long term upgrades to technology systems, hardware, software and equipment

Category 3: Improving Energy Efficiency, Conserving Water and Other Capital Improvements to Save Money that Can Be Used to Help Retain Teachers and Protect Academic Programs

Goal and Purpose: To reduce utility and other operating costs by making capital improvements to energy, water and utility systems, and consolidating facilities:

- Acquire and install energy efficiency systems, including solar panels, to reduce energy/utility costs and return savings to educational programs
- Improve water and energy conservation by upgrading plumbing, renovating restrooms and replacing or renovating the old, inefficient and dilapidated swimming pool at Half Moon Bay High School
- Replace outdated and inefficient heating and ventilation systems
- Relocate or consolidate district administrative offices and space to improve efficiency and save money

Listed repairs, improvements, rehabilitation projects and upgrades will be completed as needed. Each project is assumed to include its share of costs of the election and bond issuance, architectural, engineering, and similar planning costs, construction management, staff training expenses and a customary contingency for unforeseen design and construction costs. In addition to the projects listed above, the Bond Project List also includes the acquisition of instructional, maintenance and operational equipment, payment of the costs of preparation of all facilities planning studies, feasibility and assessment reviews, master planning, environmental studies, and temporary housing for dislocated programs or activities caused by construction projects. The final cost of each project will be determined as plans are finalized, construction bids are awarded, and projects are completed. Based on the final costs of each project, certain of the projects described above may be delayed or may not be completed. Necessary site preparation/grading/restoration may occur in connection with new construction, modernization, renovation or remodeling, including ingress and egress, removing, replacing or installing irrigation, utility lines, trees and landscaping, relocating fire access roads, and acquiring any necessary easements, licenses, or rights of way to the property. Proceeds of the bonds may be used to pay or reimburse the District for the cost of staff when

performing work on or made necessary by the implementation of bond projects.

ADDITIONAL SPECIFICATIONS

No Administrator Salaries. Proceeds from the sale of Bonds authorized by this proposition shall be used only for the construction, reconstruction, rehabilitation, or replacement of school facilities on the Bond Project List, including the furnishing and equipping of said school facilities, or the acquisition or lease of real property for said school facilities, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

Single Purpose. All of the purposes enumerated in this proposition shall be united and voted upon as one single proposition, pursuant to section 15100 of the California Education Code, and all the enumerated purposes shall constitute the specific single purpose of the bonds and proceeds of the bonds shall be spent only for such purpose.

Other Terms of the Bonds. When sold, the bonds shall bear interest at an annual rate not exceeding the statutory maximum, and that interest will be made payable at the time or times permitted by law. The bonds may be issued and sold in several series, and no bond shall be made to mature more than 25 years (if issued pursuant to the provisions of the California Education Code) or 40 years (if issued pursuant to the provisions of the California Government Code) from the date borne by that bond.

TAX RATE STATEMENT

An election will be held in Cabrillo Unified School District ("District") on June 5, 2012, to authorize the sale of **$81,000,000** in general obligation bonds. The following information is submitted in compliance with Sections 9400-9404 of the California Elections Code.

1. The best estimate of the tax rate that would be required to fund this bond issue during the first fiscal year after the sale of the first series of bonds, based on estimated assessed valuations available at the time of filing of this statement, is **$0.0450** per $100 (**$45.00** per $100,000) of assessed valuation in fiscal year 2012-2013.

2. The best estimate of the tax rate that would be required to fund this bond issue during the first fiscal year after the sale of the last series of bonds, based on estimated assessed valuations available at the time of filing of this statement, is **$0.0450** per $100 (**$45.00** per $100,000) of assessed valuation in fiscal year 2022-2023.

3. The best estimate of the highest tax rate that would be required to fund this bond issue, based on estimated assessed valuations available at the time of filing this statement, is **$0.0450** per $100 (**$45.00** per $100,000) of assessed valuation.

These estimates are based on projections derived from information obtained from official sources. The actual tax rates and the years in which they will apply may vary depending on the timing of bond sales, the amount of bonds sold at each sale and actual increases in assessed valuations. The timing of the bond sales and the amount of bonds sold at any given time will be determined by the needs of the District. Actual assessed valuations will depend upon the amount and value of taxable property within the District as determined in the assessment and the equalization process.

Dated: March 8, 2012,

Robert Gaskill
Superintendent
Cabrillo Unified School District

CABRILLO UNIFIED SCHOOL DISTRICT

MEASURE S FACILITIES BOND CITIZENS' OVERSIGHT COMMITTEE BYLAWS

1.0 Preamble

For school bonds passed pursuant to Article XIIIA, Section 1(b)(3) of the California Constitution, which allows a 55% majority to pass the bond, the Cabrillo Unified School District's ("District") Governing Board ("Board") is required by section 15278 of the California Education Code to appoint an independent Citizens' Oversight Committee ("Committee"). Per section 15282 of the Education Code, the Committee must have at least seven (7) members and represent specific segments of the community.

2.0 Purpose and Duties

2.1 Purpose

The purpose of the Committee is to inform the public concerning the expenditure and uses of the District's bond measure ("Measure") revenues from the Measure passed on June 5, 2012. The Committee's legal charge is to actively review and report on the expenditure of taxpayer money for school construction in accordance with voter approved projects. The Committee shall convene to provide oversight of the following:

A. Measure revenues are to be expended only for bonded indebtedness incurred by the District for the construction, reconstruction, rehabilitation or replacement of school facilities, or the acquisition or lease of real property for school facilities. All of the following accountability requirements apply:

1. A requirement that the proceeds from the sale of the bonds be used only for the purposes specified in Article XIIIA, Section 1(b)(3), and not for any other purpose, including teacher and administrator salaries and other school operating expenses, except as provided for in Section 2.1.B below.

2. A list of the specific school facilities projects to be funded and certification that the Board has evaluated safety, class size reduction, and information technology needs in developing that list.

3. A requirement that the Board conduct an annual independent performance audit to ensure that the funds have been expended only on the specific projects listed.

4. A requirement that the Board conduct an annual independent financial audit of the proceeds from the sale of the bonds until all of those proceeds have been expended for the school facilities projects.

B. The District may use proceeds from the Measure to pay the salaries of District employees to the extent they perform administrative oversight work on construction projects authorized by the Measure.[1]

2.2 Duties

Committee members are expected to attend its regularly scheduled meetings, diligently review all pertinent information provided to the Committee pursuant to state laws, and abide by all rules of conduct established in these Bylaws. In furtherance of its purpose the Committee shall, at its discretion, engage in the following activities:

A. Receive and review copies of the annual performance audits required by Article XIIIA, section I, subdivision (b)(3)(C) of the California Constitution.

B. Receive and review the annual financial audits required by Article XIIIA, section I, subdivision (b)(3)(D) of the California Constitution.

C. Inspect school facilities and grounds to ensure that bond revenues are expended in compliance with the requirements of Article XIIIA, section 1, subdivision (b)(3) of the California Constitution.

D. Review the District's efforts to maximize the use of bond revenues by implementing cost saving measures including, but not limited to the following, and have these efforts reviewed in the annual independent performance audit:

    a. Mechanisms designed to reduce the costs of professional fees;

    b. Mechanisms designed to reduce the cost of site preparation;

    c. Mechanisms designed to reduce costs by incorporating efficiencies in school site design;

    d. Recommendations regarding the joint use of core facilities;

    e. Recommendations regarding the use of cost-effective and efficient reusable facility plans.

3.0 Committee Composition

The Board shall have sole discretion to select and appoint Committee members and to determine its final size. The Committee shall consist of at least seven (7) members, including the following community representation:

[1] The California Court of Appeal has concluded that certain kinds of salary expenditures and other bond-related costs could permissibly be paid from bond proceeds.

A. One member shall, at the time of appointment, be active in a business organization representing the business community of the District;

B. One member shall, at the time of appointment, be active in a senior citizens organization, which may be a local, regional, statewide, or national organization;

C. One member shall, at the time of appointment, be active in a bona fide taxpayers organization, which may be a local, regional, statewide, or national organization;

D. One member shall, at the time of appointment, be the parent or guardian of a child currently enrolled in a school of the District;

E. One member shall, at the time of appointment, be both a parent or guardian of a child currently enrolled in a school of the District and be an active member in a District parent-teacher organization, such as the PTA or a school site council.

A single individual may be appointed as a representative of more than one of the above categories, if applicable.

3.1 Eligibility

A. The Committee shall be comprised of individuals who either live or work within the boundaries of the District.

B. No employee, official, vendor, contractor, or consultant of the District shall be appointed to the Committee.

C. Committee members shall be subject to prohibitions regarding incompatibility of office pursuant to Government Code sections 1125-1129 and financial interest in contracts pursuant to Government Code sections 1090-1098.

3.2 Term of Service

A. Committee members serve without compensation for a term of two (2) years, and for no more than three (3) consecutive terms.

B. Appointed Committee members shall be seated at the first meeting of each odd-numbered year, except those appointed to replace vacancies.

C. After appointment to a two-year term, Committee members who wish to be appointed for a second or third two-year term shall reapply to the Board for consideration. Members who serve three (3) two-year terms may be reappointed following a two-year absence from the Committee.

3.3 Replacing a Committee Member

A. If a Committee position becomes vacant, the Committee Chair shall request that the Board appoint a replacement. Unless failure to act results in the inability to meet a Committee quorum, if six months or less remain of the unexpired two-year term, the Board may choose to leave that position vacant for the remainder of the term.

B. Any Committee member may request that the removal of another Committee member be placed on the agenda for the Committee's next meeting and may, at that meeting, introduce a motion to remove said member from the Committee for excessive absence or for any violation of the Committee's Bylaws or Ethics Policy. Specific cause must be cited in the meeting agenda and motion for removal.

C. A replacement Committee member may be appointed by the Board if one or more of the following events occurs:

   1. The Committee member submits a written resignation to the Board, with a copy to the Committee Chair;

   2. The Committee approves a motion to remove a member for cause, including non-attendance at meetings (ref: Section 5.9 below), violating these Bylaws, and/or violating the Committee's Ethics Policy. A motion to remove a member shall be approved by an affirmative vote of not less than two-thirds of the members present at a Committee meeting, a quorum being present. The motion and its result shall be communicated in writing to the member under consideration and to the Board President within one week after the meeting that the motion was approved. Removal shall be effective immediately upon passing the motion.

D. Within sixty (60) days of being notified of a Committee vacancy, the Board shall appoint a new member to complete the term of the vacancy, following the process used to select the original Committee members.

E. Committee members appointed to fill vacant, unexpired terms may apply and shall be eligible for reappointment for up to two (2) succeeding full two-year terms.

F. A Committee member who no longer serves the group s/he was appointed to represent (e.g., ceases to be active within a taxpayers organization, or ceases to have a child enrolled in the District, etc.) shall be allowed to complete her/his current term. However, that Committee member shall not be entitled to serve a subsequent term as a representative of that group.

4.0 Committee Officers

Officers of the Committee shall be a Chair, a Vice-Chair, and a Secretary. The Committee may choose to establish other elected positions by amending these Bylaws.

4.1 Elections

At its first meeting in odd-numbered years, the Committee shall place into nomination and elect a Chair, a Vice-Chair, and a Secretary. If the Committee amends these Bylaws to establish other elected positions, their election shall take place at the same meeting as the elections of the Chair, Vice-Chair and Secretary.

4.2 Term of Office

Officers shall be elected for a two-year term and shall not be term-limited except for the limit on the terms of Committee members set forth in Section 3.2 above.

4.3 Duties of the Chair

A. The Chair shall call Committee meetings (ref: Sections 5.0 and 5.1 below).

B. The Chair shall establish the agenda for each Committee meeting.

C. The Chair shall preside over each Committee meeting, following the adopted Rules of Procedure (ref: Section 5.5 below).

D. The Chair shall, upon willing concurrence of candidates, appoint the members of each Subcommittee that the Committee chooses to form (ref: Section 7.0, 7.1, and 7.2 below).

E. The Chair, or her/his Committee-approved designee, shall serve as spokesperson for the Committee in all presentations of the Committee to the public, the Board and the media (ref: Section 6.0.A and 6.0.B below).

F. The Chair is an ex-officio member of all Subcommittees.

G. The Chair may appoint a Parliamentarian to assist in complying with Robert's Rules of Order during Committee meetings (ref: Section 5.5 below).

4.4 Duties of the Vice-Chair

The Vice-Chair shall perform each of the duties of the Chair as necessary in the absence of the Chair.

4.5 Duties of the Secretary

A. Subject to review by the Chair before publishing, the Secretary shall provide oversight in the preparation, recording, and distribution by District-provided secretarial support of the following documents in accordance with the Brown Act:

1. Committee meeting agendas;

2. All reports, materials, and meeting packets as required by or addressed to the Committee;

3. The minutes of Committee meetings (ref: Section 5.8 below);

4. All written material submitted by the public during Committee meetings;

5. All official correspondence addressed to the Committee;

6. Reports adopted by the Committee:

7. Committee attendance records (ref: Section 5.9.B, below).

B. The Secretary shall take and record roll at the beginning of each Committee meeting to determine the existence of a quorum. If a quorum ceases to exist during a meeting, the Secretary shall immediately inform the Chair.

4.6 Succession

The Vice-Chair shall accede to Chair when a vacancy occurs in that office. In the event of a vacancy in the office of Vice-Chair or Secretary, the position shall be filled by election, placed on the agenda at the next regular Committee meeting.

5.0 Meetings

All Committee meetings subject to the Brown Act shall be held in a handicapped-accessible facility at a District facility. The Committee shall meet at least four times each year.

5.1 Calling Meetings

Committee meetings may be scheduled on a regular basis by majority vote of the Committee. In addition, special meetings may be called by the Chair or Vice Chair, or by any group of Committee members whose number represents a quorum. All Committee meetings shall be arranged through the District-appointed Secretary and be noticed in accordance with the Brown Act.

5.2 Agendas

A. Agendas for regular Committee meetings shall be prepared by its Chair (ref: Section 4.3.B above).

B. Any member of the Committee may submit a request for placing an item on a future agenda.

5.3 Quorum

Actions may be undertaken at a meeting only if a quorum of seated members is present. A quorum is established when greater than half of the seated members are present. "Seated members" means the number of members set by the Board, less any who have resigned or been removed.

5.4 Committee Voting

Unless otherwise specified in these Bylaws (ref: 3.3.C.2 and 6.0.B), an action item on the agenda may be approved by a simple majority of Committee members in attendance, a quorum being present (ref: 5.3).

5.5 Rules of Procedure

Meetings shall be conducted with courtesy and decorum and in accordance with Robert's Rules of Order.

5.6 California's Open Meeting Law

All meetings of the Committee shall be open to the public and shall be noticed and conducted in strict compliance with the Ralph M. Brown Act.

5.7 Public Participation

Members of the audience will be given an opportunity to address the Committee. The Chair will recognize those members of the audience who wish to address the Committee. The Committee reserves the right to limit the time of presentations by individuals (three minutes) and to limit cumulative time (twenty minutes) when there are multiple speakers addressing the same issue. No action may be taken on matters not on the agenda.

5.8 Minutes

Minutes of Committee proceedings and reports issued shall be a matter of public record and, upon Committee approval, the District shall make them available on the Committee's page of the District's internet website. Minutes of Committee meetings and annual reports shall be kept for seven years from the conclusion of the work authorized by the Measure, and once they have been removed from the website shall

be available for inspection at the District office upon the request of a member of the public.

The District shall provide secretarial services to assist the Committee Secretary in preparation, distribution, and posting of minutes for all Committee meetings (ref: Section 4.5 above). Minutes distributed before adoption by the Committee shall always be labeled "Unadopted Minutes."

5.9 Attendance

Regular attendance at Committee and applicable Subcommittee meetings is a fundamental obligation of every member of the Committee. Absences are disruptive to Committee activity and representation. Failure to attend two consecutive meetings without acceptable reason announced in advance shall constitute due cause for member removal (ref: Section 3.3.C).

A. Members anticipating an absence must call or email the Committee Chair or Secretary no later than 24 hours before the scheduled meeting.

B. Committee attendance reports shall be distributed upon request by the Chair.

6.0 Committee Reports

A. The Committee shall prepare regular reports on its activities. A report shall be issued at least once each year. Upon completion of all projects authorized by the Measure, the Committee Chair shall prepare or cause to be prepared a final written report summarizing its activities and conclusions.

B. The Committee's legal charge is to actively review and report on the expenditure of taxpayer money for school construction (Section 1.1, above). All such reports, written and/or oral, that represent the Committee's position must proceed from Committee review, be duly approved as to substance by an affirmative roll call vote of not less than two-thirds of the members present at a Committee meeting, a quorum being present, and be faithfully articulated to the public only by the Committee Chair or an approved designee (ref: Section 4.3.E, above).

C. Reports of minority viewpoints shall be allowed. All such reports, written and/or oral, that represent the minority position must be reviewed, be duly approved as to substance without prejudice by a vote of the Committee, and be faithfully articulated to the public only by a designated minority spokesperson. To avoid the need for minority reports, and to maximize the working relationships on and public confidence in the Committee, all due diligence should be pursued to resolve divisive issues during the review process, thereby attaining fullest possible Committee support for the content of public reports.

D. Any member of the Committee may speak as an individual on Measure issues, but must clearly state for the record that such statements are their own personal views which do not necessarily represent those of the Committee or the District.

7.0 Subcommittees

The Committee may, on majority vote, form or disband Subcommittees (standing or ad hoc) to perform specific parts of its purpose and duties, such as performing audits and issuing reports. The Chair shall appoint all Subcommittee members. Subcommittees shall elect their own chairs. Subcommittee meetings may proceed only when a quorum is present, a quorum being defined as a simple majority of the seated Subcommittee members. Subcommittee chairs shall be responsible for calling its meetings, preparing its agendas, noticing its members, and delivering timely reports of Subcommittee actions to the Committee. Subcommittee meetings shall be conducted in accordance with the adopted Rules of Procedure (ref: Section 5.5 above).

7.1 Standing Subcommittees

A standing Subcommittee undertakes ongoing duties in preparation for deliberation by the Committee. All standing Subcommittees must fully comply with the Brown Act, irrespective of their number of members. Membership can include any number up to the full membership of the Committee.

7.2 Ad Hoc Subcommittees

Ad hoc Subcommittees are temporary in nature. They may be formed to undertake specific, one-time duties in preparation for deliberation by the Committee. An ad hoc Subcommittee shall be automatically disbanded upon acceptance of its final report to the Committee. Membership on an ad hoc Subcommittee shall normally be limited to less than a quorum of the Committee. If thus limited, an ad hoc Subcommittee meeting need not comply with Brown Act noticing.

8.0 Amendment

These Bylaws may be amended by majority vote of the Committee at any regular meeting at which said amendment is placed on the agenda and a quorum is present.

9.0 Liability Insurance

In acting within its official capacity as defined in these Bylaws, Committee members shall be covered by the District's liability insurance. In no event shall anything herein contained be construed as authorizing the District to insure any such officers or Committee members against any liability or expense by reason of willful malfeasance, bad faith, gross negligence or reckless disregard of the duties involved in the conduct of their office.

ATTACHMENT A

MEASURE S FACILITIES BOND CITIZENS' OVERSIGHT COMMITTEE ETHICS POLICY STATEMENT

This Ethics Policy Statement provides general guidelines for Committee members to follow while carrying out their roles. Not all ethical issues that Committee members face are covered in this Statement. However, this Statement captures some of the critical areas that help define ethical and professional conduct for Committee members. The provisions of this Statement were developed from existing laws, rules, policies and procedures as well as from concepts that define generally accepted good business practices. Committee members are expected to strictly adhere to the provisions of this Ethics Policy.

CONFLICT OF INTEREST. A Committee member shall not make or influence a District decision related to expending any bond monies in a manner which will benefit the Committee member's outside employment, business, or personal finance, or benefit an immediate family member, such as a spouse, child or parent.

COMMITMENT TO UPHOLD LAW. A Committee member shall uphold the federal and California Constitutions, the laws and regulations of the United States, the State of California (particularly the Education Code) and all other applicable government entities, and the policies, procedures, rules and regulations of the Cabrillo Unified School District.

COMMITMENT TO DISTRICT. A Committee member shall place the interests of the District above any personal or business interest of the member.

I have read the above Ethics Policy Statement and agree to abide by all of the conditions contained therein.

_____ _____

(Signature of Committee Member) (Date)

Printed Name of Committee Member: _____

COMMITTEE ROSTER

The Committee shall consist of at least seven (7) members appointed by the Board of Trustees based on the following criteria: (a) one member active in a business organization representing the local business community; (b) one member active in a senior citizens' organization; (c) one member active in a bona fide taxpayers organization; (d) one member shall be a parent or guardian of a student enrolled in the District; (e) one member shall be both a parent or guardian of a student enrolled in the District and active in a District parent-teacher organization; (f) two at-large members. [*From Education Code Section 15282(a) and Citizens' Oversight Committee Bylaws*]

Member Active in Local Business Community Organization:	Naomi Patridge
Member Active in Bona Fide Taxpayers' Organization:	Charmion Donegan
Parent of an Enrolled Student:	Phil Hophan
Parent of an Enrolled Student and Active in a Parent Group:	Mike Alifano
At-Large Members (2):	Diane Brosin
	Chris Johnson

INDEPENDENT AUDITOR'S REPORT, 2016-17

CABRILLO UNIFIED SCHOOL DISTRICT

MEASURE S BOND BUILDING FUND

AUDIT REPORT

For the Year Ended June 30, 2017

* * *

CHAVAN & ASSOCIATES, LLP
CERTIFIED PUBLIC ACCOUNTANTS
1475 SARATOGA AVE., SUITE 180
SAN JOSE, CA 95129

CABRILLO UNIFIED SCHOOL DISTRICT
Measure S Bond Building Fund
For the Fiscal Year Ended June 30, 2017

Table of Contents

Page No.

FINANCIAL SECTION:

Independent Auditor's Report ..... 1 - 2

Financial Statements:
- Measure S Bond Building Fund Balance Sheet 3
- Measure S Bond Building Fund Statement of Revenue, Expenditures and Changes in Fund Balance 4
- Notes to the Basic Financial Statements ..... 5 - 14

SUPPLEMENTARY INFORMATION:

Measure S Bond Building Fund Program Statement:
- Measure S Bond Building Fund Statement of Cumulative Expenditures 15
- Notes to Program Statement 16

Schedule of Findings and Recommendations 17

OTHER INDEPENDENT AUDITOR'S REPORTS:

Internal Control:
- Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standard* ..... 18 - 19

Performance and Compliance:
- Independent Auditor's Report on Performance and Compliance with Requirements that could have a Direct and Material Effect on the Measure S Bond Program ..... 20 - 21

FINANCIAL SECTION

INDEPENDENT AUDITOR'S REPORT

Measure S Facilities Bond Citizens' Oversight Committee and
Governing Board Members
Cabrillo Unified School District

Report on the Financial Statements

We have audited the accompanying financial statements of the Measure S Bond Building Fund of the Cabrillo Unified School District, as of and for the year ended June 30, 2017, and the related notes to the financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

The Cabrillo Unified School District's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Measure S Bond Building Fund of the Cabrillo Unified School District, as of June 30, 2017, and the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

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Other Matters

As discussed in Note 1, the financial statements present only the Measure S Bond Building Fund and do not purport to, and do not, present fairly the financial position of the Cabrillo Unified School District, as of June 30, 2017, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Cabrillo Unified School District's basic financial statements. The Measure S Bond Building Fund Statement of Cumulative Expenditures is presented for purposes of additional analysis and is not a required part of the basic financial statements. The Measure S Bond Building Fund Statement of Cumulative Expenditures is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Measure S Bond Building Fund Statement of Cumulative Expenditures is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have issued our report dated October 5, 2017 on our consideration of the Cabrillo Unified School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Cabrillo Unified School District's internal control over financial reporting and compliance.

C & A LLP

October 5, 2017
San Jose, California

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CABRILLO UNIFIED SCHOOL DISTRICT
Measure S Bond Building Fund
Balance Sheet
June 30, 2017

Assets	
Cash and investments	$ 23,953,294
Interest receivable	72,713
Total Assets	$ 24,026,007
Liabilities and Fund Balance	
Liabilities:	
Accounts payable	$ 2,192,147
Total Liabilities	2,192,147
Fund balance:	
Restricted for capital projects	21,833,860
Total Fund Balance	21,833,860
Total Liabilities and Fund Balance	$ 24,026,007

The notes to the financial statements are an integral part of this statement.

CABRILLO UNIFIED SCHOOL DISTRICT
Measure S Bond Building Fund
Statement of Revenue, Expenditures and Changes in Fund Balance
For the Fiscal Year Ended June 30, 2017

Other Local Revenues:	
Interest earnings	$ 200,158
Total Other Local Revenue	200,158
Expenditures:	
Classified salaries	176,585
Classified benefits	75,253
Supplies and materials	744,322
Contract services	1,361,094
Capital outlay	14,542,680
Total Expenditures	16,899,934
Excess (deficiency) of revenues over (under) expenditures	(16,699,776)
Other financing sources (uses):	
Proceeds from sale of bonds	19,835,000
Total other financing sources (uses)	19,835,000
Net Changes in Fund Balance	3,135,224
Fund Balance Beginning	18,698,636
Fund Balance Ending	$ 21,833,860

The notes to the financial statements are an integral part of this statement.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

A. Accounting Principles

Cabrillo Unified School District (the "District") accounts for its financial transactions in accordance with the policies and procedures of the Department of Education's *California School Accounting Manual*. The accounting policies of the District conform to accounting principles generally accepted in the United States of America as prescribed by the U. S. Governmental Accounting Standards Board ("GASB") and the American Institute of Certified Public Accountants ("AICPA").

B. Reporting Entity

The District is the level of government primarily accountable for activities related to public education. The governing authority consists of five elected officials who, together, constitute the Board of Trustees.

In 2012-13, a committee to the District's Governing Board and Superintendent, called the Measure S Facilities Bond Citizens' Oversight Committee was established. The purpose of the committee is to inform the public concerning the expenditure and uses of the District's bond measure revenues. The committee's legal charge is to actively review and report on the expenditure of taxpayer money for school construction in accordance with voter approved projects.

The financial statements presented are for the Measure S Bond Building Fund and are not intended to be a complete presentation of the District's financial position on operations.

C. Basis of Presentation

Fund Financial Statements:

Fund financial statements report detailed information about the District. The Building Fund is a governmental fund and is presented as a major fund in the District's combined financial statements. The Building Fund is used to account for proceeds from the sale of real property and account for the acquisition of major governmental capital facilities and buildings from the sale of bond proceeds such as Measure S general obligation bonds.

The accounting and financial treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets, deferred outflows of resources, current liabilities, and deferred inflows of resources, are generally included on the balance sheet. The Statement of Revenues, Expenditures and Changes in Fund Balance for the Measure S Bond Building Fund presents increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

D. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Governmental funds use the modified accrual basis of accounting.

Revenues - Exchange and Non-exchange Transactions:

On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. "Available" means the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, "available" means collectible within the current period or within 60 days after year-end.

Non-exchange transactions, in which the District receives value *without* directly giving equal value in return, include property taxes, grants, and entitlements. Under the modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Unearned Revenue:

Unearned revenue arises when assets are received before revenue recognition criteria have been satisfied. Grants and entitlements received before eligibility requirements are met are recorded as deferred revenue. On governmental fund financial statements, receivables associated with non-exchange transactions that will not be collected within the availability period have also been recorded as deferred revenue.

Expenditures:

On the modified accrual basis of accounting, expenditures are generally recognized in the accounting period in which the related fund liability is incurred. However, under the modified accrual basis of accounting, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds. When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

E. Budgets and Budgetary Accounting

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds. By state law, the District's governing board must adopt a final budget no later than July 1. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements. These budgets are revised by the District's governing board and District superintendent during the year to give consideration to unanticipated income and expenditures. Formal budgetary integration was employed as a

management control device during the year for all budgeted funds. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object.

F. Encumbrances

Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid. All encumbrances are liquidated on June 30.

G. Assets, Liabilities, and Equity

1. Cash and Investments

Cash balances held in banks and in revolving funds are insured to $250,000 by the Federal Deposit Insurance Corporation.

In accordance with *Education Code* Section 41001, the District maintains substantially all of its cash in the County Treasury. The county pools these funds with those of other Districts in the county and invests the cash. These pooled funds are carried at cost, which approximates market value. Interest earned is deposited quarterly into participating funds. Any investment losses are proportionately shared by all funds in the pool.

All District-directed investments are governed by Government Code Section 53601 and Treasury investment guidelines. The guidelines limit specific investments to government securities, domestic chartered financial securities, domestic corporate issues, and California municipal securities. The District's securities portfolio is held by the County Treasurer. Interest earned on investments is recorded as revenue of the fund from which the investment was made.

2. Cash & Cash Equivalents

The District's cash deposits are considered to be cash on hand and cash in banks. Cash and Cash Equivalents are generally considered short-term, highly liquid investments with a maturity of three months or less from the purchase date.

3. Investments

Investments are recorded at fair value in accordance with GASB Statement No. 72, Fair Value Measurement and Application. Accordingly, the change in fair value of investments is recognized as an increase or decrease to investment assets and investment income. This statement changed the definition of fair value and is effective for periods beginning after June 15, 2015.

The following is a summary of the definition of fair value:

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction. In determining this amount, three valuation techniques are available:

- Market approach - This approach uses prices generated for identical or similar assets or liabilities. The most common example is an investment in a public security traded in an active exchange such as the NYSE.

- Cost approach - This technique determines the amount required to replace the current asset. This approach may be ideal for valuing donations of capital assets or historical treasures.

- Income approach - This approach converts future amounts (such as cash flows) into a current discounted amount.

Each of these valuation techniques requires inputs to calculate a fair value. Observable inputs have been maximized in fair value measures, and unobservable inputs have been minimized.

4. Long-Term Obligations

In the Measure S Bond Building Fund financial statements, bond premiums, discounts and bond issuance costs are recognized during the current period. The face amount of the debt issued, premiums, or discounts are reported as other financing sources/uses.

5. Fund Balance Classifications

In accordance with Government Accounting Standards Board 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, the District classifies governmental fund balances as follows:

- Non-spendable includes fund balance amounts that cannot be spent either because it is not in spendable form or because of legal or contractual constraints.

- Restricted includes fund balance amounts that are constrained for specific purposes which are externally imposed by providers, such as creditors, or amounts constrained due to constitutional provisions or enabling legislation.

- Committed includes fund balance amounts that are constrained for specific purposes that are internally imposed by the government through formal action of the highest level of decision making authority and does not lapse at year-end. Committed fund balances are imposed by the District's board of education.

- Assigned includes fund balance amounts that are intended to be used for specific purposes that are neither considered restricted or committed. Fund balance may be assigned by the Superintendent.

- Unassigned includes positive fund balance that has not been classified within the above mentioned categories and negative fund balances in other governmental funds.

The District uses restricted/committed amounts to be spent first when both restricted and unrestricted fund balance is available unless there are legal documents/contracts that prohibit doing this, such as a grant agreement requiring dollar for dollar spending. Additionally, the District would first use committed, then assigned, and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

6. Risk Management

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District has joined together with other school districts in the County to form the San Mateo County Schools Insurance Group ("SMCSIG") public entity risk pool. The District pays an annual premium for its property and casualty, workers' compensation, unemployment and liability insurance coverage. The Joint Powers Agreements provide that SMCSIG will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of self-insured levels.

7. Accounting Estimates

The presentation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

NOTE 2 – CASH AND INVESTMENTS

Summary of Deposits

A summary of deposits as of June 30, 2017, is as follows:

Deposit or Investment	Carrying Amount	Fair Value	Investment Rating
Cash in county treasury investment pool	$ 23,947,916	$ 23,921,334	AA
Cash with fiscal agent	4,378	4,378	n/a
Total cash and investments	$ 23,953,294	$ 23,925,712	

Fair Value Measurements

GASB 72 established a hierarchy of inputs to the valuation techniques above. This hierarchy has three levels:

- Level 1 inputs are quoted prices in active markets for identical assets or liabilities.
- Level 2 inputs are quoted market prices for similar assets or liabilities, quoted prices for identical or similar assets or liabilities in markets that are not active, or other than quoted prices that are not observable.
- Level 3 inputs are unobservable inputs, such as a property valuation or an appraisal.

The District has the following recurring fair value measurements as of June 30, 2017:

- Cash in county of $23,947,916 are valued using Level 2 inputs.

Cash in County Treasury

The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (Education Code Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statements at amounts based upon the District's pro rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations.

Risk Disclosures

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are described below:

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to the changes in market interest rates. The District manages its exposure to interest

rate risk by investing in the County Treasury. The District maintains cash with the San Mateo County Investment Pool. The pool has a fair value of approximately $1.48 billion and an amortized book value of $1.48 billion.

Credit Risk

Credit risk is the risk of loss due to the failure of the security issuer. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The investment with the San Mateo County Investment Pool is governed by the County's general investment policy. The investment with the San Mateo County Investment Pool is rated at least Aa1 by Moody's Investor Service.

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a policy for custodial credit risk for deposits. However, the California Government code requires that a financial institution secure deposits made by State or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under State law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110 percent of the total amount deposited by the public agencies. California law also allows financial institutions to secure public deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits and letters of credit issued by the Federal Home Loan Bank of San Francisco having a value of 105 percent of the secured deposits.

Concentration of Credit Risk

The investment policy of the District contains no limitations on the amount that can be invested in any one issuer beyond the amount stipulated by the California Government code. District investments that are greater than 5 percent of total investments are in either an external investment pool or mutual funds and are therefore exempt.

NOTE 3 – INTERFUND TRANSACTIONS

Interfund transactions are reported as loans, services provided, reimbursements, or transfers. Loans are reported as interfund receivables and payables (Due From/To), as appropriate, and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements occur when one fund incurs a cost, charges the appropriate benefiting fund, and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers among governmental funds are netted as part of the reconciliation to the government-wide financial statements.

Interfund Transfers

Interfund transfers consist of operating transfers from funds receiving revenues to funds through which the resources are to be expended. The District did not have any interfund transfers in the Measure S Bond Building Fund during the year.

NOTE 4 – MEASURE S GENERAL OBLIGATION BOND

In October of 2012, the District issued $18,000,000 in General Obligation Bonds, Series A, to finance constructions projects for facilities improvements. From the gross proceeds of $19,715,860, which included a premium of $1,715,860 and was netted by an underwriting discount of $121,500 and issuance costs of $176,250, net proceeds of $19,418,110 was deposited with the County in the District's name. The balance of $1,418,110 reported in the Bond Interest Redemption Fund is reserved to meet the debt reserve requirements of the bond, and consists of the bond premium net of discounts and costs. The interest rates are fixed per maturity date for both serial and term bonds, resulting in a range of interest rates (from 2 to 5%) based on the maturity schedule.

The following schedule summarizes net proceeds from the bond issuance in October of 2012:

Par Value	$	18,000,000
Premium (Discount)		1,715,860
Underwriter's Discount		(121,500)
Cost of Issuance Expense		(176,250)
Transfer to BIRF		(1,418,110)
Net Proceeds to Building Fund	$	18,000,000

In January of 2015, the District issued $20,000,000 in General Obligation Bonds, Series B, to finance constructions projects for facilities improvements. From the gross proceeds of $21,067,416, which included a premium of $1,067,416 and was netted by an underwriting discount of $120,000 and issuance costs of $160,000, net proceeds of $20,787,416 was deposited with the County in the District's name. The balance of $947,416 reported in the Bond Interest Redemption Fund is reserved to meet the debt reserve requirements of the bond, and consists of the bond premium net of discounts. The interest rates are fixed per maturity date for both serial and term bonds, resulting in a range of interest rates (from 2 to 5%) based on the maturity schedule.

The following schedule summarizes net proceeds from the bond issuance in January of 2015:

Par Value	$	20,000,000
Premium		1,067,416
Underwriter's Discount		(120,000)
Cost of Issuance Expense		(160,000)
Transfer to BIRF		(947,416)
Net Proceeds to Building Fund	$	19,840,000

In February of 2017, the District issued $20,000,000 in General Obligation Bonds, Series C, to finance constructions projects for facilities improvements. From the gross proceeds of $20,571,771, which included a premium of $571,771 and was netted by issuance costs of $336,771, net proceeds of $20,235,000 was deposited with the County in the District's name. The balance of $400,000 reported in the Bond Interest Redemption Fund is reserved to meet the debt reserve requirements of the bond, and consists of the bond premium net of discounts. The interest rates are fixed per maturity date for both serial and term bonds, resulting in a range of interest rates (from 3 to 5%) based on the maturity schedule.

The following schedule summarizes net proceeds from the bond issuance in February of 2017:

Par Value	$	20,000,000
Premium		571,771
Cost of Issuance Expense		(336,771)
Transfer to BIRF		(400,000)
Net Proceeds to Building Fund	$	19,835,000

The following schedule summarizes the District's Measure S general obligation bonds as of June 30, 2017:

Bond	Original Issue	Outstanding June 30, 2016	Issued	Redeemed	Outstanding June 30, 2017	Current Portion
2012 GOB-A, Meas. S	$ 18,000,000	$ 15,555,000	$ -	$ 410,000	$15,145,000	$ 440,000
2012 GOB-B, Meas. S	20,000,000	20,000,000	-	1,215,000	18,785,000	750,000
2012 GOB-C, Meas. S	20,000,000	-	20,000,000	-	20,000,000	-
Total	$ 58,000,000	$ 35,555,000	$ 20,000,000	$ 1,625,000	$53,930,000	$ 1,190,000

The following is a summary of the annual debt service requirements as of June 30, 2017:

Fiscal Year	Principal	Interest to Maturity	Total
2018	$ 1,190,000	$ 1,692,985	$ 2,882,985
2019	510,000	2,050,050	2,560,050
2020	570,000	2,029,000	2,599,000
2021	615,000	2,005,575	2,620,575
2022	680,000	1,983,450	2,663,450
2023-2027	4,600,000	9,393,725	13,993,725
2028-2032	6,820,000	8,093,656	14,913,656
2033-2037	10,120,000	6,639,020	16,759,020
2038-2041	9,665,000	3,805,263	13,470,263
2042-2045	12,660,000	2,210,700	14,870,700
2046-2047	6,500,000	394,800	6,894,800
Total	$ 53,930,000	$ 40,298,224	$ 94,228,224

NOTE 5 – COMMITMENTS

Through October 5, 2017, the District had encumbered $10,632,121 of the Measure S Bond Building Fund proceeds that are budgeted to be spent on capital projects in the fiscal year ended June 30, 2017.

NOTE 6 – SUBSEQUENT EVENTS

Management has reviewed subsequent events and transactions that occurred after the date of the financial statements through the date the financial statements were issued. The financial statements include all events or transactions, including estimates, required to be recognized in accordance with generally accepted accounting principles. Management has determined that there are no non-recognized subsequent events that require additional disclosure.

SUPPLEMENTARY INFORMATION

CABRILLO UNIFIED SCHOOL DISTRICT
Measure S Bond Building Fund
Statement of Cumulative Expenditures (Budgetary Basis)
For the Fiscal Year Ended June 30, 2017

	Fiscal Year Ended June 30, 2016	Fiscal Year Ended June 30, 2017	From Inception Through June 30, 2017
Program Budget:			
Program Proceeds and Interest Earnings	$ -	$ -	$ 58,556,451
Annual Program Budget	2,888,973	297,438	-
Annual Budget Increases	21,212,107	32,683,462	-
Total Program Budget	24,101,080	32,980,900	58,556,451
Site/Project Description:			
Facility Master Plan	-	-	157,910
Energy Program	-	-	263,940
General Support Expenses	31,643	83,162	569,995
High School Aquatic Center	-	-	7,450
Roofing	16,970	-	16,970
High School Multi-use Theatrical Project	-	-	308,226
High School Cafeteria	1,764	-	58,248
High School Modernization	31,274	163,057	194,331
Parking Lots	-	-	464,396
Waste Management Equipment	-	-	80,370
Playground Improvements	24,450	8,948	81,843
Gymnasiums	-	-	9,648
High School Track Project	238,524	550,726	1,039,852
Hatch Modernization	4,120,494	12,943,885	18,486,696
Cunha Gymnasium Complex	2,076,794	92,877	2,956,280
Cunha Water Infiltration	-	448,344	448,344
Farallone View Modernization	-	10,700	10,700
Security, Safety Upgrades	36,065	9,580	45,645
Pilarcitos Modernization	4,139,190	2,138,894	6,549,740
Los Listos Portable Building	-	-	169,224
District Site Improvements	-	-	23,392
Door Lock and Hardware	33,466	-	541,854
Technology Infrastructure	39,578	86,828	631,824
Technology Classroom Based	485,408	25,237	2,360,356
Purchases from Bond Interest (Furniture and Equipment)	39,639	89,069	202,624
Unallocated [(1)]	282,448	248,627	1,042,732
Total Expenditures	11,597,707	16,899,934	36,722,591
(Over) Under Budget/Remaining Budget	$ 12,503,373	$ 16,080,966	$ 21,833,860

[(1)]Unallocated expenditures include allowable bond program costs that have not yet been assigned to a specific project as of the date of this report.

The notes to the supplementary information are an integral part of this statement.

NOTE 1 - THE PROGRAM

Proposition 39 was enacted by the voters on November 7, 2000, and changed the required majority for local voter approval of public school and community college general obligation bonds from two-thirds to fifty-five percent of votes. It also required school districts to provide facilities to charter schools operating within their jurisdictions.

On June 5, 2012, local voters passed Measure S, which generates funding to provide safe, efficient, and modern facilities for Cabrillo Unified School District students and staff. Measure S will generate up to $81 million to repair, upgrade and expand our local schools. Funds will be generated through the sale of general obligation bonds, which will be repaid through assessments on residential and commercial property located within the Cabrillo Unified School District.

All projects funded by the issuance of Measure S general obligation bonds will be subject to review both by the District's Board of Trustees and by an independent citizens' oversight committee. The District will also provide many public forums to present progress and seek input from community members, parents, and staff.

NOTE 2 - CITIZENS' OVERSIGHT COMMITTEE

Duties of the committee include verifying that bond revenues were expended only for the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities. The committee must also verify that no funds were used for any teacher or administrative salaries or other school operation expenses.

Furthermore, the committee is authorized to receive and review copies of the annual independent performance audit and the annual independent financial audit required by Article XIIIA, Section 1(b)(3)(C) and Article XIIIA, Section 1(b)(3)(D), respectively, of the California Constitution.

The committee was formed by the Board trustees as required by state law. The Citizens' Oversight Committee was comprised of the following members during the fiscal year ended June 30, 2017:

Chris Johnson	Phil Hophan
Mike Alifano	Charmion Donegan
Naomi Patridge	Diane Brosin

SCHEDULE OF FINDINGS
AND
RECOMMENDATIONS

CABRILLO UNIFIED SCHOOL DISTRICT
Measure S Bond Building Fund
Schedule of Findings and Recommendations
For the Fiscal Year Ended June 30, 2017

** No findings or exceptions noted **

OTHER INDEPENDENT AUDITOR'S REPORTS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Measure S Facilities Bond Citizens' Oversight Committee and
Governing Board Members
Cabrillo Unified School District

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Measure S Bond Building Fund of the Cabrillo Unified School District as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise Cabrillo Unified School District's Measure S Bond Building Fund financial statements, and have issued our report thereon dated October 5, 2017.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Cabrillo Unified School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Cabrillo Unified School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Cabrillo Unified School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Cabrillo Unified School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our

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audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

C & A LLP

October 5, 2017
San Jose, California

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INDEPENDENT AUDITOR'S REPORT ON PERFORMANCE AND COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON THE MEASURE S BOND PROGRAM

Measure S Facilities Bond Citizens' Oversight Committee and
Governing Board Members
Cabrillo Unified School District

Compliance

We have audited the Cabrillo Unified School District's (the District) compliance with Measure S Bond of the June 2012 election, as approved under Proposition 39, and with the performance requirements referred to in Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution.

Management's Responsibility

Compliance with the requirements referred to above is the responsibility of the District's management.

Auditor's Responsibility

Our responsibility is to express an opinion on the District's compliance with the laws and regulations identified above based on our audit. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a material effect on compliance with the laws and regulations have occurred. An audit includes examining, on a test basis, evidence supporting the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

Our audit included the following objectives:

1. To obtain reasonable assurance that the proceeds of the sale of the Measure S Bonds were only used for the purposes set forth in the ballot measure and not for any other purpose, such as teacher and administrative salaries.

2. To obtain reasonable assurance that the Governing Board of the District, in establishing the approved projects set forth in the ballot measure, evaluated the remodeling, new construction and renovations of items which will relieve overcrowding, repair local schools and improve student safety conditions of the District.

3. To obtain reasonable assurance that the District complied with the performance requirements as referred to in Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution. Management is responsible for the District's compliance with these requirements.

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To meet the objectives of our performance audit, procedures we performed included, but were not limited to, the following:

1. When applicable, we verified that bond proceeds were deposited in the District's name and invested in accordance with applicable legal requirements.

2. We selected three vendors, and verified that the District followed Uniform Public Construction Cost Accounting, California Multiple Award Schedules and Lease-Leaseback for the projects or services awarded, if applicable, and that their invoices were allowable within the bond and approved by the board prior to payment.

3. We tested payments made to the architectural service companies and reviewed the terms of the contract.

4. We tested approximately 77% of the 2016-17 expenditures to ensure they were valid, allowable and accurate.

We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the District's compliance with those requirements.

Opinion

In our opinion, the District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on the Measure S Bond program for the fiscal year ended June 30, 2017.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing over compliance and the results of that testing based on the standards referred to above. Accordingly, this report is not suitable for any other purpose.

C & A LLP

October 5, 2017
San Jose, California

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CABRILLO UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

BOARD MEETING DATE: December 14, 2017

☒ **ACTION**
☐ **CONSENT**
☐ **DISCUSSION**
☐ **INFORMATION**

BOARD AGENDA NUMBER: 16.c

BOARD AGENDA ITEM: Approve First Interim Financial Report for Fiscal Year 2017-2018

DEPARTMENT: Business Department

CONTACT PERSON: Crystal Leach, Chief Business Official

BACKGROUND INFORMATION:

Education Code Section 42130 requires a school district to formally assess its financial status twice during the fiscal year. After the assessment, the governing board of the school district must certify if the interim report is positive, qualified or negative.

A positive certification indicates the school district will be able to meet its financial obligations for the current fiscal year and subsequent two years. A qualified certification indicates the school district may not be able to meet its financial obligations for the current fiscal year and subsequent two years, while a negative certification means that the school district will not be able to meet its financial obligations.

REPORT/PROPOSAL:

The following documents are presented for the Board to review:

1) District Certification of Interim Report
2) Multi Year Projections
3) State Forms for First Interim

    a. General Fund Summary (01)
    b. Adult Education Fund (11)
    c. Child Development Fund (12)
    d. Food Services Fund (13)
    e. Deferred Maintenance Fund (14)
    f. Special Reserve Fund (17)

g. Building Fund (21)
h. Capital Facilities Fund (25)
i. Form AI District Attendance Report
j. General Fund Cash Flow
k. Indirect Cost Worksheet
l. Every Student Succeeds Act Maintenance of Effort
m. Summary of Interfund Activities
n. School District Criteria & Standards

FINANCIAL IMPACT:

Financial Impact is as shown on the state forms included (net increase/decrease in fund balance) for each fund.

RECOMMENDATION:

Approve First Interim Financial Report for Fiscal Year 2017-2018.

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____ Date: _____
District Superintendent or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:
This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: December 14, 2017 Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

X POSITIVE CERTIFICATION
As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

___ QUALIFIED CERTIFICATION
As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

___ NEGATIVE CERTIFICATION
As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Crystal Leach Telephone: 650-712-7135

Title: Chief Business Official E-mail: leachc@cabrillo.k12.ca.us

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.		X
4	Local Control Funding Formula (LCFF) Revenue	Projected LCFF revenue for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.		X
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since budget adoption meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since budget adoption that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since budget adoption by more than $20,000 and more than 5% for any of the current or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2016-17) annual payment?		X
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?	X	
		• If yes, have there been changes since budget adoption in OPEB liabilities?	n/a	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since budget adoption in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of first interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)	X	
		• Classified? (Section S8B, Line 1b)		X
		• Management/supervisor/confidential? (Section S8C, Line 1b)	n/a	
S8	Labor Agreement Budget Revisions	For negotiations settled since budget adoption, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	n/a	
		• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?	X	
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	27,037,963.00	1.56%	27,459,824.00	2.75%	28,215,550.00
2. Federal Revenues	8100-8299	3,648.00	0.00%	3,648.00	0.00%	3,648.00
3. Other State Revenues	8300-8599	1,070,003.00	-43.39%	605,761.00	0.00%	605,761.00
4. Other Local Revenues	8600-8799	256,567.00	0.00%	256,567.00	0.00%	256,567.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(6,646,844.60)	0.00%	(6,646,844.60)	0.00%	(6,646,844.60)
6. Total (Sum lines A1 thru A5c)		21,721,336.40	-0.20%	21,678,955.40	3.49%	22,434,681.40
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				12,417,283.00		12,188,125.00
b. Step & Column Adjustment				316,358.00		311,775.00
c. Cost-of-Living Adjustment				454,484.00		
d. Other Adjustments				(1,000,000.00)		
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	12,417,283.00	-1.85%	12,188,125.00	2.56%	12,499,900.00
2. Classified Salaries						
a. Base Salaries				2,386,216.00		2,481,400.00
b. Step & Column Adjustment				95,184.00		96,850.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	2,386,216.00	3.99%	2,481,400.00	3.90%	2,578,250.00
3. Employee Benefits	3000-3999	5,287,099.00	16.76%	6,173,420.00	8.44%	6,694,626.00
4. Books and Supplies	4000-4999	339,442.00	0.00%	339,442.00	-44.19%	189,442.00
5. Services and Other Operating Expenditures	5000-5999	1,987,553.00	0.00%	1,987,553.00	-10.06%	1,787,553.00
6. Capital Outlay	6000-6999	0.00	0.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	48,368.00	0.00%	48,368.00	0.00%	48,368.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(47,768.00)	0.00%	(47,768.00)	0.00%	(47,768.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	170,000.00	0.00%	170,000.00	0.00%	170,000.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		22,588,193.00	3.33%	23,340,540.00	2.48%	23,920,371.00
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		(866,856.60)		(1,661,584.60)		(1,485,689.60)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01I, line F1e)		5,319,671.20		4,452,814.60		2,791,230.00
2. Ending Fund Balance (Sum lines C and D1)		4,452,814.60		2,791,230.00		1,305,540.40
3. Components of Ending Fund Balance (Form 01I)						
a. Nonspendable	9710-9719	35,500.00		35,500.00		35,500.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	100,000.00		100,000.00		100,000.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	1,140,569.00		1,151,036.00		1,168,431.00
2. Unassigned/Unappropriated	9790	3,176,745.60		1,504,694.00		1,609.40
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		4,452,814.60		2,791,230.00		1,305,540.40

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	1,140,569.00		1,151,036.00		1,168,431.00
c. Unassigned/Unappropriated	9790	3,176,745.60		1,504,694.00		1,609.40
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	70,228.03		70,228.03		70,228.03
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves (Sum lines E1a thru E2c)		4,387,542.63		2,725,958.03		1,240,268.43

F. ASSUMPTIONS

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

Staff reductions & reassignments.

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	1,511,630.00	0.00%	1,511,630.00	0.00%	1,511,630.00
2. Federal Revenues	8100-8299	1,740,160.00	0.00%	1,740,160.00	0.00%	1,740,160.00
3. Other State Revenues	8300-8599	2,057,967.52	0.00%	2,057,967.52	0.00%	2,057,967.52
4. Other Local Revenues	8600-8799	3,070,704.58	0.00%	3,070,704.58	0.00%	3,070,704.58
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	6,646,844.60	0.00%	6,646,844.60	0.00%	6,646,844.60
6. Total (Sum lines A1 thru A5c)		15,027,306.70	0.00%	15,027,306.70	0.00%	15,027,306.70
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				3,400,627.98		3,400,627.98
b. Step & Column Adjustment						
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	3,400,627.98	0.00%	3,400,627.98	0.00%	3,400,627.98
2. Classified Salaries						
a. Base Salaries				3,052,876.00		3,052,876.00
b. Step & Column Adjustment						
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	3,052,876.00	0.00%	3,052,876.00	0.00%	3,052,876.00
3. Employee Benefits	3000-3999	3,555,930.91	0.00%	3,555,930.91	0.00%	3,555,930.91
4. Books and Supplies	4000-4999	1,475,949.00	0.00%	1,475,949.00	0.00%	1,475,949.00
5. Services and Other Operating Expenditures	5000-5999	3,635,591.52	-11.10%	3,232,143.81	0.00%	3,232,143.81
6. Capital Outlay	6000-6999	6,423.00	0.00%	6,423.00	0.00%	6,423.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	265,000.00	0.00%	265,000.00	0.00%	265,000.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	38,356.00	0.00%	38,356.00	0.00%	38,356.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		15,430,754.41	-2.61%	15,027,306.70	0.00%	15,027,306.70
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		(403,447.71)		0.00		0.00
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01I, line F1e)		762,575.87		359,128.16		359,128.16
2. Ending Fund Balance (Sum lines C and D1)		359,128.16		359,128.16		359,128.16
3. Components of Ending Fund Balance (Form 01I)						
a. Nonspendable	9710-9719	0.00		0.00		0.00
b. Restricted	9740	359,128.25		359,128.16		359,128.16
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	(0.09)		0.00		0.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		359,128.16		359,128.16		359,128.16

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated Amount	9790					
(Enter current year reserve projections in Column A, and other reserve projections in Columns C and E for subsequent years 1 and 2)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						

F. ASSUMPTIONS

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	28,549,593.00	1.48%	28,971,454.00	2.61%	29,727,180.00
2. Federal Revenues	8100-8299	1,743,808.00	0.00%	1,743,808.00	0.00%	1,743,808.00
3. Other State Revenues	8300-8599	3,127,970.52	-14.84%	2,663,728.52	0.00%	2,663,728.52
4. Other Local Revenues	8600-8799	3,327,271.58	0.00%	3,327,271.58	0.00%	3,327,271.58
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		36,748,643.10	-0.12%	36,706,262.10	2.06%	37,461,988.10
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				15,817,910.98		15,588,752.98
b. Step & Column Adjustment				316,358.00		311,775.00
c. Cost-of-Living Adjustment				454,484.00		0.00
d. Other Adjustments				(1,000,000.00)		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	15,817,910.98	-1.45%	15,588,752.98	2.00%	15,900,527.98
2. Classified Salaries						
a. Base Salaries				5,439,092.00		5,534,276.00
b. Step & Column Adjustment				95,184.00		96,850.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	5,439,092.00	1.75%	5,534,276.00	1.75%	5,631,126.00
3. Employee Benefits	3000-3999	8,843,029.91	10.02%	9,729,350.91	5.36%	10,250,556.91
4. Books and Supplies	4000-4999	1,815,391.00	0.00%	1,815,391.00	-8.26%	1,665,391.00
5. Services and Other Operating Expenditures	5000-5999	5,623,144.52	-7.17%	5,219,696.81	-3.83%	5,019,696.81
6. Capital Outlay	6000-6999	6,423.00	0.00%	6,423.00	0.00%	6,423.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	313,368.00	0.00%	313,368.00	0.00%	313,368.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(9,412.00)	0.00%	(9,412.00)	0.00%	(9,412.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	170,000.00	0.00%	170,000.00	0.00%	170,000.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		38,018,947.41	0.92%	38,367,846.70	1.51%	38,947,677.70
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		(1,270,304.31)		(1,661,584.60)		(1,485,689.60)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01I, line F1e)		6,082,247.07		4,811,942.76		3,150,358.16
2. Ending Fund Balance (Sum lines C and D1)		4,811,942.76		3,150,358.16		1,664,668.56
3. Components of Ending Fund Balance (Form 01I)						
a. Nonspendable	9710-9719	35,500.00		35,500.00		35,500.00
b. Restricted	9740	359,128.25		359,128.16		359,128.16
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	100,000.00		100,000.00		100,000.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	1,140,569.00		1,151,036.00		1,168,431.00
2. Unassigned/Unappropriated	9790	3,176,745.51		1,504,694.00		1,609.40
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		4,811,942.76		3,150,358.16		1,664,668.56

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
E. AVAILABLE RESERVES (Unrestricted except as noted)						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	1,140,569.00		1,151,036.00		1,168,431.00
c. Unassigned/Unappropriated	9790	3,176,745.60		1,504,694.00		1,609.40
d. Negative Restricted Ending Balances						
(Negative resources 2000-9999)	979Z	(0.09)		0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	70,228.03		70,228.03		70,228.03
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2c)		4,387,542.54		2,725,958.03		1,240,268.43
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		11.54%		7.10%		3.18%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	Yes					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)		0.00				
2. District ADA						
Used to determine the reserve standard percentage level on line F3d						
(Col. A: Form AI, Estimated P-2 ADA column, Lines A4 and C4; enter projections)		3,155.67		3,155.67		3,155.67
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		38,018,947.41		38,367,846.70		38,947,677.70
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		38,018,947.41		38,367,846.70		38,947,677.70
d. Reserve Standard Percentage Level						
(Refer to Form 01CSI, Criterion 10 for calculation details)		3%		3%		3%
e. Reserve Standard - By Percent (Line F3c times F3d)		1,140,568.42		1,151,035.40		1,168,430.33
f. Reserve Standard - By Amount						
(Refer to Form 01CSI, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		1,140,568.42		1,151,035.40		1,168,430.33
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	27,032,725.00	27,032,725.00	1,921,405.99	27,037,963.00	5,238.00	0.0%
2) Federal Revenue		8100-8299	3,648.00	3,648.00	929.28	3,648.00	0.00	0.0%
3) Other State Revenue		8300-8599	599,735.00	599,735.00	31,092.05	1,070,003.00	470,268.00	78.4%
4) Other Local Revenue		8600-8799	252,567.00	252,567.00	24,996.42	256,567.00	4,000.00	1.6%
5) TOTAL, REVENUES			27,888,675.00	27,888,675.00	1,978,423.74	28,368,181.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	11,811,335.00	11,800,788.00	3,414,614.90	12,417,283.00	(616,495.00)	-5.2%
2) Classified Salaries		2000-2999	2,353,325.00	2,308,772.00	751,879.02	2,386,216.00	(77,444.00)	-3.4%
3) Employee Benefits		3000-3999	5,550,822.00	5,544,996.00	1,443,287.45	5,287,099.00	257,897.00	4.7%
4) Books and Supplies		4000-4999	411,060.00	426,520.00	164,066.81	339,442.00	87,078.00	20.4%
5) Services and Other Operating Expenditures		5000-5999	2,359,989.00	2,344,937.00	591,164.65	1,987,553.00	357,384.00	15.2%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	10,200.00	10,200.00	48,368.19	48,368.00	(38,168.00)	-374.2%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(47,768.00)	(47,768.00)	0.00	(47,768.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			22,448,963.00	22,388,445.00	6,413,381.02	22,418,193.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			5,439,712.00	5,500,230.00	(4,434,957.28)	5,949,988.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	170,000.00	170,000.00	0.00	170,000.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(6,083,004.00)	(5,848,003.00)	0.00	(6,646,844.60)	(798,841.60)	13.7%
4) TOTAL, OTHER FINANCING SOURCES/USES			(6,253,004.00)	(6,018,003.00)	0.00	(6,816,844.60)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(813,292.00)	(517,773.00)	(4,434,957.28)	(866,856.60)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	5,319,671.20	5,319,671.20		5,319,671.20	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,319,671.20	5,319,671.20		5,319,671.20		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,319,671.20	5,319,671.20		5,319,671.20		
2) Ending Balance, June 30 (E + F1e)			4,506,379.20	4,801,898.20		4,452,814.60		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	35,500.00	35,500.00		35,500.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	100,000.00	100,000.00		100,000.00		
Deferred Maintenance	0000	9780	*100,000.00*					
Deferred Maintenance	0000	9780		*100,000.00*				
Deferred Maintenance	0000	9780				*100,000.00*		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	1,086,335.00	1,086,335.00		1,140,569.00		
Unassigned/Unappropriated Amount		9790	3,284,544.20	3,580,063.20		3,176,745.60		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment State Aid - Current Year		8011	7,697,901.00	7,697,901.00	2,228,980.00	8,589,647.00	891,746.00	11.6%
Education Protection Account State Aid - Current Year		8012	631,138.00	631,138.00	159,593.00	631,134.00	(4.00)	0.0%
State Aid - Prior Years		8019	0.00	0.00	(1,705,373.00)	0.00	0.00	0.0%
Tax Relief Subventions Homeowners' Exemptions		8021	100,051.00	100,051.00	0.00	96,771.00	(3,280.00)	-3.3%
Timber Yield Tax		8022	0.00	0.00	0.00	38,928.00	38,928.00	New
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	6,829.00	6,829.00	New
County & District Taxes Secured Roll Taxes		8041	22,717,143.00	22,717,143.00	0.00	22,221,802.00	(495,341.00)	-2.2%
Unsecured Roll Taxes		8042	1,098,854.00	1,098,854.00	1,141,819.59	1,233,638.00	134,784.00	12.3%
Prior Years' Taxes		8043	0.00	0.00	(1,479.78)	(21,956.00)	(21,956.00)	New
Supplemental Taxes		8044	1,490,713.00	1,490,713.00	99,175.12	1,496,598.00	5,885.00	0.4%
Education Revenue Augmentation Fund (ERAF)		8045	(6,703,075.00)	(6,703,075.00)	(1,308.94)	(7,255,428.00)	(552,353.00)	8.2%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604) Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			27,032,725.00	27,032,725.00	1,921,405.99	27,037,963.00	5,238.00	0.0%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			27,032,725.00	27,032,725.00	1,921,405.99	27,037,963.00	5,238.00	0.0%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00		
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00		
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00		
Donated Food Commodities		8221	0.00	0.00	0.00	0.00		
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00		
Title I, Part A, Basic	3010	8290						
Title I, Part D, Local Delinquent Programs	3025	8290						
Title II, Part A, Educator Quality	4035	8290						

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Education Program	4201	8290						
Title III, Part A, English Learner Program	4203	8290						
Title V, Part B, Public Charter Schools Grant Program (PCSGP) (NCLB)	4610	8290						
Other NCLB / Every Student Succeeds Act	3012-3020, 3030-3199, 4036-4126, 5510	8290						
Career and Technical Education	3500-3599	8290						
All Other Federal Revenue	All Other	8290	3,648.00	3,648.00	929.28	3,648.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			3,648.00	3,648.00	929.28	3,648.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319						
Special Education Master Plan Current Year	6500	8311						
Prior Years	6500	8319						
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00		
Mandated Costs Reimbursements		8550	118,851.00	118,851.00	0.00	587,775.00	468,924.00	394.5%
Lottery - Unrestricted and Instructional Materials		8560	470,094.00	470,094.00	18,958.09	470,094.00	0.00	0.0%
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00		
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590						
Charter School Facility Grant	6030	8590						
Career Technical Education Incentive Grant Program	6387	8590						
Drug/Alcohol/Tobacco Funds	6650, 6690	8590						
California Clean Energy Jobs Act	6230	8590						
Specialized Secondary	7370	8590						
American Indian Early Childhood Education	7210	8590						
Quality Education Investment Act	7400	8590						
Common Core State Standards Implementation	7405	8590						
All Other State Revenue	All Other	8590	10,790.00	10,790.00	12,133.96	12,134.00	1,344.00	12.5%
TOTAL, OTHER STATE REVENUE			599,735.00	599,735.00	31,092.05	1,070,003.00	470,268.00	78.4%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00		
Unsecured Roll		8616	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00		
Supplemental Taxes		8618	0.00	0.00	0.00	0.00		
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00		
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	68,666.00	68,666.00	4,073.00	68,666.00	0.00	0.0%
Interest		8660	42,151.00	42,151.00	11,235.33	42,151.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00		
All Other Local Revenue		8699	141,750.00	141,750.00	9,688.09	145,750.00	4,000.00	2.8%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791						
From County Offices	6500	8792						
From JPAs	6500	8793						
ROC/P Transfers								
From Districts or Charter Schools	6360	8791						
From County Offices	6360	8792						
From JPAs	6360	8793						
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			252,567.00	252,567.00	24,996.42	256,567.00	4,000.00	1.6%
TOTAL, REVENUES			27,888,675.00	27,888,675.00	1,978,423.74	28,368,181.00	479,506.00	1.7%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Certificated Teachers' Salaries		1100	9,300,615.00	9,293,216.00	2,660,708.57	9,714,747.00	(421,531.00)	-4.5%
Certificated Pupil Support Salaries		1200	303,123.00	303,089.00	48,476.45	311,607.00	(8,518.00)	-2.8%
Certificated Supervisors' and Administrators' Salaries		1300	1,961,311.00	1,961,311.00	683,168.34	2,113,515.00	(152,204.00)	-7.8%
Other Certificated Salaries		1900	246,286.00	243,172.00	22,261.54	277,414.00	(34,242.00)	-14.1%
TOTAL, CERTIFICATED SALARIES			11,811,335.00	11,800,788.00	3,414,614.90	12,417,283.00	(616,495.00)	-5.2%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	8,912.00	8,912.00	0.00	8,912.00	0.00	0.0%
Classified Support Salaries		2200	805,903.00	766,281.00	260,018.74	791,345.00	(25,064.00)	-3.3%
Classified Supervisors' and Administrators' Salaries		2300	329,483.00	329,483.00	114,856.00	344,959.00	(15,476.00)	-4.7%
Clerical, Technical and Office Salaries		2400	1,012,797.00	1,011,546.00	332,932.17	1,051,538.00	(39,992.00)	-4.0%
Other Classified Salaries		2900	196,230.00	192,550.00	44,072.11	189,462.00	3,088.00	1.6%
TOTAL, CLASSIFIED SALARIES			2,353,325.00	2,308,772.00	751,879.02	2,386,216.00	(77,444.00)	-3.4%
EMPLOYEE BENEFITS								
STRS		3101-3102	1,706,786.00	1,706,036.00	478,531.42	1,726,525.00	(20,489.00)	-1.2%
PERS		3201-3202	532,226.00	531,604.00	149,142.35	468,214.00	63,390.00	11.9%
OASDI/Medicare/Alternative		3301-3302	350,074.00	346,666.00	108,318.54	361,671.00	(15,005.00)	-4.3%
Health and Welfare Benefits		3401-3402	2,612,246.00	2,612,246.00	591,900.63	2,410,466.00	201,780.00	7.7%
Unemployment Insurance		3501-3502	6,936.00	7,051.00	2,064.10	7,649.00	(598.00)	-8.5%
Workers' Compensation		3601-3602	308,619.00	307,458.00	73,028.83	262,233.00	45,225.00	14.7%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	33,935.00	33,935.00	40,301.58	50,341.00	(16,406.00)	-48.3%
TOTAL, EMPLOYEE BENEFITS			5,550,822.00	5,544,996.00	1,443,287.45	5,287,099.00	257,897.00	4.7%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	4,381.40	0.00	0.00	0.0%
Books and Other Reference Materials		4200	2,078.00	0.00	54,750.00	0.00	0.00	0.0%
Materials and Supplies		4300	393,652.00	411,190.00	104,679.49	339,186.00	72,004.00	17.5%
Noncapitalized Equipment		4400	15,330.00	15,330.00	255.92	256.00	15,074.00	98.3%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			411,060.00	426,520.00	164,066.81	339,442.00	87,078.00	20.4%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	147,920.00	142,613.00	25,100.09	141,290.00	1,323.00	0.9%
Dues and Memberships		5300	53,490.00	53,490.00	13,111.00	33,301.00	20,189.00	37.7%
Insurance		5400-5450	223,664.00	223,664.00	213,183.16	223,664.00	0.00	0.0%
Operations and Housekeeping Services		5500	674,243.00	674,243.00	212,914.74	711,226.00	(36,983.00)	-5.5%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	123,887.00	127,152.00	25,534.95	109,410.00	17,742.00	14.0%
Transfers of Direct Costs		5710	(4,635.00)	(6,889.00)	0.00	(4,933.00)	(1,956.00)	28.4%
Transfers of Direct Costs - Interfund		5750	(3,784.00)	(3,784.00)	0.00	(3,784.00)	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,029,890.00	1,019,709.00	82,619.28	663,440.00	356,269.00	34.9%
Communications		5900	115,314.00	114,739.00	18,701.43	113,939.00	800.00	0.7%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			2,359,989.00	2,344,937.00	591,164.65	1,987,553.00	357,384.00	15.2%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	10,200.00	10,200.00	48,368.19	48,368.00	(38,168.00)	-374.2%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221						
To County Offices	6500	7222						
To JPAs	6500	7223						
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221						
To County Offices	6360	7222						
To JPAs	6360	7223						
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			10,200.00	10,200.00	48,368.19	48,368.00	(38,168.00)	-374.2%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	(38,356.00)	(38,356.00)	0.00	(38,356.00)	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(9,412.00)	(9,412.00)	0.00	(9,412.00)	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(47,768.00)	(47,768.00)	0.00	(47,768.00)	0.00	0.0%
TOTAL, EXPENDITURES			22,448,963.00	22,388,445.00	6,413,381.02	22,418,193.00	(29,748.00)	-0.1%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	170,000.00	170,000.00	0.00	170,000.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			170,000.00	170,000.00	0.00	170,000.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	(6,083,004.00)	(5,848,003.00)	0.00	(6,646,844.60)	(798,841.60)	13.7%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(6,083,004.00)	(5,848,003.00)	0.00	(6,646,844.60)	(798,841.60)	13.7%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(6,253,004.00)	(6,018,003.00)	0.00	(6,816,844.60)	(798,841.60)	13.3%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	1,605,261.00	1,605,261.00	0.00	1,511,630.00	(93,631.00)	-5.8%
2) Federal Revenue		8100-8299	1,579,271.00	1,507,928.00	60,454.16	1,740,160.00	232,232.00	15.4%
3) Other State Revenue		8300-8599	1,597,396.00	1,597,396.00	(27,502.62)	2,057,967.52	460,571.52	28.8%
4) Other Local Revenue		8600-8799	2,727,243.00	2,727,243.00	160,377.50	3,070,704.58	343,461.58	12.6%
5) TOTAL, REVENUES			7,509,171.00	7,437,828.00	193,329.04	8,380,462.10		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	2,827,215.00	2,824,922.00	927,970.33	3,400,627.98	(575,705.98)	-20.4%
2) Classified Salaries		2000-2999	3,121,046.00	3,121,343.00	893,956.88	3,052,876.00	68,467.00	2.2%
3) Employee Benefits		3000-3999	3,551,963.00	3,545,867.00	660,210.75	3,555,930.91	(10,063.91)	-0.3%
4) Books and Supplies		4000-4999	1,166,488.00	1,115,548.00	532,148.05	1,475,949.00	(360,401.00)	-32.3%
5) Services and Other Operating Expenditures		5000-5999	2,662,107.00	2,709,492.10	503,591.05	3,635,591.52	(926,099.42)	-34.2%
6) Capital Outlay		6000-6999	0.00	6,423.00	0.00	6,423.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	225,000.00	225,000.00	(194,280.47)	265,000.00	(40,000.00)	-17.8%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	38,356.00	38,356.00	0.00	38,356.00	0.00	0.0%
9) TOTAL, EXPENDITURES			13,592,175.00	13,586,951.10	3,323,596.59	15,430,754.41		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(6,083,004.00)	(6,149,123.10)	(3,130,267.55)	(7,050,292.31)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	6,083,004.00	6,073,389.00	0.00	6,646,844.60	573,455.60	9.4%
4) TOTAL, OTHER FINANCING SOURCES/USES			6,083,004.00	6,073,389.00	0.00	6,646,844.60		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	(75,734.10)	(3,130,267.55)	(403,447.71)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	762,575.87	762,575.87		762,575.87	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			762,575.87	762,575.87		762,575.87		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			762,575.87	762,575.87		762,575.87		
2) Ending Balance, June 30 (E + F1e)			762,575.87	686,841.77		359,128.16		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	762,575.87	700,225.77		359,128.25		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	(13,384.00)		(0.09)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment State Aid - Current Year		8011	0.00	0.00	0.00	0.00		
Education Protection Account State Aid - Current Year		8012	0.00	0.00	0.00	0.00		
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00		
Tax Relief Subventions Homeowners' Exemptions		8021	0.00	0.00	0.00	0.00		
Timber Yield Tax		8022	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00		
County & District Taxes Secured Roll Taxes		8041	0.00	0.00	0.00	0.00		
Unsecured Roll Taxes		8042	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8043	0.00	0.00	0.00	0.00		
Supplemental Taxes		8044	0.00	0.00	0.00	0.00		
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00		
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00		
Miscellaneous Funds (EC 41604) Royalties and Bonuses		8081	0.00	0.00	0.00	0.00		
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00		
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00		
Subtotal, LCFF Sources			0.00	0.00	0.00	0.00		
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091						
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00		
Property Taxes Transfers		8097	1,605,261.00	1,605,261.00	0.00	1,511,630.00	(93,631.00)	-5.8%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			1,605,261.00	1,605,261.00	0.00	1,511,630.00	(93,631.00)	-5.8%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	562,333.00	562,333.00	(31,620.09)	553,038.00	(9,295.00)	-1.7%
Special Education Discretionary Grants		8182	38,190.00	38,190.00	(28,917.33)	48,086.00	9,896.00	25.9%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00		
Flood Control Funds		8270	0.00	0.00	0.00	0.00		
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00		
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	341,813.00	341,813.00	0.00	341,813.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	250,608.00	250,608.00	78,897.24	390,589.00	139,981.00	55.9%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Educator Quality	4035	8290	126,708.00	126,708.00	27,259.49	159,264.00	32,556.00	25.7%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Education Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	153,228.00	81,885.00	11,148.03	140,979.00	59,094.00	72.2%
Title V, Part B, Public Charter Schools Grant Program (PCSGP) (NCLB)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3012-3020, 3030-3199, 4036-4126, 5510	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	17,190.00	17,190.00	0.00	17,190.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	89,201.00	89,201.00	3,686.82	89,201.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			1,579,271.00	1,507,928.00	60,454.16	1,740,160.00	232,232.00	15.4%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	32,750.00	32,750.00	0.00	32,750.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00		
Lottery - Unrestricted and Instructional Materia		8560	155,510.00	155,510.00	17,837.97	155,510.00	0.00	0.0%
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	112,500.00	112,500.00	(5.12)	112,500.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	70,662.00	70,662.00	120,537.01	120,537.00	49,875.00	70.6%
Drug/Alcohol/Tobacco Funds	6650, 6690	8590	0.00	0.00	(37.83)	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	410,268.52	410,268.52	New
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Common Core State Standards Implementation	7405	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	1,225,974.00	1,225,974.00	(165,834.65)	1,226,402.00	428.00	0.0%
TOTAL, OTHER STATE REVENUE			1,597,396.00	1,597,396.00	(27,502.62)	2,057,967.52	460,571.52	28.8%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	1,649,130.00	1,649,130.00	0.00	1,649,130.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds								
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF								
Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00		
Non-Resident Students		8672	0.00	0.00	0.00	0.00		
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustme		8691	0.00	0.00	0.00	0.00		
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	1,078,113.00	1,078,113.00	160,377.50	1,421,574.58	343,461.58	31.9%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			2,727,243.00	2,727,243.00	160,377.50	3,070,704.58	343,461.58	12.6%
TOTAL, REVENUES			7,509,171.00	7,437,828.00	193,329.04	8,380,462.10	942,634.10	12.7%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	1,857,457.00	1,858,010.00	619,945.83	2,126,449.98	(268,439.98)	-14.4%
Certificated Pupil Support Salaries		1200	705,249.00	702,039.00	255,699.24	1,005,439.00	(303,400.00)	-43.2%
Certificated Supervisors' and Administrators' Salaries		1300	155,553.00	155,553.00	51,680.80	160,275.00	(4,722.00)	-3.0%
Other Certificated Salaries		1900	108,956.00	109,320.00	644.46	108,464.00	856.00	0.8%
TOTAL, CERTIFICATED SALARIES			2,827,215.00	2,824,922.00	927,970.33	3,400,627.98	(575,705.98)	-20.4%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	1,232,583.00	1,232,583.00	287,515.22	1,151,200.00	81,383.00	6.6%
Classified Support Salaries		2200	1,540,648.00	1,540,945.00	525,898.28	1,581,355.00	(40,410.00)	-2.6%
Classified Supervisors' and Administrators' Salaries		2300	82,715.00	82,715.00	14,622.11	70,521.00	12,194.00	14.7%
Clerical, Technical and Office Salaries		2400	200,439.00	200,439.00	61,385.96	180,353.00	20,086.00	10.0%
Other Classified Salaries		2900	64,661.00	64,661.00	4,535.31	69,447.00	(4,786.00)	-7.4%
TOTAL, CLASSIFIED SALARIES			3,121,046.00	3,121,343.00	893,956.88	3,052,876.00	68,467.00	2.2%
EMPLOYEE BENEFITS								
STRS		3101-3102	1,499,007.00	1,494,914.00	123,945.84	1,618,521.22	(123,607.22)	-8.3%
PERS		3201-3202	624,892.00	624,945.00	157,469.32	541,951.00	82,994.00	13.3%
OASDI/Medicare/Alternative		3301-3302	285,753.00	285,286.00	82,259.05	283,729.74	1,556.26	0.5%
Health and Welfare Benefits		3401-3402	962,758.00	962,189.00	257,242.59	956,820.00	5,369.00	0.6%
Unemployment Insurance		3501-3502	3,094.00	3,076.00	901.09	3,362.28	(286.28)	-9.3%
Workers' Compensation		3601-3602	144,320.00	143,318.00	31,866.43	118,984.67	24,333.33	17.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	32,139.00	32,139.00	6,526.43	32,562.00	(423.00)	-1.3%
TOTAL, EMPLOYEE BENEFITS			3,551,963.00	3,545,867.00	660,210.75	3,555,930.91	(10,063.91)	-0.3%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	5,062.00	5,062.00	300,856.44	319,117.00	(314,055.00)	-6204.2%
Books and Other Reference Materials		4200	8,646.00	22,543.00	11,542.95	22,543.00	0.00	0.0%
Materials and Supplies		4300	1,118,510.00	1,053,673.00	219,748.66	1,100,019.00	(46,346.00)	-4.4%
Noncapitalized Equipment		4400	34,270.00	34,270.00	0.00	34,270.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			1,166,488.00	1,115,548.00	532,148.05	1,475,949.00	(360,401.00)	-32.3%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	579,497.00	579,497.00	115,929.17	579,497.00	0.00	0.0%
Travel and Conferences		5200	120,888.00	186,752.10	18,918.62	239,486.00	(52,733.90)	-28.2%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	12,000.00	12,000.00	1,734.42	48,000.00	(36,000.00)	-300.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	283,038.00	283,038.00	70,624.99	1,024,942.00	(741,904.00)	-262.1%
Transfers of Direct Costs		5710	4,635.00	4,635.00	150.00	4,933.00	(298.00)	-6.4%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,652,025.00	1,633,546.00	294,839.46	1,731,297.52	(97,751.52)	-6.0%
Communications		5900	10,024.00	10,024.00	1,394.39	7,436.00	2,588.00	25.8%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			2,662,107.00	2,709,492.10	503,591.05	3,635,591.52	(926,099.42)	-34.2%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	6,423.00	0.00	6,423.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	6,423.00	0.00	6,423.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	50,000.00	50,000.00	(198,984.09)	90,000.00	(40,000.00)	-80.0%
Payments to County Offices		7142	175,000.00	175,000.00	4,703.62	175,000.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			225,000.00	225,000.00	(194,280.47)	265,000.00	(40,000.00)	-17.8%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	38,356.00	38,356.00	0.00	38,356.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			38,356.00	38,356.00	0.00	38,356.00	0.00	0.0%
TOTAL, EXPENDITURES			13,592,175.00	13,586,951.10	3,323,596.59	15,430,754.41	(1,843,803.31)	-13.6%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00		
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00		
Proceeds								
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	6,083,004.00	6,073,389.00	0.00	6,646,844.60	573,455.60	9.4%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			6,083,004.00	6,073,389.00	0.00	6,646,844.60	573,455.60	9.4%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			6,083,004.00	6,073,389.00	0.00	6,646,844.60	(573,455.60)	9.4%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	28,637,986.00	28,637,986.00	1,921,405.99	28,549,593.00	(88,393.00)	-0.3%
2) Federal Revenue		8100-8299	1,582,919.00	1,511,576.00	61,383.44	1,743,808.00	232,232.00	15.4%
3) Other State Revenue		8300-8599	2,197,131.00	2,197,131.00	3,589.43	3,127,970.52	930,839.52	42.4%
4) Other Local Revenue		8600-8799	2,979,810.00	2,979,810.00	185,373.92	3,327,271.58	347,461.58	11.7%
5) TOTAL, REVENUES			35,397,846.00	35,326,503.00	2,171,752.78	36,748,643.10		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	14,638,550.00	14,625,710.00	4,342,585.23	15,817,910.98	(1,192,200.98)	-8.2%
2) Classified Salaries		2000-2999	5,474,371.00	5,430,115.00	1,645,835.90	5,439,092.00	(8,977.00)	-0.2%
3) Employee Benefits		3000-3999	9,102,785.00	9,090,863.00	2,103,498.20	8,843,029.91	247,833.09	2.7%
4) Books and Supplies		4000-4999	1,577,548.00	1,542,068.00	696,214.86	1,815,391.00	(273,323.00)	-17.7%
5) Services and Other Operating Expenditures		5000-5999	5,022,096.00	5,054,429.10	1,094,755.70	5,623,144.52	(568,715.42)	-11.3%
6) Capital Outlay		6000-6999	0.00	6,423.00	0.00	6,423.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	235,200.00	235,200.00	(145,912.28)	313,368.00	(78,168.00)	-33.2%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(9,412.00)	(9,412.00)	0.00	(9,412.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			36,041,138.00	35,975,396.10	9,736,977.61	37,848,947.41		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(643,292.00)	(648,893.10)	(7,565,224.83)	(1,100,304.31)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	170,000.00	170,000.00	0.00	170,000.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	225,386.00	0.00	0.00	(225,386.00)	100.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(170,000.00)	55,386.00	0.00	(170,000.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(813,292.00)	(593,507.10)	(7,565,224.83)	(1,270,304.31)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	6,082,247.07	6,082,247.07		6,082,247.07	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			6,082,247.07	6,082,247.07		6,082,247.07		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,082,247.07	6,082,247.07		6,082,247.07		
2) Ending Balance, June 30 (E + F1e)			5,268,955.07	5,488,739.97		4,811,942.76		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	35,500.00	35,500.00		35,500.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	762,575.87	700,225.77		359,128.25		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	100,000.00	100,000.00		100,000.00		
Deferred Maintenance	0000	9780	*100,000.00*					
Deferred Maintenance	0000	9780		*100,000.00*				
Deferred Maintenance	0000	9780				*100,000.00*		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	1,086,335.00	1,086,335.00		1,140,569.00		
Unassigned/Unappropriated Amount		9790	3,284,544.20	3,566,679.20		3,176,745.51		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment State Aid - Current Year		8011	7,697,901.00	7,697,901.00	2,228,980.00	8,589,647.00	891,746.00	11.6%
Education Protection Account State Aid - Current Year		8012	631,138.00	631,138.00	159,593.00	631,134.00	(4.00)	0.0%
State Aid - Prior Years		8019	0.00	0.00	(1,705,373.00)	0.00	0.00	0.0%
Tax Relief Subventions Homeowners' Exemptions		8021	100,051.00	100,051.00	0.00	96,771.00	(3,280.00)	-3.3%
Timber Yield Tax		8022	0.00	0.00	0.00	38,928.00	38,928.00	New
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	6,829.00	6,829.00	New
County & District Taxes Secured Roll Taxes		8041	22,717,143.00	22,717,143.00	0.00	22,221,802.00	(495,341.00)	-2.2%
Unsecured Roll Taxes		8042	1,098,854.00	1,098,854.00	1,141,819.59	1,233,638.00	134,784.00	12.3%
Prior Years' Taxes		8043	0.00	0.00	(1,479.78)	(21,956.00)	(21,956.00)	New
Supplemental Taxes		8044	1,490,713.00	1,490,713.00	99,175.12	1,496,598.00	5,885.00	0.4%
Education Revenue Augmentation Fund (ERAF)		8045	(6,703,075.00)	(6,703,075.00)	(1,308.94)	(7,255,428.00)	(552,353.00)	8.2%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604) Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			27,032,725.00	27,032,725.00	1,921,405.99	27,037,963.00	5,238.00	0.0%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	1,605,261.00	1,605,261.00	0.00	1,511,630.00	(93,631.00)	-5.8%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			28,637,986.00	28,637,986.00	1,921,405.99	28,549,593.00	(88,393.00)	-0.3%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	562,333.00	562,333.00	(31,620.09)	553,038.00	(9,295.00)	-1.7%
Special Education Discretionary Grants		8182	38,190.00	38,190.00	(28,917.33)	48,086.00	9,896.00	25.9%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	341,813.00	341,813.00	0.00	341,813.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	250,608.00	250,608.00	78,897.24	390,589.00	139,981.00	55.9%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Educator Quality	4035	8290	126,708.00	126,708.00	27,259.49	159,264.00	32,556.00	25.7%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Education Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	153,228.00	81,885.00	11,148.03	140,979.00	59,094.00	72.2%
Title V, Part B, Public Charter Schools Grant Program (PCSGP) (NCLB)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3012-3020, 3030-3199, 4036-4126, 5510	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	17,190.00	17,190.00	0.00	17,190.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	92,849.00	92,849.00	4,616.10	92,849.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			1,582,919.00	1,511,576.00	61,383.44	1,743,808.00	232,232.00	15.4%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	32,750.00	32,750.00	0.00	32,750.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	118,851.00	118,851.00	0.00	587,775.00	468,924.00	394.5%
Lottery - Unrestricted and Instructional Materia		8560	625,604.00	625,604.00	36,796.06	625,604.00	0.00	0.0%
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	112,500.00	112,500.00	(5.12)	112,500.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	70,662.00	70,662.00	120,537.01	120,537.00	49,875.00	70.6%
Drug/Alcohol/Tobacco Funds	6650, 6690	8590	0.00	0.00	(37.83)	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	410,268.52	410,268.52	New
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Common Core State Standards Implementation	7405	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	1,236,764.00	1,236,764.00	(153,700.69)	1,238,536.00	1,772.00	0.1%
TOTAL, OTHER STATE REVENUE			2,197,131.00	2,197,131.00	3,589.43	3,127,970.52	930,839.52	42.4%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	1,649,130.00	1,649,130.00	0.00	1,649,130.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	68,666.00	68,666.00	4,073.00	68,666.00	0.00	0.0%
Interest		8660	42,151.00	42,151.00	11,235.33	42,151.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	1,219,863.00	1,219,863.00	170,065.59	1,567,324.58	347,461.58	28.5%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			2,979,810.00	2,979,810.00	185,373.92	3,327,271.58	347,461.58	11.7%
TOTAL, REVENUES			35,397,846.00	35,326,503.00	2,171,752.78	36,748,643.10	1,422,140.10	4.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	11,158,072.00	11,151,226.00	3,280,654.40	11,841,196.98	(689,970.98)	-6.2%
Certificated Pupil Support Salaries		1200	1,008,372.00	1,005,128.00	304,175.69	1,317,046.00	(311,918.00)	-31.0%
Certificated Supervisors' and Administrators' Salaries		1300	2,116,864.00	2,116,864.00	734,849.14	2,273,790.00	(156,926.00)	-7.4%
Other Certificated Salaries		1900	355,242.00	352,492.00	22,906.00	385,878.00	(33,386.00)	-9.5%
TOTAL, CERTIFICATED SALARIES			14,638,550.00	14,625,710.00	4,342,585.23	15,817,910.98	(1,192,200.98)	-8.2%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	1,241,495.00	1,241,495.00	287,515.22	1,160,112.00	81,383.00	6.6%
Classified Support Salaries		2200	2,346,551.00	2,307,226.00	785,917.02	2,372,700.00	(65,474.00)	-2.8%
Classified Supervisors' and Administrators' Salaries		2300	412,198.00	412,198.00	129,478.11	415,480.00	(3,282.00)	-0.8%
Clerical, Technical and Office Salaries		2400	1,213,236.00	1,211,985.00	394,318.13	1,231,891.00	(19,906.00)	-1.6%
Other Classified Salaries		2900	260,891.00	257,211.00	48,607.42	258,909.00	(1,698.00)	-0.7%
TOTAL, CLASSIFIED SALARIES			5,474,371.00	5,430,115.00	1,645,835.90	5,439,092.00	(8,977.00)	-0.2%
EMPLOYEE BENEFITS								
STRS		3101-3102	3,205,793.00	3,200,950.00	602,477.26	3,345,046.22	(144,096.22)	-4.5%
PERS		3201-3202	1,157,118.00	1,156,549.00	306,611.67	1,010,165.00	146,384.00	12.7%
OASDI/Medicare/Alternative		3301-3302	635,827.00	631,952.00	190,577.59	645,400.74	(13,448.74)	-2.1%
Health and Welfare Benefits		3401-3402	3,575,004.00	3,574,435.00	849,143.22	3,367,286.00	207,149.00	5.8%
Unemployment Insurance		3501-3502	10,030.00	10,127.00	2,965.19	11,011.28	(884.28)	-8.7%
Workers' Compensation		3601-3602	452,939.00	450,776.00	104,895.26	381,217.67	69,558.33	15.4%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	66,074.00	66,074.00	46,828.01	82,903.00	(16,829.00)	-25.5%
TOTAL, EMPLOYEE BENEFITS			9,102,785.00	9,090,863.00	2,103,498.20	8,843,029.91	247,833.09	2.7%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	5,062.00	5,062.00	305,237.84	319,117.00	(314,055.00)	-6204.2%
Books and Other Reference Materials		4200	10,724.00	22,543.00	66,292.95	22,543.00	0.00	0.0%
Materials and Supplies		4300	1,512,162.00	1,464,863.00	324,428.15	1,439,205.00	25,658.00	1.8%
Noncapitalized Equipment		4400	49,600.00	49,600.00	255.92	34,526.00	15,074.00	30.4%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			1,577,548.00	1,542,068.00	696,214.86	1,815,391.00	(273,323.00)	-17.7%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	579,497.00	579,497.00	115,929.17	579,497.00	0.00	0.0%
Travel and Conferences		5200	268,808.00	329,365.10	44,018.71	380,776.00	(51,410.90)	-15.6%
Dues and Memberships		5300	53,490.00	53,490.00	13,111.00	33,301.00	20,189.00	37.7%
Insurance		5400-5450	223,664.00	223,664.00	213,183.16	223,664.00	0.00	0.0%
Operations and Housekeeping Services		5500	686,243.00	686,243.00	214,649.16	759,226.00	(72,983.00)	-10.6%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	406,925.00	410,190.00	96,159.94	1,134,352.00	(724,162.00)	-176.5%
Transfers of Direct Costs		5710	0.00	(2,254.00)	150.00	0.00	(2,254.00)	100.0%
Transfers of Direct Costs - Interfund		5750	(3,784.00)	(3,784.00)	0.00	(3,784.00)	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	2,681,915.00	2,653,255.00	377,458.74	2,394,737.52	258,517.48	9.7%
Communications		5900	125,338.00	124,763.00	20,095.82	121,375.00	3,388.00	2.7%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			5,022,096.00	5,054,429.10	1,094,755.70	5,623,144.52	(568,715.42)	-11.3%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	6,423.00	0.00	6,423.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	6,423.00	0.00	6,423.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	50,000.00	50,000.00	(198,984.09)	90,000.00	(40,000.00)	-80.0%
Payments to County Offices		7142	185,200.00	185,200.00	53,071.81	223,368.00	(38,168.00)	-20.6%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			235,200.00	235,200.00	(145,912.28)	313,368.00	(78,168.00)	-33.2%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00		
Transfers of Indirect Costs - Interfund		7350	(9,412.00)	(9,412.00)	0.00	(9,412.00)	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(9,412.00)	(9,412.00)	0.00	(9,412.00)	0.00	0.0%
TOTAL, EXPENDITURES			36,041,138.00	35,975,396.10	9,736,977.61	37,848,947.41	(1,873,551.31)	-5.2%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	170,000.00	170,000.00	0.00	170,000.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			170,000.00	170,000.00	0.00	170,000.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	225,386.00	0.00	0.00		
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00		
(e) TOTAL, CONTRIBUTIONS			0.00	225,386.00	0.00	0.00	(225,386.00)	100.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(170,000.00)	55,386.00	0.00	(170,000.00)	225,386.00	-406.9%

Resource	Description	2017-18 Projected Year Totals
5640	Medi-Cal Billing Option	30,547.45
7338	College Readiness Block Grant	0.10
9010	Other Restricted Local	328,580.70
Total, Restricted Balance		359,128.25

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	216,061.00	216,061.00	54,341.00	216,061.00	0.00	0.0%
4) Other Local Revenue		8600-8799	19,884.00	19,884.00	3,125.19	19,884.00	0.00	0.0%
5) TOTAL, REVENUES			235,945.00	235,945.00	57,466.19	235,945.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	110,513.00	110,513.00	28,796.61	110,513.00	0.00	0.0%
2) Classified Salaries		2000-2999	19,471.00	19,471.00	6,551.66	19,471.00	0.00	0.0%
3) Employee Benefits		3000-3999	21,731.00	21,731.00	6,727.32	22,198.00	(467.00)	-2.1%
4) Books and Supplies		4000-4999	56,670.00	56,670.00	3,525.20	56,670.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	40,778.00	40,778.00	22,302.81	40,778.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	9,412.00	9,412.00	0.00	9,412.00	0.00	0.0%
9) TOTAL, EXPENDITURES			258,575.00	258,575.00	67,903.60	259,042.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(22,630.00)	(22,630.00)	(10,437.41)	(23,097.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(22,630.00)	(22,630.00)	(10,437.41)	(23,097.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	97,124.57	97,124.57		97,124.57	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			97,124.57	97,124.57		97,124.57		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			97,124.57	97,124.57		97,124.57		
2) Ending Balance, June 30 (E + F1e)			74,494.57	74,494.57		74,027.57		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	57,891.25	57,891.25		57,424.25		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Committments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	16,603.32	16,603.32		16,603.32		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
LCFF SOURCES								
LCFF Transfers								
LCFF Transfers - Current Year		8091	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
FEDERAL REVENUE								
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
No Child Left Behind	3105, 4045	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
All Other State Apportionments - Current Year		8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
Adult Education Block Grant Program	6391	8590	216,061.00	216,061.00	54,341.00	216,061.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			216,061.00	216,061.00	54,341.00	216,061.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	943.00	943.00	180.19	943.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	18,941.00	18,941.00	2,945.00	18,941.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			19,884.00	19,884.00	3,125.19	19,884.00	0.00	0.0%
TOTAL, REVENUES			235,945.00	235,945.00	57,466.19	235,945.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	16,737.00	16,737.00	1,613.21	16,737.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	93,776.00	93,776.00	27,183.40	93,776.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			110,513.00	110,513.00	28,796.61	110,513.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	1,651.00	1,651.00	0.00	1,651.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	17,820.00	17,820.00	6,551.66	17,820.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			19,471.00	19,471.00	6,551.66	19,471.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	11,674.00	11,674.00	3,302.98	11,727.00	(53.00)	-0.5%
PERS		3201-3202	1,077.00	1,077.00	952.35	1,077.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	4,020.00	4,020.00	1,192.42	4,141.00	(121.00)	-3.0%
Health and Welfare Benefits		3401-3402	405.00	405.00	440.15	405.00	0.00	0.0%
Unemployment Insurance		3501-3502	64.00	64.00	17.75	69.00	(5.00)	-7.8%
Workers' Compensation		3601-3602	2,947.00	2,947.00	628.67	3,042.00	(95.00)	-3.2%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	1,544.00	1,544.00	193.00	1,737.00	(193.00)	-12.5%
TOTAL, EMPLOYEE BENEFITS			21,731.00	21,731.00	6,727.32	22,198.00	(467.00)	-2.1%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	17,515.00	17,515.00	1,355.25	17,515.00	0.00	0.0%
Noncapitalized Equipment		4400	39,155.00	39,155.00	2,169.95	39,155.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			56,670.00	56,670.00	3,525.20	56,670.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	1,218.00	1,218.00	302.81	1,218.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	1,283.00	1,283.00	0.00	1,283.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	303.00	303.00	0.00	303.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	37,974.00	37,974.00	22,000.00	37,974.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			40,778.00	40,778.00	22,302.81	40,778.00	0.00	0.0%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	9,412.00	9,412.00	0.00	9,412.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			9,412.00	9,412.00	0.00	9,412.00	0.00	0.0%
TOTAL, EXPENDITURES			258,575.00	258,575.00	67,903.60	259,042.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2017/18 Projected Year Totals
6391	Adult Education Block Grant Program	57,113.20
9010	Other Restricted Local	311.05
Total, Restricted Balance		57,424.25

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	73,300.00	73,300.00	228.54	74,500.00	1,200.00	1.6%
5) TOTAL, REVENUES			73,300.00	73,300.00	228.54	74,500.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	54,072.00	54,072.00	17,033.08	54,072.00	0.00	0.0%
3) Employee Benefits		3000-3999	19,405.00	19,405.00	5,156.41	19,751.00	(346.00)	-1.8%
4) Books and Supplies		4000-4999	150.00	150.00	0.00	150.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	514.00	514.00	69.06	464.00	50.00	9.7%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			74,141.00	74,141.00	22,258.55	74,437.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(841.00)	(841.00)	(22,030.01)	63.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(841.00)	(841.00)	(22,030.01)	63.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	83,195.91	83,195.91		83,195.91	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			83,195.91	83,195.91		83,195.91		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			83,195.91	83,195.91		83,195.91		
2) Ending Balance, June 30 (E + F1e)			82,354.91	82,354.91		83,258.91		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	80,642.40	80,642.40		81,546.40		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Committments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	1,712.51	1,712.51		1,712.51		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
State Preschool	6105	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	1,500.00	1,500.00	228.54	1,500.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	71,800.00	71,800.00	0.00	73,000.00	1,200.00	1.7%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			73,300.00	73,300.00	228.54	74,500.00	1,200.00	1.6%
TOTAL, REVENUES			73,300.00	73,300.00	228.54	74,500.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	54,072.00	54,072.00	17,033.08	54,072.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			54,072.00	54,072.00	17,033.08	54,072.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	7,298.00	7,298.00	2,245.10	7,298.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	4,137.00	4,137.00	1,278.47	4,513.00	(376.00)	-9.1%
Health and Welfare Benefits		3401-3402	5,609.00	5,609.00	1,106.92	5,535.00	74.00	1.3%
Unemployment Insurance		3501-3502	27.00	27.00	8.36	30.00	(3.00)	-11.1%
Workers' Compensation		3601-3602	1,446.00	1,446.00	295.60	1,487.00	(41.00)	-2.8%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	888.00	888.00	221.96	888.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			19,405.00	19,405.00	5,156.41	19,751.00	(346.00)	-1.8%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	150.00	150.00	0.00	150.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			150.00	150.00	0.00	150.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	14.00	14.00	0.00	14.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	500.00	500.00	69.06	450.00	50.00	10.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			514.00	514.00	69.06	464.00	50.00	9.7%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			74,141.00	74,141.00	22,258.55	74,437.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund		8911	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2017/18 Projected Year Totals
9010	Other Restricted Local	81,546.40
Total, Restricted Balance		81,546.40

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	580,223.00	580,223.00	0.00	600,723.00	20,500.00	3.5%
3) Other State Revenue		8300-8599	54,721.00	54,721.00	0.00	54,980.00	259.00	0.5%
4) Other Local Revenue		8600-8799	156,137.00	156,137.00	38,932.83	156,137.00	0.00	0.0%
5) TOTAL, REVENUES			791,081.00	791,081.00	38,932.83	811,840.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	203,715.00	203,715.00	75,759.46	202,387.00	1,328.00	0.7%
3) Employee Benefits		3000-3999	173,393.00	173,393.00	46,017.32	174,092.00	(699.00)	-0.4%
4) Books and Supplies		4000-4999	547,163.00	547,163.00	113,047.14	547,030.00	133.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	36,810.00	36,810.00	7,408.83	37,223.00	(413.00)	-1.1%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			961,081.00	961,081.00	242,232.75	960,732.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(170,000.00)	(170,000.00)	(203,299.92)	(148,892.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	170,000.00	170,000.00	0.00	170,000.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			170,000.00	170,000.00	0.00	170,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	(203,299.92)	21,108.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	12,973.63	12,973.63		12,973.63	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			12,973.63	12,973.63		12,973.63		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			12,973.63	12,973.63		12,973.63		
2) Ending Balance, June 30 (E + F1e)			12,973.63	12,973.63		34,081.63		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	12,973.63	12,973.63		34,081.63		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Committments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
Child Nutrition Programs		8220	580,223.00	580,223.00	0.00	600,723.00	20,500.00	3.5%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			580,223.00	580,223.00	0.00	600,723.00	20,500.00	3.5%
OTHER STATE REVENUE								
Child Nutrition Programs		8520	54,721.00	54,721.00	0.00	54,980.00	259.00	0.5%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			54,721.00	54,721.00	0.00	54,980.00	259.00	0.5%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	156,000.00	156,000.00	39,203.72	156,000.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	(270.89)	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	137.00	137.00	0.00	137.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			156,137.00	156,137.00	38,932.83	156,137.00	0.00	0.0%
TOTAL, REVENUES			791,081.00	791,081.00	38,932.83	811,840.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Support Salaries		2200	163,715.00	163,715.00	42,523.51	163,715.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	20,498.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	40,000.00	40,000.00	12,737.95	38,672.00	1,328.00	3.3%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			203,715.00	203,715.00	75,759.46	202,387.00	1,328.00	0.7%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	51,701.00	51,701.00	16,263.92	52,484.00	(783.00)	-1.5%
OASDI/Medicare/Alternative		3301-3302	19,006.00	19,006.00	5,411.33	19,098.00	(92.00)	-0.5%
Health and Welfare Benefits		3401-3402	90,898.00	90,898.00	22,090.54	90,782.00	116.00	0.1%
Unemployment Insurance		3501-3502	145.00	145.00	35.35	117.00	28.00	19.3%
Workers' Compensation		3601-3602	7,777.00	7,777.00	1,251.18	7,793.00	(16.00)	-0.2%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	3,866.00	3,866.00	965.00	3,818.00	48.00	1.2%
TOTAL, EMPLOYEE BENEFITS			173,393.00	173,393.00	46,017.32	174,092.00	(699.00)	-0.4%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	18.00	18.00	0.00	18.00	0.00	0.0%
Materials and Supplies		4300	5,948.00	5,948.00	1,121.22	5,971.00	(23.00)	-0.4%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	541,197.00	541,197.00	111,925.92	541,041.00	156.00	0.0%
TOTAL, BOOKS AND SUPPLIES			547,163.00	547,163.00	113,047.14	547,030.00	133.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	9,787.00	9,787.00	312.02	9,835.00	(48.00)	-0.5%
Dues and Memberships		5300	104.00	104.00	0.00	104.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	4,101.00	4,101.00	1,085.63	4,101.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	11,562.00	11,562.00	5,593.85	11,970.00	(408.00)	-3.5%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	3,467.00	3,467.00	0.00	3,467.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	5,285.00	5,285.00	0.00	5,285.00	0.00	0.0%
Communications		5900	2,504.00	2,504.00	417.33	2,461.00	43.00	1.7%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			36,810.00	36,810.00	7,408.83	37,223.00	(413.00)	-1.1%
CAPITAL OUTLAY								
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			961,081.00	961,081.00	242,232.75	960,732.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund		8916	170,000.00	170,000.00	0.00	170,000.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			170,000.00	170,000.00	0.00	170,000.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			170,000.00	170,000.00	0.00	170,000.00		

Resource	Description	2017/18 Projected Year Totals
5310	Child Nutrition: School Programs (e.g., School Lunch, School	34,081.63
Total, Restricted Balance		34,081.63

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	5.00	5.00	0.68	5.00	0.00	0.0%
5) TOTAL, REVENUES			5.00	5.00	0.68	5.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			5.00	5.00	0.68	5.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			5.00	5.00	0.68	5.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	221.58	221.58		221.58	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			221.58	221.58		221.58		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			221.58	221.58		221.58		
2) Ending Balance, June 30 (E + F1e)			226.58	226.58		226.58		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Committments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	226.58	226.58		226.58		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
LCFF SOURCES								
LCFF Transfers								
LCFF Transfers - Current Year		8091	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	5.00	5.00	0.68	5.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			5.00	5.00	0.68	5.00	0.00	0.0%
TOTAL, REVENUES			5.00	5.00	0.68	5.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%
CAPITAL OUTLAY								
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2017/18 Projected Year Totals
Total, Restricted Balance		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	623.00	623.00	212.33	623.00	0.00	0.0%
5) TOTAL, REVENUES			623.00	623.00	212.33	623.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			623.00	623.00	212.33	623.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			623.00	623.00	212.33	623.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	69,605.03	69,605.03		69,605.03	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			69,605.03	69,605.03		69,605.03		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			69,605.03	69,605.03		69,605.03		
2) Ending Balance, June 30 (E + F1e)			70,228.03	70,228.03		70,228.03		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Committments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	70,228.03	70,228.03		70,228.03		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	623.00	623.00	212.33	623.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			623.00	623.00	212.33	623.00	0.00	0.0%
TOTAL, REVENUES			623.00	623.00	212.33	623.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund/CSSF		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: General Fund/CSSF		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2017/18 Projected Year Totals
Total, Restricted Balance		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	17,401.00	17,401.00	66,521.55	17,401.00	0.00	0.0%
5) TOTAL, REVENUES			17,401.00	17,401.00	66,521.55	17,401.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	193,200.00	193,200.00	62,777.92	194,414.00	(1,214.00)	-0.6%
3) Employee Benefits		3000-3999	125,281.00	125,281.00	28,072.03	125,521.00	(240.00)	-0.2%
4) Books and Supplies		4000-4999	0.00	0.00	368,103.03	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	265,058.45	251.00	(251.00)	New
6) Capital Outlay		6000-6999	0.00	0.00	6,660,812.37	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	53,850.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			318,481.00	318,481.00	7,438,673.80	320,186.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(301,080.00)	(301,080.00)	(7,372,152.25)	(302,785.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(301,080.00)	(301,080.00)	(7,372,152.25)	(302,785.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	23,480,093.55	23,480,093.55		23,480,093.55	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			23,480,093.55	23,480,093.55		23,480,093.55		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			23,480,093.55	23,480,093.55		23,480,093.55		
2) Ending Balance, June 30 (E + F1e)			23,179,013.55	23,179,013.55		23,177,308.55		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	5,164,758.56	5,164,758.56		5,163,053.56		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	18,014,254.99	18,014,254.99		18,014,254.99		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
County and District Taxes								
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	66,521.55	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	17,401.00	17,401.00	0.00	17,401.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			17,401.00	17,401.00	66,521.55	17,401.00	0.00	0.0%
TOTAL, REVENUES			17,401.00	17,401.00	66,521.55	17,401.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CLASSIFIED SALARIES								
Classified Support Salaries		2200	52,248.00	52,248.00	18,159.07	52,468.00	(220.00)	-0.4%
Classified Supervisors' and Administrators' Salaries		2300	108,935.00	108,935.00	33,433.33	109,022.00	(87.00)	-0.1%
Clerical, Technical and Office Salaries		2400	32,017.00	32,017.00	11,185.52	32,924.00	(907.00)	-2.8%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			193,200.00	193,200.00	62,777.92	194,414.00	(1,214.00)	-0.6%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	53,880.00	53,880.00	14,063.00	53,880.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	14,880.00	14,880.00	4,829.52	15,115.00	(235.00)	-1.6%
Health and Welfare Benefits		3401-3402	50,723.00	50,723.00	7,838.21	50,723.00	0.00	0.0%
Unemployment Insurance		3501-3502	97.00	97.00	31.62	98.00	(1.00)	-1.0%
Workers' Compensation		3601-3602	5,218.00	5,218.00	1,116.68	5,222.00	(4.00)	-0.1%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	483.00	483.00	193.00	483.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			125,281.00	125,281.00	28,072.03	125,521.00	(240.00)	-0.2%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	87,319.44	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	280,783.59	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	368,103.03	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	12,340.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	252,467.40	0.00	0.00	0.0%
Communications		5900	0.00	0.00	251.05	251.00	(251.00)	New
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	265,058.45	251.00	(251.00)	New

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	569,034.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	6,091,778.37	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	6,660,812.37	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	53,850.00	0.00	0.00	0.0%
Debt Service								
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	53,850.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			318,481.00	318,481.00	7,438,673.80	320,186.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Sale of Bonds		8951	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
County School Building Aid		8961	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2017/18 Projected Year Totals
9010	Other Restricted Local	5,163,053.56
Total, Restricted Balance		5,163,053.56

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	14,353.00	14,353.00	156,389.50	14,353.00	0.00	0.0%
5) TOTAL, REVENUES			14,353.00	14,353.00	156,389.50	14,353.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	12,152.00	12,152.00	4,359.11	12,152.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			12,152.00	12,152.00	4,359.11	12,152.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			2,201.00	2,201.00	152,030.39	2,201.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			2,201.00	2,201.00	152,030.39	2,201.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	717,522.44	717,522.44		717,522.44	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			717,522.44	717,522.44		717,522.44		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			717,522.44	717,522.44		717,522.44		
2) Ending Balance, June 30 (E + F1e)			719,723.44	719,723.44		719,723.44		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	715,370.44	715,370.44		715,370.44		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	4,353.00	4,353.00		4,353.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER STATE REVENUE								
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
County and District Taxes								
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	14,353.00	14,353.00	6,265.69	14,353.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Mitigation/Developer Fees		8681	0.00	0.00	150,123.81	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			14,353.00	14,353.00	156,389.50	14,353.00	0.00	0.0%
TOTAL, REVENUES			14,353.00	14,353.00	156,389.50	14,353.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	10,430.00	10,430.00	3,828.00	10,430.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	1,722.00	1,722.00	531.11	1,722.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			12,152.00	12,152.00	4,359.11	12,152.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			12,152.00	12,152.00	4,359.11	12,152.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2017/18 Projected Year Totals
9010	Other Restricted Local	715,370.44
Total, Restricted Balance		715,370.44

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	3,155.69	3,155.67	3,155.67	3,155.67	0.00	0%
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
4. Total, District Regular ADA (Sum of Lines A1 through A3)	3,155.69	3,155.67	3,155.67	3,155.67	0.00	0%
5. District Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	0.00	0.00	0.00	0.00	0.00	0%
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	3,155.69	3,155.67	3,155.67	3,155.67	0.00	0%
7. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
B. COUNTY OFFICE OF EDUCATION						
1. County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)	0.00	0.00	0.00	0.00	0.00	0%
2. District Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)	0.00	0.00	0.00	0.00	0.00	0%
3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)	0.00	0.00	0.00	0.00	0.00	0%
4. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
5. County Operations Grant ADA	0.00	0.00	0.00	0.00	0.00	0%
6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
C. CHARTER SCHOOL ADA						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools						
Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA						
FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.						
1. Total Charter School Regular ADA	0.00	0.00	0.00	0.00	0.00	0%
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0%
3. Charter School Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0%
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	0.00	0.00	0.00	0.00	0.00	0%
FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.						
5. Total Charter School Regular ADA	0.00	0.00	0.00	0.00	0.00	0%
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0%
7. Charter School Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	0.00	0.00	0.00	0.00	0.00	0%
f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0%
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	0.00	0.00	0.00	0.00	0.00	0%
9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	0.00	0.00	0.00	0.00	0.00	0%

	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name):	October									
A. BEGINNING CASH			4,347,415.61	3,316,217.41	850,851.00	(774,060.43)	(1,950,118.54)	(4,064,539.84)	5,520,392.41	1,190,619.09
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019		398,032.00	(1,307,341.00)	876,051.00	716,458.00	716,458.00	876,051.00	716,458.00	1,183,333.20
Property Taxes	8020-8079		0.00	27,996.46	42,478.21	1,167,731.32	0.00	10,512,137.38	(2,850,749.12)	0.00
Miscellaneous Funds	8080-8099		150,866.68	(150,866.68)	0.00	0.00	0.00	0.00	650,000.90	0.00
Federal Revenue	8100-8299		0.00	(92,876.45)	115,034.28	39,225.61	0.00	0.00	66,106.71	19,877.04
Other State Revenue	8300-8599		166,480.37	(321,261.84)	4,535.00	153,835.90	218,754.88	733,404.88	263,153.38	724,806.37
Other Local Revenue	8600-8799		23,960.26	(1,240.63)	18,567.62	144,086.67	44,910.99	894,042.39	255,960.21	126,248.64
Interfund Transfers In	8910-8929		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Sources	8930-8979		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECEIPTS			739,339.31	(1,845,590.14)	1,056,666.11	2,221,337.50	980,123.87	13,015,635.65	(899,069.92)	2,054,265.25
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		176,709.83	1,381,709.46	1,399,296.17	1,384,869.77	1,434,415.72	1,434,415.72	1,434,415.72	1,434,415.72
Classified Salaries	2000-2999		195,023.92	347,912.73	552,717.13	550,182.12	474,157.01	474,157.01	474,157.01	474,157.01
Employee Benefits	3000-3999		165,515.80	581,780.50	676,507.62	679,694.28	842,441.48	842,441.48	842,441.48	842,441.48
Books and Supplies	4000-4999		54,142.13	231,843.93	306,493.53	103,735.27	124,352.90	124,352.90	124,352.90	124,352.90
Services	5000-5999		342,558.42	184,874.41	264,482.63	302,840.24	503,591.48	503,591.48	503,591.48	503,591.48
Capital Outlay	6000-6599		0.00	0.00	0.00	0.00	713.67	713.67	713.67	713.67
Other Outgo	7000-7499		5,830.21	48,368.19	4,703.62	(204,814.30)	51,031.14	51,031.14	51,031.14	51,031.14
Interfund Transfers Out	7600-7629		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Uses	7630-7699		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DISBURSEMENTS			939,780.31	2,776,489.22	3,204,200.70	2,816,507.38	3,430,703.40	3,430,703.40	3,430,703.40	3,430,703.40
D. BALANCE SHEET ITEMS										
Assets and Deferred Outflows										
Cash Not In Treasury	9111-9199	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Accounts Receivable	9200-9299	0.00	131,265.60	2,822,945.09	239,570.34	321,948.07	16,457.89	0.00	0.00	0.00
Due From Other Funds	9310	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Stores	9320	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prepaid Expenditures	9330	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Current Assets	9340	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deferred Outflows of Resources	9490	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUBTOTAL		0.00	131,265.60	2,822,945.09	239,570.34	321,948.07	16,457.89	0.00	0.00	0.00
Liabilities and Deferred Inflows										
Accounts Payable	9500-9599	0.00	962,022.80	666,232.14	(283,052.82)	902,836.30	(319,700.34)	0.00	0.00	0.00
Due To Other Funds	9610	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Current Loans	9640	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unearned Revenues	9650	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deferred Inflows of Resources	9690	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUBTOTAL		0.00	962,022.80	666,232.14	(283,052.82)	902,836.30	(319,700.34)	0.00	0.00	0.00
Nonoperating										
Suspense Clearing	9910									
TOTAL BALANCE SHEET ITEMS		0.00	(830,757.20)	2,156,712.95	522,623.16	(580,888.23)	336,158.23	0.00	0.00	0.00
E. NET INCREASE/DECREASE (B - C + D)			(1,031,198.20)	(2,465,366.41)	(1,624,911.43)	(1,176,058.11)	(2,114,421.30)	9,584,932.25	(4,329,773.32)	(1,376,438.15)
F. ENDING CASH (A + E)			3,316,217.41	850,851.00	(774,060.43)	(1,950,118.54)	(4,064,539.84)	5,520,392.41	1,190,619.09	(185,819.06)
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF (Enter Month Name):	October								
A. BEGINNING CASH		(185,819.06)	(492,019.73)	7,156,240.55	7,332,936.58				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019	1,342,926.20	1,183,333.20	1,183,333.20	1,335,688.20	0.00	0.00	9,220,781.00	9,220,781.00
Property Taxes	8020-8079	1,247,202.74	8,017,731.90	2,138,061.84	(2,485,408.73)	0.00	0.00	17,817,182.00	17,817,182.00
Miscellaneous Funds	8080-8099	0.00	650,000.90	0.00	0.00	211,628.20	0.00	1,511,630.00	1,511,630.00
Federal Revenue	8100-8299	286,763.62	11,647.68	42,113.52	54,661.86	1,201,254.13	0.00	1,743,808.00	1,743,808.00
Other State Revenue	8300-8599	173,754.88	290,592.88	145,629.88	145,629.88	428,654.58	(0.52)	3,127,970.52	3,127,970.52
Other Local Revenue	8600-8799	73,855.29	925,657.12	98,260.99	22,294.99	700,667.45	(0.41)	3,327,271.58	3,327,271.58
Interfund Transfers In	8910-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Sources	8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECEIPTS		3,124,502.73	11,078,963.68	3,607,399.43	(927,133.80)	2,542,204.36	(0.93)	36,748,643.10	36,748,643.10
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	1,434,415.72	1,434,415.72	1,434,415.72	1,434,415.72	0.00	(0.01)	15,817,910.98	15,817,910.98
Classified Salaries	2000-2999	474,157.01	474,157.01	474,157.01	474,157.01	0.00	0.02	5,439,092.00	5,439,092.00
Employee Benefits	3000-3999	842,441.48	842,441.48	842,441.48	842,441.48	0.00	(0.13)	8,843,029.91	8,843,029.91
Books and Supplies	4000-4999	124,352.90	124,352.90	124,352.90	124,352.90	124,352.90	0.04	1,815,391.00	1,815,391.00
Services	5000-5999	503,591.48	503,591.48	503,591.48	503,591.48	499,657.48	(0.50)	5,623,144.52	5,623,144.52
Capital Outlay	6000-6599	713.67	713.67	713.67	713.67	713.67	(0.03)	6,423.00	6,423.00
Other Outgo	7000-7499	51,031.14	51,031.14	51,031.14	51,031.14	41,619.14	0.02	303,956.00	303,956.00
Interfund Transfers Out	7600-7629	0.00	0.00	0.00	0.00	170,000.00	0.00	170,000.00	170,000.00
All Other Financing Uses	7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DISBURSEMENTS		3,430,703.40	3,430,703.40	3,430,703.40	3,430,703.40	836,343.19	(0.59)	38,018,947.41	38,018,947.41
D. BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
Cash Not In Treasury	9111-9199	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Accounts Receivable	9200-9299	0.00	0.00	0.00	0.00	(2,542,204.36)	0.00	989,982.63	
Due From Other Funds	9310	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Stores	9320	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Prepaid Expenditures	9330	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Other Current Assets	9340	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Deferred Outflows of Resources	9490	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	(2,542,204.36)	0.00	989,982.63	
Liabilities and Deferred Inflows									
Accounts Payable	9500-9599	0.00	0.00	0.00	0.00	(836,343.19)	0.00	1,091,994.89	
Due To Other Funds	9610	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Current Loans	9640	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Unearned Revenues	9650	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Deferred Inflows of Resources	9690	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	(836,343.19)	0.00	1,091,994.89	
Nonoperating									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	(1,705,861.17)	0.00	(102,012.26)	
E. NET INCREASE/DECREASE (B - C + D)		(306,200.67)	7,648,260.28	176,696.03	(4,357,837.20)	0.00	(0.34)	(1,372,316.57)	(1,270,304.31)
F. ENDING CASH (A + E)		(492,019.73)	7,156,240.55	7,332,936.58	2,975,099.38				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								2,975,099.04	

	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name):	October									
A. BEGINNING CASH			2,975,099.38	2,229,948.35	539,814.15	(832,965.35)	(2,068,647.96)	(4,360,081.65)	4,914,464.94	743,837.46
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019		429,482.35	429,482.35	927,371.73	773,068.23	773,068.23	927,371.73	773,068.23	860,224.43
Property Taxes	8020-8079		0.00	27,996.46	42,478.21	1,167,731.32	0.00	10,512,137.38	(2,850,749.12)	0.00
Miscellaneous Funds	8080-8099		0.00	0.00	0.00	0.00	0.00	0.00	650,000.90	0.00
Federal Revenue	8100-8299		0.00	36,279.55	115,034.28	0.00	0.00	0.00	66,106.71	19,877.04
Other State Revenue	8300-8599		0.00	123,609.85	4,535.00	7,598.96	218,754.88	269,162.88	263,153.38	555,898.88
Other Local Revenue	8600-8799		876.20	21,843.43	18,567.62	144,086.67	44,910.99	894,042.39	255,960.21	126,248.64
Interfund Transfers In	8910-8929		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Sources	8930-8979		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECEIPTS			430,358.55	639,211.64	1,107,986.84	2,092,485.18	1,036,734.10	12,602,714.38	(842,459.69)	1,562,248.99
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		189,482.50	1,399,933.77	1,399,933.77	1,399,933.77	1,399,933.77	1,399,933.77	1,399,933.77	1,399,933.77
Classified Salaries	2000-2999		335,005.92	335,005.92	486,426.42	486,426.42	486,426.42	486,426.42	486,426.42	486,426.42
Employee Benefits	3000-3999		96,028.42	875,756.60	875,756.60	875,756.60	875,756.60	875,756.60	875,756.60	875,756.60
Books and Supplies	4000-4999		139,645.46	139,645.46	139,645.46	139,645.46	139,645.46	139,645.46	139,645.46	139,645.46
Services	5000-5999		401,806.23	401,806.23	401,806.23	401,806.23	401,806.23	401,806.23	401,806.23	401,806.23
Capital Outlay	6000-6599		494.08	494.08	494.08	494.08	494.08	494.08	494.08	494.08
Other Outgo	7000-7499		24,105.23	24,105.23	24,105.23	24,105.23	24,105.23	24,105.23	24,105.23	24,105.23
Interfund Transfers Out	7600-7629		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Uses	7630-7699		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DISBURSEMENTS			1,186,567.84	3,176,747.29	3,328,167.79	3,328,167.79	3,328,167.79	3,328,167.79	3,328,167.79	3,328,167.79
D. BALANCE SHEET ITEMS										
Assets and Deferred Outflows										
Cash Not In Treasury	9111-9199	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Accounts Receivable	9200-9299	0.00	847,401.45	847,401.45	847,401.45	0.00	0.00	0.00	0.00	0.00
Due From Other Funds	9310	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Stores	9320	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prepaid Expenditures	9330	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Current Assets	9340	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deferred Outflows of Resources	9490	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUBTOTAL		0.00	847,401.45	847,401.45	847,401.45	0.00	0.00	0.00	0.00	0.00
Liabilities and Deferred Inflows										
Accounts Payable	9500-9599	0.00	836,343.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Due To Other Funds	9610	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Current Loans	9640	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Unearned Revenues	9650	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deferred Inflows of Resources	9690	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SUBTOTAL		0.00	836,343.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Nonoperating										
Suspense Clearing	9910									
TOTAL BALANCE SHEET ITEMS		0.00	11,058.26	847,401.45	847,401.45	0.00	0.00	0.00	0.00	0.00
E. NET INCREASE/DECREASE (B - C + D)			(745,151.03)	(1,690,134.20)	(1,372,779.50)	(1,235,682.61)	(2,291,433.69)	9,274,546.59	(4,170,627.48)	(1,765,918.80)
F. ENDING CASH (A + E)			2,229,948.35	539,814.15	(832,965.35)	(2,068,647.96)	(4,360,081.65)	4,914,464.94	743,837.46	(1,022,081.34)
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF (Enter Month Name):	October								
A. BEGINNING CASH		(1,022,081.34)	(1,554,144.67)	5,873,542.45	5,829,665.32				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019	1,014,527.93	860,224.43	860,224.43	1,014,527.93	0.00	0.00	9,642,642.00	9,642,642.00
Property Taxes	8020-8079	1,247,202.74	8,017,731.90	2,138,061.84	(2,485,408.73)	0.00	0.00	17,817,182.00	17,817,182.00
Miscellaneous Funds	8080-8099	0.00	650,000.90	0.00	0.00	211,628.20	0.00	1,511,630.00	1,511,630.00
Federal Revenue	8100-8299	286,763.62	11,647.68	42,113.52	54,661.86	1,111,323.74	0.00	1,743,808.00	1,743,808.00
Other State Revenue	8300-8599	173,754.88	290,592.88	145,629.88	145,629.88	465,407.69	(0.04)	2,663,729.00	2,663,729.00
Other Local Revenue	8600-8799	73,855.29	925,657.12	98,260.99	22,294.99	700,667.45	0.01	3,327,272.00	3,327,272.00
Interfund Transfers In	8910-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
All Other Financing Sources	8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECEIPTS		2,796,104.46	10,755,854.91	3,284,290.66	(1,248,294.07)	2,489,027.08	(0.03)	36,706,263.00	36,706,263.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	1,399,933.77	1,399,933.77	1,399,933.77	1,399,933.77	0.00	0.03	15,588,754.00	15,588,754.00
Classified Salaries	2000-2999	486,426.42	486,426.42	486,426.42	486,426.42	0.00	(0.04)	5,534,276.00	5,534,276.00
Employee Benefits	3000-3999	875,756.60	875,756.60	875,756.60	875,756.60	0.00	(0.02)	9,729,351.00	9,729,351.00
Books and Supplies	4000-4999	139,645.46	139,645.46	139,645.46	139,645.46	139,645.46	0.02	1,815,391.00	1,815,391.00
Services	5000-5999	401,806.23	401,806.23	401,806.23	401,806.23	398,022.23	0.01	5,219,697.00	5,219,697.00
Capital Outlay	6000-6599	494.08	494.08	494.08	494.08	494.08	(0.04)	6,423.00	6,423.00
Other Outgo	7000-7499	24,105.23	24,105.23	24,105.23	24,105.23	14,693.23	0.01	303,956.00	303,956.00
Interfund Transfers Out	7600-7629	0.00	0.00	0.00	0.00	170,000.00	0.00	170,000.00	170,000.00
All Other Financing Uses	7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DISBURSEMENTS		3,328,167.79	3,328,167.79	3,328,167.79	3,328,167.79	722,855.00	(0.03)	38,367,848.00	38,367,848.00
D. BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
Cash Not In Treasury	9111-9199	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Accounts Receivable	9200-9299	0.00	0.00	0.00	0.00	0.00	0.00	2,542,204.35	
Due From Other Funds	9310	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Stores	9320	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Prepaid Expenditures	9330	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Other Current Assets	9340	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Deferred Outflows of Resources	9490	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	2,542,204.35	
Liabilities and Deferred Inflows									
Accounts Payable	9500-9599	0.00	0.00	0.00	0.00	0.00	0.00	836,343.19	
Due To Other Funds	9610	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Current Loans	9640	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Unearned Revenues	9650	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Deferred Inflows of Resources	9690	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	836,343.19	
Nonoperating									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	1,705,861.16	
E. NET INCREASE/DECREASE (B - C + D)		(532,063.33)	7,427,687.12	(43,877.13)	(4,576,461.86)	1,766,172.08	0.00	44,276.16	(1,661,585.00)
F. ENDING CASH (A + E)		(1,554,144.67)	5,873,542.45	5,829,665.32	1,253,203.46				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								3,019,375.54	

Section I - Expenditures	Funds 01, 09, and 62 Goals	Functions	Objects	2017-18 Expenditures
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	38,018,947.41
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	1,728,063.00
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	58,510.00
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	0.00
3. Debt Service	All	9100	5400-5450, 5800, 7430-7439	0.00
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	170,000.00
6. All Other Financing Uses	All	9100 9200	7699 7651	0.00
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	1.00
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				228,511.00
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	148,892.00
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				36,211,265.41

Section II - Expenditures Per ADA		2017-18 Annual ADA/ Exps. Per ADA
A. Average Daily Attendance (Form AI, Column C, sum of lines A6 and C9)*		3,155.67
B. Expenditures per ADA (Line I.E divided by Line II.A)		11,474.98

Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)	Total	Per ADA
A. Base expenditures (Preloaded expenditures extracted from prior year Unaudited Actuals MOE calculation). (Note: If the prior year MOE was not met, in its final determination, CDE will adjust the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	33,328,756.04	10,595.90
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)	0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	33,328,756.04	10,595.90
B. Required effort (Line A.2 times 90%)	29,995,880.44	9,536.31
C. Current year expenditures (Line I.E and Line II.B)	36,211,265.41	11,474.98
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2019-20 may be reduced by the lower of the two percentages)	0.00%	0.00%

*Interim Periods - Annual ADA not available from Form AI. For your convenience, Projected Year Totals Estimated P-2 ADA is extracted. Manual adjustment may be required to reflect estimated Annual ADA.

SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)

Description of Adjustments	Total Expenditures	Expenditures Per ADA
Total adjustments to base expenditures	0.00	0.00

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702) (Functions 7200-7700, goals 0000 and 9000) — 1,689,371.00
2. Contracted general administrative positions not paid through payroll
   a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800.
   b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

B. Salaries and Benefits - All Other Activities

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702) (Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) — 28,410,661.89

C. Percentage of Plant Services Costs Attributable to General Administration

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) — 5.95%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. Retain supporting documentation.

B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. — **Entry required**

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A. Indirect Costs

1.	Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	1,957,932.00
2.	Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	46,999.00
3.	External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	48,378.00
4.	Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5.	Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	169,558.22
6.	Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7.	Adjustment for Employment Separation Costs	
	a. Plus: Normal Separation Costs (Part II, Line A)	0.00
	b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8.	Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	2,222,867.22
9.	Carry-Forward Adjustment (Part IV, Line F)	350,260.88
10.	Total Adjusted Indirect Costs (Line A8 plus Line A9)	2,573,128.10

B. Base Costs

1.	Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	21,028,541.65
2.	Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	6,086,052.76
3.	Pupil Services (Functions 3000-3999, objects 1000-5999 except 5100)	2,865,863.00
4.	Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	542,842.00
5.	Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	58,510.00
6.	Enterprise (Function 6000, objects 1000-5999 except 5100)	0.00
7.	Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	670,742.00
8.	External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	0.00
9.	Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	732,189.00
10.	Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	71,304.00
11.	Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	2,680,159.78
12.	Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13.	Adjustment for Employment Separation Costs	
	a. Less: Normal Separation Costs (Part II, Line A)	0.00
	b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14.	Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	249,630.00
15.	Child Development (Fund 12, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	74,307.00
16.	Cafeteria (Funds 13 and 61, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	960,732.00
17.	Foundation (Funds 19 and 57, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
18.	Total Base Costs (Lines B1 through B12 and Lines B13b through B17, minus Line B13a)	36,020,873.19

C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment
(For information only - not for use when claiming/recovering indirect costs)
(Line A8 divided by Line B18) 6.17%

D. Preliminary Proposed Indirect Cost Rate
(For final approved fixed-with-carry-forward rate for use in 2019-20 see www.cde.ca.gov/fg/ac/ic)
(Line A10 divided by Line B18) 7.14%

Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A.	**Indirect costs incurred in the current year (Part III, Line A8)**	2,222,867.22
B.	**Carry-forward adjustment from prior year(s)**	
1.	Carry-forward adjustment from the second prior year	194,991.78
2.	Carry-forward adjustment amount deferred from prior year(s), if any	0.00
C.	**Carry-forward adjustment for under- or over-recovery in the current year**	
1.	Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (5.74%) times Part III, Line B18); zero if negative	350,260.88
2.	Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (5.74%) times Part III, Line B18) or (the highest rate used to recover costs from any program (8.06%) times Part III, Line B18); zero if positive	0.00
D.	**Preliminary carry-forward adjustment (Line C1 or C2)**	350,260.88

E. Optional allocation of negative carry-forward adjustment over more than one year

Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.

Option 1.	Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	not applicable
Option 2.	Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
Option 3.	Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
	LEA request for Option 1, Option 2, or Option 3	1
F.	**Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)**	350,260.88

Approved indirect cost rate: 5.74%
Highest rate used in any program: 8.06%

Note: In one or more resources, the rate used is greater than the approved rate.

Fund	Resource	Eligible Expenditures (Objects 1000-5999 except Object 5100)	Indirect Costs Charged (Objects 7310 and 7350)	Rate Used
01	3010	378,173.00	12,416.00	3.28%
01	3060	179,504.00	11,449.00	6.38%
01	3410	72,253.00	4,046.00	5.60%
01	3550	10,111.00	656.00	6.49%
01	4035	156,859.00	2,405.00	1.53%
01	4203	137,686.00	3,293.00	2.39%
01	6520	50,788.00	4,091.00	8.06%
11	6391	249,542.00	9,412.00	3.77%

Description	Direct Costs - Interfund Transfers In 5750	Direct Costs - Interfund Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Indirect Costs - Interfund Transfers Out 7350	Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
01I GENERAL FUND								
Expenditure Detail	0.00	(3,784.00)	0.00	(9,412.00)				
Other Sources/Uses Detail					0.00	170,000.00		
Fund Reconciliation								
09I CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
10I SPECIAL EDUCATION PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
11I ADULT EDUCATION FUND								
Expenditure Detail	303.00	0.00	9,412.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
12I CHILD DEVELOPMENT FUND								
Expenditure Detail	14.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
13I CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	3,467.00	0.00	0.00	0.00				
Other Sources/Uses Detail					170,000.00	0.00		
Fund Reconciliation								
14I DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
15I PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
17I SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
18I SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
19I FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								
20I SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
21I BUILDING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
25I CAPITAL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
30I STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
35I COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
40I SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
49I CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
51I BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
52I DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
53I TAX OVERRIDE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
56I DEBT SERVICE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
57I FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								
61I CAFETERIA ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								

Description	Direct Costs - Interfund Transfers In 5750	Direct Costs - Interfund Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Indirect Costs - Interfund Transfers Out 7350	Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
62I CHARTER SCHOOLS ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
63I OTHER ENTERPRISE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
66I WAREHOUSE REVOLVING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
67I SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
71I RETIREE BENEFIT FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
73I FOUNDATION PRIVATE-PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
76I WARRANT/PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
95I STUDENT BODY FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
TOTALS	3,784.00	(3,784.00)	9,412.00	(9,412.00)	170,000.00	170,000.00		

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

CRITERIA AND STANDARDS

1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's ADA Standard Percentage Range: **-2.0% to +2.0%**

1A. Calculating the District's ADA Variances

DATA ENTRY: Budget Adoption data that exist for the current year will be extracted; otherwise, enter data into the first column for all fiscal years. First Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years. Enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for all fiscal years.

Estimated Funded ADA

Fiscal Year	Budget Adoption Budget (Form 01CS, Item 1A)	First Interim Projected Year Totals (Form AI, Lines A4 and C4)	Percent Change	Status
Current Year (2017-18)				
District Regular	3,156.00	3,155.67		
Charter School		0.00		
Total ADA	**3,156.00**	**3,155.67**	**0.0%**	**Met**
1st Subsequent Year (2018-19)				
District Regular	3,156.00	3,155.67		
Charter School				
Total ADA	**3,156.00**	**3,155.67**	**0.0%**	**Met**
2nd Subsequent Year (2019-20)				
District Regular	3,156.00	3,155.67		
Charter School				
Total ADA	**3,156.00**	**3,155.67**	**0.0%**	**Met**

1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Funded ADA has not changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years.

Explanation:
(required if NOT met)

2. CRITERION: Enrollment

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's Enrollment Standard Percentage Range: **-2.0% to +2.0%**

2A. Calculating the District's Enrollment Variances

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Enrollment Budget Adoption (Form 01CS, Item 3B)	Enrollment First Interim CBEDS/Projected	Percent Change	Status
Current Year (2017-18)				
District Regular	3,156	3,199		
Charter School				
Total Enrollment	**3,156**	**3,199**	**1.4%**	**Met**
1st Subsequent Year (2018-19)				
District Regular	3,156	3,199		
Charter School				
Total Enrollment	**3,156**	**3,199**	**1.4%**	**Met**
2nd Subsequent Year (2019-20)				
District Regular	3,156	3,199		
Charter School				
Total Enrollment	**3,156**	**3,199**	**1.4%**	**Met**

2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Enrollment projections have not changed since budget adoption by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

3. CRITERION: ADA to Enrollment

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. Budget Adoption data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CBEDS Actual (Form 01CS, Item 2A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2014-15)			
District Regular	3,214	3,373	
Charter School			
Total ADA/Enrollment	**3,214**	**3,373**	**95.3%**
Second Prior Year (2015-16)			
District Regular	3,187	3,334	
Charter School			
Total ADA/Enrollment	**3,187**	**3,334**	**95.6%**
First Prior Year (2016-17)			
District Regular	3,151	3,250	
Charter School	0		
Total ADA/Enrollment	**3,151**	**3,250**	**97.0%**
		Historical Average Ratio:	96.0%
		District's ADA to Enrollment Standard (historical average ratio plus 0.5%):	**96.5%**

3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: Estimated P-2 ADA will be extracted into the first column for the Current Year; enter data in the first column for the subsequent fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form AI, Lines A4 and C4)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2017-18)				
District Regular	3,156	3,199		
Charter School	0			
Total ADA/Enrollment	**3,156**	**3,199**	**98.7%**	**Not Met**
1st Subsequent Year (2018-19)				
District Regular	3,156	3,199		
Charter School				
Total ADA/Enrollment	**3,156**	**3,199**	**98.7%**	**Not Met**
2nd Subsequent Year (2019-20)				
District Regular	3,156	3,199		
Charter School				
Total ADA/Enrollment	**3,156**	**3,199**	**98.7%**	**Not Met**

3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD NOT MET - Projected P-2 ADA to enrollment ratio exceeds the standard in any of the current year or two subsequent fiscal years. Provide reasons why the projected ratio exceeds the district's historical average ratio by more than 0.5%.

Explanation:
(required if NOT met)

Enrollment is down from previous years, for conservative budgeting ADA and enrollment are flat.

4. CRITERION: LCFF Revenue

STANDARD: Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's LCFF Revenue Standard Percentage Range: **-2.0% to +2.0%**

4A. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. In the First Interim column, Current Year data are extracted; enter data for the two subsequent years.

Fiscal Year	LCFF Revenue (Fund 01, Objects 8011, 8012, 8020-8089) Budget Adoption (Form 01CS, Item 4B)	First Interim Projected Year Totals	Percent Change	Status
Current Year (2017-18)	27,032,725.00	27,037,963.00	0.0%	Met
1st Subsequent Year (2018-19)	28,143,396.00	27,459,824.00	-2.4%	Not Met
2nd Subsequent Year (2019-20)	28,956,633.00	28,215,550.00	-2.6%	Not Met

4B. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD NOT MET - Projected LCFF revenue has changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting LCFF revenue.

Explanation:
(required if NOT met)

Projections were used based off the FCMAT calculator. ADA slightly lower

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999) Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
Third Prior Year (2014-15)	16,838,887.41	18,613,331.09	90.5%
Second Prior Year (2015-16)	18,477,692.85	20,751,363.87	89.0%
First Prior Year (2016-17)	19,277,444.37	21,249,931.19	90.7%
		Historical Average Ratio:	90.1%

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	3.0%	3.0%	3.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	**87.1% to 93.1%**	**87.1% to 93.1%**	**87.1% to 93.1%**

5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999) Salaries and Benefits (Form 01I, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 01I, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)	Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
Current Year (2017-18)	20,090,598.00	22,418,193.00	89.6%	Met
1st Subsequent Year (2018-19)	20,842,945.00	23,170,540.00	90.0%	Met
2nd Subsequent Year (2019-20)	21,772,776.00	23,750,371.00	91.7%	Met

5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since budget adoption.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	**-5.0% to +5.0%**
District's Other Revenues and Expenditures Explanation Percentage Range:	**-5.0% to +5.0%**

6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. First Interim data for the Current Year are extracted. If First Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)

Object Range / Fiscal Year	Budget Adoption Budget (Form 01CS, Item 6B)	First Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
Current Year (2017-18)	1,582,919.00	1,743,808.00	10.2%	Yes
1st Subsequent Year (2018-19)	1,582,919.00	1,743,808.00	10.2%	Yes
2nd Subsequent Year (2019-20)	1,582,919.00	1,743,808.00	10.2%	Yes

Explanation: (required if Yes)
Budget is conserative until award letters are received.

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)

Current Year (2017-18)	2,197,131.00	3,127,970.52	42.4%	Yes
1st Subsequent Year (2018-19)	2,197,131.00	2,663,728.52	21.2%	Yes
2nd Subsequent Year (2019-20)	2,197,131.00	2,663,728.52	21.2%	Yes

Explanation: (required if Yes)
Budget is conserative until award letters are received & one time money.

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)

Current Year (2017-18)	2,979,810.00	3,327,271.58	11.7%	Yes
1st Subsequent Year (2018-19)	2,979,810.00	3,327,271.58	11.7%	Yes
2nd Subsequent Year (2019-20)	2,797,810.00	3,327,271.58	18.9%	Yes

Explanation: (required if Yes)
PTO, boosters, and foundation funds are not accounted for at budget adoption.

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)

Current Year (2017-18)	1,577,548.00	1,815,391.00	15.1%	Yes
1st Subsequent Year (2018-19)	1,577,548.00	1,815,391.00	15.1%	Yes
2nd Subsequent Year (2019-20)	1,577,548.00	1,665,391.00	5.6%	Yes

Explanation: (required if Yes)
One time money resulting in more expenditures.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)

Current Year (2017-18)	5,022,096.00	5,623,144.52	12.0%	Yes
1st Subsequent Year (2018-19)	5,022,096.00	5,219,696.81	3.9%	No
2nd Subsequent Year (2019-20)	5,022,096.00	5,019,696.81	0.0%	No

Explanation: (required if Yes)
One time money resulting in more expenditures.

6B. Calculating the District's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Budget Adoption Budget	First Interim Projected Year Totals	Percent Change	Status
Total Federal, Other State, and Other Local Revenue (Section 6A)				
Current Year (2017-18)	6,759,860.00	8,199,050.10	21.3%	Not Met
1st Subsequent Year (2018-19)	6,759,860.00	7,734,808.10	14.4%	Not Met
2nd Subsequent Year (2019-20)	6,577,860.00	7,734,808.10	17.6%	Not Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)				
Current Year (2017-18)	6,599,644.00	7,438,535.52	12.7%	Not Met
1st Subsequent Year (2018-19)	6,599,644.00	7,035,087.81	6.6%	Not Met
2nd Subsequent Year (2019-20)	6,599,644.00	6,685,087.81	1.3%	Met

6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

1a. STANDARD NOT MET - One or more projected operating revenue have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation: Federal Revenue (linked from 6A if NOT met)
Budget is conserative until award letters are received.

Explanation: Other State Revenue (linked from 6A if NOT met)
Budget is conserative until award letters are received & one time money.

Explanation: Other Local Revenue (linked from 6A if NOT met)
PTO, boosters, and foundation funds are not accounted for at budget adoption.

1b. STANDARD NOT MET - One or more total operating expenditures have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation: Books and Supplies (linked from 6A if NOT met)
One time money resulting in more expenditures.

Explanation: Services and Other Exps (linked from 6A if NOT met)
One time money resulting in more expenditures.

7. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since budget adoption in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75, as amended by AB 104 (Chapter 13, Statutes of 2015), effective 2017-18 to 2019-20 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: AB 104 (Chapter 13, Statutes of 2015) requires the district to deposit into the account, for the 2017-18 to 2019-20 fiscal years, a minimum amount that is the greater of the following amounts:

A. The lesser of three percent of the total general fund expenditures and other financing uses for that fiscal year or the amount that the district deposited into the account for the 2014-15 fiscal year; or

B. Two percent of the total general fund expenditures and other financing uses for that fiscal year.

DATA ENTRY: Enter the Required Minimum Contribution if Budget data does not exist. If EC 17070.75(e)(1) and (e)(2) apply, input 3%. Budget data that exist will be extracted; otherwise, enter budget data into lines 1 and 2. All other data are extracted.

		Required Minimum Contribution	First Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1.	OMMA/RMA Contribution	724,222.76	1,514,296.00	Met
2.	Budget Adoption Contribution (information only) (Form 01CS, Criterion 7, Line 2e)		1,398,080.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

	Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
	Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
	Other (explanation must be provided)

Explanation:
(required if NOT met and Other is marked)

8. CRITERION: Deficit Spending

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves[1] as a percentage of total expenditures and other financing uses[2] in any of the current fiscal year or two subsequent fiscal years.

[1]Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

[2]A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
District's Available Reserve Percentages (Criterion 10C, Line 9)	11.5%	7.1%	3.2%
District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	**3.8%**	**2.4%**	**1.1%**

8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals: Net Change in Unrestricted Fund Balance (Form 01I, Section E) (Form MYPI, Line C)	Projected Year Totals: Total Unrestricted Expenditures and Other Financing Uses (Form 01I, Objects 1000-7999) (Form MYPI, Line B11)	Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
Current Year (2017-18)	(866,856.60)	22,588,193.00	3.8%	Met
1st Subsequent Year (2018-19)	(1,661,584.60)	23,340,540.00	7.1%	Not Met
2nd Subsequent Year (2019-20)	(1,485,689.60)	23,920,371.00	6.2%	Not Met

8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD NOT MET - Unrestricted deficit spending has exceeded the standard percentage level in any of the current year or two subsequent fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing the unrestricted budget, and what changes will be made to ensure that the budget deficits are eliminated or are balanced within the standard.

Explanation:
(required if NOT met)

District choice to not cut current programs and spend down reserves. STRS/PERS increases are greater than the LCFF funding levels.

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the District's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals (Form 01I, Line F2) (Form MYPI, Line D2)	Status
Current Year (2017-18)	4,811,942.76	Met
1st Subsequent Year (2018-19)	3,150,358.16	Met
2nd Subsequent Year (2019-20)	1,664,668.56	Met

9A-2. Comparison of the District's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund (Form CASH, Line F, June Column)	Status
Current Year (2017-18)	2,975,099.38	Met

9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves[1] for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts[2] as applied to total expenditures and other financing uses[3]:

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA		
5% or $66,000 (greater of)	0	to	300
4% or $66,000 (greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	over

[1] Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

[2] Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

[3] A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
District Estimated P-2 ADA (Current Year, Form AI, Lines A4 and C4. Subsequent Years, Form MYPI, Line F2, if available.)	3,156	3,156	3,156
District's Reserve Standard Percentage Level:	**3%**	**3%**	**3%**

10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

1. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members? Yes
2. If you are the SELPA AU and are excluding special education pass-through funds:
   a. Enter the name(s) of the SELPA(s):

	Current Year Projected Year Totals (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
b. Special Education Pass-through Funds (Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223)	0.00		

10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Expenditures and Other Financing Uses (Form 01I, objects 1000-7999) (Form MYPI, Line B11)	38,018,947.41	38,367,846.70	38,947,677.70
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)			
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	38,018,947.41	38,367,846.70	38,947,677.70
4. Reserve Standard Percentage Level	3%	3%	3%
5. Reserve Standard - by Percent (Line B3 times Line B4)	1,140,568.42	1,151,035.40	1,168,430.33
6. Reserve Standard - by Amount ($66,000 for districts with less than 1,001 ADA, else 0)	0.00	0.00	0.00
7. **District's Reserve Standard (Greater of Line B5 or Line B6)**	**1,140,568.42**	**1,151,035.40**	**1,168,430.33**

10C. Calculating the District's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year Projected Year Totals (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	1,140,569.00	1,151,036.00	1,168,431.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	3,176,745.60	1,504,694.00	1,609.40
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	(0.09)	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00	0.00	0.00
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	70,228.03	70,228.03	70,228.03
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00	0.00	0.00
8. District's Available Reserve Amount (Lines C1 thru C7)	4,387,542.54	2,725,958.03	1,240,268.43
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	11.54%	7.10%	3.18%
District's Reserve Standard (Section 10B, Line 7):	**1,140,568.42**	**1,151,035.40**	**1,168,430.33**
Status:	Met	Met	Met

10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since budget adoption that may impact the budget? — No

1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent? — No

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

1a. Does your district have projected temporary borrowings between funds? (Refer to Education Code Section 42603) — No

1b. If Yes, identify the interfund borrowings:

S4. Contingent Revenues

1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)? — No

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than $20,000 and more than five percent since budget adoption.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than $20,000 and more than five percent since budget adoption.

Identify capital project cost overruns that have occurred since budget adoption that may impact the general fund budget.

District's Contributions and Transfers Standard: **-5.0% to +5.0% or -$20,000 to +$20,000**

S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the First Interim's Current Year data will be extracted. Enter First Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the First Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	Budget Adoption (Form 01CS, Item S5A)	First Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a. **Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)**					
Current Year (2017-18)	(6,083,004.00)	(6,646,844.60)	9.3%	563,840.60	Not Met
1st Subsequent Year (2018-19)	(6,083,004.00)	(6,646,844.60)	9.3%	563,840.60	Not Met
2nd Subsequent Year (2019-20)	(6,083,004.00)	(6,646,844.60)	9.3%	563,840.60	Not Met
1b. **Transfers In, General Fund ***					
Current Year (2017-18)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2018-19)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2019-20)	0.00	0.00	0.0%	0.00	Met
1c. **Transfers Out, General Fund ***					
Current Year (2017-18)	170,000.00	170,000.00	0.0%	0.00	Met
1st Subsequent Year (2018-19)	170,000.00	170,000.00	0.0%	0.00	Met
2nd Subsequent Year (2019-20)	170,000.00	170,000.00	0.0%	0.00	Met

1d. **Capital Project Cost Overruns**

Have capital project cost overruns occurred since budget adoption that may impact the general fund operational budget? No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

1a. NOT MET - The projected contributions from the unrestricted general fund to restricted general fund programs have changed since budget adoption by more than the standard for any of the current year or subsequent two fiscal years. Identify restricted programs and contribution amount for each program and whether contributions are ongoing or one-time in nature. Explain the district's plan, with timeframes, for reducing or eliminating the contribution.

Explanation: (required if NOT met)

Special Education funds decreased but services have increased. Out years are projected at current 1st Interim budget for conservative budgeting.

1b. MET - Projected transfers in have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation: (required if NOT met)

1c. MET - Projected transfers out have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1d. NO - There have been no capital project cost overruns occurring since budget adoption that may impact the general fund operational budget.

Project Information:
(required if YES)

S6. Long-term Commitments

Identify all existing and new multiyear commitments[1] and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

[1] Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the District's Long-term Commitments

DATA ENTRY: If Budget Adoption data exist (Form 01CS, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no Budget Adoption data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your district have long-term (multiyear) commitments? (If No, skip items 1b and 2 and sections S6B and S6C) — Yes

   b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since budget adoption? — Yes

2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For: Funding Sources (Revenues)	Debt Service (Expenditures)	Principal Balance as of July 1, 2017
Capital Leases				
Certificates of Participation				
General Obligation Bonds				
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				
Other Long-term Commitments (do not include OPEB):				
TOTAL:				0

Type of Commitment (continued)	Prior Year (2016-17) Annual Payment (P & I)	Current Year (2017-18) Annual Payment (P & I)	1st Subsequent Year (2018-19) Annual Payment (P & I)	2nd Subsequent Year (2019-20) Annual Payment (P & I)
Capital Leases				
Certificates of Participation				
General Obligation Bonds	2,941,595	7,737,450	7,284,551	7,588,500
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				
Other Long-term Commitments (continued):				
Total Annual Payments:	2,941,595	7,737,450	7,284,551	7,588,500
Has total annual payment increased over prior year (2016-17)?		**Yes**	**Yes**	**Yes**

S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

1a. Yes - Annual payments for long-term commitments have increased in one or more of the current or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

Explanation:
(Required if Yes to increase in total annual payments)

The county treasurer collects the property taxes pledged and assessed to pay the district debt and service obligation.

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

Explanation:
(Required if Yes)

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since budget adoption, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7A) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4) — No

   b. If Yes to Item 1a, have there been changes since budget adoption in OPEB liabilities? — n/a

   c. If Yes to Item 1a, have there been changes since budget adoption in OPEB contributions? — n/a

2. OPEB Liabilities

	Budget Adoption (Form 01CS, Item S7A)	First Interim
a. OPEB actuarial accrued liability (AAL)		
b. OPEB unfunded actuarial accrued liability (UAAL)		
c. Are AAL and UAAL based on the district's estimate or an actuarial valuation?		
d. If based on an actuarial valuation, indicate the date of the OPEB valuation.		

3. OPEB Contributions

	Budget Adoption (Form 01CS, Item S7A)	First Interim
a. OPEB annual required contribution (ARC) per actuarial valuation or Alternative Measurement Method		
Current Year (2017-18)		
1st Subsequent Year (2018-19)		
2nd Subsequent Year (2019-20)		
b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)		
Current Year (2017-18)		0.00
1st Subsequent Year (2018-19)		
2nd Subsequent Year (2019-20)		
c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)		
Current Year (2017-18)		
1st Subsequent Year (2018-19)		
2nd Subsequent Year (2019-20)		
d. Number of retirees receiving OPEB benefits		
Current Year (2017-18)		
1st Subsequent Year (2018-19)		
2nd Subsequent Year (2019-20)		

4. Comments:

S7B. Identification of the District's Unfunded Liability for Self-insurance Programs

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7B) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

   No

   b. If Yes to item 1a, have there been changes since budget adoption in self-insurance liabilities?

   n/a

   c. If Yes to item 1a, have there been changes since budget adoption in self-insurance contributions?

   n/a

2. Self-Insurance Liabilities	Budget Adoption (Form 01CS, Item S7B)	First Interim
a. Accrued liability for self-insurance programs		
b. Unfunded liability for self-insurance programs		

3. Self-Insurance Contributions	Budget Adoption (Form 01CS, Item S7B)	First Interim
a. Required contribution (funding) for self-insurance programs		
Current Year (2017-18)		
1st Subsequent Year (2018-19)		
2nd Subsequent Year (2019-20)		
b. Amount contributed (funded) for self-insurance programs		
Current Year (2017-18)		
1st Subsequent Year (2018-19)		
2nd Subsequent Year (2019-20)		

4. Comments:

S8. Status of Labor Agreements

Analyze the status of employee labor agreements. Identify new labor agreements that have been ratified since budget adoption, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period
Were all certificated labor negotiations settled as of budget adoption? Yes

If Yes, complete number of FTEs, then skip to section S8B.
If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2016-17)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of certificated (non-management) full-time-equivalent (FTE) positions	158.6	162.1	152.1	152.1

1a. Have any salary and benefit negotiations been settled since budget adoption? n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.
If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled? No
If Yes, complete questions 6 and 7.

Negotiations Settled Since Budget Adoption

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?
If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement? n/a
If Yes, date of budget revision board adoption:

4. Period covered by the agreement: Begin Date: Jul 01, 2016 End Date: Jun 30, 2019

5. Salary settlement:

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?	Yes	Yes	Yes
One Year Agreement			
Total cost of salary settlement			
% change in salary schedule from prior year			
or			
Multiyear Agreement			
Total cost of salary settlement			
% change in salary schedule from prior year (may enter text, such as "Reopener")			

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits			
	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
7. Amount included for any tentative salary schedule increases			

Certificated (Non-management) Health and Welfare (H&W) Benefits	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Are costs of H&W benefit changes included in the interim and MYPs?	Yes	Yes	Yes
2. Total cost of H&W benefits			
3. Percent of H&W cost paid by employer			
4. Percent projected change in H&W cost over prior year			

Certificated (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?	No		
If Yes, amount of new costs included in the interim and MYPs			

If Yes, explain the nature of the new costs:

Certificated (Non-management) Step and Column Adjustments	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Are step & column adjustments included in the interim and MYPs?	Yes	Yes	Yes
2. Cost of step & column adjustments			
3. Percent change in step & column over prior year			

Certificated (Non-management) Attrition (layoffs and retirements)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Are savings from attrition included in the budget and MYPs?	Yes	Yes	Yes
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?	Yes	Yes	Yes

Certificated (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of budget adoption? No

If Yes, complete number of FTEs, then skip to section S8C.
If No, continue with section S8B.

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2016-17)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of classified (non-management) FTE positions	105.0	105.9	105.9	105.9

1a. Have any salary and benefit negotiations been settled since budget adoption? No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.
If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled? Yes

If Yes, complete questions 6 and 7.

Negotiations Settled Since Budget Adoption

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement? n/a

If Yes, date of budget revision board adoption:

4. Period covered by the agreement: Begin Date: End Date:

5. Salary settlement:

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			

One Year Agreement

Total cost of salary settlement			
% change in salary schedule from prior year			

or

Multiyear Agreement

Total cost of salary settlement			
% change in salary schedule from prior year (may enter text, such as "Reopener")			

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits 90,399

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
7. Amount included for any tentative salary schedule increases			

Classified (Non-management) Health and Welfare (H&W) Benefits	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Are costs of H&W benefit changes included in the interim and MYPs?	Yes	Yes	Yes
2. Total cost of H&W benefits			
3. Percent of H&W cost paid by employer			
4. Percent projected change in H&W cost over prior year			

Classified (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?	No		
If Yes, amount of new costs included in the interim and MYPs			

If Yes, explain the nature of the new costs:

Classified (Non-management) Step and Column Adjustments	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Are step & column adjustments included in the interim and MYPs?	Yes	Yes	Yes
2. Cost of step & column adjustments			
3. Percent change in step & column over prior year			

Classified (Non-management) Attrition (layoffs and retirements)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Are savings from attrition included in the interim and MYPs?	Yes	Yes	Yes
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?	Yes	Yes	Yes

Classified (Non-management) - Other
List other significant contract changes that have occurred since budget adoption and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of budget adoption? n/a

If Yes or n/a, complete number of FTEs, then skip to S9.

If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2016-17)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of management, supervisor, and confidential FTE positions	26.0	27.4	27.4	27.4

1a. Have any salary and benefit negotiations been settled since budget adoption? n/a

If Yes, complete question 2.

If No, complete questions 3 and 4.

1b. Are any salary and benefit negotiations still unsettled? n/a

If Yes, complete questions 3 and 4.

Negotiations Settled Since Budget Adoption

2. Salary settlement:	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			
Total cost of salary settlement			
Change in salary schedule from prior year (may enter text, such as "Reopener")			

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
4. Amount included for any tentative salary schedule increases			

Management/Supervisor/Confidential Health and Welfare (H&W) Benefits	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Are costs of H&W benefit changes included in the interim and MYPs?			
2. Total cost of H&W benefits			
3. Percent of H&W cost paid by employer			
4. Percent projected change in H&W cost over prior year			

Management/Supervisor/Confidential Step and Column Adjustments	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Are step & column adjustments included in the budget and MYPs?			
2. Cost of step & column adjustments			
3. Percent change in step and column over prior year			

Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Are costs of other benefits included in the interim and MYPs?			
2. Total cost of other benefits			
3. Percent change in cost of other benefits over prior year			

S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year? No

   If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

A1.	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)	No
A2.	Is the system of personnel position control independent from the payroll system?	No
A3.	Is enrollment decreasing in both the prior and current fiscal years?	Yes
A4.	Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?	No
A5.	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	No
A6.	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	No
A7.	Is the district's financial system independent of the county office system?	No
A8.	Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)	No
A9.	Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?	No

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

End of School District First Interim Criteria and Standards Review

CABRILLO UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

BOARD MEETING DATE: December 14, 2017

☒ **ACTION**
☐ **CONSENT**
☐ **DISCUSSION**
☐ **INFORMATION**

BOARD AGENDA NUMBER: 16.d

BOARD AGENDA ITEM: Approve of a Contract with CAW Architects, Inc. to Design Phase IV of Hatch Elementary School

DEPARTMENT: Business Department

CONTACT PERSON: Crystal Leach, Chief Business Official

BACKGROUND INFORMATION:

In June, 2012 the community supported the passage of Measure S and authorized the District to issue up to $81 million in facility bond funds over the life of the program. Hatch Phase IV is the final phase for the Hatch Modernization Project.

REPORT/PROPOSAL:

CAW Architects, Inc. has extensive experience in school construction design, including modernizations. This will be CAW's first project with the district.

FINANCIAL IMPACT:

There is no negative financial impact to the General Fund. There will be an impact to the Bond fund in the amount of $509,147 for all design and related engineering/consulting work.

RECOMMENDATION:

Approve a contract with CAW Architects, Inc. to design Phase IV of Hatch Elementary School.

AGREEMENT FOR ARCHITECTURAL SERVICES

CABRILLO UNIFIED SCHOOL DISTRICT

WITH

CAW ARCHITECTS, INC.

FOR

Hatch Elementary School Modernization, Phase IV

December __, 2017

TABLE OF CONTENTS

Article 1 Definitions 1
Article 2 Scope, Responsibilities and Services of Architect 3
Article 3 Architect Staff 7
Article 4 Schedule of Services 8
Article 5 Construction Cost Budget 8
Article 6 Fee and Method of Payment 9
Article 7 Payment for Extra Services or Changes 9
Article 8 Ownership of Data 10
Article 9 Termination of Contract 11
Article 10 Indemnity / Architect Liability 12
Article 11 Fingerprinting 13
Article 12 Responsibilities of the District 13
Article 13 Liability of District 14
Article 14 Nondiscrimination 14
Article 15 Insurance 14
Article 16 Covenant against Contingent Fees 14
Article 17 Entire Agreement/Modification 15
Article 18 Non-Assignment of Agreement 15
Article 19 Law, Venue 15
Article 20 Alternative Dispute Resolution 15
Article 21 Attorneys' Fees 15
Article 22 Severability 16
Article 23 Employment Status 16
Article 24 Certificate of Architect 17
Article 25 Cost Disclosure - Documents and Written Reports 17
Article 26 Notice & Communications 17
Article 27 RESERVED 18
Article 28 District's Right to Audit 18
Article 29 Other Provisions 18
Article 30 Exhibits "A" through "F" 19

AGREEMENT FOR ARCHITECTURAL SERVICES

This Agreement for Architectural Services is made as of December __, 2017, between the Cabrillo Unified School District, a California public school district, ("District") and CAW Architects, Inc. ("Architect") (collectively "Parties"), for the following project as described in **Exhibit "A"** and any Increment Authorization(s) ("Project"):

Hatch Elementary School Modernization, Phase IV, located at 490 Miramontes, Half Moon Bay, CA 94019

Work assigned under Increment Authorization(s) may include multiple phases or components, any one of which may be changed, including terminated, in the same manner as the Project, as indicated herein, without changing in any way the remaining Increment(s). Architect shall invoice for each Increment separately as set forth in each Increment Authorization.

For and in consideration of the mutual covenants herein contained, the Parties hereto agree as follows:

Article 1. Definitions

1.1. In addition to the definitions above, the following definitions of words or phrases shall apply when used in this Agreement, including all Exhibits and any Increment Authorization(s):

1.1.1. **Agreement**: The Agreement consists exclusively of this document and all identified exhibits attached and incorporated by reference, and any Increment Authorization(s).

1.1.2. **Architect**: The Architect identified in the first paragraph of this Agreement, including all Consultants to the Architect. The term Architect means the Design Professional in General Responsible Charge on this Project, identified in **Exhibit "A"** and any Increment Authorization(s).

1.1.3. **As-Built Drawings ("As-Builts")**: Any document prepared and submitted by District Contractor(s) that details on a Conforming Set, the actual construction performed during the Project, including changes necessitated by Construction Change Documents and change orders, and detailed by the District's construction contractor(s) on a Conforming Set.

1.1.4. **Bid Set**: The plans, drawings, and specifications at the end of the Construction Documents Phase that the Division of the State Architect ("DSA") has approved and that the District can use to go out to bid for construction of the Project.

1.1.5. **Conforming Set**: The plans, drawings, and specifications at the end of the Bidding Phase that incorporate all addenda, if any, issued during the Bidding Phase. The Architect shall ensure that DSA has approved all revisions to the Bid Set that are incorporated onto the Conforming Set and for which DSA approval is required.

1.1.6. **Project Budget**: The total amount of funds indicated by the District for the entire Project plus all other costs, including design, construction, administration, and financing.

1.1.7. **Construction Change Documents ("CCD")**: The documentation of changes to the DSA-approved construction documents.

1.1.8. **Construction Cost Budget**: The total cost to District of all elements of the Project designed or specified by the Architect, as adjusted at the end of each design phase in accordance with this Agreement. The Construction Cost Budget does not include the compensation of the Architect and the Architect's Consultants, the cost of land, rights-of-way, financing or other costs which are the responsibility of the District, including construction management.

1.1.9. **Construction Manager**: The District's representative on the Project if the District retains a construction manager, project manager, or owner's representative.

1.1.10. **Contractor**: One or more licensed contractors under contract with the District for construction of all or a portion of the Project.

1.1.11. **Consultant(s)**: Any and all consultant(s), sub-consultant(s), subcontractor(s), or agent(s) to the Architect.

1.1.12. **District**: The Cabrillo Unified School District.

1.1.13. **DSA**: The Division of the State Architect.

1.1.14. **Extra Services**: District-authorized services outside of the scope in **Exhibit "A"** or District-authorized reimbursables not included in Architect's Fee.

1.1.15. **Increment Authorization(s)**: Written authorization(s) in the form of **Exhibit "A-2,"** attached hereto and incorporated herein by this reference, and executed by Architect and District, which identify specific increments or components of the Project assigned to Architect under terms of this Agreement, and any provisions specific to that Increment Authorization in addition to those contained in this Agreement.

1.1.16. **Laboratory of Record**: The District-designated laboratory(ies) for testing of concrete, soils, materials, and other required testing.

1.1.17. **Project**: Hatch Elementary School Modernization, Phase IV, located at 490 Miramontes, Half Moon Bay, CA 94019, as defined in **Exhibit "A"** and any Increment Authorization(s).

1.1.18. **Record Drawings**: A final set of drawings prepared by the Architect that incorporates all changes from all As-Builts, sketches, details, and clarifications.

1.1.19. **Service(s)**: All labor, materials, supervision, services, tasks, and work that the Architect is required to perform and that are required by, or reasonably inferred from, the Agreement, and that are necessary for the design and completion of the Project.

1.1.20. **Visually Verify**: To verify to the fullest extent possible by physical observation and reasonable investigation and without any destructive action.

Article 2. Scope, Responsibilities, and Services of Architect

2.1. Architect shall render the Services described herein, in **Exhibit "A,"** and in any Increment Authorization(s), commencing with receipt of a written Notice to Proceed signed by the District representative. Architect's Services will be completed in accordance with the schedule attached as **Exhibit "C."**

2.2. Architect shall provide Services that shall comply with professional architectural standards, including the standard of care applicable to architects designing public school facilities and applicable requirements of federal, state, and local law, including, but not limited to, the requirements of the California Business and Professions Code, the California Education Code, and the California Code of Regulations. All persons providing professional services hereunder shall be properly licensed as required by California law.

2.3. The District intends to award the Project to Contractor(s) pursuant to a competitive bid process. District reserves its right to use alternative delivery methods and the Architect's scope of work may be adjusted accordingly.

2.4. Architect acknowledges that all California public school districts are obligated to develop and implement the following storm water requirements, and Architect shall provide the design for the same, without limitation:

2.4.1. A municipal Separate Storm Sewer System ("MS4"). An MS4 is a system of conveyances used to collect and/or convey storm water, including, without limitation, catch basins, curbs, gutters, ditches, man-made channels, and storm drains.

2.4.2. A Storm Water Pollution Prevention Plan ("SWPPP") that contains specific best management practices ("BMPs") and establishes numeric effluent limitations at:

2.4.2.1. Sites where the District engages in maintenance (e.g., fueling, cleaning, repairing) of transportation activities.

2.4.2.2. Construction sites where:

2.4.2.2.1. one (1) or more acres of soil will be disturbed, or

2.4.2.2.2. the project is part of a larger common plan of development that disturbs one (1) or more acres of soil.

2.4.2.3. Architect shall conform its design work to the District's storm water requirements indicated above, that are approved by the District and applicable to the Project, at no additional cost to the District. In addition, as required Architect shall develop a grading and drainage plan and a site plan from architectural information showing a final development of the site. This drawing will also include a horizontal and vertical control plan and a utility infrastructure plan. The Services described in this subparagraph shall be provided by a professional civil engineer who contracts with or is an employee of the Architect.

2.5. Architect shall contract for or employ at Architect's expense, Consultant(s) to the extent deemed necessary for completion of the Project including, but not limited to: architects; mechanical, electrical, structural and civil engineers; landscapers; and interior designers, licensed as such by the State of California as part of the Basic Services under this Agreement. The names of Consultant(s) shall be submitted to the District for approval prior to commencement of Services, as indicated below. The District reserves the right to reject Architect's use of any particular Consultant. Nothing in the foregoing procedure shall create any contractual relationship between the District and any Consultant employed by the Architect under terms of the Agreement. Architect shall require each of the Consultants retained by it to execute agreements with standard of care and indemnity provisions commensurate with this Agreement, but Architect shall remain solely responsible and liable to District for all matters covered by this Agreement.

2.6. Architect shall coordinate with District personnel or its designated representatives as may be requested and desirable, including with other professionals employed by the District for the design, coordination or management of other work related to the Project. This shall include, without limitation, coordination with State labor compliance, if any. If the Architect employs Consultant(s), the Architect shall ensure that its contract(s) with its Consultant(s) include language notifying the Consultant(s) of State labor compliance, if any.

2.7. Architect shall identify the regulatory agencies that have jurisdiction over essential building and design elements and coordinate with and implement the requirements of the regulatory agencies, including, without limitation, the California Department of Education, the Office of Public School Construction, the Department of General Services, DSA, including DSA Fire/Life Safety, DSA Access Compliance Section, DSA Structural Safety Section, the State Fire Marshal and any regulatory office or agency that has authority for review and supervision of school district construction projects.

2.7.1. If the Project is subject to DSA jurisdiction, then Architect, and its Consultants, if any, shall comply with all the DSA requirements, including without limitation, all the requirements included and/or referenced in the following forms:

2.7.2.1. Form DSA IR 109, Change in Delegation of Responsibility, or such other forms or documentation as is required for the Project.

2.7.2.2. Form DSA IR A-6, Construction Change Document Submittal and Approval Process.

2.7.2.3. Form DSA IR A-24, Construction Phase Duties of the School District, Contractor and Design Professional.

2.7.2.4. Form DSA PR 13-01, Construction Oversight Process Procedure.

2.7.1.4.1. Each of Architect's duties as provided in the Construction Oversight Process Procedure shall be performed timely so as not to result in any delay to the Project.

2.7.2.5. Form DSA PR 13-02, Project Certification Process.

2.8. Architect shall provide Services as required to obtain any local, state and/or federal agencies' approval for on-site and off-site work related to the Project including review by regulatory agencies having jurisdiction over the Project.

2.9. Architect shall direct and monitor the work of the District's DSA project inspector(s) ("Project Inspector(s)") and the Laboratory of Record. Architect shall provide code required supervision of special inspectors not provided by the Laboratory of Record.

2.10. Architect shall give efficient supervision to Services, using its professional skill and attention in accordance with the applicable standard of care. Architect shall carefully study and compare all contract documents, drawings, specifications, and other instructions ("Contract Documents") and shall at once report to District, Construction Manager, and Contractor, any error, inconsistency, or omission that Architect or its employees may discover, in writing, with

a copy to District's Project Inspector(s). Architect shall have responsibility for discovery of errors, inconsistencies, or omissions.

2.11. Architect recognizes that the District may obtain the services of a Construction Manager and that Architect may have to assume certain coordination and management responsibilities, including tracking Requests for Information ("RFI"), providing RFI responses, and leading all coordination meetings between the District, Project Inspectors, and Contractors on the Project. The District reserves the right to retain the services of a Construction Manager at any time. The Construction Manager, if any, shall be authorized to give Architect Services authorizations and issue written approvals and notices to proceed on behalf of District. The District reserves the right to designate a different Construction Manager at any time. Any task, including, but not limited to, reviews or approvals that the District may perform pursuant to this Agreement may be performed by the Construction Manager, unless that task indicates it shall be performed by the Governing Board of the District. In addition, the District may have a constructability review of Architect's design documents. Architect shall conform any design documents to the constructability review as part of the Services under this Agreement and shall not be entitled to any compensation as Extra Services for this activity.

2.12. Architect shall provide computer-generated pictures downloaded to computer files, updated as requested by the District, that the District may use on its website.

2.13. As part of the basic Services pursuant to this Agreement, Architect is not responsible for:

2.13.1. Ground contamination or hazardous material analysis.

2.13.2. Any asbestos and/or lead testing, design or abatement; however, it shall coordinate and integrate its work with any such information provided by District.

2.13.3. Compliance with the California Environmental Quality Act ("CEQA"), except that Architect agrees to coordinate its work with that of any CEQA consultants retained by the District, to provide current elevations and schematic drawings for use in CEQA compliance documents, and to incorporate any mitigation measures adopted by the District into the Project design at no additional cost to the District.

2.13.4. Historical significance report.

2.13.5. Soils investigation.

2.13.6. Geotechnical hazard report, except as indicated in **Exhibit "A."**

Article 3. Architect Staff

3.1. The Architect has been selected to perform the Services herein because of the skills and expertise of key individuals.

3.2. The Architect agrees that the following key people in Architect's firm shall be associated with the Project in the following capacities:

Principal In Charge:

Project Director:

Project Manager(s):

Project Architect(s):

Other:

Major Consultants:

Electrical:

Mechanical:

Structural:

Civil:

Other:

Architect shall not change any of the key personnel listed above without prior written approval by the District, unless said personnel cease to be employed by Architect. In either case, the District shall be allowed to interview and approve replacement personnel.

3.3. If any designated lead or key person fails to perform to the satisfaction of the District, then upon written notice Architect shall have five (5) calendar days to remove that person from the Project and replace that person with one acceptable to the District. All lead or key personnel for any Consultant must also be designated by the Consultant and are subject to all conditions stated in this paragraph.

3.4. Architect represents that Architect has no existing interest and will not acquire any interest, direct or indirect, which could conflict in any manner or degree with the performance of Services required under this Agreement and that no person having any such interest shall be employed by Architect.

3.5. Architect shall comply with Education Code section 17302(a) and agrees that any plans and/or specifications included in the Services

shall be prepared under the supervision of licensed personnel, and that licensed personnel shall be in "responsible charge" of persons who observe the construction.

Article 4. Schedule of Services

Architect shall commence Services under this Agreement upon receipt of a written Notice to Proceed and shall prosecute the Services diligently as described in **Exhibit "A**,**"** so as to proceed with and complete the Services in compliance with the schedule in **Exhibit "C**.**"** Time is of the essence and failure of Architect to perform Services on time as specified in this Agreement is a material breach of this Agreement. It shall not be a material breach if a delay is beyond the Architect's or Architect's Consultant(s)' reasonable control.

Article 5. Construction Cost Budget

5.1. Architect hereby accepts the District's established Construction Cost Budget and Project scope. In accordance with **Exhibit "A,"** and any Increment Authorization(s), the Architect shall have responsibility to further develop, review, and reconcile the Construction Cost Budget for the District at the beginning of the Project and at the completion of each design phase. The District and Construction Manager shall also have responsibility to develop, review, and reconcile the Construction Cost Budget with the Architect.

5.2. Architect shall complete all Services as described in **Exhibit "A,"** and any Increment Authorization(s), including all plans, designs, drawings, specifications and other Contract Documents, so that the cost to construct the work designed by the Architect will not exceed the Construction Cost Budget, as adjusted subsequently with the District's written approval. Architect shall maintain cost controls throughout the Project to deliver the Project within the Construction Cost Budget.

5.3. The District may, in its sole discretion, do one, or a combination, of the following if any of the events in Article 5.4 occur:

5.3.1. Give Architect written approval on an agreed adjustment to the Construction Cost Budget.

5.3.2. Authorize Architect to re-negotiate, when appropriate, and/or re-bid the Project within three (3) months' time of receipt of bids (exclusive of District and other agencies' review time) at no additional cost to the District.

5.3.3. Terminate this Agreement if the Project is abandoned by the District, without further obligation by either party.

5.3.4. Within three (3) months' time of receipt of bids, instruct Architect to revise the drawings and specifications (in scope and quality as approved by the District) to bring the Project within the Construction Cost Budget for re-bidding at no additional cost to the District.

5.4. If any of the following events occur, the District may exercise any one, or any combination, of the actions set forth in Article 5.3 above:

5.4.1. The lowest responsive base bid received is in excess of five percent (5%) of the Construction Cost Budget; or

5.4.2. If the combined total of base bid and all additive alternates come in ten percent (10%) or more under the Construction Cost Budget; or

5.4.3. If the Construction Cost Budget increases in phases subsequent to the Schematic Design Phase due to reasonably foreseeable changes in the condition of the construction market in the county in which the District is located, in so far as these have not been caused by Acts of God, earthquakes, strikes, war, or energy shortages due to uncontrollable events in the world economy.

Article 6. Fee and Method of Payment

6.1. The District shall pay Architect for all Services contracted for under this Agreement in accordance with the rates set forth in **Exhibit "D,"** or as otherwise set forth in applicable Increment Authorizations.

6.2. The District shall pay Architect the Fee pursuant to the provisions of **Exhibit "D**,**"** or as otherwise set forth in applicable Increment Authorization(s).

6.3. Architect shall bill its work under this Agreement in accordance with **Exhibit "D**,**"** or as otherwise set forth in applicable Increment Authorization(s).

6.4. No increase in Fee will be due from CCDs and/or change orders generated during the construction period to the extent caused by Architect's error or omission.

6.5. The Architect's Fee set forth in this Agreement shall be full compensation for all of Architect's Services incurred in the performance hereof as indicated in **Exhibit "D**,**"** or as otherwise set forth in applicable Increment Authorization(s).

6.6. Regardless of the structure of Architect's Fee, the Architect's Fee amount may be adjusted downward if the Scope of Services of this Agreement is reduced by the District in accordance with this Agreement.

Article 7. Payment for Extra Services or Changes

Any charges for Extra Services shall be paid by the District as described in **Exhibit "B"** only upon certification that the claimed Extra Service was authorized as indicated herein and that the Extra Services have been satisfactorily completed. If any service is done by Architect without prior written authorization by the Construction Manager or the District's authorized

representative, the District will not be obligated to pay for such service. The foregoing provision notwithstanding, Architect will be paid by the District as described in **Exhibit "B"** for Extra Services that the Construction Manager or the District's authorized representative verbally requests, provided that Architect confirms such request in writing pursuant to the notice requirements of this Agreement, and proceeds with such Extra Services not earlier than two (2) business days after the District receives confirmation of the request from the Architect.

Article 8. Ownership of Data

8.1. Pursuant to Education Code section 17316, this Agreement creates a non-exclusive and perpetual license for the District to use, at its discretion, all plans including, but not limited to, record drawings, specifications, estimates and other documents that Architect or its Consultants prepare or cause to be prepared pursuant to this Agreement.

8.2. Architect retains all rights to all copyrights over designs and other intellectual property embodied in the plans, record drawings, specifications, estimates, and other documents that Architect or its Consultants prepare or cause to be prepared pursuant to this Agreement.

8.3. Architect shall perform the Services and prepare all documents under this Agreement with the assistance of Computer Aided Design Drafting Technology ("CADD") (e.g., Revit, AutoCAD). Architect shall deliver to District, on request, the tape and/or compact disc format and the name of the supplier of the software/hardware necessary to use the design file. As to any drawings that Architect provides in a CADD file format, the District acknowledges that anomalies and errors may be introduced into data when it is transferred or used in a computer environment, and that the District should rely on hard copies of all documents.

8.4. In order to document exactly what CADD information was given to the District, Architect and District shall each date and sign a "hard" copy of reproducible documents that depict the information at the time Architect produces the CADD information. The District agrees to release Architect from all liability, damages, and/or claims that arise due to any changes made to this information by anyone other than Architect or its Consultant(s) subsequent to it being given to the District.

8.5. Following the termination of this Agreement, for any reason whatsoever, Architect shall promptly deliver to the District upon written request and at no cost to the District the following items (hereinafter "Instruments of Service"), which the District shall have the right to utilize in any way permitted by statute:

8.5.1. One (1) set of the Contract Documents, including the bidding requirements, specifications, and all existing cost estimates for the Project, in hard copy, reproducible format.

8.5.2. One (1) set of fixed image CADD files in DXF format of the drawings that are part of the Contract Documents.

8.5.3. One (1) set of non-fixed image CADD drawing files in DXF or DWG or both formats of the site plan, floor plans (architectural, plumbing, structural, mechanical and electrical), roof plan, sections and exterior elevations of the Project.

8.5.4. All finished or unfinished documents, studies, reports, calculations, drawings, maps, models, photographs, technology data and reports prepared by the Architect under this Agreement.

8.5.5. The obligation of Section 8.5 of this Agreement shall survive the termination of this Agreement for any reason whatsoever.

8.6. In the event the District changes or uses any fully or partially completed documents without Architect's knowledge or participation or both, the District agrees to release Architect of responsibility for such changes, and shall indemnify and hold Architect harmless from and against any and all claims on account of any damages or losses to property or persons, or economic losses, arising out of that change or use, unless Architect is found to be liable in a forum of competent jurisdiction. In the event that the District uses any fully or partially completed documents without the Architect's full involvement, the District shall remove all title blocks and other information that might identify Architect and its Consultants.

Article 9. Termination of Contract

9.1. If Architect fails to perform Architect's duties to the satisfaction of the District, or if Architect fails to fulfill in a timely and professional manner Architect's material obligations under this Agreement, or if Architect shall violate any of the material terms or provisions of this Agreement, the District shall have the right to terminate this Agreement, in whole or in part, pending a five (5) working day opportunity for the Architect to cure these failures or violations, following the District giving written notice thereof to the Architect. In the event of a termination pursuant to this subdivision, Architect may invoice the District for all Services performed until the notice of termination, but the District shall have the right to withhold payment and deduct any amounts equal to the District's costs because of Architect's actions, errors, or omissions that caused the District to terminate the Agreement.

9.2. Upon a five (5) working day notice, the District shall have the right in its sole discretion to terminate the Agreement for its own convenience. In the event of a termination for convenience, Architect may invoice District and District shall pay all undisputed invoice(s) for Services performed until the District's notice of termination.

9.3. Except as indicated in this Article, termination shall have no effect upon any of the rights and obligations of the Parties arising out of any transaction occurring prior to the effective date of such termination.

9.4. Architect has the right to terminate this Agreement if the District does not fulfill its material obligations under this Agreement. Such termination shall be effective thirty (30) days after receipt of written notice from Architect to the District. Architect may invoice the District and the District shall pay all undisputed invoice(s) for Services performed until Architect's notice of termination.

9.5. If, at any time in the progress of the Design of the Project, the Governing Board of the District determines that the Project should be terminated, Architect, upon written notice from the District of such termination, shall immediately cease Services on the Project. The District shall pay Architect only the fee associated with the Services provided since the last invoice that has been paid and up to the notice of termination.

9.6. If the District suspends the Project for more than one hundred twenty (120) consecutive days, Architect shall be compensated for Services performed prior to notice of that suspension. When the Project is resumed, the schedule shall be adjusted and Architect's compensation shall be equitably adjusted to provide for expenses incurred in the resumption of the Architect's Services. If the District suspends the Project for more than two (2) years, Architect may terminate this Agreement by giving written notice.

Article 10. Indemnity/Architect Liability

10.1. To the furthest extent permitted by California law, Architect shall indemnify and hold free and harmless the District, its Governing Board, agents, representatives, officers, consultants, employees, trustees, and volunteers ("the Indemnified Parties") from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity ("Claim") to the extent that such Claim(s) arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Architect, its officers, employees, subcontractors, consultants, or agents, including without limitation the payment of all consequential damages. Architect shall also, to the furthest extent permitted by California law, defend the Indemnified Parties at Architect's own expense, including attorneys' fees and costs, from any and all Claim(s) and allegations relating thereto.

10.2. Architect shall pay and satisfy any judgment, award, or decree that may be rendered against the Indemnified Parties in any Claim. Architect's obligation pursuant to Article 10.1 includes reimbursing the District for the cost of any settlement paid by the Indemnified Parties and for any and all fees and costs, including but not limited to legal fees and costs, expert witness fees, and consultant fees, incurred by the Indemnified Parties in the defense of any Claim(s), or to enforce the indemnity herein. Architect's obligation to defend or to indemnify

shall not be restricted to insurance proceeds. District shall also have the right to accept or reject any legal representation that Architect proposes to defend the Indemnified Parties.

10.3. District may withhold any and all costs that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Architect from amounts owing to Architect.

Article 11. Fingerprinting

Pursuant to Education Code section 45125.2, the District has determined on the basis of scope of Services in this Agreement, that Architect, its Consultants and their employees will have only limited contact with pupils. Architect shall promptly notify the District in writing of any facts or circumstances which might reasonably lead the District to determine that contact will be more than limited as defined by Education Code section 45125.1(d).

Article 12. Responsibilities of the District

12.1. The District shall examine the documents submitted by the Architect and shall render decisions so as to avoid unreasonable delay in the process of the Architect's Services.

12.2. The District shall verbally or in writing advise Architect if the District becomes aware of any fault or defect in the Project, including any errors, omissions or inconsistencies in the Architect's documents. Failure to provide such notice shall not relieve Architect of its responsibility therefore, if any.

12.3. Unless the District and Architect agree that a hazardous materials consultant shall be a Consultant of the Architect, the District shall furnish the services of a hazardous material consultant or other consultants when such services are requested in writing by Architect and deemed necessary by the District or are requested by the District. These services shall include: asbestos and lead paint survey; abatement documentation; and specifications related to said matters, which are to be incorporated into bid documents prepared by Architect. If the hazardous materials consultant is furnished by the District and is not a Consultant of the Architect, the specifications shall include a note to the effect that the hazardous materials consultant's specifications are included in the Architect's bid documents for the District's convenience and have not been prepared or reviewed by the Architect. The note shall also direct questions about the hazardous materials consultant's specifications related to asbestos and lead paint survey and/or abatement documentation to the preparer of the hazardous materials consultant's specifications.

Article 13. Liability of District

13.1. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement or the Services performed in connection with this Agreement.

13.2. District shall not be responsible for any damage to persons or property as a result of the use, misuse or failure of any equipment used by Architect, or by its employees, even though such equipment be furnished or loaned to Architect by District.

Article 14. Nondiscrimination

14.1. Architect agrees that no discrimination shall be made in the employment of persons under this Agreement because of the race, national origin, ancestry, religion, age, physical or mental disability, sex, or sexual orientation of such person.

14.2. Architect shall comply with any and all applicable regulations and laws governing nondiscrimination in employment.

Article 15. Insurance

15.1. Architect shall comply with the insurance requirements for this Agreement, set forth in **Exhibit "E."**

15.2. Architect shall provide certificates of insurance and endorsements to District prior to commencement of the work of this Agreement as required in **Exhibit "E."**

Article 16. Covenant against Contingent Fees

Architect warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Architect, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Architect, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent on or resulting from the award or making of this Agreement. For breach or violation of this warranty, the District shall have the right to annul this Agreement without liability, or in its discretion, to deduct from the contract price or consideration or to recover the full amount of such fee, commission, percentage fee, gift, or contingency.

Article 17. Entire Agreement / Modification

This Agreement, including the Exhibits attached hereto and any Increment Authorization(s), supersedes all previous contracts and constitutes the entire understanding of the Parties hereto. Architect shall be entitled to no other benefits than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both Parties. Architect specifically acknowledges that in entering this Agreement, Architect relies solely upon the provisions contained in this Agreement and no others.

Article 18. Non-Assignment of Agreement

In as much as this Agreement is intended to secure the specialized Services of the Architect, Architect may not assign, transfer, delegate or sublet any interest therein without the prior written consent of District and any such assignment, transfer, delegation or sublease without the District's prior written consent shall be considered null and void. Likewise, District may not assign, transfer, delegate or sublet any interest therein without the prior written consent of Architect and any such assignment, transfer, delegation or sublease without Architect's prior written consent shall be considered null and void.

Article 19. Law, Venue

19.1. This Agreement has been executed and delivered in the State of California and the validity, enforceability and interpretation of any of the clauses of this Agreement shall be determined and governed by the laws of the State of California.

19.2. To the fullest extent permitted by California law, the county in which the District administration office is located shall be the venue for any action or proceeding that may be brought or arise out of, in connection with or by reason of this Agreement.

Article 20. Alternative Dispute Resolution

All claims, disputes or controversies arising out of, or in relation to the interpretation, application or enforcement of this Agreement may be decided through mediation as the first method of resolution. If this method proves unsuccessful, then all claims, disputes or controversies as stated above may be decided through arbitration, if agreed to in writing by all Parties.

Article 21. Attorneys' Fees

In the event either party shall bring any action or legal proceeding for damages for any alleged breach of any provision of or performance under this Agreement, to terminate this Agreement, or to enforce, protect or establish any term or covenant of this Agreement or right or remedy of either party, the prevailing party shall be entitled to recover, as a part of the action or proceeding, reasonable attorneys' fees and court costs, including consultants' fees, attorneys' fees and costs for appeal, as may be fixed by the court. The term "prevailing party" shall mean the party who received substantially the

relief requested, whether by settlement, dismissal, summary judgment, judgment, or otherwise.

Article 22. Severability

If any term, covenant, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.

Article 23. Employment Status

23.1. Architect shall, during the entire term of Agreement, be an independent contractor and nothing in this Agreement is intended nor shall it be construed to create an employer-employee relationship, a joint venture relationship, or to allow the District to exercise discretion or control over the professional manner in which Architect performs the Services that are the subject matter of this Agreement; provided always, however, that the Services to be provided by Architect shall be provided in a manner consistent with all applicable standards and regulations governing such Services.

23.2. Architect understands and agrees that Architect's personnel are not and will not be eligible for membership in or any benefits from any District group plan for hospital, surgical or medical insurance or for membership in any District retirement program or for paid vacation, paid sick leave or other leave, with or without pay or for other benefits which accrue to a District employee.

23.3. Should the District, in its discretion, or a relevant taxing authority such as the Internal Revenue Service or the State Employment Development Department, or both, determine that Architect, or any employee or Consultant of Architect, is an employee of the District for purposes of collection of any employment taxes, the amounts payable under this Agreement shall be reduced by amounts equal to both the employee and employer portions of the tax due (and offsetting any credits for amounts already paid by Architect which can be applied against this liability). The District shall then forward those amounts to the relevant taxing authority.

23.4. Should a relevant taxing authority determine a liability for past services performed by Architect for the District, upon notification of such fact by the District, Architect shall promptly remit such amount due or arrange with the District to have the amount due withheld from future payments to Architect under this Agreement (again, offsetting any amounts already paid by Architect which can be applied as a credit against such liability).

23.5. A determination of employment status pursuant to the preceding two (2) paragraphs shall be solely for the purposes of the particular tax in question, and for all other purposes of this Agreement, Architect shall not be considered an employee of the District. Notwithstanding the foregoing, should any court, arbitrator, or administrative authority

determine that Architect is an employee for any other purpose, then Architect agrees to a reduction in District's liability resulting from this Agreement pursuant to principles similar to those stated in the foregoing paragraphs so that the total expenses of District under this Agreement shall not be greater than they would have been had the court, arbitrator, or administrative authority determined that Architect or its employees of Consultants was not an employee.

23.6. Nothing in this Agreement shall operate to confer rights or benefits on persons or entities not a party to this Agreement.

Article 24. Certificate of Architect

24.1. Architect certifies that the Architect is properly certified or licensed under the laws and regulations of the State of California to provide the professional services that it has herein agreed to perform.

24.2. Architect certifies that it is aware of the provisions of the California Labor Code that require every employer to be insured against liability for workers compensation or to undertake self-insurance in accordance with the provisions of that code, and it certifies that it will comply with those provisions before commencing the performance of the Services of this Agreement.

24.3. Architect certifies that it is aware of the provisions of California Labor Code and California Code of Regulations that require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects ("Prevailing Wage Laws"). Since the Architect is performing Services as part of a "public works" or "maintenance" project, and since the total compensation is one thousand dollars ($1,000) or more, the Architect agrees to fully comply with and to require its Consultant(s) to fully comply with all requirements of the Prevailing Wage Laws.

Article 25. Cost Disclosure - Documents and Written Reports

Architect shall be responsible for compliance with California Government Code section 7550, if the total cost of the Contract is over five thousand dollars ($5,000).

Article 26. Notice & Communications

Notices and communications between the Parties to this Agreement may be sent to the following addresses:

District:
Cabrillo Unified School District
498 Kelly Avenue
Half Moon Bay, CA 94109
ATTN: Jane Yuster, Superintendent
FAX: 650-726-0279

Architect:
CAW Architects, INC
455 Lambert Avenue
Palo Alto, CA 94306
ATTN: Brent McClure, Vice President

Any notice personally given shall be effective upon receipt. Any notice sent by facsimile shall be effective the day after transmission. Any notice sent by overnight delivery service shall be effective the day after delivery. Any notice given by mail shall be effective five (5) days after deposit in the United States mail.

Article 27. RESERVED

Article 28. District's Right to Audit

28.1. District retains the right to review and audit, and the reasonable right of access to Architect's and any Consultant's premises to review and audit the Architect's compliance with the provisions of this Agreement ("District's Right"). The District's Right includes the right to inspect, photocopy, and to retain copies, outside of Architect's premises, of any and all Project-related records and other information with appropriate safeguards, if such retention is deemed necessary by the District in its sole discretion. The District shall keep this information confidential, as allowed by applicable law.

28.2. The District's Right includes the right to examine any and all books, records, documents and any other evidence of procedures and practices that the District determines is necessary to discover and verify whether Architect is in compliance with all requirements of this Agreement.

28.3. If there is a claim for additional compensation or for Extra Services, the District's Right includes the right to examine books, records, documents, and any and all other evidence and accounting procedures and practices that the District determines is necessary to discover and verify all direct and indirect costs, of whatever nature, which are claimed to have been incurred, or anticipated to be incurred.

28.4. Architect shall maintain complete and accurate records in accordance with generally accepted accounting practices in the industry. Architect shall make available to the District for review and audit all Project-related accounting records and documents and any other financial data. Upon District's request, Architect shall submit exact duplicates of originals of all requested records to the District.

28.5. Architect shall include audit provisions in any and all of its subcontracts, and shall ensure that these sections are binding upon all Consultants.

28.6. Architect shall comply with these provisions within fifteen (15) days of the District's written request to review and audit any or all of Architect's Project-related records and information.

Article 29. Other Provisions

29.1. Architect shall be responsible for the cost of reviewing CCDs and/or change orders caused by the Architect's willful misconduct,

recklessness, or negligent acts, errors or omissions. Without limiting Architect's liability for indirect cost impacts, the direct costs for change orders for which Architect shall be liable shall equal the difference between the cost of the change order and the reasonable cost of the work had that work been a part of the originally prepared Contract Documents. These amounts shall be paid by Architect to District or the District may withhold those costs from amounts owing to Architect.

29.2. Neither the District's review, approval of, nor payment for, any of the Services required under this Agreement shall be construed to operate as a waiver of any rights under this Agreement, and Architect shall remain liable to the District in accordance with this Agreement for all damages to the District caused by Architect's failure to perform any of the Services furnished under this Agreement to the standard of care of the Architect for its Services, which shall be, at a minimum, the standard of care of architects performing similar work for California school districts in or around the same geographic area as the District.

29.3. Each party warrants that it has had the opportunity to consult counsel and understands the terms of this Agreement and the consequences of executing it. In addition, each party acknowledges that the drafting of this Agreement was the product of negotiation, that no party is the author of this Agreement, and that this Agreement shall not be construed against any party as the drafter of the Agreement.

Article 30. **Exhibits "A"** through **"F"**, inclusive of **Exhibits "A1"** and **"A2"** attached hereto are hereby incorporated by this reference and made a part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date(s) indicated below.

CABRILLO UNIFIED SCHOOL DISTRICT	**CAW ARCHITECTS, INC.**
Date: _____, 2017	Date: _____, 2017
By: _____	By: _____
Name:_____	Name:_____
Title: _____	Title: _____

November 10, 2017

Crystal Leach
Chief Business Official
Cabrillo Unified School District
498 Kelly Avenue
Half Moon Bay, CA 94019

RE: Proposal for Professional Services – New Classroom Building at Hatch Elementary School

Dear Crystal,

We are pleased to submit our proposal to provide architectural services for the new classroom building project at Hatch Elementary School. We greatly appreciate this opportunity to start a new working relationship with Cabrillo Unified School District on this project and will fully commit the necessary resources to complete a successful project. We have a long-standing relationship with Blach Construction, and are excited to build a collaborative approach on this project. Through our strong leadership, design creativity, and meticulous attention to detail, we are confident our firm will meet your high expectations on this important project.

PROJECT DESCRIPTION

At Hatch Elementary School, the District plans to construct a 5-classroom, one-story building to house kindergarten rooms with restrooms totaling approximately 9,500sf. A modular building vendor will be selected during design that has a pre-approved DSA application in order to economize on cost, but also to accelerate the schedule. Associated site-work will include new paving and kindergarten play areas, concrete sidewalks, planting and irrigation, the removal of existing portable classroom wings, and the replacement of a baseball / soccer field.

The project will be developed in partnership with Blach construction who will lead the project as a lease-leaseback. The project will be permitted through the DSA and the local fire authority. We have planned for a separate Coastal Development Permit review process however it is unknown if this will apply to this project. The project will be bid out through a lease-leaseback GMP process, and construction will be managed by a single general contractor. We have assumed a 6-month construction duration for the project.

PROPOSED SCOPE OF WORK

To complete the project, we propose to perform the following tasks outlined by project phase below.

Schematic Design Phase:

1. Conduct and document periodic coordination meetings with the District leadership team team to review the progress of the work.
2. Conduct and document periodic consultant coordination meetings to ensure the scope is developed into the documents.
3. Assist the construction management team with the selection of a modular building vendor.
4. Develop approximately 2 site plan design concepts. These will be limited to 2D plan graphics.
5. Prepare a schematic design drawing set of the approved concept plan.
6. Conduct a preliminary review with the DSA, local fire authority, and the City to review any coastal development review requirements.
7. Conduct one review with the school site staff and a second review with the District facilities team to coordinate building systems and utilities.
8. Submit Schematic Design Drawings to construction manager for estimating.
9. Obtain owner approval of the schematic design document set.

Design Development Phase:

1. Conduct and document periodic coordination meetings with the District leadership team to review the progress of the work.
2. Conduct and document periodic consultant coordination meetings to ensure the scope is developed into the documents.
3. Prepare design development drawings elaborating on the approved schematic design set.
4. Coordinate the development of the building design with the modular vendor
5. Prepare and present a color and material finishes presentation to review with the District and school staff.
6. Conduct one review with the school site staff and a second review with the District facilities team to coordinate building systems and utilities.
7. Submit Design Development Drawings to construction manager for estimating.
8. Obtain owner approval of the Design Development document set.

Construction Documents Phase:

1. Conduct and document periodic coordination meetings with the District leadership team to review the progress of the work.
2. Conduct and document periodic consultant coordination meetings to ensure the scope is developed into the documents.
3. Prepare a construction document drawing set and project specifications suitable for DSA review and contractor bid.
4. Submit the construction document set to the construction manager for cost estimating.

Permit Review:

1. Conduct and document periodic coordination meetings with the District leadership team to review the progress of the work.
2. Lead the approvals process through the DSA and obtain permit approvals.
3. Provide assistance during the bidding phase by answering contractor questions in coordination with the Lease Leaseback Contractor.
4. Lead the DSA process through the bidding period.
5. Attend one bidding job walk and one bid opening.
6. Coordinate the DSA review plan check comments with the Owner to help quantify a DSA bid contingency assuming the lease leaseback bid occurs prior to DSA approval.

Construction Administration:

1. Attend weekly Owner / Architect / Contractor construction progress meetings. Meeting facilitation and reports will be prepared by the others.
2. Respond and process contractor RFI's submittals, review change orders, and provide interpretations as needed during the approved construction schedule of the work.
3. Obtain DSA approvals to changes during the construction process to aid in timely DSA closeout.
4. Conduct periodic site visit to monitor the progress of the work.
5. Conduct one punch list walk after substantial completion and one punch list back check of the project after final completion.

Project Closeout:

1. Prepare and assemble the closeout documentation required by the DSA.
2. Prepare electronic record drawings incorporating RFI responses, bulletins, and project clarifications.

PROJECT SCHEDULE

We have collaborated on the attached project schedule developed by the construction manager, and have developed this proposal and our fee based on these durations.

PROJECT TEAM

We have assembled a team of sub-consultants under contract to us as part of our team to complete the project. We have successful working relationships with each of these consultants and they all have past DSA public school experience. The consultant disciplines that we have included in are fee and scope of work include:

Civil Engineering:	C2G Engineers
Mechanical / Plumbing / Electrical Engineering:	Capital Engineering
Landscape Architecture:	Callander Associates

The following consultants are required to complete the project but are provided by others and not part of our contract.

Cost Estimator:	By Construction Manager
Structural Engineering:	By Modular Building Consultant
Modular Building Consultant:	Direct to Owner

PROJECT ASSUMTIONS AND EXCLUSIONS

We have made the following assumptions and exclusions which forms part of our proposal and fee.

1. The District will provide a topographic survey, geotechnical report and hazardous materials survey of the existing buildings and site.
2. We assume that existing water, sewer, gas, and electrical power utilities are located at the street bordering the property and are adequately sized to support the utility loads of the new campus. Designing upsized electrical, sewer, gas, water, or storm drain utilities and points of connection is excluded.
3. We have assumed that the project will follow the Lease Leaseback delivery model. Changing the delivery model to CM Multi-Prime or Design-Bid-Build could result in changes to our efforts resulting in additional services.
4. Multiple drawing sets or phased design, such a separate permit set for each building, are excluded.
5. We assume that the project will be constructed based on the duration listed on the attached schedule within one phase. Construction administration services beyond this timeline are excluded.
6. We have excluded any work for temporary housing, or any phased design or construction administration services to the main project that might result from on-site temporary housing.
7. Building design and construction documents of the classroom will be provided by the modular building vendor under the modular vendor contract.
8. We will prepare furniture layouts as part of space planning the rooms. Furniture sizes will be based on typical furniture types. The selection, specification, or procurement of furniture is excluded from our fee.
9. We have excluded commissioning services as these are typically provided by a third-party consultant.
10. We assume the District will directly pay for all permit fees, utility connection fees, testing, inspections, and other similar project expenses.
11. We have only planned for the consultants listed in this proposal. Any consultants added to the project will be provided as an additional service, whether they are optional or required by the project scope.
12. Modifications to the project schedule at no fault of the architect that require additional work will be provided as additional services
13. Owner directed changes to the design that modify work that was previously approved will be provided as an additional service.

SUMMARY OF FEES

Based on our Project Description, Scope of Services, the Project Schedule, and the list of Assumptions, we propose to complete this project on a ***fixed fee*** for an all-inclusive fee totaling:

TOTAL PROFESSIONAL SERVICES:	**$509,147.00**
REIMBURSABLE EXPENSES:	**$13,744.00**

Our project fee breaks down by phase and consultant expense as follows:

ARCHITECTURAL SERVICES	
Schematic Design Phase:	$52,320
Design Development Phase:	$66,100
Construction Documents Phase:	$85,000
Permitting:	$18,240
Bidding:	$8,940
Construction Administration Phase:	$60,720
SUBTOTAL ARCHITECTURAL PLANNING SERVICES	**$291,320**
CONSULTANT EXPENSES	
Structural Engineer:	$8,250
Civil Engineer:	$44,000
Mechanical / Plumbing / Electrical Engineer:	$54,648
Landscape Architect:	$98,829
Specifications Writer:	$7,700
Title 24 Consultant:	$4,400
SUBTOTAL CONSULTANT EXPENSES	**$217,827**
TOTAL PROFESSIONAL SERVICES	**$509,147**

Sincerely,

[redacted]

Brent McClure
Vice President
CAW Architects, Inc.

bmcclure@cawarchitects.com

CABRILLO UNIFIED SCHOOL DISTRICT
BOARD AGENDA ITEM

BOARD MEETING DATE: December 14, 2017

☒ **ACTION**
☐ **CONSENT**
☐ **DISCUSSION**
☐ **INFORMATION**

BOARD AGENDA NUMBER: 16.e

BOARD AGENDA ITEM: Approve Cabrillo Unified School District Governing Board Policy Updates and Adopt the Proposed Revisions as Recommended by the California School Boards Association

DEPARTMENT: Governing Board

CONTACT PERSON: Jane Yuster, Superintendent
John Corry, Assistant Superintendent, Personnel and Pupil Services
Joy Dardenelle, Assistant Superintendent, Curriculum and Instruction
Crystal Leach, Chief Business Officer

BACKGROUND INFORMATION:

The Cabrillo Unified School District (CUSD) participates in the California School Boards Association's (CSBA) *Policy Online and Manual Maintenance Service.* One important component of this optional service is that participating districts receive a quarterly "*Policy Maintenance Report*" to help keep Board policies and Board By-laws are up to date and fully compliant. Most often, the proposed changes are mandate-driven. In such instances, staff will suggest that the Board waive additional readings and adopt the suggested revisions en masse and via consent. In those instances, when a quarterly maintenance review indicates: 1) a need for a change in a policy that provides optional courses of action or 2) the need for a new policy to address a particular issue, staff will suggest that the Board engage in a first and second reading of the document prior to considering policy adoption.

REPORT/PROPOSAL:

This month, BP 0100, 0400, 1113, 2140, 4112.61, 5116.1, and BB 9121, 9220, 9230 are provided for adoption. These Board policies/by-laws have been reviewed by appropriate staff and are submitted for your consideration. Staff has further concluded that the proposed revisions reflect new mandates and/or additional CSBA suggested wordsmithing that could be considered for adoption under action items. These policies are included in this Board packet for review and consideration of action.

FINANCIAL IMPACT:

There is no financial impact to the General Fund.

RECOMMENDATION:

Approve Cabrillo Unified School District Governing Board policy updates and adopt the proposed revisions as recommended by the California School Boards Association.

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made.

BP 0100 - Philosophy
(BP revised)

Policy updated to strongly encourage boards to engage in thoughtful discussions and develop their own statements of district philosophy. Sample statements expanded to add items related to nondiscrimination, the influence of teachers and educational support staff on student achievement, the importance of professional development for staff and the board, the board's responsibility to engage in advocacy, and the link between financial stability and attainment of district goals.

BP 0400 - Comprehensive Plans
(BP revised)

Policy updated to include the local control and accountability plan (LCAP) as a comprehensive plan of the district and to emphasize the need for consistency among the documents that set direction for the district.

BP/AR 1113 - District and School Web Sites
(BP/AR revised)

Policy updated to (1) clarify the district's responsibility to make district and school web sites accessible to individuals with disabilities; (2) reflect laws prohibiting web site operators from using web site information to amass a profile about a student, engage in targeted advertising to students, or sell or disclose a student's information, including **NEW LAW (AB 2799, 2016)** which prohibits such activities for web sites used primarily for preschool and prekindergarten purposes; and (3) clarify options related to posting student photographs on district and school web sites together with their names. Regulation updated to (1) add section on "Design Standards," including standards for web site accessibility to individuals with disabilities; (2) reflect **NEW LAW (AB 2257, 2016)** which requires posting a prominent, direct link to the current board meeting agenda or to an integrated agenda management platform, effective January 1, 2019; and (3) clarify requirements related to posting copyrighted material.

BP 2140 - Evaluation of the Superintendent
(BP revised)

Policy updated to provide that the responsibility for determining the criteria, schedule, method(s), and instrument(s) for superintendent evaluation rests with the board, although input may be sought from the superintendent. Updated policy clarifies that, although the evaluation may be discussed in closed session, the law does not permit discussion or action on any proposed change in compensation during closed session, with limited exceptions. Policy also reflects court decision holding that personal performance goals are not subject to disclosure to the public unless they are specifically stated in the employment contract.

BP/AR 4112.61/4212.61/4312.61 - Employment References
(BP deleted; AR revised)

Policy deleted and key concepts incorporated into regulation. Regulation also updated to more directly reflect state law regarding the authority of employers to communicate certain information about current or former employees to prospective employers.

BP/AR 5116.1 - Intradistrict Open Enrollment
(BP/AR revised)

Policy and regulation updated to delete priority for intradistrict open enrollment for students transferring out of a school identified for program improvement (PI), as the Every Student Succeeds Act (ESSA) (P.L. 114-95) eliminated requirements to offer such transfers. Policy also clarifies that Open Enrollment Act transfers for the 2016-17 school year are to be based on the CDE's 2015-16 list of open enrollment schools since the Academic Performance Index is currently suspended. Regulation also reflects ESSA requirement that students who were previously granted intradistrict transfers out of a PI school must be allowed to remain in the school to which they transferred until the highest grade offered by the school.

BB 9121 - President
(BB revised)

Bylaw updated to reorganize and revise the duties of the board president for consistency with information provided in CSBA's Board President's Workshop, and to add an optional component on providing training for the president to enhance his/her leadership skills.

BB 9220 - Governing Board Elections
(BB revised)

Bylaw updated to reflect **NEW LAW** (SB 415, 2015) which, effective January 1, 2018, requires a district to move the date of its board election to be concurrent with a statewide election whenever holding an election on a nonconcurrent date has resulted in a significant decrease in voter turnout, as defined. Bylaw encourages districts to review recent voter turnout and, if necessary, adopt a plan before the January 1, 2018 deadline in order to delay consolidation until November 8, 2022. Bylaw also reflects **NEW LAWS** which require public hearings before and after drawing maps of proposed trustee areas (AB 350, 2016), authorize districts to permit board candidates to submit candidate statements for electronic distribution (AB 2010, 2016), allow districts to establish a dedicated fund to make public funds available to persons seeking elective office under specified conditions (SB 1107, 2016), and require prospective plaintiffs who allege that the election method violates the California Voting Rights Act to notify the district before filing a complaint (AB 350, 2016).

BB 9230 - Orientation
(BB revised)

Bylaw updated to delete section on "Board Candidate Orientation" and move that material to BB 9220 - Governing Board Elections. Bylaw also clarifies that an orientation meeting must be conducted in open session if a majority of the members of the board will be discussing district business, provides examples of topics and materials to be addressed in the orientation, and provides information about CSBA trainings for new and first-term board members.

Cabrillo USD

Board Policy

Philosophy

BP 0100
Philosophy, Goals, Objectives and Comprehensive Plans

~~As part of its responsibility to establish~~ ***In order to establish and support*** a guiding vision for the district, the Governing Board shall develop, ***articulate,*** and regularly review a set of fundamental principles which describes the district's beliefs, values or tenets. The Board and district staff shall incorporate ***these principles into all programs, activities, and operations of the district.*** ~~this philosophy in all district programs and activities~~.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 04600 – Local Control and Accountability Plan)
(cf. 9000 - Role of the Board)

It is the philosophy of the district that:

1. All students can learn and succeed.

2. Every student should have an opportunity to receive a quality education regardless of his/her social, cultural, or economic background.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

3. Every student in the district has a right to be free from discrimination, harassment, intimidation, and bullying, as prohibited by law or district policy.

4. The future of our nation and community depends on students possessing the skills to be lifelong learners, collaborative and creative problem solvers, and effective, contributing members of a global and technologically advanced society.

5. Highly skilled and dedicated teachers and educational support staff have the capacity to guide students toward individual achievement and growth, and have a direct and powerful influence on student learning and life experiences.

6. A safe, nurturing environment and positive school climate are necessary for learning, academic achievement, and student development.

(cf. 5131.2 - Bullying)
(cf. 5137 - Positive School Climate)

7. Parents/guardians have a right and an obligation to be engaged in their child's education and to be involved in the intellectual, physical, emotional, and social development and well-being of their child.

(cf. 6020 - Parent Involvement)

8. The needs of the whole child must be addressed, as the ability of children to learn is affected by social, health, and economic conditions and other factors outside the classroom.

9. Early identification of learning and behavioral difficulties and timely and appropriate support and intervention contribute to student success.

10. Students and staff are encouraged and motivated by high expectations and recognition for their accomplishments.

11. School improvement is a dynamic process requiring flexibility and innovation to meet the needs of students in a changing world.

12. Professional development for the Board and district staff is essential for the growth and success of the district and its students.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)
(cf. 9240 - Board Training)

13. The diversity of the student body and school staff enriches the learning experience, promotes cultural awareness and acceptance, and serves as a model for citizenship in a global society.

14. A common set of norms and protocols is crucial to effective governance.

15. Communication, trust, respect, collaboration, and teamwork strengthen the relationship among Board members and between the Board and Superintendent, and contribute to the effectiveness of the governance team.

16. The community and district are inextricably connected partners, wherein the community's engagement in issues that impact the schools enhances the district's programs and student learning.

(cf. 1000 - Concepts and Roles)

17. Two-way communication with all stakeholders is essential for establishing continuity, support, and shared goals both within the district and with the surrounding community.

18. The Board has a responsibility to advocate on behalf all students, keep current on legislative issues affecting education, and build positive relationships with local, state, and federal representatives.

19. A fiscally sound budget which is reflective of the district's vision is imperative to the financial stability of the district and to the attainment of its goals.

20. Responsibility for district programs and operations is shared by the entire educational community, with ultimate accountability resting with the Board as the basic embodiment of representative government.

Legal Reference:
EDUCATION CODE
51002 Local development of programs based on stated philosophy and goals
51019 Definition of philosophy
51100-51101 Parental involvement

Management Resources:
CSBA PUBLICATIONS
The School Board Role in Creating the Conditions for Student Achievement: A Review of the Research, May 2017
Governing to Achieve: A Synthesis of Research on School Governance to Support Student Achievement, August 7, 2014
Defining Governance, Issue 2: Governing Commitments, Governance Brief, February 2014
WEB SITES
CSBA: http://www.csba.org
National School Climate Center: http://schoolclimate.org

~~1. All students can learn and succeed.~~

~~2. Every student in the district, regardless of gender, special needs, or social, ethnic, language or economic background has a right to a high-quality education that challenges the student to achieve to his/her fullest potential.~~

~~3. The future of our nation and community depends on students possessing the skills to be lifelong learners and effective, contributing members of society.~~

~~4. A safe, nurturing environment is necessary for learning.~~

~~5. Parents/guardians have a right and an obligation to participate in their child's schooling.~~

~~6. The ability of children to learn is affected by social, health and economic conditions and~~

other factors outside the classroom.

7. Early identification of student learning and behavioral difficulties contribute to student success.

8. Students and staff respond positively to high expectations

9. Continuous school improvement is necessary to meet the needs of students in a changing economy and society.

10. The diversity of the student population and staff enriches the learning experience for all students.

11. A highly skilled and dedicated staff has a direct and powerful influence on students' lives and learning.

12. A high level of communication, trust, respect and teamwork among Board members and the Superintendent contributes to effective decision making.

13. The community provides an essential resource to the educational program.

14. Effective communication with all stakeholders helps build support for the schools.

15. Accountability for the district's programs and operations is shared by the entire educational community, with the ultimate accountability resting with the Board as the basic embodiment of representative government.

Legal Reference:
EDUCATION CODE
51002 Local development of programs based on stated philosophy and goals
51019 Definition of philosophy
Management Resources:
CSBA PUBLICATIONS
Maximizing School Board Leadership: Vision, 1996

Policy: 0100 **CABRILLO UNIFIED SCHOOL DISTRICT**
Adopted: December 11, 2008 **Half Moon Bay, California**
Revised: December 14, 2017

Cabrillo USD
Board Policy
Comprehensive Plans

BP 0400
Philosophy, Goals, Objectives and Comprehensive Plans

The Governing Board believes that careful planning is essential to effective implementation of district programs and policies. Comprehensive plans shall identify cohesive strategies for school improvement and provide stability in district operations, ***and be aligned to ensure consistency among district approaches for student academic growth and achievement.***

~~The Superintendent or designee shall develop comprehensive plans for the implementation of the district's vision and goals, on specific policy topics and on other areas as required by law. As appropriate, comprehensive plans may describe, but not be limited to, anticipated short- and long-term needs, measurable outcomes, priorities, activities, available resources, timelines, staff responsibilities, and strategies for internal and external communications regarding the plan.~~

Comprehensive plans ~~may be subject to review and approval by the Board.~~ ***adopted by the district shall include the local control and accountability plan (LCAP) and other plans required by law or determined by the Board to be in the best interest of the district. Such plans may describe anticipated short- and long-term need, measurable outcomes, priorities, activities, available resources, timelines, staff responsibilities, and strategies for internal and external communications regarding the plan.***

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 0430 - Comprehensive Local Plan for Special Education)
(cf. 0440 - District Technology Plan)
(cf. 0450 - Comprehensive Safety Plan)
(cf. 0460 – Local Control and Accountability Plan)
(cf. 0500 - Accountability)
(cf. 1112 - Media Relations)
~~(cf. 2140 - Evaluation of the Superintendent)~~
(cf. 3516 - Emergencies and Disaster Preparedness Plan)
(cf. 3543 - Transportation Safety and Emergencies)
(cf. 4141.6/4241.6 - Concerted Action/Work Stoppage)
(cf. 6171 - Title I Programs)
~~(cf. 6190 - Evaluation of the Instructional Program)~~
(cf. 7110 - Facilities Master Plan)

The process for developing comprehensive plans shall invite broad participation of school and community representatives. Committees may ***and when required by law shall, be appointed to assist in the development of such plans. District comprehensive plans are subject to review and approval by the Board.*** ~~be appointed to assist in the development of plans. Comprehensive plans shall be available to the public and shall be reviewed at regular intervals as specified within the plan.~~

~~(cf. 0420.5 - School-Based Decision Making)~~
(cf. 1220 - Citizen Advisory Committees)
(cf. 2230 - Representative and Deliberative Groups)
(cf. 6020 - Parent Involvement)

(cf. 9130 - Board Committees)

~~In addition,~~ ***S***chool-level plans may be developed to meet the unique circumstances of individual school sites, provided that they are consistent with law, Board policies, ***district*** administrative regulations, district vision, ***the LCAP*** and ***other*** districtwide plans. School plans may be subject to review and approval of the Superintendent or designee, ***except when law or Board policy requires Board approval of the plan.*** ~~and/or the Board.~~

(cf. 0420 - School Plans/Site Councils)
~~*(cf. 0420.1 - School-Based Program Coordination)*~~

Comprehensive plans shall be available to the public, and shall be reviewed and updated at regular intervals as specified within the plan or required by law.

Legal Reference:
EDUCATION CODE
32280-32289 School safety plans
35035 Powers and duties of the superintendent
35291 Rules (power of governing board)
39831.3 Transportation safety plan
52060-52077 Local control and accountability plan
56195-56195.10 Comprehensive local plans for special education
56205-56208 Requirements for special education plan
64001 Single school plan for student achievement, consolidated application programs
CODE OF REGULATIONS, TITLE 5
560 Civil defense and disaster preparedness plans
UNITED STATES CODE, TITLE 20
6312 Local educational agency plan

Management Resources:
WEB SITES
CSBA: http://www.csba.org

~~Legal Reference:~~
~~EDUCATION CODE~~
~~35035 Powers and duties of Superintendent~~
~~35291 Rules (power of governing board)~~

~~Management Resources:~~
~~CSBA PUBLICATIONS~~
~~Maximizing School Board Leadership: Vision, 1996~~
~~WEB SITES~~
~~CSBA: http://www.csba.org~~

Policy: 0400 **CABRILLO UNIFIED SCHOOL DISTRICT**
Adopted: December 11, 2008 **Half Moon Bay, California**
Revised:

Cabrillo USD

Board Policy

Community Relations

BP 1113
District And School Web Sites

To enhance communication with students, parents/guardians, staff, and community members, the Governing Board encourages the Superintendent or designee to develop and maintain district and school web sites. The use of district and school web sites shall support the district's vision and goals and shall be coordinated with other district communications strategies.
~~To enhance communication with students, parents/guardians, staff, and community members, the Governing Board encourages the development and ongoing maintenance of district and school web sites. Web sites shall be aligned with the district's plans for communications and media relations.~~

(cf. 0000 - Vision)
(cf. 0440 - District Technology Plan)
(cf. 1100 - Communication with the Public)
(cf. 1112 - Media Relations)
(cf. 1114 - District-Sponsored Social Media)
~~*(cf. 1230 - School-Connected Organizations)*~~
~~*(cf. 1260 - Educational Foundation)*~~
~~*(cf. 4040 - Employee Use of Technology)*~~
(cf. 6020 - Parent Involvement)

The Superintendent or designee may establish design standards for district and school web sites in order to maintain a consistent identity, professional appearance, and ease of use.

Design Standards ~~**Content**~~

The Superintendent or designee shall develop content guidelines for district and school web sites ***in order to maintain a consistent identity, professional appearance, and ease of use.*** ~~These guidelines shall be consistent with law, Board policy, and administrative regulation.~~

The district's design standards shall address the accessibility of district and school web sites to individuals with disabilities, including compatibility with commonly used assistive technologies.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

~~Staff, students, or other persons may submit materials for web publication to the district or school webmaster who shall ensure that the content adheres to district guidelines and policies.~~

~~*(cf. 6145.5 - Student Organization and Equal Access)*~~

~~District and school web sites shall not include content that is obscene, libelous, or slanderous, or which creates a clear and present danger of inciting students to commit unlawful acts, violate school rules, or substantially disrupt the school's orderly operation.~~

~~*(cf. 5145.2 - Freedom of Speech/Expression)*~~

~~The Superintendent or designee should ensure that copyright laws are not violated in the use of material on district or school web sites.~~

~~*(cf. 4132/4232/4332 - Publication or Creation of Materials)*~~
~~*(cf. 6162.6 - Use of Copyrighted Materials)*~~

~~Any links to external web sites shall support the educational mission and shall include a disclaimer that the district is not responsible for the content of external web sites.~~

~~The district shall not accept advertising of commercial products and services on district or school web sites.~~

~~*(cf. 1325 - Advertising and Promotion)*~~
~~*(cf. 3312 - Contracts)*~~

Web Site Content

The Superintendent or designee shall develop content guidelines for district and school web sites and assign staff to review and approve content prior to posting.

Board policy pertaining to advertising in district and school publications, as specified in BP 1325 - Advertising and Promotion, shall also apply to advertising on district and school web sites.

(cf. 1325 - Advertising and Promotion)

Privacy Rights

The Superintendent or designee shall ensure that the privacy rights of students, parents/guardians, staff, Board members, and other individuals are protected on district and school web sites.

(cf. 1340 - Access to District Records)
(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 5022 - Student and Family Privacy Rights)
(cf. 5125 - Student Records)

Telephone numbers and home and email addresses of students and/or their parents/guardians shall not be published on district or school web sites.

(cf. 5125.1 - Release of Directory Information)

The district regards photographs as a category of directory information that would not generally be considered harmful or an invasion of privacy if disclosed. Therefore, a student's photograph, together with his/her name, may be published on district or school web sites unless the student's parent/guardian has notified the district in writing to not release the student's photograph without prior written consent, in accordance with BP/AR 5125.1 - Release of Directory Information.

Employees' home addresses, personal telephone numbers, and personal email addresses shall not be posted on district or school web sites.

The home address or telephone number of any elected or appointed official including, but not limited to, a Board member or public safety official, shall not be posted on district or school web sites without the prior written permission of that individual. (Government Code 3307.5, 6254.21, 6254.24)

No public safety official shall be required to consent to the posting on the Internet of his/her photograph or identity as a public safety officer for any purpose if that officer reasonably believes that the disclosure may result in a threat, harassment, intimidation, or harm to the officer or his/her family. (Government Code 3307.5)

(cf. 3515.3 - District Police/Security Department)

Legal Reference:
EDUCATION CODE
35182.5 Contracts for advertising
35258 Internet access to school accountability report cards
48907 Exercise of free expression; rules and regulations
48950 Speech and other communication
49061 Definitions, directory information
49073 Release of directory information
60048 Commercial brand names, contracts or logos
BUSINESS AND PROFESSIONS CODE
22580-22582 Digital privacy
22584-22585 Student Online Personal Information Protection Act
22586 Preschool and prekindergarten privacy
GOVERNMENT CODE
3307.5 Publishing identity of public safety officers
6254.21 Publishing addresses and telephone numbers of officials
6254.24 Definition of public safety official
11135 Nondiscrimination; accessibility to state web sites
PENAL CODE
14029.5 Prohibition against publishing personal information of person in witness protection program
UNITED STATES CODE, TITLE 17
101-122 Subject matter and scope of copyright
504 Penalties for copyright infringement
UNITED STATES CODE, TITLE 20
1232g Federal Family Educational Rights and Privacy Act
UNITED STATES CODE, TITLE 29
705 Definitions; Vocational Rehabilitation Act
794 Section 503 of the Rehabilitation Act of 1973; accessibility to federal web sites
UNITED STATES CODE, TITLE 42
12101-12213 Americans with Disabilities Act
CODE OF FEDERAL REGULATIONS, TITLE 16
312.1-312.12 Children's Online Privacy
CODE OF FEDERAL REGULATIONS, TITLE 34
99.1-99.67 Family Educational Rights and Privacy
104.1-104.61 Nondiscrimination on the basis of disability
COURT DECISIONS

***City of San Jose v. Superior Court*, (2017) 2 Cal.5th 608**
***Aaris v. Las Virgenes Unified School District*, (1998) 64 Cal.App.4th 1112**
Management Resources:
U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS PUBLICATIONS
***Dear Colleague Letter*, May 26, 2011**
***Joint Dear Colleague Letter: Electronic Book Readers*, June 2010**
U.S. DEPARTMENT OF JUSTICE PUBLICATIONS
***Accessibility of State and Local Government Websites to People with Disabilities*, June 2003**
WORLD WIDE WEB CONSORTIUM PUBLICATIONS
***Web Content Accessibility Guidelines*, December 2008**
WEB SITES
CSBA: http://www.csba.org
California Department of Education, Web Accessibility Standards:
http://www.cde.ca.gov/re/di/ws/webaccessstds.asp
California School Public Relations Association: http://www.calspra.org
U.S. Department of Education, Office for Civil Rights: https://www2.ed.gov/about/offices/list/ocr
U.S. Department of Justice, Americans with Disabilities Act: http://www.ada.gov
World Wide Web Consortium, Web Accessibility Initiative: http://www.w3.org/wai

~~The Superintendent or designee shall ensure that web site content protects the privacy rights of students, parents/guardians, staff, Board members, and other individuals.~~

~~*(cf. 1340 - Access to District Records)*~~
~~*(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)*~~
~~*(cf. 5022 - Student and Family Privacy Rights)*~~
~~*(cf. 5125 - Student Records)*~~

~~Phone numbers, home addresses, and email addresses of students or their parents/guardians shall not be published on a district or school web page.~~

~~*(cf. 5125.1 - Release of Directory Information)*~~

~~Other directory information including, but not limited to, photographs of individual students with their names may be published except when the student's parent/guardian has notified the district in writing to not allow the release of the student's photograph without prior written consent in accordance with BP/AR 5125.1 - Release of Directory Information. Photographs of groups of students, such as at a school event, may be published provided that students' names are not included.~~

~~Home addresses or telephone numbers of staff members shall not be posted.~~

~~No public safety official shall be required as a condition of employment to consent to the posting on the Internet of his/her photograph or identity as a public safety officer for any purpose if that officer reasonably believes that the disclosure may result in a threat, harassment, intimidation, or harm to the officer or his/her family. (Government Code 3307.5)~~

~~District and school web sites shall not post the home address or telephone number of any elected or appointed official including, but not limited to, a Board member or public safety official, without the prior written permission of that individual. (Government Code 3307.5, 6254.21, 6254.24)~~

~~*(cf. 3515.3 - District Police/Security Department)*~~

~~*Legal Reference:*~~
~~*EDUCATION CODE*~~
~~*35182.5 Contracts for advertising*~~
~~*35258 Internet access to school accountability report cards*~~
~~*48907 Exercise of free expression; rules and regulations*~~
~~*48950 Speech and other communication*~~
~~*49061 Definitions, directory information*~~
~~*49073 Release of directory information*~~
~~*60048 Commercial brand names, contracts or logos*~~
~~*GOVERNMENT CODE*~~
~~*3307.5 Publishing identity of public safety officers*~~
~~*6254.21 Publishing addresses and phone numbers of officials*~~
~~*6254.24 Definition of public safety official*~~
~~*UNITED STATES CODE, TITLE 17*~~
~~*101-1101 Federal copyright law*~~
~~*UNITED STATES CODE, TITLE 20*~~
~~*1232g Federal Family Educational Rights and Privacy Act (FERPA)*~~
~~*CODE OF FEDERAL REGULATIONS, TITLE 16*~~
~~*312.1-312.12 Children's Online Privacy*~~
~~*CODE OF FEDERAL REGULATIONS, TITLE 34*~~
~~*99.1-99.67 Family Educational Rights and Privacy*~~
~~*COURT DECISIONS*~~
~~*Aaris v. Las Virgenes Unified School District, (1998) 64 Cal.App.4th 1112*~~
~~*Perry Education Association v. Perry Local Educators' Association, (1983) 460 U.S. 37*~~
~~*Board of Education, Island Trees Union Free School District, et.al. v. Pico, (1982) 457 U.S. 853*~~

~~*Management Resources:*~~
~~*CSBA PUBLICATIONS*~~
~~*Maximizing School Board Governance: Community Leadership, 1996*~~
~~*WEB SITES*~~
~~*CSBA: http://www.csba.org*~~
~~*California School Public Relations Association: http://www.calspra.org*~~
~~*National School Public Relations Association: http://www.nspra.org*~~

Policy: 1113 **CABRILLO UNIFIED SCHOOL DISTRICT**
Adopted: December 11, 2008 **Half Moon Bay, California**
Revised:

Cabrillo USD

Board Policy

Administration

BP 2140

EVALUATION OF THE SUPERINTENDENT

The Governing Board recognizes its responsibility to establish an evaluation system that enables a fair assessment of the Superintendent's effectiveness in leading the district toward established goals, serves to support his/her continued growth in leadership and management skills, and provides a basis for Board decisions regarding contract extension and compensation. The Board shall annually conduct a formal evaluation of the Superintendent's performance and may provide additional opportunities throughout the year to review the Superintendent's progress toward meeting established goals.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 0500 - Accountability)
(cf. 2121 - Superintendent's Contract)
(cf. 9000 - Role of the Board)
(cf. 9005 - Governance Standards)

The Board shall determine, with the Superintendent's input, the criteria, schedule, method(s), and instrument(s) to be used for the Superintendent's evaluation. Evaluation criteria shall include, but are not limited to, district goals and success indicators; educational, management, and community leadership skills; and the Superintendent's professional relationship with the Board.

(cf. 2110 - Superintendent Responsibilities and Duties)
(cf. 2111 - Superintendent Governance Standards)

Prior to the evaluation, the Superintendent shall provide to the Board for its review a report of progress toward district goals, the Superintendent's self-appraisal of accomplishments and performance, and a statement of actions taken to address any Board recommendations from the previous evaluation.

Each Board member shall independently evaluate the Superintendent's performance based upon the evaluation criteria, after which the Board shall produce a single document that integrates the individual evaluations and represents the consensus of the Board.

(cf. 9121 - President)

The evaluation shall provide commendations in areas of strength and achievement and recommendations for improving effectiveness in any areas of need, concern, or unsatisfactory performance.

The Board shall meet in closed session with the Superintendent to discuss the evaluation. (Government Code 54957)

(cf. 9321 - Closed Session Purposes and Agendas)

(cf. 9321.1 - Closed Session Actions and Reports)

At this meeting, the Superintendent shall have an opportunity to ask questions, respond verbally and in writing to the evaluation, and present additional information regarding his/her performance or district progress.

The discussion shall include the establishment of performance goals for the next year and may identify professional development opportunities for the Superintendent and/or the entire governance team to address areas of concern, strengthen the relationship between the Superintendent and Board, or enhance the Superintendent's knowledge of current educational issues and leadership and management skills.

(cf. 9240 - Board Training)
(cf. 9400 - Board Self-Evaluation)

After the Board and Superintendent have discussed the evaluation, the Board president and Superintendent shall sign the evaluation and it shall be placed in the Superintendent's personnel file. The evaluation, including personal performance goals, shall be confidential to the extent permitted by law.

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

Legal Reference:

GOVERNMENT CODE
6254.8 Public Records Act; employment contracts
54957 Closed session, personnel matters
COURT DECISIONS
Versaci v. Superior Court, (2005) 127 Cal.App.4th 805
Duval v. Board of Trustees, (2001) 93 Cal.App.4th 902

Management Resources:

WEB SITES
CSBA: http://www.csba.org
Association of California School Administrators: http://www.acsa.org

~~The Governing Board recognizes that, in order to effectively fulfill its responsibilities for setting direction, ensuring accountability, and providing community leadership for the district, it must adopt measures for holding the Superintendent accountable. At a minimum, the Board shall annually conduct a formal evaluation of the Superintendent's performance to assess his/her effectiveness in leading the district toward established goals. In addition, the evaluation process may include opportunities during the year for review of the Superintendent's progress toward meeting the goals. The evaluation shall be in accordance with the provisions of the Superintendent's contract and any applicable Board policy.~~

~~*(cf. 0000 - Vision)*~~
~~*(cf. 2121 - Superintendent's Contract)*~~
~~*(cf. 9000 - Role of the Board)*~~
~~*(cf. 9005 - Governance Standards)*~~

~~Evaluation criteria shall be agreed upon by the Board and Superintendent prior to the evaluation and shall include, but not be limited to, district goals and success indicators; educational,~~

~~management, and community leadership skills; and the Superintendent's professional relationship with the Board.~~

~~*(cf. 2110 - Superintendent Responsibilities and Duties)*~~
~~*(cf. 2111 - Superintendent Governance Standards)*~~

~~The Board and Superintendent shall jointly determine the evaluation method(s) and schedule that will best serve the district and the structure and format of the instrument to be used.~~

~~Prior to the evaluation, the Superintendent shall provide to the Board for its review a report of progress toward district goals, the Superintendent's self-appraisal of accomplishments and performance, and a statement of actions taken to address any Board recommendation from the previous evaluation.~~

~~Each Board member shall independently evaluate the Superintendent's performance. Based on these individual evaluations, the Board president shall produce a document that summarizes the individual evaluations. The Board shall then take action on this document and present it to the Superintendent for his/her response.~~

~~The evaluation shall provide commendations in areas of strength and achievement, provide recommendations for improving effectiveness in areas of concern and unsatisfactory performance, and serve as a basis for making decisions about salary increase and/or contract extension.~~

~~The Board shall meet in closed session with the Superintendent to discuss the evaluation. (Government Code 54957)~~

~~*(cf. 9321 - Closed Session Purposes and Agendas)*~~
~~*(cf. 9321.1 - Closed Session Actions and Reports)*~~

~~The Superintendent shall have an opportunity to ask questions, respond verbally and in writing to the evaluation, and present additional evidence of his/her performance or district progress.~~

~~After the Board and Superintendent have discussed the evaluation, the Board president and Superintendent shall sign the evaluation and it shall be placed in the Superintendent's personnel file.~~

~~*(cf. 4112.6/4212.6/4312.6 - Personnel Files)*~~

~~At the open session after the Superintendent's evaluation or at a subsequent meeting, the Board and Superintendent shall jointly identify performance goals for the next year.~~

~~*(cf. 9400 - Board Self Evaluation)*~~

~~*Legal Reference:*~~
~~*GOVERNMENT CODE*~~
~~*53262 Employment contracts, superintendent*~~
~~*54957 Closed session, personnel matters*~~
~~*COURT DECISIONS*~~
~~*Duval v. Board of Trustees, (2001) 93 Cal.App.4th 902*~~
~~*Management Resources:*~~
~~*CSBA PUBLICATIONS*~~
~~*Maximizing School Board Governance: Superintendent Evaluation, 2006*~~
~~*WEB SITES*~~

~~*CSBA: http://www.csba.org*~~
~~*Association of California School Administrators: http://www.acsa.org*~~

Policy: 2140
Approved: December 11, 2008
Revised: May 12, 2011
Revised:

CABRILLO UNIFIED SCHOOL DISTRICT
Half Moon Bay, California

Cabrillo USD
Board Policy
Certification

BP 4112.2
Personnel

The Governing Board recognizes that the district's ability to provide a high-quality educational program is dependent upon the employment of certificated staff who are adequately prepared and have demonstrated proficiency in basic skills and in the subject matter to be taught. The Superintendent or designee shall ensure that persons employed to fill positions requiring certification qualifications possess the appropriate credential, permit, or other certification document from the Commission on Teacher Credentialing (CTC) and fulfill any additional state, federal, or district requirements for the position.

(cf. 4111 - Recruitment and Selection)
(cf. 4112.21 - Interns)
(cf. 4112.22 - Staff Teaching Students of Limited English Proficiency)
(cf. 4112.23 - Special Education Staff)
(cf. 4112.5/4312.5 - Criminal Record Check)
(cf. 4113 - Assignment)
(cf. 4121 - Temporary/Substitute Personnel)
(cf. 5148 - Child Care and Development)
(cf. 6178 -Career Technical Education)
(cf. 6178.2 -Regional Occupational Center/Program)
(cf. 6200 - Adult Education)

The Superintendent or designee may provide assistance and support to teachers holding preliminary credentials to help them meet the qualifications required for the clear credential.

(cf. 4131 - Staff Development)
(cf. 4131.1 - Teacher Support and Guidance)

Priorities For Hiring Based On Unavailability Of Credentialed Teacher

The Superintendent or designee shall make reasonable efforts to recruit a fully prepared teacher for each assignment. Whenever a teacher with a clear or preliminary credential is not available, the Superintendent or designee shall make reasonable efforts to recruit an individual for the assignment in the following order: (Education Code 44225.7)

1. A Candidate who enrolls in an approved intern program in the region of the district and possesses an intern credential

   ~~A candidate who is qualified to participate in and enrolls in an approved intern program in the region of the district~~

2. A candidate who is scheduled to complete preliminary credential requirements within six months and who holds a provisional internship permit (PIP) or short-term staff permit issued by the CTC

The Board shall approve, as an action item at a public Board meeting, a notice of its intent to employ a PIP applicant for a specific position. (5 CCR 80021.1)

3. ~~As a last resort,~~ ***A***n individual who holds an emergency permit issued by the CTC or for whom a credential waiver has been granted by the CTC

Prior to requesting that the CTC issue an emergency permit pursuant to item #3 above or a limited assignment permit which allows a fully credentialed teacher to teach outside of his/her area of certification while working toward an added or supplementary authorization, the Board shall annually approve a Declaration of Need for Fully Qualified Educators. The Declaration of Need shall be approved by the Board as an action item at a regularly scheduled public Board meeting, with the entire Declaration of Need being included in the Board agenda. (Education Code 44225, 44225.7; 5 CCR 80023.2, 80026, 80027, 80027.1)

The Declaration of Need shall certify that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) and that the district has made reasonable efforts to recruit individuals who meet the qualifications specified in items #1-2 above. The Declaration of Need shall also indicate the number and type of emergency permits that the district estimates it will need during the valid period of the Declaration of Need, based on the previous year's actual needs and projections of enrollment. Whenever the actual number of permits needed exceeds the estimate by 10 percent, the Board shall revise and resubmit the Declaration of Need. (5 CCR 80026)

Whenever it is necessary to employ noncredentialed teachers to fill a position requiring certification qualifications, the Superintendent or designee shall provide support and guidance in accordance with law to ensure the quality of the instructional program.

National Board for Professional Teaching Standards Certification

The Board encourages district teachers to voluntarily complete the requirements for the advanced certification awarded by the National Board for Professional Teaching Standards.

The Superintendent or designee may inform all teachers about the program and how to acquire the necessary application and information materials. In accordance with the collective bargaining agreement and the district budget, the Superintendent or designee may provide release time, fee support, a stipend upon completion, or other support to teachers participating in the program.

(cf. 4161.3 - Professional Leaves)

Parental Notifications

At the beginning of each school year, the Superintendent or designee shall notify the parents/guardians of each student attending a school receiving Title I funds that they may request information regarding the professional qualifications of their child's classroom teacher including, but not limited to, whether the teacher: (20 USC 6312)

1. Has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction

2. Is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived

3. Is teaching in the field of discipline of his/her certification

(cf. 5145.6 - Parental Notifications)
In addition, the Superintendent or designee shall notify parents/guardians in a timely manner whenever their child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject area to which the teacher has been assigned. (20 USC 6312)

Legal Reference:
EDUCATION CODE
8360-8370 Qualifications of child care personnel
32340-32341 Unlawful issuance of a credential
35186 Complaints regarding teacher vacancy or misassignment
44066 Limitations on certification requirements
44200-44399.1 Teacher credentialing, especially:
44250-44277 Credential types; minimum requirements
44300-44302 Emergency permit
44325-44328 District interns
44330-44355 Certificates and credentials
44420-44440 Revocation and suspension of credentials
44450-44468 University intern program
44830-44929 Employment of certificated persons; requirement of proficiency in basic skills
56060-56063 Substitute teachers in special education
CODE OF REGULATIONS, TITLE 5
80001-80674.6 Commission on Teacher Credentialing
UNITED STATES CODE, TITLE 20
6312 Title I local educational agency plans; notifications regarding teacher qualifications
CODE OF FEDERAL REGULATIONS, TITLE 34
200.61 Parent notification regarding teacher qualifications
COURT DECISIONS
Association of Mexican-American Educators et al. v. State of California and the Commission on Teacher Credentialing, (1993) 836 F.Supp. 1534

Management Resources:
COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS
CL-667 Basic Skills Requirement
CL-856 Provisional Internship Permit
CL 858 Short-Term Staff Permit
13-01 Hiring Hierarchy in Education Code 44225.7, Coded Correspondence, January 30, 2013
Subject Matter Authorization Guideline Book, 2012
Supplementary Authorization Guideline Book, 2012
California Standards for the Teaching Profession, 2009
The Administrator's Assignment Manual, rev. September 2007
WEB SITES
CSBA: http://www.csba.org
Commission on Teacher Credentialing: http://www.ctc.ca.gov
Commission on Teacher Credentialing, Credential Information Guide (for employers' use only): http://www.ctc.ca.gov/credentials/cig
National Board for Professional Teaching Standards: http://www.nbpts.org
U.S. Department of Education: http://www.ed.gov

~~*Legal Reference:*~~
~~*EDUCATION CODE*~~
~~*8360-8370 Qualifications of child care personnel*~~
~~*32340-32341 Unlawful issuance of a credential*~~
~~*35186 Complaints regarding teacher vacancy or misassignment*~~
~~*44066 Limitations on certification requirements*~~
~~*44200-44399.1 Teacher credentialing, especially:*~~
~~*44250-44277 Credential types; minimum requirements*~~
~~*44300-44302 Emergency permit*~~
~~*44325-44328 District interns*~~
~~*44330-44355 Certificates and credentials*~~
~~*44420-44440 Revocation and suspension of credentials*~~
~~*44450-44468 University intern program*~~
~~*44830-44929 Employment of certificated persons; requirement of proficiency in basic skills*~~
~~*56060-56063 Substitute teachers in special education*~~
~~*CODE OF REGULATIONS, TITLE 5*~~
~~*6100-6126 Teacher qualifications, No Child Left Behind Act*~~
~~*80001-80674.6 Commission on Teacher Credentialing*~~
~~*UNITED STATES CODE, TITLE 20*~~
~~*6319 Highly qualified teachers*~~
~~*7801 Definitions, highly qualified teacher*~~
~~*CODE OF FEDERAL REGULATIONS, TITLE 34*~~
~~*200.55-200.57 Highly qualified teachers*~~
~~*200.61 Parent notification regarding teacher qualifications*~~
~~*COURT DECISIONS*~~
~~*Association of Mexican-American Educators et al. v. State of California and the Commission on Teacher Credentialing, (1993) 836 F.Supp. 1534*~~

~~*Management Resources:*~~
~~*COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS*~~
~~*CL-667 Basic Skills Requirement*~~
~~*CL-856 Provisional Internship Permit*~~
~~*CL 858 Short-Term Staff Permit*~~
~~*13-01 Hiring Hierarchy in Education Code 44225.7, Coded Correspondence, January 30, 2013*~~
~~*Subject Matter Authorization Guideline Book, 2012*~~
~~*Supplementary Authorization Guideline Book, 2012*~~
~~*California Standards for the Teaching Profession, 2009*~~
~~*The Administrator's Assignment Manual, rev. September 2007*~~
~~*WEB SITES*~~
~~*CSBA: http://www.csba.org*~~
~~*Commission on Teacher Credentialing: http://www.ctc.ca.gov*~~
~~*Commission on Teacher Credentialing, Credential Information Guide (for employers' use only): http://www.ctc.ca.gov/credentials/cig*~~
~~*National Board for Professional Teaching Standards: http://www.nbpts.org*~~
~~*U.S. Department of Education: http://www.ed.gov*~~

Policy: 4112.2
Adopted: February 12, 2009
Revised: March 12, 2015
Revised: April 6, 2017

CABRILLO UNIFIED SCHOOL DISTRICT
Half Moon Bay, California

Cabrillo USD
Board Policy
Students

BP 5116.1
Intradistrict Open Enrollment

The Governing Board desires to provide enrollment options that meet the diverse needs and interests of district students and parents/guardians, while also ~~balancing enrollment in order to~~ maximiz***ing*** ~~e~~ the efficient use of district facilities. The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy, and administrative regulation.

(cf. 5117 - Interdistrict Attendance)

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of residence within the district. (Education Code 35160.5)

(cf. 5111.1 - District Residency)
~~(cf. 5111.12 - Residency Based on Parent/Guardian Employment)~~
~~(cf. 5111.13 - Residency for Homeless Children)~~

~~The Board shall annually review this policy. (Education Code 35160.5, 48980)~~

Enrollment Priorities

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area. (Education Code 35160.5)

(cf. 5116 - School Attendance Boundaries)

The Superintendent or designee shall grant priority to any district student to attend another district school, including a charter school, outside of his/her attendance area as follows:

1. Any student enrolled in a district school that has been identified on the state's Open Enrollment ***Act*** List. (Education Code 48354)

(cf. 5118 - Open Enrollment Act Transfers)

2. ***Any student enrolled in a district school designated by the California Department of Educations as "persistently dangerous" (20 USC 7912; 5 CCR 11992***

   ~~Any student enrolled in a district school receiving Title I funds that has been identified for program improvement (PI), corrective action, or restructuring. (20 USC 6316)~~

(cf. 0450 – Comprehensive Safety Plan)
~~(cf. 0420.4 - Charter Schools)~~
~~(cf. 0520.2 - Title I Program Improvement Schools)~~
~~(cf. 6171 - Title I Programs)~~

3. ***Any student who is a victim of a violent crime while on school grounds. (20 USC 7912)*** ~~Any student enrolled in a district school designated by the California Department of Education as "persistently dangerous." (20 USC 7912; 5 CCR 11992)~~

(cf. 0450 - Comprehensive Safety Plan)

4. ***Upon a finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area. Special circumstances include, but not limited to threats of bodily harm or threats to the emotional stability of the student. Any such student may transfer to a district school that is at capacity and otherwise designee much have received either: (Education Code 35160.5*** To grant priority under these circumstances, the Superintendent or designee must have received either: (Education Code 35160.5)

~~Any student who is a victim of a violent crime while on school grounds. (20 USC 7912)~~

a. A written statement from a representative of an appropriate state or local agency, ***but not necessarily limited to,*** ~~such as~~ a law enforcement official, social worker, or a properly licensed or registered professional, such as a psychiatrist, psychologist, or marriage and family therapist

b. A court order, including a temporary restraining order and injunction

~~5. Upon a finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area. Special circumstances, include, but are not limited to, threats of bodily harm or threats to the emotional stability of the student. Any such student may transfer to a district school that is at capacity and otherwise closed to transfers.~~

5. Any sibling of a student already in attendance in that school.

6. Any student whose parent/guardian is assigned to that school as his/her primary place of employment.

Application and Selection Process

In order to ensure that priorities for enrollment in district schools are implemented in accordance with law, applications for intradistrict open enrollment shall be submitted between January and May of the school year preceding the school year for which the transfer is requested.

The Superintendent or designee shall calculate each school's capacity in a nonarbitrary manner using student enrollment and available space. (Education Code 35160.5)

Except for priorities listed above, the Superintendent or designee shall use a random, unbiased selection process to determine who shall be admitted whenever the school receives admission requests that are in excess of the school's capacity. (Education Code 35160.5)

Enrollment decisions shall not be based on a student's academic or athletic performance, except

that existing entrance criteria for specialized schools or programs may be used provided that the criteria are uniformly applied to all applicants. Academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students. (Education Code 35160.5)

(cf. 6172 - Gifted and Talented Student Program)

Transportation

Except as required by 20 USC 6316 for transfers out of Title I PI schools, the district shall not be obligated to provide transportation for students who attend school outside their attendance area.

(cf. 3250 - Transportation Fees)
(cf. 3540 - Transportation)

Legal Reference:
EDUCATION CODE
200 Prohibition against discrimination
35160.5 District policies; rules and regulations
35291 Rules
35351 Assignment of students to particular schools
46600-46611 Interdistrict attendance agreements
48200 Compulsory attendance
48204 Residency requirements for school attendance
48300-48316 Student attendance alternatives, school district of choice program
48350-48361 Open Enrollment Act
48980 Notice at beginning of term
CODE OF REGULATIONS, TITLE 5
11992-11994 Definition of persistently dangerous schools
UNITED STATES CODE, TITLE 20
6316 Transfers from program improvement schools
7912 Transfers from persistently dangerous schools
CODE OF FEDERAL REGULATIONS, TITLE 34
200.36 Dissemination of information
200.37 Notice of program improvement status, option to transfer
200.39 Program improvement, transfer option
200.42 Corrective action, transfer option
200.43 Restructuring, transfer option
200.44 Public school choice, program improvement schools
200.48 Transportation funding for public school choice
COURT DECISIONS
Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275
ATTORNEY GENERAL OPINIONS
85 Ops.Cal.Atty.Gen. 95 (2002)

Management Resources:
U.S. DEPARTMENT OF EDUCATION NONREGULATORY GUIDANCE
Public School Choice, January 2009
Unsafe School Choice Option, May 2004
WEB SITES
CSBA: http://www.csba.org
California Department of Education, Unsafe School Choice Option: http://www.cde.ca.gov/ls/ss/se/usco.asp
U.S. Department of Education, No Child Left Behind: http://www.nclb.gov

Policy: 5116.1
Adopted: February 12, 2009
Revised: September 15, 2011
Revised:

CABRILLO UNIFIED SCHOOL DISTRICT
Half Moon Bay, California

Cabrillo USD
Bylaws of the Board

BB 9121

PRESIDENT

The Governing Board shall elect a president from among its members to provide leadership on behalf of the Board and the educational community it serves.

(cf. 9000 - Role of the Board)
(cf. 9005 - Governance Standards)
(cf. 9100 - Organization)

To ensure that Board meetings are conducted in an efficient, transparent, and orderly manner, the president shall:

1. ***Call such meetings of the Board as he/she may deem necessary, giving notice as required by law***

(cf. 9320 - Meetings and Notices)
(cf. 9321 - Closed Session Purposes and Agendas)

2. ***Consult with the Superintendent or designee on the preparation of Board meeting agendas***

(cf. 9322 - Agenda/Meeting Materials)

3. ***Call the meeting to order at the appointed time and preside over the meeting***

4. ***Announce the business to come before the Board in its proper order***

5. ***Enforce the Board's bylaws related to the conduct of meetings and help ensure compliance with applicable requirements of the Brown Act***

6. ***Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference***

7. ***Facilitate the Board's effective deliberation, ensuring that each Board member has an opportunity to participate in the deliberation and that the discussion remains focused***

8. ***Rule on issues of parliamentary procedure***

9. ***Put motions to a vote, and clearly state the results of the vote***

(cf. 9323 - Meeting Conduct)

The president shall have the same rights as other members of the Board, including the right to discuss and vote on all matters before the Board.

The president shall perform other duties in accordance with law and Board policy including, but not limited to:

1. ***Signing all instruments, acts, orders, and resolutions necessary to comply with legal requirements and carry out the will of the Board***

2. ***Working with the Superintendent or designee to ensure that Board members have necessary materials and information***

3. ***Subject to Board approval, appointing and dissolving all committees***

(cf. 9130 - Board Committees)

4. ***In conjunction with the Superintendent or designee, representing the district as the Board's spokesperson in communications with the media***

(cf. 1112 - Media Relations)

5. ***Leading the Board's advocacy efforts to build support within the local community and at the state and national levels***

The president shall participate in the California School Boards Association's Board President's Workshop and other professional development opportunities to enhance his/her leadership skills.

(cf. 9240 - Board Training)

When the president resigns or is absent, the vice president shall perform the president's duties. When both the president and vice president are absent, the clerk shall perform the president's duties.

(cf. 9123 - Clerk)

Legal Reference:
EDUCATION CODE
35022 President of the board
35143 Annual organizational meetings; dates and notice
GOVERNMENT CODE
54950-54963 Ralph M. Brown Act

Management Resources:
CSBA PUBLICATIONS
Call to Order: A Blueprint for Great Board Meetings, 2015
Board Presidents' Handbook, revised 2002
CSBA Professional Governance Standards, 2000
WEB SITES
CSBA: http://www.csba.org

The president shall preside at all Board meetings. He/she shall:

1. Call the meeting to order at the appointed time

2. Announce the business to come before the Board in its proper order

3. Enforce the Board's policies relating to the conduct of meetings and help ensure compliance with applicable requirements of the Brown Act

4. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference

5. Explain what the effect of a motion would be if it is not clear to every member

6. Restrict discussion to the question when a motion is before the Board

7. Rule on issues of parliamentary procedure

8. Put motions to a vote, and state clearly the results of the vote

9. Be responsible for the orderly conduct of all Board meetings

(cf. 9323 - Meeting Conduct)

The president shall perform other duties in accordance with law and Board policy including, but not limited to:

1. Signing all instruments, acts and orders necessary to carry out state requirements and the will of the Board

2. Consulting with the Superintendent or designee on the preparation of the Board's agendas

(cf. 9322 - Agenda/Meeting Materials)

3. Working with the Superintendent to ensure that Board members have necessary materials and information

4. Subject to Board approval, appointing and dissolving all committees

(cf. 9130 - Board Committees)

5. Calling such meetings of the Board as he/she may deem necessary, giving notice as prescribed by law

(cf. 9320 - Meetings and Notices)
(cf. 9321 - Closed Session Purposes and Agendas)

6. Representing the district as governance spokesperson, in conjunction with the Superintendent

(cf. 1112 - Media Relations)

The president shall have the same rights as other members of the Board, including the right to move, second, discuss and vote on all questions before the Board.

When the president resigns or is absent or disabled, the vice president shall perform the president's duties. When both the president and vice president are absent or disabled, the clerk shall perform the president's duties.

Legal Reference:

EDUCATION CODE
35022 President of the board
35143 Annual organizational meetings; dates and notice
GOVERNMENT CODE
54950-54963 Ralph M. Brown Act

Management Resources:

CSBA PUBLICATIONS
Board Presidents' Handbook, revised 2002
CSBA Professional Governance Standards, 2000
Maximizing School Board Leadership: Boardsmanship, 1996
WEB SITES
CSBA: http://www.csba.org

Board Bylaw: 9121 **CABRILLO UNIFIED SCHOOL DISTRICT**
Adopted: 12-11-08 **Half Moon Bay, California**
Revised

Cabrillo USD
Board Bylaw
Governing Board Elections

BB 9220
Board Bylaws

Board Member Qualifications

Any person is eligible to be a member of the Governing Board, without further qualifications, if he/she is 18 years of age or older, a citizen of California, a resident of the school district, a registered voter, and not legally disqualified from holding civil office. Any person who has been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States of America, or another country, is not eligible to be a candidate for office or be a Board member except when he/she has been granted a pardon in accordance with law. (Education Code 35107; Elections Code 20)

A district employee elected to the Board shall resign his/her employment before being sworn in or shall have his/her employment automatically terminated upon being sworn into office. (Education Code 35107)

(cf. 9224 - Oath of Affirmation)
(cf. 9270 - Conflict of Interest)

The Board encourages all candidates to become knowledgeable about the role of Board members. The Superintendent or designee shall provide all candidates with information that will enable them to understand the responsibilities and expectations of being a Board member, including information regarding available workshops, seminars, and/or training. The Superintendent or designee shall provide all candidates with the county election official's contact information and general information about school programs, district operations, and Board responsibilities.

Consolidation of Elections

To reduce costs associated with conducting elections, the Board may consolidate Board elections with the local municipal or statewide primary or general election. Board election procedures shall be conducted in accordance with ***Elections code 1302.*** ~~state and federal law~~.

In addition, if a regularly scheduled Board election held other than on a statewide election date results in a decrease in local voter turnout of 25 percent or more compared to the average local turnout for the previous four statewide general elections, the Board shall take action to consolidate Board elections with statewide elections. The district shall move its election to the next state statewide election date, unless the Board has adopted a plan by January 1, 2018 to consolidate Board elections not later than the November 8, 2022 statewide general election. (Elections Code 14051, 1405

In order to consolidate elections based on either circumstance described above, the Board shall adopt a resolution and submit it to the County Board of Supervisors for approval not

later than 240 days prior to the date of the currently scheduled district election. (Elections Code 10404.5)

Whenever a regularly scheduled Board election is changed due to consolidation of elections, the terms of office of incumbent Board members shall be extended to align with the next applicable election. (Elections Code 10404.5)

(cf. 9110 - Terms of Office)

Electing Board Members

Board members may reside anywhere within the district's boundaries and shall be elected by all voters in the district.

To ensure ongoing compliance with the California and federal Voting Rights Acts, the Board may review the district's Board election method to determine whether any modification is necessary due to changes in the district's population or any of its racial, color, or language minority group composition. The review shall be based on the Superintendent or designee's report to the Board after the release of each decennial federal census.

If the Board determines that a change is necessary, it shall adopt a resolution at an open meeting specifying the change(s) and shall, in accordance with Education Code 5019 or other applicable provisions of law, obtain approval from the county committee on school district organization having jurisdiction over the district.

(cf. 9320 - Meetings and Notices)

Campaign Conduct

All candidates, including current Board members running as incumbents, shall abide by local, county, state, and federal requirements regarding campaign donations, funding, and expenditures.

A Board member shall not expend, and a candidate shall not accept, any public money for the purpose of seeking elective office. However, the district may establish a dedicated fund for those seeking election to the Board, provided that the funds are available to all candidates who are qualified pursuant to Education Code 35107 without regard to incumbency or political preference. (Government Code 85300)

In order to help protect the public's trust in the electoral process as well as the public's confidence in the Board and district, the Board encourages all candidates to sign and adhere to the principles in the Code of Fair Campaign Practices pursuant to Elections Code 20440.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 9005 - Governance Standards)

~~In order to help protect the public's trust in the electoral process as well as the public's confidence in the Board and district, the Board encourages all candidates to sign and adhere to the principles in the Code of Fair Campaign Practices pursuant to Elections Code 20440.~~

~~*(cf. 0410 - Nondiscrimination in District Programs and Activities)*~~

~~*(cf. 9005 - Governance Standards)*~~

Statement of Qualifications

On the 125th day prior to the day fixed for the general district election, the Board secretary or his/her designee shall deliver a notice, bearing the secretary's signature and district seal, to the county elections official describing both of the following: (Elections Code 10509)

1. The elective offices of the district to be filled at the general election and which offices, if any, are for the balance of an unexpired term

2. Whether the district or the candidate is to pay for the publication of a statement of qualifications pursuant to Elections Code 13307

(cf. 9223 - Filling Vacancies)

Candidate statements shall be limited to no more than 200 words. (Elections Code 13307)

When the elections official allows for the electronic distribution of candidate statements, a candidate for the Board may, in addition to or instead of submitting a candidate statement for inclusion in the mailed voter's pamphlet, prepare and submit a candidate statement for electronic distribution.

The district shall assume no part of the cost of printing, handling, translating, or mailing of candidate statements filed pursuant to Elections Code 13307. As a condition of having candidate statements included in the voter's pamphlet, the district may require candidates to pay their estimated pro rata share of these costs to the district in advance pursuant to Elections Code 13307.

Tie Votes in Board Member Elections

Whenever a tie makes it impossible to determine which of two or more candidates has been elected to the Board, the Board shall immediately notify the candidates who received the tie votes of the time and place where the candidates or their representatives should appear before the Board. The Board at that time shall determine the winner by lot. (Education Code 5016)

Legal Reference:
EDUCATION CODE
1000 Composition, and trustee area, county board of education
1006 Qualifications for holding office, county board of education
5000-5033 Elections
5220-5231 Elections
5300-5304 General provisions (conduct of elections)
5320-5329 Order and call of elections
5340-5345 Consolidation of elections
5360-5363 Election notice
5380 Compensation (of election officer)
5390 Qualifications of voters
5420-5426 Cost of elections
5440-5442 Miscellaneous provisions
7054 Use of district property
35107 Eligibility; school district employees

35177 Campaign expenditures or contributions
35239 Compensation of governing board member of districts with less than 70 ADA
ELECTIONS CODE
20 Public office eligibility
1302 Local elections, school district election
2201 Grounds for cancellation
4000-4004 Elections conducted wholly by mail
10400-10418 Consolidation of elections
10509 Notice of election by secretary
10600-10604 School district elections
13307 Candidate's statement
13309 Candidate's statement, indigence
14025-14032 California Voting Rights Act
20440 Code of Fair Campaign Practices
GOVERNMENT CODE
1021 Conviction of crime
1097 Illegal participation in public contract
12940 Nondiscrimination, Fair Employment and Housing Act
81000-91014 Political Reform Act
PENAL CODE
68 Bribes
74 Acceptance of gratuity
424 Embezzlement and falsification of accounts by public officers
661 Removal for neglect or violation of official duty
CALIFORNIA CONSTITUTION
Article 2, Section 2 Voters, qualifications
Article 7, Section 7 Conflicting offices
Article 7, Section 8 Disqualification from office
UNITED STATES CODE, TITLE 42
1973-1973aa-6 Voting Rights Act
COURT DECISIONS
Rey v. Madera Unified School District, (2012) 138 Cal. Rptr. 3d 192
Randall v. Sorrell, (2006) 126 S.Ct. 2479
Sanchez v. City of Modesto, (2006) 51 Cal.Rptr.3d 821
Dusch v. Davis, (1967) 387 U.S. 112
ATTORNEY GENERAL OPINIONS
85 Ops.Cal.Atty.Gen. 49 (2002)
83 Ops.Cal.Atty.Gen. 181 (2000)
81 Ops.Cal.Atty.Gen. 98 (1998)
69 Ops.Cal.Atty.Gen. 290 (1986)

Management Resources:
WEB SITES
CSBA: http://www.csba.org
California Secretary of State's Office: http://www.ss.ca.gov
Fair Political Practices Commission: http://www.fppc.ca.gov
Institute for Local Self Government: http://www.ca-ilg.org

Bylaw: 9220 **CABRILLO UNIFIED SCHOOL DISTRICT**
Adopted: December 11, 2008 **Half Moon Bay, California**
Revised: June 20, 2013
Revised: