



Governing Board Meeting Minutes (Adopted)
CABRILLO UNIFIED SCHOOL DISTRICT
District Office Board Room
498 Kelly Avenue,
Half Moon Bay, CA 94109
November 9, 2017
7:00 PM (Closed Session 6:00 PM)

Board Members Present: Ms. Freya McCamant, President
Ms. Sophia Layne, Clerk to the Governing Board
Ms. Kimberly Hines, Member
Dr. Kirk Riemer, Ph.D., Member

Board Member Absent Mr. Rob Pappalardo, Vice President

Administrators at the Table: Ms. Jane Yuster, Superintendent
Ms. Crystal Leach, Chief Business Official

Student Representative: Mr. Cesar Sarabia, Student Board Representative

1. CALL TO ORDER - 6:00 P.M.

Meeting called to order by Board Clerk, Sophia Layne at 6:00 p.m. President McCamant arrived at 6:20 p.m.

2. ROLL CALL / QUORUM

____ Ms. Freya McCamant, President (arrived at 6:20 p.m.)
____ Ms. Sophia Layne, Clerk to the Governing Board
____ Ms. Kimberly Hines, Member
____ Dr. Kirk Riemer, Ph.D., Member

3. COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA

None

4. RECESS TO CLOSED SESSION – 6:01 P.M.

5. RECONVENE OPEN SESSION – 7:02P.M.

The Governing Board met in closed session from 6:01 p.m. to 7:00 p.m. No action taken.

6. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Cullen McGee, 12th grade student at Half Moon Bay High School.

7. ADOPTION OF AGENDA AS PRESENTED / AMENDED

Motion to adopt agenda as presented was made by Member Kimberly Hines and seconded by Member Sophia Layne.

(M-27) Passed 4-0 with Student Representative voting aye
Member Rob Pappalardo-absent

8. STUDENT / STAFF / COMMUNITY RECOGNITION

The Governing Board recognizes Mr. Joel Altamirano, Maintenance Custodian. Mr. Altamirano has been working at Farallone View Elementary School for the last 10 years. During his service at Farallone View, he has performed above and beyond the call of duty. Joel always greets parents and staff with a smile, is always willing to serve others with the utmost respect and dignity.

9. COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA

None

10. REPRESENTATIVE REPORTS

CUTA President Sean Riordan said last night was the 8th grade Orientation event and more than 100 parents and 8th grader came through his classroom. Mr. Riordan said as work continues at Hatch and repairs at Cunha the district must look at the work that needs to be done at the other sites, as students deserve the best and most modern classrooms to be prepared for their life after school.

CSEA President Diane Paoli said they have been working very collaboratively with the Administrative to make changes in their unit. She said CSEA appreciates the support.

11. REPORTS / INFORMATION / PRESENTATIONS

a. Receive Report on Farallone View Elementary School

Mr. Cesar Gaytan, Principal, Farallone View Elementary School presented a report regarding his site, including a summary of programs, as well as teacher and student classroom activities.

12. DISCUSSION ITEMS

- a. Receive and Discuss the San Mateo County Office of Education Strategic Plan Report, with San Mateo County School Board Vice President Susan Alvaro

Ms. Susan Alvaro, Vice President, San Mateo County School Board of Education, presented the San Mateo County Office of Education Strategic Plan Report to the Governing Board.

- b. Discuss First Reading of New Course Proposal for Half Moon Bay High School

Ms. Tiffany Zammit, Assistant Principal, Half Moon Bay High School, and Ms. Gayle Smith, Ag Science Teacher, Half Moon Bay High School, jointly presented for first reading the new course proposal for the 2018-2019 school year.

- c. Discuss and Hold Public Hearing on Guidelines for the District to Obtain Student Information from Social Media

President McCamant opened the public hearing on guidelines for the District to obtain student information from social media at 8:02 p.m. Hearing no comments, the public hearing was closed at 8:03 p.m.

13. COMMUNICATIONS

Board Members:

Member Sophia Layne thanked Mr. Gaytan, Principal, Farallone View School, for his presentation of his school site. Ms. Layne said she met with President Freya McCamant and the heads of PTO group. She said she will be attending the District DELAC meeting in the next few weeks.

Member Kimberly Hines thanked Mr. Gaytan and said she enjoyed seeing so many people from our school community present tonight. She said it was a pleasure to hear from our County Board of Education Representative, Ms. Susan Alvaro.

President Freya McCamant said, as mentioned by Member Sophia Layne, they met with leadership representatives from the PTO groups. She said this is a meeting that was started several years ago and is really a great opportunity for open discussion. Ms. McCamant said out of these meetings they have begun to bring the PTO treasurers together to meet with the Business Office. This meeting is a great way to open up communication on practice and procedures. Ms. McCamant thanked Ms. Crystal Leach, CBO, for joining them in this meeting. She also thanked Susan Alvaro, Vice President, San Mateo County School Board of Education, for coming and opening up communication as well. Ms. McCamant said she, Member Rob Pappalardo and Superintendent Jane Yuster continue to work on the idea of a future Bond election.

Student Board Member:

Hatch Elementary School-

The Jog-a-Thon was held last week at Hatch by the field. All students participated in running laps and raising funds with the help of our amazing PTO group. The Halloween parade was a huge success. Parents and community members gathered at Hatch Elementary in the Cafeteria to network and become more familiar with other parents. The student's parade started at 8:30 a.m. on the playground with all grade levels participating. Coffee with the Principal will begin on November 16th in the Hatch Library. Our Principal, Mr. Porcel will meet and greet parents. Mr. Porcel will also discuss school updates and address parents' questions, suggestions, and concerns.

Cunha Intermediate School:

During the month of October, Cunha held their Friday activity of Tug of War. The week after they had their Halloween dress up and red carpet to be able to show off the amazing costumes. Cunha also held the yearly Book Fair which allows our students to purchase new and interesting books. Cunha has also begun their annual winter coat drive and the canned food drive. Lastly, the Fall sports of Flag Football, Cross Country and Volleyball are now finished and the 6th grade Outdoor Ed Week was very successful.

Farallone View:

Farallone View had a very joyful and fun Halloween Parade and made it to the front page of the Half Moon Bay Review with Continent Day. This year, the theme was North America. Farallone View students are making super safe, respectful, and responsible choices as evidence by the lowest rate of office discipline referrals, one per week. We are extremely proud of our teachers for teaching the expectations, and our students, for following them faithfully.

Half Moon Bay High School:

Half Moon Bay High School had an exciting Homecoming week! Throughout the week everyone dressed up as favorite Disney/Pixar characters. The Friday of Homecoming was the assembly which included a Cheer Rally, Homecoming Court Presentation, and class competitions (murals, dances, and our red carpet.) That night was our homecoming football game which we announce our Homecoming King and Queen, Tamia Parsons and Raven Chalif. The football team did a great job with the winning score of 28-10! The week after Homecoming the seniors helped out the middle school with the 6th grade Outdoor Ed week. That week was a great success. The high school held an 8th grade shadow day to show middle school students more about Half Moon Bay High School. The High School held the annual 8th grade Orientation/Open House which was very well attended and will help many students think about High School classes and activities for the upcoming years. During the month of November, the high will have a mini wellness week that will allow students to participate in activities like body flow, ways to cope with anxiety and, mindfulness. Lastly, the High School will host a blood drive and one more 8th grade shadow day before the Thanksgiving Break, November 20-24.

Superintendent:

Superintendent Yuster said last week's football game was awesome. The team won the skull and clinched the division. She said she attended Continent Day at Farallone View, which was wonderful. She said she also attend the Hatch Jog-a-Thon.

Ms. Yuster said it is so much fun to attend all of the wonderful activities. She said it is one of the most wonderful thing she enjoys as Superintendent, attending the great student activities in our district.

14. CONSENT ITEMS

- a. Approve Certificated Personnel Report
- b. Approve Classified Personnel Report
- c. Accept Donations to Cabrillo Unified School District
- d. Approve Overnight Field Trip for Placerville, CA
- e. Accept Enrollment Report for the Second Month of the 2017-2018 School Year
- f. Approve Proposed Agreement for Professional Services with the Law Firm of Dannis Woliver Kelley for the Consideration and Potential Calling for a Bond Election.
- g. Approve and Adopt Minutes of October 12, 2017 Regular Governing Board Meeting
- h. Approve Overnight Fieldtrip to South Lake Tahoe
- i. Approve Overnight Fieldtrip to San Andreas
- j. Approve and Adopt Minutes of October 28, 2017 Special Governing Board Meeting
- k. Approve Change Orders/Additional Work for the Half Moon Bay High School Track Project
- l. Approve Travel for Occupational Therapist, to Attend the American Occupational Therapy Association Specialty Conference: School Based Practice, in Orlando, Florida
- m. Approve Developer Fee Report for Fiscal 2016-2017

Motion to approve consent agenda items as presented made by Member Kirk Riemer and seconded by Member Kimberly Hines.

(M-28) Passed 4-0 with Student Representative voting aye
Member Rob Pappalardo-absent

15. ACTION ITEMS

- a. Approve Request of Naming a Farallone View Elementary School Garden, "The Raye Furst Garden"

Motion to approve the naming of a Farallone View Elementary School Garden "The Raye Furst Garden" was made by Member Kimberly Hines and seconded by Member Sophia Layne.

Mr. Allen Furst, 151 Bridgeport Dr., El Granada, Ca. Mr. Furst came to address the Governing Board in support of the naming of a Farallone View Elementary School Garden, the "Raye Furst Garden".

(M-29) Passed 4-0 with Student Representative voting aye
Member Rob Pappalardo-absent

b. Ratify Lease-Lease Back Agreement with Blach Construction

Motion to ratify a Lease-Lease Back agreement with Blach construction to construct the repairs of Cunha C Building was made by Member Sophia Layne and Member Kirk Riemer.

(M-30) Passed 4-0 with Student Representative voting aye
Member Rob Pappalardo-absent

c. Approve Cabrillo Unified School District Governing Board Policy Updates and Adopt the Proposed Revisions as Recommended by the California School Boards Association

Motion to approve BP 5133 and 5113.1 was made by Member Kirk Riemer and seconded by Member Kimberly Hines.

(M-31) Passed 4-0 with Student Representative voting aye
Member Rob Pappalardo-absent

16. ADJOURNMENT OF THE MEETING

Motion to adjourn made by Member Kimberly Hines and seconded by Member Sophia Layne.

(M-32) Passed 4-0 with Student Representative voting aye
Member Rob Pappalardo-absent

Meeting was adjourned at 8:31 p.m.

Minutes prepared by Patricia Serrano, Administrative Assistant to the Superintendent

Minutes presented by Jane Yuster, Secretary to the Governing Board

Certified by:

Sophia Layne
Clerk to the Governing Board

Date