Regular Governing Board Meeting Minutes (Adopted)
CABRILLO UNIFIED SCHOOL DISTRICT
District Office Board Room
498 Kelly Avenue, Half Moon Bay, CA 94109
October 12, 2017
7:00 PM (Closed Session 6:00 PM)

Board Members Present:	Ms. Freya McCamant, President Mr. Rob Pappalardo, Vice President Ms. Sophia Layne, Clerk to the Governing Board Ms. Kimberly Hines, Member Dr. Kirk Riemer, Ph.D., Member
Administrators at the Table:	Ms. Jane Yuster, Superintendent Ms. Joy Dardenelle, Assistant Superintendent Ms. Crystal Leach, Chief Business Official
Student Representative:	Mr. Cesar Sarabia, Student Board Representative

1. **CALL TO ORDER - 6:00 P.M.**

2. **ROLL CALL / QUORUM**

____ Ms. Freya McCamant, President
____ Mr. Rob Pappalardo, Vice President
____ Ms. Sophia Layne, Clerk to the Governing Board
____ Ms. Kimberly Hines, Member
____ Dr. Kirk Riemer, Ph.D., Member

3. **COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA**

None

4. **RECESS TO CLOSED SESSION – 6:01 P.M.**

5. **RECONVENE OPEN SESSION – 7:01 P.M.**

The Governing Board met in closed session from 6:01 p.m. to 6:57 p.m. President McCamant reported the following action taken:

1. Under Students Matters, the Governing Board voted 5-0 to expel a student from Half Moon Bay High School for the Fall 2017 and Spring 2018 semesters, with the Spring 2018 semester expulsion suspended.

   The student will be eligible for admission to Half Moon Bay High School for the Spring 2018 semester contingent on adherence to school rules, the rehabilitation plan and a behavior contract.

6. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Rajan Bechar, Principal, Pilarcitos High School.

7. ADOPTION OF AGENDA AS PRESENTED / AMENDED

Motion to adopt the agenda as presented was made by Member Rob Pappalardo and seconded by Member Kirk Riemer.

(M-19) Passed 5-0 with Student Representative voting aye

8. STUDENT / STAFF / COMMUNITY RECOGNITION

The Governing Board recognized Ms. Kate Shea. Ms. Shea is a Kings Mountain School parent of seven years. Each year Ms. Shea organizes parents and community members to bake some 4,000 cookies at Wedemeyer Bakery in South San Francisco to sell at the Kings Mountain Art Fair as our big annual fundraiser. This monumental task is one of our greatest community builders, with past and present Kings Mountain School families and local Kings Mountain community members baking together. Ms. Shea never hesitates to step in to provide support when needed. Thank you Kate!

The Governing Board recognized Ms. Julie Pedersen. Ms. Pedersen is a big hearted Kings Mountain School parent of six years. Ms. Pedersen started as a classroom volunteer who continues to offer support, spending more and more time helping out at school as an Art-In-Action parent volunteer for her son's classes, fundraising events, K/1 parent helper, office support, and it was clear she needed to join the staff. Julie became our noon duty supervisor. Still offering more help, Julie began subbing for our after school program. This year Julie is one of our classroom aides, and continues doing noon yard duty, Art-In-Action, fundraising, subbing when needed, and a classroom parent helper extraordinaire. Thank you Julie!

9. COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA

None

10. REPRESENTATIVE REPORTS

CUTA President Sean Riordan said with the new school year came many changes, new buildings, new bell schedules and new teachers and administrators. Everyone loves the new block schedule. There is concern for the new administrators and we are asking who is supporting them.

The administrators have a very tough job, working very long hours, and they need support and the human connection to provide feedback.

11. REPORTS / INFORMATION / PRESENTATIONS

a. Receive Report on Kings Mountain Elementary School

Ms. Diane Siegel, Principal, Kings Mountain Elementary School presented a report regarding her site, including a summary of programs, and teacher and student classroom activities.

b. Receive Report on the Single Plans for Student Achievement for all School Sites

Superintendent, Jane Yuster, prior to the report pointed out to the Governing Board several corrections make to the Site Plans after the posting of the Board Packet.

Ms. Irene Preciado, Director of Categorical Programs, presented the introduction of this report followed by each site principal who gave a brief report from their respective site plans.

12. DISCUSSION ITEMS

a. Hold Public Hearing and Discuss First Reading for the Petition of Naming a Farallone View Elementary School Garden, "The Raye Furst Garden"

President McCamant opened the public hearing at 8:15 p.m. Mr. John Nazar, Principal, Half Moon High School, spoke in favor of naming this garden "The Raye Furst Garden", having known Ms. Furst personally. Hearing no other comments, the public hearing was closed at 8:16 p.m.

13. COMMUNICATIONS

Board Members

Member Kirk Riemer said it is nice to see the changes on the Hatch campus, with the roll out of the portables being move off site. He said slowly but surely the campus is changing again. Dr. Riemer said that this country has gone through many changes and unplanned events, it is important to keep all of those people dealing with tragedy in our thoughts. He said it is overwhelming to see how things can change overnight. He said we all need to remember that it could happen to our area as well, and we are so fortunate to have avoided it so far. Dr. Riemer said it is always great to be prepared.

Member Sophia Layne said her mind is with Dr. Riemer, in thinking of all of the natural disasters that is weighing heavily on her mind. Ms. Layne said it is something that is impacting our families, and is very important to recognize trauma that could be happening within our own families. Ms. Layne said she has been busy, she met with Ms. Preciado to understand her job and the many things she is responsible for.

Ms. Layne said she also attended the Cunha Health and Wellness meeting, the San Mateo County Big Lift meeting and the San Mateo County Career Technical Meeting.

Member Kimberly Hines said she noticed in the personnel report that one of the new subs for the district was a graduate of Half Moon Bay High School in 2012. She said it warmed her heart to see that this sub has come back to work for the district. Ms. Hines thanked all of the Principals and Ms. Preciado for their heavy lifting in working with the SPSA plans. She said that the principals have done a phenomenal job.

President McCamant thanked Diane Siegel, Principal of Kings Mountain Elementary School for her beautiful presentation. She said she is looking forward to all of the site reports as it is an opportunity to educate the Board and the larger community as to what happens at each school. Ms. McCamant thanked Ms. Irene Preciado, Director of Categorical Programs, and the Principals and School Site Councils for their work on the SPSAs. Ms. McCamant said she wanted to give the new Principals a heads up since she will begin her school site visits soon. Reminding all that she likes to visit each school site at least twice a year. Ms. McCamant said she wanted to reiterate it truly is a difficult time for many in the world and asked for a moment of silence for all those who have suffered and continue to suffer in the aftermath of all of the recent natural disasters.

Student Board Member

The Student Board Representative, Mr. Cesar Sarabia gave the following report:

Hatch Elementary School:
Hatch School is having their annual Pumpkin Festival Parking lot fundraiser held by the Parent Teacher Organization (PTO). The Spanish Immersion Parent Association (SIPA) garage sale fundraiser will be held the week after. Also Hatch will soon have their annual Jog-A-Thon fundraiser.

Cunha Intermediate School:
On October 5th Cunha School had their kickball tournament between all grades, which was great fun! On the day of this report, October 12th, Cunha held a Volleyball game between the 8th graders vs the Staff. On October 13th, the Friday lunch time activity will be musical chair, a game that always makes people smile. Cunha's Capture the Flag games will begin on October 17th and will end on November 9th. The annual Halloween dance is October 20 which always brings much joy to all students. Lastly Cunha will be holding a winter coat drive, dates to be announced soon.

Pilarcitos High School:
Pilarcitos High School is enjoying a great start to our school year. The veggie boxes from our organic farm program, Coyote Farms, are in high demand. Pilarcitos has reached out to

customers at other Cabrillo sites and had a great response. The Pilarcitos leadership group, Coyote Council, is in the process of creating a few events to further strengthen our school climate. Students will compete in a tapestry making contest, a Halloween room decorating contest, and possibly even a Halloween scavenger hunt. Additionally, the schools' Songwriting class is in the middle of writing what's soon to be a #1 hit. The chorus is catchy, as it can be heard around the halls from teachers and students. As soon as it is ready for release, they will let the district know.

Half Moon Bay High School:
Half Moon Bay High School has been doing a great job with spreading positivity and spirit. On September 22 they had the yearly Club Jam which gives students the opportunity to join interesting clubs, for example Puente Club, GSA Club, Photography Club, and many more! This year our Club Jam reached up to 22 clubs, which is insane! For the month of October, there was no school on the 6th and 9th but on the Saturday in between, the High School held the annual Artichoke run. An interesting fact is this annual event was started in 1971. Lastly everyone at the High School is working very hard to bring our school positivity to the Pumpkin Festival. Immediately following the Pumpkin Festival, the focus will be on Homecoming week, October 16-20.

Superintendent
Superintendent Jane Yuster said our thoughts are with our brethren in the north. Ms. Yuster said we have contacted the former Superintendent of this district and currently the Superintendent of Rincon Valley School District. She said she has offered any and all services that Cabrillo Unified can bring to help in support of his school district. In these stressful times the focus has doubled for our students and their needs beyond the academic. The social emotional well-being of each student, we consider, it to be every bit as important as the academic well-being and will support every child.

14. **CONSENT ITEMS**

a. Approve for Distribution/Disposal of Obsolete Textbooks for Spanish and World Geography Various Grades

b. Approve Certificated Personnel Report

c. Approve Classified Personnel Report

d. Approve the Alliant International University Student Teacher and Teacher Intern Agreement from August 1, 2017 to July 31, 2022

e. Accept Donations to Cabrillo Unified School District

f. Accept Enrollment Report for the First Month of the 2017-2018 School Year

g. Approve Declaration of District Property as Obsolete

h. Approve Quarterly Report on Williams Uniform Complaints (Education Code §35186)

i. Approve and Adopt Minutes of September 14, 2017 Regular Governing Board Meeting

Motion to approve the consent items agenda as presented was made by Member Kirk Riemer and seconded by Member Kimberly Hines.

(M-20) Passed 5-0 with Student Representative voting aye

15. **ACTION ITEMS**

a. Hold Public Hearing and Adopt Resolution No. 24-17 to Approve the Statement of Assurances for the Pupil Textbook and Instruction Incentive Program for the 2017-2018 School Year

Motion to adopt Resolution No. 24-17 to approve the Statement of Assurances for the Pupil Textbook and Instruction Incentive Program for the 2017-2018 school year was made by Member Sophia Layne and seconded by Member Rob Pappalardo.

President McCamant open the public hearing regarding the adoption of Resolution No. 24-17 to approve the statement of assurances for the Pupil Textbook and Instruction Incentive Program at 8:31 p.m. Hearing no comments, the public hearing was closed at 8:32 p.m.

(M-21) Passed 5-0 with Student Representative voting aye
Roll Call:
Ms. Freya McCamant, President - aye
Mr. Rob Pappalardo, Vice President - aye
Ms. Sophia Layne, Clerk to the Governing Board - aye
Ms. Kimberly Hines, Member - aye
Dr. Kirk Riemer, Ph.D., Member - aye

b. Approve Single Plan for Student Achievement for all School Sites

Motion to approve the Single Plan for Student Achievement for all school sites as amended was made by Member Kimberly Hines and seconded by Member Sophia Layne.

(M-22) Passed 5-0 with Student Representative voting aye

c. Approve Cabrillo Unified School District Governing Board Policy Updates and Adopt the Proposed Revisions as Recommended by the California School Boards Association

Motion to approve Board Policy Updates and adopt the proposed revisions for, BP 0520.2, BP 0520.3, BP 3260, BP 3513.3, BP 5131.62, BP 6161.62, BP 6161.1, and BP 7212, as recommended by the California School Boards Association was made by Member Kirk Riemer and seconded by Member Rob Pappalardo.

(M-23) Passed 5-0 with Student Representative voting aye

16. **RETURN TO CLOSED SESSION (IF NECESSARY)**

President McCamant adjourned open session at 8:45 p.m. and the Governing Board returned to closed session at 8:50 p.m.

No action was taken.

17. **ADJOURNMENT OF THE MEETING**

Motion to adjourn made by Member Rob Pappalardo and seconded by Member Kimberly Hines.

(M-24) Passed 5-0 with Student Representative voting aye

Meeting was adjourned at 9:40 p.m.

Minutes prepared by Patricia Serrano, Administrative Assistant to the Superintendent

Minutes presented by Jane Yuster, Secretary to the Governing Board

Certified by:

_____ _____

Sophia Layne Date
Clerk to the Governing Board