Governing Board Meeting Minutes (Adopted)
CABRILLO UNIFIED SCHOOL DISTRICT
District Office Board Room
498 Kelly Avenue, Half Moon Bay, CA 94109
Thursday, August 10, 2017, 7:00 PM
(Closed Session 6:00 P.M.)

Board Members Present:	Ms. Freya McCamant, President Ms. Sophia Layne, Clerk to the Governing Board Ms. Kimberly Hines, Member Dr. Kirk Riemer, Ph.D., Member
Board Member Absent:	Mr. Rob Pappalardo, Vice President
Administrators at the Table:	Ms. Jane Yuster, Superintendent Ms. Joy Dardenelle, Assistant Superintendent Ms. Crystal Leach, Chief Business Official
Student Board Representative:	Mr. Cesar Sarabia, Student Board Representative

1. **CALL TO ORDER - 6:00 P.M.**

2. **ROLL CALL / QUORUM**

   ____ Ms. Freya McCamant, President
   ____ Ms. Sophia Layne, Clerk to the Governing Board
   ____ Ms. Kimberly Hines, Member
   ____ Dr. Kirk Riemer, Ph.D., Member

3. **COMMENTS FROM THE PUBLIC RELATED TO ITEMS ON THE CLOSED SESSION AGENDA**

   None

4. **RECESS TO CLOSED SESSION – 6:01 P.M.**

5. **RECONVENE OPEN SESSION – 7:00 P.M.**

   President McCamant reported the Governing Board met in closed session from 6:01 p.m. to 6:45 p.m. and took no action.

6. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Student Board Representative Cesar Sarabia.

7. ADOPTION OF AGENDA AS PRESENTED / AMENDED

Motion to approve the agenda as presented was made by Member Kimberly Hines and seconded by Member Sophia Layne.

(M-3) Passed 4-0 with Student Representative vote aye.
Member Rob Pappalardo-absent

8. STUDENT / STAFF / COMMUNITY RECOGNITION

The Governing Board introduced Mr. Seth Feldman, Principal, at Cunha Intermediate School. Mr. Feldman comes to Cabrillo Unified from Oak Grove Middle School in the Mount Diablo Unified School District where he held the position of Vice Principal. Mr. Feldman has a JD from Chicago-Kent Law School, a Masters in Public Administration from East Stroudsburg University and a BA from York College of Pennsylvania. Prior to becoming an administrator, Mr. Feldman taught middle school Language Arts and Social Studies.

The Governing Board introduced Mr. David Porcell-Medina, Principal at Hatch Elementary School. Mr. Porcel-Medina comes to Cabrillo Unified from Mno Grant Elementary School where he held the position of Vice Principal. Mr. Porcel has a BA in Education from the University of Granada, Spain. Mr. Porcel also holds a Master of Arts in Educational Leadership from California State University East Bay. Prior to becoming an administrator, Mr. Porcel taught in grades 1, 2, 4, and 5.

The Governing Board introduced Ms. Jean Kuznik, Assistant Principal of Cunha Intermediate School. Ms. Kuznik has a BA in Zoology from the University of California, Davis, and earned her Master's in Educational Leadership from California State University, East Bay. Ms. Kuznik taught high school science classes.

9. COMMENTS FROM THE PUBLIC RELATED TO ITEMS NOT ON THIS AGENDA

None

10. REPRESENTATIVE REPORTS

None

11. REPORTS / INFORMATION / PRESENTATIONS

a. Receive 2017-2018 District and Site Staff Professional Development Plans

Ms. Joy Dardenelle, Assistant Superintendent, Curriculum and Instruction, presented to the Governing Board, the 2017-2018 District and Site Staff Professional Development plans.

12. DISCUSSION ITEMS

None

13. COMMUNICATIONS

Board Members:

Member Kimberly Hines said Summer has gone by fast, and how much she enjoyed participating in the graduation ceremonies this year. She said it was so much fun handing out diplomas. Ms. Hines said it was an honor to also participate in the Pilarcitos High School ceremony, and said Mr. Bechar made it a wonderful and meaningful Graduation Ceremony.

Member Sophia Layne said she hoped that everyone has enjoyed their Summer. Ms. Layne said she can feel the energy of school being to come back to life. She said she is looking forward to working with everyone again in this upcoming school year.

Member Kirk Riemer said he you can sense the energy of change to things in the school district waking up again. Dr. Riemer said as a Hatch neighbor he can see everyone cranking it up to get everything ready and it is his hope that they will pull it off on time. It will be nice to see things settled again as a pretty new school site.

Member Freya McCamant said she is looking forward to the new school year and welcomed back the new Principals and staff, new teachers, with everyone coming back next week for staff training and the district will welcome back to the students on August 21st with the solar eclipse. Ms. McCamant thanked to all of the folks who worked all Summer to get everything ready.

Student Board Member:

El Granada Elementary-
El Granada is getting ready for the start of the year. We are welcoming 3 new teachers, Mike Barragan, Rebecca Law, and Brittany Hooker. Beginning of the year events includes a PTO sponsored Kinder Playdate on August 18th, a Principal Coffee and Conversation on the first day of school and our open house is on August 31st. El Granada Elementary is also developing activities so our students can learn and enjoy the Solar Eclipse on August 21st.

Half Moon Bay High School-
This August we have been preparing for the new school year. Starting on Monday, 8:00 am we will have our annual freshmen orientation for the class of 2021. The orientation helps the upcoming class by meeting their counselors, taking a campus tour and making new friends at

our complimentary BBQ. On Tuesday all returning high students will be picking up their new schedules between the hours of 8:00 am and 5:00 pm.

So far there have made many new changes that will make a huge difference, including the block schedule which we are very excited about. Also the school football field is being remodeled and they are currently still working on the bleachers which will now include easy access for those with disabilities. Finally, the first day of school will begin on August 21 and on the night there will be Fall sports meeting for any High School student interested in playing sports.

Superintendent:

Superintendent Jane Yuster said the District has been very busy, with lots of construction this Summer and we are very excited to unveil it this Fall. There have been lots of hiring activities, and Ms. Yuster has met with the new teachers and said they are a great group. Ms. Yuster said all of the Summer rituals like cleaning has been taking place to welcome the students back on August 21.

14. **CONSENT ITEMS**

a. Approve Certificated Personnel Report

b. Approve Classified Personnel Report

c. Approve Medi-Cal Administrative Activities Agreement

d. Accept Donations to Cabrillo Unified School District

e. Accept Enrollment Report for the Tenth Month of the 2016-2017 School Year

f. Approve a Professional Services Agreement with the Law Firm of Atkinson, Andelson, Loya, Ruud, and Romo for Special Education Legal Services

g. Approve a Contract with TBWB Strategies to Assess the Feasibility to Pursue a Bond Measure

h. Approve Quarterly Report on Williams Uniform Complaints (Education Code §35186) Covers: (04/1/17 – 06/30/17)

i. Approve and Adopt Minutes of June 22, 2017, Regular Governing Board Meeting

j. Approve and Adopt Minutes of July 26, 2017, Special Governing Board Meeting

Motion to approve the consent items as presented was made by Member Kirk Riemer and seconded by Member Kimberly Hines.

(M-4) Passed 4-0 with Student Representative vote aye.
Member Rob Pappalardo-absent

15. **ACTION ITEMS**

a. Approve Salary Increase for Noon Duty Supervisors

Motion to approve the salary increase for Noon Duty Supervisors was made by Member Kimberly Hines and seconded by Member Sophia Layne.

(M-5) Passed 4-0 with Student Representative vote aye.
Member Rob Pappalardo-absent.

b. Adopt Resolution No. 16-17 Authorizing the Issuance and Sale of the 2017 General Obligation Refunding

Motion to adopt Resolution No. 16-17 authorizing the issuance and sale of the 2017 General Obligation Refunding was made by Member Kirk Riemer and seconded by Member Kimberly Hines.

(M-6) Passed 4-0 with Student Representative vote aye.
Roll Call:
Ms. Freya McCamant, President - aye
Mr. Rob Pappalardo, Vice President - absent
Ms. Sophia Layne, Clerk to the Governing Board - aye
Ms. Kimberly Hines, Member - aye
Dr. Kirk Riemer, Ph.D., Member - aye

c. Approve Responses to San Mateo County Grand Jury Report: "How Have San Mateo County Public Schools Responded to the Epinephrine Auto-injector Law, SB 1266?"

Motion to approve responses to the San Mateo County Grand Jury Report: "How Have San Mateo County Public Schools Responded to the Epinephrine Auto-injector Law, SB 1266?", was made by Member Kimberly Hines and seconded by Member Kirk Riemer.

(M-7) Passed 4-0 with Student Representative vote aye.
Member Rob Pappalardo-absent

d. Approve Responses to San Mateo County Grand Jury Report: "Should Tire-Derived Products Be Used On Athletic Fields in San Mateo County Schools?"

Motion to approve responses to San Mateo County Grand Jury Report: "Should Tire-Derived Products Be Used On Athletic Fields in San Mateo County Schools?", was made by Member Kirk Riemer and seconded by Member Sophia Layne.

(M-8) Passed 4-0 with Student Representative vote aye.
Member Rob Pappalardo-absent

e. Approve Renewal of the Term of the Superintendent's Contract

Motion to approve renewal of the term of the Superintendent's contract was made by Member Kimberly Hines and seconded by Member Kirk Riemer.

(M-9) Passed 4-0 with Student Representative vote aye.
Member Rob Pappalardo-absent

f. Approve Policy Maintenance Updates

Motion to adopt Board policy updates was made by Member Sophia Layne and seconded by Member Kimberly Hines.

(M-10) Passed 4-0 with Student Representative vote aye.
Member Rob Pappalardo-absent

16. **RETURN TO CLOSED SESSION (IF NECESSARY)**

President McCamant adjourned open session at 7:40 p.m. and the Governing Board returned to closed session. The Governing Board met in closed session from 7:41 p.m. to 8:00 p.m. No action was taken in closed session.

17. **ADJOURNMENT OF THE MEETING**

Motion to adjourn made by Member Kirk Riemer and seconded by Member Kimberly Hines.

(M-11) Passed 4-0
Member Rob Pappalardo-absent

Meeting was adjourned at 8:00 p.m.

Minutes prepared by Patricia Serrano, Administrative Assistant to the Superintendent

Minutes presented by Jane Yuster, Secretary to the Governing Board

Certified by:

_____ _____

Sophia Layne Date
Clerk to the Governing Board