BUCKEYE UNION SCHOOL DISTRICT

DISTRICT VISION STATEMENT

Working together with families, the community, and highly qualified staff, the Buckeye Union School District ensures that each student masters the knowledge and skills needed to maximize their academic and personal success in a global society.

REGULAR MEETING OF THE BOARD OF TRUSTEES

BOARD AGENDA

Wednesday, May 6, 2026

Closed Session – 6:00 p.m.
Open Session – 7:00 p.m.

Board of Education meetings are held in person in the Boardroom located at
5049 Robert J. Mathews Parkway, El Dorado Hills, CA, 95762
(Please enter the Board Room from the rear of the building)

If you would like to *view* the meeting remotely, please register at this link in order to receive a meeting link to your email to join the webinar:
https://buckeyeusd.zoom.us/webinar/register/WN_mC8TQVtJTLiJAL-cz5CB5Q

BOARD OF TRUSTEES: Kirk Seal, Melissa Keyzer, Brenda Hanson-Smith, Ph.D., Jon Yoffie, Scott Masten, Ph.D.
Superintendent, David Roth, Ph.D. / Assistant Superintendent, Jacqueline McHaney

PUBLIC PARTICIPATION GUIDELINES

Public attendance is welcomed and encouraged. The district has taken the following steps in offering public comment:

1. **In-Person Public Comment**: Public comment may be offered in person during the board meeting.

2. **Written Public Comment**: Members of the public who are unable to attend and wish to address the Board can email the Board at *Board@BuckeyeUSD.org*. All correspondence will be shared with the entire Board as well as the Superintendent.

I. CALL TO ORDER

II. PUBLIC COMMENTS **Related to closed session agenda items only*

III. ADJOURN TO CLOSED SESSION

1. **DISCUSSION -** Conference with Legal Council, Anticipated Litigation - Pursuant to Government Code Section § 54956.9 (Number of Matters: 1)

IV. RECONVENE TO OPEN SESSION *(7:00 P.M.)*

V. CLOSED SESSION ANNOUNCEMENTS

VI. FLAG SALUTE

VII. ROLL CALL

VIII. APPROVAL OF AGENDA

IX. STUDENT PRESENTATIONS

1. Valley View Middle School Student Presentation
    - Students: Wyatt Saura, President
      Sam Setzer-Phillips, Treasurer
      Anisha Dominic, 6th grade Vice President
      Rahul Rajupalem, Representative
      Ramsay Carlson, Representative

Following all presentations, the Board will accept Public Comments regarding any presentation(s).

X. PUBLIC COMMENTS **Related to non-agenda items only*

*This is the period for public comment on topics **not** on the agenda.*

Public comment is an opportunity for the Board to receive input from the community. We value your comments; however, the Board and staff do not respond to questions or engage in discussion with the public during public comment. If you would like a specific question answered or to discuss an issue, please contact the District Office (Kellee Sellwood at ksellwood@buckeyeusd.org) and the appropriate District representative will contact you.

*If you would like to comment on an item that **is** on the agenda, an opportunity will be provided when we address that item later in the meeting.*

If you plan to speak to an item during this meeting, we ask that you fill out a green public comment card. When making a comment, please come to the podium and introduce yourself. We appreciate hearing where you live.

Comments are limited to 3 minutes unless otherwise noted by the Board, and you may only speak once during each public comment period provided.

XI. STAFF PRESENTATIONS

1. Employees of the Year: Camerado Springs Middle School
    - Classified Employee of the Year: Kent Montgomery, Yard Supervisor
    - Certificated Employee of the Year: Robin Thomas, Teacher

(Doug Shupe, Principal)

Following all presentations, the Board will accept Public Comments regarding any presentation(s).

XII. REPORTS

1. Superintendent's Report: David Roth, Ph.D.
2. Association Reports:
    - Buckeye Teachers Association (BTA)
    - California School Employees Association (CSEA)
3. Enrollment Report: Jackie McHaney
4. Reports and Requests by Board Members

Following all reports, the Board will accept Public Comments regarding any report(s).

XIII. CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the items(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. Board Meeting Minutes - April 8, 2026
2. Personnel Update - May 6, 2026
3. Contract Approval for Annual Audit Services between Wilkinson Hadley King & Co. LLP and Buckeye Union School District (3-year contract: 2025/2026, 2026/2027, 2027/2028, ending June 30, 2028)
4. Agreement for Legal Services with F3 Law, Fagen, Friedman, and Fulfrost (7/1/26-6/30/27)
5. Wellness Policy and Triennial Assessment Report
6. Declaration of Surplus
    - Buckeye Union School District (1) Ford 350, (2) Mower - April 22, 2026

The Board will accept Public Comment regarding any Consent Agenda item(s) prior to the Board's action.

XIV. DISCUSSION & ACTION ITEMS

Public Comment is welcomed prior to the Board's action on any of the following items or in response to any discussion item(s).

1. **DISCUSSION -** Magnetic Literacy, an Update to the Current Board-Adopted Elementary ELA Curriculum Adoption Recommendation

    (Rachelle Ball, Director of Curriculum and Instruction)

2. **ACTION -** Approve Declaration of Need for Fully Qualified Educators 2026/2027

    (Jackie McHaney, Asst. Superintendent)

3. **ACTION -** Consider and Approve the 2026-2029 Expanded Learning Opportunities Program (ELOP) Plans for the following: *(reports linked)*
    (1) Buckeye Union School District 2026-2029 ELOP Plan
    (2) Valley View Charter Montessori School 2026-2029 ELOP Plan
    (3) Buckeye Union Mandarin Immersion Charter School 2026-2029 ELOP Plan

    (Jackie McHaney, Asst. Superintendent)

4. **ACTION -** Adopt Resolution No. **26-15**: Declaring an Election be Held in Buckeye Union School District's Jurisdiction in Consolidation with Other Districts Requesting Election Services (THREE Full 4-year terms to be filled at the District Election on November 3, 2026)

    (David Roth, Ph.D., Superintendent)

5. **ACTION -** Approval of Suggested Revisions to Buckeye Union Board Policies/Regulations/Bylaws/Exhibits (fourth reading) - January 2026 CSBA Policy Updates:
    - BP 1445 - Response to Immigration Enforcement
    - AR 1445 - Response to Immigration Enforcement

    (Jackie McHaney, Asst. Superintendent)

6. **ACTION -** Adopt Resolution No. **26-16**: Authorizing the Filing of Funding Applications for State Allocation Board Administered Programs

    (Brian McCahon, Director of Facilities)

XV. NEXT MEETING

- Regular Board Meeting
- Wednesday, May 20, 2026, at 7:00 p.m.
  @ Buckeye Union School District - VIA Zoom and in-person

XVI. ADJOURNMENT

Any writings or documents that are public records and are provided to a majority of the governing Board regarding an open session item (or closed session statement threatening litigation) on this agenda will be made available for public inspection in the District Office located at 5049 Robert J. Mathews Parkway, El Dorado Hills, CA 95762 during normal business hours.

Individuals requiring special accommodations (American Sign Language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent at least two days before the meeting date at (916) 985-2183 ext. 1012.

Parents/guardians may request that directory information or personal information of the student or parent/guardian, provided at the Board meeting, be redacted from the minutes. To request information be redacted, please contact the Superintendent at (916) 985-2183 ext. 1012.

BUCKEYE UNION SCHOOL DISTRICT - PROJECTED ENROLLMENT 2025-2026 AS OF 4/28/26

	Buckeye Elem.	Blue Oak Elem.	Valley View	William Brooks	Silva Valley	Oak Meadow	Mandarin	Rolling Hills	Camerado	TOTAL
TK	19	40	36	39	39	32	37			242
K	53	58	74	46	46	40	38			355
1st	39	56	81	55	56	56	19			362
2nd	52	54	78	61	69	51	25			390
3rd	54	74	67	57	71	73	23			419
4th	50	72	75	58	61	63	23			402
5th	60	102	70	64	86	90	21			493
6th			81				12	235	159	487
7th			83				23	267	188	561
8th			71				6	240	191	508
TOTAL	**327**	**456**	**716**	**380**	**428**	**405**	**227**	**742**	**538**	**4219**
Ending 24-25	324	453	694	367	425	409	179	780	540	4171
Difference	3	3	22	13	3	-4	48	-38	-2	48

NPS [Not Included in Above #'s]	**8**
COUNTY [Included in Above #'s]	**30**

ENROLLMENT HISTORY

School Year	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2016/17		4653	4680	4656	4658	4705	4729	4678	4674	4689	
2017/18	4837	4764	4769	4760	4764	4775	4786	4811	4811	4803	
2018/19	4744	4729	4759	4731	4730	4777	4721	4732	4732	4731	
2019/20	4650	4667	4662	4681	4678	4697	4700	4705	4707	4704	
2020/21	4619	4461	4254	4429	4445	4443	4439	4447	4458	4473	
2021/22		4366	4350	4361	4359	4352	4345	4350	N/A	**4354**	
2022/23		4271	4277	4287	4294	4301	4307	4312	4316	**4311**	4254
2023/24		4249	4248	4266	4271	4284	4279	4289	4290	**4297**	
2024/25		4172	4186	4192	4195	4196	4188	4188	4178	**4176**	
2025/26		4218	4220	4215	4221	4223	4224	4220	4224	4227	

Shingle Springs Campus Update

Principal: Sara Meece **Report Month:** May 2026 **Date of Report:** 4/28/26

CLASSROOMS

TEACHER'S NAME	CLASSROOM	GRADE LEVEL	CA CRED.	MONTESSORI CERTIFICATION	CURRENT ENROLLMENT
Mikayla Wentworth	Cherry	TK/K	CTC	3-6	20
Natasha Raffety	Plum	TK/K	CTC	3-6/6-9/MS	20
Charmaine Scott	Apple	K/1	CTC	3-6/6-9	25
Eileen Perkins	Mimosa	TK/K/1	CTC	3-6/6-9	24
Laura Hauge	Cedar	K/1	CTC	3-6/6-9 IP	26
Katie Curtin	Pine	K/1	CTC	3-6/6-9	25
Brittany Akinaka	Aspen	2/3	CTC	6-9	26
Kelly Engelken	Wisteria	2/3	CTC	6-9	26
Ronda Ritchie	Laurel	2/3	CTC	6-9	26
Emily McDaniel	Willow	2/3	CTC	6-9	26
Molly Vardy	Olive	2/3	CTC	6-9	26
Samantha LuCarelli	Manzanita	4,5,6	CTC	6-12	25
Owen Carlson	Palm	4,5,6	CTC	6-12 IP	26
Heather Perry	Juniper	4,5,6	CTC	6-12 IP	25
Kalyca Sheppard	Fig	4,5,6	CTC	6-12/MS	27
Christina Sherrod Shawna Rosario	Elm	4,5,6	CTC	6-12 6-12 IP	34
Hannah Lackey Laura Waugh	Magnolia	4,5,6	CTC CTC	6-12 6-12	33
Robert Thomas	Madrone- MS	7/8	CTC	Secondary (MS)	25
Rachel Starling	Elder- MS	7/8	CTC	Secondary (MS) IP	24
Melissa Lambert	Dogwood- MS	7/8	CTC	Secondary (MS) IP	25
Robin Barry	Redbud-MS	7/8	CTC	Secondary (MS)	26
Budgeted Enrollment: 540			**Actual Enrollment: 540**		

ENROLLMENT/WAITLIST: 2025-2026

TK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	Total
59	34	28	13	19	19	11	13	0	0	196

Enrollment Update from Executive Director
Clarksville Charter School

Current Enrollment by County/Grade Level as of 04/27/2026							
Grade Level	**Alameda**	**Alpine**	**Amador**	**El Dorado**	**Placer**	**Sacramento**	**Grand Total**
TK	0	2	23	102	20	60	**207**
KN	0	1	23	134	29	77	**264**
1	0	1	35	127	23	57	**243**
2	1	0	25	127	25	55	**233**
3	0	0	18	105	32	45	**200**
4	0	0	26	138	36	60	**260**
5	0	0	9	96	30	42	**177**
6	0	0	19	79	28	57	**183**
7	0	0	19	96	26	49	**190**
8	0	1	17	95	20	42	**175**
9	0	0	19	69	25	28	**141**
10	0	1	11	60	17	37	**126**
11	0	1	5	66	22	24	**118**
12	0	0	10	31	23	16	**80**
Grand Total	**1**	**7**	**259**	**1325**	**356**	**649**	**2597**

May 2026 Board Report - Enrollment Update from Head of School

Rising Sun Montessori School Enrollment

Teacher's Name	Class Grade Levels	CA Credential	Montessori Certification	CPR/1st Aide/BBP/AED	Budgeted Numbers	Current	Variance
Sarah Shumate	TK/K Leo	CTC	Early Childhood and Lower Elementary	Yes	19	19	0
Susie Carrillo	TK/K Sunflower	CTC	Early Childhood and Lower Elementary	Yes	19	21	2
Mary Stout	K-1 Magellan	CTC	Lower Elementary	Yes	19	21	2
Esther Garcia	1-3 Andromeda	CTC -In progress	Early Childhood, Lower Elementary, Upper Elementary	Yes	21	23	2
Sarah Shelton	1-3 Seashell	CTC - In progress	Lower Elementary	Yes	21	22	1
Kelsey Zeigler	3-4 Pegasus	CTC	Lower Elementary	Yes	20	19	-1
Hannah Giraudo	4-5 Phoenix	CTC	Upper Elementary -In Progress	Yes	20	20	0
Cherlene Wright	7-8 Taurus	CTC - In progress		Yes	25	22	-3
				Totals	164	167	3

Year to date ADA: 96.11%

Year to date Chronic Absenteeism Rate: 4.1% at risk of Chronic Absenteeism

The Cottonwood School Enrollment Report 2025/26

Current Enrollment by County/Gradelevel as of 04/15/2026						
Grade Level	**Amador**	**Alpine**	**El Dorado**	**Placer**	**Sacramento**	**Grand Total**
TK	2	0	37	57	118	214
KN	4	0	48	66	177	295
1	5	0	59	69	164	297
2	2	0	55	74	177	308
3	2	0	59	62	161	284
4	0	0	52	86	180	318
5	2	0	48	82	144	276
6	1	1	55	62	157	276
7	1	0	50	74	150	275
8	0	0	37	60	153	250
9	2	0	29	58	131	220
10	0	1	30	54	141	226
11	1	0	20	42	98	161
12	1	0	17	29	84	131
Grand Total	**23**	**2**	**596**	**875**	**2035**	**3531**

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REGULAR MEETING OF THE BOARD OF TRUSTEES

MINUTES

Wednesday, April 8, 2026

NO CLOSED SESSION

Open Session – 7:00 p.m.

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BOARD OF TRUSTEES: Kirk Seal, Melissa Keyzer, Brenda Hanson-Smith, Ph.D., Jon Yoffie, Scott Masten, Ph.D.
Superintendent, David Roth, Ph.D. / Assistant Superintendent, Jacqueline McHaney

PUBLIC PARTICIPATION GUIDELINES

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I. CALL TO ORDER

Acting Board President Keyzer called the meeting to order at 7:00 p.m.

II. FLAG SALUTE

Rolling Hills Middle School student led the flag salute.

III. ROLL CALL

Present: Melissa Keyzer, Board Clerk
Brenda Hanson-Smith, Ph.D., Board Member
Jon Yoffie, Board Member
Scott Masten, Ph.D., Board Member

Absent: Kirk Seal, Board President

Due to the absence of Board President Seal, Board Clerk Keyzer served as Acting President. Board Member Yoffie was selected to serve as Acting Clerk for the meeting.

IV. APPROVAL OF AGENDA

Board Member Hanson-Smith moved to approve the Agenda, as presented.
Board Member Yoffie seconded the motion.

Public Comment: None

Motion carried 4-0.

V. STUDENT PRESENTATIONS

1. Rolling Hills Middle School Placerville Elks Americanism Essay Contest Winner, Rivaan Tanneru

   Rivaan Tanneru presented his award-winning essay focused on the meaning of service, emphasizing community involvement, responsibility, and the impact of small acts of kindness. His message highlighted that serving one's country can be demonstrated through everyday actions that support others and improve the community.

   Board members congratulated the student and commended his representation of the district.

2. Rolling Hills Middle School Student Presentation
    - Students: William Parsley, President
      Rivaan Tanneru, Secretary

Students reported on school activities: spirit days, student council leadership, fundraising events, assemblies, and campus activities.

Student Council representatives William Parsley and Rivaan Tanneru shared highlights including:

- Monthly themed spirit days and school-wide participation
- Fundraising efforts for leukemia and lymphoma through "Light the Night" activities
- Student vs. teacher dodgeball events
- Recognition assemblies celebrating student achievement
- Unified basketball tournament
- Chinese New Year celebration
- March Madness pep rally
- Student theater production
- Educational field trips

Students reflected on a successful school year filled with engagement, leadership, and school spirit.

Board Discussion:
Board members expressed appreciation for the students' leadership, organization of activities, and positive school culture.

Following all presentations, the Board will accept Public Comments regarding any presentation(s).

VI. PUBLIC COMMENTS **Related to non-agenda items only*

The Board has received public comment via written correspondence from the following individual(s) since the previous regular board meeting:

1. Dr. Pete Khooshabeh (email 3/23/26)

The following individual(s) provided in-person public comment: **None**

Public comment closed at 7:14 p.m.

VII. STAFF PRESENTATIONS

1. Employees of the Year: Silva Valley Elementary School
    - Classified Employee of the Year: Caitlin Brooks, Administrative Assistant
        i. Brandon Beadle, Principal, congratulated Caitlin as the classified employee of the year and stated she has demonstrated strong organizational skills, supports attendance efforts, and creates a welcoming and calm office environment.
        ii. Superintendent Roth presented Caitlin with a certificate and commended her positive impact on school operations and culture.
    - Certificated Employee of the Year: Cori Alameda, Teacher
        i. Brandon Beadle, Principal, congratulated Cori as the certificated employee of the year and stated she is a dedicated educator, instructional leader, and active contributor to school programs and student success.
        ii. Superintendent Roth presented Cori with a certificate and recognized her leadership, commitment, and contributions beyond the classroom.

(Brandon Beadle, Principal)

2. Nutrition Services Presentation

    Laura Knight reported on Nutrition Services operations, including:

    - Introduction of fresh, locally sourced foods and farm-to-school partnerships
    - Elimination of artificial dyes in compliance with upcoming legislation
    - Expansion of menu options and student taste-testing initiatives
    - Overview of staffing, meal production, and service across school sites
    - Future planning aligned with state and federal nutrition guidelines

    Board Discussion:
    Board members expressed appreciation for the quality of meals, innovation in menu development, and focus on student health and nutrition.

(Laura Knight, Director of Food Services)

3. Rolling Hills Middle School Principal Presentation

    Debbie Bowers, Principal, and Sean Gallagher, Assistant Principal, presented the above-linked presentation to the Board which included information on student achievement, school culture, and program highlights.

They shared that:

- Rolling Hills continues to demonstrate strong academic performance, with growth in English Language Arts, mathematics, and science, even during curriculum pilot implementation.
- Staff maintain a focus on continuous improvement, with teachers collaborating to increase student outcomes across all grade levels and subgroups.
- The school offers a wide range of student engagement opportunities, including clubs, athletics, leadership activities, and campus events that promote a positive school culture.
- Programs such as "Learn Something New Day," mentor programs, and community-connected activities support student engagement and attendance.
- The school has implemented strategies to improve attendance, including incentives and student-led initiatives, with a goal of reducing chronic absenteeism below 5%.
- Positive behavior systems and recognition programs are used to build a supportive campus climate, while maintaining accountability when discipline is necessary.
- Students are engaged in meaningful learning experiences, including project-based work such as student research on local issues.
- The school was recognized as a California Distinguished School, reflecting strong academic outcomes and overall program success.

They emphasized the importance of school culture, collaboration, and student engagement in driving both academic success and student well-being.

<u>Board Discussion:</u>

- Commended the school's high academic performance and continued growth
- Acknowledged the impact of attendance on student outcomes and recognition programs
- Expressed appreciation for the school's strong culture and wide range of student opportunities

Board members congratulated Rolling Hills on being named a California Distinguished School.

(Debbie Bowers, Principal)

4. Buckeye Union Mandarin Immersion (BUMI) Principal Presentation

Principal Zhai presented the above-linked presentation to the Board which included information on the BUMI program's continued growth, instructional model, and student outcomes.

He shared that:

- The program continues to demonstrate growth and strong student outcomes, with projected enrollment growth from approximately 42 students at inception to nearly 280 students in the upcoming school year.
- BUMI provides a dual-language instructional model, beginning with a strong Mandarin emphasis in early grades and transitioning to a more balanced Mandarin-English approach in upper elementary and middle school.
- The program is expanding to Oak Ridge High School, where students will have opportunities to continue Mandarin studies through advanced coursework and potential dual enrollment.
- A majority of students do not speak Mandarin at home, yet are successfully developing biliteracy skills across subject areas.
- The program serves a high percentage of students from outside district boundaries, reflecting strong interest and demand.
- Students participate in cultural experiences and community engagement activities, including Lunar New Year celebrations, field trips, and competitions.
- Academic performance data shows strong outcomes, including students performing well above standard in English Language Arts and mathematics.
- The program maintains high attendance rates and low suspension rates, supported by a focus on positive behavior systems and strong communication with families.

Principal Zhai emphasized the importance of partnerships with families, staff, and the district in supporting student success and maintaining high academic and language development standards.

Board Discussion:

- Asked about factors contributing to the program's high academic performance & discussed the role of family engagement and extended learning support outside of school

The Principal noted that strong family involvement, student engagement, and research-based instructional strategies contribute to the program's success.

Board members expressed appreciation for the program's growth, outcomes, and contributions to the district.

(Lu Zhai, Principal)

5. Curriculum and Instruction Updates and I-day Overview

Rachelle Ball, Director of Curriculum and Instruction, presented the above-linked presentation to the Board reporting on curriculum updates, instructional initiatives, and the March 16 I-day professional learning.

She shared that:

- The March 16 I-day provided site-based professional learning led by principals, with a focus on state assessment preparation, instructional planning, and continued work on learning goals and success criteria.
- Teachers utilized tools such as Content Explorer to analyze assessment questions, support reteaching, and prioritize instruction in the weeks leading up to testing.
- Feedback from staff indicated strong appreciation for collaboration time, particularly opportunities to plan with colleagues and engage in site-based work.
- Teachers expressed interest in additional support in areas including behavior strategies, writing instruction, and the use of artificial intelligence (AI) in education.
- The district is currently conducting curriculum pilots:
    - At the middle school level, two English Language Arts programs are being evaluated, both showing increased student engagement and collaboration.
    - At the elementary level, the Magnetic Literacy program integrates reading, writing, vocabulary, and grammar into a unified instructional approach, with positive feedback from both teachers and students.
- A timeline for curriculum adoption was outlined, including pilot completion, committee review, public review, and final Board recommendation in May.

She emphasized that overall feedback indicates strong student engagement and improved instructional opportunities, with progress being made toward enhancing curriculum and learning outcomes.

Board Discussion:

- Differences between curriculum programs, including support for differentiated instruction.
- The role and timing of the IMAC in the adoption process.
- Board members expressed appreciation for the depth of instructional work occurring across the district and recognized the positive impact on student learning.

(Rachelle Ball, Director of Curriculum and Instruction)

Following all presentations, the Board will accept Public Comments regarding any presentation(s).

VIII. REPORTS

1. Superintendent's Report: David Roth, Ph.D.
    - The Buckeye Union leadership team nominated Doug Shupe as the district's El Dorado County Administrator of the Year and noted he will be recognized at an upcoming celebration.
    - Expressed appreciation to the Board for supporting attendance at the school business officials conference, where a presentation was given on the *Raise the Base* funding advocacy effort to increase awareness of underfunding issues affecting districts like Buckeye Union.
    - Noted that the *Raise the Base* message is gaining attention statewide and referenced media interest in the issue.
    - Highlighted the district's recent Heritage Festival, including participation by Miranda Fisher's second grade students, who performed patriotic songs.
    - Reported on Blue Oak's Career Day, organized by Julie Hughes, which gave students exposure to a variety of careers through community presenters, including a farrier, heavy equipment operator, plumber, and fire department personnel.
    - Shared that Rolling Hills recently presented the drama production *The Day the Internet Died* and noted that student talent shows and other end-of-year activities are contributing to a positive and exciting close to the school year across the district.
2. Association Reports:
    - Buckeye Teachers Association (BTA) - Amy Gargani, representative from BTA, reported on advocacy related to the *Raise the Base* initiative and statewide school funding concerns. She shared that she discussed local underfunding issues with CTA Region 2 leaders and CTA President David Goldberg and encouraged continued attention to the issue.
    - California School Employees Association (CSEA) - None
3. Enrollment Report: Jackie McHaney
    - Ms. McHaney reported that there are currently 4,224 students enrolled in our District, an increase of 4 students from the previous report.
4. Reports and Requests by Board Members - None

Following all reports, the Board will accept Public Comments regarding any report(s).

IX. CONSENT AGENDA

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the items(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. Board Meeting Minutes - March 18, 2026
2. EDCOE District County Services Agreement (CSA): Speech Services for 2025-2026, amendment
3. Donations to School - Silva Valley Elementary
    - $1,000 John and Kathleen Baker
4. Summary of Warrants (2025-2026): March 1-31, 2026 *(report linked)*

The Board will accept Public Comment regarding any Consent Agenda item(s) prior to the Board's action.

Board Member Yoffie moved to approve the Consent Agenda, as presented.
Board Member Hanson-Smith seconded the motion.
Public Comment: None
Motion carried 4-0.

X. PUBLIC HEARING/DISCUSSION

1. **DISCUSSION -** Buckeye Union Mandarin Immersion (BUMI) Charter Renewal

   The Buckeye Union School District Governing Board hereby gives notice that it will hold a Public Hearing in accordance with Education Code §47605(b) to consider the level of support for the petition to renew the charter of the Buckeye Union Mandarin Immersion (BUMI) Charter School by teachers employed by the school district and BUMI, other employees of the school district and BUMI, and parents.

   Copies of the submitted Charter may be inspected at: Buckeye Union Mandarin Immersion (BUMI) Charter Renewal *(report linked)*

   Conduct of Hearing:

   a. Staff Report:
      - Ms. McHaney reported that the District is conducting the required public hearing to consider the level of support for the BUMI Charter Renewal, including input from teachers, staff, and parents.
   b. Open Public Hearing:
      - Acting Board President Keyzer opened the public hearing at 8:37 p.m.
   c. Public Testimony/Comment:
      - None
      - Public Comment closed at 8:37 p.m.
   d. Public Hearing closed at 8:37 p.m.
   e. Board Discussion: None

   (Jackie McHaney, Asst. Superintendent)

2. **ACTION** - Approve the Renewal Request **(Resolution #26-11)** of the Buckeye Union Mandarin Immersion (BUMI) Charter Renewal for a term of five (5) years, beginning July 1, 2026, until June 30, 2031 to serve up to a maximum of 500 students in grades Transitional Kindergarten through 8th Grade

   Copies of the submitted Charter may be inspected at: Buckeye Union Mandarin Immersion (BUMI) Charter Renewal & Buckeye Union Mandarin Immersion (BUMI) Staff Report *(reports linked)*

   Conduct of Hearing:

   a. Staff Report:
      - Ms. McHaney further reported on the Buckeye Union Mandarin Immersion (BUMI) Charter Renewal request, including the proposed five-year term beginning July 1, 2026 through June 30, 2031, and asked the Board to approve. Ms. McHaney reported that the BUMI program continues to demonstrate strong growth and success, and she commended Principal Zhai for his leadership and the program's positive outcomes for students.

   b. Open Public Hearing:
      - Acting Board President Keyzer opened the public hearing at 8:38 p.m.

   c. Public Testimony/Comment:
      - None
      - Public Comment closed at 8:38 p.m.

   d. Public Hearing closed at 8:38 p.m

   e. Board Discussion and Vote:
      - Board Discussion: Board members indicated support for the continuation of the program and its benefits to students and families.
      - Board Member Hanson-Smith moved to approve Resolution #26-11 for the Buckeye Union Mandarin Immersion Charter Renewal, as presented. Board Member Yoffie seconded the motion. Motion carried 4-0.

   (Jackie McHaney, Asst. Superintendent)

XI. DISCUSSION & ACTION ITEMS

Public Comment is welcomed prior to the Board's action on any of the following items or in response to any discussion item(s).

1. **ACTION -** Authorization to Accept Bids and Enter into Contract with the Lowest Responsible and Responsive Bidder for the New Kindergarten Playground at Buckeye Elementary Project

   Ms. McHaney reported on the project to construct a new kindergarten playground at Buckeye Elementary, including the bid process and recommendation to award

the contract to the lowest responsible and responsive bidder, and asked the Board to approve.

Board Member Hanson-Smith moved to approve the authorization to accept bids and enter into contract for the project, as presented.
Board Member Masten seconded the motion.
Public Comment: None
Motion carried 4-0.

Board Discussion:
Board members expressed support for improving facilities and enhancing student play spaces.

~~(Brian McCahon, Director of Facilities)~~

2. **ACTION -** 2026 Certification of Signatures Revision

   Superintendent Roth reported on the annual update to authorized district signatures and asked the Board to approve the revision to remove Mike Henkel and add Dana Rizzuto.

   Board Member Hanson-Smith moved to approve the 2026 Certification of Signatures Revision, as presented.
   Board Member Masten seconded the motion.
   Public Comment: None
   Motion carried 4-0.

   (David Roth, Ph.D. Superintendent)

3. **ACTION -** Approval of Suggested Revisions to Buckeye Union Board Policies/Regulations/Bylaws/Exhibits (**third** reading)
   **January 2026 CSBA Policy Updates*

   Ms. McHaney reminded the Board that CSBA periodically publishes suggested changes to align policies with updates in law. This item represented a third reading of the January 2026 CSBA policy updates.

   Board Discussion:
   Board members indicated they had reviewed the policies and would like to bring this item back for a fourth reading when all Board members are present.

   No action was taken.

   (Jackie McHaney, Asst. Superintendent)

4. **ACTION -** Adopt Resolutions **No. 26-12, 26-13, and 26-14** recognizing employee appreciation days/weeks

Superintendent Roth reported on the resolutions recognizing employee appreciation days and weeks and asked the Board to adopt the resolutions.

Board Member Yoffie moved to adopt Resolutions No. 26-12, 26-13, and 26-14, as presented.
Board Member Hanson-Smith seconded the motion.
Public Comment: None
Motion carried 4-0.

Board Discussion:
Board members expressed appreciation for staff contributions across the district.

(David Roth, Ph.D., Superintendent)

XII. NEXT MEETING

- Regular Board Meeting
- Wednesday, May 6, 2026, at 7:00 p.m.
  @ Buckeye Union School District - VIA Zoom and in-person

XIII. ADJOURNMENT

Acting Board President Keyzer stated that this meeting stands adjourned at 8:51 p.m.

Board Member Masten moved to adjourn.
Board Member Hanson-Smith seconded the motion.
Motion carried 4-0.

Approval Date:_____

By: _____ By: _____
Melissa Keyzer, Clerk David Roth, Ph.D., Secretary

Any writings or documents that are public records and are provided to a majority of the governing Board regarding an open session item (or closed session statement threatening litigation) on this agenda will be made available for public inspection in the District Office located at 5049 Robert J. Mathews Parkway, El Dorado Hills, CA 95762 during normal business hours.

Individuals requiring special accommodations (American Sign Language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent at least two days before the meeting date at (916) 985-2183 ext. 1012.

Parents/guardians may request that directory information or personal information of the student or parent/guardian, provided at the Board meeting, be redacted from the minutes. To request information be redacted, please contact the Superintendent at (916) 985-2183 ext. 1012.

BUCKEYE UNION SCHOOL DISTRICT

PERSONNEL UPDATE
May 6, 2026

I. NEW CERTIFICATED/ADMINISTRATIVE STAFF

II. NEW CLASSIFIED/CLASSIFIED MGMT/CONFIDENTIAL STAFF

Christine Carpintero	-Assistant Accountant at the District Office -Effective March 23, 2026
Laura Ceja	-Playground Monitor at 3 hours per day (2.5 on Wednesday) at Rolling Hills Middle School -Effective March 17, 2026
Rochelle Doyle	-Teacher Associate, Special Education at 6 hours per day (5 on Wednesday) at Oak Meadow Elementary School -Effective April 8, 2026
Anthony Fox	-Playground Monitor at 4 hours per day (3.25 on Wednesday) at William Brooks Elementary School -Effective April 14, 2026

III. CHANGE OF STATUS

A. Certificated/Administrative
None

B. Classified

Raffaella Avina	-Health Clerk at 4 hours per day at William Brooks Elementary School -Now Health Clerk at 4 hours per day and Playground Monitor at .5 hours per day at William Brooks Elementary School -Effective April 6, 2026
Priscilla Hartwell	-Playground Monitor at 4 hours per day (3.25 on Wednesday) at William Brooks Elementary School -Now Cafeteria Assistant at 2.75 hours per day at William Brooks Elementary School -Effective April 7, 2026

Devin Jimenez	-Cafeteria Assistant at 4.25 hours per day at Buckeye Elementary School and Custodian at 3 hours per day at Camerado Springs Middle School -Now Custodian at 3 hours per day at Camerado Springs Middle School and Courier at 4.5 hours per day at Transportation -Effective March 30, 2026
Hannah Minitch	-Cafeteria Assistant at 4.5 hours per day at Valley View Charter Montessori School -Now Cafeteria Assistant at 4.25 hours per day at Buckeye Elementary School -Effective April 7, 2026
Jennifer Mossman	-Teacher Associate, Special Education, at 1.5 hours per day and Teacher Associate at 4 hours per day (2.5 on Wednesday) at Blue Oak Elementary School -Now Teacher Associate, Special Education, at 1.5 hours per day and Teacher Associate at 4 hours per day (2.5 on Wednesday) and Teacher Associate at .5 hours per day (Wednesday, Thursday and Friday) at Blue Oak Elementary School -Effective February 4, 2026
Analise Spicer	-Playground Monitor at 3.25 hours per day at Oak Meadow Elementary School -Now Playground Monitor at 4 hours per day (3.5 on Wednesday) at Oak Meadow Elementary School -Effective April 27, 2026
Quynh Tran	-Cafeteria Assistant at 4 hours per day at Valley View Charter Montessori School -Now Cafeteria Assistant at 4.5 hours per day at Valley View Charter Montessori School -Effective April 17, 2026
Christina Uhren	-Cafeteria Assistant (Floater) at 3 hours per day -Now Cafeteria Assistant at 4 hours per day at Valley View Charter Montessori School -Effective April 27, 2026

IV. LEAVE OF ABSENCE REQUEST

A. Certificated

None

B. Classified
None

V. RESIGNATION/RETIREMENT

A. Certificated/Administrative

Tammy Baker	-6th Grade Teacher at Rolling Hills Middle School - Retirement Effective June 2, 2026
Gina Buchanan	- 2nd /3rd Grade ELA Teacher at Buckeye Union Mandarin Immersion Charter School -Retirement Effective June 2, 2026
Susan Burkland	-6th Grade Teacher at Rolling Hills Middle School -Retirement Effective June 2, 2026
Trina Carter	-Teacher on Special Assignment – Title I at Buckeye Elementary School -Retirement Effective August 27, 2026
Esther Dawson	-Special Education Teacher at Buckeye Elementary School -Resignation Effective June 2, 2026
Diane Kull	- Middle School Math Teacher at Valley View Charter Montessori -Resignation Effective June 2, 2026
Trisha Leu	- 4th / 5th Grade ELA Teacher at Buckeye Union Mandarin Immersion Charter School - Resignation Effective April 29, 2026
Daniel Lewandowski	-6th Grade Teacher -Rolling Hills Middle School -Retirement Effective June 2, 2026
Sydney Love	-2nd Grade Teacher at William Brooks Elementary School - Resignation Effective June 2, 2026
Laura Stetson	-Special Education Teacher at Camerado Springs Middle School -Resignation Effective June 2, 2026
David Williams	-Physical Education Teacher at Oak Meadow Elementary School -Resignation Effective June 2, 2026

B. Classified/Classified Mgmt.

Alana Barbiery	-Custodian/Groundskeeper at Oak Meadow Elementary School -Effective April 24, 2026
Tatiana Bughera	-Behavior Technician at the District Office -Effective April 10, 2026
Maggie Davis	-Teacher Associate, Special Education at Valley View Montessori School -Retirement Effective June 2, 2026
Jennifer De La Cruz	-Playground Monitor at Oak Meadow Elementary School -Effective April 21, 2026
Miranda Headley-Garcia	-Playground Monitor and Crossing Guard at Silva Valley Elementary School -Effective June 2, 2026
Danielle Myers	-Teacher Associate at Silva Valley Elementary School -Effective June 2, 2026
Pamela Rich	-Teacher Associate, Special Education at Rolling Hills Middle School -Retiring Effective June 2, 2026
Michelle Schnell	-Teacher Associate at Oak Meadow Elementary School -Effective June 2, 2026

VI. <u>RELEASED</u>

Classified Employee	-Effective April 10, 2026
Classified Employee	-Effective April 10, 2026
Classified Employee	-Effective April 14, 2026
Classified Employee	-Effective April 25, 2026

CONTRACT FOR ANNUAL AUDIT OF K-12 SCHOOL DISTRICTS (Three Year Contract)

BUCKEYE UNION ELEMENTARY SCHOOL DISTRICT

This contract entered into this_____day of _____, 2026 between Buckeye Union Elementary School District of El Dorado County, California, hereinafter called the District and Wilkinson Hadley King & Co. LLP hereinafter called the Accountant, witnesses that the parties hereto do mutually agree as follows:

Article 1. EMPLOYMENT OF ACCOUNTANT: The District, pursuant to Chapter 3 (commencing with Section 14500), Part 9, Division 1, Title 1, and Article 2 (commencing with Section 41020), Chapter 1, Part 24, Division 3, Title 2 of the Education Code of the State of California, hereby employs the Accountant to perform the necessary professional services, including but not limited to, those hereinafter set forth in connection with an audit of all funds and of the books and accounts of the District.

Article 2. SCOPE OF AUDIT: The audit shall include all funds of the District including the student body and cafeteria funds and accounts, and any other funds under the control or jurisdiction of the District.

Article 3. AUDIT PERIOD: The audit shall cover the period of the 2025-26 through 2027-28 school years, to wit, the period commencing July 1, 2025, and ending June 30, 2028.

Article 4. VERIFICATION OF PRIOR YEAR'S FUNDS BALANCES: The audit shall include a verification of fund balances at the beginning of the audit period, provided there has been a responsible audit for the year prior to commencement of the audit period, from which such verification can be made; otherwise such verification may be excluded at the discretion of the District.

Article 5. AUDIT PROCEDURES: The audit shall be performed in accordance with general accounting office standards for financial and compliance audits, and shall include, to the extent applicable, the audit procedures recommended by the Education Audit Appeals Panel, as detailed in the most recent publication entitled *Guide for Audits of California K-12 Local Education Agencies and State Reporting* (Audit Guide). The Accountant shall provide the State Controller access to audit working papers to permit the Controller to complete a review upon request pursuant to Education Code Section 14504.

Article 6. FORM AND CONTENTS OF REPORT: The form and contents of the audit report shall be in conformity, to the extent practicable, with such form and content as may be prescribed by the State Controller under Section 41020 of the Education Code.

Article 7. EXTRA WORK AND SERVICES: In the event that circumstances disclosed by the audit indicate that more detailed verification is required in addition to that which would be sufficient under ordinary circumstances, the Accountant shall at once notify the District in writing of the fact, together with a written estimate of the additional work and services required and the estimated cost thereof. In the event the District authorizes and approves the performance of such extra work and services, it shall so notify the Accountant in writing. No claims of the Accountant for extra work or services shall be allowed or paid without such written consent and approval of the District first

having been so obtained before such extra work and services are entered upon or undertaken.

Article 8. COMMENCEMENT OF WORK: Work by the Accountant under this contract shall commence January 1, 2026, or as soon thereafter as the District may deem practicable and feasible.

Article 9. COMPLETION AND DELIVERY OF REPORT: The audit report shall be completed and delivered to the District not later than statutory deadlines as defined in Education Code Section 41020. The Accountant will furnish the school district an electronic copy of the audit report and shall provide one electronic copy to each of the following: County Superintendent of Schools, State Department of Education, State Controller's office. Printed and Bound copies may be requested by the District for an extra cost.

Article 10. THE ACCOUNTANT FEES: The District agrees to pay and the Accountant agrees to accept for performance of all services rendered herein, exclusive of extra work and services, a fee in the sum of, not to exceed amounts notated below. It is understood and agreed that said fee is a maximum fee and is subject to corresponding reduction in the event that the actual cost of making the audit proves to be less than is now estimated at the time of entering into this contract. The cost estimates, which include a reasonable profit and constitute the basis upon which the maximum fee has been determined.

Description	2025-26	2026-27	2027-28
Buckeye Union Elem. School District Audit	30,250	31,800	33,400

*Legislation has introduced significant scope changes to LEA audits that may become effective in 2027-28 if the legislation passes and is signed by the governor into law. If legislation passes and is signed into law, additional fees ranging from a 30% to 50% increase in audit costs will be added.

Additional fees may apply if there are significant changes to the scope of the audit. Examples of items that could result in additional fees are:

- Transition from low risk federal auditee to high risk federal auditee
- Addition of significant programs
- Significant delays in receipt of audit requested documentation
- Significant audit adjusting journal entries required to accurately reflect financial information
- Receipt of Grant Funds from OPSC for additional projects, separate engagements
- New bond measures requiring performance audit, separate engagement

Extra work and services duly ordered and approved as herein above provided and duly performed shall be computed and paid for at the rates below.

Classification	Rate
Senior Partner	$ 285
Partner	$ 245
Manager	$ 185

Senior Accountant	$ 145
Staff Accountant	$ 105
Clerical	$ 75

Article 11. PAYMENT: Payment of the fee, including extra work and services, shall be made in progress payments as work is completed. The Accountantshall furnish the District on demand an itemized statement of the audit costs, if requested. Consistent with the retention requirements, final billing will occur once the conditions of the Education Code Section 14505 have been met and payment on that final billing is expected within 30 days of receipt of the final billing. The Accountant may suspend work if the account becomes more than 30 days past due.

Article 12. TERMINATION: The District hereby reserves the right to terminate this contract at any time. In the event of such termination, the Accountant shall be paid the reasonable value of all services rendered up to the date of such termination as may be determined by the District, and the Accountant hereby expressly waives any and all claims for damages or compensation arising under this contract, except as set forth herein, in the event of such termination. Additionally, this contract shall become null and void if the audit firm or individual is declared ineligible to perform LEA audits pursuant to Education Code Section 41020.5.

Article 13. ASSOCIATES: The Accountant shall have the option, with the written consent of the District, to associate with them and at their expense accountants or other qualified persons to render services in connection with the work, and to delegate to them such duties as they may delegate without relieving themselves from administrative or other responsibility under this contract. Some audit work may be performed by non certified partners of the firm.

Article 14. SUCCESSORS AND ASSIGNS: All terms, conditions, and provisions hereof shall inure to and shall bind the parties hereto, their, and each of their respective heirs, executors, administrators, successors, and assigns.

Except as provided above, the Accountant shall not sublet, assign, or transfer their interest in this contract without the written consent of the District.

Article 15. Workers' Compensation: We are aware of the provisions of Section 3700 of the Labor Code that requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and we will comply with such provisions before commencing the performance of the work of the contract.

Article 16. INSTRUCTIONS TO PROCEED: The Accountant is not to proceed with performance of any services under this contract without first securing written authorization from the District to do so.

IN WITNESS WHEREOF, we have hereunto set our hands the day and year first above written.

Wilkinson Hadley King & Co. LLP

Accountant



By

Aubrey Mann, Partner

Dated: January 20, 2026

Buckeye Union Elementary School District
of El Dorado Hills, California

By _____

On _____

Fagen Friedman & Fulfrost LLP

AGREEMENT FOR LEGAL SERVICES

This agreement is by and between Buckeye Union School District ("Client") and the law firm of Fagen Friedman & Fulfrost LLP (F3 Law) ("Attorney"). In consideration of the promises and the mutual agreements hereinafter contained, Attorney agrees to provide legal services to Client on the terms set forth below effective July 1, 2026:

1. CONDITIONS. This Agreement will not take effect, and Attorney will have no obligation to provide legal services, until Client returns a signed copy of this Agreement.

2. SCOPE OF SERVICES. Client hires Attorney as its legal representative/counsel with respect to matters Client specifically refers to Attorney. Attorney will provide those legal services reasonably required to represent Client. Attorney will take reasonable steps to keep Client informed of progress and to respond to Client's inquiries.

3. CLIENT'S DUTIES. Client agrees to cooperate with Attorney and to communicate with candor while keeping the Attorney apprised of any information or developments which may come to Client's attention, to abide by this Agreement, to pay Attorney's bills on time and to keep Attorney advised of Client's address and telephone number. Client will assist Attorney in providing information and documents necessary for the representation in the described matter.

4. CONSULTANT SERVICES. Attorney may provide consulting services, which may be referred to as Next Level Client Services, in addition to or in support of the legal services provided pursuant to this Agreement, through qualified non-attorney consultants, including but not limited to: governance training and assistance; communications services; education program planning and implementation; mentoring, coaching, and leadership; strategic planning and solutions; and advocacy at the local and state level.

5. EMAIL COMMUNICATIONS/CLOUD-BASED COMPUTING. Attorney will protect Client data in a manner that is compliant with state and federal law. In order to provide Client with efficient and convenient legal services, Attorney will frequently communicate and transmit documents using e-mail. In addition, Attorney uses a cloud computing service. Most of Attorney's electronic data, including emails and documents, are stored in this manner. Attorney will take reasonable precautions to keep email and other electronic data confidential and secure.

6. TECHNOLOGY AND ARTIFICIAL INTELLIGENCE. F3 Law may utilize generative artificial intelligence in the course of providing legal services to the Client under this Agreement. When used, F3 ensures that Generative A.I. increases efficiency and quality of work product, and helps control costs, and is always used within applicable professional standards. As with any technology, F3 requires that use of generative A.I. is in a manner that conforms to each F3 Law lawyer's professional responsibility obligations under the law and ethical requirements and is consistent with client expectations. F3 Law always safeguards client confidences and preserves the attorney-client privilege, adhering to stringent security, confidentiality, and data retention protocols. Such protection is enhanced by ensuring that any A.I. system accessing client information is a closed system protected from access by outside programs or third parties. F3 Law complies with all applicable privacy laws and regulations, including but not limited to the Family Educational Rights and Privacy Act. F3 Law always complies with the ethical standards for attorney use of A.I. as required by the law and guidance of the state bar in which the client is located. Among other things, a lawyer will always critically review, validate and, as necessary, correct, all generative A.I. outputs, including, but not limited to, analysis and citations to authority for accuracy and to ensure that the work product reflects and supports the interests and priorities of the client, before submitting anything to the client, another party, a court or administrative agency. F3 Law complies with all rules, orders, or other requirements in the relevant jurisdiction/forum that may require disclosure of the use of generative A.I.

7. LEGAL FEES AND BILLING PRACTICES. Client agrees to pay by the hour, in minimum units of one tenth (.1) of an hour, at Attorney's prevailing rates for all time spent on Client's matter by Attorney's legal

personnel. Current hourly rates are noted in an attached rate schedule and the actual rate billed is based on the attorney's number of years of experience.

The rates on this schedule, as well as the current job title designations/ classifications listed hereon, are subject to change on 30 days' written notice to client. If Client declines to pay any increased rates, Attorney will have the right to withdraw as Attorney for Client. The time charged will include the time Attorney spends on telephone calls relating to Client's matter, including calls with Client and other parties and attorneys. The legal personnel assigned to Client's matter may confer among themselves about the matter, as required and appropriate. When they do confer, each person will charge for the time expended, as long as the work done is reasonably necessary and not duplicative. Likewise, if more than one of the legal personnel attends a meeting or other proceeding, each will charge for the time spent.

8. COSTS AND OTHER CHARGES. (a) Attorney will incur various costs and expenses in performing legal services under this Agreement. Except as otherwise stated, Client agrees to pay for all costs, disbursements and expenses in addition to the hourly fees. These include fees fixed by law or assessed by public agencies, messenger and other delivery fees, out of office copying/reproduction costs, and travel costs (including mileage charged at the standard IRS rate, parking, transportation, meals and hotel costs, if applicable), and other similar items. The following costs shall not be charged:

In office Photocopying	No Charge
Facsimile Charges	No Charge
Postage	No Charge
On-line Legal Research Subscriptions	No Charge
Administrative Overhead	No Charge

(b) Out of town travel. Client agrees to pay transportation, meals, lodging and all other costs of any necessary out-of-town travel by law firm personnel. Client will also be charged the hourly rates for the time legal personnel spend traveling.

(c) Consultants and Investigators. To aid in the representation in Client's matter, it may become necessary to hire consultants or investigators. Client agrees to pay such fees and charges.

(d) Other fees and costs. Client understands that if a case proceeds to court action, arbitration or administrative hearing, the court, arbitrator or reviewing agency may award attorney fees and costs to the other party or parties. Payment of such attorney fees and costs shall be the sole responsibility of Client. Similarly, other parties may be required to pay some or all of the fees and costs incurred by Client. Client acknowledges that any such determination does not in and of itself affect the amount of the fees and costs to be paid by Client to Attorney pursuant to this agreement.

9. BILLING STATEMENTS. Attorney will send Client monthly statements for fees and costs incurred. Each statement will be payable within thirty (30) days of its mailing date. An interest charge of one percent (1%) per month shall be assessed on balances that are more than thirty (30) days past due. Client may request a statement at intervals of less than 30 days. If Client requests a bill, Attorney will provide one within 10 days. The statements shall include the amount, rate, basis of calculation or other method of determination of the fees and costs, which costs will be clearly identified by item and amount.

10. CLIENT APPROVAL NECESSARY FOR SETTLEMENT
Attorney will not make any settlement or compromise of any nature of any of Client's claims without Client's prior approval. Client retains the absolute right to accept or reject any settlement.

11. DISCHARGE AND WITHDRAWAL. Client may discharge Attorney at any time. Attorney may withdraw with Client's consent, for good cause or as allowed or required by law upon ten (10) days written notice. Good cause includes Client's breach of this Agreement, refusal to cooperate or to follow Attorney's advice on a material matter or any fact or circumstance that would render Attorney's continuing representation unlawful or unethical. When Attorney's services conclude, all unpaid charges will immediately become due and payable. Following the conclusion of Attorney's representation of Client, Attorney will, upon Client's request, deliver to Client the Client file(s) and property in Attorney's possession, whether or not Client has paid for all services. If Client has not requested delivery of the files, Attorney may destroy all such files in its possession seven (7) years after the conclusion of the representation.

12. DISCLAIMER OF GUARANTEE AND ESTIMATES. Nothing in this Agreement and nothing in Attorney's statements to Client will be construed as a promise or guarantee about the outcome of the matter. Attorney makes no such promises or guarantees. Attorney's comments about the outcome of the matter are expressions of opinion only. Actual fees may vary from estimates given.

13. ENTIRE AGREEMENT. This Agreement contains the entire agreement of the parties. No other agreement, statement, or promise made on or before the effective date of this Agreement will be binding on the parties.

14. MODIFICATION BY SUBSEQUENT AGREEMENT. This Agreement may be modified by subsequent agreement of the parties only by an instrument in writing signed by both of them or an oral agreement only to the extent that the parties carry it out.

15. SEVERABILITY IN EVENT OF PARTIAL INVALIDITY. If any provision of this Agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire Agreement will be severable and remain in effect.

16. MEDIATION CLAUSE. If a dispute arises out of or relating to any aspect of this Agreement between the Client and Attorney, or the breach thereof, and if the dispute cannot be settled through negotiation, Attorney and Client agree to use mediation before resorting to arbitration, litigation, or any other dispute resolution procedure.

17. EFFECTIVE DATE. This Agreement will govern all legal services performed by Attorney on behalf of Client commencing with the date Attorney first performed services. The date at the beginning of this Agreement is for reference only. Even if this Agreement does not take effect, Client will be obligated to pay Attorney the reasonable value of any services Attorney may have performed for Client.

THE PARTIES HAVE READ AND UNDERSTOOD THE FOREGOING TERMS AND AGREE TO THEM AS OF THE DATE ATTORNEY FIRST PROVIDED SERVICES. THE CLIENT SHALL RECEIVE A FULLY EXECUTED DUPLICATE OF THIS AGREEMENT.

IN WITNESS WHEREOF, the parties have signed this Agreement for Legal Services.

Buckeye Union School District	Fagen Friedman & Fulfrost LLP
	Namita S. Brown
Type or Print Name	***Name***
	Managing Partner
Type or Print Title	***Title***
	
Authorized Signature	***Authorized Signature***
DATE:_____	DATE: April 20, 2026

Please Return Professional Rate Schedule With Contract

Fagen Friedman & Fulfrost LLP

PROFESSIONAL RATE SCHEDULE

Buckeye Union School District
July 1, 2026

1. HOURLY PROFESSIONAL RATES

Client agrees to pay Attorney by the following standard hourly rate:

Associate	$305 - $335 per hour
Partner	$365 - $400 per hour
Senior Partner*	$415 - $425 per hour
Senior Counsel/Of-Counsel	$380 - $400 per hour
Paralegal	$205 - $300 per hour
Law Clerk	$300 per hour
Non-Legal Professionals**	
Consultants	$300 - $330 per hour
Specialized Support Services	$50 - $150 per hour
Next Level Client Services	$180 per hour

**Partners with Equity status or 25+ years of experience.*
**Non-legal professional services are provided with the Client's prior approval and may be delivered in a variety of roles, depending on the nature and complexity of the matter. These services include advisory-level consultation in areas such as education, crisis communications and governance training. Specialized support services may also be provided on a project basis and can include technology discovery and other technical support.

Travel time shall be charged only from the Attorney's nearest office to the destination and shall be prorated if the assigned Attorney travels for two or more clients on the same trip. If Client requests a specific Attorney, Client agrees to pay for all travel time of that specific Attorney in connection with the matter. For matters concerning compliance with state and federal voting rights laws and/or related subjects, Client agrees to pay for all travel time of assigned Attorney in connection with those matters.

2. ON-SITE LEGAL SERVICES

At Client's discretion and by prior arrangement of Client and Attorney, Attorney may provide regularly scheduled on-site legal services ("Office Hours") to address legal issues that may arise in Client's day-to-day operations. Office Hours, which include time Attorney spends at Client's facility as well as travel time, shall be provided at a reduced hourly rate of 90% of the Attorney's standard hourly rate.

3. COSTS AND EXPENSES

In office Photocopying	No Charge
Facsimile Charges	No Charge
Postage	No Charge
On-line Legal Research Subscriptions	No Charge
Administrative Overhead	No Charge
Mileage	IRS Standard Rate

Other costs, such as messenger, meals, and lodging shall be charged on an actual and necessary basis.

BUCKEYE UNION SCHOOL DISTRICT

WELLNESS POLICY AND TRIENNIAL ASSESSMENT



BUSD Board Approved: 5/6/2026

BUCKEYE UNION SCHOOL DISTRICT

GOVERNING BOARD POLICY NO. 5030 – STUDENT WELLNESS

Triennial Assessment
(Completed 4/9/2026)

In accordance with the 2016 Final Rule, schools must complete an assessment of their district wellness policy every three years, at minimum. The assessment must include several components:

1. Comparison of the district's School Wellness Policy to a model policy;
2. Measurement of the extent to which the district is in compliance with the policy;
3. Description of the district's progress toward achieving the goals described in the policy.

The Buckeye Union School District used the WellSAT Triennial Assessment tools and worksheets to fulfill the requirements of the Triennial Assessment. Results are detailed below:

PART 1: POLICY & PROCEDURES: Comparison to a model School Wellness Policy

- See completed WellSAT 3.0 Scorecard (attached).

PART 2: PROCESS: Analyze the results of the Triennial Assessment.

- The results of the WellSAT practice and policy scorecards were analyzed (attached).

PART 3: PROMOTION: Present to Wellness Committee & Board Approval

- The District reviewed the Triennial Assessment Report with the Wellness Committee on April 9, 2026.
- The District reviewed the Triennial Assessment Scorecard with the Wellness Committee on April 9, 2026.
- The District presented the Triennial Assessment and Scorecard to the Board for approval at its May 6, 2026 regular board meeting.

BUCKEYE UNION SCHOOL DISTRICT

GOVERNING BOARD POLICY NO. 5030 – STUDENT WELLNESS

Board Policy Manual

Policy 5030: Student Wellness **Status: ADOPTED**

Original Adopted Date: 02/05/2014 | Last Revised Date: 02/19/2020 | Last Reviewed Date: 02/19/2020

The Governing Board recognizes the link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity for district students. The Superintendent or designee shall coordinate and align district efforts to support student wellness through health education, physical education and activity, health services, nutrition services, psychological and counseling services, and a safe and healthy school environment. In addition, the Superintendent or designee shall develop strategies for promoting staff wellness and for involving parents/guardians and the community in reinforcing students' understanding and appreciation of the importance of a healthy lifestyle.

School Wellness Council

The Superintendent or designee shall encourage parents/guardians, students, food service employees, physical education teachers, school health professionals, Board members, school administrators, and members of the public to participate in the development, implementation, and periodic review and update of the district's student wellness policy. (42 USC 1758b; 7 CFR 210.31)

To fulfill this requirement, the Superintendent or designee may appoint a school wellness council or other district committee and a wellness council coordinator. The council may include representatives of the groups listed above, as well as health educators, curriculum directors, counselors, before- and after-school program staff, health practitioners, and/or others interested in school health issues.

The wellness committee shall advise the district on health-related issues, activities, policies, and programs. At the discretion of the Superintendent or designee, the duties of the committee may also include the planning, implementation, and evaluation of activities to promote health within the school or community.

Goals for Nutrition, Physical Activity, and Other Wellness Activities

The Board shall adopt specific goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness. In developing such goals, the Board shall review and consider evidence-based strategies and techniques. (42 USC 1758b; 7 CFR 210.31)

The district's nutrition education and physical education programs shall be based on research, shall be consistent with the expectations established in the state's curriculum frameworks and content standards, and shall be designed to build the skills and knowledge that all students need to maintain a healthy lifestyle.

The nutrition education program shall include, but is not limited to, information about the benefits of healthy eating for learning, disease prevention, weight management, and oral health. Nutrition education shall be provided as part of the health education program and, as appropriate, shall be integrated into other academic subjects in the regular educational

program, before- and after-school programs, summer learning programs, and school garden programs.

All students shall be provided opportunities to be physically active on a regular basis. Opportunities for moderate to vigorous physical activity shall be provided through physical education and recess and may also be provided through school athletic programs, extracurricular programs, before- and after-school programs, summer learning programs, programs encouraging students to walk or bicycle to and from school, in-class physical activity breaks, and other structured and unstructured activities.

The Board may enter into a joint use agreement or memorandum of understanding to make district facilities or grounds available for recreational or sports activities outside the school day and/or to use community facilities to expand students' access to opportunity for physical activity.

Professional development may be regularly offered to the nutrition program director, managers, and staff, as well as health education teachers, physical education teachers, coaches, activity supervisors, and other staff as appropriate to enhance their knowledge and skills related to student health and wellness.

In order to ensure that students have access to comprehensive health services, the district may provide access to health services at or near district schools and/or may provide referrals to community resources.

The Board recognizes that a safe, positive school environment is also conducive to students' physical and mental health and thus prohibits bullying and harassment of all students, including bullying on the basis of weight or health condition.

The Superintendent or designee shall encourage staff to serve as positive role models for healthy eating and physical fitness. He/she shall promote work-site wellness programs and may provide opportunities for regular physical activity among employees.

Nutrition Guidelines for All Foods Available at School

For all foods and beverages available on each campus during the school day, the district shall adopt nutrition guidelines which are consistent with 42 USC 1758, 1766, 1773, and 1779 and federal regulations and which support the objectives of promoting student health and reducing childhood obesity. (42 USC 1758b)

In order to maximize the district's ability to provide nutritious meals and snacks, all district schools shall participate in available federal school nutrition programs, including the National School Lunch and School Breakfast Programs and after-school snack programs, to the extent possible. When approved by the California Department of Education, the district may sponsor a summer meal program.

The Superintendent or designee shall provide access to free, potable water in the food service area during meal times in accordance with Education Code 38086 and 42 USC 1758, and shall encourage students' consumption of water by educating them about the health benefits of water and by serving water in an appealing manner.

The Board believes that all foods and beverages sold to students at district schools, including those available outside the district's reimbursable food services program, should support the health curriculum and promote optimal health. Nutrition standards adopted by the district for foods and beverages provided through student stores, vending machines, or other venues shall meet or exceed state and federal nutrition standards.

The Superintendent or designee shall encourage school organizations to use healthy food items or non-food items for fundraising purposes.

He/she also shall encourage school staff to avoid the use of non-nutritious foods as a reward for students' academic

performance, accomplishments, or classroom behavior.

School staff shall encourage parents/guardians or other volunteers to support the district's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties. Class parties or celebrations shall be held after the lunch period when possible.

To reinforce the district's nutrition education program, the Board prohibits the marketing and advertising of foods and beverages that do not meet nutrition standards for the sale of foods and beverages on campus during the school day. (Education Code 49431.9; 7 CFR 210.31)

Program Implementation and Evaluation

The Superintendent designates the individual(s) identified below as the individual(s) responsible for ensuring that each school site complies with the district's wellness policy. (42 USC 1758b; 7 CFR 210.31)
Superintendent or Assistant Superintendent
530-677-2261
cschwietert@buckeyeusd.org
The Superintendent or designee shall assess the implementation and effectiveness of this policy at least once every three years. (42 USC 1758b; 7 CFR 210.31)

The assessment shall include the extent to which district schools are in compliance with this policy, the extent to which this policy compares to model wellness policies available from the U.S. Department of Agriculture, and a description of the progress made in attaining the goals of the wellness policy. (42 USC 1758b)

The Superintendent or designee shall invite feedback on district and school wellness activities from food service personnel, school administrators, the wellness council, parents/guardians, students, teachers, before- and after-school program staff, and/or other appropriate persons.

The Board and the Superintendent or designee shall establish indicators that will be used to measure the implementation and effectiveness of the district activities related to student wellness. Such indicators may include, but are not limited to:

1. Descriptions of the district's nutrition education, physical education, and health education curricula and the extent to which they align with state academic content standards and legal requirements

2. An analysis of the nutritional content of school meals and snacks served in all district programs, based on a sample of menus and production records

3. Student participation rates in all school meal and/or snack programs, including the number of students enrolled in the free and reduced-price meals program compared to the number of students eligible for that program

4. Extent to which foods and beverages sold on campus outside the food services program, such as through vending machines, student stores, or fundraisers, comply with nutrition standards

5. Extent to which other foods and beverages that are available on campus during the school day, such as foods and beverages for classroom parties, school celebrations, and rewards/incentives, comply with nutrition standards

6. Results of the state's physical fitness test at applicable grade levels

7. Number of minutes of physical education offered at each grade span, and the estimated percentage of class time spent in moderate to vigorous physical activity

8. A description of district efforts to provide additional opportunities for physical activity outside of the physical education program

9. A description of other districtwide or school-based wellness activities offered, including the number of sites and/or students participating, as appropriate

As feasible, the assessment report may include a comparison of results across multiple years, a comparison of district data with county, statewide, or national data, and/or a comparison of wellness data with other student outcomes such as academic indicators or student discipline rates.

In addition, the Superintendent or designee shall prepare and maintain the proper documentation and records needed for the administrative review of the district's wellness policy conducted by the California Department of Education (CDE) every three years.

The assessment results of both the district and state evaluations shall be submitted to the Board for the purposes of evaluating policy and practice, recognizing accomplishments, and making policy adjustments as needed to focus district resources and efforts on actions that are most likely to make a positive impact on student health and achievement.

Notifications

The Superintendent or designee shall inform the public about the content and implementation of the district's wellness policy and shall make the policy, and any updates to the policy, available the public on an annual basis. He/she shall also inform the public of the district's progress towards meeting the goals of the wellness policy, including the availability of the triennial district assessment. (Education Code 49432; 42 USC 1758b; 7 CFR 210.31)

The Superintendent or designee shall distribute this information through the most effective methods of communication, including district or school newsletters, handouts, parent/guardian meetings, district and school web sites, and other communications. Outreach to parents/guardians shall emphasize the relationship between student health and wellness and academic performance.

Each school may post a summary of nutrition and physical activity laws and regulations prepared by the CDE.

Records

The Superintendent or designee shall retain records that document compliance with 7 CFR 210.31, including, but not limited to, the written student wellness policy, documentation of the triennial assessment of the wellness policy for each school site, and documentation demonstrating compliance with the community involvement requirements, including requirements to make the policy and assessment results available to the public. (7 CFR 210.31)

(A copy of the full policy is available on the BUSD Website)

PART 1: POLICIES & PROCEDURES SCORECARD

Triennial Assessment Report: BUSD WellSAT 4-9-2026 (4/2026)
District: BUCKEYE UNION ELEMENTARY

Strong Policies and Aligned Practices

		Policy Score	Practice Score	
FR2	Do your National School Lunch Program meals (and, if applicable, School Breakfast Program meals) meet all federal standards for meal patterns, nutrient levels, and calorie requirements for the grade levels served?	2	2	☆
FR3	Does your school take steps to protect the privacy of students who qualify for free or reduced-price meals?	2	2	☆
FR4	Is free (i.e., no cost to students) drinking water available to students during meals?	2	2	☆
FR5	Do all school nutrition program directors, managers, and staff meet or exceed the annual continuing education/training hours required by the USDA's Professional Standards requirements?	2	2	☆
FR6	Do all competitive foods and beverages sold to students during the school day meet or exceed the USDA's nutrition standards, commonly called Smart Snacks?	2	2	☆
FR7	Do all a la carte foods and beverages sold in the cafeteria meet Smart Snacks standards?	2	2	☆
FR8	Do all foods and beverages sold in vending machines meet Smart Snack standards?	2	2	☆
FR9	Do all foods and beverages sold in school stores during the school day meet Smart Snack standards?	2	2	☆
FR10	Are there fundraisers that sell foods or beverages to be consumed during the school day? If yes, do the foods and beverages sold meet Smart Snacks standards?	2	2	☆
FR12	Is there food or beverage marketing on the school campus during the school day? If yes, do the marketed items meet Smart Snacks criteria?	2	2	☆
FR14	Is there an official who is responsible for the implementation and compliance with the wellness policy at the building level for each school?	2	2	☆
FR15	How is the wellness policy made available to the public?	2	2	☆
FR17	What is included in the triennial assessment report to the public?	2	2	☆
NES1	Does the district offer breakfast every day to all students?	2	2	☆
NES3	Does your school or district provide information to families about eligibility for free or reduced-price meals?	2	2	☆

Triennial Assessment Report: BUSD WellSAT 4-9-2026 (4/2026)
District: BUCKEYE UNION ELEMENTARY

NES14	Do students have consistent and easy access to free drinking water throughout the school day?	2	2	☆
NE1	Are skills-based, behavior-focused, and interactive/participatory methods used in nutrition education to develop student skills?	2	2	☆
NE5	Is nutrition education integrated into other subjects beyond health education?	2	2	☆
NE7	Does nutrition education address agriculture and the food system?	2	2	☆
PEPA1	Does the district have a written physical education curriculum that is implemented consistently for every grade?	2	2	☆
PEPA2	Does the district have a written physical education curriculum that is aligned with national and/or state standards?	2	2	☆
PEPA3	How does your physical education program promote a physically active lifestyle?	2	2	☆
PEPA5	How many minutes per week of PE does each grade in middle school receive?	2	2	☆
PEPA7	Are all physical education classes taught by state certified/licensed teachers who are endorsed to teach physical education?	2	2	☆
PEPA8	Is ongoing professional development offered every year for PE teachers that is relevant and specific to physical education?	2	2	☆
PEPA9	What percentage of students do you estimate do not take PE each year due to exemptions?	2	2	☆
PEPA10	What percentage of students do you estimate do not take PE each year due to substitutions?	2	2	☆
PEPA12	Are there opportunities for all students to engage in physical activity before and after school?	2	2	☆
PEPA13	Is there daily recess for all grades in elementary school?	2	2	☆
PEPA14	Do teachers provide regular physical activity breaks for students in the classroom?	2	2	☆
PEPA15	Does the district have "joint-use" or "shared-use" agreements?	2	2	☆
PEPA17	Are teachers encouraged to use physical activity as a reward for students?	2	2	☆

Triennial Assessment Report: BUSD WellSAT 4-9-2026 (4/2026)
District: BUCKEYE UNION ELEMENTARY

PEPA18	Do teachers ever use physical activity as a punishment?	2	2	☆
PEPA19	Do teachers ever withhold physical activity as a classroom management tool?	2	2	☆
EW1	Are there strategies used by the school to support employee wellness?	2	2	☆
EW2	Are school staff encouraged to model healthy eating and physical activity behaviors in front of students?	2	2	☆

Create Practice Implementation Plan

		Policy Score	Practice Score	
FR11	Does your district regulate foods and beverages served at class parties and other school celebrations in elementary schools?	1	0	
PEPA4	How many minutes per week of PE does each grade in elementary school receive?	1	0	

Update Policies

		Policy Score	Practice Score	
FR13	Which groups are represented on the district-level wellness committee?	1	2	
FR16	Is wellness policy implementation evaluated every three years?	1	2	
FR18	Has the wellness policy been revised based on the previous triennial assessment?	1	2	
NES4	Does your school use strategies to maximize participation in the school breakfast program and/or school lunch program?	0	2	
NES5	Are marketing strategies used to promote healthy food and beverage choices in school?	1	2	
NES7	In your district, is it a priority to procure locally produced foods for school meals?	1	2	

10

Triennial Assessment Report: BUSD WellSAT 4-9-2026 (4/2026)
District: BUCKEYE UNION ELEMENTARY

NES8	Do you know where to access the USDA Smart Snacks nutrition standards to check and see if an item can be sold in school during the school day?	1	2	
NES9	Are you familiar with any state laws allowing exemptions for school-sponsored fundraisers during which foods and beverages do not have to meet Smart Snacks?	1	2	
NES11	Do all foods or beverages SERVED (not sold) to students after the school day on school grounds (including aftercare, clubs, and afterschool programming) meet federal nutrition standards (e.g., CACFP or Smart Snacks)?	1	2	
NES12	Do all foods or beverages SOLD (not served) to students after the school day on school grounds (including aftercare, clubs, and afterschool programming) meet federal nutrition standards (e.g., CACFP or Smart Snacks)?	1	2	

Opportunities for Growth

		Policy Score	Practice Score	
FR1	Does the district have specific goals for nutrition education designed to promote student wellness?	1	1	
NES6	Do students have at least 10 minutes to eat breakfast and at least 20 minutes to eat lunch, counting from the time they are seated?	1	1	
NES13	Do teachers or school staff give students food as a reward?	1	1	
NE2	Do all elementary school students receive sequential and comprehensive nutrition education?	1	1	
NE3	Do all middle school students receive sequential and comprehensive nutrition education?	1	1	
NE6	Do school nutrition services staff members use the following methods to collaborate with teachers to reinforce nutrition education lessons taught in the classroom?	1	1	
PEPA11	Are there opportunities for families and community members to engage in physical activity at school?	1	1	
PEPA16	What proportion of students walk or bike to school?	1	1	
IC1	Is there an active district-level wellness committee?	1	1	
IC2	Is there an active school-level wellness committee?	1	1	

Triennial Assessment Report: BUSD WellSAT 4-9-2026 (4/2026)
District: BUCKEYE UNION ELEMENTARY

Conclusion

Key

Strong Policies and Aligned Practices - District has a strong policy and is fully implementing practices that align with the policy

Create Practice Implementation Plan - District has a strong or weak policy, but practice implementation is either absent or limited

Update Policies Update Policies - District is fully implementing a practice but there is no or only weak language in the written policy, or the district is partially implementing practices and there is no language in the policy

Opportunities for Growth - District has either not addressed the topic in policy or practice; or has only addressed the topic in a very limited way

For more resources, visit: wellsat.org/resources

Triennial Assessment Report: BUSD WellSAT 4-9-2026 (4/2026)
District: BUCKEYE UNION ELEMENTARY

USDA Nondiscrimination Statement

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the state or local agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, **AD-3027**, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call 866-632-9992. Submit your completed form or letter to USDA by:

1. **Mail:**
   U.S. Department of Agriculture
   Office of the Assistant Secretary for Civil Rights
   1400 Independence Avenue, SW, Mail Stop 9410
   Washington, D.C. 20250-9410;

2. **Fax:**
   (202) 690-7442; or

3. **Email:**
   program.intake@usda.gov

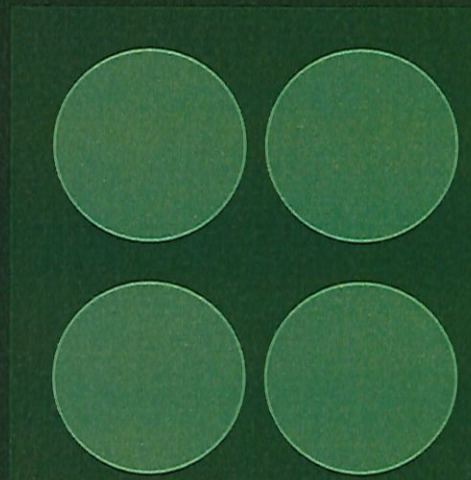
This institution is an equal opportunity provider.

PART 2: PROCESS: ANALYZE THE RESULTS OF THE TRIENNIAL ASSESSMENT

BUCKEYE UNION
ELEMENTARY SCHOOL DISTRICT

WellSAT Triennial Assessment Report

April 2026 | Wellness Policy Evaluation



Powered by WellSAT | wellsat.org/resources

5

Assessment Overview

35	2	10	11
indicators	indicators	indicators	indicators
Strong Policies & Aligned Practices	**Create Practice Implementation Plan**	**Update Policies**	**Opportunities for Growth**
Full 2/2 scores	*Policy exists, practice gaps*	*Practice ahead of policy*	*Both need improvement*

58 total indicators evaluated across nutrition, physical education, and wellness policy domains.

9

✓ Strong Policies & Aligned Practices

35 indicators with Policy Score = 2 and Practice Score = 2

Food & Nutrition (FR/NES)

- Meal standards & Smart Snacks compliance
- Free drinking water access during meals
- Privacy protections for free/reduced meals
- Wellness policy publicized & triennial reporting
- Breakfast offered daily; families informed of eligibility

Employee Wellness (EW)

- Staff wellness strategies in place
- Staff model healthy behaviors for students

Nutrition Education (NE)

- Skills-based, interactive nutrition education
- Nutrition integrated across all subjects
- Agriculture & food systems addressed

Physical Education & Activity (PEPA)

- Written PE curriculum aligned to state standards
- PE taught by certified teachers with ongoing PD
- Daily recess & activity breaks provided
- No use of physical activity as punishment/tool
- Joint-use agreements support community access

41

Areas Needing Attention

Create Practice Implementation Plan

FR11
Class party food/beverage regulations — policy exists but not yet practiced

PEPA4
Elementary PE minutes per week — policy set, implementation not yet confirmed

Update Policies (Practice Ahead)

FR13
Wellness committee representation — practice score 2, policy score 1

FR16-18
Triennial evaluation & policy revision — being done but not codified

NES4
Meal participation strategies — policy score 0, practice score 2

NES5
Healthy food marketing — practice ahead of written policy

NES7-12
Local procurement, Smart Snack access, afterschool nutrition — practices exceed policy

Opportunities for Growth

FR1
Specific goals for nutrition education

NE2/3
Sequential nutrition education for all grades

NES6
Adequate meal time (10 min breakfast / 20 min lunch)

IC1/2
Active district- and school-level wellness committees

PEPA11/16
Family/community physical activity; walk/bike programs

NE6/NES13

8/

Priority Recommendations

1

Strengthen Wellness Committee Governance

Formalize district- and school-level wellness committees (IC1/IC2) in policy and ensure regular, documented meetings.

Policy + Practice

2

Update Written Policies to Reflect Practice

Codify existing practices — meal participation strategies (NES4), triennial evaluations (FR16), and policy revisions (FR18) — into formal written policy.

Policy Update

3

Establish Nutrition Education Goals

Add specific, measurable nutrition education goals to the wellness policy (FR1) and ensure sequential nutrition education for elementary and middle school students (NE2/NE3).

Nutrition Education

4

Guarantee Adequate Meal Time

Establish formal policy ensuring at least 10 minutes for breakfast and 20 minutes for lunch, counted from when students are seated (NES6).

Meal Environment

5

Expand Class Party & PE Regulations

Create a practice implementation plan for regulating foods at school celebrations (FR11) and confirming minutes of elementary PE per week (PEPA4).

Implementation Plan

BUCKEYE UNION ELEMENTARY

Overall Assessment: Strong Foundation, Clear Path Forward

BUSD demonstrates strong wellness policy implementation across the majority of assessed indicators, with targeted opportunities to align written policies with existing practices and deepen nutrition education programming.

For resources and next steps, visit: wellsat.org/resources

PART 3: PROMOTION: PRESENT TO WELLNESS COMMITTEE & BOARD APPROVAL

- The District reviewed the Triennial Assessment Report with the Wellness Committee on April 9, 2026.
- The District reviewed the Triennial Assessment Scorecard with the Wellness Committee on April 9, 2026.
- The District presented the Triennial Assessment and Scorecard to the Board for approval at its May 6, 2026 regular board meeting.

Updated April 17, 2025

USDA Nondiscrimination Statement

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

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mail:
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW, Mail Stop 9410
Washington, D.C. 20250-9410;

fax:
202-690-7442; or

email:
Program.Intake@usda.gov.
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Buckeye Union School District
Inventory Surplus Form

Date: 4/22/2026 **School Site:** Transportation Department / M&O Department **Name:** Brian McCahon

Room Number	Description	Inventory Tag Number	VIN Number / Serial Number	Reason for Surplus
N/A	Ford F-350 (License Plate No. 1170855)	N/A	VIN: 1FDSF30L73EC58912	Cost of necessary repairs exceed value of the vehicle.
N/A	Toro Reelmaster 300-D	N/A	SN: 03207-28000000	Cost of necessary repairs exceed value of the lawn mower.

BUCKEYE UNION SCHOOL DISTRICT

AGENDA ITEM #: XIV.1.

DISCUSSION ONLY:
Magnetic Literacy, an Update to the Current Board-Adopted Elementary ELA Curriculum Adoption Recommendation

SITUATION:
Presentation to be given May 6, 2026.

BUCKEYE UNION SCHOOL DISTRICT

AGENDA ITEM #: XIV.2.

ACTION: Approve Declaration of Need for Fully Qualified Educators for 2026/2027

SITUATION:

A Declaration of Need for Fully Qualified Educators must be approved by the Board of Trustees at a regularly scheduled meeting and submitted to the California Commission on Teacher Credentialing. The Declaration represents a statement of the anticipated need for fully qualified educators in all areas of certification where emergency permits are still available for the 2026/2027 school year. This Declaration shall remain in full force through June 30, 2027.

PLAN:

The plan is to have the Board approve the Declaration of Need for Fully Qualified Educators as presented.

FISCAL IMPACT:

N/A

LONG RANGE GOAL:

District Goal #1: Maximize Student Achievement
District Goal #2: Maintain Fiscal Integrity & Accountability of the District
District Goal #5: Promote the Development of Each Student as a "Whole" Person

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends the Board approve the Declaration of Need for Fully Qualified Educators for the 2026/2027 school year.

State of California
Commission on Teacher Credentialing
Certification Division
651 Bannon Street, Suite 601
Sacramento, CA 95811

Email: DON@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2026-2027

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: Buckeye Union School District District CDS Code: 61838

Name of County: El Dorado County CDS Code: 09

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on 05 / 06 / 26 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

▶ ***Enclose a copy of the board agenda item***

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2027.

Submitted by (Superintendent, Board Secretary, or Designee):

Jacqueline S. McHaney		Assistant Superintendent, Administrative Services
Name	*Signature*	*Title*
530-934-0920	530-677-2261	May 6, 2026
Fax Number	*Telephone Number*	*Date*

Buckeye Union School District, P.O Box 4768, El Dorado Hills, CA 95762
Mailing Address

jmchaney@buckeyeusd.org
EMail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY

Name of County El Dorado County Office of Education County CDS Code 09

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, 2027.

▶ ***Enclose a copy of the public announcement***

Submitted by Superintendent, Director, or Designee:

Ed Manansala		County Superintendent of Schools
Name	*Signature*	*Title*
530-642-1832	530-295-2229	
Fax Number	*Telephone Number*	*Date*

El Dorado County Office of Education, 6767 Green Valley Road, Placerville, CA 95667

Mailing Address

emanansala@edcoe.org

EMail Address

▶ *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	**Estimated Number Needed**
CLAD/English Learner Authorization (applicant already holds teaching credential)	2
Bilingual Authorization (applicant already holds teaching credential)	1
List target language(s) for bilingual authorization: _____	
Resource Specialist	1
Teacher Librarian Services	0
Emergency Transitional Kindergarten (ETK)	1

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	1
Single Subject	6
Special Education	1
TOTAL	8

Authorizations for Single Subject Limited Assignment Permits

SUBJECT	ESTIMATED NUMBER NEEDED	SUBJECT	ESTIMATED NUMBER NEEDED
Agriculture		Mathematics	1
Art		Music	
Business		Physical Education	
Dance		Science: Biological Sciences	1
English		Science: Chemistry	1
Foundational-Level Math		Science: Geoscience	1
Foundational-Level Science		Science: Physics	1
Health		Social Science	
Home Economics		Theater	
Industrial & Technology Education		World Languages (specify)	1, Spanish

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to **www.cde.ca.gov** for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? ○ Yes ◉ No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? ◉ Yes ○ No

If yes, how many interns do you expect to have this year? 2

If yes, list each college or university with which you participate in an internship program.

Alliant University, Arizona State University, CalStateTEACH, CSU East Bay, CSU Sacramento,
Los Angeles Pacific University, National University, University of Phoenix, Western Governors University.

If no, explain why you do not participate in an internship program.

BUCKEYE UNION SCHOOL DISTRICT

AGENDA ITEM #: XIV.3.

ACTION ITEM: Consider and Approve the 2026-2029 Expanded Learning Opportunities Program (ELOP) Plans for the following:
(1) Buckeye Union School District
(2) Valley View Charter Montessori School
(3) Buckeye Union Mandarin Immersion Charter School

SITUATION:

The Expanded Learning Opportunities Program (ELOP) provides funding for afterschool and 30 days of intersession to provide enrichment programs for transitional kindergarten through sixth grade in California schools. Buckeye Union School District, including the Valley View Charter Montessori School and the Mandarin Immersion Charter School, in partnership with the El Dorado County Office of Education – Extended Day Program, started the current school year with ELOP programs on all six (6) elementary campuses, including VVCM and will continue this model forward in the 2026-2027 school year. Students identified "unduplicated" are prioritized for participation and all students who participate in the ELOP program, participate at no cost. Unduplicated refers to students who are designated in one or more of the following categories: English Learners, Foster Youth, homeless students, migrant students, and students who are free or reduced-price meal eligible under the National School Lunch Program (NSLP).

PLAN:

The plan is to have the Board consider and approve the 2026-2027 Expanded Learning Opportunities Program Plan for Buckeye Union School District, Valley View Charter Montessori, and Buckeye Union Mandarin Immersion Charter School.

FINANCIAL:

None. These funds are already accounted for in the District's budget.

LONG-RANGE GOAL:

District Goal #1: Maximize Student Achievement
District Goal #4: Strengthen Community Relations and Communications
District Goal #5: Promote Development of Each Student as a "Whole" Person/Health and Safety

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends the Board approve the 2026-2027 Expanded Learning Opportunities Program Plan for Buckeye Union School District, Valley View Charter Montessori, and Buckeye Union Mandarin Immersion Charter School, as presented.

BUCKEYE UNION SCHOOL DISTRICT

AGENDA ITEM #: XIV.4.

ACTION: Adopt Resolution No. **26-15**: Declaring an Election be Held in Buckeye Union School District's Jurisdiction in Consolidation with Other Districts Requesting Election Services

SITUATION:

Due to the expiring terms of three full 4-year terms on the Governing Board, the District must request that the County include a board election in the Consolidated General Election to be held on November 3, 2026.

The terms to expire are as follows:

1. Jon Yoffie
2. Brenda Hanson-Smith Ph.D.
3. Scott Masten, Ph.D.

The Public Notice of Consolidated Districts Election will be posted.

PLAN:

The plan is to have the Board adopt Resolution No. 26-15, declaring the election. Staff will then file the necessary paperwork for election services prior to the July 3, 2026, deadline.

FISCAL IMPACT:

To be determined

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends the Board adopt Resolution No. 26-15, Declaring an Election be Held in Buckeye Union School District's Jurisdiction in Consolidation with Other Districts Requesting Election Services.

RESOLUTION NO. 26-15

Buckeye Union School District

Declaring an Election Be Held in its Jurisdiction Consolidation with Other Districts Requesting Election Services

WHEREAS, it is the determination of the above-named district that an election be held on November 3, 2026, at which election the issue to be presented to the voters shall be:

NOMINATION OF CANDIDATES

No. of Members To be Elected	Term
3	Full 4-year terms to expire 12/13/2030

BE IT RESOLVED that the Elections Department of El Dorado County is hereby requested to:

1. Consolidate said election with any other election conducted on the same day.

2. Authorize and direct the Registrar of Voters, at District expense, to provide all necessary services, which shall include, **but not be limited to**:

   publications, issue nomination documents, ballots, sample ballots, election officers, polling places and canvass.

3. In the event of a tie vote, the winning candidate shall be decided by lot.

PASSED AND ADOPTED on May 6 _____, 2026 at a regular meeting, by the following vote:

AYES:
NOES:
ABSENT:

_____ ATTEST: _____
President

Date: _____

BUCKEYE UNION SCHOOL DISTRICT

AGENDA ITEM #: XIV.5.

ACTION ITEM:
Approval of Suggested Revisions to BUSD Policies/Regulations/Bylaws/Exhibits (fourth reading) *(policies linked)*

SITUATION:
The District is proposing the following Policies/Regulations/Bylaws/Exhibits are updated as provided to be consistent with State Educational and Government Codes.

PLAN:
The suggested Policies/Regulations/Bylaws/Exhibits revisions are being submitted to the Board for approval. The current BP/AR/B/E are provided from the Board Policy Manual as well as the proposed BP/AR/B/E watermarked "DRAFT."

TITLE - **BP - Board Policy** **AR - Regulation** **B - Bylaw** **E - Exhibit**	**DETAIL** - Descriptions below identify major revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made.

1 *NEW* **Policy 1445 - Response to Immigration Enforcement** PROPOSED/DRAFT 1 PROPOSED/DRAFT 2	New policy includes a significant amount of material that was formerly in Board Policy/Administrative Regulation 5145.13 - Response to Immigration Enforcement, and addresses a district's response to immigration enforcement including NEW LAW (AB 495, 2025) which requires districts to update their policies by March 1, 2026, with language that is equivalent to the model policy language developed by the California Attorney General in, "Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Requests for Access and Information for Immigration Enforcement Purposes." Additionally, new policy includes list of actions that district staff are prohibited from undertaking, unless an exception applies, related to (1) citizenship or immigration status of a student or the student's family members, (2) education records of or any information about a student or a student's family or household, (3) personnel records, personal information, or any other confidential information of an employee, and (4) permission to an officer or employee of an agency conducting immigration enforcement to enter a school bus or other transportation provided by the district, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring. In addition, new policy reiterates the prohibition against obstructing, interfering with, or otherwise impeding an officer or employee of an agency conducting immigration enforcement who nonetheless enters district-provided transportation, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring. New policy also includes that (1) the Superintendent or designee is required to report to the Governing Board any requests by an officer or employee of an agency conducting certain immigration enforcement actions, (2) students may not be denied equal rights and opportunities, or be subjected to unlawful discrimination, harassment, intimidation, or bullying in the district's programs and activities on the basis of the student's or family's immigration status or for the refusal to provide information related to the student's or family's immigration status, (3) resources and data collected by the district are prohibited from being used to compile a list, registry, or database of individuals based on national origin, immigration status, religion, or other category of individual characteristics protected against unlawful discrimination, and (4) the Superintendent or designee is required to provide parents/guardians with specified information and notifications related to immigration status or religious beliefs and their rights related to immigration enforcement. Additionally, new policy provides that complaints alleging discrimination, harassment, intimidation, and bullying based on actual or perceived immigration status be filed in accordance with Board Policy/Administrative Regulation 1312.3 - Uniform Complaint Procedures and that the Superintendent or designee provide to the California Department of Education copies of this policy, any associated administrative regulation, and any other Board policies and administrative regulations required by Education Code 234.7. *January 2026 CSBA Update*

2 *NEW* **Administrative Regulation 1445 - Response to Immigration Enforcement** PROPOSED/DRAFT 1 PROPOSED/DRAFT 2	New regulation includes a significant amount of material that was formerly in Board Policy/Administrative Regulation 5145.13 - Response to Immigration Enforcement, and addresses a district's response to immigration enforcement including NEW LAW (AB 495, 2025) which requires districts to update their policies by March 1, 2026, with language that is equivalent to the model policy language developed by the California Attorney General in, "Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's K-12 Schools in Responding to Requests for Access and Information for Immigration Enforcement Purposes." Additionally, new regulation provides direction on responding to (1) requests by an officer or employee of an agency conducting immigration enforcement for information about a student, a student's family or household, or a district employee, (2) requests by an officer or employee of an agency conducting immigration enforcement for access to a student or permission to enter a school bus, any other transportation provided by the district, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring, (3) immigration enforcement when any officer or employee of an agency conducting immigration enforcement is actually or imminently present on district property, and (4) instances when a student's parent/guardian has been detained by an agency conducting immigration enforcement or deported. *January 2026 CSBA Update*

FISCAL IMPACT:
None

LONG RANGE GOAL:
District Goal #1: Maximize Student Achievement
District Goal #3: Maximize Use of Technology to Enhance the Work of Staff
District Goal #4: Strengthen Community Relations and Communications
District Goal #5: Promote Development of Each Student as a ”Whole” Person

SUPERINTENDENT’S RECOMMENDATION:
The Superintendent recommends that the Board approve the proposed revisions to Buckeye Union Board Policies/Regulations/Bylaws/Exhibits to be consistent with State Educational and Government Codes.

Policy 1445: Response To Immigration Enforcement

Status: DRAFT

Original Adopted Date: Pending

The Governing Board is committed to the success of all students and to providing a safe and welcoming place for students, their families, and staff irrespective of their citizenship or immigration status.

Unless required by state or federal law, required to administer a state or federally supported educational program, or presented with a valid judicial subpoena, judicial warrant, or court order, district staff shall not do any of the following:

1. Solicit or collect information or documents regarding the citizenship or immigration status of a student or the student's family members (Education Code 234.7)

2. Seek or require information or documents, to the exclusion of other permissible information or documents, regarding the citizenship or immigration status of a student or the student's family members (Education Code 234.7)

3. To the extent practicable, disclose or provide in writing, verbally, or in any other manner to an officer or employee of an agency conducting immigration enforcement:

    a. The education records of or any information about a student or a student's family or household such as personal information as defined in Civil Code 1798.3, information about a student's home, or information about a student's travel schedule without parent/guardian written consent (Education Code 234.7)

    b. The personnel records of any district employee, personal information of any district employee as defined in Civil Code 1798.3, or any other confidential employee information (Education Code 234.7; Government Code 7285.2)

4. Grant permission to an officer or employee of an agency conducting immigration enforcement to enter a school bus, any other transportation provided by the district, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring (Education Code 234.7; Government Code 7285.1)

However, district staff shall not obstruct, interfere with, or otherwise impede an officer or employee of an agency conducting immigration enforcement who nonetheless enters district-provided transportation, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring.

The Superintendent or designee shall report to the Board in a timely manner any requests by an officer or employee of an agency conducting immigration enforcement for any of the following: (Education Code 234.7)

1. Education records of or any information about a student or a student's family or household

2. Personnel records of any district employee, personal information of any district employee as defined in Civil Code 1798.3, or any other confidential employee information

3. Permission to enter a school bus, any other transportation provided by the district, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring

Such reports shall be provided in a manner that ensures the confidentiality and privacy of any potentially identifying information. (Education Code 234.7)

In accordance with law, Board Policy 0410 - Nondiscrimination in District Programs and Activities, and Board Policy 5145.3 - Nondiscrimination/Harassment, no student shall be denied equal rights and opportunities, nor be subjected to unlawful discrimination, harassment, intimidation, or bullying in the district's programs and activities on the basis of the student's or family's immigration status or for the refusal to provide information related to the student's or family's immigration status. (Education Code 200, 220, 234.1)

Resources and data collected by the district shall not be used, directly or by others, to compile a list, registry, or database of individuals based on national origin, immigration status, religion, or other category of individual characteristics protected against unlawful discrimination. (Government Code 8310.3)

The Superintendent or designee shall provide parents/guardians with information and notifications as specified in Education Code 234.7, including information regarding their children's right to a free public education regardless of immigration status or religious beliefs and their rights related to immigration enforcement.

The Superintendent or designee shall develop procedures for, and may provide training to staff on, interactions with an officer or employee of an agency conducting immigration enforcement, including a request for any of the following:

1. Education records of or any information about a student or a student's family or household

2. Personnel records of any district employee, personal information of any district employee as defined in Civil Code 1798.3, or any other confidential employee information

3. Permission to enter a school bus, any other transportation provided by the district, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring

Complaints alleging discrimination, harassment, intimidation, and bullying based on actual or perceived immigration status shall be filed in accordance with Board Policy/Administrative Regulation 1312.3 - Uniform Complaint Procedures.

The Superintendent or designee shall provide to the California Department of Education, upon request and in the manner requested, copies of this policy, any associated administrative regulation, and any other Board policies and administrative regulations required by Education Code 234.7.

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Policy 1445: Response to Immigration Enforcement	Status: DRAFT
Buckeye Union Elementary School District	Original Adopted Date: Pending

I. COMMITMENT TO SAFE SCHOOLS AND LAWFUL COOPERATION

The Governing Board is committed to maintaining safe, orderly, and welcoming schools where every student can access a quality education. The District respects the role of all law enforcement agencies, including federal immigration authorities, and is committed to complying fully with all applicable federal and state laws.

The District also recognizes that California Education Code 234.7 and Assembly Bill 49 (2025) impose specific legal obligations on district staff regarding immigration enforcement activity on or near school property. This policy establishes the procedures by which the District fulfills those obligations while maintaining its commitment to lawful cooperation with all law enforcement.

Where state or federal law, a valid judicial subpoena, judicial warrant, or court order requires or authorizes district action, staff shall comply fully and promptly. Nothing in this policy is intended to obstruct, impede, or discourage lawful law enforcement activity.

II. STAFF RESPONSIBILITIES UNDER STATE LAW

Consistent with California Education Code 234.7 and Government Code 7285–7285.3, and unless otherwise required by state or federal law, required to administer a state or federally supported educational program, or presented with a valid judicial subpoena, judicial warrant, or court order, district staff shall not:

1. Solicit or collect information or documents regarding the citizenship or immigration status of a student or the student's family members. (Ed. Code 234.7)
2. Seek or require information or documents, to the exclusion of other permissible information or documents, regarding the citizenship or immigration status of a student or the student's family members. (Ed. Code 234.7)
3. To the extent practicable, disclose or provide in writing, verbally, or in any other manner to an officer or employee of an agency conducting immigration enforcement:
    a. The education records of or any information about a student or a student's family or household, including personal information as defined in Civil Code 1798.3, information about a student's home, or information about a student's travel schedule, without prior written consent of the parent or guardian. (Ed. Code 234.7)
    b. The personnel records of any district employee, personal information of any district employee as defined in Civil Code 1798.3, or any other confidential employee information. (Ed. Code 234.7; Gov. Code 7285.2)
4. Grant permission to an officer or employee of an agency conducting immigration enforcement to enter a school bus, any other district-provided transportation, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring, without a valid judicial subpoena, judicial warrant, or court order. (Ed. Code 234.7; Gov. Code 7285.1)

III. RESPONSE TO LAWFUL ENTRY BY IMMIGRATION ENFORCEMENT

The District acknowledges that immigration enforcement officers acting pursuant to a valid judicial warrant, judicial subpoena, or court order are acting lawfully, and district staff shall cooperate fully with such lawfully authorized activity.

Where an officer or employee of an agency conducting immigration enforcement enters district-provided transportation, a nonpublic area of district property or a facility, or a nonpublic area where a district-sponsored program or activity is occurring—whether or not permission was granted—district staff shall not obstruct, interfere with, or otherwise impede that officer or employee. (Ed. Code 234.7)

In all cases, district staff shall remain professional, respectful, and cooperative in their interactions with law enforcement personnel.

IV. REPORTING TO THE GOVERNING BOARD

The Superintendent or designee shall report to the Governing Board in a timely manner any requests by an officer or employee of an agency conducting immigration enforcement for any of the following: (Ed. Code 234.7)

1. Education records of or any information about a student or a student's family or household.
2. Personnel records of any district employee, personal information of any district employee as defined in Civil Code 1798.3, or any other confidential employee information.
3. Permission to enter a school bus, any other district-provided transportation, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring.

Such reports shall be provided in a manner that ensures the confidentiality and privacy of any potentially identifying information. (Ed. Code 234.7)

V. NONDISCRIMINATION

In accordance with law, Board Policy 0410 – Nondiscrimination in District Programs and Activities, and Board Policy 5145.3 – Nondiscrimination/Harassment, no student shall be denied equal rights and opportunities, nor be subjected to unlawful discrimination, harassment, intimidation, or bullying in the district's programs and activities on the basis of the student's or family's immigration status or for the refusal to provide information related to the student's or family's immigration status. (Ed. Code 200, 220, 234.1)

District resources and data shall not be used, directly or by others, to compile a list, registry, or database of individuals based on national origin, immigration status, religion, or other category of individual characteristics protected against unlawful discrimination. (Gov. Code 8310.3)

VI. PARENT AND GUARDIAN NOTIFICATION

The Superintendent or designee shall provide parents and guardians with information and notifications as specified in Education Code 234.7, including information regarding their children's right to a free public education regardless of immigration status or religious beliefs, and their rights related to immigration enforcement.

VII. STAFF TRAINING AND PROCEDURES

The Superintendent or designee shall develop procedures for district staff on interactions with officers or employees of agencies conducting immigration enforcement, including responses to requests for any of the following:

1. Education records of or any information about a student or a student's family or household.
2. Personnel records of any district employee, personal information of any district employee as defined in Civil Code 1798.3, or any other confidential employee information.

3. Permission to enter a school bus, any other district-provided transportation, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring.

Training shall emphasize that staff are expected to remain professional, courteous, and cooperative in all interactions with law enforcement personnel, while adhering to the legal requirements of this policy.

VIII. COMPLAINTS

Complaints alleging discrimination, harassment, intimidation, or bullying based on actual or perceived immigration status shall be filed in accordance with Board Policy/Administrative Regulation 1312.3 – Uniform Complaint Procedures.

IX. COMPLIANCE WITH STATE REPORTING REQUIREMENTS

The Superintendent or designee shall provide to the California Department of Education, upon request and in the manner requested, copies of this policy, any associated administrative regulation, and any other Board policies and administrative regulations required by Education Code 234.7.

Regulation 1445: Response To Immigration Enforcement

Status: DRAFT

Original Adopted Date: Pending

Responding to Requests for Information or Documents

Upon receiving any request by an officer or employee of an agency conducting immigration enforcement for information about a student, a student's family or household, or a district employee as described in the accompanying Board policy, district staff shall deny the request, to the extent practicable, unless any of the following apply: (Education Code 234.7; 34 CFR 99.30, 34 CFR 99.31)

1. The request is for student directory information

   District staff shall respond to the request in accordance with Board Policy/Administrative Regulation 5125.1 - Release of Directory Information.

2. The district is required to release the records or information by state or federal law, in order to administer a state or federally supported educational program, or due to a valid judicial subpoena, judicial warrant, or court order

3. For records or information about a student or a student's family or household, the parent/guardian has provided written consent unless prohibited by a valid judicial subpoena, judicial warrant, or court order, or in cases involving investigation of child abuse, neglect, or dependency or, if the student is at least 18 years age, the student has provided written consent

   Such written consent shall include all of the following: (34 CFR 99.30)

   a. The signature and signature date of the parent/guardian, or student if the student is at least 18 years of age

   b. A description of the records to be disclosed

   c. The reason for the release of information

   d. The parties or class of parties receiving the information

   e. A copy of the records to be released, if requested by the parent/guardian or student

4. For records or information about a district employee, the employee has provided written consent and the district's human resource department or equivalent has been consulted

   Such written consent shall include all of the following:

   a. The signature and signature date of the employee

   b. A description of the records to be disclosed

   c. The reason for the release of information

   d. The parties or class of parties receiving the information

   e. A copy of the records to be released, if requested by the employee

Regardless of whether the district discloses the requested records or information, district staff shall do all of the following when such a request has been received:

1. Make a copy of the request and notify the Superintendent or designee

2. For requests regarding student information, provide the student's parent/guardian, or the student, if the student is at least 18 years of age, with notice, a description of the request, and any documentation provided to the district describing the request, unless prohibited by a valid judicial subpoena, judicial warrant, or court order, or in cases involving investigation of child abuse, neglect, or dependency

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3. For requests regarding district employee information, provide the employee with notice, a description of the request, and any documentation provided to the district describing the request, unless prohibited by a valid judicial subpoena, judicial warrant, or court order

In accordance with law and Board Policy 5125 - Student Records, the Superintendent or designee shall annually notify parents/guardians that the district will not release student information to third parties for immigration enforcement purposes, unless the parent/guardian consents or as required to do so by a valid judicial subpoena, judicial warrant or court order.

Responding to Requests for Access to Students or for Access to District-Provided Transportation, Nonpublic Area of District Property or Facility, or Nonpublic Area in which District-Sponsored Activity is Occurring

If an officer or employee of an agency conducting immigration enforcement requests access to a student, such as for purposes of interviewing, searching, or detaining the student, or permission to enter a school bus, any other transportation provided by the district, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring, district staff shall take the following actions:

1. Advise the officer or employee that before district staff can respond to the request, they must first receive notification and direction from the Superintendent, principal, or designee

2. Request to see and record or otherwise document the officer's or employee's valid identification, including the officer's or employee's name and, if applicable, badge number, the phone number of the officer's or employee's supervisor

3. Request that the officer or employee produce any documentation that authorizes the officer's or employee's request, make copies of all such documentation, and retain at least one copy for district records

4. Contact and consult with the district's legal counsel or Superintendent or designee

5. Follow the direction from the district's legal counsel or Superintendent or designee

For a request to access a student, the district shall deny the request unless any of the following apply: (Education Code 234.7)

1. The officer or employee provides a valid judicial warrant or court order

2. District staff receives parent/guardian consent or, if the student is at least 18 years of age, the student's consent, unless the officer or employee presents a valid judicial warrant or court order that authorizes and directs the district to give such permission without parent/guardian consent or, if the student is at least 18 years of age, the student's consent

Regardless of whether the officer or employee is given access to the student, the student's parent/guardian shall be immediately notified, unless prohibited by a valid judicial warrant or court order, or in cases involving investigations of child abuse, neglect, or dependency. (Education Code 48906)

Additionally, district staff shall notify the Superintendent or designee as early as possible of any request by an officer or employee of an agency conducting immigration enforcement for access to a student. (Education Code 234.7)

For a request for permission to enter a school bus, any other transportation provided by the district, a nonpublic area of any district property or facility, or a nonpublic area where any district-sponsored program or activity is occurring, the district shall deny the request unless any of the following apply: (Education 234.7)

1. The officer or employee provides a valid judicial warrant or court order

2. Permission is required to be granted by state or federal law or in order to administer a state or federally supported educational program

3. The officer or employee is a sworn law enforcement officer, declares that exigent circumstances exist, and demands immediate access

In this situation, district staff shall comply with the officer's or employee's orders and immediately contact the

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Superintendent or designee and then the district's legal counsel.

An officer or employee of an agency conducting immigration enforcement who, pursuant to this administrative regulation, is granted permission to enter district property or facilities which are not open to all visitors shall first register in accordance with Board Policy 1250 - Visitors/Outsiders, except in cases where the officer or employee is a sworn law enforcement officer and states that exigent circumstances exist. (Penal Code 627.2, 627.3)

The Superintendent or designee shall email the Bureau of Children's Justice in the California Department of Justice (BCJ@doj.ca.gov) regarding any attempt by a law enforcement officer to access a student or a school site for immigration enforcement purposes.

Responding to Immigration Enforcement Activity on District Property

When any officer or employee of an agency conducting immigration enforcement is actually or imminently present on district property, district staff shall notify staff working at the property and, if the district property is a school, the parents/guardians of students at the school in accordance with Board Policy/Administrative Regulation 0450 - Comprehensive Safety Plan.

District staff shall report the presence of any officer or employee of an agency conducting immigration enforcement on district property to district police and other appropriate administrators.

District staff shall not obstruct, interfere with, or otherwise impede, or attempt to obstruct, interfere with, or otherwise impede, any officer or employee of an agency conducting immigration enforcement, even if the officer or employee appears to be acting outside the law or in excess of the stated or documented authorization. If such an officer or employee enters the premises without consent, district staff shall document their actions but only to the extent that documentation does not impede their actions and shall, at all times, obey any direction from such officers or employees.

After all officers and employees of an agency conducting immigration enforcement leave, each district staff member who observed or interacted with them shall promptly provide the following to the district's legal counsel or other district official designated by the Superintendent:

1. Copies of any information and documents collected from the officers or employees such as valid identification, name, badge number, phone number of the officer's or employee's supervisor, and documentation that authorizes the officer's or employee's request

2. The identity of all other district staff known to have communicated with the officers or employee

3. A description of all requests and activities by the officers and employees

4. The type of documentation, such as a warrant or subpoena, that authorized the officer's or employee's request or actions

5. District staff's response to the officer's or employee's request

6. Written notes of any other actions taken by and any other interactions with any officer or employee

Responding to the Detention or Deportation of Student's Parent/Guardian

The Superintendent or designee shall encourage parents/guardians to update their emergency contact information as needed at any time. The Superintendent or designee shall notify parents/guardians that the district will only use information provided on the emergency cards in response to specific emergency situations and not for any other purpose. (Education Code 234.7)

Additionally, the Superintendent or designee may encourage all students and families to learn their emergency phone numbers and be aware of the location of important documentation, including birth certificates, passports, social security cards, physicians' contact information, medication lists, lists of allergies, and other such information that would allow the students and families to be prepared in the event that a student's parent/guardian is detained or deported.

In the event that a student's parent/guardian is detained or deported, the Superintendent or designee shall release

the student to the person(s) designated in the student's emergency contact information or to any individual who presents a caregiver's authorization affidavit on behalf of the student. The Superintendent or designee shall only contact child protective services if district personnel are unable to arrange for the timely care of the student by the person(s) designated in the emergency contact information maintained by the school or identified on a caregiver's authorization affidavit. (Education Code 234.7)

In an instance where a student's parent/guardian was detained or deported, the Superintendent or designee shall notify the student, as well as the individuals designated in the student's emergency contact information and any individual who presented a caregiver's authorization affidavit on behalf of the student, that the student continues to meet the residency requirements for attendance in the district if the student and the student's parent/guardian who was detained or deported satisfy the conditions as specified in Education Code 48204.4.

The Superintendent or designee may refer a student or the student's family members to other resources for assistance, including, but not limited to, an U.S. Immigrant and Customs Enforcement detainee locator, legal assistance, or the consulate or embassy of the parent/guardian's country of origin.

DRAFT

Administrative Regulation Manual

Buckeye Union Elementary School District

Administrative Regulation 1445: Response to Law Enforcement Requests — Immigration Enforcement	**Status:** DRAFT
Original Adopted Date: Pending	

Purpose and Scope. The Buckeye Union Elementary School District is committed to maintaining safe, orderly schools and to cooperating with all lawfully acting public agencies. The District also has specific obligations under California Education Code 234.7 and Assembly Bill 49 governing how district staff respond to requests related to immigration enforcement. This regulation establishes consistent, professional procedures for staff to follow when interacting with federal immigration enforcement officers or any other law enforcement agency in connection with immigration matters. These procedures reflect the District's respect for law enforcement and its equal obligation to comply with state law and protect the legal rights of students, families, and employees.

Cooperation with Lawful Requests. The District affirms its support for lawful law enforcement activity. District staff shall cooperate fully with law enforcement officers who present valid judicial warrants, judicial subpoenas, or court orders authorizing access to district records, property, or individuals. Nothing in this regulation shall be construed to obstruct, impede, or interfere with any law enforcement action that is legally authorized under federal or state law. Where the law permits cooperation or disclosure, district staff are expected to act promptly, professionally, and courteously.

SECTION 1 — RESPONDING TO REQUESTS FOR INFORMATION OR RECORDS

When an officer or employee of a law enforcement agency conducting immigration enforcement requests information about a student, a student's family or household, or a district employee as described in the accompanying Board Policy, district staff shall handle the request as follows. (Education Code 234.7; 34 CFR 99.30, 34 CFR 99.31)

1.1 When the District May Comply with a Request for Information

District staff are authorized to provide the requested information when any one of the following applies:

1. **Judicial Authorization.** The officer presents a valid judicial subpoena, judicial warrant, or court order that authorizes the release of the requested records or information.
2. **Legal Mandate or Program Administration.** Release is required by state or federal law, or is necessary to administer a state or federally supported educational program.
3. **Directory Information.** The request is limited to student directory information. District staff shall respond in accordance with Board Policy/Administrative Regulation 5125.1 — Release of Directory Information.
4. **Written Consent — Student Records.** For records about a student or a student's family or household, the parent/guardian (or the student if 18 years of age or older) has provided written consent, unless a valid judicial warrant or court order prohibits disclosure or the matter involves an investigation of child abuse, neglect, or dependency. Required elements of written consent include: (34 CFR 99.30)
    a. The signature and date of the parent/guardian or eligible student
    b. A description of the records to be disclosed
    c. The reason for the release
    d. The parties authorized to receive the information
    e. A copy of the records to be released, if requested
5. **Written Consent — Employee Records.** For records about a district employee, the employee has provided written consent and the district's Human Resources department has been consulted. Required elements of written consent include:
    f. The signature and date of the employee
    g. A description of the records to be disclosed
    h. The reason for the release
    i. The parties authorized to receive the information

j. A copy of the records to be released, if requested

1.2 Required Actions Upon Receipt of Any Information Request

Regardless of whether the District provides the requested information, district staff shall take all of the following steps:

6. Make a copy of the request and promptly notify the Superintendent or designee.
7. For requests involving student information: provide the student's parent/guardian, or the student if 18 or older, with notice, a description of the request, and any related documentation — unless prohibited by a valid judicial warrant, court order, or an active investigation of child abuse, neglect, or dependency.
8. For requests involving employee information: provide the affected employee with notice, a description of the request, and any related documentation — unless prohibited by a valid judicial warrant or court order.

1.3 Annual Parent/Guardian Notification

In accordance with Board Policy 5125 — Student Records, the Superintendent or designee shall annually notify parents/guardians that student information will not be released to any third party for immigration enforcement purposes except as authorized by written consent or as required by a valid judicial subpoena, judicial warrant, or court order. (Education Code 234.7)

SECTION 2 — RESPONDING TO REQUESTS FOR ACCESS TO STUDENTS OR DISTRICT PROPERTY

When an officer or employee of a law enforcement agency conducting immigration enforcement requests access to a student or requests permission to enter district-provided transportation, a nonpublic area of district property or a district facility, or a nonpublic area where a district-sponsored program or activity is occurring, district staff shall follow the procedures set forth below.

2.1 Initial Response Protocol — All Access Requests

Upon receiving any such request, district staff shall:

9. Inform the officer or employee that the Superintendent, principal, or designee must be contacted before any response can be provided.
10. Request to see and record the officer's or employee's valid identification, including name, agency, badge number if applicable, and supervisor contact information.
11. Request that the officer or employee produce any documentation supporting the request (e.g., warrant, subpoena, or court order); make and retain at least one copy for district records.
12. Immediately contact and consult with district legal counsel or the Superintendent or designee.
13. Follow the direction of district legal counsel or the Superintendent or designee.

2.2 Access to Students

A request to access a student (including for purposes of interview, search, or detention) shall be granted only if one of the following conditions is met: (Education Code 234.7)

14. The officer or employee presents a valid judicial warrant or court order; or
15. The parent/guardian provides consent, or the student provides consent if 18 years of age or older, unless a valid judicial warrant or court order authorizes access without such consent.

Parent/Guardian Notification. The student's parent/guardian shall be notified immediately of any request for access to the student, regardless of whether access is granted, unless prohibited by a valid judicial warrant or court order, or where the matter involves an investigation of child abuse, neglect, or dependency. (Education Code 48906)

Superintendent Notification. District staff shall notify the Superintendent or designee as early as practicable of any request for access to a student by an officer or employee conducting immigration enforcement. (Education Code 234.7)

2.3 Access to District Transportation, Property, and Facilities

A request for permission to enter a school bus, other district-provided transportation, a nonpublic area of district property or a facility, or a nonpublic area where a district-sponsored program or activity is occurring shall be granted only when one of the following applies: (Education Code 234.7)

16. The officer or employee presents a valid judicial warrant or court order;
17. Access is required by state or federal law or to administer a state or federally supported educational program; or
18. The officer or employee is a sworn law enforcement officer who declares that exigent circumstances require immediate access.

In circumstances where exigent circumstances are declared and access is required, district staff shall comply with the officer's or employee's directions and immediately notify the Superintendent or designee and district legal counsel.

Visitor Registration. Any officer or employee of a law enforcement agency who is granted permission to enter district property or facilities not open to the general public shall register in accordance with Board Policy 1250 — Visitors/Outsiders, except in cases where the officer is a sworn law enforcement officer and declares that exigent circumstances exist. (Penal Code 627.2, 627.3)

DOJ Notification. The Superintendent or designee shall email the Bureau of Children's Justice in the California Department of Justice (BCJ@doj.ca.gov) regarding any attempt by a law enforcement officer to access a student or school site for immigration enforcement purposes.

SECTION 3 — WHEN IMMIGRATION ENFORCEMENT IS PRESENT ON DISTRICT PROPERTY

3.1 Staff Notification

When an officer or employee of a law enforcement agency conducting immigration enforcement is present or imminently expected on district property, district staff shall promptly notify:

19. All staff working at the affected property;
20. Parents/guardians of students at the site, if the property is a school, in accordance with Board Policy/Administrative Regulation 0450 — Comprehensive Safety Plan; and
21. District police and appropriate district administrators.

3.2 Staff Conduct During the Encounter

District staff shall conduct themselves professionally at all times during any encounter with a law enforcement officer or employee. Staff shall:

22. Remain calm, professional, and respectful in all interactions with law enforcement officers;
23. Neither obstruct, interfere with, nor otherwise impede any officer or employee conducting immigration enforcement, even if the staff member believes the officer's actions are unauthorized or exceed stated authority;
24. Comply with any lawful direction given by such officers or employees;
25. Document the encounter to the extent practicable without impeding law enforcement activity.

3.3 Post-Encounter Documentation

After all officers and employees have departed, each district staff member who observed or interacted with them shall promptly submit the following to district legal counsel or to the district official designated by the Superintendent:

26. Copies of any identification, documentation, warrants, or subpoenas presented by the officers or employees, including name, badge number, and supervisor contact information;
27. The identity of all other district staff known to have communicated with the officers or employees;
28. A description of all requests made and activities conducted by the officers or employees;
29. A description of the documentation (e.g., warrant or subpoena) that authorized the officers' or employees' requests or actions;
30. A summary of district staff's responses to the officers' or employees' requests;
31. Written notes of any other actions or interactions observed.

SECTION 4 — RESPONDING TO DETENTION OR DEPORTATION OF A STUDENT'S PARENT/GUARDIAN

4.1 Emergency Contact Information

The Superintendent or designee shall encourage all parents/guardians to keep emergency contact information current at all times. Parents/guardians shall be notified that emergency contact information will be used solely for student emergency purposes and will not be disclosed for immigration enforcement. (Education Code 234.7)

4.2 Family Preparedness

The Superintendent or designee may encourage students and families to maintain awareness of emergency contact numbers and the location of important personal and legal documentation (e.g., birth certificates, passports, social security cards, medical records, medication lists, and allergy information) so that students' needs can be met promptly in the event of a family emergency, including the detention or deportation of a parent or guardian.

4.3 Student Release and Continuity of Care

In the event a student's parent/guardian is detained or deported, the Superintendent or designee shall release the student to the person(s) designated in the student's emergency contact information, or to any individual who presents a valid caregiver's authorization affidavit on the student's behalf. Child protective services shall be contacted only if district personnel are unable to arrange for the timely care of the student through the emergency contact or a caregiver's authorization affidavit. (Education Code 234.7)

4.4 Residency Status

The Superintendent or designee shall inform the student and the individuals listed in emergency contacts or holding a caregiver's authorization affidavit that the student continues to satisfy district residency requirements for enrollment if the conditions of Education Code 48204.4 are met.

4.5 Referral to Resources

The Superintendent or designee may refer students and family members to available community resources and assistance, including but not limited to: the U.S. Immigration and Customs Enforcement Online Detainee Locator System, legal assistance providers, and the consulate or embassy of the parent's or guardian's country of origin.

BUCKEYE UNION SCHOOL DISTRICT

AGENDA ITEM #: XIV.6.

ACTION: Adopt Resolution No. **26-16:** Authorizing the Filing of Funding Applications for State Allocation Board Administered Programs

SITUATION:

The District may have eligibility for new construction and modernization projects and desire to apply for California School Facility Program (SFP) funding under the Leroy F. Greene School Facilities Act of 1998 (Chap. 12.5, Part 10, Div. 1, commencing with Section 17070.10, et seq., of the Education Code), as administered by the State Allocation Board (SAB).

In order to apply for potential funding, the Governing Board of Buckeye Union School District has to adopt a resolution supporting the submission of applications.

PLAN:

The plan is to have the Board approve Resolution No. 26-16 authorizing staff to file School Facility Program (SFP) funding applications to State Allocation Board (SAB) Administered Programs. The Resolution fulfills two requirements, namely:

1. The Board approves requesting State Funds, and that they will comply with the stated requirements; and

2. Board acknowledges that the State may have current bond authority, but that submission of the application is not a guarantee of State funding.

FISCAL IMPACT:

To be determined. The financial benefit of applying for funding may result in a reimbursement of up to 50% of total project costs for new construction projects, and up to 60% for modernization projects.

LONG RANGE GOAL:

District Goal #1: Maximize Student Achievement
District Goal #2: Maintain Fiscal Integrity & Accountability of the District
District Goal #5: Promote the Development of Each Student as a "Whole" Person

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board adopt Resolution No. 26-16 authorizing staff to file School Facility Program (SFP) funding applications for State Allocation Board (SAB) Administered Programs.

BUCKEYE ELEMENTARY SCHOOL DISTRICT
RESOLUTION NO. 26-16
AUTHORIZING FILING OF APPLICATION(S) FOR STATE ALLOCATION BOARD–ADMINISTERED PROGRAMS
FACILITIES MASTER PLAN

WHEREAS, Education Code established multiple programs to be administered by the Department of General Services (DGS) as staff to the State Allocation Board (SAB); and

WHEREAS, the Buckeye Elementary School District intends to file applications for eligibility determination, file applications for funding, and/or certify information under one or more SAB-Administered Program(s); and

WHEREAS, the Buckeye Elementary School District intends to file applications for eligibility determination and/or applications for funding under the School Facility Program (SFP) as provided in Section 17070.10, et seq., of the Education Code; and

WHEREAS, the Buckeye Elementary School District is aware that all application submittals on or after October 31, 2024, are subject to Section 17070.54 of the Education Code; and

WHEREAS, the Buckeye Elementary School District is aware of the minimum requirements for the five-year school facilities master plan as outlined in Section 17070.54 of the Education Code;

NOW, THEREFORE BE IT RESOLVED THAT, as a condition of participating in the SFP, as administered by the SAB, the Buckeye Elementary School District shall submit to the DGS a five-year school facilities master plan, or updated five-year school facilities master plan, approved by the governing board of the Buckeye Elementary School District for all application submittals on or after October 31, 2024; and

NOW, THEREFORE BE IT RESOLVED THAT, the Buckeye Elementary School District, as a condition of SFP participation, shall submit the required five-year school facilities master plan within 90 days of the Office of Public School Construction notification of processing the application; and

NOW, THEREFORE BE IT RESOLVED THAT, the Buckeye Elementary School District acknowledges that failure to submit an acceptable five-year school facilities master plan may result in rescission of project funding.

PASSED AND ADOPTED on the 6th day of May, 2026 by the Buckeye Elementary School District Board of Trustees by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____ DATE:_____
Kirk Seal, Board President

CERTIFICATION by Buckeye Elementary School District:

I, Melissa Keyzer, certify that the foregoing is a correct copy of a resolution passed and adopted by the Buckeye Elementary School District on May 6th, 2026.

_____ DATE:_____
Melissa Keyzer, Board Clerk
Buckeye Elementary School District