Andover Regional Board of Education Special Meeting

April 8, 2026

Attendance:

Present: Ms. Jane Byron, Mr. James Fetcho, Mr. William Porter, Ms. Kelsey Shalinksy and Dr. Robert Koroski

Also Present: Mr. John Fritzky, Superintendent
Ms. Nicole Sylveter, Business Administrator/Board Secretary
7 members of the public

Not Present: Dr. Maria Dunbar, Mr. Brian Hertenstein, Mr. Steven Minnick and Ms. Margaret Widgren

I. INTRODUCTORY ITEMS:

President Koroski called the meeting to order at 6:00 p.m.

Pledge of Allegiance: Dr. Koroski led the flag salute.

Mission Statement: Dr. Koroski read the mission statement:

Andover Regional Schools prepare students to successfully meet the challenges of today and tomorrow by fostering a love of learning. Our safe, supportive, and stimulating environment encourages students to reach their full potential. It is an expectation that all students shall achieve the New Jersey Core Curriculum Content Standards at all grade levels. In Andover Regional, every child catches the learning spirit!

Public Meeting Notice: President Koroski read the following public meeting notice:

"The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the New Jersey Herald, posting publicly and by notifying the municipal clerk of the date, time and place of the meeting."

II. EXECUTIVE SESSION: None at this time.

III. PRESENTATION: None at this time.

IV. APPROVAL OF MINUTES: None at this time.

V. COMMITTEE REPORTS:

Board Committees:

Personnel/Policy	**Finance/Operations**	**Curriculum/Instruction**
Mr. Porter (Chair)	Mr. Fetcho (Chair)	Ms. Byron (Chair)
Dr. Dunbar	Ms. Widgren	Mr. Hertenstein
Dr. Koroski	Mr. Minnick	Ms. Shalinsky

Special Committees/Ad Hoc Assignments:

WHAT	DELEGATE	ALTERNATE(s)
Sussex County School Boards Association	Dr. Koroski	Ms. Byron/Ms. Widgren/Dr. Dunbar
NJSBA Delegate Assembly	Mr. Minnick	Ms. Widgren/Dr. Dunbar
Newton Board of Education Rep.	Ms. Widgren	Mr. Hertenstein/Dr. Koroski
Sussex County Educational Services	Dr. Koroski	Ms. Widgren/Mr. Hertenstein
Andover Regional PTA	Ms. Shalinsky	Ms. Widgren/Dr. Dunbar
Township Liaison	Ms. Widgren	Dr. Dunbar
Negotiations/Sick Bank	Dr. Koroski	Mr. Fetcho/Ms. Widgren/Mr. Hertenstein
QSAC Committee	Dr. Koroski	Mr. Minnick/Ms. Widgren
SEPAG Liaison	Mr. Hertenstein	Dr. Koroski/Mr. Fetcho/Ms. Widgren
Andover Regional Education Foundation	Dr. Dunbar	Dr. Koroski

VI. SUPERINTENDENT REPORT: None at this time.

B. Curriculum, Instruction & Assessment: None at this time.
C. Technology Report: None at this time.
D. Child Study Team Report: None at this time.
E. HIB Findings: None at this time.

F. Principal's Reports: None at this time.

VII. SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT: None at this time.

VIII. PUBLIC PARTICIPATION ON AGENDA ITEMS: None at this time.

IX. ACTION ITEMS:

A. PERSONNEL/POLICY: None at this time.

B. FINANCE/OPERATIONS:

Mr. Porter moved and Mr. Fetcho seconded, that the Andover Regional Board of Education approve resolutions #1-4 as presented:

1. **Resolution Amending the 2026-2027 Tentative Budget:** WHEREAS, the Andover Regional Board of Education adopted a Tentative Budget for the 2026-2027 school year by Resolution No. 5 on March 25, 2026; and WHEREAS, subsequent information necessitates revisions to the Tentative Budget; NOW, THEREFORE, BE IT RESOLVED that Resolution No. 1, adopting the Tentative Budget for the 2026-2027 school year, is hereby amended as follows:

Approve the following motion for the 2026-2027 budget information to be submitted to the County Office, as recommended by the Superintendent of Schools:

A. **WHEREAS**, the Andover Regional Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of $1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with the N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of $25,000 for all staff and board members.

B. **BE IT RESOLVED** that the tentative budget be approved for the 2026-2027 School Year using the 2026-2027 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	***Special Revenues***	***Debt Service***	***Total***
2026-2027 Total Expenditures	$20,321,607	$1,464,072	$327,255	$22,112,934
Less: Anticipated Revenues	$3,110,748	$1,464,072	$0	$4,574,820
Taxes to be Raised	$17,210,859	$0	$327,255	$17,538,114

And to advertise said tentative budget on the District's website and/or in the New Jersey Herald on April 24, 2026 in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED; that a public hearing is being held at the Long Pond School, 707 Limecrest Road in the Township of Andover, County of Sussex, State of New Jersey on Wednesday, April 29, 2026 at 7:30 p.m. for the purpose of approving the budget for the 2026-2027 school year.

C. Be it resolved that the Andover Regional Board of Education, hereby approves the professional services maximum costs for the 2026-2027 school year:

Whereas, NJAC 6A:23A-5.2 provides that a school district must establish a maximum dollar limit prior to budget preparation for public relations and professional services fees, and;

Whereas, the Andover Regional Board of Education has established the following maximum dollar limits as required, and;

Whereas, if these professional services exceed the maximum amount listed, the Andover Regional Board of Education will consider another motion to increase amounts listed:

Architects	$180,000	Attorneys	$150,000
Auditors	$40,000	School Physician	$10,000

2. **Tuition Reserve:** Approve the use of tuition reserve in the amount of $401,826 for use in the 2026-2027 school year budget, as recommended by the Superintendent of Schools.

3. **Enrollment Adjustment:** BE IT RESOLVED that the Andover Regional Board of Education includes in the proposed 2026-2027 budget an enrollment adjustment as calculated in the budget software and pursuant to N.J.S.A. 18A:7F-38 subsection (b)2 and N.J.A.C. 6A:23A-11.2 subsection (b),above 2% in the amount of $77,046. The district intends to utilize this adjustment for utility and healthcare increases, as recommended by the Superintendent of Schools.

4. **PEA Approval:** Approve the submission of the 2026-2027 PEA (Preschool Education Aid) Grant Application to the NJ Department of Education, Division of Early Childhood Education (Grant application and execute a grant contract with the New Jersey Department of Education for five full-day Pre-K classrooms).

NOW, THEREFORE, BE IT RESOLVED that the Board formally approves the application submission for the grant listed above for a total revised award up to $991,020, based on per pupil costs.

BE IT FURTHER RESOLVED that the school administrators are hereby authorized to submit an electronic grant application to the New Jersey Department of Education on behalf of the Andover Regional Board of Education.

BE IT FURTHER RESOLVED that Superintendent and Business Administrator are hereby authorized to sign the grant agreement on behalf of the Andover Regional Board of Education and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement, as recommended by the Superintendent of Schools.

Roll Call Vote:

Yes: Ms. Byron, Mr. Fetcho, Mr. Porter, Ms. Shalinksy and Dr. Koroski

No: None

Abstain: None

C. CURRICULUM/INSTRUCTION: None at this time.

X. COMMUNICATIONS TO BOARD: None at this time.

XI. OLD and NEW BUSINESS: None at this time.

XII. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS:

Below are the comments from the Public, all questions were answered and discussed, if applicable.

Ms. Wolff- Inquired about the actions we are taking moving forward to ensure that no parent feels the way she did last week when her child was missing for two hours and then finding out that her child was indeed on the bus the whole time, discussion ensued.

XIII. EXECUTIVE SESSION: None at this time.

Adjournment: Mr. Fetcho moved to adjourn the meeting, seconded by Mr. Porter and approved at 6:07 p.m. and carried by a Unanimous Voice Vote call by all members in attendance.

Respectfully submitted,



Nicole Sylvester

Business Administrator/Board Secretary