

WARREN HILLS REGIONAL BOARD OF EDUCATION

February 17, 2026

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order – Alfred Coscia, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Alfred Coscia, Thomas Dufner, Molly Fraumeni, Erik Heller, Amy Kemp, Lisa Marshall, Paula Merrill and Corey Piasecki. Also present were Earl Clymer, Donnamarie Palmiere, Dennis Mack and Board Attorney Marc Zitomer. Jean Hansen was absent. Student Representative, Loudon Heller, was present for the public session.

C. Executive Session- 6:34 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session #1

Motion by Mr. Coscia and seconded by Mrs. Marshall to go into Executive Session at 6:34 p.m. with full board consent.

D. Reconvene: 7:13 p.m.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*,

Newark Star-Ledger, New Jersey Herald and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- January 27, 2026 Regular & Executive Session Meetings

Motion by Mrs. Merrill and seconded by Mrs. Fraumeni to approve the minutes of the January 27, 2026 Regular Meeting & Executive Session Meeting.

MOTION: Paula Merrill		SECOND: Molly Fraumeni		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner			X	
Molly Fraumeni	X			
Jean Hansen				X
Erik Heller	X			
Lisa Marshall			X	
Paula Merrill	X			
Corey Piasecki	X			
Amy Kemp	X			
Alfred Coscia	X			

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools
None

F. Student Liaison Report – Louden Heller

Mr. Louden reported that there are many activities going on at the schools including Prism concert band, Cabaret Night, the Debate team won counties, Cheer team went to Nationals, swim team sectional champions, Ag class showcase and computer class showcase.

G. Superintendent’s Report – Mr. Earl C. Clymer, III

Governor’s Budget address - Delayed until march 10th
 3 Finance Committee Meetings scheduled for 2/18, 2/24 & 3/11
 Rearrange March meeting dates
 March 3rd - Budget Work Session - move to March 17th
 March 17th Business meeting - move to March 24th

Congratulations to the following students who successfully completed their concert with the NJSMA Region I Mixed and Treble Choirs this past weekend:

- Maddie Barra

- Olivia Betancourt
- Julia Cagnassola
- Sierra Coombs
- Mia Cosme
- Logan Twisler
- Natalie Trawin
- Jess Ruela
- Nico Skolimowski
- Dalia Varela

H. Presenter(s):
None

I. Goals:

Warren Hills Regional School District Goals for 2025-2026 School Year

District Goal 1: To increase the percentage of students who are *graduation ready* on the NJGPA-Adaptive, Math & ELA assessments, utilizing the *Curriculum Monitoring and Assessment Plan* and the *Annual School Plan* to more closely evaluate student growth.

District Goal 2: To implement best practices and strategies to enhance the Culture and Climate of district school buildings in collaboration with student, faculty and administrative stakeholders by facilitating at least 2 in-district programs.

District Goal 3: To implement the *Structured English Instruction Program* by providing certificated faculty with in-house Professional Development time and resources to complete the 15-hour, self-paced training program no later than May 29, 2026, with a successful completion rate of greater than 95% of certificated teaching staff and non-certificated teaching staff.

Warren Hills Board of Education Board Goals for 2025-2026:

1. Support the administration, faculty and staff district achievement by monitoring student growth, professional development, and school climate initiatives. The Board will ensure these initiatives are implemented with fidelity and reviewed for effectiveness.
2. Support, recognize and celebrate student achievements by highlighting academic, extracurricular, and personal successes. The Board seeks to foster a positive culture that values both student growth and staff contributions.

District Goal # 1 - Student Growth

Cluster Articulation meetings on February 11 & 12

Mr. Dennison attending NJSLA-A and NJGPA-A training - Turn-Key

District Goal #2 - Culture & Climate

MS student group discussions - Next meeting 2/19

Faculty meeting discussion/presentation

District Goal #3 - SEI Training

Faculty meeting in January - 1 hour

Department Meetings in February - 1 hour

PD Day in March - 2.5 hours

J. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No meeting held	By Chair: A. Kemp
Education, Policy & Technology	February 9, 2026	By Chair: L. Marshall
Personnel & Student Activities	February 11, 2026	By Chair: M. Fraumeni
Negotiations	No meeting held	By Chair: T. Dufner

Mrs. Marshall reported that the Education, Policy & Technology committee met on February 9th and discussed the vaping issue.

Mrs. Fraumeni reported that the Personnel & Student Activities committee met and information was discussed in Executive Session.

K. Old Business

None

L. New Business

None

M. Public Comment

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board's response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

N. ACTION ITEMS

I. PERSONNEL

Motion by Mrs. Fraumeni and seconded by Mrs. Marshall to accept the recommendation of the Superintendent to approve and adopt motions I. 1 to I.3 as amended and described below:

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Miranda D'Onofrio	Approve	Paraprofessional	\$25.97/hr Pro-Rated	District	On or about 02-18-26	06-30-26	5 days per week 5 hours per day - Step 1 - Pending receipt of required documents
2	Chelsea Swick	Rescind	Coach - Asst Spring Track & Field	\$4,431.00	HS		02-09-26	
3	Meredith Borrelli	Approve	Teacher	\$101,250.00	MS	02-01-26	06-30-26	Degree Movement on Guide - MA+15 to MA +30
4	Christine Haffling	Approve	Teacher	\$88,695.00	HS	02-01-26	06-30-26	Degree Movement on Guide - MA+15 to MA+30
5	Elizabeth Nicolosi	Approve	Teacher	\$99,225.00	HS	02-01-26	06-30-26	Degree Movement on Guide - MA to MA+15
6	Amanda Prysak	Approve	Teacher	\$68,865.00	HS	02-01-26	06-30-26	Degree Movement on Guide - BA to BA+15
7	Vittoria Sigona	Approve	Teacher	\$97,200.00	HS	02-01-26	06-30-26	Degree Movement on Guide - BA+15 to MA
8	Eric Renfors	Approve	Substitute Teacher	\$130.00/day	District	02-18-26	06-30-26	Pending receipt of required documents
9	Christopher Haytaian	Approve	Substitute Teacher	\$130.00/day	District	02-18-26	06-30-26	Pending receipt of required documents

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
10	Grace Tirabassi	Approve	Coach - Asst Spring Track & Field	\$4,431.00	HS	Start of Season	End of Season	Tier 3, Step 1 - Pending receipt of required documents
11	Erica Chesniak	Approve	Coach - Head Coach Field Hockey	\$8,982.00	HS	Start of Season	End of Season	Tier 3; Step 4
12	Zachary Fisher	Approve	Coach - Head Coach Girls Cross County	\$7,434.00	HS	Start of Season	End of Season	Tier 4; Step 4
13	Daniel Montgomery	Approve	Coach - Head Coach Boys Cross Country	\$7,434.00	HS	Start of Season	End of Season	Tier 4; Step 4
14	Amanda Pryslak	Approve	Coach - Head Coach Tennis	\$7,434.00	HS	Start of Season	End of Season	Tier 4; Step 4
15	Alexandra Polakowski	Approve	Coach - Head Coach Volleyball	\$8,982.00	HS	Start of Season	End of Season	Tier 3; Step 4
16	Matthew Dell Elba	Approve	Coach - Head Coach Boys Soccer	\$8,982.00	HS	Start of Season	End of Season	Tier 3; Step 4
17	Maria Forsythe	Approve	Coach - Head Coach Girls Soccer	\$8,982.00	HS	Start of Season	End of Season	Tier 3; Step 4
18	Morgan Reiner	Approve	Coach - Head Coach Cheer	\$8,982.00	HS	Start of Season	End of Season	Tier 3; Step 4
19	Jason Graf	Approve	Director Marching Band	\$9,498.00	HS	Start of Season	End of Season	Tier 2; Step 4
20	Patrick Kablis/ Kenneth Kurpat	Approve	Summer weight room supervisor	\$47.00/hr	HS	06/22/26	06/30/26	Not to Exceed 48 hours
21	Patrick Kablis/ Kenneth Kurpat	Approve	Summer weight room supervisor	\$47.00/hr	HS	07/01/26	08/13/26	Not to exceed 144 hours

*2. Motion to approve the following internships/observations/volunteers:

Code No.	Name	Position	Degree/ Step/ # of Hours	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Glenn Mayer	Volunteer	N/A	N/A	District	Start of Season	End of Season	Golf - Pending receipt of required documents

*3. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	M Devine	NJASL/NJLA Annual Conference	Hard Rock Hotel/Conference Center Atlantic City NJ	\$230 Registration	February 17, 18 & 19, 2026

2	N Viglianco	FLENJ Annual Conference	Rutgers University New Brunswick NJ	\$180 Registration, Mileage	March 18, 2026
3	R Smola	Meet & Greet Luncheon with Softball Coaches	County College of Morris 214 Center Grove Rd Randolph NJ 07869	Mileage	February 26, 2026
4	S Reichard	NJ Assoc of Student Council Advisor Workshop	Melvin H Kreps Middle School East Windsor NJ	\$35 Registration, Mileage	March 24, 2026
5	H Apple	BER Leveraging AI for Powerful Instructional Coaching	Virtual	\$395 Registration	April 28, 2026
6	E McKeown	BER "What's New in Young Adult Literature & How to use it in your Program"	Virtual	\$325 Registration	March 27, 2026
7	K Dennison	NJ DOE NJGPA-A and NJSLA-A Information Sessions	County College of Morris Randolph NJ	Mileage	March 2, 2026
8	D Detrick	AP Institute	Rutgers University New Brunswick NJ	\$1,075 Registration, Mileage	August 4 to August 7, 2026

Approval of Personnel Motions

MOTION: Molly Fraumeni		SECOND: Lisa Marshall		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Molly Fraumeni	X			
Jean Hansen				X
Erik Heller	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki	X			
Amy Kemp	X			
Alfred Coscia	X			

II. EDUCATION AND POLICY

Motion by Mrs. Marshall and seconded by Mrs. Kemp to accept the recommendation of the Superintendent to approve and adopt motions II.1 through II.3, as amended and described below

*1. Motion to affirm the administrative decision regarding the following HIB cases:

MS –2025-2026 - 002
 HS – 2025-2026 - None

*2. Motion to approve hosting an Exchange Student for the 2026-2027 School Year through the International Student Exchange - 11th Grade. Pending Receipt of all required documents.

*3. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	C Green R Smola N Ehasz	Oakwood Lanes Bowling Alley 234 NJ 31 Washington NJ	Bowling, Lunch, Transportation	Buddies PE Bowling Trip
2	C Green R Smola N Ehasz	Patriot Park 1 Cole Drive Bridgewater NJ 08807	Tickets, Food, Transportation	Buddies PE Class
3	N Silvis H Ranalli	Oakwood Lanes Bowling Alley 234 NJ 31 Washington NJ	Bowling, Transportation	Alternative Learning Community
4	P Smith	The College of NJ Ewing NJ	Transportation	FFA
5	T Wilson T Downs J Giamoni	Doubletree Princeton 4355 US-1 Princeton NJ 08540	Transportation	Debate Team
6	T Manfra J Potter	Phillipsburg Athletic Complex Phillipsburg NJ	Transportation	Unified/Best Buddies
7	K Morpeth S Montero N Ehasz J Locasto	Shea Performing Arts Center William Paterson University 300 Pompton Rd Wayne NJ 07470	Transportation	WHRSD MD Students
8	N Remondelli L Muroski	Dorney Park Allentown PA	Transportation	WHRMS 8th Grade Students
9	M Thompson C O'Neal	Kean University Harwood Arena 1000 Morris Ave Union NJ 07083	Transportation	NJACAC College Fair
10	J Lamond A Eisner T Zavacki K Watt	Mount Olive High School 18 Corey Rd Flanders NJ 07836	Transportation	WHRSD Robotics 219
11	J Lamond A Eisner T Zavacki K Watt	Stabler Arena 124 Goodman Dr Bethlehem PA 18015	Transportation	WHRSD Robotics 219
12	S Prichard C Dell Elba	ShopRite of Phillipsburg 1207 US Route #22 Phillipsburg NJ 08865	Transportation	WHRHS MD Students
13	C Tyburczy	Centenary University Hackettstown NJ	Transportation	WHRMS 8th Graders

Approval of Education & Policy Motions

MOTION: Lisa Marshall		SECOND: Amy Kemp		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Molly Fraumeni	X			
Jean Hansen				X
Erik Heller	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki	X			
Amy Kemp	X			
Alfred Coscia	X			

III. BUDGET AND FINANCE

Motion by Mrs. Kemp and seconded by Mrs. Fraumeni to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III. 10 as amended and described below:

*1. The Warren Hills Regional Board of Education approves the December, 2025 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of December, 2025; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

*2. Motion to approve the bill list for the period January 28, 2026 through February 17, 2025, in the amount of \$5,314,175.77.

*3. Motion to approve a Memorandum of Agreement with Warren County Special Services School District for Related Services as needed for the 2025-2026 school year as per attached rates. (Attachment A)

*4. Motion to approve the Resolution to participate in the Joint Transportation Agreement for the 2026-2027 school year with Sussex County Regional Transportation Cooperative as per the following schedule of fees:

<u>Schedule of Fees</u>	<u>Administrative Fees</u>
Special Education Routes	4.5%
Public Routes:	2%
Non-Public Routes	2%
Field Trips/Athletic Trips	5%

\$20.00 processing fee for each B6T – Nonpublic School Transportation Application

\$50.00 quote fee for each field/athletic trip quoted

*5. Motion to submit an Alternate Revenue Projection request to the Executive County Superintendent for a SEMI alternate revenue projection for the 2026-2027 school year of \$16,362.65 instead of the District Budgeted SEMI Revenue amount of \$28,560.26.

*6. Motion to approve the 2026-2027 tuition rates as follows:

Grades 7-8 Regular Program	\$20,500
Grades 9-12 Regular Program	\$20,500
Learning & Language Disability	\$22,500
Emotional Reg. Imp. Disability	\$22,500
Multiple Disability/Autism	\$30,000
Multiple Disability/Autism-ESY (Extended School Year)	\$ 3,000
Resource Room	\$23,000 (Additional \$2,500/student)

*7. Motion to accept a grant award for equipment valued at \$8,727.00 from The NRA Foundation for our High School Archery program.

*8. Motion to accept an energy efficiency award from Elizabethtown Gas for Middle School boiler tune-ups in the amount of \$6,650.00

*9. Motions to accept, with gratitude, a donation of a ShopRite gift card in the amount of \$500.00 from ShopRite of Greenwich for our Life Skills program pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

*10. Motions to accept, with gratitude, donations in the amount of \$100.00 from John Polakowski through The American Online Giving Foundation, Benevity's foundation partner, for the Best Buddies Student Activity pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

Approval of Budget & Finance Motions

MOTION: Amy Kemp		SECOND: Molly Fraumeni		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner	X			
Molly Fraumeni	X			
Jean Hansen				X
Erik Heller	X			
Lisa Marshall	X		#4	
Paula Merrill	X			
Corey Piasecki	X			
Amy Kemp	X			
Alfred Coscia	X			

O. Public Comment

A member of the public had questions about the volunteer policy.

P. Second Executive Session 7:45 p.m.

Motion by Mrs. Fraumeni and seconded by Mrs. Marshall to go into Executive Session at 7:45 p.m. with full board consent for personnel matters, matters of attorney client privilege, confidential student matters and pending litigation.

Q. Adjournment 8:40 p.m.

Approval to Adjourn

Motion by Mr. Coscia and seconded by Mrs. Fraumeni to adjourn at 8:40 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Administrator/Board Secretary

WCSSSD *Warren County Special Services School District*

MEMORANDUM OF AGREEMENT BETWEEN WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT AND

Warren Hills Regional

Warren County Special Services School District will provide Related Services under the following terms:
Agreement effective: July 1, 2025 - June 30, 2026

Service	Service Rate (Hourly)	Evaluation
Educational Support Services	\$99.50 - \$110.00	\$435 - \$475
Psychologist Services	\$99.50 - \$110.00	\$435 - \$475
School Counselor	\$95.50 - \$110.00	\$435 - \$475
Speech Therapy	\$94.50 - \$105.00	\$435 - \$475
Occupational Therapy	\$91.50 - \$105.00	\$435 - \$475
Physical Therapy	\$95.50 - \$110.00	\$435 - \$475
Teacher of the Deaf Services	\$151.00 - \$155.00	n/a
Behavioral Support Services (BCBA/Behavioral Supervisor)	\$99.50 - \$110.00 (3 hours/week minimum)	TBD
Social Work Services	\$88.50 - \$95.00	\$435 - \$475
Reading Specialist	\$85.50 - \$95.00	n/a
Supplemental Instructor	\$85.50 - \$95.00	n/a
Basic Skills Instructor	\$85.50 - \$95.00	n/a
Home Instruction	\$70.50 - \$80.00	n/a
Paraprofessional	\$38.00 - \$50.00	
Bilingual Evaluations		\$535
Music Therapy	Price available on request	

Billing:

- The School District will be billed for Therapist time within the School District.
- The School District will be billed for the Therapist's time coordinating scheduling prior to the start of school.
- The School District is billed for one fifteen-minute break (.25) for every three hours worked, not to exceed (.5) per day.
- A minimum charge for services at a single location will be .5 hours more than the treatment time. The minimum charge will be no less than 1 hour at a single location for a single student.
- School districts are liable for payment of time scheduled, whether or not therapist services are performed, unless failure to perform such services is the result of cancellation of school or on account of the therapist's absence.
- "Services" includes, but is not limited to, student contact time, consultation with district staff and delegates, report writing, and all other reasonable functions or tasks related to providing the service.
- The rate ranges indicated in the above table are based on known information from the WCSSSD's current relationships with therapists and/or agencies. Actual rates may vary and may fall outside the range.
- **Billing will be submitted on a monthly based on hours and dates worked within the district, as based on the service at the rate per hour obtained from the provider, plus 6 % administrative costs.**

Additional Clauses:

1. The School District agrees that it will not directly or indirectly, personally or through an agent or agency, contract with or employ any Consultant introduced or referred by WCSSSD for a period of one year after the latest date of introduction, referral, or placement or the conclusion of Consultant's assignment through WCSSSD. If the School District or its affiliate enters into such a relationship or refers Consultant to a third party for employment, the School District agrees to pay an amount equal to such amount charged to WCSSSD by the Consultant's employer or agency as per any contract in force between WCSSSD and that Consultant's employer or agency. Payment is due and payable to WCSSSD upon start date.

682 Oxford Road, Oxford NJ 07863
Education Dept. 908-223-7275 ~ Business Dept. 908-223-7303 ~ Transportation Dept. 908-223-7296
Fax 908-223-7314 ~ www.wcsssd.org