

**QUINTON BOARD OF EDUCATION
REGULAR MEETING MINUTES
Thursday, March 26, 2026**

The working session of the Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 6:30 pm on March 26, 2026.

Mrs. Jeanette Harrington, Board President, called the meeting to order at 6:34 pm.

The New Jersey Open Public Meetings Statement was read by Mrs. Harrington. Notice of the meeting was published in the South Jersey Times, the Elmer Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Glenn Hofacker, Joseph Longo, Zachary Mayer, Joanne Nacucchio, Michael Sites, Lawrence Winkels, J. Harrington

Members Excused:

Members Absent: John Maxwell, T. Scull

Also Present: Gwen Herman, Chief School Administrator
Mindy Bacon, Assistant Principal
Karen Klaus, Business Administrator/ Board Secretary
Members of the Public (sign-in sheet on file)

RECESS INTO EXECUTIVE SESSION

Moved by J. Nacucchio and seconded by L Winkels that the Board of Education approve adopting the resolution to adjourn into executive session at 6:35 pm.

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ☐ 1. Confidential matters per statute or court order
- ☐ 2. Matters that would impact rights to receive federal funds
- ☐ 3. Unwarranted invasion of individual privacy
- ☐ 4. Collective bargaining with the Quinton Education Association
- ☐ 5. Acquisition of real property or investment of public funds
- ☐ 6. Tactics or techniques utilized in public safety procedures
- ☒ 7. Litigation, contract negotiations, or attorney-client privilege
- ☒ 8. Personnel matters - Residency

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___ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Unanimously approved by voice vote. Motion carried.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Moved by J. Longo and seconded by L. Winkels that the Board of Education resume the public portion of the meeting at 7:12 pm.

Unanimously approved by voice vote. Motion carried.

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 pm on March 26, 2026.

Mrs. Jeanette Harrington, Board President, led the group in the pledge to the flag.

Mrs. Jeanette Harrington, Board President, called the meeting to order at 7:14 pm.

The New Jersey Open Public Meetings Statement was read by Mrs. Harrington. Notice of the meeting was published in the South Jersey Times, the Elmer Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Glenn Hofacker, Joseph Longo, Zachary Mayer, Joanne Nacucchio, Michael Sites, Lawrence Winkels, J. Harrington

Members Excused:

Members Absent: John Maxwell, T. Scull

Also Present: Gwen Herman, Chief School Administrator
Mindy Bacon, Assistant Principal
Karen Klaus, Business Administrator/ Board Secretary
Members of the Public (sign-in sheet on file)

EDUCATIONAL HIGHLIGHTS/PRESENTATIONS/RECOGNITION

Recognize four students who received the iCare Award for the months of January and February and two staff members who received the Golden Paw Award.

ETHICS TRAINING FOR BOE MEMBERS

Presented by NJSBA representative, Michelle Kennedy.

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Unanimously approved by voice vote. Motion carried.

PUBLIC COMMENT I

Moved by J. Nacucchio and seconded by Z. Mayer that the Board of Education open the Audience Participation, for agenda items only, portion of the meeting at 8:18 pm.

Unanimously approved by voice vote. Motion carried.

Amanda Ehle: Student Personnel under HIB reporting. What makes someone report a HIB? Zero HIB reports on this agenda but my son got punched in the face on the bus. Are teachers supposed to file? Is the bus driver?

- **Mrs. Herman answers:** There are specific items that need to be checked. Can be reported from anyone. We do not have staff on the bus. If a student hits another student, that is not HIB. It has to hit specific criteria. There is a group that investigates HIB reports when they receive them. I can say with 100% confidence there have been no HIB reports this year.

CLOSURE OF THE PUBLIC COMMENT PORTION OF THE MEETING

Moved by J. Longo and seconded by L. Winkels that the Board of Education close the Audience Participation, for agenda items only, portion of the meeting at 8:22 pm.

Unanimously approved by voice vote. Motion carried.

MINUTES

Moved by T. Scull and seconded by J. Longo that the Board of Education approve the regular minutes for the February 26, 2026 meeting.

Unanimously approved by voice vote. Motion carried.

CORRESPONDENCE - None

BOARD OF EDUCATION BUSINESS

Moved by T. Scull and seconded by L. Winkels that the Board of Education approve the following item(s):

A. OLD BUSINESS

B. NEW BUSINESS

1. Personal/Relative and Financial Disclosure Statements due 3/25/26. BOE members received an email with instructions.

Unanimously approved by voice vote. Motion carried.

****M. Sites Leaves 8:23PM****

CHIEF SCHOOL ADMINISTRATOR UPDATES

Moved by T. Scull and seconded by J. Longo that the Board of Education approve the following item(s):

A. Discipline Report

1. Discipline Report

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B. Building and Grounds

1. **Emergency Drills** - Approve the following emergency school drills:
Fire Drill - 03/24/2026
Security Drill (lock down) - 02/26/2026
Security Drill (Code Blue) - Later date in the month
2. **Monthly Facility Self-Inspection List** - Review of the School Monthly Facility Self-Inspection List for March 2026 as completed by the Building and Grounds Manager.

C. Curriculum

1. **Black History Month** - In celebration of Black History Month, numerous activities, readings and lessons depicting the history of African Americans and the important contributions they have made to our nation took place in all grade levels. Although Black History Month is celebrated during the month of February, Quinton Township School infuses such lessons throughout the academic year.
2. **Library Books** - Approve the list of [comics](#) and [books](#) to be cataloged in the library.

D. Policy - None

E. Administrative

1. **Revised School Calendar** - Approve the revised 2025/2026 school calendar to reflect three snow days. **added days to end of calendar, 6/17/26 tentative 8th grade graduation date**
2. **Revised 2026-27 School Calendar** - Approve the revised 2026/2027 school calendar to reflect changes that will better align with the county.
3. **Standing Orders** - Approve the Standing Orders for the 8th Grade Camp Mason Trip.

F. Personnel

1. **Return from Leave** - Approve the revised return-to-work date for employee number: 29208592, who was previously approved for maternity leave through September 1, 2026. The employee will now return to work effective May 26, 2026.
2. **Leave of Absence** - Approve the leave of absence request from employee number: 96710237 beginning May 21, 2026 with a return to work date of November 25th, 2026 utilizing a combination of sick leave, bonding time, and unpaid leave under FMLA.
3. **Substitute List** - Approve the following individuals as substitutes for the 2025-2026 school year at the Board approved rate:
 - a. Emily Bartholomew - Instructional

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Note: Individuals must complete all required paperwork and background check prior to beginning work.

G. Facilities Use - None

H. Student Personnel

1. **Field Trips** - Approve the attached list of upcoming Field Trips for the 2025-2026 school year.
2. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the second reading for the period of December 18, 2025 to February 25, 2026 with zero (0) incidents.
3. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the first reading for the period of February 26, 2026 to March 25, 2026 with zero (0) incidents.

Roll Call: Ayes: (6) G, Hofacker, J. Longo, Z. Mayer, J Nacucchio, L. Winkels, J. Harrington

Noes: (0) Abstain: (0) Recuse: (1 - J. Harrington, F2) Motion Carried.

I. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Moved by J. Nacucchio and seconded by J. Longo that the Board of Education approve the following item(s):

1. **Board Secretary Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Quinton Township Board of Education certifies that as of and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 3**, I certify that as of **January, 2025**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Quinton Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending January 31, 2026 and February 28, 2026.

2. **Cash Reconciliation Report** - Approve the cash reconciliation reports for the month of January Treasurer's Report and February Treasurer's Report.
3. **Transfers** - Approve the transfer list for the month of January Transfers and February Transfers.
4. **Bills to be Paid** - Approve bills list for the month of March 2026.

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5. **Preliminary Budget Submission** – After the Finance Committee review of the proposed 2026-2027 budget and upon discussion with the full board, it is recommended that the Quinton Board of Education approve by Tentative 26-27 Budget resolution the submission of the 2026-2027 budget and Preschool budget resolution to the Salem County Office of Education for Executive County Superintendent approval.
6. **SEMI Waiver** - Approve the Application of the Waiver of SEMI Funds for the Quinton Township Board of Education due to the fact that the 2026-2027 Revenue Projection indicates fewer than 40 Medicaid eligible classified students.

Items 1-6

Roll Call: Ayes: (6) G, Hofacker, J. Longo, Z. Mayer, J Nacucchio, L. Winkels, J. Harrington
Noes: (0) Abstain: (0) Recuse: (0) Motion Carried.

Moved by J. Nacucchio and seconded by L. Winkels that the Board of Education approve the following item(s):

1. **Travel Expenses** - Approve the payment of travel expenses incurred as a result of attendance by district staff and board of education members at trainings, meetings, educational/informational programs and workshops/seminars, as previously approved by the Chief School Administrator.

2. **Workshop/Seminar Requests** - Approve the workshop/seminar requests, as previously approved by the Chief School Administrator:

Employee Number	Location	Workshop/Seminar	Date	Cost
18535294, 60543063, 27436716	Virtual	Autism in Education	4/17/2026	\$0.00

3. **Out Of District Placements** - approve the student(s) listed be approved for Out of District Placement:

District Fiscally Responsible	Program/ School	Student ID	Start Date	End Date	Account Number	Bd. Appr Rates
Quinton TWP	Brookfield Schools	3103717866	3/2/26	6/30/26	20-487-200-500-0	\$35 per educational hour
Quinton TWP	Brookfield Schools	2961775426	3/9/26	6/30/26	20-487-200-500-0	\$35 per educational hour
Quinton TWP	SCSSSD - Cumberland Campus	2027963016 (returning student)	3/2/26	6/30/26	20-487-200-500-0	Tution: \$56,600.00 1:1 Aide: \$59,717.00

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4. **Software Contract** - Approve annual contract renewal with Computer Solutions, INC (CSI) for the 2026/2027 school year at the rate of \$6,276.00
5. **Food Service** - Approve the authorization for the Business Administrator to request proposals for a Food Service Management Company for the 2027/2028 School Year.
6. **SCVTS Tuition Contract** - Approve the Salem County Vocational Technical School District Tuition Contract Agreement for the 2026-2027 school year. Tuition rates are \$3,500 full-time and \$1,750 shared-time. Estimated enrollment is 67 full-time students and 0 shared-time students for a total cost of \$234,500. Further, to approve the 2023-2024 Tuition Adjustment in the amount of \$108,573.02 payable to Quinton Township School.
7. **Tuition Contract** - Approve the Salem High School Comprehensive High School Tuition Contract for the 2025-2026 school year. Tuition rate is \$20,972. Estimated enrollment is 27 full-time students and 0 shared-time students for a total cost of \$566,244.
8. **Special Education Tuition Contract** - Approve the Salem High School Comprehensive Resource Room Tuition Contract for the 2025-2026 school year. Estimated 1,500 classroom hours at a rate of \$25.40 per hour for a total cost of \$38,100.

Items 7-13

Roll Call: Ayes: (6) G, Hofacker, J. Longo, Z. Mayer, J Nacucchio, L. Winkels, J. Harrington
Noes: (0) Abstain: (0) Recuse: (0) Motion Carried.

REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION

1. The February meeting minutes are submitted for review.

OTHER BOARD MEMBER AND COMMITTEE REPORTS - Discussion

PUBLIC COMMENT II:

Moved by Z. Mayer and seconded by J. Longo that the Board of Education open the Audience Participation portion of the meeting at 8:40pm.

Unanimously approved by voice vote. Motion carried.

Dr. Aydin Hnosko, Mental Health Specialist: Grateful for everyone in the room. Give an update on what we're doing here. I know that we have 180 student support sessions this year. Giving 1:1 help to students to support them. Also piloting a working lunch program. Work in progress. Students missing 3 or more assignments in one subject, students will sit out of lunch to complete those assignments. November to Feb 91 family, 197 adults supported, 132 students supported. We have groceries, we have food, please reach out to people who need groceries. Gwen adds, Dr. Aydin had private practice before and she just keeps giving donations to the Paw Pantry.

Shane Manuel, QEA President: States we knew Ashton would be able to say what he'd like but be respectful about it. He's so much fun to have in class. Gage, seeing where he was to where he has gotten, we are really proud of him. He is a great kid who struggled but seems to have found his way. Rhythm Olympics, Mr. Wernega is a genius. No other way to explain it. We didn't have music

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teachers like him. Mr. Mic and I love to hype up the assembly because they can be long. Students ask if we know any of this, and we truly do not. Drama Club with Ms. Roll and Mrs. Kususky, time put into the play because the kids love it and they do it without pay or stipend. Chess and Board game club with Mr. Hughes and Mr. Kratzer. They do this with a large group of kids who they don't even have yet. Pie day went well. Mr. Mic and Ms. Roll got pied in the face. The mentoring trip was great. The kids had a fantastic time. Staff taking time away from their families to help kids that are not their own. Garden club is starting soon with Ms. Pew and Ms. Carlin. STEM night with Mrs. Finlaw, Mrs. White, Mrs. Scuderi, Mr. Mic and myself. The book fair will be coming soon. Thanks to the board.

Amanda Ehle: Wondering about new food service. Going for something better or different.

- **Mrs. Herman answers:** Fighting for bigger portions for years. One of the things we are evaluating. Put out RFP to see if this will benefit. Typically come in and hire current staff. We are only putting it out there to see if it will work or if we can even do it.

CLOSURE OF THE PUBLIC COMMENT PORTION OF THE MEETING

Moved by L. Winkels and seconded by J. Longo that the Board of Education close the Audience Participation portion of the meeting at 8:51 pm.

Unanimously approved by voice vote. Motion carried.

ADJOURNMENT

Moved by L. Winkels and seconded by J. Longo that there being no further business to come before the Board of Education, the meeting be adjourned at 8:51 pm.

Unanimously approved by voice vote. Motion Carried.

Respectfully submitted,

Karen Klaus

Business Administrator/ Board Secretary