

CIP Review Meeting Minutes - April

Date: 04/30/2026

Time: 1:37 PM

Location: Conference Room

Call to Order: Ms. Macias

Members Present:

Nine out of twelve members were present, as reflected in the signature pages.

Ms. Reyes welcomed members and apologized for the delayed beginning of the meeting. She proceeded to review items on the agenda.

Enrollment

Enrollment continues to decline. Despite enrolling two new students since the last meeting, current enrollment stands at **241**, with a projected enrollment of **338** for next year. We are anticipating a lot of English-speaking students. We are considering opening a new ESL class, we are not sure yet if that would be a PK or a split class.

We have 82 returners coming back. We have officially enrolled 150. We continue to promote registration in the community through community events:

- May 16 - Community event
- May 26 – Election Day

We have another event for PK enrollment on May 16.

Attendance

Attendance has declined and is currently at **92.93%**. Our goal for the school year in the CIP was 95%. Multiple reminders have been posted on Parent Square to encourage improved attendance and emphasize its importance for student learning.

There is also a concern regarding chronic tardiness. Meetings have been held with affected families, but improvement has been limited. Reported challenges include:

- Parents needing to drop off older siblings first
- Reliance on public transportation

Several parents got truancy letters from the district notifying them the number of absences their child has for the year.

Budget

- **Title I Funds are closed Remaining:** ~\$5,000
- **General Funds Limited:** ~\$12,000

We cannot longer use the funds remaining in Title I.

Most of the remaining funds in General Budget will be allocated toward hourly and subs to support the remainder of the school year and registration efforts.

Staffing Updates

- Ms. Solis, Mr. Matas, and Ms. Ortiz have indicated they will not return next year.
 - Mr. Matas has completed the formal process to open his position.
 - We have still three teachers on an FMLA. Ms Ortiz last day will be on May 4th.
 - We have been informed that we will have two new ECSE classrooms as parr of the District Expansion initiative. The meeting was very general. We will get more details during principals meeting on May 5. The only thing that we know so far is that we will have 3 classes in total and that they intend to keep the classes cap at 10 students per room. is scheduled to visit and observe.
 - We have interviewed several candidates. We have selected two bilingual teachers for the upcoming school year. We are still searching for an ESL. We hired already for the vacancies in the ECSE and the PE classes.
 - Once we have the numbers in student registration, we will be able to request a position number for an additional ESL class.
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Safety Concerns

- We had dogs enter the fence. Ms. Escobar and Ms. Sonia were able to get them out. Please keep your eyes open for any animals in the area.

- Storage areas are being cleaned, and damaged items are being discarded. Plans are in place to rebuild the storage area.
 - With warmer weather approaching, there is concern about wasps on the playground. Ms. Escobar will also monitor this issue.
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CIP Goals Progress

- The school is on track to meet its **data goals**. We still have about half of the subtest to be assessed since the window closes on May 22.
 - The scores in CLI are looking great to meet all our goals as academics are concerned.
 - Our goal for CIP was 95. We are not going to meet our attendance, we are 92.93%, two points below our target.
 - We need to start working on our CIP for the upcoming school year based on the results from Wave 3 of CLI, and our attendance records. We will need volunteers to start working on the draft next week.
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Call to Adjourn: Katty Cuvas

Second Motion: Coach Matas

Time: 2:18 PM

