

SDMC Meeting Minutes

Date: February 11, 2026

Time: 1:12 PM

Location: Conference Room

Call to Order

Mr. Valdivia called the meeting to order at 1:12 PM.

Members present are reflected on the signature page.

Ms. Reyes welcomed all members and thanked them for their time and participation.

Agenda Item: Teacher Excellence System Rubric 2025–2026

Ms. Reyes shared the meeting agenda and explained that the goal of the meeting was to gather feedback on the **Teacher Excellence System (TES) Rubric for the 2025–2026 school year**.

Ms. Reyes presented a PowerPoint with voice-over explanation.

Rubric Components:

- **Student Achievement – 35%**
- **Quality of Instruction – 45%**
- **Planning and Professionalism – 15%**
- **Campus Action Plan – 5%**

Distinguished Teacher Review (DTR)

Teachers with high effectiveness levels will be invited to participate in the Distinguished Teacher Review process.

- Participation may add up to **10 points** to the teacher's final evaluation score.
- The purpose is to recognize teachers who go above and beyond expectations.

To qualify as a Distinguished Teacher:

- Teacher must be in the **top 30% at Mid-Year (MOY)** in both Achievement and Instruction.
- Submit a **one-page statement** detailing leadership skills and evidence of 30% achievement performance.

PK–K Enrollment Update

- Enrollment for the upcoming school year has begun.
- Target enrollment goal: **285 students**.
- Ms. Reyes has attended PK enrollment fairs organized by the district.
- Flyers have been distributed to neighborhood businesses and apartment complexes to promote enrollment.
- Currently, **53 PK3 students** have confirmed they will return next year.

Current Enrollment

- Current enrollment: **265 students**
- Approximately **10 students lost since January**
- Only **3 transfer students enrolled**
- Enrollment is about **100 students fewer than last year**
- Maximum enrollment this year was **282 students**

Attendance

- Current attendance rate: **92.3%**
- Attendance is below the campus target goal.
- A large number of students have been sent home with fever and flu-like symptoms.
- The campus is implementing deeper cleaning procedures, particularly in shared areas, to reduce illness spread.

Budget Update

- **\$33,000** remaining in Title I funds for instructional materials.
- **\$29,000** remaining in General Funds for instructional materials and other campus needs.
- Currently, **six staff members are on FMLA**.

Adjournment

Nurse Thorn Called to Adjourn, Mr. Valdivia second motion.

The meeting was adjourned at 2:15 PM.

