

**Minutes**  
**Tony Alamo Elementary School**  
**School Organizational Team Meeting**  
**Library**  
**4/29/2025**  
**3:20 pm**

School Organizational Team Members Present:

**Jennifer Szemety, Member (Teacher)**  
**Vivian Solidum, Member (Teacher)**  
**Maria Herrera (Parent)**  
**Jody Rookhuyzen (Parent)**  
**Reina Kahalewai-Burdett (Parent)**  
**Shiri Shina (Parent)**  
**Valerie Zeller (Support Staff)**  
**Todd Lindberg, Principal**  
**Jandelle Blackway, Assistant Principal**  
**Shannon Dawson, Assistant Principal**  
**Cecilia Clemmons Counselor**

This meeting agenda is posted publicly on the school website at <http://schools.ccsd.net/alamo/>.

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

1.0 Welcome Roll Call 3:20 pm

2.0 New Items

Counselor presented attendance data and chronic absenteeism. See notes below.

**Public Comment Period (2 minutes maximum allotted per person)**

3.0 Meeting Closed at 4:00 pm



# School Counseling Advisory Council

## Semester Minutes

School:	Tony Alamo Elementary School	Meeting Date:	4/29/25
Meeting Start Time:	3:26 pm		
Members Present/Stakeholder Position:	Cecilia Clemmons Vivian Solidum Jody Rookhuyzen Valerie Zeller Todd Lindberg Shannon Dawson Jandelle Blackway Jennifer Szemety Shiri Shina Reina Kahalewai-Burdett Maria Herrera		

### II. School Data Summary

<p>Minutes: Annual Student Outcome Goal Plan(s) Improving school attendance/sharing results</p> <p>Last year, 16.8% chronic absenteeism removing students who had doctors notes in the 2023-2024, which means they missed 10% of the school year</p> <p>2022-2023 school year: Decrease of 23% from the previous school year</p> <p>CCSD identified as something to work on and was from our area</p> <p>Feedback: Baby giggles</p>	Action Needed & Person Responsible
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### III. Action Plans

Minutes: 3 minutes	Action Needed & Person Responsible
<p>Classroom and Group Mindsets &amp; Behaviors Action Plan</p> <p>Goal for the school: 30 4th and 5th graders had chronic absenteeism who were 3rd and 4th graders who were absent, looking to reduce by 10%</p> <p>30 students had 722 absences combined</p> <p>Reduce overall chronic absenteeism throughout the school but wanted to focus on the 30 students. From the beginning of the school year, started to meet with the students, went over what the school district attendance regulations are and they set a goal for themselves.</p> <p>Each student knew how many absences they had and set the maximum number they wanted, but it had to be under 17 since they didn't want to be chronically absent again</p> <p>Cecilia called parents and discussed goal set by their students and asked them for their support for how they could make the goal happen, they weren't aware of the number of absences their child could have</p> <p>Students checked in every Friday and had a "payday"</p> <p>Students have reduced their number of absences from 722 to 415 as of April 8th which is a decrease of 42.5%. Overall the students have done amazingly.</p>	Action Needed & Person Responsible

<p>There are many reasons we want the kids at school, which also affects our STAR rating, and also increase their achievement levels</p> <p>Implemented brag tags for attendance to celebrate students who are here for positive attendance for one or less absence or one or less tardy</p> <p>Attendance challenges for whole classes for the month, increase transparency, Friday ClassDojo messages, giving out information such as what the school district's attendance policy is and the importance of being at school</p> <p>The more days the students miss, the more likely they are to miss important instruction to connect to previous knowledge.</p> <p>We ask for doctor's note to filter out students with a legitimate doctor's note because they don't count towards chronic absenteeism</p> <p>Parents who are responsible do not mind hearing from the school, but the ones who are absent often do not want to talk to someone in the school</p> <p>In some instances, there is a very low dip (day after Halloween, day after Easter)</p> <p>There are some days where there is an illness going through the school. The graph updates in 24 hours</p> <p>Feedback: Astonishing, elementary parents don't want to wake up, SOT parent makes sure she is up on time, some parents put their students on iPads for the whole day</p> <p>Huge accomplishment</p> <p>The Szemety/Rookhuyzen Foundation is donating a bus for next year</p> <p>Parent reaches out to teacher and they don't respond in timely manner to missing assignments, reach out to administration to let them know so they can talk to the teacher</p> <p>Parent would like the teacher to reach out to the parent of the student who is missing a note to fill out for when they are missing a day or to remind them to pick up a note</p> <p>Principal mentioned a standard note going home that could remind parents to make up their homework and pick up their work and/or send a doctor's note</p> <p>Principal mentioned that the parents who are chronically absent would not like to hear from the school</p> <p>SOT member mentioned a folder that goes home every day if student misses class</p> <p>Minutes: 5</p>	
<p>Closing-the-Gap Action Plan(s)</p> <p>Clemmons will be celebrating the 4th and 5th graders who met their goal. We are wrapping it up but we are looking at next year's counseling calendar. Clemmons is required to have an annual calendar and work with the teachers on the lessons they would like to learn.</p> <p>One of the things they are looking at is the family engagement classes, including how to handle social media and online safety, how parental self care can be helpful, etc. Cecilia will be sending out a survey to see how to best impact the community and what parents would like to learn.</p> <p>Our current chronic absenteeism is currently at 12.3% compared to 16.8% due to talking to administration and other adults on campus. The percentages in some grade levels are too small to even regulate. Ms. Clemmons will be working with 4th and 5th graders; Ms. Szemety will be working with 1st and 2nd graders; Mr. Luigi will be working with 3rd graders to hopefully make a larger impact and further reduce chronic absenteeism.</p> <p>Feedback: Parent mentioned with perfect attendance awards 10 years ago was helpful for her students. Cecilia mentioned that post-Covid, students should stay home if they are sick and we are going more for good attendance rather than perfect attendance. This year, students who had 95% attendance received an award before winter break. Students are still being rewarded, as well as the brag tags they are earning.</p> <p>Minutes: 5</p>	<p><b>Action Needed &amp; Person Responsible</b></p>
<p>IV.</p>	

Minutes:		Action Needed & Person Responsible
V.		
Minutes:		Action Needed & Person Responsible
VI.		
Minutes:		Action Needed & Person Responsible
Next Meeting Date/Time:		