

Campbell County School District Board of Trustees
Special Dinner Meeting
Tuesday, March 10, 2026, at 4:15 pm
Lakeway Learning Center, Gillette, Wyoming

Present: Tim Albin, Mary Brunner, Mark Christensen, Lisa Durgin, Tim Hallinan, Larry Steiger, Rollo Williams, Alex Ayers, Kirby Eisenhauer, Dave Bartlett, Melanie Sylte, Alison Gee, and Tracy Peterson.

Others: Sam Burr, Win Hammond

Dr. Ayers shared the topic of the dinner meeting: 1) Phishing 101

Campbell County School District Director of Technology Sam Burr provided a Phishing 101 – Spotting the “Hooks” and Red Flags of Phishing Emails training session.

Mrs. Burr shared that over 90% of security breaches begin with a single phishing email and that employees are the first line of defense. The objective of the training is to learn how to spot the common “hooks” of phishing emails to better protect yourself and the District. Mrs. Burr shared that in January 2026, there was a total of 3,946 threats/viruses detected by their office.

Mrs. Burr shared various ways to look for and recognize phishing emails, reviewed the “hooks” as being a sense of urgency, emotional triggers (curiosity, fear/anxiety, altruism/helpfulness), look for the “off” factor, i.e., email does not match name, misspelled words, unusual timing, etc.

Spotting the Red “Flags” in emails:

F – From & Front-End Information: Is the sender’s actual email address correct? What is the subject, and to whom else is it?

L – Links: Do they point to a strange website when you hover over them?

A – Attachments: Were you expecting this file? Is it an unusual format (like .zip, .html, or PDF)?

G – Goal – What do they want? If the goal is for you to “verify credentials,” “update payroll,” or “Login,” it is likely a trip.

S – Source & Solicitation: Is this a trusted source? Did they contact you out of the blue? Look for that “sense of urgency” or “secretive” tone.

Forward anything suspicious to “Block Request” in FirstClass email and delete the original.

Administrative Assistant Tracy Peterson

Chairman

Clerk