

SCHOOL BOARD MEETING

Tuesday, March 24, 2026 at 6:00pm

MINUTES

- I. REGULAR MEETING CALLED TO ORDER at 6:01pm – Roll Call, Flag Salute
All regular and special meetings of the board at which a final action is taken, or formal public testimony is accepted, except executive sessions or emergency meetings, will be audio recorded.

Attendance: Michelle Matheson, Mike Reynolds, Summer Ventura, Mary Fickett via phone, Rhonda Burell and non-voting Secretary to the Board: Superintendent Patricia Beathard

II. APPROVAL OF AGENDA (H000)

Michelle Matheson made a motion to approve the agenda as presented. Mike Reynolds seconded the motion. Motion carried.

III. AED PRESENTATION BY BRINNON FIRE DEPARTMENT

Presentation by Chief Tim Manly.

IV. AUDIENCE PARTICIPATION

The Brinnon School Board welcomes and recognizes the value of public input in its meetings. Your comments and input may address an item on the agenda or on any topic within the scope of the board's responsibilities. The board will allow for public comments at the beginning of every regular board meeting. Comments from the public will not be added to the agenda, and the board will not typically respond to these comments. However, the board will take these comments into consideration for future meetings. Please limit your polite and respectful comments to three minutes.

- *Casey Bingham – wants to be on the record opposing the bathroom plans.*
- *Tirzah Small – read letter from teachers to board regarding staffing in 2026-2027 school year and concerns about restrooms configuration.*
- *Trey Beathard – confused on the opposition of the restroom configuration*

V. APPROVAL OF MINUTES

- I. February 24, 2026 Board Workshop Minutes (H000.1)
- II. February 24, 2026 Minutes (H000.2)

Michelle Matheson made a motion to approve the board workshop minutes, and regular meeting minutes as presented. Mike Reynolds seconded the motion. Motion carried.

VI. FINANCIAL REPORT

- I. Budget Status Report - Cash Basis (H001)
- II. Cash Flow Spreadsheet (H002)
- III. AP Invoice Spreadsheet (H003)
- IV. Enrollment (H004)

Debi Johnson gave the financial report.

VII. CONSENT AGENDA**I. Approve Payroll:**

February 2026 Final Payroll		\$124,597.54
Employee Warrants	4630108	\$57.50
Vendor Warrants	4650672-4650676	\$35,703.22
March 2026 Preliminary Payroll		\$115,699.57

II. Approve Accounts Payable Vouchers:

GF AP Warrants	4602685-4602688	\$1,897.74
AP ACH	9000001745-9000001751	\$4,225.31
GF AP Warrants	4602689-4602704	\$14,167.17
		\$20,290.22

CPF Warrants	4698090	\$56,393.17
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III. Pre-approve for release before next Board meeting:

General Fund: General Fund early AP Vouchers for next month: phones, utilities, copier lease, Amazon Capital, credit card, F2S-produce & delivery fees, WSRMP (Insurance, \$9,238.75), ACH reimbursements & payments (including OESD, est. 4,200)

IV. Approve annual Building Condition Assessment (BCA) of Asset Preservation Program Buildings (Modular Building) (H01, 02 & 03)**V. Approve Outdoor Schools Trip – Contract and Expenditure**

- i. We have a \$3,750 - \$4,000 grant for outdoor education
- ii. We negotiated a price for the NW Maritime Center in Port Townsend for 2 days gr. 3 – 8 (H04, 05 & 06)
- iii. Pre-approve payment of the NW Maritime contract (3,000 due by Apr. 3)

VI. Purchase of 2 new tires for bus (State Patrol Inspections, 3/24/26), approximately \$2,000

VII. 26-27 OESD Coop Contract, estimated \$55,311, Monthly \$4,609 (H07, see page 5)

Rhonda Burell made a motion to accept the consent agenda, with the exception of the CPF Warrants in the amount of \$56,393.17 and tabling VII. 26-27 OESD Coop Contract for further review, as presented. Mary Fickett seconded the motion. Motion carried.

Michelle Matheson made a motion to accept the CPF Warrants in the amount of \$56,393.17. Summer Ventura seconded the motion. Rhonda Burell and Mike Reynolds voted nay. Motion carried.

VIII. ACTIONS ITEM WITH DISCUSSION

- I. Choose whether to proceed with E Rate bid selected in committee. (H08)

Michelle Matheson made a motion to postpone the E Rate bid selected in committee until the next executive meeting. Rhonda Burell seconded the motion. Motion carried.

IX. STATUS OF THE SCHOOL – SUPERINTENDENT’S REPORT

- I. New Board Photo – group and individual
 - i. Board page on website updates
- II. Thank you, VFW of Quilcene and Brinnon for the \$1,000 donation & commitment to match up to \$6,000 in donations (H09)
 - i. Thank you James and Christy Messmer for the donation of \$250 for the stage curtain
- III. Anticipated Transition to Kindergarten cuts
 - i. Details should be released by the beginning of April
 - ii. Districts are planning for a 25% - 35% cut
 - iii. Priority will be given to
 - 1. Existing programs
 - 2. Students who qualify for free or reduced-priced meals
 - 3. Students eligible for special education
 - 4. Students who are English learners or multilingual learners
- IV. Reduction in Small District Modernization Grants and planning grants
- V. Corrected 2025 Jurisdictional Survey (H10)
- VI. State Patrol Bus Inspections this morning. All the buses passed. Thank you, Chimacum Transportation Coop maintenance – Randy and Justin!
- VII. April review of Policy 3205 with clarification and discussion on versions OSPI requires
- VIII. Upcoming Dates
 - i. March 20 Spring Fling Talent Showcase was a success
 - ii. March 25 at noon Beathard speaks at Kiwanis meeting on Zoom
 - iii. March 30 - April 3 SmileMobile

- iv. April 3 at 9am Awards Assembly and 11am early release
- v. April 6-10 No school for Spring Break
- vi. April 16-17 No school for Spring Parent Teacher Conferences
- vii. April 24 at 1:00pm Brinnon Loyalty Day Parade
- viii. April 27 at 8:30am Adventures in Music assembly
- IX. Summer Construction
 - i. Main building will be closed all summer (no summer school)
 - ii. Office will be moved to the portable/modular
 - iii. The ceilings will be torn down for HVAC work and replaced, including the stage ceiling.

Patricia Beathard gave the status of the school report.

X. BOARD MEMBERS REPORTS

- i. *Mike Reynolds shared about the Budget Committee Workshop with Jason from the OESD*
- ii. *Summer Ventura has been speaking to a music teacher, Greta, from Seattle who has purchased property here in Brinnon. She will keep the*

XI. ADJOURNMENT

Rhonda Burell made a motion to adjourn the meeting at 7:05pm. Michelle Matheson seconded the motion. Motion carried.

Next regular meeting to be held Tuesday, April 28, 2026 at 6:00pm in the library, with a 5:00pm workshop.

Approval: _____
Summer Ventura, School Board President

Date: 4/28/26

Approval: _____
Patricia Beathard, Secretary to the Board

Date: 4/28/26