



**BELIEVE
EMPOWER
ACHIEVE**

OPEN ENROLLMENT GUIDE 2026-27

BENEFITS OFFERED

MEDICAL | [Mutual Health Services](#)

PRESCRIPTION | [CVS/Caremark](#)

DENTAL | [MetLife](#)

VISION | [EyeMed](#)

Employer-Paid Life | [Lincoln](#)

Employee-Paid Voluntary Term Life | [Lincoln](#)

Accident Insurance, Critical Illness Insurance,
Hospital Indemnity Insurance & Short Term
Disability Income Insurance | [VOYA](#)

OPEN ENROLLMENT DATES

May 11th through May 22nd

All employees have access to our online benefits enrollment platform 24/7 where you can enroll, select or change your benefits online during the annual open enrollment period, new hire orientation and for qualifying events.

- Accessible 24/7
- View all benefit plan options and your elections
- View important carrier forms and links
- Report a Qualifying Life Event
- Make changes to beneficiary designations & more

Helpful Tips to Consider Before You Enroll

Do you plan to enroll an *eligible dependent(s)*?

- If so, make sure to have their social security number(s) and birthdate(s) available. You cannot enroll your dependent(s) without this information.

Have you recently been *married/divorced* or *had a baby*?

- If so, remember to add or remove any dependent(s) and/or update your beneficiary designation(s).

Did any of your covered children reach their 26th birthday this year?

- If so, they are no longer eligible for benefits, unless they meet specific criteria.

ONLINE ENROLLMENT THROUGH BENXPRESS

WHO SHOULD YOU CONTACT

When you have questions about your benefits or claims?

First, call the phone number on the back of your ID cards. If you still have questions after you've contacted the carrier, contact the Districts Benefits Team, benefits@buckeyeschools.org.

ENROLLMENT INSTRUCTIONS

1. Go to www.benxpress.com/buckeye.
2. Enter your User ID: **First initial and last name (example: John Doe login: jdoe).**
3. Password: **Last 4 digits of social security number**
4. Follow instructions and enroll in your benefits.
5. Make sure to **SAVE** your elections and print your confirmation statement.

READY TO ENROLL?

Go to www.benxpress.com/buckeye