

Technology Integration Coach

The Philadelphia Charter School for Arts & Sciences seeks a full-time K-8 Instructional Technology Coach to join our team for the 2026-2027 school year. At The Philadelphia Charter School for Arts & Sciences, students in grades K-8 participate in a distinctive educational program designed to cultivate the next generation of creative leaders. This program focuses on the arts and sciences as major subjects, complemented by a technology-infused, standards-driven academic curriculum. Our teachers are creative, passionate, professional educators who believe every student has specific intelligences that must be nurtured. We believe that all students should have an equal opportunity to reach their full potential.

The Technology Integration Coach is a critical lever in improving student achievement at A&S. The role of the coach is to build teacher capacity and their understanding of instructional technology, curriculum engines, and Apple technology as related to the mission and vision of String Theory Schools and best practices in education. An instructional technology coach models continuous improvement and lifelong learning, and goes above and beyond to ensure student success. The Technology Integration Coach works collaboratively with members of the administration and Academic Team.

Instructional coaches will promote reflection, provide guidance and structure where needed, and focus on strengths, collaboration, and common issues of concern. They are responsible for ensuring high-quality instruction in classrooms through modeling, co-planning, co-teaching, and providing feedback to teachers. The integration coach will demonstrate and model a passion for urban education reform and leadership.

Responsibilities:

- Provide instructional technology guidance, expertise, and best practices for grades K-8 staff, leveraging various education technology hardware and software tools.
- Work collaboratively with colleagues to design, develop, and deliver educational technology initiatives that align with the mission of the school and the needs of the classroom
- In partnership with the Director of Technology and academic leaders, research and propose new ways to enhance teaching and learning, promote innovation and cross-curricular collaboration, and foster purposeful, meaningful, and creative integration of technology.
- Evaluate the efficacy and sustainability of current and future uses of educational technology in grades K-8
- Staff onboarding and systems
Contribute to the staff onboarding process by having set presentations and working time dedicated to reviewing the following systems not limited to:

- Setting up Learning Management Systems (LMS) to norm the classwork format for teaching
- Grading in PowerTeacher Gradebook
- General PowerSchool navigation
- Workflow for using the iPad and the laptop to conduct classes
- Using Notability as a digital notebook while presenting lessons
- JAMF and Apple Classroom for classroom management
- Maintain tutorials for training purposes in a centralized location
- Contribute to weekly/monthly staff-facing documents with tips and tricks to support students and for efficient workflow
- Support the workflow and management of teaching in a technology-infused educational setting
- Learning Management System (LMS)
 - Create and present a rubric for norming the LMS workflow for students and families
 - Create and model a system to monitor teacher compliance with these expectations
- Professional development
 - Lead teachers in technology professional learning
 - Plan group as well as one-on-one sessions during weekly department meetings or as needed
 - Work with administration to plan a scope and sequence for professional development based on data needs, school goals, and the mission and vision of the school program
 - Attend or work with the administration to have teacher representatives attend Apple and ISTE conferences and turn around sessions that enhance teaching practices
- Teacher observations
 - Create a plan for rotating through teachers' classrooms who range in experience and expertise around technology practices
 - Coach teachers at their various levels to enhance the learning experience through technology
 - Give feedback and garner reflection from teachers using a best practice coaching model, and follow through on goal setting and refining practice
 - Be prepared to present findings, challenges, and successes to the administration on an ongoing basis
- Enhancing staff credentialing
 - Advocate and support 100% of the staff in becoming Apple Teachers (a requirement in induction at STS).
 - Advocate and support staff in becoming Apple Distinguished Educators and Google Certified Educators
- Student Digital Citizenship
 - Work with the Elementary and Middle School teams to infuse lessons into the curriculum from Common Sense Media
- ISTE
 - Lead professional development sessions on the [ISTE](#) Standards for Students for all staff. Topics should cover assessing the full standard with fidelity and incorporating the ISTE proficiency scales appropriately.
 - Work with staff to incorporate lessons that assess at least 3 ISTE standards per quarter.

- Family Communication
 - Work with teachers and administrators during report card deadlines to troubleshoot and correct errors for family-facing documents
 - Plan and communicate regularly scheduled office hours to meet with family members in need of tech support relating to their students' academic success
 - Present during Title I. family training nights to support families
 - Maintain tutorials for training purposes
 - Contribute to weekly/monthly family-facing documents with tips and tricks to support their students
- iPad support
 - Support the tech department in maintaining a system for students without charged iPads daily, including issuing consequences and contacting families
 - Support teachers in working with students who may be unprepared with a device for their daily learning
- SORA/Overdrive
 - Support the tech department and administration by overseeing the digital library
 - Create and maintain a vetting system for adding books
- Digital curriculum management
 - Work with the administration on proposals for budgeting and purchasing digital curriculum
 - Reach out for quotes and complete purchase orders
 - Maintain subscriptions and renewals for programming
 - Work with the help departments for troubleshooting and support
- SAMR and Triple E Framework
 - Lead professional development and implement coaching around the SAMR Model.
- Collaborate with the IT staff as needed.
 - Assist teachers with the inventory of their school-issued classroom technology.

Qualifications preferred:

- Bachelor's degree required. Master's degree preferred
- 3 to 5 years experience teaching in the classroom
- 3 to 5 years experience with instructional coaching and educational technology implementation & management is preferred
- Expertise using Apple technology including Apple laptops, iPads, Apple Classroom and Apple TV's
- Experience working with diverse learners
- Exceptional project management and execution skills
- Ability to work independently and within a team environment
- Effective verbal and written communication skills
- Knowledge of best practices in pedagogy around technology education
- Apple Distinguished Educator or Apple Learning Coach (preferred)
- Google Certified Teacher (preferred)
- Ability to manage and coach adult learners

Benefits:

- Access to consistent coaching in instruction and technology integration
- Access to best-in-class technology resources and a physical framework designed with innovative learning in mind
- Excellent health benefits (for both you and your family), retirement benefits, and more!

Reporting Manager: Principal

Compensation: commensurate with experience

Timeframe

Daily work hours are:

- ❖ Staff must be on site by 7:30 am - 3:45 pm
- ❖ 12 months, follow the teacher calendar
 - 20 days PTO
 - Short summer hours

Please visit our website at <https://www.stringtheoryschools.org/career/join-our-team> to learn about the application process.