



Request for Proposals: District-Wide Landscape Maintenance

DUE DATE:

**May 14, 2026
12:00 PM EST**

DISTRICT-WIDE LANDSCAPE MAINTENANCE, TURF MANAGEMENT, AND MULCH SERVICES

SOCIAL CIRCLE CITY BOARD OF EDUCATION
147 ALCOVA DR.
SOCIAL CIRCLE, GA 30025

The Social Circle City Board of Education is soliciting sealed proposals from qualified firms to provide district-wide landscape maintenance, turf management, and mulch services for district facilities, starting July 1, 2026. Proposals will be received at 147 Alcova Dr., Social Circle, GA 30025, until May 14, 2026, at 12:00 PM (local time). Services shall be provided at the following locations:

- Social Circle Elementary School, 2311 Social Circle Pkwy., Social Circle, GA 30025
- Social Circle Middle/High School, 154 Alcova Dr., Social Circle, GA 30025
- Social Circle City Schools' Administrative Building, 147 Alcova Dr., Social Circle, GA 30025
- Transportation Department & Alternative School, 240 W Hightower Trail, Social Circle, GA 30025

The Social Circle City Schools District (the "District") reserves the right to award all services as a single contract or by service category, as deemed in the District's best interest. Contract term shall be one (1) year, with an option for renewal upon mutual agreement, from July 1, 2026. All proposals must be submitted in writing to Shane Williams via hard copy sent to the aforementioned address or by email to shane.williams@socialcircleschools.org. Any inquiries regarding this project should be directed to the same.

Contractor shall provide routine grounds maintenance including grass mowing; string trimming/weed eating; edging of curbs, sidewalks, and walkways; bed weeding; herbicide application, where appropriate and in accordance with label requirements; blowing/cleanup of clippings and debris from paved surfaces; trash and litter pickup during each service visit, and will furnish all labor, equipment, fuel, materials, and supervision necessary. All landscaping maintenance duties shall be performed over 41 visits at weekly intervals from April through October and bi-weekly intervals from November through March. Routine maintenance services shall include the Administrative Building ("Central Office"), Transportation Department & Alternative School, Middle/High School, and Elementary School campuses as listed above and conducted to the performance standard defined as follows: All grounds shall be maintained in a neat, safe, weed-free, and professional condition acceptable to the District. Services not meeting District standards may require corrective action at no additional cost.

Contractor shall provide chemical treatment services for all designated turf areas at the following locations:

- Social Circle Elementary School, 2311 Social Circle Pkwy., Social Circle, GA 30025
- Social Circle Middle/High School, 154 Alcova Dr., Social Circle, GA 30025

Chemical treatments shall be conducted by the proposer at a schedule of five (5) applications annually. Those treatments will be distributed across two (2) pre-emergent applications, one (1) post-emergent application, and

two (2) fertilization applications. The proposal shall include materials, application schedule, product information, and treatment methodology.

Contractor shall furnish and install two (2) inches of brown shredded mulch in all planted beds once annually, at the following sites:

- Elementary School: approximately 130 cubic yards
- Middle/High School & Central Office: approximately 180 cubic yards

Mulching will not be required for athletic fields, retention ponds, or planted hill beds. Mulching shall include planted beds and turf-adjacent landscaped areas surrounding athletic facilities and Central Office grounds.

Proposers shall demonstrate experience providing institutional or commercial grounds maintenance services, experience in turf treatment and chemical applications, appropriate licenses for herbicide/turf applications as required by Georgia law, and a valid pesticide applicator certification/license. At least three (3) references for similar work must be included along with proof of insurance, including a Certificate of Insurance evidencing general liability and workers' compensation coverage.

Proposals shall be broken into three (3) distinct services: Landscape Maintenance, Turf Management, and Mulch Services, with annual lump sum pricing. Proposals must include service schedules, equipment list, and product/application program for turf treatments.

The District's evaluation period may last two (2) weeks beyond the closing date of the posting. Proposals will be evaluated based on the proposer's experience and qualifications, quality of maintenance program, turf management approach and chemical program, responsiveness and service schedule, references and past performance, as well as overall cost. Proof of insurance, Non-Collusion and E-Verify affidavits, W-9, and other legal documents as required by Law are required for a proposal to be considered valid. All Proposers should have a physical operational office within 75 miles of Social Circle, GA. The award will be made to the Proposer offering the best value to the District, not solely the lowest price. The District reserves the right to reject any or all proposals, waive informalities, and award in the best interest of the District. The District does not discriminate on the basis of race, color, national origin, sex, age, or disability in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of its operations. Social Circle City Schools is an equal opportunity provider and employer.

By submitting a response to this request, the contractor accepts responsibility for reading, understanding, and abiding by the additional General Terms and Conditions regarding Debarment and Suspension Verification. Institutions shall solicit offers from, award contracts to, and consent to subcontracts with responsible vendors and/or principals only. The serious nature of debarment and suspension requires that sanctions be imposed only in the public interest for the Government's protection and not for purposes of punishment. Institutions shall impose debarment or suspension to protect the Government's interest and only for the causes and in accordance with the procedures set forth in Federal Acquisition Regulation (FAR) 48 C.F.R. Ch.1 Subpart 9.4.

By signing this agreement, the contractor is testifying that they are not debarred, suspended, or have any ineligible or voluntary exclusions with the U.S. Department of Agriculture or any other Federal or State Agency. All responses will be verified. Contractor certifies that the Contractor and/or any of its subcontractors or principals have not been debarred, suspended, or declared ineligible by any agency of the State of Georgia or any agency of the Federal government, or as defined in the Federal Acquisition Regulation (FAR) 48 C.F.R.

Ch.1 Subpart 9.4. Vendor will immediately notify the District if Vendor is debarred or placed on the Consolidated List of Debarred, Suspended, and Ineligible Vendors by a federal entity.

Evaluation Rubric

Factor	Percentage
Fully Complete Proposal with all Required Elements	15
Project Approach *Based on the project approach submitted in the RFP, as well as technical capabilities and methodology.	20
Experience, Qualifications, and Stability *Based on information provided within the proposal and references.	25
Price	40