

RSU #63 Board of Directors Special Meeting Minutes

Date: March 19, 2026

Location: Holbrook Middle School Cafeteria

Time: 5:00pm

Call to Order

The meeting was called to order by Scott Walton, Board Committee Chair at 5:02pm.

Roll Call

Board Members Present:

- Town of Holden: Amy Hart (late arrival), Julianna Prentiss, Chip Haskell, Scott Walton
- Town of Clifton: Jamie Youngblood
- Town of Eddington: Rachel Downs, Brittany Wood, Whitney Gould-Cookson

Others Present:

- Superintendent: Sheila Caldwell

A quorum was confirmed.

Addition to Agenda

Motion: A motion was made by Chip Haskell to add Questions & Comments from the Public to the agenda before New Business. Motion was seconded by Rachel Downs.

Discussion: There was no discussion.

Vote: 7 approved; At time of vote, Amy Hart was not present; motion passed.

MSMA Board Orientation

Eric Waddell, Executive Director, Maine School Management Association / Maine School Boards Association presented to the Board. His School Board Workshop presentation was an overview of the Board's role within the school district, covering best practices.

Questions and Comments from the Public

There was no comment from the public.

New Business

Teacher and Staff Town Hall:

The Board invited all teachers and staff for a town hall discussion. There was a positive turnout. Discussion was had by many present covering an array of topics. One such topic was staffing and the overall lack of administrative support. Another topic of discussion was the school district's reputation and what the Board can do to improve it within the community. Discussion also centered around budget for classroom supplies. Other topics included curriculum, substitute teachers, time off requests, professional development, class size, and support staff.

Extend Beyond 8:30pm Meeting Time

Motion: A motion was made to extend the meeting past the 8:30pm time by Rachel Downs and seconded by Julianna Prentiss.

Discussion: No discussion at this time.

Vote: 8 approved; 0 opposed; motion passed.

Policies for Board 1st Read

A. November Reviewed

1. GBP – Earned Paid Leave and GBP-R – Earned Paid Leave Administrative Procedures

Motion: A motion to send policies GBP and GBP-R back to the policy committee for further review was made by Jamie Youngblood and seconded by Rachel Downs.

Discussion: Jamie Youngblood questioned if this policy follows the most recent MSMA recommendation and takes into consideration the new Maine Family Care Leave Act.

Vote: 8 approved; 0 opposed; motion passed.

2. EBBD – Temperature Standards for Schools

Motion: A motion to adopt policy EBBD was made by Chip Haskell and seconded by Juliana Prentiss.

Discussion: Rachel Downs reiterated the temperature minimums and maximums.

Vote: 8 approved; 0 opposed; motion passed.

3. GBO – Family Care Leave

Motion: A motion to send policy GBO back to the policy committee for further review was made by Jamie Youngblood and seconded by Juliana Prentiss.

Discussion: Jamie Youngblood questioned if this policy follows the most recent MSMA recommendation and takes into consideration the new Maine Family Care Leave Act.

Vote: 8 approved; 0 opposed; motion passed.

4. JICJ – Cell Phones in Schools

Motion: A motion to adopt policy JICJ was made by Julianna Prentiss and seconded by Rachel Downs.

Discussion: There was no discussion.

Vote: 8 approved; 0 opposed; motion passed.

B. February Reviewed

1. BGB – Policy Adoption

Motion: A motion to rescind policy BGB was made by Rachel Downs and seconded by Julianna Prentiss.

Discussion: There was no discussion.
Vote: 8 approved; 0 opposed; motion passed.

2. BG / BG-R – School Board Policy / Policy Adoption Procedure

Motion: A motion to adopt BG and BG-R as written by MSMA Draft Policy including the addition of Section IV, A-C from the RSU #63 BGB Policy was made by Whitney Gould-Cookson and seconded by Jamie Youngblood.

Discussion: There was no discussion.

Vote: 8 approved; 0 opposed; motion passed.

3. GCFB - Recruiting and Hiring of Administrative Staff (Required) and GCFB-R - Recruiting and Hiring of Administrative Staff, Administrative Procedure (Required):

Motion: A motion to send GCFB and GCFB-R back to the policy committee for further review was made by Rachel Downs and seconded by Julianna Prentiss.

Discussion: Discussion was had regarding which roles are considered administrative.

Vote: 8 approved; 0 opposed; motion passed.

4. JJIBA - Hiring and Evaluation of Coaches

Motion: A motion was made to adopt policy JJIBA with the MSMA Draft Policy language and changing the word “shall” to “may” in all incidences by Amy Hart and seconded by Whitney Gould-Cookson.

Discussion: There was no discussion.

Vote: 8 approved; 0 opposed; motion passed.

Executive Session

Motion: A motion was made by Brittany Wood to enter into executive session for discussion of compensation of officials/appointees/employees pursuant to 1 M.R.S.A. § 405(6)(A) at 8:49pm. Motion was seconded by Whitney Gould-Cookson.

Discussion: There was no discussion.

Roll Call Vote:

Brittany: yes	Jamie: yes
Julianna: yes	Amy: yes
Chip: yes	Rachel: yes
Whitney: yes	Scott: yes

Resume Public Session: 9:08pm

Possible Action Regarding Executive Session

Motion: There was no motion.

Adjournment

Motion: A motion was made by Julianna Prentiss to adjourn the meeting since there is no further business at 9:09pm. Motion was seconded by Jamie Youngblood.

Discussion: There was no discussion.

Vote: 8 approved; motion passed

Approved by Board 04/27/2027