

**SCHOOL BOARD
POLICY REVIEW COMMITTEE MEETING
MINUTES**

**School Administration Building
School Board Room**

December 18, 2025, 3:30 P.M.

This meeting was livestreamed on YouTube.

Committee Members: Carolyn Weems, Chair, Mark Bohenstiel, Sharon Felton

I. Attendees: Cheryl Woodhouse, Kamala Lannetti, Laura Beth Mattson, Matthew Delaney, Robert Jamison, Danielle Colucci, Leanne Turnbull

II. Call to Order: 3:35 pm

III. Adoption of the Agenda:

Motion to adopt the Agenda made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

IV. Adopt Meeting Minutes November 25, 2025:

Motion to adopt the November 25, 2025 Policy Review Committee Meeting Minutes made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

V. Old Business:

A. Policy 5-29 Awards for Achievement/Class Rank/Honor Designations

Ms. Lannetti provided background on the reason the policy was brought to the committee. Chair Weems summarized discussions with the Virginia Department of Education (VDOE) regarding the Virginia Administrative Code related to class rank notification and disclosure. The committee discussed ambiguity in the applicable regulation and the intent of the policy to provide class rank upon request only.

Ms. Felton referenced correspondence dated December 8, 2025, from Dr. Robertson, recommending implementation of Policy 5-29 as currently written and continuation of the practice of not including class rank on transcripts.

Following the discussion, the committee agreed to maintain the policy as written while awaiting potential clarification from VDOE or the Office of the Attorney General.

Motion to revoke the prior vote to amend Policy 5-29 and retain the policy as written made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

B. Policy 5-39 Student-led Demonstrations

Ms. Mattson reviewed revisions made since the prior meeting. Ms. Lannetti presented proposed definition changes, including clarification of third-party involvement and reaffirmation that demonstrations must be student-led. Extensive discussion followed regarding safety, administrative discretion, instructional time, appeal processes, and the use of an existing activity request form.

The committee conducted a section-by-section review of the policy, incorporating student feedback, clarifying language related to First Amendment rights, safety considerations, and administrative procedures. Consensus was reached on multiple edits, including requirements for principals to provide reasons when a request is denied.

Chair Weems recommended holding a vote on Policy 5-39 pending discussion of Policy 5-40 to ensure consistency between the two policies.

C. Policy 5-40 Student-led Assemblies

Policy 5-40 was brought back from the School Board for further review. The committee discussed overlap and redundancy between Policies 5-39 and 5-40. After discussion, the committee agreed that a separate policy was unnecessary and that all relevant provisions should be consolidated.

Motion to incorporate Policy 5-39 into Policy 5-40, consolidating the policies as amended was made by Ms. Felton. Second by Mr. Bohenstiel

Ayes: 3 Nays: 0

Ms. Lannetti noted that the prior vote on Policy 5-39 was formally withdrawn.

VI. New Business:

A. Policy 3-95 Public Charter Schools

Ms. Lannetti presented proposed changes reflecting changes to the Virginia Code and updated formatting.

Motion to send Policy 3-95, as amended, to the School Board on Information made by Ms. Felton. Second by Ms. Weems.

Ayes: 2 Nays: 0

Ms. Weems mentioned that Mr. Bohenstiel had to step out of the meeting.

B. Policy 5-49 Interscholastic Competition

Ms. Lannetti reviewed proposed changes regarding the appeals process.

(Mr. Bohenstiel returned to the meeting at 5:24 pm.)

Motion to send Policy 5-49 to the next School Board Meeting on Information made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

C. Policy 6-26 Evaluation of New and Existing Programs

Minor formatting changes were presented, including the removal of the reference to PPMS.

Motion to send Policy 6-26 to the next School Board Meeting on Information made by Ms. Felton. Second by Mr. Bohenstiel

Ayes: 3 Nays: 0

D. Policy 6-44 School Counseling

This policy is being presented to comply with the 5-year review requirement.

Motion to send Policy 6-44 to the next School Board meeting on Information made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

E. Policy 6-77 Literacy and Response to Intervention Screening and Services

This policy is being presented to comply with the 5-year review requirement.

Motion to send Policy 6-44 to the next School Board meeting on Information made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

VII. Other Business:

A. Regulation 3-64.2 Video Surveillance

Ms. Lannetti presented proposed revisions related to retention and review of surveillance footage. Clarification was requested regarding retention requirements until matters are resolved.

B. Policy 4-39 Employee Professional Development & Growth in Job Skills

The policy was discussed for informational purposes in connection with transportation and use of division vehicles. No changes were recommended.

Additional agenda items for future meetings include a review of school clubs. Ms. Lannetti also circulated information outlining PRC responsibilities. A recap document will be provided at the January meeting.

Ms. Mattson will provide a 2025 recap document at the next meeting.

VIII. Next Meeting: January 28, 2026, at 3:30 p.m.

IX. Adjourn: 5: 43 PM