

**SCHOOL BOARD
POLICY REVIEW COMMITTEE MEETING
MINUTES**

**School Administration Building
School Board Room
January 28, 2026, 3:30 P.M.**

This meeting was livestreamed on YouTube.
<https://www.youtube.com/@VirginiaBeachSchools>

Committee Members: Carolyn Weems, Chair, Mark Bohenstiel, Sharon Felton

I. Attendees: Cheryl Woodhouse, Kamala Lannetti, Laura Beth Mattson, Matthew Delaney, Roni Myer-Daub, Leeane Turnbull, Dan Hopkins

II. Call to Order: 3:30 p.m.

III. Election of the Committee Chair: Weems- Motion B

Mr. Bohenstiel nominated Ms. Weems for Chair of the Policy Review Committee. There were no other nominees.

Ayes: 3 Nays: 0

IV. Adoption of the Agenda:

Motion to adopt the Agenda made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

V. Adopt Meeting Minutes December 18, 2025:

Motion to approve the minutes from December 18, 2025, made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

VI. Old Business:

A. Policy 5-40 Student-led Assemblies

Ms. Weems presented a revised draft incorporating feedback from prior discussions and a colleague's suggestions. Committee discussion followed regarding the timing of distribution, transparency, and the rationale for reconsideration. A motion to forward the policy to the School Board as presented was made by Mr. Bohenstiel and seconded by Ms. Weems.

Motion to bring the policy back to the Committee to allow for further review of the version presented by Ms. Weems made by Ms. Felton.

Hearing no second, Ms. Weems asked for another motion.

Motion to send Policy 5-40, as presented by Ms. Weems, to the next School Board meeting on Information made by Mr. Bohenstiel. Second by Ms. Weems.

Ayes: 2 Nays: 1

B. Policy 5-54 Physical Restraint and Seclusion – students

Ms. Lannetti explained that the policy and regulation applies to how Virginia Beach City Public Schools runs its programs, but not to how it requires its contractors run their programs located in VBPCS facilities.

The Committee discussed distinctions between seclusion rooms, cooldown spaces, and contractor responsibilities, including SECEP programs. Consensus supported clarifying language that dedicated seclusion rooms are not authorized in VBCPS buildings, including contractor use. Motion by Mr. Bohenstiel, seconded by Ms. Felton, to forward to the School Board for information.

Motion to send Policy 5-54, as amended, to the next School Board meeting on Information made by Mr. Bohenstiel. Second by Ms. Felton

Ayes: 3 Nays: 0

Ms. Weems requested a copy of the regulation once it has been finalized.

VII. New Business:

A. Policy 3-22 Tuition Fees

Ms. Lannetti reviewed the history of the policy changes twice in 2022. There has been a request to reconsider allowing SECEP employees to enroll children tuition free.

The Committee requested information on the tuition cost for attendance out of zone. While waiting for a response from Ms. Turnbull's office, Ms. Mattson also suggested reviewing Policy 5-14, as the changes made in Policy 5-14 are made in response to the changes proposed to this policy.

The changes to Policy 5-14 were reviewed. Motion to send Policy 5-14 to the next School Board meeting on Information made by Ms. Felton.

After receiving the information on the tuition fees, a motion to send Policy 3-22 to the next School Board meeting was made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3 Nays: 0

B. Policy 5-14 School Attendance Zones

This policy was reviewed simultaneously with Policy 3-22.

C. Policy 3-97 Naloxone Administration in Response to a Suspected Opioid Overdose in a School Setting

Updates required by recent legislation were reviewed. Motion by Ms. Felton, seconded by Mr. Bohenstiel, to forward to the School Board for information.

Motion to send Policy 3-97 to the next School Board meeting on Information made by Ms. Felton. Second by Mr. Bohensteil.

Ayes: 3 Nays: 0

D. Policy 5-47 School sponsored Associations, Clubs and School Organizations

This policy was reviewed at the request of Ms. Felton. After review of the policy as currently written, Ms. Felton has no recommended changes.

VIII. Other Business:

The Committee reviewed 2025 accomplishments and discussed priorities for 2026.

Ms. Weems requested additional policies to be reviewed at the next Committee Meeting. Those policies include: 1) taking leave before of after a holiday, specifically what constitutes extenuating circumstances; 2) the sick leave bank; and 3) 1 to 1 technology for kindergarten, first, and second graders

IX. Next Meeting: March 4, 2026, 1:30 pm

X. Adjourn: 4:28 p.m.