



School Health Advisory Council

Meeting Minutes

04/28/26

Opening

The fourth annual in-person meeting of the 2025-2026 Willis ISD SHAC Committee was called to order at 10:31 AM on 04/28/2026 by Hailey Dobraski, RN, BSN, Director of Nursing for Willis ISD.

Members Present

Hailey Dobraski, RN, BSN - Director of Nursing for Willis ISD/SHAC Chair

Jessica Peoples - Parent/SHAC Co-Chair

Kim Peet - Parent

Caroline Cruz - Community Member; Montgomery County/Texas A&M Agrilife

Invitees Present

Michael Northey - Director of Child Nutrition for Willis ISD

Sharon Jones - Menu & Compliance Supervisor for Willis ISD

Members Not Present

Jessica Delph - Parent

Natalie Pasket - Parent

Open Meeting

Hailey Dobraski, RN, BSN, opened the meeting at 10:31 AM on 04/28/2026. All participants introduced themselves and their roles within the community and/or district.

Continuing / New Business

The committee reviewed the three topics selected from the School Health Index matrix from the previous meeting. Hailey collaborated with SHAC Committee, the Nutrition and Communication Departments to seek clarification and resolve these weaknesses.

Identified Weakness and Solutions:

1) Health FAQ:

- a) **Weakness:** Need for a Health Frequently Asked Questions or FAQ for parents, which could be added to the ISD website and also sent out in digital form as well.
- b) **Solution:** Health FAQ page is now listed on the Willis ISD website.
 - i) Steps to access from the Willis ISD website:
 - (1) Click on the Students & Families tab.
 - (2) Click on Willis ISD's Health Services Website.
 - (3) Listed on page:
 - (a) Immunization requirements.
 - (b) Clinics and Phone Numbers.
 - (c) School related services and frequently asked questions listed in subcategories.
 - (i) General Health Services
 - (ii) Health Services Consent (SB 12 Requirement)
 - (iii) Medication At School
 - (iv) Chronic Conditions & Medical Plans
 - (v) Food Allergies & Diet Modifications
 - (vi) Illness & When to Stay Home
 - (vii) Lice
 - (viii) Health Screenings
 - (ix) Emergency Information
 - (x) Daily Preparedness for Young Students
 - (xi) Additional Information & Resources

2) Defined resource page on school website:

- a) **Weakness:** Need for a consolidated or clearly defined resource page on the Willis ISD website.
- b) **Solution:** Resource page is now clearly defined on the Willis ISD website.
 - i) Steps to access from the Willis ISD website:
 - (1) Click on the Students & Families tab.
 - (2) Click on Family Resources.
 - (a) This includes access to Health Services, WildKat Resource Center, Counseling/Mental Health, and additional resources for Students & Families.

3) Nutritional information visibility:

- a) Weakness: Need for organized nutritional information visible for staff and students to view on the screens in the cafeteria.
- b) Solution: Collaboration between the SHAC committee and Nutrition Department.
 - i) A rotating slide will appear on the T.V. screen in the cafeteria with the following information listed.

- (1) The Meal Choice
- (2) Calories - Protein - Fat - Carbs

Agenda for Next Meeting: Addressing the implementation actions from the 2025-2026 school year.

Adjournment

The meeting was adjourned at 11:34 AM by Hailey Dobraski. The next in-person general meeting TBA for the 2026-2027 school year.