

Oxford Area SD

K-12 Guidance Plan | 2026 - 2029

Guidance Plan Profile

LEA Name		AUN
Oxford Area SD		124156703
Address 1		
125 Bell Tower Lane		
Address 2		
City	State	Zip Code
Oxford	PA	19363

Lead Counselor Name	
Margaret Billings-Jones, Ed.D.	
Lead Counselor Phone Number	Extension
610-932-6631	
Lead Counselor Email	
mbillings-jones@oxfordasd.org	

Chief School Administrator Name	
Dr David A Woods	
Chief School Administrator Phone Number	Extension
(610) 932-6603	Dr David A Woods
Chief School Administrator Email	
dwoods@oxfordasd.org	

Counselor Name	
Nadine Callan	
Counselor Phone Number	Extension
610-932-6685	
Counselor Email	
ncallan@oxfordasd.org	

Counselor Name	
Krista Gioffre	
Counselor Phone Number	Extension
484-365-6154	
Counselor Email	
kgioffre@oxfordasd.org	

Counselor Name	
Deborah Dillard	
Counselor Phone Number	Extension
610-932-6694	

Counselor Email
ddillard@oxfordasd.org

Counselor Name	
Jennifer Azzara	
Counselor Phone Number	Extension
610-932-6116	
Counselor Email	
jazzara@oxfordasd.org	

Counselor Name	
Rebecca Greene	
Counselor Phone Number	Extension
610-932-6622	
Counselor Email	
rgreen@oxfordasd.org	

Counselor Name	
Lori Saporosa	
Counselor Phone Number	Extension
610-932-6629	
Counselor Email	
lsaporosa@oxfordasd.org	

Counselor Name	
Jennifer Williams	
Counselor Phone Number	Extension
484-365-6101	
Counselor Email	
jwilliams@oxfordasd.org	

Counselor Name	
Hanna Bellocchio	
Counselor Phone Number	Extension
610-932-1096	
Counselor Email	
hbellocchio@oxfordasd.org	

Counselor Name	
Amanda Cleveland	
Counselor Phone Number	Extension

610-932-1153	
Counselor Email	
acleveland@oxfordasd.org	

Counselor Name	
Mary Humphreys	
Counselor Phone Number	Extension
610-932-6693	
Counselor Email	
mhumphrey@oxfordasd.org	

Counselor Name	
Stacey Lock	
Counselor Phone Number	Extension
610-932-6647	
Counselor Email	
slock@oxfordasd.org	

Counselor Name	
Kathryn Rappold	
Counselor Phone Number	Extension
610-932-6648	
Counselor Email	
krappold@oxfordasd.org	

Guidance Mission Statement and CTE Programs

1. Enter your school's Guidance Services Mission Statement that reflects the school's mission and includes reference to the three domains (academic, career, social/emotional), and equity and access for all students (600 character limit).

OASD School Counseling Mission Statement In accordance with the Oxford Area School District mission, vision, core beliefs, and commitments, the purpose of the comprehensive school counseling program is to empower all students to reach their ultimate potential in the areas of academic, career, and personal and social development. As student advocates, the OASD counselors are committed to understanding uniqueness, multicultural diversity, and the maximum development of human potential of each individual. We support the student throughout his/her educational career so that each individual will be equipped with the personal resources necessary to function and contribute in a changing society.

2. Does your school offer PDE-approved Career and Technical Education (CTE) programs, or send students to a Career and Technical Center (CTC) or to another school that offers PDE-approved CTE programs?

Yes

Indicate whether your school offers PDE-approved CTE programs or to which school/CTC do you send students to gain CTE instruction (1000 character limit).

Students attend the Chester County Intermediate Unit Technical College High School for a multitude of technology programs.

1. Board-Approved Guidance Plan

3. Is your K-12 Guidance Plan approved by your School Board or Joint Operating Committee?

Yes

Enter date when last approved by Board/JOC.

2026-02-17

2. (1) Career and Technical Curricula

4. Does your school provide career guidance services curriculum to assist all students with unbiased occupational and educational information necessary for realistic career planning?

Yes

5. Does your school maintain a monthly calendar or monthly listing of K-12 career guidance services offered, organized by domain (academic, career, social/emotional) and grade level? The calendar should include ongoing activities to assist all students (and their parents) with career planning to meet student needs and interests?

Yes

Upload Monthly Guidance Services Calendar/List (12 pages maximum)

339.23(1) Calendar.pdf

3. (2) Educational Career Plan

6. Does the school counseling department have written strategies for developing and maintaining individual student career plans that address academic and technical preparation, postsecondary education, and training along with individual and group counseling and assessment?

The student career plan should align to Career Education and Work Standards and evidence required by Future Ready PA Index. The Career Plan should be available during Perkins and APTE/339 compliance reviews.

Yes

4. (3) Occupational Information

7. Does your school maintain a listing of diverse and inclusive external resources, organized by the Career Clusters, that includes links to businesses, organizations, postsecondary education, service learning, training, and work-based learning.

Yes

Upload List of Career Resources (16 pages maximum)

339 plan 2026 339.32(3).docx

5. (4) Cumulative Records

8. Does your school maintain cumulative records and the release of student records in accordance with 339.32(4)?

Yes

6. (5) Orientation to Career and Technical Options

9. Do the school and the CTC work together to apply engagement strategies to promote career and technical education opportunities among all K-12 students, parents/guardians, educators, postsecondary institutions, businesses, and community agencies?

Yes

7. (6) Career Placement Services

10. Does the school counsel all students regarding their transition from school to life after graduation (work, postsecondary education, military, other)?

Yes

Upload career placement services document (3 pages maximum).

339.32(6).pdf

8. (7) Consultation with Teachers and Administrators

11. Does your school provide formal and informal career consultation with school staff as well as access to school counseling services for all students by grade-level?

Yes

9. (8) and (9) Stakeholder Involvement

12. Does your school maintain a school counseling document that shows how each partner group (students, parents, educators, postsecondary, businesses, community agencies) benefits from and/or assists with the delivery of guidance services?

Yes

a. Students

- The students of Oxford Area School District will receive a curriculum focused on academic, career, and personal/social skills to make educated and reasonable decisions that will lead to their successful future. Students will also participate in individual student planning to develop goals related to their interests and abilities.
- Students will serve roles in mentoring other students in areas of career choices and opportunities. Students may present their experiences in the school counseling program to other stakeholders. There will be students on the advisory council representing different grades.

b. Parents

- Parents have a pivotal role in helping their children as they move forward through career exploration to career/college choices. Parents will be informed of opportunities, standards, and options for their children so they can communicate these opportunities and help plan the future with their children, as well as be advocates for their children in the choices they make. Parents will be made aware of ongoing school counseling services throughout the student's school years.
- Parents are stakeholders in their children's academic lives through participating in student decision-making choices regarding course selections, career and college exploration, and school efforts to make students aware of opportunities for their futures. Parents will provide input to the school counseling program through their participation in school career programming, as well as serving on the advisory council.

c. Postsecondary

- Post-secondary partners will assist the Oxford Area School District school counseling program in preparing the students for post-secondary success. They can provide services such as classroom presentations focused on employability, opportunities for students to meet with university departments, and participation in career and college fairs. There will be three representatives in the post-secondary realm, one from a four-year university, one from a technical school, and one from a community college. Their role on the advisory council will be to help guide the program in preparing our students for post-secondary success.
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d. Educators

- Teachers, administrators, and school board members will be asked to promote the beliefs and mission of the school counseling program. Educators will accomplish this through classroom instruction, meetings with parents, students, and community members, as well as attending and participating in programs developed by the school counseling department. Educators will also be asked to serve on the advisory council.
- Educators will be made aware of the mission and goals through their participation on the advisory council as well as through informational sessions during professional development days, the school counseling website, and counselor-driven presentations.

e. Businesses

- The business community will benefit from the guidance program by having access to employees who understand the value of positive social interactions, teamwork, goal setting, communication, and the academic skills needed in the workforce.
- As partners, members of the business community will provide opportunities to students to job shadow, they will participate in career fairs, provide support the guidance in the areas of workplace expectations, and serve on the advisory council.

f. Community Agencies

Community agencies will benefit from student involvement, career, and job shadowing. Community agencies are enriched by student advocacy and volunteer work supported through the school guidance program.

13. Does your school conduct at least one school counseling advisory council meeting per year and maintain minutes that show discussion of career and postsecondary planning, career curriculum and assessment, as well as initiatives and supports related to academic development and social/emotional development, along with details on how the discussion leads to action steps and solutions that enhance student outcomes?

The minutes should include a listing of all members of the stakeholder group with their name, job title, affiliation, and whether present or absent at the meeting. Agenda, minutes, and action plan should be available during Perkins and APTE/339 compliance reviews.

Yes

10. (10) Follow-Up Studies

14. Does your school conduct follow-up studies to determine the effectiveness of your school counseling curriculum/program outcomes that includes study results and how the information collected is utilized to improve service delivery?

Yes

Describe one aspect of your follow-up study including the stakeholder group and number of responses and indicate how the data collected was utilized to improve career guidance services (1000 character limit).

End of year senior survey is conducted annually. All seniors participate in the survey. Information is shared with the administration. The focus has been placed on academic and career success. A more formalized survey to cover all guidance services needs to be developed.

Signatures and Assurances

Assurance of Quality and Accountability

As Lead Counselor, I affirm the responses to this school's K-12 Guidance Plan meet compliance with Title 22 Chapter 339.31-32 Career and Technical Education Standards and are accurate to the best of my knowledge.

true

Lead Counselor	Date
Margaret Billings-Jones, Ed.D.	2026-02-26

Chief School Administrator

As Chief School Administrator, I affirm the responses to this school's K-12 Guidance Plan meet compliance with Title 22 Chapter 339.31-32 Career and Technical Education Standards and are accurate to the best of my knowledge.

true

Chief School Administrator	Date
David A. Woods, Ed.D.	2026-02-26