

Georgia Charter Educational Foundation
For Coweta Charter Academy
MEETING MINUTES FOR 04/28/2026 BOARD MEETING
Location: 6675 E., GA-16, Senoia, GA 30276

I. CALL TO ORDER

Pursuant to public notice, the meeting commenced at 6:04 pm with a Call to Order by GCEF Board Chair, Jennifer Hughey. Roll call was taken, and quorum established.

Attendees:

Josh Le - Board Secretary

Christine Criscillis - Board Director

Jacob Cole - Board Director

Trina Weaver - Executive Director

Michele Stamps - BSP/ASP, Clubs, Camps & Facilities Coordinator

Hannah Anderson - Human Resources & Title 1 Coordinator

Rob Caney -Interim Principal

Ashley Fields - Technology Administrator

Candy Yu - CFO (Avolon Accounting)

II. AGENDA APPROVAL

MOTION: Motion was made by Josh Le to approve the agenda, as is. The motion was seconded by Jacob Cole. The motion passed unanimously.

III. GOVERNANCE

A. Approval of 03/24/2026 Board Meeting Minutes

MOTION: Motion was made by Jacob Cole to approve the board meeting minutes from 03/24/26. The motion was seconded by Josh Le. The motion passed unanimously.

B. Approval of Board Meeting Calendar for 26/27 School Year

i. Each month three board meetings are scheduled:

- a) Additional Board Meeting (will be canceled within 72 hours if not needed)
- b) Finance Committee Meeting
- c) Regular Scheduled Meeting

MOTION: Motion was made by Jacob Cole to approve the Board Meeting Calendar for the 26/27 school year. The motion was seconded by Josh Le. The motion passed unanimously.

C. Cross Functional Monitoring (CFM)

- i. The Executive Director provided an update that the school has been going through CFM and 5 additional items were requested. The school is in the process of providing the requested documents.

IV. FINANCIAL

A. FY 26 March Financials

- i. The CFO shared various highlights including that we are under budget by \$862,000 (based on the original budget), the school has a YTD deficit of \$38,000 largely due to lower QBE fundings, March had a deficit due to QBE adjustments (this was expected), the balance sheet shows 96 days cash on hand, not including the bond trustee bank accounts.
- ii. Additionally, the CFO is working to finalize the FY27 budget and recommends the board to select BAMBO for the upcoming financial audit.

B. Financial Auditor

- i. A recommendation was made by the CFO to use BAMBO for the upcoming audit, as this was the company that handled the school's most recent audit.

MOTION: Motion was made by Jacob Cole to approve the use of BAMBO for the upcoming audit. The motion was seconded by Christine Criscillis. The motion passed unanimously.

C. Gym Construction Update

- i. Several permits have been reapproved
- ii. The project is tentatively planned to start on 05/11/2026.
- iii. Project has increased by approximately \$10,000 since the last quote (exterior only)
- iv. Repricing for the interior should be completed by next week and shared with the school by Headley Construction.
- v. The initial construction was approved by the GCEF Board on June 7th, 2024, but for updated records, a request was made to reapprove the construction of the gymnasium.

MOTION: Motion was made by Jacob Cole to approve the Construction of the Gym in the amount of, no more than, \$560,000. To complete the exterior construction of the gym. The motion was seconded by Josh Le. The motion passed unanimously.

MOTION: Motion was made by Jacob Cole to approve the Construction of the Gym in the amount of, no more than, \$560,000. To complete the exterior construction of the gym (erection), by Headley Construction. The motion was seconded by Josh Le. The motion passed unanimously.

D. Governor Kemps' Supplement Update

- i. Additional funding was given to the school for certain positions based on the October FTE count.
- ii. Several options of how to disperse the money were discussed during the most recent financial committee meeting.

MOTION: Motion was made by Christine Criscillis to split the payment between 38 staff members that are employed directly through the school and have been there since the beginning of the year, prior to the 10/2 count date, which would give each employee approximately \$1,819.44 before taxes. In addition, admin staff would be excluded. The motion was seconded by Josh Le. The motion passed unanimously.

E. New Financial Savings

- i. Working on copy machine rental quotes

F. Fundraising Update

- i. Bingo and Glow Dance held by the PTO were both very successful.

V. OPERATIONS

A. Enrollment Update

- i. FY27: 337 currently registered
 - a) 87 unknowns
 - b) Currently working on contacting the unknowns
- ii. Withdrawals: 7 withdrawals in April MTD (several due to testing requirements)

B. Staffing Update

- i. 4 open staffing positions for FY26/27 & 2 night custodial positions
- ii. FY27 Principal - will plan to attend the PTO meeting on 05/14 at 6:30 pm.

C. Calendar Update

- i. A few updates were made to the 26/27 school year calendar.

MOTION: Motion was made by Christine Criscillis to approve the updated 26/27 school year calendar. The motion was seconded by Jacob Cole. The motion passed unanimously.

D. PTO Update

- i. Recent Bingo night (over 50 attendees)
- ii. Glow Dance (over 100 attendees)
- iii. Teacher Appreciation Week

VI. ACADEMIC

A. Principal's Report

- i. Teachers have finished Milestones Bootcamp with their students
- ii. Have completed the final round of Beacon testing
- iii. Saw growth in 6 out of 9 grade levels in math and saw growth in 8 out of 9 grade levels reading levels
- iv. 4% growth in math (overall) and 11% growth in reading (overall)

VII. PUBLIC COMMENT

- A. Three people signed up for public comment. Comments were made regarding staffing/contracts, budget and gym construction.

VIII. NEXT BOARD MEETING Date/Time Confirmation (Tuesday, May 19th at 6 pm)

IX. ADJOURNMENT

MOTION: Motion was made by Christine Criscillis and seconded by Jacob Cole to adjourn the board meeting at 7:08 PM on Tuesday, April 28th, 2026. The motion passed unanimously.

Next Board Meeting: Tuesday, May 19th, 2026 at 6:00 pm.