

Leslie County Board of Education

REQUEST FOR PROPOSAL (RFP)

RFP Notice Date: April 29, 2026

RFP due by (closing): Friday, May 18, 2026 at 11:00 a.m. local time

**RFP Opening Date & Time: Friday, May 18, 2026 at 11:30 a.m.
local time**

Notice is hereby given that the Leslie County Board of Education is soliciting sealed proposals for Riverbank Stabilization and Repair Project at Hayes Lewis Elementary. Proposals shall be submitted to:

Leslie County Board of Education
27 Eagle Lane
P.O. Box 949
Hyden, Kentucky 41749
ATTN: Craig Sizemore, Facilities Director
(606)672-2397

Information pertaining to any item, conditions, or project in this proposal request may be obtained by contacting the **Leslie County Board of Education Office**. Contact information is listed above. Proposal documents will be available beginning on the public notice date at the Leslie County Board of Education or on the website at www.leslie.kyschools.us

Approved vendor information will be available upon official board action.

In submitting this proposal, it is expressly agreed that, upon proper acceptance by the Leslie County Board of Education, a contract shall thereby be created with respect to the items, service, and/or project accepted.

Proposals must be received at the Leslie County Board of Education 27 Eagle Lane, P.O. Box 949 Hyden, KY 41749, not later than the specified RFP due time and date listed above. Proposals received after the time designated for the opening will not be accepted. Proposals should be **sealed** in an envelope and clearly marked "***RFP Hayes Lewis Riverbank Stabilization***"

The Leslie County Board of Education cannot assume responsibility for any delay as a result of failure of the mail or delivery services to deliver proposals on time.

REQUEST FOR PROPOSALS (RFP)

Riverbank Stabilization and Repair Project

Hayes Lewis Elementary School

Leslie County, Kentucky

1. Introduction

The Leslie County Board of Education ("Owner") is soliciting sealed proposals from qualified contractors to provide riverbank stabilization and erosion mitigation services at Hayes Lewis Elementary School in Leslie County, Kentucky. This project addresses erosion damage along Cutshin Creek resulting from the February 2025 flood event.

2. Project Location

Hayes Lewis Elementary School

Leslie County Public Schools

Adjacent Waterway: Cutshin Creek

Leslie County, Kentucky

3. Project Background

Flooding in February 2025 caused extensive erosion along Cutshin Creek adjacent to the school property. Continued erosion presents risks to facilities, infrastructure, and site stability.

4. Scope of Work

The contractor shall furnish all labor, materials, equipment, supervision, permits, and incidentals necessary to complete riverbank stabilization, erosion mitigation, and restoration.

5. Regulatory Compliance and Permits

The contractor shall obtain all required permits, including U.S. Army Corps of Engineers authorization, Kentucky Division of Water permits, and any local floodplain permits.

6. Insurance and Liability

The contractor shall maintain Commercial General Liability, Workers' Compensation, and Automobile Liability Insurance. The Leslie County Board of Education shall be named as additional insured.

7. Compliance with Kentucky Laws

All work shall comply with Kentucky Department of Education requirements, Kentucky Revised Statutes, OSHA standards, and all applicable federal, state, and local laws.

8. Contractor Qualifications

Bidders must demonstrate experience with creek or riverbank stabilization projects and submit appropriate references, licensing, and credentials.

9. Proposal Submission Requirements

Proposals must include a cover letter, technical approach, project schedule, cost proposal, proof of insurance, and references.

10. Proposal Submission Deadline, Sealed Bid, and Delivery

Sealed printed proposals must be received by Friday, May 18, 2026, at 11:00 a.m. local time.

Deliver to:

Leslie County Board of Education
Attention: Craig Sizemore, Facilities Director
27 Eagle Lane
P.O. Box 949
Hyden, Kentucky 41749

11. Bid/Proposal Opening

Proposals will be publicly opened at 11:30 a.m. on Friday, May 18, 2026, at the Leslie County Board of Education Central Office, 27 Eagle Lane, Hyden, Kentucky.

12. Reservation of Rights

The Leslie County Board of Education reserves the right to reject any and all proposals and waive informalities in the bidding process.

13. Proposal Evaluation and Scoring Rubric

Proposals will be evaluated using a 100-point scoring system based on best value to the Leslie County Board of Education.

Evaluation Criteria	Maximum Points
Contractor Experience and Qualifications	30
Technical Approach and Methodology	25
Regulatory Compliance and Permitting	15
Project Schedule and Capacity	10
Cost Proposal	20

BOARD EVALUATION SCORING SHEET

Evaluator Name: _____

Bidder Name: _____

Criteria	Max Points	Score	Comments
Contractor Experience and Qualifications	30		
Technical Approach and Methodology	25		
Regulatory Compliance and Permitting	15		
Project Schedule and Capacity	10		
Cost Proposal	20		
TOTAL SCORE	100		

Evaluator Signature: _____ Date: _____

ATTACHMENT A

Certification regarding Debarment, Suspension, Ineligibility and Voluntary exclusion – Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

- (1) The prospective lower tier participant certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation on this document.

Company Name

Hayes Lewis Riverbank Stabilization
Proposal Reference

Name and Title of Authorized Representative

Signature

Date

ATTACHMENT B

NON-COLLUSION STATEMENT

I state that I am _____ of _____

(Title)

(Name of Firm)

and that I am authorized to make this statement on behalf of my firm, and its owners, directors and officers. I am the person responsible in my firm for the price(s) and the amount of this bid.

I state that:

- (1) The price(s) and amount of this bid have been arrived at independently and without consultation, communication or agreement with any other contractor, bidder or potential bidder.
- (2) Neither the price(s) nor the amount of this bid, and neither the approximate price(s) nor approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder, and they will not be disclosed before bid opening.
- (3) No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid.
- (4) The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary bid or other noncompetitive bid.
- (5) My firm, its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

I state that my firm understands and acknowledges that the above representations are material and important and will be relied on by the schools in awarding the contract(s) for which this bid is submitted. I understand, and my firm understands that any misstatement is and shall be treated as fraudulent in concealment from the schools of the true facts relating to the submission of bids for this contract.

{Signature}

{Title}

ATTACHMENT C

STATEMENT OF SUBMISSION

We have read all the conditions and requirements of the proposal invitation. In compliance with all general and specific terms and conditions of the proposal invitation, in consideration of the detailed description attached hereto, and subject to the statements of Authentication, Non-Collusion, and Non-Conflict of Interest thereof, the undersigned agrees that, upon proper acceptance by the Leslie County Board of Education of any part of the proposal offer within the time stipulated, a contract shall thereby be created in accordance with the specifications for that part of the proposal offer accepted.

Bidding Firm

Contact Name

Address

Contact E-mail

City, State, Zip

Phone #

Printed name of Authorized Signatory

Signature

____/____/____
Date

ATTACHMENT D

Acceptance of Proposal as Contract

I _____, understand that if my proposal is accepted and approved, this document represents a contract to accept the proposal as submitted. I understand that upon approval by the Leslie County Board of Education, a copy of this signed contract will be returned to me along with an award letter.

Printed name of Authorized Signatory

Signature

____/____/____
Date

Board Chairman
Leslie County Board of Education

____/____/____
Date