

## **Addison Central School District**

**Policy:**           **Agenda Development**  
**File Code:**     **A8**  
**Warned:**       **September 4, 2018**  
**Adopted:**       **September 17, 2018**

### **Policy**

The Board will follow an annual agenda that includes reviewing, monitoring, and affirming interactions with various stakeholder groups, monitoring of policies, and activities to improve Board performance through education and enriched input and deliberation.

The planning cycle will begin each year in April so decision-making and budgeting can be based on accomplishing the Board's agenda for the year.

The Executive Committee initiates the annual agenda planning cycle with input from board members. The planning includes scheduled consultations with selected groups and persons, discussions on governance matters including orientation of new Board members in the Board's governance process, scheduled review and discussion of the district's progress toward achieving its strategic goals and the actions used to achieve them.

The Board will attend to consent agenda items as expeditiously as possible. A consent agenda item may be removed for discussion by request of a member of the Board. An item so removed will generally follow other business. The Chair may permit discussion and disposition of the item if it appears it can be handled expeditiously.

The Superintendent will organize the agenda for board meetings with the Executive Committee. Any Board member can request an agenda item through the Executive Committee. If the request is denied, the item can be placed on the agenda through a request by three board members.

Minutes shall follow Robert's Rules of Order: The Final wording of the motions, as amended and adopted or rejected shall be noted. As appropriate points of discussion maybe noted. Information about the vote: Voice, Counted, Roll-call, Ballot shall be recorded.