******Please use Chrome or Firefox browsers when entering the Business Portal to complete the PTRC. Internet Explorer is NOT recommended.*******

Note: Some data elements of the Property Tax Report Card have been revised or renamed to more closely follow the Property Tax Cap calculations districts complete on the Office of the State Comptroller website. Please see the Help text above for definitions. Additional guidance on the Property Tax Levy Limit is available on the Office of Educational Management Services website:
http://www.p12.nysed.gov/mgtserv/propertytax/taxcap/.

Please also submit an electronic version (PDF or Word) of your school district's 2026-27 Budget Notice to: emscmgts@nysed.gov. This will enable us to help correct any formula or data entry discrepancy quickly.

Notice: The Enacted Budget allows school districts to establish a reserve fund for NYS Teachers' Retirement System Contributions, effective immediately. This reserve, if applicable, should be reported in the Schedule of Reserves under 'Other Reserve' and with a description that says: "To fund employer retirement contributions to the New York State Teachers' Retirement System (TRS.)"

Form Due - April 25, 2026

Form Preparer Name:	KIMBERLY. FULLER
Preparer's Telephone Number:	(315)347-4920

Shaded Fields Will Calculate	**Budgeted 2025-26 (A)**	**Proposed Budget 2026-27 (B)**	**Percent Change (C)**
Total Budgeted Amount, not including Separate Propositions	14,561,880	14,992,320	2.96 %
A. Proposed Tax Levy to Support the Total Budgeted Amount[1]	2,845,049	2,900,964	
B. Tax Levy to Support Library Debt, if Applicable	40,000	60,000	
C. Tax Levy for Non-Excludable Propositions, if Applicable[2]			
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable			
E. Total Proposed School Year Tax Levy (A+B+C-D)	2,885,049	2,960,964	2.63 %
F. Permissible Exclusions to the School Tax Levy Limit	239,333	196,773	
G. School Tax Levy Limit, Excluding Levy for Permissible Exclusions[3]	2,605,716	2,704,191	
H. Total Proposed Tax Levy for School Purposes, Excluding Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E-B-F+D)	2,605,716	2,704,191	
I. Difference: (G-H);(negative value requires 60.0% voter approval)[2]	0	0	
Public School Enrollment	386	380	-1.55 %
Consumer Price Index			2.63 %

[1] Include any prior year reserve for excess tax levy, including interest.

[2] Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

[3] For 2026-27, includes any carryover from 2025-26 and excludes any tax levy for library debt or prior year reserve for excess tax levy, including interest.

	(D)	(E)
Adjusted Restricted Fund Balance	3,883,997	4,079,768
Assigned Appropriated Fund Balance	1,197,894	1,111,652
Adjusted Unrestricted Fund Balance	266,777	582,475
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	1.83 %	3.89 %

Schedule of Reserve Funds

Reserve Type	Reserve Name	Reserve Description *	3/31/26 Actual Balance	6/30/26 Estimated Ending Balance	Intended Use of the Reserve in the 2026-27 School Year (Limit 200 Characters)**
Capital	CAPITAL RESERVE '25	For the cost of any object or purpose for which bonds may be issued.	672,329	888,270	NO PLANNED USE FOR 2026-2027
Capital	CAPITAL RESERVE	For the cost of any object or purpose for which bonds may be issued.	1,054,734	1,086,376	NO PLANNED USED FOR 2026-2027
Repair	REPAIR RESERVE	For the cost of repairs to capital improvements or equipment.	88,613	92,158	NO PLANNED USE FOR 2026-2027
Workers Compensation		For self-insured Workers Compensation and benefits.			
Unemployment Insurance	UNEMPLOYMENT RESERVE	For reimbursement to the State Unemployment Insurance Fund.	243,204	250,500	NO PLANNED USE FOR 2026-2027
Reserve for Tax Reduction		For the gradual use of the proceeds of the sale of school district real property.			
Mandatory Reserve for Debt Service		For proceeds from the sale of district capital assets or improvement, restricted to debt service.			
Insurance	INSURANCE RESERVE	For liability, casualty, and other types of uninsured losses.	32,305	33,274	NO PLANNED USE FOR 2026-2027
Property Loss + (add)		To cover property loss.			
Liability		To cover incurred liability claims.			
Tax Certiorari		For tax certiorari settlements.			

Note: Be sure to click on the Save button at the bottom after each additional Reserve you add under Capital, Property Loss, Liability, or Other Reserve.

Reserve for Insurance Recoveries		For unexpended proceeds of insurance recoveries at fiscal year end.			
Employee Benefit Accrued Liability	EBLAR	For accrued 'employee benefits' due to employees upon termination of service.	482,389	466,861	$30,000 PLANNED USE FOR 2026-2027
Retirement Contribution	ERS CONTRIBUTION	For employer retirement contributions to the State and Local Employees' Retirement System.	928,896	956,763	NO PLANNED USE FOR 2026-2027
Reserve for Uncollected Taxes		For unpaid taxes due certain city school districts not reimbursed by their city/county until the following fiscal year.			
Single Other Reserve	TRS CONTRIBUTION	FOR EMPLOYER RETIREMENT CONTRIBUTION TO NEW YORK STATE TEACHERS RETIREMENT SYSTEM	376,624	387,923	NO PLANNED USE FOR 2026-2027

* **NYSED Reserve Guidance: http://www.p12.nysed.gov/mgtserv/accounting/docs/reserve_funds.pdf**

OSC Reserve Guidance: http://osc.state.ny.us/localgov/pubs/listacctg.htm#reservefunds

****Provide a brief, but specific, statement of the planned use and appropriation for the reserve in SY 2026-27. Mention any capital expenditures that will need to be voted upon in the upcoming Budget Vote.**

Save | Reset | Save & Ready