



Capital School District

Board of Education Policy

Section: Student
Title: Fund Raising
Policy #: 700-22
Date Approved: 12/05/12
Date Revised: 10/17/12

Purpose:

To define the way fund raising may be conducted throughout the district.

Fund Raising Policy/Contributions Policy

The Board of Education recognizes that certain types of fund raising activities will enhance the relationship between school and community and will contribute to the improvement of district programs. The board also recognizes that businesses, cultural and community organizations hold an interest in the quality of public education and, from time to time, offers to support that interest with a variety of contributions to the school district. The Capital School District, however, is a public institution fully supported by taxes and the board has a clear responsibility to protect students, staff, and their families from exploitation by special interests including, but not limited to, economic, environmental, and political exploitation. To that end, the board establishes the following policy:

1. Public gifts are donations of money, and/or material, and/or personal donations which are intended to enhance the school environment and/or assist the District with the basic educational mission.
2. Fund raising shall be authorized under conditions that do not conflict with instructional programs. Fund raising refers to the raising of non-appropriated funds for the educational benefit of students and the District.
3. Fund raising shall be limited to administration-approved activities; activities sponsored by faculty, students, and school-related parent organizations for nonprofit school benefits; or Board approved initiatives.
4. Solicitation of funds from business or other outside organizations shall be with the understanding that public recognition for contributions must be approved by the Superintendent and/or the Board.
5. District fund raising activities must be approved by the Superintendent and the Board and must state the purpose, personnel needs and budget requirements to conduct such fund raising.
6. Contributions must not imply the endorsement of any particular individual or business or any specific political or religious point of view.
7. The naming or renaming of district property shall follow the Memorial Guidelines Policy 400-03.

8. Contributions may not be accepted that would result in excessive maintenance, installation or unacceptable continuing costs to the District.
9. Donations cannot conflict with any provisions of state or local laws, policies or regulations.
10. Contributions more than \$1,000 but less than \$5,000: Gift/donations with cash value of more than \$1,000 but less than \$5,000 shall be reviewed in advance by the Superintendent. The Superintendent has the right of approval/disapproval.
11. Contributions of more than \$5,000: Financial gifts of over \$5,000 shall be reviewed in advance by the Board of Education. The board has the right of approval/disapproval.
12. In cases where more than one school is involved, the gift shall also be reviewed by the superintendent for approval/disapproval.

Educational Foundations

The board approves and encourages the use of the Delaware Education Foundation to maintain fund raising assets. The board desires to work cooperatively with the Delaware Education Foundation in following the policies and procedures set forth by that body.

If the board determines that the Delaware Education Foundation does not meet the needs of the fund raising effort or the district's mission, it may establish, by majority vote, a similar District Education Foundation.