Monadnock Regional School District (MRSD)
School Board Meeting Minutes
April 7, 2026
MRMHS Library, Swanzey, NH

School Board Members Present: Scott Peters, Edmond LaPlante, Lisa Steadman, Betty Tatro, Jeff Cesaitis, Christina Pierce, Hannah Blood, Rachel Vogt, Kristen Noonan, Melissa Diven and Jennifer Strimbeck. **Absent:** Gina Carraro and Brian Bohannon.

Administration Present: J. Rathbun, Superintendent, L. Spencer, Assistant Superintendent and J. Morin, Business Administrator.

1. CALL THE MEETING TO ORDER at 7:00 PM: K. Noonan opened the meeting at 7:03 PM.

2. PUBLIC COMMENTS: There were no public comments.

3. #celebrateMRSD: The Board welcomed the new School Board Member Melissa Diven, representative from Swanzey.

Three Scholar Athletes attended an award ceremony in Concord along with their teachers. Congratulations Charleigh Bohannon, Nick Ball and Tanner Dubriske!!!

Meet the Administrators: J. Rathbun introduced C. Czifrik the Director of Information Technology. He reminded the Board that they had asked to meet the administrative team. C. Czifrik was asked to explain a typical day as the Director of Information Technology in the Monadnock District. He explained that fixing the chromebooks, emails, scams, spams and making sure there are systems in place to protect. Protecting the students and staff are priority #1 and to have continuing operations throughout the day. L. Spencer said the IT Dept. does a great job with the chromebooks during testing. There are three people at the IT Help desk. C. Czifrik was asked if he was in charge of safety. He said F. DeTurris is in charge of the safety issues. J. Rathbun commented that the IT Dept. has coverage from 6:00 AM to 6:30 PM.

4. MATTERS FOR INFORMATION & DISCUSSION:

a. FY25 Audit Report: J. Morin sent out the Auditor's report for FY 25 to the Board for review. She said everything went well and it took a little longer due to the Federal Government. There were no findings and it was submitted on March 31, 2026, the due date. The Audit is available on the website. This is J. Morin's 8th year with the district and the 8th time the audit has been submitted on time. The auditors commented that the Business Dept. is run very well.

b. Virtual Signature on Manifest: J. Rathbun commented that Pandadocs has virtual signatures available but not sure it is legal or realistic. From the Tech stand point it is possible. It was asked if it would be okay with the auditors and if it would be a burden to the Business Office. J. Morin commented that there is a separate manifest for the grants and payroll. The financial system will not do that but we would have to create the program. S. Peters commented it is only 4 to 5 times a year that we ask members to go into the SAU to sign. S.Peters asked if it makes J. Morin's life easier?

5. MATTERS THAT REQUIRE BOARD ACTION

a. Board Meeting Schedule: It was mentioned that the School Board/Budget Committee Joint Meeting is on May 19, 2026. The contract to discuss will be the Specialists. If there is a School Board Member who wants to hold a Board Meeting in their town S. Peters would ask the member to set it up with the school. Opening Day is August 18, 2026 and the Board will change that meeting to August 11, 2026. **MOTION:** J. Cesaitis **MOVED** to approve the Board Meeting Schedule for 2026/27 with changes as presented. **SECOND:** H. Blood. **VOTE:** 11.663/0/0/1.337. **Motion passes.**

b. Education Committee Charter & Goals: The Education Committee reviewed their Goals with the Board. S. Peters asked if the philosophy work was stopping. R. Vogt commented that the committee will be working on the policies and the philosophies will come through. K. Noonan commented that a goal of reviewing Book I and Book J of the policies is a big goal. She would ask that after the review that the recommendations come to the Policy Committee for approval and to forward to the full Board. One Policy goal is to collaborate with the Ed/Tech Committee on those policies. The Board also reviewed the Charter presented by the Ed/Tech Committee. **MOTION:** J. Cesaitis **MOVED** to approve the Ed/Tech Committee Charter and Goals for 2026/27 with edits. **SECOND:** R. Vogt. **VOTE:** 11.663/0/0/1.337. **Motion passes.**

c. Finance/Facilities Committee Charter & Goals: H. Blood commented that the Fin/Fac Committee is bringing forward their Charter and Goals based on thoughts and suggestions of S.Peters. She would suggest that someone who had been on the committee last year come to the first meeting to help facilitate. S.Peters explained that education planning assessment. He said the administration has to be present. The information from that will go to the architectural firm. S.Peters asked if it was realistic to have that done by July. J. Rathbun suggested August when the new Director of Building and Grounds joins the team. The second goal is in regards to the sale of the Cutler Building. J. Rathbun commented that if there is no warrant article the funds go back to the taxpayers. We need a warrant article and we need a new building for the SAU. The 3rd goal is to have a plan to replace the SAU Building. The Board also reviewed the Charter. **MOTION:** S.Peters **MOVED** to accept the Fin/Fac. Committee Goals and Charter for 2026/27 as modified. **SECOND:** B.Tatro. **VOTE:** 11.663/0/0/1.337. **Motion passes.**

d. Safety Committee Charter & Goals: J. Cesaitis explained the committee met earlier tonight and he was voted in as the chair of the Safety Committee. The committee reviewed their goals with the Board. The first goal is to review policies in Book E. The second goal is to prepare material to hand out to parents regarding the process which is in place, what to do and who to go to with a bullying issue. J. Rathbun commented that this will give teachers resources. If the Board is behind the staff a lot can come out of this. L.Steadman would like to bring Public Complaints Policy to the Policy Committee. The 3rd goal being presented is for the committee to attend the safety meetings at the individual schools, receive staff input, deliver and recommend changes to the School Board. K. Noonan feels that the School Board should get finger printed and background checks. The Safety Committee is moving the original Charter to the full Board. The Board made a few modifications on the goals and the charter. **MOTION:** S. Peters **MOVED** to approve the Safety Committee Goals and Charter for 2026/27 with modifications. **SECOND:** C. Pierce. **VOTE:** 11.663/0/0/1.337. **Motion passes.**

e. **Approve 2026-2027 General Assurance for Federal Funds:** J. Rathbun explained that if the District is to receive federal funds the School Board must sign and acknowledge the General Assurance for Federal Funds. The Superintendent reviewed the information to the Board.

f. *** Approve the Consent Agenda: (March 17 2026 Public and Non-Public Meeting Minutes and the Manifest $3,662,812.04): MOTION:** S. Peters **MOVED** to approve the March 17, 2026 Public and Non-Public Meeting Minutes and the Manifest in the amount of $2,768,007.63. **SECOND:** H. Blood. **VOTE:** 11.663/0/0/1.337. **Motion passes.**

g. **MS-22 Report:** J. Morin presented the MS-22 Report of Appropriations as approved by the voters to the Board.

h. **Donation: (The Board agreed to change the agenda)** J. Rathbun notified the Board that a parent was making a donation to replace the softball uniforms for the Middle School, Junior Varsity and the Varsity teams. **MOTION:** K. Noonan **MOVED** to accept the donation to purchase new softball uniforms for the Middle School, Junior Varsity and Varsity Softball teams. **SECOND:** J. Strimbeck. **DISCUSSION:** The last time the softball teams had new uniforms was in 2021 and the baseball team received new uniforms in 2023. **VOTE:** 10.565/0/1.098/1.337. **Motion passes.** Thank you for the donation.

i. **Budget Transfer:** J. Morin is asking for a budget transfer in the amount of $6084.00 requested by the Tech Ed. Dept. from the Tech Ed. Equipment line to the Tech Ed. Replacement Equipment line. This is for a new CNC Machine. **MOTION:** J. Cesaitis **MOVED** to approve the request from the Tech Ed. Dept. for a budget transfer in the amount of $6084.00 from the Tech Ed. Equipment line to the Tech Ed. Replacement Equipment line. **SECOND:**R. Vogt. **VOTE:** 11.663/0/0/1.337. **Motion passes.**

6. SETTING NEXT MEETING'S AGENDA:

a. **April 21, 2026**
b. **Policy Committee Charter & Goals**
c. **BMT Committee Charter & Goals**
d. **Marzano-Elem principals**

7. PUBLIC COMMENTS: There were no public comments.

8. 8:49 PM Approve Certified Staff Nominations: Non-Public Session under RSA 91-A:3 II (b) The hiring of any person as a public employee: MOTION: J.Cesaitis **MOVED** to enter into Non-Public Session under RSA 91-A:3 II (b) The hiring of any person as a public employee. **SECOND:** S.Peters. **VOTE:** 11.663/0/0/1.337. **Motion passes.**

9. 8:56 PM Resignation, Retirement and Notifications: Non-Public Session RSA 91-A:3 II (c) Matters which, if discussed in public, would likely adversely affect the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting: MOTION: J. Cesaitis **MOVED** to enter into Non-Public Session under RSA 91-A:3 II (c) Matters which, if discussed in public, would likely adversely affect the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. **SECOND:** H. Blood **VOTE:** 11.663/0/0/1.337. **Motion passes.**

10. MOTION TO ADJOURN: MOTION: S.Peters **MOVED** to adjourn the meeting at 9:03 PM. **SECOND:** J.Cesaitis. **VOTE:** 11.663/0/0/1.337. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis
Recording Secretary **VOTING KEY:**Yes/No/Abstain/Absent