Capital School District
Board of Education Policy

Section: Instruction
Title: Dual Enrollment
Policy #: 600-09
Date Approved: 12/05/12
Date Revised: 9/19/12

Purpose: Establish district regulations in compliance with Delaware law and Department of Education regulations.

DUAL ENROLLMENT CREDIT PROGRAM

Dover High School students in 11th and 12th grades have several opportunities to enroll in dual credit courses for which they may receive credit toward high school graduation as well as credit at the postsecondary level. In some instances, students may be simultaneously registered in the Capital School District as well as at a postsecondary institution (dual enrollment).

All Dover High School students shall be informed of opportunities for dual enrollment and the awarding of dual credit. Student eligibility shall be determined through articulation agreements between the District and the postsecondary institution(s). Information about dual enrollment and dual credit opportunities, including eligibility requirements, shall be printed annually in the course selection guide and available at any time in the high school guidance office.

All eligible students shall have multiple opportunities for dual credit and dual enrollment courses including, but not limited to, courses offered on the Dover High School campus, courses offered on a postsecondary institution campus, courses offered online, or a combination of any of the above according to the articulation agreement(s).

Funding sources such as Tech Prep, College Board fee waivers or other grants shall be identified, as well as the procedures for applying for and awarding of such funds or waivers should a student be unable to pay for dual enrollment courses. This information shall be printed annually in the course selection guide and available at any time in the high school guidance office.

All courses for which dual credit is awarded through an accredited postsecondary institution shall be taught by an approved dual credit instructor and shall incorporate any applicable state content standards. The awarding of high school credit shall require the prior approval of the high school principal or the principal's designee.

Students electing to participate in dual enrollment or dual credit opportunities shall include such participation in their Student Success Plans, as required in 14 DE Admin. Code 505. Students' high school transcripts shall indicate any dual enrollment courses taken and any courses for which dual credit has been granted.

The Capital School District and Dover High School will continue to review and approve, as appropriate, opportunities for students to be involved in dual enrollment credit opportunities.