

North Branch Area Schools
2026 Asphalt Improvement Project

Bid Documents

Notice to Bidders

The North Branch Area Schools, 6655 Jefferson, North Branch, MI 48461 will receive proposals from qualified asphalt contractors for asphalt paving projects for the following locations:

- North Branch Elementary School, 4055 Elm Creek Road, North Branch, MI.
- North Branch High School, 6598 Brush Street, North Branch, MI.,
- Quest High School/Early Learning Center, 6655 Jefferson Road, North Branch, MI

All sealed bids must be received at the North Branch Educational Services Center, Superintendent's Office, at 6655 Jefferson Road, North Branch, MI 48461 on or before Wednesday, May 13, 2026 at 2 pm (local time). All bids must be in plain envelopes marked **"NBAS 2026 Asphalt Improvement Project"**. Proposals received after the designated date and time shall not be accepted or considered. Evaluation of the proposals and awards by the North Branch Area Schools Board of Education will be at a later date.

North Branch Area Schools reserves the right to accept or reject any or all bids and to waive all irregularities in Proposals. Proposals shall remain firm for forty-five (45) days from the date of Bid Opening. A 5% Bid Bond must accompany each bid submitted. Each bid shall be accompanied by a sworn and notarized Familial Relationship Affidavit in addition to the Iran Business Relationship Affidavit. 100% Performance, labor and Material Bond will be required of the winning bidder.

Any questions regarding school procedures should be directed Mr. Jeff Drayton at (810) 523-6040.

INVITATION TO BID

North Branch Area Schools will accept sealed bids for **NBAS 2026 Asphalt Improvement Project** as described on page of the 5 specifications. Bids will be accepted until **2:00 p.m. on Wednesday, May 13, 2026**, at which time they will be publicly opened. No oral, telephonic, E-Mail, telegraphic or facsimile proposals will be accepted. No proposals will be accepted after the time of closing of bids.

Owner reserves the right to reject any and all bids and to waive omissions, irregularities or clerical errors not affecting the compliance with the plans and specifications.

Prices quoted are to be F.O.B. (North Branch, Michigan). All purchases are to be exempt from all taxes, including state and federal taxes. Exemption certificates will be furnished upon request.

Bids shall be firm for forty-five (45) days from the date of the bid opening.

Site walk-through may be scheduled with Jeff Drayton, Director of Operations and Facilities by contacting him at (810) 523-6040.

Bids must be submitted on the attached bid form and be signed by the bidder. Two (2) signed copies of the bid form should be addressed to the attention of:

**North Branch Area Schools
6655 Jefferson Rd.
PO Box 3620
North Branch, MI 48461**

NBAS 2026 Asphalt Improvement Project

Questions should be referred to Jeff Drayton, Director of Operations & Facilities, at 810.523.6040.

NORTH BRANCH AREA SCHOOLS
NBAS 2026 Asphalt Improvement Project

1.0 - SPECIFICATIONS

1.1 Specifications and plans are the minimum accepted standard. Alternates will be accepted for evaluation only. The primary bid shall be as specified in these documents.

1.2 The Board of Education reserves the right to accept or reject any or all bids, to waive any informalities therein, or to award the contract to other than the lowest bidder, which is in the best interest of the District. We reserve the right to delay the opening of bids.

1.3 Contractor shall maintain and furnish certificates of insurance naming North Branch Area Schools as additionally insured under the policy with policy limits of \$500,000 /\$1,000,000 for property and bodily injury. Copies shall be provided prior to commencing work on said project. Additionally, said contractor shall furnish a policy certifying that he carries and has in effect worker's compensation insurance on all those required to be covered under Michigan law. Said Contractor shall hold the school district harmless in any incident involving the contractor, his employees, his equipment, and vehicles.

1.4 Bidders shall visit the project areas during the pre-bid meeting site walk-through (date and time listed on page 1) and familiarize themselves with the scope of the project. Project locations are:

Cost Center #1 & #2	Cost Center #3	Cost Center #4 & #5
North Branch Elementary	North Branch High School	Quest/Early Learning Center
4055 Elm Creek Rd.	6598 Brush St.	6655 Jefferson Rd.
North Branch MI	North Branch MI	North Branch, MI

1.4.1 Contract bid shall be "lump sum" for completion of project (Cost Center #1, #2 and #3).

1.5 The contractor shall submit a list of three (3) references complete with names, address, phone number and a contact person which will allow the Owner to verify ability to meet the terms of this document.

1.6 The contractor shall provide items of a minor nature, not specifically noted in these specification, so as to provide a complete, operable and Owner acceptable installation.

1.7 Following award of the contract, work may commence on or after June 6, 2026 and must be completed before August 2, 2026.

1.8 The contractor shall clean their job area daily and dispose of all trash and debris leaving the area broom clean. ***The Owner's dumpster is not to be used for contractor's trash.***

1.9 Contractor shall be responsible for compliance with all local, state and federal codes for the storage, handling and disposing of materials.

1.10 All millings from Cost Center #1-5 shall be relocated behind high school. Prior to relocation, confirm exact location with Director of Operations & Facilities.

2.0 - SCOPE OF WORK:

The district is seeking proposals for the milling, regrading, and paving of three primary locations to be completed during the 2026 construction season.

3.0 - ASPHALT PAVING MIX AND MATERIALS:

3.1 The sub-base shall conform to MDOT Standard Specifications as shown on plan.

3.2 The base shall conform to MDOT Standard Specifications as shown on attached plan.

3.3 Tack coat shall comply with MDOT SS-h.

3.4 The paving mixtures shall conform to the following MDOT specifications as shown on attached plan.

3.5 Contractor may propose alternative paving mixtures. Said proposal shall be provided to owner in a timely manner for review and approval.

4.0 - PREPARATION - NEW SURFACE AREAS:

4.1 Mill out existing asphalt per specifications on page 5. Compact sub-grade materials thoroughly to 95% Modified Proctor using suitable compacting methods until no further movement of the soil is observed. Any area that develops weakness or cannot be consolidated by rolling shall be removed and replaced with sound material.

4.2 Paving shall not be placed during rainy or threatening weather or when the moisture on the surface would prevent satisfactory bonding. Do not pave when the air temperature is below 40 degrees F.

4.3 All old paving/surfaces abutting new pavement shall be cut to straight lines perpendicular to the new surface and tack coat applied. A butt joint shall be constructed at the existing edge of pavement.

5.0 - PLACING ASPHALT PAVEMENT AND SIDEWALK:

5.1 Repaired or patched areas: Place the patching bituminous mix to a depth equal to the surround non-damaged asphalt and in accordance with MDOT Standard Specifications for Construction.

5.2 New/Replacement paving areas: Wearing course paving shall be placed in two (2) lifts per specifications on page 5, on a properly cured tack coat to provide a finished compacted per specifications on page 5. Paving operations shall stagger joints between leveling and wearing layers.

5.3 Compact new bituminous materials by rolling. Do not displace or extrude pavement materials from position. Hand compact areas that are not accessible to rolling equipment. All bituminous materials are to be compacted to 98% of Maximum Unit Weight determined by 50 blows Marshall Test.

5.4 Roll with consecutive passes to achieve even and smooth finish without roller marks. Finished surface shall be flush with existing adjacent grass / lawn area.

5.5 The flatness of the finished paving product shall have a maximum variation of 1/8" measured with a ten (10') foot straight edge. Areas that fail to conform to this standard shall be repaired at no additional cost to the Owner.

5.6 Following the proper curing time, stripe the parking spaces as indicated. All new parking spaces shall be marked with the same color Yellow, thickness and general appearance as the existing parking area. ***Contractor shall coordinate with the owner prior to pavement striping and shall obtain approval of final pavement marking plan.***

2026 Asphalt Improvement Projects Specifications

Cost Center #1 -- North Branch Elementary Front Drive

- **Area:** 13,200 SFT
- **Scope:** Mill 4 inches down, regrade, and compact
- **Specifications:**
 - 1st Layer: 2" of 3C base asphalt material
 - Bond coat between layers of asphalt material
 - 2nd Layer: 2" of 5EL topping asphalt material
 - Roll for compaction

Cost Center #2 -- Bus Loop (North End of Elementary Lot)

- **Area:** 10,720 SFT
- **Scope:** Mill out for 6 inches of asphalt, regrade, and compact
- **Specifications:**
 - 1st Layer: 4" of 3C base asphalt material
 - Bond coat between layers of asphalt material
 - 2nd Layer: 2" of 5EL topping asphalt material
 - Roll for compaction

Cost Center #3 -- High School Parent Pick Up Drive

- **Area:** 12,100 SFT
- **Scope:** Mill 4 inches down, regrade, and compact
- **Specifications:**
 - 1st Layer: 4" of 3C base asphalt material. (Note: *The document lists 4" base for this lot versus 2" for the front drive.*)
 - Bond coat between layers of asphalt material
 - 2nd Layer: 2" of 5EL topping asphalt material
 - Roll for compaction

Cost Center #4 -- Quest/Early Learning Center Bus Loop (circle drive and turn around at north side of bus lot)

- **Area:** 8,500 SFT
- **Scope:** Mill 6 inches down, regrade, and compact on circle drive and turn around at north side of bus lot; pave with 6 inches of asphalt material in two layers
- **Specifications:** * 1st Layer: 4" of 3C base asphalt material
 - Bond coat between layers of asphalt material
 - 2nd Layer: 2" of 4EL topping asphalt material
 - Roll for compaction

Cost Center #5 -- Bus Drive (off Jefferson Road)

- **Area:** Repair dip in the location where the drive meets bus parking lot

NORTH BRANCH AREA SCHOOLS
2026 ASPHALT IMPROVEMENT
PROJECT BID SUBMISSION FORM

\$ _____

Cost Center #1 Lump Sum to complete project
North Branch Elementary Front Drive

Number of days to complete project: _____

\$ _____

Cost Center #2 Lump Sum to complete project
North Branch Elementary Bus Loop

Number of days to complete project: _____

\$ _____

Cost Center #3 Lump Sum to complete project
North Branch High School Parent Pickup Drive
Repair

Number of days to complete project: _____

\$ _____

Cost Center #4, #5 Lump Sum to complete project
Quest/Early Learning Center Bus Loop/Bus Drive

Number of days to complete project: _____

Remove and replace asphalt in additional repair areas within the district: \$ _____ per 100 sq. ft.

Company Name

City

State

Zip

Telephone number

Fax Number

Terms

The undersigned, representing the bidding firm, does by his/her signature affirm that he/she has read, understands and will comply with all the terms and conditions of this Asphalt Paving Bid Document. Further, that he/she will abide by these terms and all applicable state, federal and local laws and regulations.

Signature of Representative

Title

Date of submission

Please list comments, conditions or exceptions to the bid:

Familial Relationships

As required by Michigan Law (P.A. 232 of 2004), all proposals/bids must be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the Owner or employee of the bidder and any member of the North Branch Schools district or North Branch School District School Board. The Board will not accept a bid that does not include this sworn and notarized statement.

FAMILIAL RELATIONSHIP DISCLOSURE FORM

AFFIDAVIT OF BIDDER

The undersigned, the owner or authorized officer of _____ (the Bidder),
pursuant to the familial disclosure requirements provided in the Advertisement for Bid, hereby
represents and warrants, except as provided below, that no familial relationships exist between the
owner(s) or any employee of _____ (the Bidder)

and any member of the Board of Education of the School District or the Superintendent of North Branch
School District.

List and describe any Familial Relationships:

BIDDER:

By: _____

Its: _____

STATE OF MICHIGAN

COUNTY OF _____

Subscribed and sworn to before me on the _____ day of _____ 2024,
by _____

_____ (notary public)

_____ County, Michigan

My Commission Expires: _____

Acting in County of: _____

Iran Business Relationship Affidavit

Effective April 1, 2018 all bids, proposals, and/or qualification statements received in the State of Michigan must comply with the "Iran Economic Sanctions Acts". The following certification is to be signed and included at the time of submittal.

Certifications

Pursuant to the Michigan Iran Economic Sanctions Act, 2012 P.A. 517, by submitting a bid, proposal or response, Respondent certifies, under civil penalty for false certification, that it is fully eligible to do so under law and that it is not an "Iran linked business" as the term is defined in the Act.

Signature

Title

Company

Date

