



Capital School District

Board of Education Policy

Section: Administration
Title: Distribution of Board Policy Manual
Policy #: 200-20
Date Approved: 07/18/12
Date Revised: 06/20/12

Purpose:

The Board desires to make this Manual of Policies a useful guide for all members of the Board, the administration of this district, all personnel employed by the Board, the students of the district and all members of the community.

Therefore, copies of this manual shall be available on the district's web site. Revisions to policies will be available on the district's web site.

The manual of policies shall be considered a public record and shall be open for inspection in the Board offices.

The Superintendent shall maintain an orderly plan for the promulgation of policies to staff members who are affected by them and shall provide easy accessibility to an up-to-date collection of policies for all employees of the school system. The Superintendent is designated to review existing policy monthly in light of Board actions and in light of revisions to State statutes and procedures and to recommend to the Board such changes as may be desired to maintain the Board Manual of Policies in a current status.