



2026-2027 WEST U REGISTRATION PROCESS

Registration is for **NEW** K-5th grade students (and **PreK** who have been offered a seat) who want to enroll for the 2026-2027 school year. K-5th grade students must be zoned to West U to enroll.

- **Step 1:** Verify that your home address is within the West U Elementary zone: <http://houstonisd.org/schoolfinder>
- **Step 2:** Complete HISD Enrollment Survey: <http://houstonisd.org/EnrollmentNow>
- **Step 3:** Download and complete the West U Pony Pack at <http://wues.org/enroll>.
 - PLEASE PRINT SINGLE-SIDED.
- **Step 4:** Book an appointment with our registrar wues.org/register **NO WALK-INS ALLOWED**.
 - KINDERGARTEN ONLY: Please bring your entering kindergartner to the registration appointment so they can participate in a 15-minute academic assessment to aid in class placement.
 - **Parents/Guardians who arrive at the enrollment appointment without all the required documentation will be asked to reschedule.**

Please do not drop off or email documents to the school.

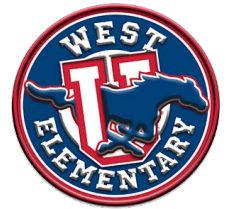
WHAT TO BRING TO THE ENROLLMENT APPOINTMENT:

- ☐ Printed email confirmation that the HISD Enrollment Survey was completed (*Step 2 above*)
- ☐ Completed West U Pony Pack (*Step 3 above*)
- ☐ COPY of the student's birth certificate
- ☐ COPY of student's immunization record. [Required Immunizations](#)
- ☐ COPY of student's social security card
- ☐ COPY of parents' driver's license
- ☐ Proof of Residency – **THREE** documents are required.
 1. Current electric bill showing residential service.
 2. Current **gas** or **water** bill showing residential service.
 3. **ONE** of the following:
 - Harris County Appraisal District statement showing *Residential Homestead Exemption* for 2025.
 - If HCAD does not show an owner's name (ex: "Current Owner"), then a Property Tax **Receipt** showing the owner name(s) and a *Homestead Exemption* for the 2025 tax year is required.
 - Warranty Deed if you recently purchased a home. If you are purchasing a home in the school zone, bring a signed contract with a closing date within the next 30 days. Final closing documents must be submitted, and you must live in the residence before the school year begins.
 - Lease Agreement. We need the entire lease agreement if you currently lease a house or apartment. All lease agreements will be verified with the landlord.

If Applicable

- ☐ Proof of grade level (for entering 1st - 5th grade): Copy of most recent report card
- ☐ Withdrawal form (*if enrolling 2 weeks after the start of school*)
- ☐ HISD Gifted & Talented identification matrix, even if the student did not qualify
- ☐ LEP/ESL/504/IAT/IEP/Special Education documents
- ☐ Certified copy of divorce decree/custodial documentation
- ☐ Previous school/private testing or reports

Please email our registrar with any questions: Alma.Estrada@houstonisd.org



FALSIFICATION OF REGISTRATION PENALTY ACKNOWLEDGMENT

Texas Penal Code §37.10 TAMPERING WITH GOVERNMENTAL RECORD

(a) A person commits an offense if he:

- (1) knowingly makes a false entry in, or false alteration of, a governmental record;
- (2) makes, presents, or uses any record, document, or thing with knowledge of its falsity and with intent that it be taken as a genuine governmental record;
- (5) makes, presents, or uses a governmental record with knowledge of its falsity;

(c)(2) An offense under this section is a felony of the third degree if it is shown on the trial of the offense that the governmental record was:

- (A) a public school record, report, or assessment instrument required under Chapter 39, Education Code, data reported for a school district or open-enrollment charter school to the Texas Education Agency through the Public Education Information Management System (PEIMS) described by Sections 48.008 and 48.009, Education Code, under a law or rule requiring that reporting, or a license, certificate, permit, seal, title, letter of patent, or similar document issued by government, by another state, or by the United States, unless the actor's intent is to defraud or harm another, in which event the offense is a felony of the second degree;

(c)(3) An offense under this section is a Class C misdemeanor if it is shown on the trial of the offense that the governmental record is a governmental record that is required for enrollment of a student in a school district and was used by the actor to establish the residency of the student.

TEXAS EDUCATION CODE SUBTITLE E. STUDENTS AND PARENTS; CHAPTER 25. ADMISSION, TRANSFER, AND ATTENDANCE; SEC. 25.001(h). ADMISSION:

In addition to the penalty provided by Section 37.10 (Tampering With Governmental Record), Penal Code, a person who knowingly falsifies information on a form required for enrollment of a student in a school district is liable to the district if the student is not eligible for enrollment in the district but is enrolled on the basis of the false information. The person is liable, for the period during which the ineligible student is enrolled, for the greater of:

- (1) the maximum tuition fee the district may charge under Section 25.038; or
- (2) the amount the district has budgeted for each student as maintenance and operating expenses.

WE MAY FILE CHARGES AGAINST ANYONE WHO FALSIFIES ENROLLMENT RECORDS. ADDITIONALLY, FALSE CLAIMS OF RESIDENCY WITHIN OUR SCHOOL ATTENDANCE ZONE (OR WITHIN HISD FOR APPROVED TRANSFER STUDENTS) WILL RESULT IN THE IMMEDIATE WITHDRAWAL OF YOUR CHILD FROM OUR SCHOOL. REGISTRATION IS SUBJECT TO VERIFICATION OF RESIDENCE

Parent Acknowledgment

I have read the above excerpts from the Texas Penal Code and Texas Education Code. I understand that fraudulent enrollment of a student under false pretenses is an offense and crime under Texas law. I furthermore attest that I am a full-time resident of the Houston Independent School District, living at the address indicated below which is within the School Attendance Boundary of West University Elementary School. I understand that verification of my residence may be investigated by school officials or area law enforcement officers.

Student Last Name: _____ Legal First Name: _____ Grade(2026-27): _____

Student's Address: _____
Street, Apartment Number, City, State, Zip

Parent/Guardian's Printed Name: _____ Relationship to Student: _____

Parent/Guardian's Signature: _____ Date: _____



Houston Independent School District

Enrollment Information

2026-2027

Homeroom Teacher:

Has student ever attended an HISD School? ☐ Yes ☐ No				Last School/Daycare Attended			
HISD Student ID		Date of Enrollment		Date of Birth		Gender ☐ Male ☐ Female	Grade
Student Last Name		Legal First Name		Middle Name		Generation (Jr., III, etc.)	Student SS# / State Alt. #
Student Birthplace: (City, State, Country)			Month/Year Started School in US		Student Lives with ☐ Mother ☐ Father ☐ Other ☐ Both Parents		
Federal Student Ethnicity (Select One) ☐ Hispanic/Latino ☐ Not Hispanic/Latino		Student Race (Select all that apply) ☐ American Indian or Alaska Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian/Other Pacific Islander ☐ White					
Student Address: (Street, Apartment Number, City, State, Zip)							Phone
Texas Education Code §25.002(f) requires the school district to record the name, address, and birth date of the person enrolling a child.							
Legal Guardian #1 Name (Last, First)		Relationship		Street Number Street Name		Apartment City State Zip	
Employer		Occupation		Home Phone		Work Phone Cell Phone	
Preferred Language ☐ English ☐ Spanish		☐ Vietnamese ☐ Other		Translator Needed? ☐ Yes ☐ No		e-mail Address	
Legal Guardian #2 Name (Last, First)		Relationship		Street Number Street Name		Apartment City State Zip	
Employer		Occupation		Home Phone		Work Phone Cell Phone	
Preferred Language ☐ English ☐ Spanish		☐ Vietnamese ☐ Other		Translator Needed? ☐ Yes ☐ No		e-mail Address	
Contact #3 Name (Last, First)		Relationship		Street Number Street Name		Apartment City State Zip	
Employer		Occupation		Home Phone		Work Phone Cell Phone	
Preferred Language ☐ English ☐ Spanish		☐ Vietnamese ☐ Other		Translator Needed? ☐ Yes ☐ No		e-mail Address	
IF ANY OF THIS INFORMATION CHANGES, PLEASE CONTACT OUR REGISTRAR ALMA.ESTRADA@HOUSTONISD.ORG							
List the names of all brothers and sisters under 18 years of age. (If additional room is needed, write on reverse side.)							
Last, First, and Middle Names		Gender	Birthdate	Grade	Address of This Child		
Signature below certifies that all the information above is true and accurate.							
Enrollment of the child under false documents subjects the person to liability for tuition or costs under Texas Education Code §25.001(h).							
Signature of Legal Guardian #1			TX Driver's License Number			Date of Birth (Legal Guardian #1)	
Signature of Legal Guardian #2			TX Driver's License Number			Date of Birth (Legal Guardian #2)	
Total Monthly Family Income:				Total Number In Household:			



2026-2027 NEW STUDENT BACKGROUND INFORMATION FORM

Student Last Name: _____ Legal First Name: _____ 2026-27 Grade: _____

Nickname (if the student goes by a different name other than legal first name): _____

Has this student ever attended an HISD school? ☐ Yes ☐ No

If "No" above, has the student ever attended a TEXAS PUBLIC school? ☐ Yes ☐ No

List previous 2 schools attended starting with the most current school/daycare attended. **1st-5th grade students cannot be placed in a class without submission of a recent report card. A withdrawal form is required if applying mid-year.**

Name of School	City, State	Phone Number	Grade (s)

Will student have sibling(s) in the same grade? ☐ Yes ☐ No Prefer to be placed in the same class? ☐ Yes ☐ No

Sibling name(s) in same grade: _____

If this student took the HISD Gifted & Talented/Vanguard/Magnet test, did they qualify? ☐ Yes ☐ No ☐ Results Pending

At which HISD school did the student test? _____ Approximate date (mo./year): _____

If GT tested somewhere besides West U, please attach the GT Matrix to this form even if they did not qualify. If your student was tested privately or at a non-HISD school, please attach the test/report results to better aid us in class placement.

Has this student ever been / received services for:

YES NO

ESL/ELL/EL/LEP/BIL/DL/EB Program and/or preLAS or LAS Links screened in Texas?		
Tested for a learning disability?		
FIE/IEP/Special Education?		
504?		
Speech Therapy?		
IAT or Intervention for behavior issues?		
Diagnosed with dyslexia?		
Diagnosed with ADHD or displays similar behavior?		
Any other special program or services (OT, PT, etc.)? If so, please describe:		
Retained? If so which grade(s):		

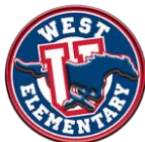
Please submit any pertinent paperwork if answered "YES" to any questions above.

Parent/Legal Guardian filling out this form (Please Print)

Relationship to student

Signature of Parent/Legal Guardian filling out this form

Date



2026-2027 KINDERGARTEN PARENT INPUT FORM

Office Use Only

G		M#	
F		E	
O		S	
B		A	

Student Last Name: _____ Legal First Name: _____

Nickname (indicate the student's preferred name if different from above): _____ DOB: _____

Does/Can your student:

YES SOME NO

Recognize all the letters in the alphabet?			
Know letter sounds?			
Sound out 3-letter words from printed text?			
Read sight words (ex: the, at, is, and)?			
Read a book (without memorization)? If YES, please list an example:			
Legibly write upper and/or lowercase letters?			
Count to 20?			
Do simple addition (i.e., 2+1, 3+2, 1+1, etc.)?			
Do simple subtraction (i.e., 4-1, 5-3, 2-1, etc.)?			

Does this student have any current or former siblings at West University Elementary School? ☐ Yes ☐ No

Please describe your child's preschool work habits & conduct (ex: the ability to stay on a task, focus, ability to sit still, etc.). Include any behavioral issues or social/emotional concerns you would like us to know. Include any other information you feel would be important for us to know for class placement.

Parent/Legal Guardian filling out this form (printed)

Relationship to student

Signature of Parent/Legal Guardian filling out this form

Date

RECORDS RELEASE

Previous School:			Date Last Attended:	
School Address		Street	City	State
				Zip
		Country		
Registrar/Contact Person Name:				
Phone:		Email:		

We have enrolled the following student who formerly attended your school:

Student's Legal Last Name:	Student's Legal First Name:	Date of Birth:	Grade:
Social Security #:	State ID:		

1. Health Records
2. Academic Records/Report Cards
3. Attendance Records
4. Test Records
5. Special Program Records (including 504, SPED, IEP, etc.)
6. Behavior Records/IAT
7. Gifted and Talented Status
8. ESL/LEP records
9. Original Home Language Survey
10. Custodial/Legal Documents

Please send this documentation to: West University Elementary School c/o Registrar 3756 University Blvd., Houston, TX 77005	If email is preferred: Alma.Estrada@houstonisd.org
--	---

I give permission for these records to be released to Houston Independent School District:

Relationship to Student

Date