

COLEMAN INDEPENDENT SCHOOL DISTRICT

OFFICIAL MINUTES

Regular Meeting

The Board of Trustees of the Coleman Independent School District met Monday, March 23, 2026 at 5:32 p.m. in the school business office for the regular monthly meeting.

Present: Becky Dobbins, Sandra Rose, Jacque Rosales, John Casey, Slade Stevenson

Absent: Joshua Hale, Jonathan Hastings

Others Present: Brandon McDowell, Superintendent; Michael Heath, High School Principal; Timothy Richter, Elementary Principal; Kristi Greaves, Business Manager; William Duncan, Jacob & Martim

Recorder: Mary Strickland

Minutes: Jacque Rosales made a motion to approve the minutes of the Regular Meeting of February 16, 2026. The second was made by Sandra Rose. Voting for the motion were Becky Dobbins, Sandra Rose, Jacque Rosales, John Casey and Slade Stevenson. Motion passed 5-0.

ACTION ITEMS:

Certify Candidates are Unopposed for Election of Office for the Coleman ISD Trustee Election Scheduled on May 2, 2026:	Jacque Rosales made a motion to certify candidates are unopposed for election to office for the Coleman ISD Trustee Election scheduled on May 2, 2026. Slade Stevenson seconded the motion. Voting for the motion were Becky Dobbins, Sandra Rose, Jacque Rosales, John Casey and Slade Stevenson. Motion passed 5-0.
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Declare the May 2, 2026 Coleman ISD School Trustee Election Cancelled:	Jacque Rosales made a motion to declare the May 2, 2026 Coleman ISD Trustee Election to be cancelled. Sandra Rose seconded the motion. Voting for the motion were Becky
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Dobbins, Sandra Rose, Jacque Rosales, John Casey and Slade Stevenson. Motion passed 5-0.

Consider and Possible Action Regarding the Selection of a Contractor for the Coleman High School HVAC Renovation Project for Construction Services, including possible Delegation of Authority to the Superintendent to Negotiate and Execute a Contract:

William Duncan, representing Jacob & Martin Engineers, addressed the board regarding the Coleman High School HVAC Renovation Project. He presented the results from the bids that were received for the project. Two companies submitted bids, Batjer & Associates and Justice Constriction, Inc. Bids from both companies exceeded the anticipated cost by approximately 20%. Jacob & Martin is working to reduce the cost of the project to make it more feasible for the district. No decisions were made at this time.

Consider Adopting the 2026-2027 School Calendar:

Slade Stevenson made a motion to adopt the 2026-2027 School Calendar as recommended by the administration. Jacque Rosales seconded the motion. Voting for the motion were Becky Dobbins, Sandra Rose, Jacque Rosales, John Casey and Slade Stevenson. Motion passed 5-0.

Consider Adopting the Bluebonnet Curriculum for Algebra 1, Algebra 2 and Geometry:

Slade Stevenson made a motion to adopt the Bluebonnet Curriculum for Algebra I, Algebra 2 and Geometry as recommended by the administration. John Casey seconded the motion. Voting for the motion were Becky Dobbins, Sandra Rose, Jacque Rosales, John Casey and Slade Stevenson. Motion passed 5-0.

Consider Approving Renewal Amendment for Food Service Management Contract with Southwest Foodservice Excellence, LLC, for the 2026-2027 School Year:

Jacque Rosales made a motion to approve the Renewal Amendment for Food Service Management Contract with Southwest Foodservice Excellence, LLC, for the 2026-2027 School Year. Sandra Rose seconded the motion. Voting for the motion were Becky Dobbins, Sandra Rose, Jacque Rosales, John Casey and Slade Stevenson. Motion passed 5-0.

Consider Approving Student Insurance for 2026-2027:

John Casey made a motion to accept the AIG Premier Plus Plan underwritten by National Union Fire Insurance Company of Pittsburgh offered through Health Special Risk, Inc. for student insurance in the amount of \$22,965 along with the catastrophic plan in the amount of \$1,353.00 for Grades PK-12 for the 2026-2027 school year. Jacque Rosales seconded the motion. Voting for the motion were Becky Dobbins, Sandra Rose, Jacque Rosales, John Casey and Slade Stevenson. Motion passed 5-0.

Consider Approving Instructional Materials Allotment and TEKS Certification for 2026-2027:

Slade Stevenson made a motion to approve the Instructional Materials Allotment and TEKS Certification for 2026-2027 as recommended by the administration. Jacque Rosales seconded the motion. Voting for the motion were Becky Dobbins, Sandra Rose, Jacque Rosales, John Casey and Slade Stevenson. Motion passed 5-0.

Consider Approving an Adjunct Faculty Agreement with Coleman County Extension Agent:

Jacque Rosales made a motion to approve the Adjunct Faculty Agreement to include new Coleman County Extension Agent Ryder Ross for the 2025-2026 school year. John Casey seconded the motion. Voting for the motion were Becky Dobbins, Sandra Rose, Jacque Rosales, John Casey and Slade Stevenson. Motion passed 5-0.

Amend the Budget:

John Casey made a motion to approve the budget amendments as presented. The second was made by Jacque Rosales. Voting for the motion were Becky Dobbins, Sandra Rose, Jacque Rosales, John Casey and Slade Stevenson. Motion passed 5-0.

Closed Session:

The Board went into Closed Session at 6:15 p.m. under Texas Government Code Section 551.074 to discuss personnel. The Board came out of Closed Session and back into Regular Session at 6:42 p.m. with no action taken.

Personnel – Consider Accepting Resignations from Personnel:

Slade Stevenson made a motion to accept the resignations from the following personnel:

- Rachel Easterling
- Renee McClellan
- Lisa Wegner
- Linda Wimberly
- Natalie Zuniga

Jacque Rosales seconded the motion. Voting for the motion were Becky Dobbins, Sandra Rose, Jacque Rosales, John Casey and Slade Stevenson. Motion passed 5-0.

Personnel – Consider Non-Renewal of Probationary Contract Personnel:

There were no recommendations to non-renew probationary contracts presented.

Personnel – Consider Accepting Release from Dual Assignment Contract:

John Casey made a motion to approve the release from Dual Assignment Contract from Brooke Norris for the 2026-2027 school year. Jacque Rosales seconded the motion. Voting for the motion were Becky Dobbins, Sandra Rose, Jacque Rosales, John Casey and Slade Stevenson. Motion passed 5-0.

Personnel – Consider Accepting Recommendations to Hire Personnel for the 2026-2027 School Year:

Slade Stevenson made a motion to hire personnel for the 2026-2027 school year as recommended by the administration. Slade Stevenson seconded the motion. Voting for the motion were Becky Dobbins, Sandra Rose, Jacque Rosales, John Casey and Slade Stevenson. Motion passed 5-0.

Jacque Rosales made a motion to hire Emily Dixon for the 2026-2027 school year. John Casey seconded the motion. Voting for the motion were Becky Dobbins, Sandra Rose, Jacque Rosales, John Casey and Slade Stevenson. Motion passed 5-0.

BOARD REPORT:

Principal Reports:

Michael Heath and Timothy Richter each gave reports on their respective campuses.

INFORMATION ITEMS:

TASB School Board Spring Workshops:

TASB Spring Workshop dates for ESC Region 14 and ESC Region 15 have not been scheduled.

ESC Region 15 School Board Conference:

The ESC Region 15 School Board Conference will be held in Fredericksburg, July 20-21, 2026.

TASB Summer Leadership Institute:

The TASB Summer Leadership Institute will be held in San Antonio on June 10-13, 2026 and in Fort Worth on June 17-20, 2026.

Check Payment List:

The Board reviewed the check payments for the month of March, 2026.

Financial Board Report:

The Financial Board Report for February, 2026 was presented to the Board.

Financial Statement:

The Financial Statement as of February 28, 2026 was presented to the Board.

Adjournment:

The Board adjourned at 6:52 p.m.

BECKY DOBBINS

JACQUE ROSALES